

ADDENDUM No. 1

RFP No. 17-20

Fiber Optic Network Maintenance, Design and Build Services

Due: September 6, 2017 at 2:00 P.M. (local time)

The following changes, additions, and/or deletions shall be made to the Request for Proposal for Fiber Optic Network Maintenance, Design and Build Services, RFP No. 17-20, on which proposals will be received on/or before the date and time listed above.

The information contained herein shall take precedence over the original documents and all previous addenda (if any), and is appended thereto. **This Addendum includes four (4) pages.**

The Offeror is to acknowledge receipt of this Addendum No. 1, including all attachments in its Proposal by so indicating in the proposal that the addendum has been received. Proposals submitted without acknowledgement of receipt of this addendum may be considered non-conforming.

The following forms provided within the RFP Document must be included in submitted proposal:

- **Attachment C – Prevailing Wage Declaration of Compliance**
- **Attachment D - Living Wage Declaration of Compliance**
- **Attachment E - Vendor Conflict of Interest Disclosure Form**
- **Attachment F - Declaration of Compliance Non-Discrimination Ordinance**

Proposals that fail to provide these completed forms listed above upon proposal opening will be rejected as non-responsive and will not be considered for award.

I. CORRECTIONS/ADDITIONS/DELETIONS

Changes to the RFP documents which are outlined below are referenced to a page or Section in which they appear conspicuously. Offerors are to take note in its review of the documents and include these changes as they may affect work or details in other areas not specifically referenced here.

Section/Page(s)	Change
Page 3	Each Respondent must submit in a sealed envelope <ul style="list-style-type: none">• one (1) original Proposal• five (5) additional Proposal copies,• one (1) digital copy of the proposal preferably on a flash/USB drive as one file in PDF format,• two (2) copies of the Fee Proposal in a separate sealed envelope marked fee proposal contained within respondent's sealed proposal.

Comment: Please include your firms Technical Proposal (non-Fee Proposal) in one PDF file on a USB drive within your proposal submittal.

II. QUESTIONS AND ANSWERS

The following Questions have been received by the City. Responses are being provided in accordance with the terms of the RFP. Respondents are directed to take note in its review of the documents of the following questions and City responses as they affect work or details in other areas not specifically referenced here.

Question 1: Is a bid bond required with our bids?

Answer 1: A bid bond is not required.

Question 2: Does this RFP cover the locating of the underground fiber via the Miss Dig System?

Answer 2: Yes. The contractor will act for City to located and mark the underground fiber per Miss Dig procedures. The City of Ann Arbor Public Works Unit will located all other City facilities, including water, sanitary, and storm sewer, street lighting and traffic signal conduit, per Miss Dig procedures.

Question 3: What is the intended term of the maintenance contract?

Answer 3: Five (5) year term.

Question 4: Item No. 1 on Sheet2 of the Excel spreadsheet states “Routine Maintenance (Bi-Annual Network Inspection)”. The brief explanations in the “Item Description” and “Comments” columns raise some questions. Is this line item for performing the two inspections each year?...or is it intended to cover any and all routine maintenance items that could occur within a year period including all labor, materials and equipment? Please clarify the intent here.

Answer 4: This line item is intended to cover the cost estimate for providing two inspections per year. Any additional maintenance costs identified in the bi-annual inspections will be identified under a separate cost estimate (unit costs for labor categories, equipment) provided by the contractor after each inspection.

Question 5: Line 18 on Sheet 2 of the excel spreadsheet states “4 hour response (on-site) 8 hours repair for underground segment.” Then, in the next column, it still states “Response and repair of aerial fiber for 144-ct SMF”. Please clarify the intent here.

Answer 5: Sheet 2 Lines 18, 19 and 20 should read:

Line18	4 hour response (on-site) 8 hours repair for underground segment	Response and repair of underground fiber for 144-ct SMF
Line 19	4 hours response (on site), 12 hours repair for aerial segment	Response and repair of aerial conduit and fiber for 144-ct SMF
Line 20	4 hours response (on site), 12 hours repair for aerial segment	Response and repair of aerial conduit and fiber for 144-ct SMF

Question 6: Where on the pricing spreadsheet should we include rates for pole transfers and/or modifications that may be required by the pole owners – NJUNS Tickets?

Answer 6: Please do not include in cost estimate.

- Question 7: Does the right of way influence fiber maintenance?
Answer 7: No. All pre-existing outside plant (OSP) infrastructure can be maintained and repaired within the current right-of-way occupancy.
- Question 8: Are there any entities besides the City using the fiber?
Answer 8: Ann Arbor Area Transportation Authority, Ann Arbor Public Library, and Ann Arbor Downtown Development Authority. Other government entities, including educational entities, are likely to be added. Other entities may be added as well.
- Question 9: Who deals with the City's outages?
Answer 9: Primary will be the contractor selected by the City of Ann Arbor, per this RFP request.
- Question 10: Is 'new build' based on buy-in of fiber by new customers and/or expansion of the network?
Answer 10: Both. Primarily expansion of the network for City operations and/or for other current or future users (refer to Q/A #8).
- Question 11: How much of the City's network infrastructure is using fiber?
Answer 11: 95%. Remainder is point-to-point, point-to-multi-point wireless infrastructure with fiber backhaul.
- Question 12: Does the maintenance include working on switches/non-fiber components?
Answer 12: No. The scope of this RFP is only for outside plant assets and associated equipment.
- Question 13: Do you have a sign in sheet or list of contractors that attended the meeting that was held for the referenced project that you can share with me?
Answer 13: See attached.
- Question 14: Will the hand holes be required to have "The City of Ann Arbor" on them or just "Fiber Optics" ?
Answer 14: Hand-holes can be labeled "fiber optics".
- Question 15: Also the RFP states " Please provide a quotation on the spreadsheet in Attachment H. This quotation must reflect the performance requirements in Section X. We do not see a Section X?
Answer 15: In Attachment H, the RFP should state "Section II" instead of "Section X".

Offerors are responsible for any conclusions that they may draw from the information contained in the Addendum.



**City of Ann Arbor
Pre-Proposal Meeting**



**RFP# 17-20 – Fiber Optic Network Maintenance, Design and Build Services
August 15, 2017 at 10:00AM**

	First /Last Name	Department/Entity	Phone #	E-Mail Address
1.	Colin Spencer	A ² Purchasing	734-794-0500	Cspencer@adgov.org
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4.	WARREN HENDERSON	Turkey Network Sol.	616-980-6719	whenderson@tkws.net
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