

May 5, 2014

ADDENDUM NO. 1

TO ITB # 4338
JANITORIAL SERVICES AT MUNICIPAL CENTER,
WATER TREATMENT PLANT, WHEELER SERVICE CENTER,
& MULTIPLE PARK LOCATIONS

The following additions shall be made to the Bid Document for the Janitorial Services for multiple facilities of the City of Ann Arbor as listed in ITB # 4338

The information contained herein shall take precedence over the original document and all previous addenda, and is appended thereto. **This Addendum includes 2 pages.**

The bidder is to acknowledge receipt of this Addendum No. 1 on P-1 of the Bid Documents prior to submitting its proposal.

Changes in the Bid Document which are outlined below are additions to the bid document and are informational proposes only.

Item # 1: Add Attachment – D. Estimated Square Footage for each service location. Amounts listed are estimates only and not a guaranty, Bidders must develop their own work load calculations based on Pre-Bid walk thru.

Item # 2: Add Attachment – E. 2014 Holiday Calendar is a list of holiday that most City facilities are closed. Some locations including the 911 Dispatch and Water Treatment Plant do not close and will require cleaning on the schedule listed in the Bid Document including holidays.

ATTACHMENT - D

Numbers provided are an estimation ONLY

Prosective bidders shall make their own determination of work load during Walk Thru following Pre-bid meeting

Municipal Center	Approximant Square Footage
<i>Larcom bldg.</i>	
Basement	12,670
1st Floor	16,000
2nd Floor	9,540
3rd Floor	8,540
4th Floor	8,990
5th Floor	9,300
6th Floor	9,630
<i>Justice Center</i>	
1st Floor	9,430
2nd Floor	17,200
3rd Floor	19,780
4th Floor	21,156
5th Floor	21,156
111 N Fifth Ave (Fire Station 1)	
911 Dispatch Area	1,500
Water Treatment Plant	
1st Floor	3,542
2nd Floor	11,760
3rd Floor	1,400
4th Floor	1,635
Stairs & Hallways	2,000
Wheeler Service Center	
Fleet Bldg.	4,340
Field Ops Bldg.	15,040
Vehicle Storage	1,950
Senior Center	
1st Floor	2,260
2nd Floor	425
Farmers Market	
2 Bath Rooms	240
Veterans' Memorial Park	
Bathroom/Locker Rooms	2830
Lobby	1500

ATTACHMENT - E

**City of Ann Arbor
2014 Holidays - City Hall Closed***

2014 New Year's Day Observed	Wednesday	January 1, 2014
Birthday of Martin Luther King, Jr.	Monday	January 20, 2014
Presidents' Day	Monday	February 17, 2014
Good Friday (12N/5PM)	Friday	April 18, 2014
Memorial Day	Monday	May 26, 2014
Independence Day	Friday	July 4, 2014
Labor Day	Monday	September 1, 2014
Veterans Day	Tuesday	November 11, 2014
Thanksgiving Day Holidays	Thurs/Friday	November 27/28, 2014
Christmas Eve Observed (12N/5PM)	Wednesday	December 24, 2014
Christmas Day Observed	Thursday	December 25, 2014
New Year's Eve Observed (12N/5PM)	Wednesday	December 31, 2014
2014 New Year's Day Observed	Thursday	January 1, 2015

*While some labor contracts provide for holidays which may differ from this list, these are the only days when City Hall and other facilities on a Monday through Friday operation schedule are closed.