

**APPLICATION FOR LOCAL WETLAND PERMIT  
(SUPPLEMENT TO D.E.Q. WETLAND APPLICATION)**

This application for a local permit and the State of Michigan MDEQ "Application for Permit" shall be completed and submitted to the local municipality when seeking a wetland permit required by local ordinance. Please staple this application to the front of the completed MDEQ Application and submit both applications to the local municipality. For additional copies of this form contact: MDEQ Land & Water Mgt. Div. Wetland Unit, P.O. Box 30028, Lansing, MI 48909; phone: (517) 373-6537.

**FOR MUNICIPALITY USE ONLY**

Name of Local Government: \_\_\_\_\_ Process# \_\_\_\_\_  
Date Application Received: \_\_\_\_\_ Fee Received:\$ \_\_\_\_\_  
Date Application Determined to be Complete: \_\_\_\_\_  
By: \_\_\_\_\_ Dept: \_\_\_\_\_ Phone #: \_\_\_\_\_

**FOR STATE MDEQ USE ONLY**

Date received from local government: \_\_\_\_\_ By: \_\_\_\_\_  
DEQ File #: \_\_\_\_\_

**FOR APPLICANT'S USE - (COMPLETE ITEMS 1 THRU 13)**

● Read all instructions before filling out this Application. **(TYPE OR PRINT)**

● Boxes below (  ): Each box is to be *initialed* by the Applicant when that item has been completed and has been attached to this Application. This application will be considered "Administratively Incomplete" until all items below have been executed.

(1) Parcel identification # (Sidwell# or Legal Description): \_\_\_\_\_

(2) Address of Property, if applicable \_\_\_\_\_

(3)  Area Location Map (*with parcel identified*) is attached.

(4) The name, address and telephone number of all persons and entities having a legal interest in the property in addition to the "owner" as identified in Paragraph 2 of the Michigan DEQ Application for permit and their interest (land contract, etc.):

\_\_\_\_\_ Day phone: \_\_\_\_\_

\_\_\_\_\_ Day phone: \_\_\_\_\_

\_\_\_\_\_ Day phone: \_\_\_\_\_

(5)  If applicant is not the owner of the property, a letter of authorization from the owner is required and is attached.

(6) Type of project proposed: \_\_\_\_\_

(7) Name, address and phone # of engineer and contractor (indicate "None" if not yet secured): \_\_\_\_\_  
\_\_\_\_\_

(8)  Local Municipal Wetland Map, showing this parcel, is attached.

(9) Wetland boundaries on this site have been field identified and surveyed and maps are attached: \_\_\_ No \_\_\_ Yes (If yes, indicate by whom).

	Date(s)
<input type="checkbox"/> Local government	_____
<input type="checkbox"/> Michigan DEQ	_____
<input type="checkbox"/> Applicant's Consultant	_____

Name and telephone number of applicant's Wetland Consultant:

\_\_\_\_\_

(10) For those projects involving site plans or plats, the applicant shall elect to have the application processed under one of the following two procedures: **The property owner or agent is to initial only one of these two boxes.**

"The wetland application shall be reviewed immediately, either prior to or concurrent with the review of the site plan, plat or other proposed land use submitted by the applicant, with the understanding that the land use review may not be completed at the time the decision is rendered on the wetland application. Election of this alternative may require a re-opening of the wetland application if the land use approval is inconsistent with the wetland approval;" or

"The wetland application shall be reviewed and acted upon concurrent with the review of the site plan, plat or other proposed land use submitted by the applicant, and the 90 day review period limitation specified in Section 6(6) of Act 203 of the Public Acts of 1979, as amended, is hereby extended accordingly."

\_\_\_\_\_  
Signature of Property Owner or Agent

\_\_\_\_\_  
Date

**(11) TO BE COMPLETED BY THE APPLICANT ONLY IF THE MUNICIPALITY'S WETLAND ORDINANCE REGULATES NON-CONTIGUOUS WETLANDS LESS THAN TWO ACRES IN AREA AND ONLY IF THE LOCAL ORDINANCE REQUIRES SUCH FIELD INFORMATION.**

In the event the applicant requests a permit with respect to a noncontiguous wetland less than two acres in area, the applicant shall complete either (a) or (b) below:

(a) An acknowledgement that one or more of the following criteria exist in the wetland in question. Initial each of the following statements that apply to this wetland:

- i. The site supports state or federal endangered or threatened plants, fish or wildlife appearing on a list specified in Section 6 of the Endangered Species Act of 1974, Act No. 203 of the Public Acts of 1974, being Section 299.226 of the Michigan Compiled Laws.
- ii. The site represents what is identified as a locally rare or unique ecosystem.
- iii. The site supports plants or animals of an identified local importance.
- iv. The site provides groundwater recharge documented by a public agency.
- v. The site provides flood and storm control by the hydrologic absorption and storage capacity of the wetland.
- vi. The site provides wildlife habitat by providing breeding, nesting or feeding grounds or cover for many forms of wildlife, waterfowl, including migratory waterfowl, and rare, threatened or endangered wildlife species.
- vii. The site provides protection of subsurface water resources and provision of valuable watersheds and recharging groundwater supplies.
- viii. The site provides pollution treatment by serving as a biological and chemical oxidation basin.
- ix. The site provides erosion control by serving as a sedimentation area and filtering basin, absorbing silt and organic matter.
- x. The site provides sources of nutrients in water food cycles and nursery grounds and sanctuaries for fish.

(b)  Or, an analysis prepared by the applicant or the applicant's consultant, with respect to each of the ten Criteria in (11) (a) above detailing whether each criterion exist or do not exist in the wetland in question, including specific reasons for the conclusion with respect to each criterion. Initial this box if the analysis has been completed and is attached.

(12)  M.D.E.Q. "Application for Permit" form has been completed and is attached to this application.

(13) Applicant - Initial one or both boxes below as they apply to your project:

The applicant hereby requests review and a local wetland use permit from the local municipality with the understanding that the municipality has a local wetland ordinance and jurisdiction over the proposed use(s) in this wetland.

In addition to the above, the applicant hereby requests review and a State MDEQ Wetland Use Permit with the understanding that the State also has jurisdiction over the proposed use(s) in this wetland and the Local Municipality will submit a copy of this application to the MDEQ for the applicant as required by State Law.

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**READ CAREFULLY BEFORE SIGNING**  
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Application is hereby made for a permit or permits to authorize the activities described herein. I certify that I am familiar with the information contained in the application and to the best of my knowledge believe such information is true and accurate. By signing this application, I agree to allow representatives to enter upon said property in order to inspect the proposed project. I understand that the granting of other permits by local, county, state or federal agencies does not release me from the requirements of obtaining the permit requested hereon before commencing the project. I understand that the payment of a fee does not guarantee the issuance of a permit.

**SUBMIT LETTER OF AUTHORIZATION FROM PROPERTY OWNER IF AGENT SIGNS APPLICATION. (See item #5 on Page 2)**

Print Name and Title:  Property Owner  Agent

Signature: \_\_\_\_\_ Date: \_\_\_\_\_