

Manchester Tank Coating Project Proposal Evaluation Form

Name of Reviewer Glen Wiczorek

Name of Proposing Firm Spicer Group

Category	Comments	Max. Score	Score
<p>Professional Qualifications: 15 Points Total</p> <p>Rate the professional qualifications of the individuals proposed to work on the project. Does the project team include personnel qualified to work on all aspects of the following?</p>			
Experience	<p>Staff experience is sufficient if not slightly above based upon years of experience.</p> <p>Electrical engineer on board.</p> <p>PM could have more elevation tank experience.</p>	10	8
Public engagement	<p>Level of effort is sufficient. Not a very contentious project. Does not require "expert".</p>	5	4
<p>Past Involvement with Similar Projects: 35 Points Total</p> <p>Rate the project experience included in the proposals. Do the projects demonstrate the following experience?</p>			
Elevated Tank		15	12
Electrical Engineer		10	7
Instrumentation and controls comparable to those used by the City		5	2
Public Engagement experience dealing with water quality issues for a municipal water system		5	3

Scope of Work: 35 Points Total

The work plan should address all components outlined in the RFP. Evaluate the work plan based on its ability to answer the following questions:

Does the work plan address all RFP-identified components/tasks?	Missing I&C. Missing structure engineer.	20	16
Does the proposal include appropriate/reasonable use of City staff (see staff involvement plan)?	Yes.	5	5
Does the proposal have an appropriate public engagement plan?		10	8
Fee: 20 Points Total			
The proposal with the lowest fee should receive 20 points. All other proposals should receive proportionally fewer points. Depending on how important you feel fee should weigh in the decision-making process, the proposal with the highest fee may receive anywhere from 0 to 15 points with all remaining proposals falling in between.			
Fee		20	15
Total:		100	80

Significant Items Missed or Lacking in Proposal	Detailed Schedule omitted from proposal. I&C possible design is missing.
Positive Aspects of Proposal not Addressed in Scoring System Above	Clear, concise Responded to instructions. Came to the pre-proposal meeting.
Items included in Proposal that were not identified in RFP	Nothing of any significant value. But the attempt was there.
Other Comments	I believe Spicer to be capable to perform the work. They have assembled a reasonable team for a not very technically difficult project. Team was involved in other tank projects.

**Manchester Tank Coating Project – RFP 912
Proposal Evaluation Form**

Name of Reviewer Glen Wiczorek

Name of Proposing Firm Tank Industry Consultants (TIC)

Category	Comments	Max. Score	Score
Professional Qualifications: 15 Points Total			
Rate the professional qualifications of the individuals proposed to work on the project. Does the project team include personnel qualified to work on all aspects of the following?			
Experience	Tremendous qualifications. Team members possess a lot of experience.	10	10
Public engagement	No discussion presented.	5	0
Past Involvement with Similar Projects: 35 Points Total			
Rate the project experience included in the proposals. Do the projects demonstrate the following experience?			
Elevated Tank	Tremendous experience.	15	15
Electrical Engineer	None demonstrated.	10	0
Instrumentation and controls comparable to those used by the City	None demonstrated.	5	0
Public Engagement experience dealing with water quality issues for a municipal water system	No presentation of details. Only one mention of art coordinator.	5	0

Scope of Work: 35 Points Total

The work plan should address all components outlined in the RFP. Evaluate the work plan based on its ability to answer the following questions:

Does the work plan address all RFP-identified components/tasks?	No, work plan was not tailored to match the RFP.	20	5
Does the proposal include appropriate/reasonable use of City staff (see staff involvement plan)?	Did not include.	5	0
Does the proposal have an appropriate public engagement plan?	No.	10	1
Fee: 20 Points Total			
The proposal with the lowest fee should receive 20 points. All other proposals should receive proportionally fewer points. Depending on how important you feel fee should weigh in the decision-making process, the proposal with the highest fee may receive anywhere from 0 to 15 points with all remaining proposals falling in between.			
Fee	Do not feel that the fee accurately reflects the specific requirements of the RFP.	20	5
Total:		100	36

<p>Significant Items Missed or Lacking in Proposal</p>	<p>Details on public engagement plan.</p> <p>Structural engineering – grating, ladders, hatch, etc.</p> <p>Pipe/sump replacement.</p> <p>I&C discussion.</p> <p>They discussed inspection of wet interior which is not included in the scope.</p>
<p>Positive Aspects of Proposal not Addressed in Scoring System Above</p>	<p>Nationwide experience.</p>
<p>Items included in Proposal that were not identified in RFP</p>	
<p>Other Comments</p>	<p>Perhaps the most qualified firm, but proposal did not address the specifics in the RFP.</p>

**Manchester Tank Coating Project – RFP 912
Proposal Evaluation Form**

Name of Reviewer Glen Wiczorek

Name of Proposing Firm Tetra Tech

Category	Comments	Max. Score	Score
Professional Qualifications: 15 Points Total			
Rate the professional qualifications of the individuals proposed to work on the project. Does the project team include personnel qualified to work on all aspects of the following?			
Experience	Good national experience. Much less local experience.	10	7
Public engagement	Good. Perhaps too much effort.	5	4
Past Involvement with Similar Projects: 35 Points Total			
Rate the project experience included in the proposals. Do the projects demonstrate the following experience?			
Elevated Tank	Design team and project manager do not seem to have much elevated tank experience.	15	11
Electrical Engineer		10	8
Instrumentation and controls comparable to those used by the City	Probably good.	5	3
Public Engagement experience dealing with water quality issues for a municipal water system	A public engagement specialist is part of the team.	5	5

Scope of Work: 35 Points Total

The work plan should address all components outlined in the RFP. Evaluate the work plan based on its ability to answer the following questions:

Does the work plan address all RFP-identified components/tasks?	Yes.	20	20
Does the proposal include appropriate/reasonable use of City staff (see staff involvement plan)?	Yes, less than Spicer.	5	5
Does the proposal have an appropriate public engagement plan?	Yes, specialized consultant.	10	8

Fee: 20 Points Total

The proposal with the lowest fee should receive 20 points. All other proposals should receive proportionally fewer points. Depending on how important you feel fee should weigh in the decision-making process, the proposal with the highest fee may receive anywhere from 0 to 15 points with all remaining proposals falling in between.

Fee		20	20
Total:		100	91

<p>Significant Items Missed or Lacking in Proposal</p>	<p>Resumes of team are not applicable to the project. Don't demonstrate applicable experience.</p> <p>Design team not involved in the "similar project experience".</p> <p>Fencing design to be an extra.</p> <p>Missing inspections of miscellaneous improvements.</p>
<p>Positive Aspects of Proposal not Addressed in Scoring System Above</p>	<p>Site security.</p>
<p>Items included in Proposal that were not identified in RFP</p>	<p>ROV inspection of the tank interior.</p>
<p>Other Comments</p>	<p>Did not show up to pre-proposal meeting.</p> <p>Long 5 month study/design phase.</p>