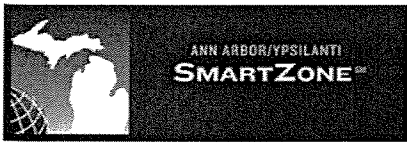




ANN ARBOR/YPSILANTI  
SMARTZONE LDFA

**2007 ANNUAL REPORT**

**For the period July 1, 2006 – June 30, 2007**



## 2007 Board of Directors

(A) Mike Reid, Chair	Term Expires: June 30, 2007
(A) Mike Korybalski, Vice Chair	Term Expires: June 30, 2007
(A) Robin Risser, Treasurer	Term Expires: June 30, 2009
(A) Christine Ballman	Term Expires: June 30, 2009
(Y) John Gawlas	Term Expires: June 30, 2007
(A) Mickey Katz-Pek	Term Expires: June 30, 2008
(Y) Richard King	Term Expires: June 30, 2009
(A) Tom Kinnear	Term Expires: June 30, 2008
(Y) Jonnie Bryant	Term Expires: June 30, 2008

## Ex-Officio Board Members

Stephen Rapundalo	Affiliation: City of Ann Arbor
Tom Crawford, Secretary	Affiliation: City of Ann Arbor
Jeff Mason	Affiliation: MEDC

(A) Denotes City of Ann Arbor Appointee (Y) denotes City of Ypsilanti Appointee



## **Introduction**

In 2001, the Michigan Economic Development Corporation (MEDC) created eleven separate SmartZones throughout the state, including Ann Arbor/Ypsilanti, for the purpose of highlighting Michigan's unique technology business opportunities and promoting job creation. The foundational documents for the Ann Arbor/Ypsilanti SmartZone included 1.) An initial SmartZone application to the MEDC, 2.) A Tax Increment Financing plan, and 3.) A Municipal Cooperation Agreement between the cities of Ann Arbor and Ypsilanti, and maintain a primary focus on developing and sustaining local "Business Accelerators" and "Business Incubators" as the vehicles through which services to emerging technology driven businesses are delivered.

The governing body, known as the Ann Arbor/Ypsilanti SmartZone Local Development Finance Authority (LDFA) consists of a nine-member board of directors of which six members are appointed by the Ann Arbor City Council and the Ypsilanti City Council appoints three members. The LDFA operates under a set of bylaws that were initially approved by the Ann Arbor and Ypsilanti City Councils. Proposed changes or amendments to the bylaws are adopted by the LDFA's Board of Directors and submitted to the Ann Arbor City and Ypsilanti City Councils for approval.

The LDFA provides local financing for the Ann Arbor/Ypsilanti SmartZone through a tax capture mechanism within a specific district. The geographic boundaries for the Ann Arbor/Ypsilanti SmartZone LDFA was defined as the combined DDAs of the two respective cities, and under the tax capture formula, tax levies eligible for capture include only those for which a prior claim had not been established by either DDA. The SmartZone captures up to one-half of the school operating and state education taxes within the Ann Arbor portion of the district, and is based on the increase in taxable value due to new development and appreciation above the base year of 2002. Presently, TIF revenue is generated only within the geographic boundaries of the Ann Arbor DDA.

## **Summary of Fiscal Year Operations**

Through contracts with qualified service providers, the Ann Arbor/Ypsilanti SmartZone LDFA funded Business Accelerator activities to work with emerging technology based businesses, identifying those that have the greatest potential for commercialization, rapid growth, and ultimately the ability to promote job development within the SmartZone district. The Business Accelerator provides entrepreneurs and their emerging technology businesses with educational and networking services, assistance in market definition, business plan development, and exploring financing alternatives.

During the July 1, 2006 – June 30, 2007 period, the Ann Arbor/Ypsilanti SmartZone LDFA Board met eight times. Among the issues deliberated by the Board of Directors were development of the annual budget, scope of work and performance metrics for contracted services, long range planning, amendments to the LDFA By-laws and an Incubator feasibility study.



The Ann Arbor/Ypsilanti SmartZone LDFA has no employees and conducted all operations through negotiated service contracts. To this end, The Ann Arbor/Ypsilanti SmartZone LDFA entered into Agreements with Ann Arbor SPARK for the July 1, 2006 – June 30, 2007 fiscal year with five measurable goals. Table 1 summarizes the actual results delivered versus the goals and objectives established in the scope of work:

**Table 1**

Service	Goals & Targets	FY 2007 Results
<p><b>Entrepreneurs Boot Camp</b></p> <p>Contracted with Ann Arbor SPARK to develop curriculum and organize a professional panel of qualified experts sufficient to conduct two intensive multi-day workshops for early stage entrepreneurs. LDFA to provide \$10,000 base support per session and up to \$10,000 per session to match participant tuition payments.</p>	<p>Conduct 2 Boot Camp sessions with minimum of 8 qualified companies per session.</p>	<p>November 2 &amp; 3, 2006 10 companies participated</p> <p>April 26 &amp; 27, 2007 15 companies participated and 20 companies applied(record numbers)</p> <p>Cost of Service provided: <b>\$39,950</b></p>
<p><b>Cantillon Education Series</b></p> <p>Contracted with Ann Arbor SPARK to Develop three modules of a planned ten module web-based, interactive, high-tech entrepreneurship curriculum. Each module will integrate Michigan-specific training and case studies and utilize an open source model. The complete curriculum shall take an entrepreneur through critical elements of defining and refining his/her business vision, testing its feasibility, incorporating micro deliverables for the entrepreneur to complete, and be reviewed and critiqued by an assigned mentor.</p>	<p>Create 3 new modules:</p> <p><u>Module # 4: Market Segmentation</u></p> <p><u>Module # 6: Management Team</u></p> <p><u>Module # 8: Entrepreneurial Finance</u></p>	<p>3 new modules were created and launched on time &amp; on budget: Usage report on the first 2 modules:</p> <p><u>Module #2The Executive Summary</u></p> <ul style="list-style-type: none"> <li>• 136 entrepreneurs and 70 coaches/evaluators taken course</li> </ul> <p><u>Module #3 Innovation-Managing Risk</u></p> <ul style="list-style-type: none"> <li>• 62 entrepreneurs taken course</li> </ul> <p>Cost of Service provided: <b>\$53,500</b></p>
<p><b>Business Networking Events</b></p> <p>Contracted with Ann Arbor SPARK to host or sponsor events for entrepreneurs to learn about building a technology business, recruiting and retaining people, raising capital, writing a business plan, protecting IP, and finding partners/customers.</p>	<p>40 events with majority of attendees defined as 'Entrepreneurs'</p>	<p>Sponsorship reimbursement for 40 of 110 total events was provided. Many events were in held collaboration with partnering organizations like GLEQ, SBTDC and U of M.</p> <p>SPARK reports 4,183 people attended these events with 2,476 identifying themselves as 'entrepreneurs' (59%).</p> <p>Cost of Service provided: <b>\$20,000</b></p>
<p><b>Incubator Feasibility Study</b></p> <p>Contracted with Ann Arbor SPARK.</p>	<p>Conduct market analysis of demand, resources, best practices, and recommendations for feasibility of incubator within the LDFA boundaries.</p>	<p>Report completed and presented to LDFA Board of Directors.</p> <p>Cost of Service Provided: <b>\$9,620</b></p>





## Statement of Operations

### Smart Zone LDFA INCOME STATEMENT

	<u>FY 2007</u>	<u>FY 2007</u>	<u>FY 2007</u>	<u>FY 2008</u>
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Adopted</u>
	(\$)		(Over)/Under	Budget
				(\$)
<b>Revenues:</b>				
Tax Revenue	\$ 525,113	\$ 525,000	\$ 113	\$ 770,000
Use of Prior Year Fund Balance	-	-	-	297,000 **
Investment Income	17,762	-	17,762	-
<b>Total Revenues</b>	<u>\$ 542,875</u>	<u>\$ 525,000</u>	<u>\$ 17,875</u>	<u>\$ 1,067,000</u>
<b>Expenditures:</b>				
Contracted Services	\$ 283,450	\$ 283,500	\$ 50	\$ 826,080
Other Services	\$ 63,120	202,000	138,880 *	-
Undesignated Contingency	-	26,375	26,375	221,920 ***
Administrative Expense	11,977	13,125	1,148	19,000
<b>Total Expenditures</b>	<u>\$ 358,547</u>	<u>\$ 525,000</u>	<u>\$ 166,453</u>	<u>\$ 1,067,000</u>
<b>Net Increase/(Decrease)</b>	<u>\$ 184,328</u>	<u>\$ -</u>	<u>\$ 184,328</u>	<u>\$ -</u>

**Memo:**

° \*The positive divergence in "Other Services" resulted from budgeted amounts of \$62,000 and \$25,000 (Marketing and Website Development respectively) for which no contract service proposals were received. The remaining balance resulted from actual expenditures being less than anticipated.

° \*\*Actual Fund Balance at Fiscal Year End **\$288,589**.

° \*\*\*2008 Undesignated Contingency includes a \$75,000 unsecured zero interest loan made to Ann Arbor SPARK. The loan is scheduled to be repaid by June 30, 2008, but is otherwise unavailable for other purposes.



## Statement of Operations (continued) Detail of Expenditures

	<u>FY 2007</u>	<u>FY 2008</u>
	<u>Actual</u>	<u>Projected</u>
	(\$)	Expenditures (\$)
<b>Expenditures:</b>		
Business Accelerator	223,500	345,000
Business Incubator	-	260,580
Boot Camp	39,950	40,000
Marketing	-	70,500
Networking Events	20,000	25,000
Web Site Development	53,500	85,000
Incubator Feasibility Study	9,620	-
Undesignated Contingency	-	221,920
Legal & Administrative Support	11,977	19,000
<b>Total Expenditures</b>	<b><u>\$ 358,547</u></b>	<b><u>\$ 1,067,000</u></b>

**Memo:**

2008 Undesignated Contingency includes a \$75,000 unsecured zero interest loan made to Ann Arbor SPARK. The loan is scheduled to be repaid by June 30, 2008, but is otherwise unavailable for other purposes.