

FY 2015 Proposed Budget

John Hieftje Mayor

Council Members

Sumi Kailasapathy Sally Hart Petersen Christopher Taylor Margie Teall Chuck Warpehoski Sabra Briere
Jane Lumm
Stephen Kunselman
Jack Eaton
Mike Anglin

Steve Powers
City Administrator



April 21, 2014

To Mayor Hieftje and Members of City Council:

I am pleased to submit the City of Ann Arbor's Fiscal Year 2015 Recommended Budget. The recommended budget adjusts the two-year fiscal plan for the latest anticipated revenue receipts and includes expenditure strategies to establish an operating fiscal plan that is balanced. Balanced is defined as a plan that supports a sustainable delivery of services within the projected revenues. Recurring expenditure increases are offset by efficiencies, operational improvements, or revenue increases. A use of fund balance is recommended for non-recurring items.

City Council Priority Areas

Community Livability and Quality of Life

As directed by City Council, development of zoning text amendments in the D1 and D2 districts to minimize impact on residentially zoned neighborhoods adjacent to downtown is included in the budget. Separately, the budget includes an inventory of existing signs and amendments to Chapter 61 of the City Code. The FY 15 Recommended Budget includes \$100,000 for contractual services to complete these two initiatives.

Affordable housing

A subsidy of \$209,000 from the General Fund is allocated to meet Ann Arbor Housing Commission's operational needs. Zoning text amendments for D1 and D2 districts planned in the budget will also include changes that promote affordable housing.

Public Safety

A rental housing inspector has been included in the budget to comply with the requirements of the City's Housing Code to protect health, safety and welfare of the residents. The need for an additional position is partly due to the addition of units in recently completed high rise buildings.

Included in the recommended budget are three additional police officers. The positions will allow the police department to deploy additional personnel to focus on proactive policing and community engagement without impacting core services of patrol response and follow-up investigations. Two of the three new positions will be assigned to the Community Engagement Unit.

Some examples of proactive duties performed by these officers:

- Downtown Foot/Bicycle Patrols
- Foot/Bicycle Patrols in other business districts outside of the downtown area
- Neighborhood Meetings and presentations
- Community events
- Liaison with Ann Arbor Public Schools
- Liaison with other youth programs

Additional dedicated traffic enforcement has also been identified as a priority by City Council. An enhanced focus on traffic safety will be a part of proactive policing. The third position will be assigned to the traffic unit as an additional enforcement officer.

The recommended budget includes one additional firefighter position. The position will increase staff deployment. In 2012, the City was awarded a federal SAFER Grant for three additional firefighter positions. The grant ends this August, and the recommended budget proposal for FY 15 includes \$250,000 to maintain these three positions.

Economic Health

Implementation of recommendations from the MEDC Redevelopment Ready Audit is also planned in this budget. This implementation is envisioned to remove barriers to desirable development by providing clear, fair and consistent development review process.

Infrastructure

The FY2015 recommended budget includes a transfer of \$1 million from the unassigned General Fund balance to the Stormwater fund to pay for the deferred maintenance on the City's trees along the street right-of-way. In previous years, these street trees were the financial responsibility of the General Fund. In fiscal year 2012, the maintenance responsibility for the trees was transferred to the Stormwater Fund without funding necessary for significant deferred maintenance. The recommended transfer of \$1 million from the General Fund is a significant investment toward catching up on the deferred need, as documented in the draft Urban and Community Forest Management Plan.

The non-recurring \$1 million would be used for tree removals, stump removals, and tree pruning. The backlog of priority tree removals would be eliminated. The additional funding would also support the pruning of trees with large dead, broken, hanging or diseased limbs and eliminate the backlog for this maintenance category.

| Activity | Number of Trees | Average Cost per Tree (Estimate) | Total Cost |
|--|--------------------|--|------------|
| Tree Removals- Priority 1 & 2 removals (Backlog) and trees greater than 12" diameter on the Priority 3 removal list. | 735 | \$602 | \$442,470 |
| Stump Removals for tree removals listed above | 735 | \$210 | \$154,350 |
| Tree Pruning – highest priority trees in need of immediate pruning on Priority 1 pruning list. | 1000 | \$400 | \$400,000 |
| | | TOTAL | \$996,820 |

These tree maintenance activities may extend beyond the FY2015 timeframe, and should be established for multi-year funding until expended. Once expended, recurring revenues from the Stormwater fund will be used to maintain the tree inventory.

Budget and Fiscal Discipline

Fundamental to a fiscally responsible budget is balancing the amount of recurring revenues with recurring expenditures. This budget continues to meet this standard. Additional positions are funded by recurring revenues, based on conservative fiscal estimates. One-time investments, such as the \$1 million for deferred maintenance of the city's tree inventory, are funded by use of fund balance. Some one-time expenditures for the General Fund, including planned capital improvements and contributions for affordable housing are funded by available fund balance. The General Fund balance is projected to be 12% of expenditures at the end of FY 2015. While below a staff preferred 15% - 18% level, the fund balance is within the 8%-12% City Council policy minimum and is reasonable given the improving economic and fiscal condition of the city and state.

<u>GASB</u>

A significant change incorporated in the FY2015 recommended budget is the implementation of Government Accounting Standards Board (GASB) 68, *Accounting and Financial Reporting for Pensions.*

Recommended implementation includes:

- Move the Farmers' Market into the General Fund.
- Move the employees of the following into the General Fund and lease them back to the individual funds:
 - Ann Arbor Housing Commission
 - Airport
 - Internal Service funds (IT, Fleet, Risk, etc.)
- Four major enterprise funds would incorporate their proportionate share of the unfunded liability starting FY2015.
 - Water
 - Sewer
 - Storm water
 - Solid Waste
- The City's government-wide statements would incorporate the full value of the unfunded liability as defined by GASB #68.

Movement of employees will increase the General Fund, but this increase is fully offset by contributions from other funds to pay for the services of the employees. Consequently, the budget pages for internal service funds will show the correct total expenditures for each internal service fund and will list a General Fund expenditure for the personnel costs related to each internal service fund.

FINANCIAL CONDITIONS

The General Fund relies heavily on property taxes to pay for services like Police, Fire, District Court and Parks & Recreation. Property tax receipts are expected to increase approximately 2.4% in FY 2015. State law limits the amount of property tax revenues which can be collected. Whenever the real estate market improves, State law limits the increase in property taxes a community can receive. As revenues increase, communities are limited to the lower of 5% or the rate of inflation.

The other major source of revenue in the General Fund is state shared revenues. State shared revenue has two components – constitutional and Economic Vitality Incentive Program (EVIP) appropriated annually by the legislature. The recommended budget includes \$10.2 million for constitutional and EVIP funds.

The costs for retiree health care are projected to increase with General Fund revenues and consistent with Council policy. The cost to fund the City's pension system is projected to increase approximately 10% reflecting the last year of phasing-in the losses resulting from the 2008/2009 financial downturn.

Over the past decade, every service area of the City has been restructured and reorganized. The goals of restructuring were to reduce costs and maintain services. Staffing levels (one of the largest expense items necessary for the City to deliver services) have been reduced from 1,005 in FY 2001 to a proposed 720 FTEs in FY 2015.

FY 2015 Modifications

The FY2015 recommended budget reflects a continuation of services planned in the FY2014 two-year fiscal plan with some modifications as described below.

Selected fees changes are being implemented, but the budget does not assume an increase in property tax rates. Expenditure levels will deliver the same services in FY 2015 as those delivered in FY 2014. Significant changes from the <u>General Fund</u> activities in FY 2014 are listed below:

(- is an increase in net expenditures + is a decrease in net expenditures)

Community Services

- Incorporate the Market operations into the General Fund (net -\$29k)
- Rental Housing addition of an FTE (full time equivalent) and related revenues (+\$33k)
- Parks Program changes at Mack Pool and Argo Livery (net \$0k)
- Housing Commission provide non-recurring operating support for RAD conversion (-\$209k)
- Planning utilize consultants for sign inventory and downtown zoning (-\$100k)

Public Services

- Public Art provide transitional funding for Public Art Administration (-\$80k)
- Facilities Facility repairs and renovations (-\$100k)

Safety Services

- Police Add three FTEs (-\$287k)
- Fire Add one FTE (-\$93k)

City Administrator

• Community Events – Increase funding levels per City Council resolution (-\$10k)

Non-Departmental

- VEBA Contribution supplemental funding to meet City Council funding policy (-\$84k)
- Street Tree Maintenance one-time supplemental funding to address deferred maintenance on street trees (-\$1,000k)

Significant adjustments for other major funds include:

Information Technology – increase expenditures to recognize transfer of fiber network from Streets to IT (-\$80k)

Major Streets – Increase street surface treatment program (+\$80k)

| Numeric Summary General Fund Expenditures | 2015 |
|--|-------------------|
| Recurring Items: | |
| Mayor & Council | \$ 390,259 |
| City Attorney | 1,982,510 |
| City Administration - Administrator, Clerk, Human Resources | 3,614,769 |
| Planning & Development | 1,461,311 |
| Planning | 1,005,576 |
| Community Development | 3,721,488 |
| Parks & Recreation | 5,571,345 |
| Finance | 7,293,373 |
| Public Services: Field Operations | 5,701,292 |
| Public Services: Public Services All Other | 6,892,892 |
| Fire | 14,652,903 |
| Police | 25,173,472 |
| Fifteenth District Court | 4,611,816 |
| AAATA | 9,797,711 |
| Debt Service/Transfers/Other | 3,411,961 |
| Subtotal Recurring Expenditures | \$ 95,282,678 |
| Non-recurring Expenditures: | 400.000 |
| Planning Consultants for Zoning and Signs | 100,000 |
| Financial Services (succession plan/process improvements) | 55,000 |
| Art Administration Transition Costs | 80,000 606,000 |
| Hydropower (regulatory and capital improvements) | 178,000 |
| Facilities (capital projects) Demolition of 415 W. Washington | 300,000 |
| Corridor Studies (State St. & Ellsworth Rd.) | 200,000 |
| RAD Assistance to the AAHC | 209,000 |
| Public Services (traffic calming) | 60,000 |
| Street Trees | 1,000,000 |
| Police & Fire hiring costs | 53,528 |
| Subtotal Non-Recurring Expenditures | \$ 2,841,528 |
| Total General Fund Expenditures | \$ 98,124,206 |
| General Fund Revenues | |
| Taxes | \$ 51,997,444 |
| State-shared Revenue | 10,163,934 |
| Charges for Services | 6,133,054 |
| Fines & Forfeitures | 4,275,400 |
| Transfers from other funds/AAHC for personnel | 11,199,502 |
| Other | 11,513,344 |
| Use of Fund Balance | 2,841,528 |
| Total General Fund Revenues | \$ 98,124,206 |
| Memo: Unassigned Fund Balance as of 06/30/2013 | \$ 14,392,854 |

City employees and City Council over the past decade have built a solid financial foundation. This foundation has been essential to the City providing the award-winning services expected by Ann Arbor's taxpayers, residents, and businesses. The fiscal year 2015 recommended budget builds upon the foundation. I thank all the members of the staff for their hard work in preparation of this budget. I thank City Council for their time and thoughtful consideration of the budget.

Respectfully yours,

Steven D. Powers City Administrator

MEMORANDUM

TO: Mayor and Council

FROM: Steve Powers, City Administrator

DATE: May 19, 2014

SUBJECT: Resolution to Adopt Ann Arbor City Budget and Related Property

Tax Millage Rates for fiscal year 2015

Attached for your review and action is the proposed FY 2015 City Budget that totals \$334 million and is in compliance with the City Charter. This budget resolution reflects the recommended budget delivered to you on April 21, 2014.

General Fund Activities

This recommended budget holds recurring expenditure levels in line with the projected revenue levels.

| | <u>FY 2015</u> |
|--|----------------|
| Recurring Revenues | \$ 95,282,678 |
| Non-recurring Revenues (Use of Fund Balance) | 2,841,528 |
| | \$98,124,206 |
| | |
| Recurring Expenditures | \$ 95,282,678 |
| Non-recurring Expenditures | 2,841,528 |
| Total Expenditures | \$ 98,124,206 |

General Fund recurring expenditures increased by \$13,820,939 (+17%) compared to FY 2014's adopted budget, and recurring revenues increased by \$12,649,880 (+15.3%). This includes the adjustment for GASB #68, *Accounting and Financial Reporting for Pensions,* in the amount of \$11,199,502 for both revenue and expenditures. Below is a summary of non-recurring expenditures:

| General Fund Non-recurring Expenditures | FY 2015 |
|---|-------------|
| Planning Consultants for Zoning and Signs | 100,000 |
| Financial Services (succession plan/process improvements) | 55,000 |
| Art Administration Transition Costs | 80,000 |
| Hydropower (regulatory and capital improvements) | 606,000 |
| Facilities (capital projects) | 178,000 |
| Demo 415 W. Washington &Two Corridor Studies | 500,000 |
| AAHC RAD conversion (operating support) | 209,000 |
| Public Services (traffic calming) | 60,000 |
| Street Trees | 1,000,000 |
| Police & Fire hiring costs | 53,528 |
| Total General Fund Non-recurring Expenditures | \$2,841,528 |

FTEs

The City's FTEs are proposed to increase from 693 to 720 in FY 2015 (excluding transfers between Service Areas):

- 1 FTE increase in Fire Services
- 3 FTE increase in Police Services
- No change in Public Services
- 23 FTE increase in Community Services (22 FTE for Housing Commission and 1 FTE for Planning and Development)
- No FTE change in Fifteenth District Court
- No FTE change in Attorney
- No FTE change in City Administrator
- No FTE change in Financial and Administrative Services

Millage Rates

The following millages are the maximum allowable levy after the Headlee rollback multiplier is applied (for FY 2015 the Headlee rollback multiplier is anticipated to be 1.00):

| | PROPOSED | ACTUAL | |
|----------------------------|----------|---------|------------|
| | FY 2015 | FY 2014 | DIFFERENCE |
| GENERAL OPERATING | 6.1682 | 6.1682 | 0.0000 |
| EMPLOYEE BENEFITS | 2.0560 | 2.0560 | 0.0000 |
| REFUSE COLLECTION | 2.4670 | 2.4670 | 0.0000 |
| AAATA | 2.0560 | 2.0560 | 0.0000 |
| STREET RECONSTRUCTION | 2.1250 | 2.1250 | 0.0000 |
| PARK MAINTENANCE & CAPITAL | 1.1000 | 1.1000 | 0.0000 |
| IMPROVEMENTS | | | |
| OPEN SPACE & PARKLAND | 0.4779 | 0.4779 | 0.0000 |
| PRESERVATION | | | |
| DEBT SERVICE | 0.0000 | 0.0000 | 0.0000 |
| TOTAL | 16.4501 | 16.4501 | 0.0000 |

Prepared by: Tom Crawford, Chief Financial Officer Approved by: Steve Powers, City Administrator

RESOLUTION TO ADOPT ANN ARBOR CITY BUDGET AND RELATED PROPERTY TAX MILLAGE RATES FOR FISCAL YEAR 2015

Whereas, City Council has reviewed the City Administrator's proposed budget for FY 2015 for the City of Ann Arbor; and

Whereas, A public hearing and various public meetings have been held to obtain citizen input on the proposed budget; and

RESOLVED, That Council adopts the General Fund Allocations as listed in the FY 2015 Consolidated Plan, to be funded out of the Community Development Budget;

RESOLVED, That the unexpended grant entitlement for the Community Development Block Grant Fund be re-appropriated at the end of the fiscal year until such time as all grant funds have been expended;

RESOLVED, That any Community Development Program Income be appropriated upon receipt of the funds for the purpose of Community Development Project Activities;

RESOLVED, That any contributions to the Special Assistance Fund in excess of the budgeted amount, shall be appropriated at the time of receipt and for the purpose of the Ann Arbor Assistance Fund:

RESOLVED, That any funds contributed to the Parks Memorials and Contributions fund in excess of the budgeted amount shall be appropriated at the time of receipt for the purpose of that fund without regard to fiscal year;

RESOLVED, That any contributions to the Drug Enforcement Fund, the Federal Equitable Sharing Forfeiture Fund and the Michigan Justice Training Fund in excess of the budgeted amount, shall be appropriated at the time of receipt, without regard to fiscal year, and for the purpose of the Drug Enforcement Fund, the Federal Equitable Sharing Forfeiture Fund and the Michigan Justice Training Fund, respectively;

RESOLVED, That the proposed list of Capital Improvement projects in the amount of \$131,397,341 are approved; and that \$25,815,627 be appropriated in FY 2015 for these or similar projects, within the respective funds, as determined by the Service Area, and may be carried forward without regard to fiscal year;

RESOLVED, That the Technology Improvement projects in the amount of \$690,000 be appropriated without regard to fiscal year;

RESOLVED, That a total 720 full-time equivalent positions be adopted in the FY 2015 budget;

RESOLVED, That the City Administrator be authorized to transfer funds between service units within the designated service areas or from Non-Departmental within the same fund;

RESOLVED, That the City Council approve the proposed FY 2015 Ann Arbor-Ypsilanti SmartZone LDFA budget, as a component unit of the City of Ann Arbor in Fiscal Year 2015 in a dedicated Fund containing \$2,071,132 in revenues and \$1,980,271 in expenditures;

RESOLVED, That the following appropriations constitute the General Fund budget for FY 2015;

REVENUES

| CITY ATTORNEY | \$ 150,000 |
|--|--|
| CITY ADMINISTRATOR | |
| Clerk Services | 171,000 |
| COMMUNITY SERVICES | |
| Community Development Planning & Development Services Planning Parks and Recreation Services | 151,399 1,626,200 304,000 4,141,581 |
| FINANCIAL SERVICES | |
| Financial and Budget Planning Treasury Customer Service | 26,649,197 42,554,195 60,000 |
| PUBLIC SERVICES | |
| Field Operations Water Treatment | 90,900 325,000 |
| SAFETY SERVICES | |
| Police Fire | 2,888,989 518,976 |
| DISTRICT COURT | 2,254,750 |
| NON-DEPARTMENTAL | 16,238,019 |
| TOTAL GENERAL FUND REVENUES | \$98,124,206 |

EXPENDITURES

| MAYOR AND CITY COUNCIL | \$390,259 |
|---|---|
| CITY ATTORNEY | 1,982,510 |
| CITY ADMINISTRATOR | |
| City Administrator Human Resources Clerk Services COMMUNITY SERVICES | 852,034 1,746,457 1,016,278 |
| Planning & Development Services Planning Community Development Parks and Recreation | 1,461,311 1,105,576 3,930,488 5,571,345 |
| Accounting Assessor Customer Service Financial and Budget Planning Information Technology Procurement Risk Management Treasury | 846,674 1,087,107 214,195 898,802 3,347,911 207,321 99,164 647,199 |
| PUBLIC SERVICES | , |
| Field Operations Fleet & Facilities Project Management Public Services Administration Systems Planning Water Treatment Services | 5,701,292 3,451,585 3,795,040 185,181 84,401 800,685 |
| SAFETY SERVICES | |
| Police Fire DISTRICT COURT | 25,216,872 14,663,031 4,611,816 |
| | |
| NON-DEPARTMENTAL | 14,209,672 |
| TOTAL GENERAL FUND EXPENDITURES | \$98,124,206 |

RESOLVED, That the following other funds revenue and expenditure appropriations are adopted for FY 2015 budget; and

REVENUES

| Fund# | Fund Name | Amount |
|-------|------------------------------------|------------|
| 0001 | DDA/HOUSING FUND | 377,000 |
| 0002 | ENERGY PROJECTS | 323,542 |
| 0003 | DOWNTOWN DEVELOPMENT AUTHORITY | 4,803,009 |
| 0009 | SMART ZONE LDFA | 2,071,132 |
| 0010 | GENERAL | 98,124,206 |
| 0011 | CENTRAL STORES | 1,412,190 |
| 0012 | FLEET SERVICES | 7,838,301 |
| 0014 | INFORMATION TECHNOLOGY | 7,476,817 |
| 0016 | COMMUNITY TELEVISION NETWORK | 2,005,763 |
| 0021 | MAJOR STREET | 7,084,197 |
| 0022 | LOCAL STREET | 1,872,414 |
| 0023 | COURT FACILITIES | 225,000 |
| 0024 | OPEN SPACE & PARKLAND PRESERVATION | 2,429,200 |
| 0025 | BANDEMER PROPERTY | 5,232 |
| 0026 | CONSTRUCTION CODE FUND | 2,590,308 |
| 0027 | DRUG ENFORCEMENT | 46,000 |
| 0028 | FEDERAL EQUITABLE SHARING | 47,000 |
| 0033 | DDA PARKING MAINTENANCE | 3,072,079 |
| 0034 | PARKS MEMORIALS & CONTRIBUTIONS | 98,625 |
| 0035 | GENERAL DEBT SERVICE | 9,173,042 |
| 0036 | METRO EXPANSION | 349,294 |
| 0038 | ANN ARBOR ASSISTANCE | 4,000 |
| 0041 | OPEN SPACE ENDOWMENT | 10,000 |
| 0042 | WATER SUPPLY SYSTEM | 25,369,967 |
| 0043 | SEWAGE DISPOSAL SYSTEM | 24,015,642 |
| 0048 | AIRPORT | 869,404 |
| 0049 | PROJECT MANAGEMENT | 4,557,772 |
| 0052 | VEBA TRUST | 13,504,811 |
| 0053 | POLICE AND FIRE RELIEF | 6,600 |
| 0054 | CEMETERY PERPETUAL CARE | 724 |
| 0055 | ELIZABETH R DEAN TRUST | 62,916 |
| 0056 | ART IN PUBLIC PLACES | 13,333 |
| 0057 | RISK FUND | 28,755,869 |
| 0058 | WHEELER CENTER | 436,695 |
| 0059 | EMPLOYEES RETIREMENT SYSTEM | 34,849,470 |
| 0060 | GENERAL DEBT /SPECIAL ASSESSMENTS | 51,475 |
| 0061 | ALTERNATIVE TRANSPORTATION | 218,963 |
| 0062 | STREET REPAIR MILLAGE | 10,937,699 |
| 0063 | DDA PARKING SYSTEM | 20,912,369 |
| 0064 | MICHIGAN JUSTICE TRAINING | 40,700 |

| 0069 | STORMWATER SEWER SYSTEM | 7,604,836 |
|------|---|----------------|
| 0070 | AFFORDABLE HOUSING | 102,200 |
| 0071 | PARK MAINTENANCE & CAPITAL IMPROVEMENTS | 5,338,954 |
| 0072 | SOLID WASTE FUND | 14,669,028 |
| 0073 | LOCAL FORFEITURE | 100 |
| 0082 | STORMWATER BOND | 3,095,700 |
| 8800 | SEWER BOND | 4,925,000 |
| 0089 | WATER BOND | 4,100,000 |
| 00CP | GENERAL CAPITAL FUND | 1,243,000 |
| | | \$ 357,121,578 |

EXPENDITURES

| F1 # | EXPENDITURES | A |
|--------|-----------------------------------|------------|
| Fund # | Fund Name | Amount |
| 0001 | DDA/HOUSING FUND | 377,000 |
| 0002 | ENERGY PROJECTS | 323,542 |
| 0003 | DOWNTOWN DEVELOPMENT AUTHORITY | 4,588,548 |
| 0009 | SMART ZONE LDFA | 1,980,271 |
| 0010 | GENERAL | 98,124,206 |
| 0011 | CENTRAL STORES | 1,412,190 |
| 0012 | FLEET SERVICES | 7,613,224 |
| 0014 | INFORMATION TECHNOLOGY | 7,312,264 |
| 0016 | COMMUNITY TELEVISION NETWORK | 2,002,591 |
| 0021 | MAJOR STREET | 7,084,197 |
| 0022 | LOCAL STREET | 1,872,414 |
| 0023 | COURT FACILITIES | 225,000 |
| 0024 | OPEN SPACE & PARKLAND | 1,434,079 |
| | PRESERVATION | , , |
| 0025 | BANDEMER PROPERTY | 1,834 |
| 0026 | CONSTRUCTION CODE FUND | 2,567,356 |
| 0027 | DRUG ENFORCEMENT | 46,000 |
| 0028 | FEDERAL EQUITABLE SHARING | 47,000 |
| 0033 | DDA PARKING MAINTENANCE | 3,072,079 |
| 0034 | PARKS MEMORIALS & CONTRIBUTIONS | 37,568 |
| 0035 | GENERAL DEBT SERVICE | 9,173,042 |
| 0036 | METRO EXPANSION | 263,170 |
| 0038 | ANN ARBOR ASSISTANCE | 4,000 |
| 0041 | OPEN SPACE ENDOWMENT | 10,000 |
| 0042 | WATER SUPPLY SYSTEM | 20,753,319 |
| 0043 | SEWAGE DISPOSAL SYSTEM | 21,408,961 |
| 0048 | AIRPORT | 834,491 |
| 0049 | PROJECT MANAGEMENT | 4,557,772 |
| 0052 | VEBA TRUST | 459,234 |
| 0055 | ELIZABETH R DEAN TRUST | 62,916 |
| 0057 | RISK FUND | 28,755,869 |
| 0057 | WHEELER CENTER | 436,695 |
| 0050 | EMPLOYEES RETIREMENT SYSTEM | 34,849,470 |
| 0060 | GENERAL DEBT /SPECIAL ASSESSMENTS | 51,475 |
| 0061 | ALTERNATIVE TRANSPORTATION | 218,963 |
| 0061 | STREET REPAIR MILLAGE | 10,937,699 |
| 0062 | DDA PARKING SYSTEM | 20,912,369 |
| 0063 | MICHIGAN JUSTICE TRAINING | • |
| 0064 | STORMWATER SEWER SYSTEM | 40,700 |
| 0069 | | 7,144,742 |
| | AFFORDABLE HOUSING | 100,000 |
| 0071 | PARK MAINTENANCE & CAPITAL | 5,305,023 |
| 0070 | IMPROVEMENTS | 44,000,000 |
| 0072 | SOLID WASTE FUND | 14,669,028 |
| 0073 | LOCAL FORFEITURE | 100 |

| | | \$ 334,434,101 |
|------|----------------------|----------------|
| 00CP | GENERAL CAPITAL FUND | 1,243,000 |
| 0089 | WATER BOND | 4,100,000 |
| 8800 | SEWER BOND | 4,925,000 |
| 0082 | STORMWATER BOND | 3,095,700 |

RESOLVED, That the following millages shall be levied for the City of Ann Arbor for FY 2015:

| | PROPOSED |
|------------------------------------|----------|
| GENERAL OPERATING | 6.1682 |
| EMPLOYEE BENEFITS | 2.0560 |
| REFUSE COLLECTION | 2.4670 |
| AAATA | 2.0560 |
| STREET RECONSTRUCTION | 2.1250 |
| PARKS MAINTENANCE & CAPITAL | 1.1000 |
| IMPROVEMENTS | |
| OPEN SPACE & PARKLAND PRESERVATION | 0.4779 |
| TOTAL | 16.4501 |

CITY GUIDING PRINCIPLES, GOALS & OBJECTIVES

The goals and objectives outlined in the City budget are used to track the progress of various programs and services, as well as a basis for future resource allocation. While drafting the FY 2015 Service Area goals and objectives, which are published in the Service Area sections of the budget, the following overall City Guiding Principles, Goals and Council Priorities were used as a guide:

City Guiding Principles

- Open and honest communication
- Integrity
- Partnership with community
- Trust
- Community and employee engagement
- Accountability
- Employee growth and enjoyment
- Teamwork
- Employee development opportunity

City Goals

- **1.** Ensure the long-term financial health and stability of the City.
- 2. Deliver exemplary customer service.
- 3. Deliver and maintain a safe and reliable City-wide infrastructure.
- **4.** Integrate the City's sustainability goals into planning initiatives and service delivery to support the community's people, place and potential.
- **5.** Deliver Organizational development programs to ensure progressive, reliable and high quality services to our community.
- **6.** Work collaboratively to deliver affordable housing opportunities and access to supportive services.

Council Priorities

In December 2013, City Council met to discuss Council priorities for the upcoming budgets. The following priorities were identified:

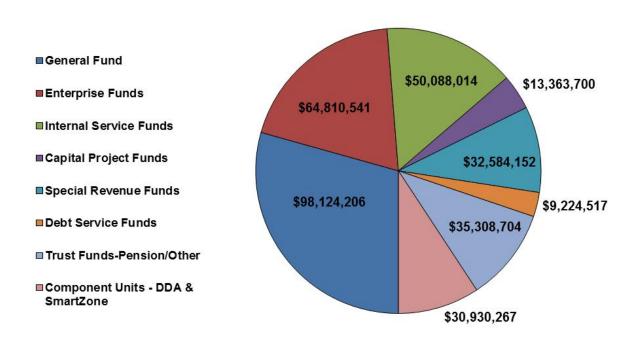
- 1. City budget and fiscal discipline
- 2. Community livability and quality of life
- 3. Public safety
- 4. Infrastructure maintenance and transportation in the urban core
- 5. Economic health
- **6.** Affordable housing

OVERVIEW OF CITY BUDGET

The City offers many services and utilizes separate funds for large areas or specialized purposes. The funds fall into three broad categories: General Fund, Enterprise Funds, and other funds dedicated for various purposes. For fiscal year 2015, the City's total expenditure budget is \$334 million. The following chart illustrates how this budget is divided by fund type. A complete summary of funds is included in the "Revenues" and "Expenditures" tabs of the proposed budget. The City's website has additional details that describe the budget process (www.a2gov.org – search for "Guide to Finance and Budget").

FY 2015 BUDGETED EXPENDITURES BY FUND TYPE

Although General Fund money may be used to supplement the needs of other funds, the reverse is usually <u>not</u> true. For example, money collected for park acquisition and green space may <u>not</u> be used for recreation programs or to pave streets. Even when money is available in other funds, it typically cannot be used for General Fund services or programs.



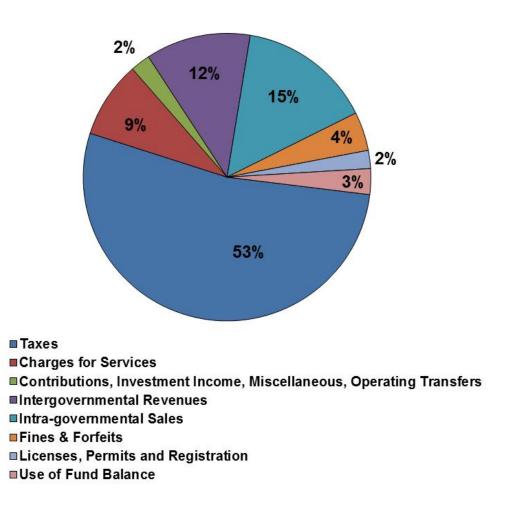
Total \$334,434,101

GENERAL FUND OVERVIEW

The City has been concentrating their efforts on financial planning to resolve projected revenue shortfalls in the upcoming fiscal years. As the budget is reviewed, it is important to note that the shortfall the City has been addressing is in the City's General Fund.

The City's General Fund is the largest and most visible of the City's 49 budgeted funds established for the financial administration of the City. Monies going into the General Fund come from a variety of sources such as the City's share of the property tax, intergovernmental revenues (primarily revenues from the State of Michigan), charges for services, and various other sources as indicated in the chart below:

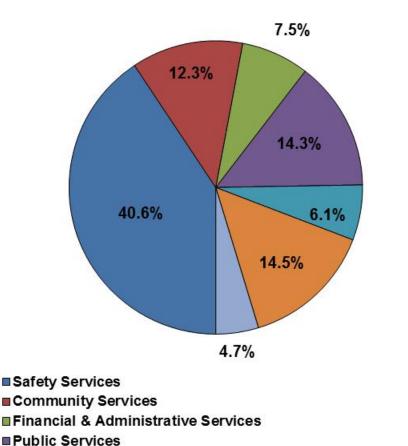
FY 2015 GENERAL FUND REVENUES



Budget Summaries

Expenditures from the General Fund go to services such as public safety (police, fire, and emergency management); recreation programs; development and planning; community development services; the City's legal and general government administration; housing and human services programs; Fifteenth District Court; and a variety of other services and programs provided by the four main Service Areas.

FY 2015 GENERAL FUND EXPENDITURES



■ City Administrator, City Attorney and Mayor & City Council

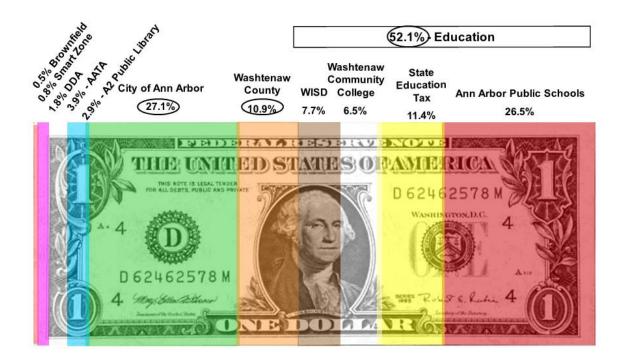
■ Debt Service, AATA and other transfers

■ Fifteenth District Court

PROPERTY TAXES

The largest share of General Fund revenues comes from the property taxes. Many Ann Arbor taxpayers are surprised to learn that only about \$ 0.27 of every dollar paid in property taxes goes to the City of Ann Arbor to fund vital services such as public safety. Most of the receipts from property taxes are distributed to various education agencies including the Ann Arbor Public Schools, Washtenaw Intermediate Schools, the State of Michigan, and Washtenaw Community College – about \$ 0.52 of every dollar paid. The following chart shows where the City's property tax dollars go:

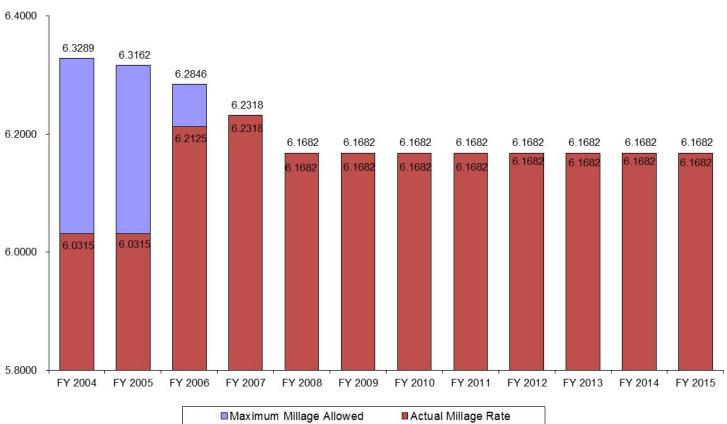
WHERE PROPERTY TAX DOLLARS GO



TAX REVENUES

Property taxes are a critical source of revenue for the City of Ann Arbor, as well as neighboring communities. Over the last 36 years, there have been two State of Michigan constitutional amendments – the Headlee Amendment of 1978 and Public Act 415 of 1994 (commonly known as Proposal A) – and other related statutory changes that have impacted property tax revenue for local governments. During the fiscal year 2006, the Headlee rollback started reducing the levy. The following charts and tables give a historical view of the General Levy, as well as City millage trends.

CITY MILLAGE HISTORY MAXIMUM MILLAGE ALLOWED - ACTUAL MILLAGE RATE



Budget Summaries

In addition to the General Operating millage, the City's General Fund collects money from the Employee Benefits and Ann Arbor Area Transportation Authority (AAATA) millage. The remaining millages are assessed for dedicated purposes and are used to finance the activities of other funds. The chart below showing flat millages over the past seven years demonstrates the impact of Headlee/Proposal A on the City's property tax millages.

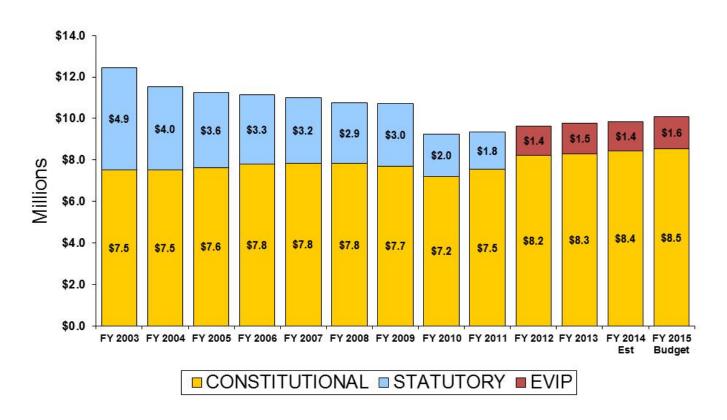
CITY MILLAGE TRENDS

| Туре | FY 2009 | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014 | FY 2015 | Change from Previous Year |
|---------------------------------|---------|---------|---------|---------|---------|---------|---------|------------------------------------|
| General Operating- Actual | 6.1682 | 6.1682 | 6.1682 | 6.1682 | 6.1682 | 6.1682 | 6.1682 | 0.0000 |
| Employee Benefits | 2.0560 | 2.0560 | 2.0560 | 2.0560 | 2.0560 | 2.0560 | 2.0560 | 0.0000 |
| AAATA | 2.0560 | 2.0560 | 2.0560 | 2.0560 | 2.0560 | 2.0560 | 2.0560 | 0.0000 |
| Total General Fund | 10.2802 | 10.2802 | 10.2802 | 10.2802 | 10.2802 | 10.2802 | 10.2802 | 0.0000 |
| Street Reconstruction | 1.9944 | 1.9944 | 1.9944 | 1.9944 | 2.1250 | 2.1250 | 2.1250 | 0.0000 |
| Refuse Collection | 2.4670 | 2.4670 | 2.4670 | 2.4670 | 2.4670 | 2.4670 | 2.4670 | 0.0000 |
| Parks (combined) | 1.5748 | 1.5748 | 1.5748 | 1.5748 | 1.5748 | 1.5779 | 1.5779 | 0.0000 |
| Debt Service | 0.4643 | 0.4806 | 0.5000 | 0.1496 | 0.1250 | 0.0000 | 0.0000 | 0.0000 |
| Total City Millage | 16.7807 | 16.7970 | 16.8164 | 16.4660 | 16.5720 | 16.4501 | 16.4501 | 0.0000 |

STATE SHARED REVENUE

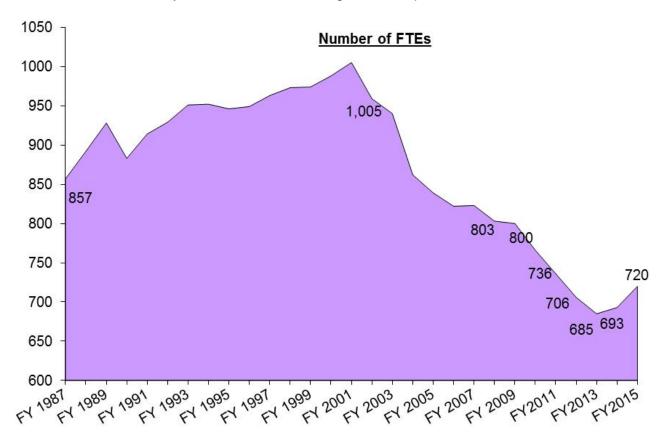
Another major source of revenue for the City's General Fund is State-Shared revenue. This revenue sharing arrangement was created when the aforementioned Headlee Amendment removed the ability of municipalities to institute certain taxes on its residents (i.e. sales tax). To compensate communities for this loss in ability to tax, State-Shared revenue was established, which is generated from a State sales tax and apportioned to communities. The chart shows the City's recent experience with State-Shared revenue.

STATE-SHARED REVENUE HISTORY AND PROJECTIONS

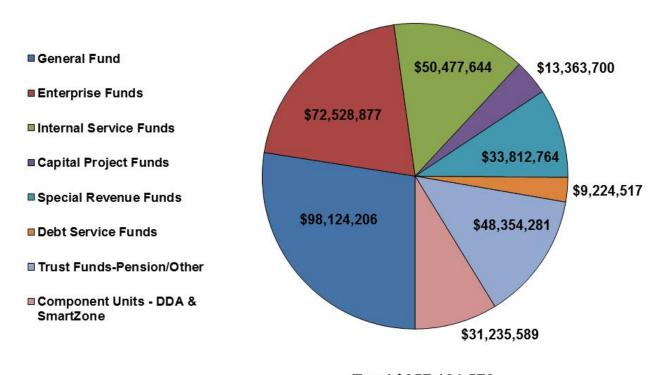


EMPLOYEE SUMMARY

Since employees and related expenditures represent the majority of the General Fund's expenditures, the City began taking steps in fiscal year 2001 to reduce its full-time equivalent (FTE) employee staffing. Without significantly impacting the level of service provided, the City has been able to achieve the reductions; through a combination of not filling vacancies, strategically deploying existing personnel, early retirement programs offered in fiscal years 2001, 2002 and 2009, and lay-offs. In FY 2015, FTEs have increased to include 22.0 FTEs for the Ann Arbor Housing Commission as well as 5.0 additional FTEs in Safety Services and Planning & Development.



FY 2015 Budgeted Revenues by Fund Type

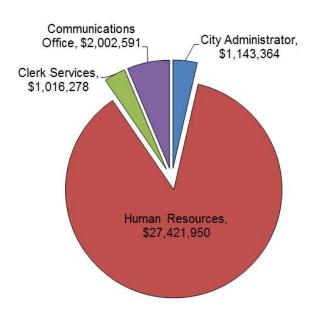


Total \$357,121,578

FY 2015 Expenditures – All Funds

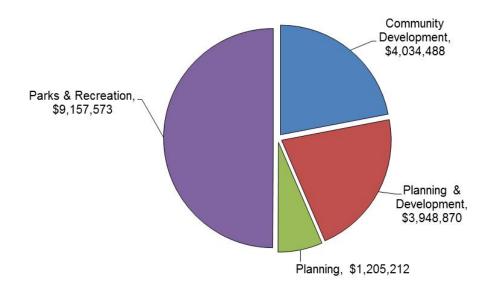
FY 2015 City Administrator Expenditures

<u>Total \$31,584,183</u>

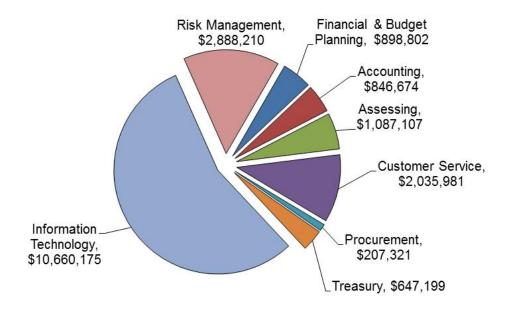


FY 2015 Community Services Expenditures

<u>Total</u> \$18,346,143



FY 2015 Financial & Administrative Services Expenditures Total \$19,271,469

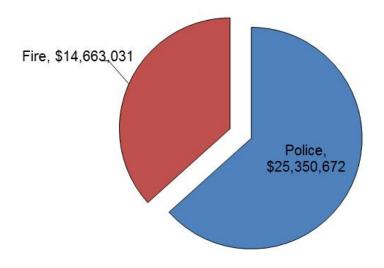


FY 2015 Public Services Expenditures

Total \$128,335,858 Wastewater Water Treatment, Treatment, \$8,525,344 \$8,945,178 Field Operations, \$38,361,779 Capital Projects, \$29,520,156 Fleet and Facilities, \$11,899,300 Systems Planning, \$3,001,824 Project Management, Administration, \$4,961,596 \$23,120,681

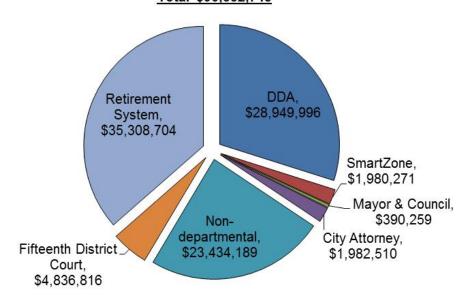
FY 2015 Safety Services Expenditures

<u>Total \$40,013,703</u>



FY 2015 Other Services Expenditures

<u>Total</u> \$96,882,745





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General Fund

To account for resources traditionally associated with governments, which are not required to be accounted for in another fund.

Internal Service Funds

To account for the costs of the various services below, which are billed to the various other funds on the basis of services used. The costs include, but are not limited to, administrative, operation, maintenance and financing costs.

<u>Central Stores</u> - to account for various inventories of road repair materials, repair parts, and other miscellaneous items, which are inventoried by the City.

<u>Fleet Services</u> - to account for the operation and maintenance of the City's motor vehicle fleet and other equipment.

<u>Information Technology</u> - to account for the operation and maintenance of the City's Information Technology equipment and software.

<u>Project Management</u> - to account for the centralized project management and engineering services provided for the City's various capital improvement projects.

<u>Risk Fund</u> - to account for the City's self-insurance program along with all other coverage necessary.

<u>Wheeler Center</u> - to account for internal operation and maintenance costs by the occupants of the Wheeler Center.

Enterprise Funds

Includes all revenue and expenses necessary to operate the funds including, but not limited to, administration, operations, maintenance, financing and related debt service, billing and collection.

<u>Airport</u> - to account for the operation of the City's airport including the rental of hangars and tie-down space.

Golf Enterprise - closed as of June 30, 2013.

Market – closed as of June 30, 2014. History is provided.

<u>Sewage Disposal System</u> - to account for the collection and treatment of the sewage of the City and some township residents.

<u>Sewer Bond Pending Series</u> - to account for the proceeds of bonds and construction of infrastructure related to the City's Sewage Disposal System.

<u>Solid Waste</u> - to account for the collection of solid waste and material recovery activities and processing of solid waste, recovered materials, and composting activities.

<u>Stormwater Sewer System</u> - to account for the collection and disposal of the City's stormwater.

<u>Stormwater Bonds</u> - to account for the proceeds of bonds and construction of infrastructure related to the City's Stormwater System.

<u>Water Supply System</u> - to account for the provision of treated water of the City and some township residents.

<u>Water Bond Pending Series</u> - to account for the proceeds of bonds and construction of infrastructure related to the City's Water Supply System.

Special Revenue Funds

To account for the proceeds of specific revenue sources (other than those from expendable trusts or for major capital projects), which are restricted legally to expenditure for specified purposes.

<u>Affordable Housing</u> - to account for funding of selected affordable housing projects with the General Fund and federal funds.

<u>Alternative Transportation</u> – to account for Act 51 monies segregated for the purpose of maintaining and extending non-motorized pathways.

<u>Art in Public Places</u> – to account for funds provided by capital improvement projects for public art.

<u>Bandemer Property</u> - to account for rental income used to maintain and operate Bandemer Park.

<u>Cemetery Perpetual Care</u> - to account for the receipt and expenditures of fees paid for the perpetual care of gravesites at the City-owned Fairview Cemetery.

<u>Community Television Network</u> - to account for the costs of running the City's community access channels on the local cable television system. Revenues are derived primarily from franchise fees.

<u>Community Development Block Grant</u> - to account for funds received from the federal government for the City's Community Development Block Grant programs.

<u>Construction Code Fund</u> - to account for revenues and expenditures related to permits, inspections, appeals and plan reviews for construction projects.

<u>Court Facilities</u> - to account for a court fee to pay for facility improvements for the court.

<u>Drug Enforcement</u> - to account for confiscated property and money related to drug law enforcement activity and provide funds for future enforcement activity.

<u>Energy Projects</u> - to account for funds used to finance energy improvements and the related energy savings, which will be used for future projects.

<u>Federal Equitable Sharing Forfeitures</u> - to account for monies received as a result of joint operations with federal law enforcement.

<u>Homeland Security Grant Fund</u> - to account for federal Office of Homeland Security grant money.

<u>Local Forfeiture</u> - to account for monies received as a result of police seizures from non-federal investigations. These monies are restricted for use in future law enforcement activities.

<u>Local Law Enforcement Block Grant</u> - to account for federal grant monies received for fingerprinting equipment and other law enforcement items.

<u>Local Streets</u> - to account for repairs, maintenance and construction on the City's local streets. The revenues consist primarily of State-Shared gasoline and weight tax collections.

<u>Major Grant Programs</u> - to account for various grant monies other than community development.

<u>Major Streets</u> - to account for repairs, maintenance and construction on the City's major streets. The revenues consist primarily of State-Shared gasoline and weight tax collections.

<u>Metro Expansion</u> – to account for the monies passed through from telecom companies for the purpose of maintaining roadway (above, below and adjacent to) right of ways.

Michigan Justice Training - to account for State funds used for law enforcement training.

<u>Open Space and Parkland Preservation</u> - to account for the proceeds of a special millage to preserve and protect open space, natural habitats, parkland and the City's source water inside and outside the City limits.

<u>Open Space Endowment</u> – to account for funds allotted for the perpetual care of lands purchased with the City's Open Space and Parkland Preservation Millage.

<u>Parks Maintenance and Capital Improvement Millage</u> - to account for the proceeds of a special millage to provide for certain maintenance, repair costs and capital improvements of the Parks System.

<u>Parks Memorials & Contributions</u> - to account for the proceeds of various contributions to the Parks System to erect memorials or finance special parks improvement projects.

<u>Police and Fire Relief</u> - to account for the receipt of investment earnings on previously transferred General Fund monies. These earnings are used to subsidize the incomes of certain beneficiaries of deceased police officers and firefighters.

<u>Senior Center Endowment</u> – closed as of June 30, 2013.

<u>Sidewalk Improvement Fund</u> – to account for the funds set aside for sidewalk repairs, and maintenance and installation, which is later billed to the property owner for re-payment over time.

<u>Special Assistance</u> - to account for funds provided by a utility bill check-off and provides assistance to needy citizens.

<u>Street Repair Millage</u> - to account for the proceeds of a special millage to repair streets.

Trust Funds

To account for the assets held by the City in a trustee capacity and the expenditures of such funds.

<u>Elizabeth R. Dean</u> - a permanent fund used to account for monies provided by a private bequest to finance tree planting and maintenance. The principal amount of the bequest is to remain intact and invested. Investment earnings are used for the above stated purposes.

<u>Employees' Retirement System</u> - a pension trust fund to account for the accumulation of resources to be used for retirement pension and annuity payments. Resources are contributed by employees at rates fixed by law and by the City at amounts determined by an annual actuarial study.

<u>VEBA Trust</u> - a pension trust fund, which provides funds for post retirement medical and life insurance for the retirees of the City.

Debt Service Funds

To account for the accumulation of resources for, and the payment of general long-term debt principal and interest.

<u>General Debt Service</u> - to accumulate operating transfers for payment of principal and interest on general obligation bonds sold to finance various capital projects.

Information Pages: Fund Descriptions

<u>Special Assessment General Debt</u> - to accumulate operating transfers for payment of principal and interest on general obligation bonds sold to finance the City's share of special assessment projects.

Capital Projects Funds

To account for funds related to the purchase and construction of City assets.

<u>General Capital Improvements</u> - to account for capital project expenditures for various non-bonded improvements to certain City-owned facilities.

Component Units

Legally separate organizations for which the elected officials of the primary government are financially accountable.

<u>Downtown Development Authority</u> - to account for the tax increment revenue that is derived from new construction in the Downtown Development District, which is used to finance various parking structures and street improvements in the downtown area.

<u>DDA Housing</u> - to account for the funds that the Downtown Development Authority has set aside for housing in the downtown area.

<u>DDA Parking Maintenance</u> - to account for the maintenance of six parking structures and four parking lots by the Downtown Development Authority.

<u>DDA Parking System</u> - to account for the operation of six parking structures and four parking lots by the Downtown Development Authority.

<u>SmartZone LDFA</u> - to account for the monies which provide local financing for developing and sustaining local "Business Accelerators" and "Business Incubators" as the vehicles through which services to emerging technology driven businesses are delivered.

FY 2015 All Funds Revenue Analysis by Service Area

| | | Total Revenues | Mayor & Council | City Attorney | City Administrator | Community Services | Financial Services | Public Services | Safety Services | 15th District Court | Non- departmental | Other |
|------|--|-------------------|--------------------|------------------|-----------------------|-----------------------|-----------------------|--------------------|--------------------|------------------------|----------------------|------------|
| 0001 | DDA/HOUSING FUND | 377,000 | | | | | | | | | | 377,000 |
| 0002 | ENERGY PROJECTS | 323,542 | | | | | | 323,542 | | | | |
| 0003 | DOWNTOWN DEVELOPMENT AUTHORITY | 4,803,009 | | | | | | | | | | 4,803,009 |
| 0009 | SMART ZONE LOCAL DEVELOPMENT FINANCING AUTHORITY | 2,071,132 | | | | | | | | | | 2,071,132 |
| 0010 | GENERAL | 98,124,206 | | 150,000 | 171,000 | 6,223,180 | 69,263,392 | 415,900 | 3,407,965 | 2,254,750 | 16,238,019 | |
| 0011 | CENTRAL STORES | 1,412,190 | | | | | | 1,412,190 | | | | |
| 0012 | FLEET SERVICES | 7,838,301 | | | | | | 7,838,301 | | | | |
| 0014 | INFORMATION TECHNOLOGY | 7,476,817 | | | | | 7,476,817 | | | | | |
| 0016 | COMMUNITY TELEVISION NETWORK | 2,005,763 | | | 2,005,763 | | | | | | | |
| 0021 | MAJOR STREET | 7,084,197 | | | | | | 7,084,197 | | | | |
| 0022 | LOCAL STREET | 1,872,414 | | | | | | 1,872,414 | | | | |
| 0023 | COURT FACILITIES | 225,000 | | | | | | | | 225,000 | | |
| 0024 | OPEN SPACE & PARKLAND PRESERVATION | 2,429,200 | | | | 2,429,200 | | | | | | |
| 0025 | BANDEMER PROPERTY | 5,232 | | | | 5,232 | | | | | | |
| 0026 | CONSTRUCTION CODE FUND | 2,590,308 | | | | 2,590,308 | | | | | | |
| 0027 | DRUG ENFORCEMENT | 46,000 | | | | | | | 46,000 | | | |
| 0028 | FEDERAL EQUITABLE SHARING | 47,000 | | | | | | | 47,000 | | | |
| 0033 | DDA PARKING MAINTENANCE | 3,072,079 | | | | | | | | | | 3,072,079 |
| 0034 | PARKS MEMORIALS & CONTRIBUTIONS | 98,625 | | | | 98,625 | | | | | | |
| 0035 | GENERAL DEBT SERVICE | 9,173,042 | | | | | 2,000 | | | | 9,171,042 | |
| 0036 | METRO EXPANSION | 349,294 | | | | | | 349,294 | | | | |
| 0038 | ANN ARBOR ASSISTANCE | 4,000 | | | | 4,000 | | | | | | |
| 0041 | OPEN SPACE ENDOWMENT | 10,000 | | | | 10,000 | | | | | | |
| 0042 | WATER SUPPLY SYSTEM | 25,369,967 | | | | | 23,625,590 | 1,744,377 | | | | |
| 0043 | SEWAGE DISPOSAL SYSTEM | 24,015,642 | | | | | 23,877,764 | 137,878 | | | | |
| 0048 | AIRPORT | 869,404 | | | | | | 869,404 | | | | |
| 0049 | PROJECT MANAGEMENT | 4,557,772 | | | | | | 4,557,772 | | | | |
| 0052 | VEBA TRUST | 13,504,811 | | | | | | | | | | 13,504,811 |
| 0053 | POLICE AND FIRE RELIEF | 6,600 | | | | | | | 6,600 | | | |
| 0054 | CEMETERY PERPETUAL CARE | 724 | | | | | | 724 | | | | |
| 0055 | ELIZABETH R DEAN TRUST | 62,916 | | | | | | 62,916 | | | | |
| 0056 | ART IN PUBLIC PLACES | 13,333 | | | | | | 13,333 | | | | |
| 0057 | RISK FUND | 28,755,869 | | | | | 28,755,869 | | | | | |
| 0058 | WHEELER CENTER | 436,695 | | | | | | 436,695 | | | | |
| 0059 | EMPLOYEES RETIREMENT SYSTEM | 34,849,470 | | | | | | | | | | 34,849,470 |
| 0060 | GENERAL DEBT /SPECIAL ASSESSMENTS | 51,475 | | | | | 11,000 | | | | 40,475 | |
| 0061 | ALTERNATIVE TRANSPORTATION | 218,963 | | | | | | 218,963 | | | | |
| 0062 | STREET REPAIR MILLAGE | 10,937,699 | | | | | | 10,937,699 | | | | |
| | | | | | | | | | | | | |

FY 2015 All Funds Revenue Analysis by Service Area

| | | Total Revenues | Mayor & Council | City Attorney | City Administrator | Community Services | Financial Services | Public Services | Safety Services | 15th District Court | Non- departmental | Other |
|------|---|-------------------|--------------------|------------------|-----------------------|-----------------------|-----------------------|--------------------|--------------------|------------------------|----------------------|--------------|
| 0063 | DDA PARKING SYSTEM | 20,912,369 | | | | | | | | | | 20,912,369 |
| 0064 | MICHIGAN JUSTICE TRAINING | 40,700 | | | | | | | 40,700 | | | |
| 0069 | STORMWATER SEWER SYSTEM | 7,604,836 | | | | | 6,426,421 | 1,178,415 | | | | |
| 0070 | AFFORDABLE HOUSING | 102,200 | | | | 102,200 | | | | | | |
| 0071 | PARK MAINTENANCE & CAPITAL IMPROVEMENTS | 5,338,954 | | | | 2,128,075 | | 3,210,879 | | | | |
| 0072 | SOLID WASTE FUND | 14,669,028 | | | | | | 14,669,028 | | | | |
| 0073 | LOCAL FORFEITURE | 100 | | | | | | | 100 | | | |
| 0082 | STORMWATER BOND | 3,095,700 | | | | | | 3,095,700 | | | | |
| 8800 | SEWER BOND | 4,925,000 | | | | | | 4,925,000 | | | | |
| 0089 | WATER BOND | 4,100,000 | | | | | | 4,100,000 | | | | |
| 00CP | GENERAL CAPITAL FUND | 1,243,000 | | | | | | 1,243,000 | | | | |
| | | \$ 357,121,578 | | \$150,000 | \$2,176,763 | \$13,590,820 | \$159,438,853 | \$70,697,621 | \$3,548,365 | \$2,479,750 | \$25,449,536 | \$79,589,870 |

General Fund Revenues by Agency - Category

| Agency - Category | Actual FY2012 | Actual FY2013 | Budget FY2014 | Forecasted FY2014 | Request FY2015 |
|-----------------------------------|------------------|------------------|------------------|-------------------|-------------------|
| Mayor & Council | (480) | (530) | - | - | - |
| 010 Mayor | (480) | (530) | - | - | - |
| Charges For Services | (480) | (530) | - | - | - |
| City Attorney | (118,000) | (150,000) | (150,000) | (150,000) | (150,000) |
| 014 Attorney | (118,000) | (150,000) | (150,000) | (150,000) | (150,000) |
| Fines & Forfeits | - | - | - | - | - |
| Miscellaneous Revenue | - | - | - | - | - |
| Operating Transfers In | (118,000) | (150,000) | (150,000) | (150,000) | (150,000) |
| City Administrator Service Area | (359,079) | (169,758) | (176,700) | (171,000) | (171,000) |
| 011 City Administrator | - | - | - | - | - |
| Prior Year Surplus | - | - | - | - | - |
| 015 City Clerk | (359,079) | (169,758) | (176,700) | (171,000) | (171,000) |
| Charges For Services | (1,576) | (2,297) | (2,000) | (2,000) | (2,000) |
| Intergovernmental Revenues | (118,575) | (99,977) | (100,000) | (100,000) | (100,000) |
| Licenses, Permits & Registrations | (73,536) | (64,784) | (65,000) | (65,000) | (65,000) |
| Miscellaneous Revenue | (165,392) | (2,700) | (9,700) | (4,000) | (4,000) |
| Prior Year Surplus | - | - | - | - | - |
| Community Services Area | (3,959,559) | (4,020,892) | (5,746,605) | (5,330,030) | (6,223,180) |
| 002 Community Development | (206,444) | (212,714) | (384,399) | - | (151,399) |
| Intergovernmental Revenues | (206,444) | (212,714) | - | - | - |
| Prior Year Surplus | - | - | (384,399) | - | (151,399) |
| 033 Building | (955,227) | (905,564) | (1,206,200) | (1,206,200) | (1,626,200) |
| Licenses, Permits & Registrations | (919,776) | (905,261) | (1,206,200) | (1,206,200) | (1,626,200) |
| Miscellaneous Revenue | (35,451) | (303) | - | - | - |
| Prior Year Surplus | - | - | - | - | - |
| 050 Planning | (267,443) | (331,963) | (256,000) | (256,000) | (304,000) |
| Charges For Services | (1,150) | (3,200) | (3,000) | (3,000) | (3,000) |
| Intergovernmental Revenues | - | - | - | - | - |
| Licenses, Permits & Registrations | (266,293) | (328,763) | (253,000) | (253,000) | (301,000) |
| Miscellaneous Revenue | - | - | - | - | - |
| 060 Parks & Recreation | (2,530,445) | (2,570,652) | (3,900,006) | (3,867,830) | (4,141,581) |
| Charges For Services | (2,357,221) | (2,335,845) | (3,676,034) | (3,666,835) | (3,905,810) |

General Fund Revenues by Agency - Category

| Agency Cotegory | Actual FY2012 | Actual FY2013 | Budget FY2014 | Forecasted FY2014 | Request FY2015 |
|--|------------------|------------------|------------------|-------------------|-------------------|
| Agency - Category | | | | | |
| Intergovernmental Revenues | (1,845) | (1,230) | (2,460) | (2,460) | (2,460) |
| Investment Income | - (40,000) | (00.040) | (00.505) | (00.505) | (404 505) |
| Miscellaneous Revenue | (19,639) | (98,016) | (98,535) | (98,535) | (104,535) |
| Operating Transfers In | (151,741) | (135,561) | (100,000) | (100,000) | (100,000) |
| Prior Year Surplus | - | - | (22,977) | - | (28,776) |
| Financial & Administrative Services Area | (55,445,427) | (55,305,993) | (57,262,789) | (57,272,789) | (69,263,392) |
| 018 Finance | (55,367,978) | (55,212,975) | (57,202,789) | (57,202,789) | (69,203,392) |
| Charges For Services | (1,042,901) | (357,132) | (986,105) | (986,105) | (558,028) |
| Fines & Forfeits | (229,203) | (234,869) | (242,457) | (242,457) | (249,731) |
| Intergovernmental Revenues | (10,999,060) | (11,207,384) | (10,936,436) | (10,936,436) | (11,106,589) |
| Intragovernmental Sales | (2,926,226) | (2,981,704) | (3,498,455) | (3,498,455) | (14,785,418) |
| Investment Income | (428,093) | (363,029) | (288,813) | (288,813) | (281,893) |
| Miscellaneous Revenue | (25,780) | (32,951) | (22,000) | (22,000) | (22,000) |
| Taxes | (39,716,713) | (40,035,905) | (41,228,523) | (41,228,523) | (42,199,733) |
| 078 Customer Service | (77,449) | (93,018) | (60,000) | (70,000) | (60,000) |
| Charges For Services | (77,449) | (93,018) | (60,000) | (70,000) | (60,000) |
| Public Services Area | (1,026,590) | (628,400) | (1,273,924) | (494,831) | (415,900) |
| 029 Environmental Coordination Ser | - | (54) | - | - | - |
| Miscellaneous Revenue | - | (54) | - | - | - |
| 040 Public Services | - | - | (167,024) | - | - |
| Intragovernmental Sales | - | - | - | - | - |
| Prior Year Surplus | - | - | (167,024) | - | - |
| 046 Systems Planning | - | - | - | - | - |
| Charges For Services | - | - | - | - | - |
| 061 Field Operations | (404,347) | (109,193) | (90,900) | (94,400) | (90,900) |
| Charges For Services | (378,455) | (57,916) | (73,740) | (82,860) | (73,740) |
| Intergovernmental Revenues | - | (3,124) | (1,460) | (3,000) | (1,460) |
| Miscellaneous Revenue | (25,893) | (48,152) | (15,700) | (8,540) | (15,700) |
| Prior Year Surplus | - | - | - | - | - |
| 070 Public Services Administration | (116,732) | (15) | (75,000) | (31) | _ |
| Charges For Services | (104,210) | - | - | - | _ |
| Miscellaneous Revenue | (12,500) | _ | _ | _ | _ |
| Wildonalioodo Movolido | (12,000) | | | | |

General Fund Revenues by Agency - Category

| Agency - Category | Actual FY2012 | Actual FY2013 | Budget FY2014 | Forecasted FY2014 | Request FY2015 |
|-----------------------------------|------------------|------------------|------------------|-------------------|-------------------|
| Prior Year Surplus | - | - | (75,000) | - | - |
| Taxes | (22) | (15) | - | (31) | - |
| 074 Utilities-Water Treatment | (505,412) | (514,089) | (325,000) | (400,000) | (325,000) |
| Charges For Services | (505,412) | (514,089) | (325,000) | (400,000) | (325,000) |
| Prior Year Surplus | - | - | - | - | - |
| 091 Fleet & Facility Services | (99) | (5,050) | (616,000) | (400) | - |
| Miscellaneous Revenue | (99) | (5,050) | - | (400) | - |
| Prior Year Surplus | - | - | (616,000) | - | - |
| Safety Services Area | (5,025,143) | (3,774,023) | (3,707,946) | (3,207,101) | (3,407,965) |
| 031 Police | (4,602,035) | (3,316,856) | (3,012,770) | (2,847,380) | (2,888,989) |
| Charges For Services | (1,942,272) | (1,030,965) | (653,500) | (628,047) | (696,500) |
| Contributions | (1,545) | - | (1,000) | (11,188) | (1,000) |
| Intragovernmental Sales | - | - | - | - | - |
| Miscellaneous Revenue | (87,356) | (85,096) | (13,020) | (40,172) | (13,020) |
| Operating Transfers In | (30,000) | (30,000) | (30,000) | (30,000) | (30,000) |
| Prior Year Surplus | - | - | (125,000) | - | - |
| 032 Fire | (423,108) | (457,167) | (695,176) | (359,721) | (518,976) |
| Charges For Services | (387,981) | (427,294) | (583,976) | (326,716) | (508,976) |
| Intergovernmental Revenues | - | - | - | - | - |
| Licenses, Permits & Registrations | (10,813) | (1,348) | (10,000) | (10,000) | (10,000) |
| Miscellaneous Revenue | (24,314) | (28,525) | - | (23,005) | - |
| Prior Year Surplus | - | - | (101,200) | - | - |
| District Court | (1,849,212) | (2,071,809) | (2,144,810) | (2,224,810) | (2,254,750) |
| 021 District Court | (1,849,212) | (2,071,809) | (2,144,810) | (2,224,810) | (2,254,750) |
| Fines & Forfeits | (1,659,120) | (1,891,962) | (1,949,770) | (1,949,770) | (1,964,700) |
| Intergovernmental Revenues | (189,692) | (152,389) | (176,600) | (256,600) | (271,600) |
| Investment Income | (400) | (419) | (440) | (440) | (450) |
| Miscellaneous Revenue | - | (27,039) | (18,000) | (18,000) | (18,000) |
| Prior Year Surplus | - | - | - | - | - |
| Other | (12,607,912) | (13,271,868) | (18,133,304) | (13,289,293) | (16,238,019) |
| 019 Non-Departmental | (12,607,912) | (13,271,868) | (18,133,304) | (13,289,293) | (16,238,019) |
| Charges For Services | (2,001,288) | (2,341,163) | (2,332,025) | (2,332,025) | (2,338,842) |

General Fund Revenues by Agency - Category

| | Actual | Actual | Budget | Forecasted | Request |
|-------------------------|--------------|--------------|--------------|--------------|--------------|
| Agency - Category | FY2012 | FY2013 | FY2014 | FY2014 | FY2015 |
| Intragovernmental Sales | (1,019) | (332) | - | - | - |
| Miscellaneous Revenue | (651,610) | (752,812) | (4,101,287) | (520,279) | (538,853) |
| Operating Transfers In | (761,148) | (833,292) | (871,489) | (871,489) | (901,260) |
| Prior Year Surplus | - | - | (1,263,003) | - | (2,661,353) |
| Taxes | (9,192,846) | (9,344,269) | (9,565,500) | (9,565,500) | (9,797,711) |
| Grand Total | (80,391,401) | (79,393,273) | (88,596,078) | (82,139,854) | (98,124,206) |

Resolution to Approve Fiscal Year 2015 Fee Adjustments for Public Services Area – Project Management, Systems Planning, Field Operations and Customer Service

Mayor and Council, attached for your consideration and approval is the resolution approving fee adjustments for Public Services Area-Service Units for the 2015 fiscal year. The anticipated increase in revenue resulting from the fee adjustments is crucial to balancing expenditures and revenues in the proposed fiscal year 2015 budget.

Each year in conjunction with the preparation of the budget, Service Area/Service Units are requested to review license and fee revenues to determine if the cost of the services rendered are covered by the charges. When determining these costs, Service Units take into account increases or decreases in expenses such as: labor, material and supplies, equipment, and overhead cost. The increases are generally in the range of 1% to 5% and are for purposes of full cost recovery. In some cases where fees are proposed to be higher than the nominal, explanations are provided to give a rational for the increase. Decreases are in the range of 5-100% and vary more widely due to efficiency improvements, and equipment pricing fluctuations.

The Public Services Area is recommending approval of increases for activities in the Service Units in order to recover fully burdened costs for ancillary services provided to the customers. These fully burdened costs were based upon estimated time spent providing the service, vehicle expenses, IT costs, materials & supplies, and the municipal service charge.

The following Service Units have requested fee adjustments:

- Project Management
 - Right-of-Way
 - Private Development
- Field Operations
 - Solid Waste
 - Traffic sign & signals
 - Utilities
- Customer Service Center Unit
 - Meter operations and maintenance
- Systems Planning
 - Soil Erosion & Sedimentation Control
 - Planning Petitions
 - Site-Plan Review
 - Utility Modeling

Staff requests your approval of the proposed fee adjustments.

Prepared by: Marti Praschan, Financial Manager

Reviewed by: Craig Hupy, Public Services Administrator Approved by: Steven D. Powers, City Administrator

RESOLUTION TO APPROVE FISCAL YEAR 2015 FEE ADJUSTMENTS FOR PUBLIC SERVICES AREAPROJECT MANAGEMENT, SYSTEMS PLANNING, FIELD OPERATIONS, AND CUSTOMER SERVICE

Whereas, All Service Areas of the city government review their fees each year as part of the budget process;

Whereas, The Public Services Area Service Units have reviewed all of their fees as part of the FY 2015 budget submittal;

Whereas, Fees in several areas were found not recovering fully burdened costs to provide these services;

Whereas, Various fees have been newly created to reimburse costs for services provided; and

Whereas, Fees in some areas were reduced to reflect actual costs;

RESOLVED, The fees in the Public Services Service Units be adjusted according to the attached schedules;

RESOLVED, That the attached fee schedules become effective July 1, 2014; and

RESOLVED, That City Council authorizes the City Administrator to take necessary administrative actions to implement this resolution.

Submitted by: Public Services
Date: May 19, 2014

| Activity | Cost | Per Unit | Cur | rent Fee | Р | roposed Fee | Percent Increase | Re | Total evenue npact | Proposed Eff. Date | Last Fee Change |
|---|------|----------|-----|----------|----|----------------|---------------------|----|--------------------------|-----------------------|--------------------|
| PRIVATE DEVELOPMENT PLAN REVIEW FEES: | | | | | | | | | • | | 3 |
| Plan Application Fee: | \$ | 1,155 | \$ | 1,070 | \$ | 1,155 | 7.9% | \$ | 2,125 | 07/01/14 | 07/01/13 |
| Construction Plan Review: Sanitary Sewer per LF (Minimum 300') | \$ | 3.23 | \$ | 2.90 | \$ | 3.25 | 12.1% | \$ | 350 | 07/01/14 | 07/01/13 |
| Construction Plan Review: Storm Sewer per LF (Minimum 200') | \$ | 1.96 | \$ | 1.80 | \$ | 1.95 | 8.3% | \$ | 150 | 07/01/14 | 07/01/13 |
| Construction Plan Review: Water Main per LF (Minimum 200') | \$ | 5.20 | \$ | 4.40 | \$ | 5.20 | 18.2% | \$ | 2,400 | 07/01/14 | 07/01/13 |
| Construction Plan Review: Water Main Hydrant Lead less than 50' and/or Water Service Leads 4" and Up, less than 100' | \$ | 693 | \$ | 615 | \$ | 695 | 13.0% | \$ | 240 | 07/01/14 | 07/01/13 |
| Construction Plan Review: Sidewalks per LF (Minimum 200') | \$ | 1.73 | \$ | 1.60 | \$ | 1.75 | 9.4% | \$ | 150 | 07/01/14 | 07/01/11 |
| Construction Plan Review: Streets per LF (Minimum 100') | \$ | 4.62 | \$ | 3.25 | \$ | 4.60 | 41.5% | \$ | 270 | 07/01/14 | 07/01/13 |

| Activity | Cost Per U | Jnit | Current | t Fee | P | roposed Fee | Percent Increase | Re | Total evenue npact | Proposed Eff. Date | Last Fee Change |
|---|------------|------|---------|-------|----|----------------|---------------------|----|--------------------------|-----------------------|--------------------|
| PRIVATE DEVELOPMENT CONSTRUCTION ENGINEERING AND INSPECTION FEES: | | | | | | | | | | | |
| Engineer (per hour) | \$ | 116 | \$ | 110 | \$ | 115 | 5% | \$ | 2,500 | 07/01/14 | 07/01/13 |
| Civil Engineering Specialist (per hour) | \$ | 124 | \$ | 110 | \$ | 120 | 9% | \$ | 10,000 | 07/01/14 | 07/01/13 |
| Civil Engineering Specialist Overtime (per hour) | \$ | 180 | \$ | 165 | \$ | 170 | 3% | \$ | 1,000 | 07/01/14 | 07/01/11 |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |

| Activity | Cost | Per Unit | Cur | rent Fee | Pı | oposed Fee | Percent Increase | Re | Total evenue npact | Proposed Eff. Date | Last Fee Change |
|---|------|----------|----------|----------|----|---------------|---------------------|----|--------------------------|-----------------------|--------------------|
| AS-BUILT/POST CONSTRUCTION FEES: | | | | | | | | | | | |
| Prepare Project Sheet As-Builts | \$ | 2,040 | \$ | 1,960 | \$ | 2,040 | 4% | \$ | 1,600 | 07/01/14 | 07/01/13 |
| Archive Miscellaneous Project Records | \$ | 120 | \$ | 115 | \$ | 120 | 4% | \$ | 500 | 07/01/14 | 07/01/13 |
| | | | | | | | | | | | |
| TRAFFIC IMPACT STUDY REVIEW: | | | | | | | | | | | |
| Traffic Engineer Review (per hour): | \$ | 116 | \$ | 110 | \$ | 115 | 5% | \$ | 100 | 07/01/14 | 07/01/13 |
| LANE CLOSURE PERMITS | * | | <u> </u> | | * | | | 7 | . • • | 5.7.5 1 | 0.7.0 2 |
| Review and Processing Fee per hour (Minimum \$30) | \$ | 116 | \$ | 110 | \$ | 115 | 5% | \$ | 4,200 | 07/01/14 | 07/01/13 |

| Activity | Cost | Per Unit | Cur | rent Fee | Pı | roposed Fee | Percent Increase | Re | Total evenue npact | Proposed Eff. Date | Last Fee Change |
|---|------|----------|-----|----------|----|----------------|---------------------|----|--------------------------|-----------------------|--------------------|
| LICENSE AGREEMENTS: | | | | | | | | | | | |
| R.O.W. License Application Fee: | \$ | 1,386 | \$ | 1,175 | \$ | 1,385 | 17.9% | \$ | 2,520 | 07/01/14 | 07/01/13 |
| Private Utility Main Review per LF (minimum 200'): | \$ | 2.60 | \$ | 2.40 | \$ | 2.60 | 8% | \$ | 160 | 07/01/14 | 07/01/13 |
| Earth Retention Systems, Tiebacks and/or H-Piles per LF of frontage (minimum 200'): | \$ | 2.60 | \$ | 2.40 | \$ | 2.60 | 8% | \$ | 160 | 07/01/14 | 07/01/13 |
| Right-of-Way Encroachment Review per LF of frontage: | \$ | 2.60 | \$ | 2.40 | \$ | 2.60 | 8% | \$ | 80 | 07/01/14 | 07/01/13 |
| Monitoring Well Review (per well): | \$ | 116 | \$ | 110 | \$ | 115 | 5% | \$ | 25 | 07/01/14 | 07/01/13 |
| Other License Reviews - hourly: | \$ | 116 | \$ | 110 | \$ | 115 | 5% | \$ | - | 07/01/14 | 07/01/13 |
| | | | | | | | | | | | |

| Activity | Cost P | Per Unit | Cu | rrent Fee | P | roposed Fee | Percent Increase | Re | Total evenue npact | Proposed Eff. Date | Last Fee Change |
|---|--------|----------|----|-----------------------------------|----|--------------------------------|---------------------|----|--------------------------|-----------------------|--------------------|
| Right-of-Way Review Fee: | | | | | | | | | • | | <u> </u> |
| Review (minimum \$40) | \$ | 116 | \$ | 110 | \$ | 115 | 4.5% | \$ | 2,000 | 07/01/14 | 07/01/13 |
| Right-of-Way Permit and Inspection Fees: | | | | | | | | | | | |
| Drive Approach – Commercial Each | \$ | 143 | \$ | 125.00 | \$ | 140.00 | 12.0% | \$ | 150 | 07/01/14 | 07/01/13 |
| Drive Approach - Residential Each | \$ | 121 | \$ | 75.00 | _ | 90.00 | 20.0% | \$ | 300 | 07/01/14 | 07/01/13 |
| Utility Pole - Removal of, Replacement of and/or New Pole | \$ | 79 | | 75 + \$10 n additional pole | | 80 + \$10 each dditional | 6.7% | \$ | 100 | 07/01/14 | 07/01/13 |
| Cable - Aerial or Through Existing Conduit - Up to 500' | \$ | 143 | \$ | 125.00 | RE | MOVE | N/A | \$ | (6,250) | 07/01/14 | 07/01/13 |
| Cable - Aerial or Through Existing Conduit - Up to 1000' | \$ | 143 | | NEW | \$ | 130.00 | NEW | \$ | 6,500 | 07/01/14 | NEW |
| Cable - Aerial or Through Existing Conduit - 500' and over | \$ | 143 | | 125 plus 0/foot over 500' | • | MOVE | N/A | \$ | (200) | 07/01/14 | 07/01/13 |

| | | | | | | | | | Total | | |
|---|---------|--------|------|--------------|-----------|----------------------|----------|----|----------|-----------|----------|
| | | | | | Pı | oposed | Percent | R | evenue | Proposed | Last Fee |
| Activity | Cost Pe | r Unit | Cu | rrent Fee | | Fee | Increase | I | Impact | Eff. Date | Change |
| Cable - Aerial or Through Existing | | | | | | 130 plus | | | | | |
| Conduit - 1000' and over | \$ | 143 | | NEW | \$.10 |)/foot over 1000' | NEW | \$ | 100 | 07/01/14 | NEW |
| Trench - Under Pavement, Up to 200 | | | | | | | | | | | |
| LF | \$ | 440 | \$ | 455.00 | \$ | 440.00 | -3.3% | \$ | (4,500) | 07/01/14 | 07/01/13 |
| Trench - Under Pavement, 200' and | | | \$ | 455 plus | | 440 plus | | | | | |
| lover | | | \$.5 | 0/foot over | \$.50 |)/foot over | | | | | |
| Over | \$ | 440 | | 200' | | 200' | -3.3% | \$ | (200) | 07/01/14 | 07/01/13 |
| Trench - In Greenbelt, Up to 200' | \$ | 355 | \$ | 345.00 | \$ | 355.00 | 2.9% | \$ | 3,000 | 07/01/14 | 07/01/13 |
| | | | | 345 plus | \$ | 355 plus | | | | | |
| Trench - In Greenbelt, 200' and over | | | \$.2 | 5 /foot over | \$ | .25 /foot | | | | | |
| | \$ | 355 | | 200' | 0 | ver 200' | 2.9% | \$ | 200 | 07/01/14 | 07/01/13 |
| Bore, Directional Drill, or Pipe Bursting - | | | | | | | | | | | |
| Up to 200' | \$ | 270 | \$ | 235.00 | R | EMOVE | N/A | \$ | (35,250) | 07/01/14 | 07/01/13 |
| Bore, Directional Drill, or Pipe Bursting - | | | | | | | | | | | |
| Up to 400' | \$ | 270 | | NEW | \$ | 245.00 | NEW | \$ | 36,750 | 07/01/14 | NEW |
| | | | | 235 plus | | | | | | | |
| Bore, Directional Drill, or Pipe Bursting - | | | \$.2 | 5/foot over | | | | | | | |
| 200' and over | \$ | 270 | | 200' | R | EMOVE | N/A | \$ | (200) | 07/01/14 | 07/01/13 |

| | | | | | | Т | otal | | |
|---|-------------|-----|-----------------|-----------------|----------|--------|-------|-----------|----------|
| | | | | Proposed | Percent | Rev | venue | Proposed | Last Fee |
| Activity | Cost Per Ui | nit | Current Fee | Fee | Increase | Impact | | Eff. Date | Change |
| | | | | \$245 plus | | | | | |
| Bore, Directional Drill, or Pipe Bursting - | | | | \$.25/foot over | | | | | |
| 400' and over | \$ 2 | 70 | NEW | 400' | NEW | \$ | 100 | 07/01/14 | NEW |
| | | | \$75 + \$10 | \$80 + \$10 | | | | | |
| | | | each additional | each | | | | | |
| Soil Borings | \$ | 79 | bore | additional | 6.7% | \$ | 50 | 07/01/14 | 07/01/13 |
| Earth Retention Systems, Up to 200' of | | | | | | | | | |
| frontage | \$ 22 | 28 | \$ 235.00 | \$ 230.00 | -2.1% | \$ | (40) | 07/01/14 | 07/01/13 |
| Forth Potentian Systems, 200' of | | | \$235 plus | \$230 plus | | | | | |
| Earth Retention Systems, 200' of | | | \$.25/foot | \$.25/foot | | | | | |
| frontage and over | \$ 22 | 28 | additional | additional | 4.3% | \$ | 100 | 07/01/14 | 07/01/13 |
| | | | \$235 plus | | | | | | |
| Monitoring Wells – Each Wellhead | | | \$220 each | | | | | | |
| - | \$ 18 | 85 | additional | \$ 185 | 4.3% | \$ | (500) | 07/01/14 | 07/01/13 |
| Annual R.O.W. Permit for Maintenance | | | | | | | • | | |
| | | | | | | | | | |
| of Existing Facilities without Excavation | \$ 17 | 70 | \$ 450.00 | \$ 470.00 | 4.4% | \$ | 160 | 07/01/14 | 07/01/13 |

| | | | | | | | | | Total | | |
|---------------------------------------|--------|---------|----|------------|----|---------|--------------|----|----------|-----------|----------|
| | | | | | Р | roposed | Percent | R | evenue | Proposed | Last Fee |
| Activity | Cost P | er Unit | Cı | urrent Fee | | Fee | Increase | I | mpact | Eff. Date | Change |
| SOIL EROSION & SEDIMENTATION | | | | | | | | | | | |
| CONTROL | | | | | | | | | | | |
| Pacidential Crading Parmit including | | | | | | | | | | | |
| Residential Grading Permit, including | · · | 245 | φ. | 100 | φ | 405 | 050/ | \$ | 4 000 | 07/04/44 | 07/04/40 |
| plan review and three inspections* | \$ | 345 | \$ | 100 | \$ | 125 | 25% | Ф | 1,000 | 07/01/14 | 07/01/13 |
| Residential Grading Permit - New | | | | | | | | | | | |
| Residence, including plan review and | • | E7E | \$ | 160 | φ. | 250 | F.C.0/ | \$ | 2.700 | 07/04/44 | 07/04/42 |
| three inspections | \$ | 575 | Φ | 160 | \$ | 250 | 56% | Ф | 2,700 | 07/01/14 | 07/01/13 |
| | | | | | | | | | | | |
| Additional Residential Inspection* | \$ | 115 | \$ | 50 | \$ | 65 | 30% | \$ | 225 | 07/01/14 | 07/01/13 |
| Non-Residential Grading Permit and | | | | | | | | | | | |
| Site Compliance for Planning Petition | | | | | | | | | | | |
| Project | \$ | 690 | \$ | 400 | \$ | 550 | 38% | \$ | 4,500 | 07/01/14 | 07/01/13 |
| Non-Residential Grading Permit | | | | | | | | | | | |
| Revision to Approved Grading Plan | | | | | | | | | | | |
| (per hour) | \$ | 116 | | NEW | \$ | 115 | NEW | \$ | 575 | 07/01/14 | NEW |
| | | | | | | | | | | | |
| | | - 1 - | | 25.5 | | | 0001 | | 40- | 0=10.111. | 0=101115 |
| Other Non-Residential Grading Permit | \$ | 345 | \$ | 220 | \$ | 300 | 36% | \$ | 400 | 07/01/14 | 07/01/13 |
| Non-Residential Grading Permit | | | | | | | | | | | |
| Monthly Inspection Fee, per acre or | | 0.4- | | 4 | | | N 1/A | _ | (44.40=) | 07/04/4 | 07/04/40 |
| fraction thereof | \$ | 345 | \$ | 175 | R | EMOVE | N/A | \$ | (41,125) | 07/01/14 | 07/01/13 |

Explanation: Cost and fee revisions are adjusted for: current hourly wages; updated overhead; reevaluated staff time necessary to complete activity; and, to move this newer program toward full cost recovery as program matures.

^{*} Rate set to incentivize compliance with proper permitting and inspections.

| Activity | Cost P | er Unit | Cı | urrent Fee | P | roposed Fee | Percent Increase | R | Total evenue mpact | Proposed Eff. Date | Last Fee Change |
|--|--------|---------|----|------------|----|----------------|---------------------|----|--------------------------|-----------------------|--------------------|
| Non-Residential Grading Permit Monthly Inspection Fee, (per hour) | \$ | 116 | | NEW | \$ | 115 | NEW | \$ | 62,100 | 07/01/14 | NEW |
| Compliance Response Fee, including site visit and notice | \$ | 230 | \$ | 175 | \$ | 215 | 23% | \$ | 400 | 07/01/14 | 07/01/13 |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
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| | | | | | | | | | | | |

Explanation: Cost and fee revisions are adjusted for: current hourly wages; updated overhead; reevaluated staff time necessary to complete activity; and, to move this newer program toward full cost recovery as program matures.

| Activity | Cost Per Un | it | Current Fee | P | Proposed Fee | Percent Increase | Re | Total evenue npact | Proposed Eff. Date | Last Fee Change |
|---|--------------|-----|-------------|----|-----------------|---------------------|-----|--------------------------|-----------------------|--------------------|
| SYSTEMS PLANNING STAFF REVIEW OF PLANNING PETITIONS*Incorporated into planning petition review fees and due at initial submittal. | 00311 01 011 | | ourrent rec | | 100 | mercase | - " | прист | Lii. Date | Onlange |
| Administrative Amendment to: Approved Site Plan, PUD Site Plan, or Planned Project Site | \$ 1,17 | 9 : | \$ 650 | \$ | 850 | 31% | \$ | 1,200 | 07/01/14 | 07/01/13 |
| Administrative Land Transfer | \$ 17 | 3 ; | \$ 150 | \$ | 175 | 17% | \$ | 50 | 07/01/14 | 07/01/13 |
| Land Division | \$ 28 | 8 ; | \$ 175 | \$ | 225 | 29% | \$ | 400 | 07/01/14 | 07/01/13 |
| Public/Charter School Plan Review | \$ 60 | 4 : | \$ 550 | \$ | 575 | 5% | \$ | 25 | 07/01/14 | 07/01/13 |
| Site Plan for Planning Commission with City Storm Review | \$ 3,88 | 1 : | \$ 1,200 | \$ | 2,000 | 67% | \$ | 8,000 | 07/01/14 | 07/01/13 |
| Site Plan for Planning Commission with WCWRC Storm Review | \$ 3,42 | 1 : | \$ 1,200 | \$ | 1,700 | 42% | \$ | 5,000 | 07/01/14 | 07/01/13 |

Explanation: Cost and fee revisions are adjusted for: current hourly wages; updated overhead; reevaluation of full staff effort necessary to complete activity; and, to move toward full cost recovery of planning petition reviews.

| Activity | Cost | Per Unit | Cı | Current Fee | | roposed Fee | Percent Increase | | | Proposed Eff. Date | Last Fee Change |
|--|------|----------|----|-------------|----|----------------|---------------------|----|-------|-----------------------|--------------------|
| | | | | | | | | | | | |
| Special Exception Use | \$ | 58 | \$ | 110 | \$ | 60 | -45% | \$ | (100) | 07/01/14 | 07/01/13 |
| Revision to Approved Natural Features Protection or Mitigation Plan | \$ | 693 | \$ | 175 | R | EMOVE | N/A | \$ | 350 | 07/01/14 | 07/01/13 |
| Revision to Approved Natural Features Protection or Mitigation Plan (per hour) | \$ | 116 | | NEW | \$ | 115 | N/A | \$ | - | 07/01/14 | NEW |
| Wetland Use for Planning Commission | \$ | 1,386 | \$ | 175 | R | EMOVE | N/A | \$ | (350) | 07/01/14 | 07/01/13 |
| Wetland Use for Planning Commission (per hour) | \$ | 116 | | NEW | \$ | 115 | N/A | \$ | - | 07/01/14 | NEW |
| Wetland Use for Council | \$ | 1,386 | \$ | 175 | R | EMOVE | N/A | \$ | (350) | 07/01/14 | 07/01/13 |
| Wetland Use for Council (per hour) | \$ | 116 | | NEW | \$ | 115 | N/A | \$ | - | 07/01/14 | NEW |

Explanation: Fee revisions are adjusted for current hourly wages and overhead, to more accurately reflect staff time necessary to complete activity to achieve full cost recovery.

| | | | | | | | | - | Total | | |
|---|--------|----------|-----|----------|----|----------------|---------------------|----|-----------------|--------------------|--------------------|
| Activity | Cost F | Per Unit | Cur | rent Fee | P | roposed Fee | Percent Increase | | evenue npact | Proposed Eff. Date | Last Fee Change |
| Combined Annexation and R1 and R2 | | | | | | | | | | | • |
| Zoning District | \$ | 230 | \$ | 175 | \$ | 200 | 14% | \$ | 75 | 07/01/14 | 07/01/13 |
| | | | | | | | | | | | |
| Annexation | \$ | 230 | \$ | 175 | \$ | 200 | 14% | \$ | 50 | 07/01/14 | 07/01/13 |
| | | | | | | | | | | | |
| Zoning - R1 | \$ | 115 | \$ | 175 | \$ | 115 | -34% | \$ | (300) | 07/01/14 | 07/01/13 |
| | | | | | | | | | | | |
| Zoning - All other except PUD | \$ | 115 | \$ | 175 | \$ | 115 | -34% | \$ | (360) | 07/01/14 | 07/01/13 |
| | | | | | | | | | | | |
| PUD Zoning District & Conceptual Plan | \$ | 1,553 | \$ | 1,000 | \$ | 1,300 | 30% | \$ | 300 | 07/01/14 | 07/01/13 |
| | | | | | | | | | | | |
| PUD Site Plan with City Storm Review | \$ | 3,881 | \$ | 1,200 | \$ | 2,000 | 67% | \$ | 1,600 | 07/01/14 | 07/01/13 |
| PUD Site Plan with WCWRC Storm Review | \$ | 3,421 | \$ | 1,200 | \$ | 1,700 | 42% | \$ | 1,000 | 07/01/14 | 07/01/13 |
| Combined PUD Zoning and PUD Site | Ψ | 0,721 | Ψ | 1,200 | Ψ | 1,700 | 7€/0 | Ψ | 1,000 | 07701711 | 01/01/10 |
| Plan with City Storm Review | \$ | 3,881 | \$ | 1,200 | \$ | 2,000 | 67% | \$ | 1,600 | 07/01/14 | 07/01/13 |
| Combined PUD Zoning and PUD Site Plan with WCWRC Storm Review | | | | | | | | | | | |
| | \$ | 3,421 | \$ | 1,200 | \$ | 1,700 | 42% | \$ | 1,000 | 07/01/14 | 07/01/13 |

Explanation: Fee revisions are adjusted for current hourly wages and overhead, to more accurately reflect staff time necessary to complete activity to achieve full cost recovery.

| | | | | | Dr | anasad | Percent | | Total evenue | Bronocod | Last Fee |
|--|------|----------|----|-----------|----|---------------|----------|----|-----------------|--------------------|----------|
| | Cost | Per Unit | Cu | rrent Fee | PI | oposed Fee | Increase | _ | npact | Proposed Eff. Date | Change |
| | | | | | | | | | | | |
| Special Exception Use Plot Plan | \$ | 115 | \$ | 110 | \$ | - | -100% | \$ | - | 07/01/14 | 07/01/13 |
| | | | | | | | | | | | |
| Area Plan | \$ | 1,438 | \$ | 700 | \$ | 1,100 | 57% | \$ | 400 | 07/01/14 | 07/01/13 |
| Site Plan for City Council Approval with City Storm Review | \$ | 3,881 | \$ | 1,200 | \$ | 2,000 | 67% | \$ | 3,200 | 07/01/14 | 07/01/13 |
| City Cloim Review | Ψ | 3,001 | Ψ | 1,200 | Ψ | 2,000 | 01 /0 | Ψ | 3,200 | 07/01/14 | 07/01/13 |
| Site Plan for City Council Approval w/WCWRC Storm Review | \$ | 3,421 | \$ | 1,200 | \$ | 1,700 | 42% | \$ | 2,000 | 07/01/14 | 07/01/13 |
| Site Plan – Site Condominium with City Storm Review | \$ | 3,881 | \$ | 1,200 | \$ | 2,000 | 67% | \$ | 800 | 07/01/14 | 07/01/13 |
| Storm review | Ψ | 3,001 | Ψ | 1,200 | Ψ | 2,000 | 01 /0 | Ψ | 000 | 07/01/14 | 07/01/13 |
| Site Plan – Site Condominium with WCWRC Storm Review | \$ | 3,421 | \$ | 1,200 | \$ | 1,700 | 42% | \$ | 500 | 07/01/14 | 07/01/13 |
| | | | | | | | | | | | |
| Planned Project** | \$ | - | \$ | 1,200 | R | EMOVE | N/A | \$ | (2,400) | 07/01/14 | 07/01/13 |
| Plat - Tentative Approval of Preliminary Plat | \$ | 230 | \$ | 175 | \$ | 200 | 14% | \$ | - | 07/01/14 | 07/01/13 |

Explanation: Fee revisions are adjusted for current hourly wages and overhead, to more accurately reflect staff time necessary to complete activity to achieve full cost recovery. **Fee is implented as part of the site plan review fee.

| Activity | Cost Per U | Init | Current Fee | | Proposed Fee | | Percent Increase | Total Revenue Impact | | Proposed Eff. Date | Last Fee Change |
|--|------------|------|-------------|-------|-----------------|-------|---------------------|----------------------------|-----|-----------------------|--------------------|
| | | | | | | | | | • | | |
| Plat - Final Approval of Preliminary Plat | \$ 2 | 230 | \$ | 175 | \$ | 200 | 14% | \$ | - | 07/01/14 | 07/01/13 |
| | | | | | | | | | | | |
| Final Plat Approval | \$ 2 | 230 | \$ | 175 | \$ | 200 | 14% | \$ | - | 07/01/14 | 07/01/13 |
| | | | | | | | | | | | |
| Street Vacation | \$ 4 | 160 | \$ | 220 | \$ | 340 | 55% | \$ | - | 07/01/14 | 07/01/13 |
| Revision to Approved Development Agreement | \$ 2 | 230 | \$ | 110 | \$ | 200 | 82% | \$ | 270 | 07/01/14 | 07/01/13 |
| | | | | | | | | | | | |
| Brownfield Area Plan Fee | \$ 1,6 | 310 | \$ | 1,540 | \$ | 1,610 | 5% | \$ | 70 | 07/01/14 | 07/01/13 |

Explanation: Fee revisions are adjusted for current hourly wages and overhead, to more accurately reflect staff time necessary to complete activity to achieve full cost recovery.

| Activity | Cost Per | Unit | Current | Fee | Pı | oposed Fee | Percent Increase | Re | Total evenue npact | Proposed Eff. Date | Last Fee Change |
|---|----------|------|---------|-----|----|---------------|---------------------|----|--------------------------|-----------------------|--------------------|
| * For township parcels requiring final site plan approval (ie., detailed construction plan review), refer to the Project Management Civil Plan Review Fee | | | | | | | | | | | |
| *Preliminary Plan Review Fee | \$ | 116 | \$ | 110 | \$ | 115 | 5% | \$ | 1,000 | 07/01/14 | 07/01/13 |
| UTILITY MODELING: | | | | | | | | | | | |
| Engineer (per hour) | \$ | 116 | \$ | 110 | \$ | 115 | 5% | \$ | 200 | 07/01/14 | 07/01/13 |
| | | | | | | | | | | | |

Explanation: Fee revisions are adjusted for current hourly wages and overhead.

^{*}Applies to projects not included in the Planning and Development Review Fee Schedule.

| Activity | Cost | Per Unit | Cur | rent Fee | Pr | oposed Fee | Percent Increase | Rev | otal venue pact | Proposed Eff. Date | Last Fee Change |
|--|------|----------|-----|----------|----|---------------|---------------------|-----|-----------------------|-----------------------|--------------------|
| *Install Small Ball Valve Bypass Lockout | \$ | 253 | \$ | 237 | \$ | 255 | 8% | \$ | 18 | 07/01/14 | 07/01/13 |
| *Install Large Ball Valve Bypass Lockout | \$ | 284 | \$ | 265 | \$ | 285 | 8% | \$ | 20 | 07/01/14 | 07/01/13 |
| **Replace #2 (small) meter horn | \$ | 85 | \$ | 100 | \$ | 85 | -15% | \$ | (30) | 07/01/14 | 07/01/13 |
| **Replace #4 (large) meter horn | \$ | 129 | \$ | 156 | \$ | 130 | -17% | \$ | (26) | 07/01/14 | 07/01/13 |
| *Install 3/4" PRV at customer request (psi within acceptable range) | \$ | 548 | \$ | 525 | \$ | 550 | 5% | \$ | - | 07/01/14 | 07/01/13 |
| *Install 1" PRV at customer request (psi within acceptable range) | \$ | 788 | \$ | 753 | \$ | 790 | 5% | \$ | - | 07/01/14 | 07/01/13 |
| *Install 1.25" PRV at customer request (psi within acceptable range) | \$ | 1,431 | \$ | 1,365 | \$ | 1,430 | 5% | \$ | _ | 07/01/14 | 07/01/13 |

Explanation: * Increases are attributable to increased material costs

^{**}Decreases are attributable to decreased material costs

| Activity | Cost | Per Unit | Cur | rent Fee | Pı | oposed Fee | Percent Increase | Re | otal venue ipact | Proposed Eff. Date | Last Fee Change |
|---------------------------------------|------|----------|-----|----------|----|---------------|---------------------|----|------------------------|-----------------------|--------------------|
| *Install 1.5" PRV at customer request | | | | | | | | | | | |
| (psi within acceptable range) | | | | | | | | | | | |
| | \$ | 1,598 | \$ | 1,525 | \$ | 1,600 | 5% | \$ | - | 07/01/14 | 07/01/13 |
| *Install 2" PRV at customer request | | | | | | | | | | | |
| (psi within acceptable range) | \$ | 2,288 | \$ | 2,180 | \$ | 2,290 | 5% | \$ | - | 07/01/14 | 07/01/13 |
| **New PD Meter Set 3/4" Short with | | | | | | | | | | | |
| small horn | \$ | 435 | \$ | 460 | | 435 | -5% | | -1000 | 07/01/14 | 07/01/13 |
| **New PD Meter Set 3/4" with large | | | | | | | | | | | |
| horn | \$ | 478 | \$ | 515 | | 480 | -7% | | 0 | 07/01/14 | 07/01/13 |
| | | | | | | | | | | | |
| **New PD Meter Set 1" with large horn | \$ | 534 | \$ | 580 | | 535 | -8% | | -135 | 07/01/14 | 07/01/13 |
| | | | | | | | | | | | |
| **New PD Meter Set 1.5" with flanges | \$ | 744 | \$ | 810 | | 750 | -7% | | -360 | 07/01/14 | 07/01/13 |
| | | | | | | | | | | | |
| **New PD Meter Set 2" with flanges | \$ | 940 | \$ | 990 | | 940 | -5% | | -300 | 07/01/14 | 07/01/13 |

Explanation: * Increases are attributable to increased material costs

^{**}Decreases are attributable to decreased material costs

| Activity | Cost Pe | er Unit | Cı | Current Fee | | roposed Fee | Percent Increase | Total Revenue Impact | | Proposed Eff. Date | Last Fee Change |
|---|---------|---------|----|-------------|----|----------------|---------------------|----------------------------|------|-----------------------|--------------------|
| **New PD Meter Set 3/4" Short E- | | | | | | | | | - | | |
| Coder with small horn | \$ | 452 | \$ | 480 | \$ | 455 | -5% | \$ | (50) | 07/01/14 | 07/01/13 |
| **New PD Meter Set 3/4" E-Coder with large horn | \$ | 496 | \$ | 535 | \$ | 495 | -7% | \$ | - | 07/01/14 | 07/01/13 |
| **New PD Meter Set 1" E-Coder with large horn | \$ | 552 | \$ | 600 | \$ | 550 | -8% | \$ | - | 07/01/14 | 07/01/13 |
| **New PD Meter Set 1.5" E-Coder with flanges | \$ | 761 | | NEW | \$ | 760 | NEW | \$ | - | 07/01/14 | NEW |
| **New PD Meter Set 2" E-Coder with flanges | \$ | 957 | | NEW | \$ | 960 | NEW | \$ | - | 07/01/14 | NEW |
| Up charge for extended range dual port MTU | \$ | 43 | | NEW | \$ | 45 | NEW | \$ | - | 7/1/2014 | NEW |

Explanation: * Increases are attributable to increased material costs

^{**}Decreases are attributable to decreased material costs

| Activity | Cost Per Un | nit | Current Fe | 00 | Pr | oposed Fee | Percent Increase | Re | Total venue npact | Proposed Eff. Date | Last Fee Change |
|--|-------------|-----------------|------------|-------------|----|---------------|---------------------|-----|-------------------------|-----------------------|--------------------|
| Activity | COSCI EI CI | "" | Current | | | 1 66 | IIICI Gasc | 111 | прасс | Lii. Date | Change |
| **PD Meter Only Change Out -1" | \$ 28 | 85 | \$ 3 | 805 | \$ | 285 | -7% | \$ | 550 | 7/1/2014 | 07/01/13 |
| **PD Meter Only Change Out - 1.5" | \$ 56 | 64 | \$ 6 | 26 | \$ | 565 | -10% | \$ | (61) | 07/01/14 | 07/01/13 |
| **PD Meter Only Change Out - 2" | \$ 72 | 26 | \$ 7 | 75 | \$ | 725 | -6% | \$ | (150) | 7/1/2014 | 07/01/13 |
| **PD Meter Only Change Out - 3/4" short E-Coder | \$ 24 | 47 | \$ 2 | 260 | \$ | 250 | -4% | \$ | _ | 7/1/2014 | 07/01/13 |
| **PD Meter Only Change Out - 3/4" E-Coder | \$ 24 | 47 | \$ 2 | 260 | \$ | 250 | -4% | \$ | - | 07/01/14 | 07/01/13 |
| **PD Meter Only Change Out - 1" E-Coder | \$ 30 | 03 | \$ 3 | 325 | \$ | 305 | -6% | \$ | | 7/1/2014 | 07/01/13 |
| **PD Meter Only Change Out - 1.5" E-Coder | \$ 58 | 31 | \$ 6 | 647 | \$ | 585 | -10% | \$ | | 7/1/2014 | 07/01/13 |
| **PD Meter Only Change Out - 2" E- Coder | • | 44 | \$ 7 | '95 | \$ | 745 | -6% | \$ | - | 07/01/14 | 07/01/13 |

Explanation: **Decreases are attributable to decreased material costs

| | | | | | | | | 7 | Γotal | | |
|--|------|----------|-----|----------|----|--------|-------------|----|-------|-----------|----------|
| | | | _ | | Pr | oposed | Percent | _ | venue | Proposed | Last Fee |
| Activity | Cost | Per Unit | Cur | rent Fee | | Fee | Increase | In | npact | Eff. Date | Change |
| Stormwater/Sanitary Sewer Temporary | | | | | | | | | | | |
| and Permanent Disconnect - | | | | | | | | | | | |
| Contractor Dug | \$ | 579 | \$ | 228 | \$ | 239 | 5% | \$ | 114 | 07/01/14 | 07/01/11 |
| Stormwater/Sanitary Sewer External | | | | | | | | | | | |
| Temporary and Permanent Disconnect - | | | | | | | | | | | |
| City Dug | \$ | 10,052 | \$ | 5,688 | \$ | 5,972 | 5% | \$ | 569 | 07/01/14 | 07/01/11 |
| Stormwater/Sanitary Sewer Tap - | | | | | | | | | | | |
| Contractor Dug | \$ | 733 | \$ | 528 | \$ | 554 | 5% | \$ | 1,848 | 07/01/14 | 07/01/11 |
| Contractor Bug | Ψ | 700 | Ψ | 020 | Ψ | 00-1 | 070 | Ψ | 1,040 | 07701714 | 07701711 |
| | | | | | | | | | | | |
| Testing Corp Service | \$ | 529 | \$ | 485 | \$ | 509 | 5% | \$ | 194 | 07/01/14 | 07/01/11 |
| | | | | | | | | | | | |
| Copper Water Service Disconnection | | | | | | | | | | | |
| Fee - when a qualified contractor | | | | | | | | | | | |
| excavates, caps the water service, and | | | | | | | | | | | |
| restores the surface. | \$ | 208 | \$ | 155 | \$ | 163 | 5% | \$ | - | 07/01/14 | 07/01/13 |
| Water Service Tap Fees – Contractor | | | | | | | | | | | |
| · | ¢. | 005 | Φ. | 660 | ď | 605 | E 0/ | ф | 166 | 07/04/44 | 07/01/11 |
| Dug 1" Service | \$ | 905 | \$ | 662 | \$ | 695 | 5% | \$ | 166 | 07/01/14 | 07/01/11 |
| Water Service Tap Fees – Contractor | | | | | | | | | | | |
| Dug 1.5" Service | \$ | 1,328 | \$ | 1,000 | \$ | 1,050 | 5% | \$ | 200 | 07/01/14 | 07/01/11 |

Explanation: Increases are associated with full cost recovery for services rendered which have not been reviewed since 2011. Fees will be gradually increased to achieve full cost recovery.

| | | | | | Pr | oposed | Percent | | otal venue | Proposed | Last Fee |
|---|-----|------------|-----|----------|----|--------|----------|----|---------------|-----------|----------|
| Activity | Cos | t Per Unit | Cui | rent Fee | | Fee | Increase | ln | npact | Eff. Date | Change |
| Water Service Tap Fees - Contractor Dug 2" Service | \$ | 1,672 | \$ | 1,249 | \$ | 1,311 | 5% | \$ | 625 | 07/01/14 | 07/01/11 |
| Water Service Tap Fees - Contractor Dug 1.5" Figure 4 Service (Domestic and Fire Suppression) | \$ | 2,853 | \$ | 1,362 | \$ | 1,430 | 5% | \$ | 136 | 07/01/14 | 07/01/11 |
| Water Service Tap Fees - Contractor Dug 2.0" Figure 4 Service (Domestic and Fire Suppression) | \$ | 3,709 | \$ | 1,584 | \$ | 1,663 | 5% | \$ | 158 | 07/01/14 | 07/01/11 |
| Water Service Tap Fees – Utility Dug 1" Service | \$ | 9,062 | \$ | 5,275 | \$ | 5,539 | 5% | \$ | - | 07/01/14 | 07/01/03 |
| Water Service Tap Fees – Utility Dug 1.5" Service | \$ | 10,135 | \$ | 5,425 | \$ | 5,696 | 5% | \$ | - | 07/01/14 | 07/01/03 |
| Water Service Tap Fees - Utility Dug 2" Service | \$ | 10,480 | \$ | 5,540 | \$ | 5,817 | 5% | \$ | _ | 07/01/14 | 07/01/03 |
| *Sewer Disconnection - Internal Disconnect | \$ | 2,512 | \$ | 2,512 | RI | EMOVE | N/A | \$ | - | 07/01/14 | 07/01/03 |

Explanation: Increases are associated with full cost recovery for services rendered which have not been reviewed since 2011. Fees will be gradually increased to achieve full cost recovery.

*Discontinuation of Service due to procedural inefficiencies.

| | | | | | Pro | pposed | Percent | Total evenue | Proposed | Last Fee |
|--|----------------------|------|-------|--------------------|-----|----------------------|----------|-----------------|-----------|----------|
| Activity | Cost Per | Unit | Curre | ent Fee | | Fee | Increase | npact | Eff. Date | Change |
| Temporary Permission to Reserve Parking Lane for < 72 Hours for Work | | | | | | | | | | |
| Related Purposes | \$ | 207 | \$ | 130 | \$ | 140 | 8.0% | \$ 600 | 07/01/14 | 07/01/13 |
| Street Lighting Inspections - Pole Plan Review | \$ | 116 | \$ | 113 | \$ | 116 | 3.0% | \$ _ | 07/01/14 | 07/01/13 |
| Traffic Cone Rental Fee | \$103/ev \$.67/cd | | - | /event + 7/cone | | 3/event + 37/cone | 3.0% | \$ 4,350 | 07/01/14 | 07/01/13 |
| | | | | | | | | | | |
| | | | | | | | | | | |

Explanation: Fee revisions are adjusted for current hourly wages and overhead, and to more accurately reflect staff time.

| | | | | P | roposed | Percent | | Total venue | Proposed | Last Fee |
|---------------------------------------|---------------|------|----------|----|---------|----------|----|----------------|-----------|----------|
| Activity | Cost Per Unit | Curi | rent Fee | | Fee | Increase | In | npact | Eff. Date | Change |
| | | | | | | | | | | |
| Road Section Closures/Barricading: | | | | | | | | | | |
| 1-2 Road Section Closures/Barricading | | | | | | | | | | |
| without Pedestrian Barricades | \$ 588 | \$ | 557 | \$ | 588 | 6.0% | \$ | 62 | 07/01/14 | 07/01/13 |
| 3-4 Road Section Closures/Barricading | | | | | | | | | | |
| without Pedestrian Barricades | \$ 588 | \$ | 557 | \$ | 588 | 6.0% | \$ | 62 | 07/01/14 | 07/01/13 |
| 5-6 Road Section Closures/Barricading | | | | | | | | | | |
| without Pedestrian Barricades | \$ 1,176 | \$ | 1,115 | \$ | 1,176 | 6.0% | \$ | 122 | 07/01/14 | 07/01/13 |
| 7-8 Road Section Closures/Barricading | | | | | | | | | | |
| without Pedestrian Barricades | \$ 1,176 | \$ | 1,115 | \$ | 1,176 | 6.0% | \$ | 61 | 07/01/14 | 07/01/13 |
| 9-10 Road Section | | | | | , | | | | | |
| Closures/Barricading without | | | | | | | | | | |
| Pedestrian Barricades | \$ 1,763 | \$ | 1,672 | \$ | 1,763 | 6.0% | \$ | - | 07/01/14 | 07/01/13 |

Explanation: Fee revisions are adjusted for current hourly wages and overhead, and to more accurately reflect staff time.

| Activity | Cost P | er Unit | Cur | rent Fee | P | roposed Fee | Percent Increase | Re | otal venue pact | Proposed Eff. Date | Last Fee Change |
|--|--------|----------|-----|------------|----|----------------|---------------------|----|-----------------------|-----------------------|--------------------|
| Activity | 00311 | Ci Oiiit | Oui | TOTAL T CC | | 100 | morease | | ipaci | Lii. Date | Onlange |
| Road Section Closures/Barricading: | | | | | | | | | | | |
| 1-2 Road Section Closures/Barricading with Pedestrian Barricades | \$ | 686 | \$ | 650 | \$ | 686 | 6.0% | \$ | 180 | 07/01/14 | 07/01/13 |
| 3-4 Road Section Closures/Barricading with Pedestrian Barricades | \$ | 1,371 | \$ | 1,300 | \$ | 1,371 | 6.0% | \$ | 71 | 07/01/14 | 07/01/13 |
| 5-6 Road Section Closures/Barricading with Pedestrian Barricades | \$ | 2,057 | \$ | 1,951 | \$ | 2,057 | 6.0% | \$ | 106 | 07/01/14 | 07/01/13 |
| 7-8 Road Section Closures/Barricading with Pedestrian Barricades 9-10 Road Section | \$ | 2,743 | \$ | 2,601 | \$ | 2,743 | 6.0% | \$ | - | 07/01/14 | 07/01/13 |
| Closures/Barricading with Pedestrian Barricades | \$ | 3,429 | \$ | 3,251 | \$ | 3,429 | 6.0% | \$ | - | 07/01/14 | 07/01/13 |

Explanation: Fee revisions are adjusted for current hourly wages and overhead, and to more accurately reflect staff time.

| Activity | Cost Per Unit | Current Fee | Proposed Fee | Percent Increase | Total Revenue Impact | | Proposed Eff. Date | Last Fee Change |
|---|---------------|---------------|-----------------|---------------------|----------------------------|-------|-----------------------|--------------------|
| Refuse Cart Collection: | | | | | | | | |
| Additional carts beyond 1 cart/unit (1Xwk collection) Residential | \$132/cart/yr | \$116/cart/yr | \$119/cart/yr | 3.0% | \$ | 3,000 | 07/01/14 | 07/01/13 |
| 4 CY Dumpster 2 Lifts/Wk | \$162/month | \$160/month | \$162/month | 2.0% | \$ | 288 | 07/01/14 | 07/01/13 |
| 4 CY Dumpster 3 Lifts/Wk | \$240/month | \$235/month | \$240/month | 3.0% | \$ | 1,500 | 07/01/14 | 07/01/13 |
| 4 CY Dumpster 4 Lifts/Wk | \$318/month | \$310/month | \$318/month | 3.0% | \$ | 192 | 07/01/14 | 07/01/13 |
| 4 CY Dumpster 5 Lifts/Wk | \$395/month | \$387/month | \$395/month | 2.0% | \$ | 432 | 07/01/14 | 07/01/13 |
| 4 CY Dumpster 6 Lifts/Wk | \$474/month | \$460/month | \$474/month | 3.0% | \$ | 1,344 | 07/01/14 | 07/01/13 |

Explanation: Increases are associated with the Commercial Franchise contract increases.

| | | | Dropood | Porcont | Total Revenue Impact | | Bronocod | Lost Foo |
|--------------------------|---------------|-------------|-----------------|---------------------|----------------------------|-------|--------------------|--------------------|
| Activity | Cost Per Unit | Current Fee | Proposed Fee | Percent Increase | | | Proposed Eff. Date | Last Fee Change |
| | | | | | | | | |
| 6 CY Dumpster 1 Lift/Wk | \$101/month | \$99/month | \$101month | 2.0% | \$ | 8,472 | 07/01/14 | 07/01/13 |
| | | | | | | | | |
| 6 CY Dumpster 2 Lifts/Wk | \$193/month | \$187/month | \$193/month | 4.0% | \$ | 6,696 | 07/01/14 | 07/01/13 |
| | | | | | | | | |
| 6 CY Dumpster 3 Lifts/Wk | \$287/month | \$272/month | \$280/month | 3.0% | \$ | 3,240 | 07/01/14 | 07/01/13 |
| | | | | | | | | |
| 6 CY Dumpster 4 Lifts/Wk | \$380/month | \$360/month | \$371/month | 3.0% | \$ | 528 | 07/01/14 | 07/01/13 |
| | | . | | | | | | |
| 6 CY Dumpster 5 Lifts/Wk | \$473/month | \$450/month | \$465/month | 4.0% | \$ | 900 | 07/01/14 | 07/01/13 |
| 6 CY Dumpster 6 Lifts/Wk | \$566/month | \$540/month | \$560/month | 4.0% | \$ | 1,512 | 07/01/14 | 07/01/13 |

Explanation: Increases are associated with the Commercial Franchise contract increases.

| Activity | Cost Per Unit | Current Fee | Proposed Fee | Percent Increase | Re | Total evenue npact | Proposed Eff. Date | Last Fee Change |
|--------------------------|---------------|-------------|-----------------|---------------------|----|--------------------------|-----------------------|--------------------|
| | | | | | | | | |
| 8 CY Dumpster 1 Lift/Wk | \$117/month | \$113/month | \$117/month | 4.0% | \$ | 3,360 | 07/01/14 | 07/01/13 |
| 8 CY Dumpster 2 Lifts/Wk | \$225/month | \$214/month | \$221/month | 4.0% | \$ | 4,536 | 07/01/14 | 07/01/13 |
| 8 CY Dumpster 3 Lifts/Wk | \$333/month | \$315/month | \$326/month | 4.0% | \$ | 3,696 | 07/01/14 | 07/01/13 |
| 8 CY Dumpster 4 Lifts/Wk | \$441/month | \$410/month | \$425/month | 4.0% | \$ | 1,080 | 07/01/14 | 07/01/13 |
| 8 CY Dumpster 5 Lifts/Wk | \$549/month | \$510/month | \$530/month | 4.0% | \$ | 1,440 | 07/01/14 | 07/01/13 |
| 8 CY Dumpster 6 Lifts/Wk | \$657/month | \$615/month | \$635/month | 4.0% | \$ | 2,640 | 07/01/14 | 07/01/13 |
| 8 CY Dumpster 7 Lifts/Wk | \$954/month | NEW | \$950/month | NEW | \$ | 900 | 07/01/14 | NEW |

Explanation: Increases are associated with the Commercial Franchise contract increases and the addition of requested services.

Field Operations Proposed Fees 2015 Budget

| Activity | Cost Per Unit | Current Fee | Proposed Fee | Percent Increase | Total Revenue Impact | Proposed Eff. Date | Last Fee Change |
|-----------------------------|---------------|-------------|-----------------|---------------------|----------------------------|-----------------------|--------------------|
| | | | | | | | |
| 2 CY Vert-I-Pack 2 Lifts/Wk | \$393/month | \$330/month | \$340/month | 3.0% | \$ 600 | 07/01/14 | 07/01/13 |
| 2 CY Vert-I-Pack 3 Lifts/Wk | \$581/month | \$450/month | \$470/month | 5.0% | \$ - | 07/01/14 | 07/01/13 |
| 2 CY Vert-I-Pack 4 Lifts/Wk | \$770/month | \$570/month | \$600/month | 6.0% | \$ - | 07/01/14 | 07/01/13 |
| 2 CY Vert-I-Pack 5 Lifts/Wk | \$985/month | \$690/month | \$720/month | 5.0% | \$ - | 07/01/14 | 07/01/13 |
| 2 CY Vert-I-Pack 6 Lifts/Wk | \$1,147/month | \$810/month | \$850/month | 5.0% | \$ - | 07/01/14 | 07/01/13 |
| 2 CY Vert-I-Pack 7 Lifts/Wk | \$1,428/month | NEW | \$ 1,390 | NEW | \$ 1,390 | 07/01/14 | NEW |
| | | | | | | | |
| | | | | | | | |
| | | – | | | | | |

Explanation: Increases are associated with the Commercial Franchise contract increases and the addition of requested services.

Field Operations Proposed Fees 2015 Budget

| Activity | Cost Per Unit | Current Fee | Proposed Fee | Percent Increase | Total Revenue Impact | Proposed Eff. Date | Last Fee Change |
|-----------------------------|---------------|---------------|-----------------|---------------------|----------------------------|-----------------------|--------------------|
| | | | | | | | |
| 4 CY Vert-I-Pack 2 Lifts/Wk | \$488/month | \$440/month | \$460/month | 5.0% | \$ - | 07/01/14 | 07/01/13 |
| 4 CY Vert-I-Pack 3 Lifts/Wk | \$722/month | \$634/month | \$660/month | 5.0% | \$ - | 07/01/14 | 07/01/13 |
| 4 CY Vert-I-Pack 4 Lifts/Wk | \$955/month | \$792/month | \$850/month | 8.0% | \$ - | 07/01/14 | 07/01/13 |
| 4 CY Vert-I-Pack 5 Lifts/Wk | \$1,189/month | \$977/month | \$1,050/month | 8.0% | \$ - | 07/01/14 | 07/01/13 |
| 4 CY Vert-I-Pack 6 Lifts/Wk | \$1,423/month | \$1,162/month | \$1,250/month | 8.0% | \$ - | 07/01/14 | 07/01/13 |
| 4 CY Vert-I-Pack 7 Lifts/Wk | \$1,749/month | NEW | \$1,690/month | NEW | \$ 1,690 | 07/01/14 | NEW |
| 6 CY Vert-I-Pack 7 Lifts/Wk | \$1,721/month | NEW | \$1,650/month | | \$ 1,980 | 07/01/14 | NEW |

Explanation: Increases are associated with the Commercial Franchise contract increases and the addition of requested services.

Field Operations Proposed Fees 2015 Budget

| Activity | Cost Per Unit | Current Fee | Proposed Fee | Percent Increase | Rev | otal /enue pact | Proposed Eff. Date | Last Fee Change |
|-----------------------------|---------------|---------------|-----------------|---------------------|-----|-----------------------|-----------------------|--------------------|
| 8 CY Vert-I-Pack 3 Lifts/Wk | \$862/month | \$855/month | \$862month | 2.0% | \$ | 240 | 07/01/14 | 07/01/13 |
| 8 CY Vert-I-Pack 4 Lifts/Wk | \$1,114/month | \$1,100/month | \$1,115/month | 2.0% | \$ | 180 | 07/01/14 | 07/01/13 |
| 8 CY Vert-I-Pack 5 Lifts/Wk | \$1,367/month | \$1,340/month | \$1,367/month | 2.0% | \$ | - | 07/01/14 | 07/01/13 |
| 8 CY Vert-I-Pack 6 Lifts/Wk | \$1,619/month | \$1,585/month | \$1,620/month | 3.0% | \$ | 840 | 07/01/14 | 07/01/13 |
| 8 CY Vert-I-Pack 7 Lifts/Wk | \$2,037/month | NEW | \$1,980/month | NEW | \$ | 1,980 | 07/01/14 | NEW |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

Explanation: Increases are associated with the Commercial Franchise contract increases.

Resolution to Approve Fiscal Year 2015 Fee Adjustments for the Community Services Area

Attached for your consideration and approval is the resolution authorizing fee adjustments for FY 2015. Each year, in conjunction with the preparation of the budget, Service Units review fee revenues to determine if the costs of the services rendered are either covered by the fees or are appropriate in relation to comparative data.

When determining cost to serve, Service Units take into account increases in expenses such as labor, materials and supplies, equipment, and overhead costs. Some Service Unit costs to serve analysis resulted in an increase from the prior fiscal year and the recommended increase in fees reflects this.

Community Services is proposing fee increases in Parks and Recreation Services for stall fees at the Ann Arbor Public Market. Market fees were last increased in 2009 and have not kept pace with the overall increase of annual operating costs during this same time period. Additionally, in reviewing comparative data, the Ann Arbor Public Market is well below the average fees charged at comparable markets. Budgeted revenues for Parks and Recreation Services do not include revenues based upon proposed fee changes. The submitted budget uses funds designated on the General Fund balance sheet that the Market accrued while operating as an Enterprise fund as a revenue source in order to match budgeted revenues with budgeted expenditures. If the proposed fees are approved, then revenue for stall rentals would increase and use of these designated funds would decrease by the same amount.

Attached are the recommended fee change proposals, comparative fee data, and supporting resolution from the Public Market Advisory Commission for Parks and Recreation Services. Staff is recommending that Council approve these fee changes. The Public Market Advisory Commission unanimously recommended approval of the fee proposals at their March 20, 2014 meeting. A recommendation from the Park Advisory Commission on Parks and Recreation fees will be provided in a separate communication to Council.

Whereas, All Service Units of the City review their fees each year as part of the budget process;

Whereas, Parks and Recreation Services have reviewed fees as part of the 2015 budget submittal; and

Whereas, Adjustment to selected fees is proposed based upon the cost of providing services or remaining competitive with the market;

RESOLVED, That fees for Parks and Recreation Services be adjusted according to the attached schedule;

RESOLVED, That the attached fee schedule become effective according to the dates in the attached schedule; and

RESOLVED, That City Council authorize the City Administrator to take necessary administrative actions to implement this resolution.

MEMORANDUM

TO: Public Market Advisory Commission

FROM: Sarah DeWitt, Market Manager

DATE: March 20, 2014

SUBJECT: Resolution to Recommend Approval of Fiscal Year 2015 Fee Adjustments

for the Public Market

Attached for your consideration for recommendation is a resolution proposing fee adjustments for the 2015 fiscal year. Each year, in conjunction with the preparation of the budget, Parks & Recreation Services reviews current fees.

Proposed increases for FY2015 include the following: annual fees for one, two, three and four stalls, surcharge for corner stalls, daily stall fees, evening market stall fees and daily parking fees. Public Market fees were last increased in 2009 and these fees have not kept pace with the overall increase of annual operating costs during this same time period.

In reviewing comparative data, the Ann Arbor Public Market is well below the average fees charged at comparable markets. For example, the Ypsilanti Farmer's Market charges a yearly stall fee of \$448 for a maximum of 52 days per year while the Kalamazoo Farmer's Market charges a yearly fee of \$485 for a maximum of 72 days per year. Currently, The Ann Arbor Public Market charges a yearly stall fee of \$300 for a maximum of 86 days per year. The proposed new fees will bring us more in line with other similar farmer's markets and better cover operational expenses.

The proposed fees are attached, along with comparative and benchmarking data.

Staff is recommending that the Public Market Advisory Commission recommend approval of these fees and forward this resolution to the Parks Advisory Commission.

Attachments:

- Public Market Fee Schedule FY15
- Comparative Data for Market Fee Increases

Prepared by: Sarah DeWitt, Market Manager

RESOLUTION TO RECOMMEND APPROVAL OF FISCAL YEAR 2015 FEE ADJUSTMENTS FOR THE PUBLIC MARKET

Whereas, Parks and Recreation Services have reviewed fees as part of the FY2015 budget preparation; and

Whereas, the current fees of the Public Market are well below the average fees of comparable markets;

RESOLVED, That fees for the Public Market be adjusted according to the attached schedule;

RESOLVED, That the attached fee schedule become effective according to the dates in the attached schedule; and

RESOLVED, That the Public Market Advisory Commission recommends that the Parks Advisory Commission and City Council approve the proposed fees.

Prepared by: Sarah DeWitt, Market Manager Submitted by: Parks & Recreation Services

Date: March 20, 2014

Proposed Fee Increases – Parks and Recreation Services FY 2015

| ACTIVITY | FY2015 Proposed Fee | FY 2014 Approved Fee | Total Revenue Impact | Effective Date | Last Fee Increase | |
|----------|---------------------------|----------------------------|----------------------------|-------------------|----------------------|--|
|----------|---------------------------|----------------------------|----------------------------|-------------------|----------------------|--|

| Farmers Market | | | | | | | | | | |
|-----------------------------|-----------|-----------|------------|-----------------|-------|--|--|--|--|--|
| Annual Stall – One Stall | \$450.00 | \$300.00 | \$3600.00 | *July 1 2014 | 2009 | | | | | |
| Annual Stall – Two Stalls | \$950.00 | \$695.00 | \$2295.00 | *July 1 2014 | 2009 | | | | | |
| Annual Stall – Three Stalls | \$1500.00 | \$1164.00 | \$10080.00 | *July 1 2014 | 2009 | | | | | |
| Annual Stall – Four Stalls | \$2200.00 | \$1710.00 | \$1470.00 | *July 1 2014 | 2009 | | | | | |
| Surcharge for Corner Stalls | \$65.00 | \$50.00 | \$285.00 | *July 1 2014 | <2004 | | | | | |
| Daily Stall Fee | \$30.00 | \$25.00 | \$4480.00 | July 1 2014 | <2004 | | | | | |
| Evening Market Fee | \$12.00 | \$10.00 | \$1088.00 | *July 1 2014 | N/A | | | | | |

Proposed Fee Increases – Parks and Recreation Services FY 2015

| ACTIVITY | FY2015 Proposed Fee | FY 2014 Approved Fee | Total Revenue Impact | Effective Date | Last Fee Increase |
|-------------|---------------------------|----------------------------|----------------------------|-------------------|----------------------|
| Parking Fee | \$5.00 | \$4.00 | \$788.00 | July 1 2014 | <2004 |

^{*}Vendors would not be billed for new fee increase until May 2015.

Market Stall Fee Comparisons - 2013

Market information was gathered from 12 markets, including the Ann Arbor Farmers Market, to evaluate how the market's fees compare with that of comparable markets. Consideration was given to the number of market days offered per week and per year, as well as the total number of hours each market is open. Of the markets evaluated, the average yearly stall fee is \$775.70 and the average daily stall fee is \$33. This average is significantly higher than the fees charged at the Ann Arbor Farmers Market.

| Market Name | Days & Hours | Season Length | Yearly Stall Fee | Daily Stall Fee | Average Hourly Rate (Total # of market hours per year / yearly stall fee) | Other Fees | Infrastructure | Attendance Requirements | Stall Size |
|---|--|---------------------------------------|------------------------|-----------------------|---|--|---|---|---------------|
| | | | | | Average Daily Stall Fee (Yearly Fee / # of market days) | | | | |
| Ann Arbor | Saturdays & Wednesdays 7am-3pm (May-Dec); Saturdays 8am-3pm (Jan-Apr) | January - December (86 markets) | \$300 | \$25 | \$.44/hr \$3.49/day | \$55 bi- annual inspection fee | Some vendors receive covered stall spaces; must bring own table and chairs; electricity and water available | 15xyear to maintain seniority position at the market. | 7'x6' |
| Kalamazoo | Saturdays 7am-2pm (May- November); Tuesdays & Thursdays 7am-2pm (June- Oct) | May- November (72 markets) | \$485 | \$50-65 | \$1.04/hr \$6.74/day | | Some vendors have parking and others don't; spaces are covered | | 8'x4' |
| Northville | Thursdays, 8am-3pm | May - October (27 markets) | \$300 | \$30 | \$1.59/hr \$11.11/day | \$10 Jury fee (for new vendors only) | Vendor must bring tent, chairs, table; no electricity or running water available | 20 x per year for seasonal vendors (74%) | 10'x12' |
| Allen Street, Lansing | Wednesdays 2:30-7pm | May - October (24 markets) | \$192 | \$9 | \$1.78/hr \$8/day | | | Two or more cancellations on prepaid/reserved booths may result in the loss of that reserved booth (but not participation in the market). | 12'x20' |
| Austin, TX | Saturdays 9am-1pm | January - December (52 markets) | \$2,340 | \$45 | \$11.25/hr \$45/day | | | Yearly Vendor's fee is \$150.00 for all vendors | 10'x10' |
| Ypsilanti Farmers Markets (Downtown & Depot Town) | Saturdays 9am-1pm; Tuesdays 2-6pm | May - October (52 markets) | \$448 | \$20 | \$2.15/hr \$8.62/day | | Vendor must bring tent, chairs, table | Unexcused absences may result in loss of seasonal stall | varies |

| Chelsea | Saturdays 8am-12noon | May - October (27 markets) | \$240 | \$12 | \$2.22/hr \$8.89/day | | Vendor must bring tent, chairs, table | | 9.5'x18 ' |
|------------------------------|-----------------------|--|---------|------|--------------------------|--|--|--|--------------|
| Canton | Saturdays 8am-11:30am | June - October (18 markets) | \$144 | \$18 | \$2.29/hr \$8/day | | Vendor must bring tent, chairs, table | Must notify 72 hrs in advance of absence; no notice results in a \$18 booth fee paid before the vendor may return to market | 15'x15' |
| Detroit Eastern Market | Saturdays 6am-4pm | January- December (52 markets) | \$1,725 | \$75 | \$3.32/hr \$33.17/day | | Covered stalls, electricity and water | | 7.5'x20 |
| Athens, GA | Saturdays 8am-12noon | April- December (38 markets) | \$555 | \$25 | \$3.65/hr \$14.61/day | | Vendor must bring 10'x10' tent | | 10' x 10' |
| Royal Oak | Saturdays 7am-1pm | January - December (52 markets); each lease is only 6 months (26 markets) | \$700 | \$60 | \$4.49/hr \$26.92/day | | Covered space outdoors | | |
| Farmington | Saturdays 9am-2pm | May - November (27 markets) | \$810 | \$30 | \$6/hr \$30/day | | | Accumulating 3 absences during the season may result in a loss of future selling dates. | 10'x10' |
| Portland, OR | Saturdays 8:30am-2pm | March- December (41 markets) | \$1,845 | \$45 | \$8.18/hr \$45/day | Non- refundable application fee | Outdoor space, no coverage provided, vendor must bring tent/umbrella | | 10' x 10' |

Prepared by: Sarah DeWitt, Farmer's Market Manager
Jeff Straw, Deputy Manager of Parks and Recreation Services
Reviewed by: Colin Smith, Manager of Parks and Recreation Services

FY 2015 All Funds Expenditure Analysis by Service Area

| | Total Expenditures | Mayor & Council | City Attorney | City Administrator | Community Services | Financial Services | Public Services | Safety Services | 15th District Court | Non- departmental | Other |
|---|-----------------------|--------------------|------------------|-----------------------|-----------------------|-----------------------|--------------------|--------------------|------------------------|----------------------|------------|
| 0001 DDA/HOUSING FUND | 377,000 | | | | | | | | | | 377,000 |
| 0002 ENERGY PROJECTS | 323,542 | | | | | | 323,542 | | | | |
| 0003 DOWNTOWN DEVELOPMENT AUTHORITY | 4,588,548 | | | | | | | | | | 4,588,548 |
| 0009 SMART ZONE LOCAL DEVELOPMENT FINANCING AUTHORITY | 1,980,271 | | | | | | | | | | 1,980,271 |
| 0010 GENERAL | 98,124,206 | 390,259 | 1,982,510 | 3,614,769 | 12,068,720 | 7,348,373 | 14,018,184 | 39,879,903 | 4,611,816 | 14,209,672 | |
| 0011 CENTRAL STORES | 1,412,190 | | | | | | 1,412,190 | | | | |
| 0012 FLEET SERVICES | 7,613,224 | | | | | | 7,613,224 | | | | |
| 0014 INFORMATION TECHNOLOGY | 7,312,264 | | | | | 7,312,264 | | | | | |
| 0016 COMMUNITY TELEVISION NETWORK | 2,002,591 | | | 2,002,591 | | | | | | | |
| 0021 MAJOR STREET | 7,084,197 | | | | | 7,430 | 7,076,767 | | | | |
| 0022 LOCAL STREET | 1,872,414 | | | | | | 1,872,414 | | | | |
| 0023 COURT FACILITIES | 225,000 | | | | | | | | 225,000 | | |
| 0024 OPEN SPACE & PARKLAND PRESERVATION | 1,434,079 | | | | 1,434,079 | | | | | | |
| 0025 BANDEMER PROPERTY | 1,834 | | | | 1,834 | | | | | | |
| 0026 CONSTRUCTION CODE FUND | 2,567,356 | | | | 2,567,356 | | | | | | |
| 0027 DRUG ENFORCEMENT | 46,000 | | | | | | | 46,000 | | | |
| 0028 FEDERAL EQUITABLE SHARING | 47,000 | | | | | | | 47,000 | | | |
| 0033 DDA PARKING MAINTENANCE | 3,072,079 | | | | | | | | | | 3,072,079 |
| 0034 PARKS MEMORIALS & CONTRIBUTIONS | 37,568 | | | | 37,568 | | | | | | |
| 0035 GENERAL DEBT SERVICE | 9,173,042 | | | | | | | | | 9,173,042 | |
| 0036 METRO EXPANSION | 263,170 | | | | | | 263,170 | | | | |
| 0038 ANN ARBOR ASSISTANCE | 4,000 | | | | 4,000 | | | | | | |
| 0041 OPEN SPACE ENDOWMENT | 10,000 | | | | 10,000 | | | | | | |
| 0042 WATER SUPPLY SYSTEM | 20,753,319 | | | | | 1,289,714 | 19,463,605 | | | | |
| 0043 SEWAGE DISPOSAL SYSTEM | 21,408,961 | | | | | 38,856 | 21,370,105 | | | | |
| 0048 AIRPORT | 834,491 | | | | | | 834,491 | | | | |
| 0049 PROJECT MANAGEMENT | 4,557,772 | | | | | 53,966 | 4,503,806 | | | | |
| 0052 VEBA TRUST | 459,234 | | | | | | | | | | 459,234 |
| 0053 POLICE AND FIRE RELIEF | | | | | | | | | | | |
| 0054 CEMETERY PERPETUAL CARE | | | | | | | | | | | |
| 0055 ELIZABETH R DEAN TRUST | 62,916 | | | | | | 62,916 | | | | |
| 0057 RISK FUND | 28,755,869 | | | 25,966,823 | | 2,789,046 | | | | | |
| 0058 WHEELER CENTER | 436,695 | | | | | | 436,695 | | | | |
| 0059 EMPLOYEES RETIREMENT SYSTEM | 34,849,470 | | | | | | | | | | 34,849,470 |
| 0060 GENERAL DEBT/SPECIAL ASSESSMENTS | 51,475 | | | | | | | | | 51,475 | |
| 0061 ALTERNATIVE TRANSPORTATION | 218,963 | | | | 19,839 | | 199,124 | | | | |
| 0062 STREET REPAIR MILLAGE | 10,937,699 | | | | | | 10,937,699 | | | | |
| 0063 DDA PARKING SYSTEM | 20,912,369 | | | | | | | | | | 20,912,369 |

FY 2015 All Funds Expenditure Analysis by Service Area

| | Total Expenditures | Mayor & Council | City Attorney | City Administrator | Community Services | Financial Services | Public Services | Safety Services | 15th District Court | Non- departmental | Other |
|--|-----------------------|--------------------|------------------|-----------------------|-----------------------|-----------------------|--------------------|--------------------|------------------------|----------------------|--------------|
| 0064 MICHIGAN JUSTICE TRAINING | 40,700 | | | | | | | 40,700 | | | |
| 0069 STORMWATER SEWER SYSTEM | 7,144,742 | | | | | 38,858 | 7,105,884 | | | | |
| 0070 AFFORDABLE HOUSING | 100,000 | | | | 100,000 | | | | | | |
| 0071 PARK MAINTENANCE & CAPITAL IMPROVEMENTS | 5,305,023 | | | | 2,102,747 | | 3,202,276 | | | | |
| 0072 SOLID WASTE FUND | 14,669,028 | | | | | 392,962 | 14,276,066 | | | | |
| 0073 LOCAL FORFEITURE | 100 | | | | | | | 100 | | | |
| 0082 STORMWATER BOND | 3,095,700 | | | | | | 3,095,700 | | | | |
| 0088 SEWER BOND | 4,925,000 | | | | | | 4,925,000 | | | | |
| 0089 WATER BOND | 4,100,000 | | | | | | 4,100,000 | | | | |
| 00CP GENERAL CAPITAL FUND | 1,243,000 | | | | | | 1,243,000 | | | | |
| | \$334,434,101 | \$390,259 | \$1,982,510 | \$31,584,183 | \$18,346,143 | \$19,271,469 | \$128,335,858 | \$40,013,703 | \$4,836,816 | \$23,434,189 | \$66,238,971 |

General Fund Expenditures by Agency - Category

| | Actual | Actual | Budget | Forecasted | Request |
|---------------------------------|-----------|-----------|-----------|------------|-----------|
| Agency - Category | FY2012 | FY2013 | FY2014 | FY2014 | FY2015 |
| Mayor & Council | 370,951 | 357,941 | 376,282 | 376,282 | 390,259 |
| 010 Mayor | 370,951 | 357,941 | 376,282 | 376,282 | 390,259 |
| Personnel Services | 36,721 | 237,403 | 35,236 | 35,236 | 41,109 |
| Personnel Services-Other | 201,570 | - | 219,631 | 219,631 | 219,631 |
| Payroll Fringes | 47,553 | 36,642 | 33,536 | 33,536 | 41,621 |
| Other Services | 1,624 | 1,357 | 10,300 | 10,300 | 10,300 |
| Materials & Supplies | 566 | 256 | 900 | 900 | 900 |
| Other Charges | 82,917 | 82,283 | 76,679 | 76,679 | 76,698 |
| City Attorney | 1,879,367 | 1,863,446 | 1,952,331 | 1,952,331 | 1,982,510 |
| 014 Attorney | 1,879,367 | 1,863,446 | 1,952,331 | 1,952,331 | 1,982,510 |
| Personnel Services | 972,936 | 965,189 | 1,055,182 | 1,055,182 | 1,042,389 |
| Personnel Services-Other | 26,122 | 30,305 | 20,000 | 20,000 | 16,604 |
| Payroll Fringes | 570,219 | 481,477 | 627,637 | 627,637 | 670,324 |
| Employee Allowances | 8,034 | 8,750 | 5,916 | 5,916 | 11,868 |
| Other Services | 21,256 | 39,518 | 24,000 | 24,000 | 24,000 |
| Materials & Supplies | 45,410 | 39,469 | 28,800 | 28,800 | 28,800 |
| Other Charges | 235,389 | 298,738 | 190,796 | 190,796 | 188,525 |
| Capital Outlay | - | - | - | - | - |
| City Administrator Service Area | 2,871,007 | 2,849,996 | 3,060,554 | 3,060,554 | 3,614,769 |
| 011 City Administrator | 491,853 | 532,756 | 584,570 | 584,570 | 852,034 |
| Personnel Services | 255,160 | 204,639 | 261,466 | 261,466 | 422,113 |
| Personnel Services-Other | - | 31,621 | - | - | - |
| Payroll Fringes | 111,731 | 129,946 | 127,383 | 127,383 | 231,956 |
| Employee Allowances | 3,651 | 2,590 | 3,768 | 3,768 | 2,478 |
| Other Services | 59,432 | 88,663 | 66,400 | 66,400 | 66,400 |
| Materials & Supplies | 2,400 | 659 | 5,920 | 5,920 | 1,000 |
| Other Charges | 59,479 | 74,637 | 119,633 | 119,633 | 128,087 |
| 012 Human Resources | 1,342,036 | 1,296,210 | 1,516,833 | 1,516,833 | 1,746,457 |
| Personnel Services | 662,174 | 648,126 | 780,427 | 780,427 | 897,237 |
| Personnel Services-Other | 26,369 | 36,467 | 22,500 | 22,500 | 23,500 |
| Payroll Fringes | 427,047 | 345,215 | 459,302 | 459,302 | 577,391 |

General Fund Expenditures by Agency - Category

| Agency - Category | Actual FY2012 | Actual FY2013 | Budget FY2014 | Forecasted FY2014 | Request FY2015 |
|---------------------------|------------------|------------------|------------------|-------------------|-------------------|
| Employee Allowances | 3,600 | 3,266 | 6,600 | 6,600 | 2,640 |
| Other Services | 56,900 | 19,331 | 46,981 | 46,981 | 46,981 |
| Materials & Supplies | 4,950 | 14,005 | 8,500 | 8,500 | 8,500 |
| Other Charges | 160,997 | 229,800 | 192,523 | 192,523 | 190,208 |
| 015 City Clerk | 1,037,118 | 1,021,030 | 959,151 | 959,151 | 1,016,278 |
| Personnel Services | 322,728 | 318,301 | 342,690 | 342,690 | 344,067 |
| Personnel Services-Other | 226,672 | 201,573 | 115,000 | 115,000 | 172,000 |
| Payroll Fringes | 252,689 | 190,888 | 261,972 | 261,972 | 281,038 |
| Employee Allowances | 2,530 | 1,768 | 2,640 | 2,640 | 1,320 |
| Other Services | 86,324 | 103,563 | 89,031 | 89,031 | 77,535 |
| Materials & Supplies | 20,863 | 32,009 | 22,500 | 22,500 | 24,500 |
| Other Charges | 125,313 | 172,929 | 125,318 | 125,318 | 115,818 |
| Community Services Area | 8,032,117 | 7,860,254 | 9,693,832 | 9,684,633 | 12,068,720 |
| 002 Community Development | 1,827,409 | 1,973,745 | 2,053,166 | 2,053,166 | 3,930,488 |
| Personnel Services | 163,765 | 191,158 | 48,714 | 48,714 | 1,032,779 |
| Personnel Services-Other | 13,492 | 3,016 | - | - | - |
| Payroll Fringes | 122,011 | 129,394 | 28,712 | 28,712 | 939,548 |
| Employee Allowances | 1,348 | 1,719 | 379 | 379 | 8,532 |
| Other Services | 153,039 | 220,076 | 150,000 | 150,000 | 150,000 |
| Materials & Supplies | - | - | - | - | - |
| Other Charges | 127,225 | 158,753 | 480,732 | 480,732 | 455,000 |
| Pass Throughs | - | - | 100,000 | 100,000 | 100,000 |
| Grant/Loan Recipients | 1,246,529 | 1,269,629 | 1,244,629 | 1,244,629 | 1,244,629 |
| 033 Building | 1,445,433 | 1,381,492 | 1,383,116 | 1,383,116 | 1,461,311 |
| Personnel Services | 494,889 | 503,820 | 534,499 | 534,499 | 631,480 |
| Personnel Services-Other | 61,432 | 43,070 | 10,000 | 10,000 | 10,000 |
| Payroll Fringes | 355,493 | 314,080 | 364,487 | 364,487 | 436,009 |
| Employee Allowances | 5,958 | 2,686 | 3,166 | 3,166 | 6,783 |
| Other Services | 150,115 | 80,245 | 118,068 | 118,068 | 120,281 |
| Materials & Supplies | 10,919 | 15,410 | 5,500 | 5,500 | 5,500 |
| Other Charges | 266,631 | 322,181 | 247,396 | 247,396 | 251,258 |

General Fund Expenditures by Agency - Category

| American Octobroms | Actual | Actual | Budget | Forecasted | Request |
|------------------------------------|-----------|-----------|-----------|------------|-----------|
| Agency - Category | FY2012 | FY2013 | FY2014 | FY2014 | FY2015 |
| Pass Throughs | 99,996 | 100,000 | 100,000 | 100,000 | - |
| Vehicle Operating Costs | - | - | - | - | - |
| 050 Planning | 919,981 | 921,661 | 986,587 | 986,587 | 1,105,576 |
| Personnel Services | 441,790 | 454,364 | 456,379 | 456,379 | 465,866 |
| Personnel Services-Other | 14,951 | 12,903 | 10,000 | 10,000 | 10,000 |
| Payroll Fringes | 297,486 | 248,481 | 315,923 | 315,923 | 341,997 |
| Employee Allowances | 1,254 | 1,099 | 1,254 | 1,254 | 1,254 |
| Other Services | 18,103 | 16,981 | 59,750 | 59,750 | 144,750 |
| Materials & Supplies | 866 | 3,842 | 4,670 | 4,670 | 4,670 |
| Other Charges | 145,530 | 183,991 | 138,611 | 138,611 | 137,039 |
| 060 Parks & Recreation | 3,839,294 | 3,583,355 | 5,270,963 | 5,261,764 | 5,571,345 |
| Personnel Services | 826,004 | 693,347 | 1,079,631 | 1,079,631 | 1,139,403 |
| Personnel Services-Other | 882,689 | 818,171 | 1,280,456 | 1,280,456 | 1,338,735 |
| Payroll Fringes | 629,008 | 509,809 | 766,383 | 766,383 | 862,881 |
| Employee Allowances | 14,388 | 10,845 | 21,769 | 21,769 | 12,028 |
| Other Services | 883,329 | 855,207 | 988,299 | 988,299 | 1,046,993 |
| Materials & Supplies | 188,762 | 189,035 | 392,750 | 392,750 | 399,725 |
| Other Charges | 409,555 | 499,518 | 517,329 | 517,329 | 583,310 |
| Pass Throughs | - | - | 150,047 | 150,047 | 122,470 |
| Capital Outlay | - | - | 9,199 | · - | - |
| Vehicle Operating Costs | 5,559 | 7,423 | 65,100 | 65,100 | 65,800 |
| Grant/Loan Recipients | - | - | - | - | - |
| Financial & Adminstrative Services | 3,585,786 | 3,567,456 | 3,957,473 | 3,877,779 | 7,348,373 |
| 018 Finance | 3,372,304 | 3,315,314 | 3,717,023 | 3,637,329 | 3,786,267 |
| Personnel Services | 1,565,986 | 1,520,989 | 1,741,541 | 1,741,541 | 1,714,133 |
| Personnel Services-Other | 51,408 | 64,350 | 61,037 | 14,643 | 116,091 |
| Payroll Fringes | 1,029,430 | 822,256 | 1,141,754 | 1,141,754 | 1,245,998 |
| Employee Allowances | 18,563 | 16,230 | 19,116 | 19,116 | 17,400 |
| Other Services | 142,445 | 155,603 | 217,202 | 183,902 | 163,280 |
| Materials & Supplies | 63,816 | 60,093 | 62,858 | 62,858 | 62,858 |
| Other Charges | 500,656 | 662,202 | 473,515 | 473,515 | 466,507 |

General Fund Expenditures by Agency - Category

| Agency - Category | Actual FY2012 | Actual FY2013 | Budget FY2014 | Forecasted FY2014 | Request FY2015 |
|------------------------------------|------------------|------------------|------------------|-------------------|-------------------|
| Capital Outlay | - | 13,589 | - | - | - |
| 078 Customer Service | 213,482 | 252,143 | 240,450 | 240,450 | 214,195 |
| Personnel Services | 86,090 | 126,260 | 106,861 | 105,812 | 106,200 |
| Personnel Services-Other | 792 | 700 | - | - | - |
| Payroll Fringes | 88,242 | 86,486 | 97,341 | 97,340 | 73,479 |
| Employee Allowances | - | - | - | - | - |
| Other Services | 25 | 97 | - | 100 | - |
| Materials & Supplies | - | - | 3,500 | 4,450 | 3,500 |
| Other Charges | 38,333 | 38,600 | 25,102 | 25,102 | 25,114 |
| Pass Throughs | - | , - | 7,646 | 7,646 | 5,902 |
| Vehicle Operating Costs | - | - | , - | , - | , - |
| 092 Information Technology | - | - | - | - | 3,347,911 |
| Personnel Services | - | - | _ | - | 1,957,118 |
| Personnel Services-Other | - | - | _ | _ | 60,093 |
| Payroll Fringes | - | - | _ | _ | 1,319,546 |
| Employee Allowances | - | - | _ | _ | 11,154 |
| Public Services | 5,785,144 | 6,179,370 | 8,381,968 | 8,370,482 | 14,018,184 |
| 029 Environmental Coordination Ser | 90,362 | 96,005 | 84,105 | 84,105 | 84,401 |
| Personnel Services | 9,039 | 19,583 | 38,699 | 35,956 | 37,763 |
| Personnel Services-Other | 21,814 | 18,574 | 5,000 | 7,300 | 5,000 |
| Payroll Fringes | 17,474 | 16,136 | 20,634 | 20,542 | 21,965 |
| Employee Allowances | 124 | 417 | 659 | 609 | 185 |
| Other Services | 6,509 | 1,032 | 200 | 655 | 200 |
| Materials & Supplies | 41 | 150 | 200 | 200 | 200 |
| Other Charges | 35,360 | 40,113 | 18,713 | 18,843 | 19,088 |
| 040 Public Services | 7,976 | - | 317,024 | 293,024 | 3,795,040 |
| Personnel Services | 2,640 | - | 82,024 | 13,300 | 1,834,423 |
| Personnel Services-Other | 3,631 | - | - | 10,615 | 92,625 |
| Payroll Fringes | 1,086 | - | - | 7,053 | 1,295,480 |
| Employee Allowances | - | - | - | - | 12,512 |
| Other Services | 619 | - | - | 57,056 | - |

General Fund Expenditures by Agency - Category

| Agency - Category | Actual FY2012 | Actual FY2013 | Budget FY2014 | Forecasted FY2014 | Request FY2015 |
|------------------------------------|------------------|------------------|------------------|-------------------|-------------------|
| Materials & Supplies | - | - | - | - | - |
| Other Charges | - | - | - | - | - |
| Pass Throughs | - | - | 235,000 | 205,000 | 560,000 |
| Vehicle Operating Costs | - | - | - | - | - |
| 061 Field Operations | 3,889,753 | 3,765,678 | 4,277,880 | 4,273,306 | 5,701,292 |
| Personnel Services | 281,187 | 229,855 | 433,302 | 294,995 | 649,076 |
| Personnel Services-Other | 110,347 | 62,087 | 36,494 | 133,500 | 43,117 |
| Payroll Fringes | 275,261 | 221,726 | 343,496 | 311,761 | 530,442 |
| Employee Allowances | 5,020 | 2,065 | 1,405 | 1,405 | 3,529 |
| Other Services | 2,192,775 | 2,029,415 | 2,573,252 | 2,627,633 | 2,592,541 |
| Materials & Supplies | 73,838 | 54,089 | 41,226 | 55,757 | 40,826 |
| Other Charges | 586,541 | 829,517 | 519,468 | 519,018 | 510,748 |
| Pass Throughs | 335,427 | 333,902 | 327,237 | 327,237 | 1,329,013 |
| Capital Outlay | 24,723 | - | - | - | - |
| Vehicle Operating Costs | 4,635 | 3,022 | 2,000 | 2,000 | 2,000 |
| 070 Public Services Administration | 154,490 | 294,325 | 191,523 | 191,523 | 185,181 |
| Personnel Services | - | - | - | - | - |
| Payroll Fringes | - | - | - | - | - |
| Other Services | - | 569 | 75,000 | 75,000 | 80,000 |
| Other Charges | 104,490 | 293,756 | 116,523 | 116,523 | 105,181 |
| Pass Throughs | 50,000 | - | - | - | - |
| 074 Utilities-Water Treatment | 119,216 | 523,225 | 489,932 | 489,218 | 800,685 |
| Personnel Services | 19,309 | 35,894 | 49,370 | 48,209 | 52,985 |
| Personnel Services-Other | 1,647 | 1,220 | 3,011 | 3,011 | 3,026 |
| Payroll Fringes | 22,739 | 21,664 | 35,275 | 35,222 | 41,318 |
| Employee Allowances | - | - | 153 | 153 | 187 |
| Other Services | 43,441 | 67,055 | 85,200 | 88,711 | 60,700 |
| Materials & Supplies | 9,656 | 10,548 | 15,000 | 11,989 | 15,000 |
| Other Charges | 21,624 | 20,594 | 20,923 | 20,923 | 21,469 |
| Pass Throughs | - | 366,250 | 50,000 | 50,000 | 575,000 |
| Capital Outlay | 800 | - | 231,000 | 231,000 | 31,000 |

General Fund Expenditures by Agency - Category

| | Actual | Actual | Budget | Forecasted | Request |
|-------------------------------|------------|------------|------------|------------|------------|
| Agency - Category | FY2012 | FY2013 | FY2014 | FY2014 | FY2015 |
| 091 Fleet & Facility Services | 1,523,347 | 1,500,136 | 3,021,504 | 3,039,306 | 3,451,585 |
| Personnel Services | 301,431 | 280,153 | 313,014 | 313,214 | 1,255,016 |
| Personnel Services-Other | 22,237 | 24,406 | 24,753 | 23,600 | 61,425 |
| Payroll Fringes | 235,964 | 181,452 | 260,066 | 259,688 | 1,009,735 |
| Employee Allowances | 8,427 | 7,157 | 7,427 | 7,427 | 14,399 |
| Other Services | 728,175 | 735,195 | 927,799 | 954,723 | 738,178 |
| Materials & Supplies | 66,237 | 65,926 | 48,617 | 47,600 | 47,264 |
| Other Charges | 95,063 | 136,855 | 85,973 | 85,973 | 77,034 |
| Pass Throughs | 14,184 | 13,770 | 1,290,081 | 1,290,081 | 183,534 |
| Capital Outlay | 50,885 | 55,222 | 63,774 | 57,000 | 65,000 |
| Vehicle Operating Costs | 744 | - | - | - | - |
| Safety Services | 38,166,685 | 39,463,791 | 39,460,449 | 39,183,583 | 39,879,903 |
| 031 Police | 24,577,967 | 25,873,142 | 25,056,308 | 24,873,752 | 25,216,872 |
| Personnel Services | 10,133,081 | 11,360,845 | 10,761,699 | 10,761,699 | 10,762,475 |
| Personnel Services-Other | 1,560,835 | 2,133,392 | 1,537,711 | 1,355,155 | 1,355,155 |
| Payroll Fringes | 7,365,180 | 6,642,151 | 7,374,505 | 7,374,505 | 7,668,531 |
| Employee Allowances | 326,573 | 220,946 | 207,884 | 207,884 | 197,462 |
| Other Services | 2,007,283 | 1,433,292 | 2,126,693 | 2,126,391 | 2,206,402 |
| Materials & Supplies | 93,967 | 106,093 | 104,600 | 104,600 | 104,600 |
| Other Charges | 3,044,248 | 3,949,746 | 2,913,216 | 2,913,216 | 2,892,247 |
| Pass Throughs | 742 | - | - | 302 | - |
| Capital Outlay | - | - | - | - | - |
| Vehicle Operating Costs | 46,058 | 26,678 | 30,000 | 30,000 | 30,000 |
| 032 Fire | 13,588,718 | 13,590,650 | 14,404,141 | 14,309,831 | 14,663,031 |
| Personnel Services | 6,081,555 | 5,858,659 | 6,314,113 | 6,314,113 | 6,424,940 |
| Personnel Services-Other | 439,637 | 819,983 | 701,820 | 607,510 | 559,061 |
| Payroll Fringes | 4,306,817 | 3,492,997 | 4,380,126 | 4,380,126 | 4,697,598 |
| Employee Allowances | 193,942 | 169,591 | 151,620 | 151,620 | 185,780 |
| Other Services | 958,468 | 877,084 | 991,785 | 991,785 | 1,075,962 |
| Materials & Supplies | 160,919 | 164,011 | 197,981 | 197,981 | 198,089 |
| Other Charges | 1,443,682 | 2,184,591 | 1,555,146 | 1,555,146 | 1,510,951 |

General Fund Expenditures by Agency - Category

| Amamana Oatamama | Actual | Actual | Budget | Forecasted | Request |
|--------------------------|---------------------------------------|---------------|---------------|---------------|---------------|
| Agency - Category | FY2012 | FY2013 | FY2014 | FY2014 | FY2015 |
| Pass Throughs | 600 | 600 | - | - | - |
| Capital Outlay | - | 8,750 | 111,300 | 111,300 | 10,400 |
| Vehicle Operating Costs | 3,099 | 14,385 | 250 | 250 | 250 |
| District Court | 4,338,630 | 3,700,824 | 4,316,177 | 4,435,047 | 4,611,816 |
| 021 District Court | 4,338,630 | 3,700,824 | 4,316,177 | 4,435,047 | 4,611,816 |
| Personnel Services | 1,712,802 | 1,637,942 | 1,845,049 | 1,911,049 | 1,859,437 |
| Personnel Services-Other | 63,431 | 34,350 | 37,700 | 37,700 | 37,700 |
| Payroll Fringes | 1,222,224 | 897,535 | 1,260,371 | 1,311,921 | 1,510,935 |
| Employee Allowances | 11,625 | 8,306 | 10,632 | 11,952 | 8,364 |
| Other Services | 717,528 | 386,329 | 519,650 | 519,650 | 557,650 |
| Materials & Supplies | 55,592 | 69,346 | 58,700 | 58,700 | 58,700 |
| Other Charges | 540,018 | 667,016 | 584,075 | 584,075 | 579,030 |
| Pass Throughs | - | - | - | - | - |
| Capital Outlay | 15,410 | - | - | - | - |
| Other | 13,097,865 | 13,010,357 | 17,381,119 | 14,036,245 | 14,209,672 |
| 019 Non-Departmental | 13,097,865 | 13,010,357 | 17,381,119 | 14,036,245 | 14,209,672 |
| Personnel Services | - | - | - | - | - |
| Personnel Services-Other | - | - | 826,166 | 1,029,000 | 846,000 |
| Payroll Fringes | - | 551,932 | 213,576 | 213,576 | - |
| Employee Allowances | - | - | - | - | - |
| Other Services | 226,079 | 259,512 | 467,390 | 414,380 | 235,409 |
| Materials & Supplies | 91,213 | 107,910 | 126,637 | 126,637 | 118,970 |
| Other Charges | 1,225,674 | 1,634,616 | 855,310 | 941,620 | 2,227,372 |
| Pass Throughs | 11,554,900 | 10,456,388 | 14,892,040 | 11,311,032 | 10,781,921 |
| Capital Outlay | · · · · · · · · · · · · · · · · · · · | - | - - | - | - |
| Grand Total | \$ 78,127,552 | \$ 78,853,436 | \$ 88,580,185 | \$ 84,976,936 | \$ 98,124,206 |

General Fund Expenditures by Agency - Activity

| | Actual | Actual | Budget | Forecasted | Request |
|----------------------------------|-----------|-----------|-----------|------------|------------|
| Agency - Activity | FY2012 | FY2013 | FY2014 | FY2014 | FY2015 |
| Mayor & Council | 370,951 | 357,941 | 376,282 | 376,282 | 390,259 |
| 010 Mayor | 370,951 | 357,941 | 376,282 | 376,282 | 390,259 |
| 1000 Administration | - | - | - | = | - |
| 1010 Mayor & Council | 370,805 | 357,802 | 375,922 | 375,922 | 389,880 |
| 1100 Fringe Benefits | 146 | 139 | 360 | 360 | 379 |
| City Attorney | 1,879,367 | 1,863,446 | 1,952,331 | 1,952,331 | 1,982,510 |
| 014 Attorney | 1,879,367 | 1,863,446 | 1,952,331 | 1,952,331 | 1,982,510 |
| 1000 Administration | 1,805,660 | 1,730,224 | 1,881,167 | 1,881,167 | 1,913,617 |
| 1100 Fringe Benefits | 73,707 | 133,222 | 71,164 | 71,164 | 68,893 |
| City Administrator Service Area | 2,871,007 | 2,849,996 | 3,060,554 | 3,060,554 | 3,614,769 |
| 011 City Administrator | 491,853 | 532,756 | 584,570 | 584,570 | 852,034 |
| 1000 Administration | 491,853 | 532,756 | 584,570 | 584,570 | 588,871 |
| 7014 Safety | - | - | - | - | 263,163 |
| 012 Human Resources | 1,342,036 | 1,296,210 | 1,516,833 | 1,516,833 | 1,746,457 |
| 1000 Administration | 1,227,976 | 1,205,226 | 1,395,711 | 1,395,711 | 1,619,763 |
| 1217 Union Business | 114,061 | 90,985 | 121,122 | 121,122 | 126,694 |
| 015 City Clerk | 1,037,118 | 1,021,030 | 959,151 | 959,151 | 1,016,278 |
| 1000 Administration | 1,036,448 | 931,084 | 959,151 | 959,151 | 1,016,278 |
| 1522 Elections-Special | 669 | 89,947 | - | - | - |
| Community Services Area | 8,032,117 | 7,860,254 | 9,693,832 | 9,684,633 | 12,068,720 |
| 002 Community Development | 1,827,409 | 1,973,745 | 2,053,166 | 2,053,166 | 3,930,488 |
| 1000 Administration | 205,849 | 295,690 | 283,843 | 283,843 | 284,797 |
| 1001 Service Area Overhead/Admin | 75,464 | 70,749 | - | - | - |
| 1950 Special Projects | - | 70,001 | - | - | - |
| 2034 Housing Commission Support | 60,000 | 60,000 | 414,694 | 414,694 | 2,301,062 |
| 2220 Housing Acquisition | - | - | 100,000 | 100,000 | 100,000 |
| 2280 Rehab Service Delivery | 229,567 | 207,676 | - | - | - |
| 2290 Assistance to Programs | - | - | - | - | - |
| 2300 Integrated Funding | - | - | - | - | - |
| 2310 Human Serv/Homeless Prevnt | 1,256,529 | 1,269,629 | 1,254,629 | 1,254,629 | 1,244,629 |
| 033 Building | 1,445,433 | 1,381,492 | 1,383,116 | 1,383,116 | 1,461,311 |

General Fund Expenditures by Agency - Activity

| Agency - Ad | ctivity | Actual FY2012 | Actual FY2013 | Budget FY2014 | Forecasted FY2014 | Request FY2015 |
|-------------|-----------------------------|------------------|------------------|------------------|-------------------|-------------------|
| 1000 | Administration | 204,759 | 206,408 | 446,077 | 446,077 | 353,290 |
| 1001 | Service Area Overhead/Admin | 218,784 | 218,435 | - | - | - |
| 1100 | Fringe Benefits | 105,792 | 165,638 | 107,996 | 107,996 | 111,780 |
| 2034 | Housing Commission Support | - | - | - | - | - |
| 3310 | Nuisance Properties | 33,676 | - | - | - | - |
| 3330 | Building - Construction | - | - | - | - | 26,329 |
| 3340 | Housing Bureau | 866,891 | 775,963 | 813,235 | 813,235 | 953,417 |
| | Master Plan Update | - | - | - | - | - |
| 3362 | Corridor Design Standards | - | 0 | - | - | - |
| 3363 | Zoning Code Revision | - | - | - | - | - |
| 3370 | Building - Appeals | 15,531 | 15,047 | 15,808 | 15,808 | 16,495 |
| 050 Pla | anning | 919,981 | 921,661 | 986,587 | 986,587 | 1,105,576 |
| 3320 | Historic Preservation | 73,633 | 69,610 | 72,968 | 72,968 | 72,670 |
| | Planning | 844,221 | 850,526 | 911,399 | 912,199 | 1,031,486 |
| 3370 | Building - Appeals | 2,127 | 1,525 | 2,220 | 1,420 | 1,420 |
| 3380 | Plan Review | - | - | - | - | - |
| 060 Pa | rks & Recreation | 3,839,294 | 3,583,355 | 5,270,963 | 5,261,764 | 5,571,345 |
| 1000 | Administration | 719,151 | 461,092 | 849,852 | 849,852 | 839,768 |
| 1001 | Service Area Overhead/Admin | 200,554 | 192,959 | - | - | - |
| 1100 | Fringe Benefits | 188,288 | 280,302 | 143,791 | 143,791 | 165,890 |
| 1646 | Farmer's Market | - | - | - | - | 171,241 |
| 6100 | Facility Rentals | 302,631 | 313,661 | 362,996 | 362,996 | 363,137 |
| 6121 | Leslie Science Center | - | - | - | - | - |
| 6190 | Cobblestone Farm | - | 257 | - | - | - |
| 6230 | Buhr Park Pool and Rink | - | - | - | - | - |
| 6231 | Buhr Pool | 237,499 | 228,564 | 246,695 | 246,695 | 252,478 |
| 6232 | Buhr Rink | 185,422 | 172,588 | 171,183 | 171,183 | 177,804 |
| 6234 | Veteran's Pool | 249,302 | 258,366 | 237,108 | 237,108 | 208,073 |
| 6235 | Veteran's Ice Arena | 452,496 | 440,318 | 477,472 | 477,472 | 509,734 |
| | Fuller Pool | 231,013 | 231,815 | 246,517 | 246,517 | 244,823 |
| 6237 | Mack Pool | 201,527 | 202,415 | 196,645 | 196,645 | 235,603 |

General Fund Expenditures by Agency - Activity

| | Actual | Actual | Budget | Forecasted | Request |
|--|-----------|-----------|-----------|------------|------------|
| Agency - Activity | FY2012 | FY2013 | FY2014 | FY2014 | FY2015 |
| 6238 Veteran's Fitness Center | 2,238 | 2,073 | 4,646 | 4,646 | 2,674 |
| 6242 Argo Livery | 258,189 | 204,528 | 279,476 | 279,476 | 342,567 |
| 6244 Gallup Livery | 272,039 | 283,893 | 278,602 | 278,602 | 282,261 |
| 6260 Bryant Community Center | - | - | - | - | - |
| 6315 Senior Center Operations | 217,137 | 192,153 | 220,728 | 211,529 | 221,101 |
| 6403 Community Outreach Services | 118,686 | 118,372 | 118,350 | 118,350 | 119,050 |
| 6503 Huron Golf Course | 1,982 | - | 470,616 | 470,616 | 481,773 |
| 6504 Leslie Golf Course | 1,140 | - | 966,286 | 966,286 | 953,368 |
| Financial & Administrative Services Area | 3,585,786 | 3,567,456 | 3,957,473 | 3,877,779 | 7,348,373 |
| 018 Finance | 3,372,304 | 3,315,314 | 3,717,023 | 3,637,329 | 3,786,267 |
| 1000 Administration | 631,039 | 557,129 | 688,915 | 655,615 | 756,124 |
| 1100 Fringe Benefits | 249,560 | 412,206 | 250,065 | 250,065 | 241,842 |
| 1371 Purchasing | 93,582 | 119,891 | 167,499 | 167,499 | 207,321 |
| 1372 Revolving Supply | - | - | - | - | - |
| 1381 Municipal Center | - | - | - | - | - |
| 1820 Accounting | 824,745 | 749,509 | 924,784 | 878,390 | 846,674 |
| 1830 Assessing | 960,979 | 909,669 | 1,054,068 | 1,054,068 | 1,087,107 |
| 1850 Treasury/Violations Bureau | 404,581 | 379,869 | 421,368 | 421,368 | 427,319 |
| 1860 Parking Referees | 207,818 | 187,042 | 210,324 | 210,324 | 219,880 |
| 078 Customer Service | 213,482 | 252,143 | 240,450 | 240,450 | 214,195 |
| 4550 Customer Service | - | - | - | - | 30,541 |
| 7011 Call Center | 213,482 | 252,143 | 240,450 | 240,450 | 183,654 |
| 092 Information Technology | - | - | - | - | 3,347,911 |
| 1000 Administration | - | - | - | - | 322,824 |
| 1921 Infrastructure | - | - | - | - | 949,438 |
| 1922 Enterprise Applications | - | - | - | - | 486,229 |
| 1926 Help Desk | - | - | - | - | 492,280 |
| 1927 Application Development | - | - | - | - | 1,097,140 |
| Public Services | 5,785,144 | 6,179,370 | 8,381,968 | 8,370,482 | 14,018,184 |
| 029 Environmental Coordination Ser | 90,362 | 96,005 | 84,105 | 84,105 | 84,401 |
| 1000 Administration | 90,362 | 96,005 | 84,105 | 84,105 | 84,401 |

General Fund Expenditures by Agency - Activity

| Agency - Activity | Actual FY2012 | Actual FY2013 | Budget FY2014 | Forecasted FY2014 | Request FY2015 |
|------------------------------------|------------------|------------------|------------------|-------------------|-------------------|
| 040 Public Services | 7,976 | - | 317,024 | 293,024 | 3,795,040 |
| 1000 Administration | - | - | 150,000 | 150,000 | 1,378,234 |
| 4505 Scio Church Sidewalk | 3,084 | - | 46,916 | 46,916 | - |
| 4506 Newport Sidewalk Alternatives | 4,893 | - | 10,108 | 10,108 | - |
| 4507 Barton Sidewalk | - | - | 15,000 | 15,000 | - |
| 4508 Waldenwood Sidewalk | - | - | 10,000 | 16,000 | - |
| 4510 Engineer - Private-Of-Way | - | - | - | - | 76,714 |
| 4550 Customer Service | - | - | - | - | 19,883 |
| 4570 Record Maintenance | - | - | - | - | 35,111 |
| 4580 Private Dev. Construction | - | - | - | - | 288,760 |
| 7012 Training | - | - | - | - | 18,243 |
| 9000 Capital Outlay | - | - | 85,000 | 55,000 | 1,978,095 |
| 061 Field Operations | 3,889,753 | 3,765,678 | 4,277,880 | 4,273,306 | 5,701,292 |
| 1000 Administration | 616,442 | 889,250 | 557,251 | 557,251 | 1,719,297 |
| 1130 Fairview Cementery | 24,176 | 29,787 | 32,400 | 32,400 | 32,000 |
| 4100 DDA Street Lighting | 79,233 | 61,555 | 58,047 | 71,940 | 58,948 |
| 4101 Street Lighting | 1,697,014 | 1,607,647 | 1,944,237 | 1,926,744 | 1,956,941 |
| 4103 Loading Zone Maintenance | - | - | - | - | - |
| 4120 Parking Meters | - | 161 | - | - | - |
| 4146 Football/Special Events | 29,408 | 26,540 | 6,812 | 6,812 | 7,353 |
| 4149 Major Traffic Signs | 2,796 | 3,689 | - | 3,600 | - |
| 4930 Systems Maintenance | - | - | - | - | 142,830 |
| 4931 Installs and Repairs | - | - | - | - | 80,989 |
| 6139 Parks | - | 9 | - | - | - |
| 6209 Parks - Mowing | 585,867 | 507,593 | 945,901 | 941,327 | 946,918 |
| 6210 Operations | 193,989 | 187,679 | 171,849 | 169,060 | 175,263 |
| 6222 Snow & Ice Control | 303,142 | 100,691 | 205,636 | 217,164 | 218,202 |
| 6225 Graffiti/Private Property | 16,150 | 18,829 | 7,972 | 7,972 | 8,347 |
| 6301 Mowing - Non Parks | - | - | - | - | 5,409 |
| 6307 Field Investigations | - | - | - | - | - |
| 6309 General Care - Parks/Forestry | - | - | - | - | - |

General Fund Expenditures by Agency - Activity

| A manage A attivity | Actual | Actual | Budget | Forecasted | Request |
|------------------------------------|-----------|------------|-----------|------------|-----------|
| Agency - Activity | FY2012 | FY2013 | FY2014 | FY2014 | FY2015 |
| 6317 Post Plant Care | - | - | - | - | - |
| 6320 Trimming | - | - | - | - | - |
| 6324 Storm Damage | - | - | - | - | - |
| 6325 Stump Removal | - | - | - | - | - |
| 6327 Tree Planting | - | - | - | - | - |
| 6328 ROW Maintenance | 26,347 | 18,754 | 15,720 | 15,720 | 15,845 |
| 6329 Tree Removals | - | - | - | - | - |
| 6335 Athletic Fields/Game Courts | 17,452 | 15,778 | 18,250 | 18,250 | 18,250 |
| 6340 Adopt-A-Park/Garden | 85 | 495 | 15,939 | 7,200 | 15,939 |
| 7060 Outstations | - | - | - | - | - |
| 7061 South Industrial Site | - | - | - | - | - |
| 9500 Debt Service | 297,651 | 297,222 | 297,866 | 297,866 | 298,761 |
| 070 Public Services Administration | 154,490 | 294,325 | 191,523 | 191,523 | 185,181 |
| 1000 Administration | 50,000 | 569 | 75,000 | 75,000 | 80,000 |
| 1001 Service Area Overhead/Admin | - | - | - | - | - |
| 1100 Fringe Benefits | 104,490 | 293,756 | 116,523 | 116,523 | 105,181 |
| 074 Utilities-Water Treatment | 119,216 | 523,225 | 489,932 | 489,218 | 800,685 |
| 1000 Administration | 37,605 | 30,660 | 33,065 | 33,065 | 44,657 |
| 7048 City Services | - | - | - | - | - |
| 7091 Maintenance - Hydropower | 81,611 | 492,565 | 456,867 | 456,153 | 756,028 |
| 091 Fleet & Facility Services | 1,523,347 | 1,500,136 | 3,021,504 | 3,039,306 | 3,451,585 |
| 1000 Administration | 223,239 | 241,398 | 225,740 | 229,276 | 745,268 |
| 1381 Municipal Center | 1,246,865 | 1,200,668 | 2,533,695 | 2,520,435 | 1,176,139 |
| 1383 Community Dental Center | 24,750 | 7,896 | 14,274 | 11,700 | 7,600 |
| 1385 City Center Building | - | - | - | - | - |
| 1950 Special Projects | - | - | - | - | - |
| 3231 Fire Station #1 | 28,493 | 47,375 | 247,795 | 277,895 | 322,100 |
| 3236 Fire Station #6 | - | · <u>-</u> | - | - | - |
| 4912 Materials & Supplies | - | - | - | - | 2,105 |
| 4914 Repairs | - | - | - | - | 971,855 |
| 4918 Garage Maintenance | - | - | - | - | 9,691 |

General Fund Expenditures by Agency - Activity

| Agency - Activity | Actual FY2012 | Actual FY2013 | Budget FY2014 | Forecasted FY2014 | Request FY2015 |
|----------------------------------|------------------|------------------|------------------|-------------------|-------------------|
| 7048 City Services | - | 2,799 | - | - | - |
| 7060 Outstations | - | - | - | - | 170,490 |
| 9091 Vehicle Purchases | - | - | - | - | 46,337 |
| Safety Services | 38,166,685 | 39,463,791 | 39,460,449 | 39,183,583 | 39,879,903 |
| 031 Police | 24,577,967 | 25,873,142 | 25,056,308 | 24,873,752 | 25,216,872 |
| 1000 Administration | 1,166,653 | 840,461 | 851,271 | 851,271 | 2,051,667 |
| 1100 Fringe Benefits | 1,696,946 | 2,718,418 | 1,672,474 | 1,672,474 | 1,651,505 |
| 1221 Recruiting & Hiring | 55,064 | 139,217 | 154,599 | 154,599 | 19,806 |
| 3111 Professional Standards | 41,441 | 98,548 | 3,679 | 3,679 | 3,679 |
| 3114 AAATA | 267,404 | 215,736 | 137,502 | 137,502 | 271,757 |
| 3115 DEA Officer | 138,607 | 157,053 | 165,986 | 165,986 | 25,901 |
| 3120 Grants Coordination | - | - | - | - | - |
| 3121 Adminstrative Services | 407,210 | 287,119 | 6,250 | 6,250 | 476,269 |
| 3122 Budget & Payroll | - | 61,124 | 1,000 | 1,000 | 1,000 |
| 3123 Communications | 967,635 | 2,201,668 | 962,215 | 958,737 | 962,063 |
| 3124 Data Processing | - | - | - | - | - |
| 3125 Management Info Syst | 1,322,112 | 1,207,073 | 1,218,752 | 1,218,752 | 1,218,752 |
| 3126 Property | 169,132 | 299,409 | 150,681 | 150,681 | 155,514 |
| 3127 Records | 513,243 | 288,960 | 619,192 | 619,192 | 661,523 |
| 3128 Alarm Enforcement | 10,565 | 8,485 | - | - | - |
| 3130 Charity Golf Outing | - | 20,754 | - | - | - |
| 3131 Adopt-A-Family | - | - | - | - | - |
| 3135 Hostage Negotiations | 3,242 | 350 | 1,000 | 1,000 | 1,000 |
| 3141 Crime Prevention | 2,080 | 1,074 | 250 | 250 | 250 |
| 3142 School Liaison | 144,439 | 465,400 | - | - | - |
| 3143 Crime Strategy | - | 805 | 500 | 500 | 500 |
| 3144 District Detectives | 2,954,776 | 2,993,960 | 2,713,369 | 2,699,864 | 3,484,717 |
| 3145 Special Victims Unit | - | - | - | - | - |
| 3146 Firearms | 30,711 | 27,599 | 30,000 | 30,000 | 30,000 |
| 3147 L.A.W.N.E.T. | 247,488 | 263,803 | 179,562 | 179,562 | 178,290 |
| 3148 Special Investigations Unit | 360 | 1,021 | - | - | - |

General Fund Expenditures by Agency - Activity

| Agency - Activity | Actual FY2012 | Actual FY2013 | Budget FY2014 | Forecasted FY2014 | Request FY2015 |
|------------------------------------|------------------|------------------|------------------|-------------------|-------------------|
| 3149 Special Tactics | 30,868 | 28,676 | 23,665 | 23,665 | 23,711 |
| 3150 Patrol | 11,652,544 | 11,209,701 | 13,182,608 | 13,159,203 | 10,977,104 |
| 3151 Downtown Patrol | - | - | - | - | - |
| 3152 Special Services | 923,376 | 733,705 | 1,060,420 | 935,420 | 978,216 |
| 3154 Dedicated Neighborhood Patrol | - | 10,619 | - | - | - |
| 3155 Community Affairs | - | - | - | - | - |
| 3156 Crossing Guards | 106,993 | 109,348 | 114,500 | 114,500 | 114,500 |
| 3157 Fingerprinting | 37 | 37 | - | - | - |
| 3158 Mountain Bikes | 660 | 432 | 150 | 150 | 150 |
| 3159 K-9 | 342,250 | 316,314 | 341,371 | 341,371 | 360,138 |
| 3160 Motorcycle Unit | 17,670 | 16,790 | 15,439 | 15,439 | 15,461 |
| 3162 Community Standards | 1,254,222 | 1,082,535 | 1,287,463 | 1,270,295 | 1,385,488 |
| 3172 Animal Control | - | 35 | 28,000 | 28,000 | 28,000 |
| 3235 Emergency Management | 110,236 | 66,911 | 134,410 | 134,410 | 139,911 |
| 032 Fire | 13,588,718 | 13,590,650 | 14,404,141 | 14,309,831 | 14,663,031 |
| 1000 Administration | 1,243,618 | 975,813 | 1,613,929 | 1,519,619 | 2,284,303 |
| 1100 Fringe Benefits | 1,106,261 | 1,874,677 | 1,156,413 | 1,156,413 | 1,112,218 |
| 3035 Public Safety Grants | - | - | - | - | - |
| 3220 Fire Education | - | - | - | - | - |
| 3221 Fire Inspections | 742,198 | 581,010 | 941,432 | 941,432 | 702,417 |
| 3230 Fire Operations | 766,034 | 662,143 | 728,052 | 728,052 | 697,342 |
| 3231 Fire Station #1 | 3,954,503 | 5,642,703 | 3,903,009 | 3,903,009 | 4,055,200 |
| 3233 Fire Station #3 | 1,490,135 | 618,734 | 1,459,447 | 1,459,447 | 1,495,327 |
| 3234 Fire Station #4 | 1,405,280 | 1,009,957 | 1,480,197 | 1,480,197 | 1,518,079 |
| 3236 Fire Station #6 | 1,082,254 | 1,005,618 | 1,173,170 | 1,173,170 | 973,058 |
| 3237 Fire Station #5 | 1,436,481 | 1,106,798 | 1,486,884 | 1,486,884 | 1,356,677 |
| 3240 Repairs & Maintenance | 147,435 | 65,397 | 134,462 | 134,462 | 137,523 |
| 3250 Fire Training | 214,520 | 47,799 | 327,146 | 327,146 | 330,887 |
| 9000 Capital Outlay | - | - | - | - | - |
| District Court | 4,338,630 | 3,700,824 | 4,316,177 | 4,435,047 | 4,611,816 |
| 021 District Court | 4,338,630 | 3,700,824 | 4,316,177 | 4,435,047 | 4,611,816 |

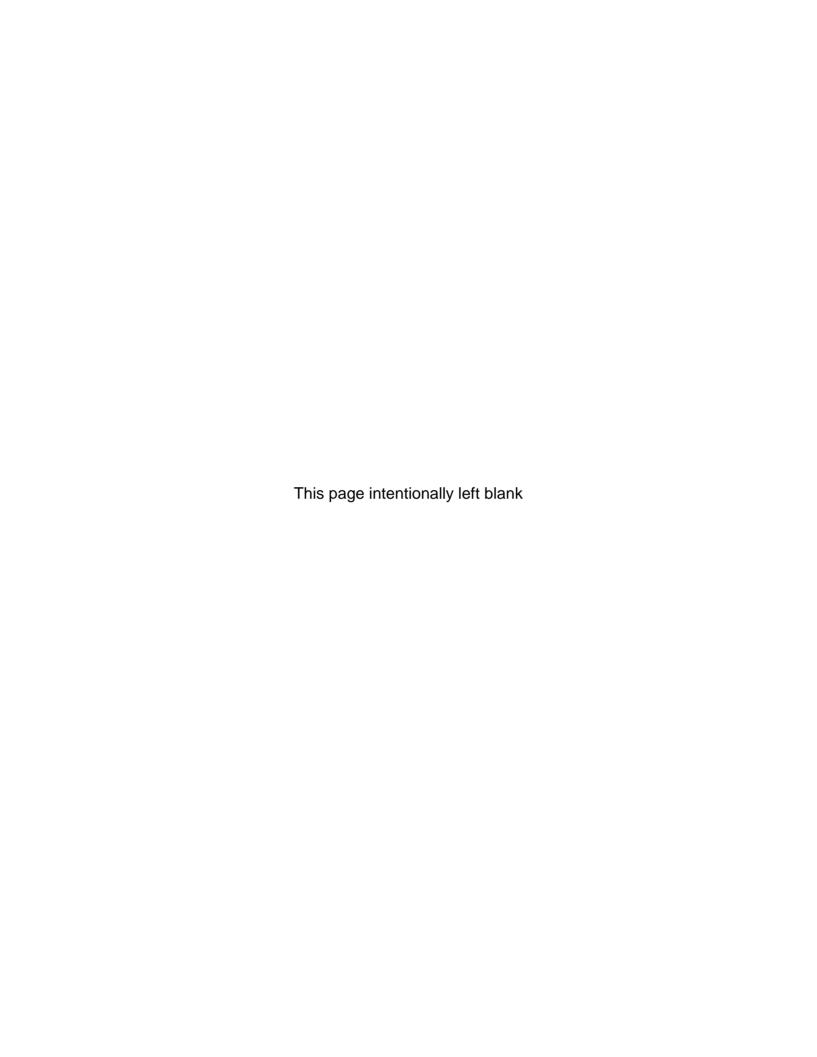
General Fund Expenditures by Agency - Activity

| | Actual | Actual | Budget | Forecasted | Request |
|------------------------------------|---------------|---------------|---------------|---------------|---------------|
| Agency - Activity | FY2012 | FY2013 | FY2014 | FY2014 | FY2015 |
| 1000 Administration | 1,208,375 | 1,139,418 | 1,295,922 | 1,295,922 | 1,294,096 |
| 5120 Judicial & Direct Support | 1,242,593 | 1,086,384 | 1,225,354 | 1,225,354 | 1,353,859 |
| 5140 Case Processing | 1,229,380 | 941,273 | 1,133,166 | 1,133,166 | 1,120,816 |
| 5160 Probation/Post Judgmnt Sup | 658,283 | 533,748 | 661,735 | 780,605 | 843,045 |
| Other | 13,097,865 | 13,010,357 | 17,381,119 | 14,036,245 | 14,209,672 |
| 019 Non-Departmental | 13,097,865 | 13,010,357 | 17,381,119 | 14,036,245 | 14,209,672 |
| 1000 Administration | 1,665,110 | 1,347,009 | 2,411,232 | 2,566,358 | 3,077,639 |
| 1023 Community Events | 43,778 | 47,302 | - | - | - |
| 1047 Hospitality Committee | - | - | - | - | - |
| 1120 Administrator Discretion Fund | - | - | - | - | - |
| 1810 Tax Refunds | 609,711 | 1,095,388 | 300,000 | 300,000 | 200,000 |
| 1920 City Wide Memberships | 125,172 | 123,628 | 127,135 | 127,135 | 127,135 |
| 1959 Pension Contribution | - | 196,932 | 213,576 | 213,576 | - |
| 2034 Housing Commission Support | 232,277 | 154,000 | - | - | - |
| 2070 Hous/Human Serv Conting | 121,521 | 121,780 | - | - | - |
| 2410 Economic Development | - | - | - | - | - |
| 9000 Capital Outlay | 57,511 | - | 252,489 | 252,489 | - |
| 9500 Debt Service | 1,009,029 | 1,011,087 | 4,511,187 | 1,011,187 | 1,007,187 |
| 9541 Bad Debts | - | - | - | - | - |
| 9573 City Share Special Assess | - | - | - | - | - |
| 9800 Pass Throughs | 9,233,757 | 8,913,232 | 9,565,500 | 9,565,500 | 9,797,711 |
| Grand Total | \$ 78,127,552 | \$ 78,853,436 | \$ 88,580,185 | \$ 84,976,936 | \$ 98,124,206 |

FTE Count by Service Area/Unit

| | FY 2011 | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
|---------------------------------------|---------|---------|---------|---------|---------|
| MAYOR & CITY COUNCIL | 0.75 | 0.75 | 0.75 | 0.75 | 0.88 |
| Total Mayor & City Council | 0.75 | 0.75 | 0.75 | 0.75 | 0.88 |
| CITY ATTORNEY | 13.00 | 12.60 | 12.20 | 12.00 | 12.00 |
| Total City Attorney | 13.00 | 12.60 | 12.20 | 12.00 | 12.00 |
| CITY ADMINISTRATOR | 2.50 | 2.50 | 2.50 | 4.50 | 5.00 |
| HUMAN RESOURCES | 11.50 | 11.00 | 11.75 | 12.00 | 12.63 |
| CLERK SERVICES | 5.42 | 5.42 | 5.50 | 5.75 | 5.75 |
| COMMUNICATIONS OFFICE | 11.50 | 11.50 | 11.50 | 11.50 | 10.50 |
| Total City Administrator Service Area | 30.92 | 30.42 | 31.25 | 33.75 | 33.88 |
| COMMUNITY SERVICES ADMINISTRATION | 0.17 | | | | |
| PLANNING & DEVELOPMENT | 27.98 | 22.44 | 21.59 | 26.09 | 27.09 |
| PLANNING | | 7.05 | 7.00 | 7.00 | 7.00 |
| NON-DEPARTMENTAL - A2D2 | 0.40 | | | | |
| COMMUNITY DEVELOPMENT | 4.17 | 3.89 | 2.79 | 0.64 | 22.64 |
| PARKS & RECREATION | 19.92 | 20.25 | 20.17 | 23.82 | 23.82 |
| Total Community Services Area | 52.64 | 53.63 | 51.55 | 57.55 | 80.55 |
| ACCOUNTING | 7.10 | 6.90 | 6.75 | 7.42 | 6.81 |
| ASSESSOR | 8.00 | 8.00 | 8.00 | 8.00 | 8.00 |
| CUSTOMER SERVICE | 12.35 | 12.10 | 11.60 | 11.60 | 12.46 |
| FINANCIAL & BUDGET PLANNING | 3.50 | 3.50 | 3.50 | 3.50 | 3.25 |
| INFORMATION TECHNOLOGY | 22.94 | 20.45 | 23.45 | 24.45 | 24.45 |
| PROCUREMENT | 1.15 | 1.10 | 1.00 | 1.00 | 1.50 |
| RISK MANAGEMENT | 0.80 | 0.80 | 0.80 | 0.80 | 0.80 |
| TREASURY _ | 4.70 | 4.70 | 4.70 | 4.70 | 3.84 |
| Total Financial Services Area | 60.54 | 57.55 | 59.80 | 61.47 | 61.11 |
| CAPITAL PROJECTS | 16.00 | 17.89 | 17.64 | 19.17 | 19.97 |
| FIELD OPERATIONS | 128.60 | 125.96 | 123.96 | 119.99 | 119.99 |
| FLEET & FACILITIES | 23.67 | 21.05 | 21.20 | 20.20 | 20.20 |
| PROJECT MANAGEMENT | 15.26 | 12.85 | 12.85 | 12.21 | 12.41 |
| PUBLIC SERVICES ADMINISTRATION | 10.00 | 9.35 | 9.35 | 6.35 | 5.35 |
| SYSTEMS PLANNING | 13.69 | 13.65 | 14.65 | 15.32 | 15.32 |
| WASTEWATER TREATMENT | 34.85 | 35.05 | 35.17 | 35.17 | 35.17 |
| WATER TREATMENT | 26.00 | 25.51 | 25.63 | 25.74 | 25.74 |
| Total Public Services Area | 268.07 | 261.31 | 260.45 | 254.15 | 254.15 |
| SIDE | | 00.00 | 00.00 | | 07.00 |
| FIRE | 89.00 | 82.00 | 82.00 | 86.00 | 87.00 |
| POLICE | 177.00 | 164.00 | 146.00 | 146.00 | 149.00 |
| Total Safety Services Area | 266.00 | 246.00 | 228.00 | 232.00 | 236.00 |
| FIFTEENTH DISTRICT COURT | 37.00 | 36.00 | 34.00 | 34.00 | 34.00 |
| Total Fifteenth District Court | 37.00 | 36.00 | 34.00 | 34.00 | 34.00 |
| RETIREMENT SYSTEM | 3.75 | 3.75 | 3.75 | 3.75 | 3.75 |
| Total Retirement System | 3.75 | 3.75 | 3.75 | 3.75 | 3.75 |
| DOWNTOWN DEVELOPMENT AUTHORITY | 3.00 | 4.00 | 4.00 | 4.00 | 4.00 |
| Total Downtown Development Authority | 3.00 | 4.00 | 4.00 | 4.00 | 4.00 |
| Grand Total of City FTEs | 735.67 | 706.01 | 685.75 | 693.42 | 720.32 |

Note: The City's FTEs peaked in FY 2001 at 1,005



MEMORANDUM

TO: Mayor and Council

FROM: Steve Powers, City Administrator

DATE: May 19, 2014

SUBJECT: Resolution to Adopt Revised Funding Policies for the City's Pension and

Voluntary Employee Beneficiary Association (VEBA) plans

Attached for your review and approval are revised funding policies for the City's Pension and VEBA (retiree healthcare) plans. These policies were drafted to provide guidance on how to fund the existing long-term liabilities of the pension and VEBA systems. Fundamentally these policies attempt to accelerate funding into the plans during periods of economic strengthening and to provide some reduction of future cost increases to the City for these plans during periods of moderate economic weakness. The policies are expected to achieve this by recommending that future city contributions to the plans be the higher of the Actuarial Required Contribution (ARC) rate or the existing level of contributions adjusted for the change in General Fund revenues. The recommended revision establishes a minimum increase of 2% per year, which staff and the City's actuary indicate is appropriate to achieve full funding at a future date.

Adoption of these policies is consistent with the City Administrator's recommended budget.

Staff recommends adoption of these policies.

Prepared/Reviewed by: Tom Crawford, CFO/Finance and Administrative Services Area

Administrator

Approved by: Steven D. Powers, City Administrator

Resolution to Adopt Revised Funding Policies for the City's Pension and Voluntary Employee Beneficiary Association (VEBA) plans

Whereas, On May 21, 2012, Council adopted (R-12-237) funding policies for the City's pension and VEBA funds;

Whereas, The City staff and the City's actuary have indicated a minimum annual increase of 2% is an appropriate policy to achieve full funding; and

Whereas, The City desires to operate within prudent financial policies that seek to both address long-term liabilities while also mitigating future increases in operating costs;

RESOLVED, That the City Council adopt the attached revised pension and VEBA funding policies in order to help address the City's long-term liabilities and mitigate future increases in City operating costs.

Information Pages: Pension Policy

The City of Ann Arbor Employees' Retirement Plan is a single-employer defined benefit plan administered by the City of Ann Arbor Employees' Retirement System (CAAERS). CAAERS provides retirement, disability and death benefits to plan members and beneficiaries. Cost of living adjustments are provided to members and beneficiaries per the Ann Arbor City Code Section 1:573 of Chapter 18. Chapter 17.1 of the Ann Arbor City Charter assigns the authority to establish and amend benefit provisions to City Council. The following pension policy should be used to provide the general framework for funding the City's defined benefit pension plan.

1. **General Pension Policy**

- 1.1 The City relies on the Trustees of the CAAERS to perform periodic actuarial valuations and provide the City with an appropriate Annual Required Contribution (ARC). The systematic and disciplined funding of the system is imperative to demonstrate to rating agencies, investment bankers, creditors, the State of Michigan and taxpayers that City officials are appropriately funding this financial obligation of the City.
- 1.2 The ARC is based on a set of assumptions set forth by the Employees' Retirement System Board. The key assumptions are as follows:
 - The actuarial cost method used (i.e. entry-age)
 - > The rate of return on investments
 - The projected salary increases
 - > The amortization period of the unfunded liability
 - > The amortization method of the unfunded liability (i.e. open or closed)
- 1.3 The City of Ann Arbor will strive to achieve 100% funding of the City of Ann Arbor Employees' Retirement Plan. To the extent that 100% funding has been achieved, the City will continue to fund at a minimum the Normal Cost as defined by an outside actuary. To the extent that a fully funded plan has not been achieved, the City shall budget each fiscal year the higher of the ARC or the existing level of funding in the current budget year adjusted annually for the change in the General Fund budgeted revenues. If the General Fund revenues are projected to increase less than 2%, the city's contribution shall increase 2%; thereby establishing a minimum increase of 2% per year. In some years this may result in an excess contribution to the Pension Fund, which will serve to both pay down the unfunded actuarial accrued liability and reduce future city cost increases.
- 1.4 The City recognizes that it is of the utmost importance that elected and appointed City officials, and all others associated with the Employees' Retirement System, avoid conflict of interests as well as the appearance of conflicts. City officials and all others associated with the Employees' Retirement System must conduct themselves in a manner consistent with the best interests of the City and taxpayers. City officials and all others associated with the Employees'

Retirement System must function within all applicable laws and regulations, Federal and State, both statutory and regulatory, as well as within the City's own policies and procedures. A City official and all others associated with the Employees' Retirement System must not use, appear to use or permit others to use the authority of their position in a manner that could erode the confidence of taxpayers. This includes avoiding business gifts, gratuities, and hospitality of more than nominal value. City officials and all others associated with the Employees' Retirement System are expected to disclose any interest or association that interferes, might interfere, or might be thought to interfere with independent exercise of judgment in the City's best interest.

- 1.5 The City of Ann Arbor will not issue debt to fund any liability associated with funding the ARC or the remaining unfunded liability. The City will not use short-term borrowing to finance this cost except in the case of an extreme financial emergency, which is beyond its control or reasonable ability to forecast.
- 1.6 The City may use the services of qualified City staff, consultants, outside legal counsel and/or outside actuaries (other than the actuary used by the CAAERS Board) to assist in the analysis, evaluation, and decision process of benefit changes to union contracts, personnel policies, retirement windows or other changes as needed.

2. **Process**

- 2.1 The City will apportion the ARC to each fund and agency (service unit) based on the number of employees they have budgeted for the upcoming fiscal year that are participating in the system as well as the cost.
- 2.2 Each service unit will be charged 1/12 of the budgeted cost each month regardless of the actual employees participating in the system. This is necessary to ensure the City meets its obligation for the ARC.
- 2.3 For the General Fund, the ARC is partially funded by the Employee Benefits millage. Funds are disbursed to the Pension Fund as collected throughout the tax collection process. For other funds, the funds are remitted monthly to the Pension Fund. For the Downtown Development Authority and Housing Commission, the City will bill each organization for their payroll on a monthly basis. The amounts they owe for Pension will be credited to Pension monthly.

The City of Ann Arbor Retiree Health Care Benefits Plan is a single-employer defined benefit healthcare plan administered by the City of Ann Arbor Employees' Retirement System (CAAERS). The plan provides certain health care and life insurance benefits, otherwise known as other postemployment benefits (OPEB), for eligible retired employees and their dependents in accordance with Ann Arbor City Code Chapter 21. Substantially all the City's employees hired before July 1, 2011 may become eligible for these benefits if they retire directly from City employment. The following OPEB policy should be used to provide the general framework for funding the City's OPEB plan.

1. General OPEB Policy

- 1.1 The City relies on the Trustees of the CAAERS to perform periodic actuarial valuations and provide the City with an appropriate Annual Required Contribution (ARC). The systematic and disciplined funding of the system is imperative that the City demonstrates to rating agencies, investment bankers, creditors, the State of Michigan and taxpayers that City officials are appropriately funding this financial obligation of the City.
- 1.2 The ARC is based on a set of assumptions set forth by the Employees' Retirement System Board. The assumptions are as follows:
 - ➤ The actuarial cost method used (i.e. entry-age)
 - > The rate of return on investments
 - > The projected health care cost increases
 - The amortization period of the unfunded liability
 - The amortization method of the unfunded liability (i.e. open or closed)
- 1.3 The City of Ann Arbor will strive to achieve 100% funding of the City of Ann Arbor Retiree Health Care Benefits Plan. To the extent that 100% funding has been achieved, the City will continue to fund, at a minimum, the Normal Cost as defined by the outside actuary. To the extent that a fully funded plan has not been achieved, the City shall budget each fiscal year the higher of the ARC or the existing level of funding in the current budget year adjusted annually for the change in the General Fund budgeted revenues. If the General Fund revenues are projected to increase less than 2%, the city's contribution shall increase 2%; thereby establishing a minimum increase of 2% per year. In some years this may result in an excess contribution to the Voluntary Employee Benefits Trust (VEBA) Fund. -which will serve to both pay down the unfunded actuarial accrued liability and reduce future city cost increases. To the extent that the City incurs a liability related to the underfunding of the ARC in any fiscal year, the City Council will strive to set aside additional funding to pay off this liability within five years of the occurrence.
- 1.4 The City recognizes that it is of the utmost importance that elected and appointed City officials, and all others associated with the Employees' Retirement System, avoid conflict of interests as well as the appearance of conflicts. City officials and

all others associated with the Employees' Retirement System must conduct themselves in a manner consistent with the best interests of the City and taxpayers. City officials and all others associated with the Employees' Retirement System must function within all applicable laws and regulations, Federal and State, both statutory and regulatory, as well as within the City's own policies and procedures. A City official and all others associated with the Employees' Retirement System must not use, appear to use or permit others to use the authority of their position in a manner that could erode the confidence of taxpayers. This includes avoiding business gifts, gratuities, or hospitality of more than nominal value. City officials and all others associated with the Employees' Retirement System are expected to disclose any interest or association that interferes, might interfere, or might be thought to interfere with independent exercise of judgment in the City's best interest.

- 1.5 The City of Ann Arbor will not issue debt to fund any liability associated with funding the ARC or the remaining unfunded liability. The City will not use short-term borrowing to finance this cost except in the case of an extreme financial emergency, which is beyond its control or reasonable ability to forecast.
- 1.6 The City may use the services of qualified City staff, consultants, outside legal counsel and/or outside actuaries (other than the actuary used by the CAAERS Board) to assist in the analysis, evaluation, and decision process of benefit changes to union contracts, personnel policies, retirement windows or other changes as needed.

2. Process

- 2.1 The City will apportion the ARC to each fund and agency (service unit) based on the number of employees they have budgeted for the upcoming fiscal year that are participating in the system as well as the cost.
- 2.2 Each service unit will be charged 1/12 of the budgeted cost each month regardless of the actual employees participating in the system. This is necessary to ensure the City meets its obligation for the ARC.
- 2.3 For all funds, the ARC collected each month will be credited to the Risk Fund, as the Risk Fund pays for the retiree health care premiums. At fiscal year end, the amount collected from service unit budgets less the retiree health care premiums paid will be remitted to the VEBA Fund. For the Downtown Development Authority and Housing Commission, the City will bill each organization for their payroll on a monthly basis. The amounts they owe for OPEB will be credited to VEBA Fund monthly.

Information Pages: Other Postemployment Benefits (OPEB) Funding Policy



MAYOR & CITY COUNCIL

Composed of the Mayor and ten Council members, two from each of five wards, the City Council is the governing body for the City of Ann Arbor. The role of City Council is to determine policy for the City. The Mayor and City Council address the needs of all citizens by providing information and general assistance.

MAYOR & COUNCIL

Revenues by Category

| Category | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Forecasted FY 2014 | Request FY 2015 |
|----------------------|-------------------|-------------------|-------------------|-----------------------|--------------------|
| CHARGES FOR SERVICES | 480 | 530 | - | = | = |
| | | | | | |
| Total | \$480 | \$530 | - | = | = |

Revenues by Fund

| Fund | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Forecasted FY 2014 | Request FY 2015 |
|----------------|-------------------|-------------------|-------------------|--------------------|--------------------|
| GENERAL (0010) | 480 | 530 | - | - | - |
| | | | | | |
| Total | \$480 | \$530 | - | - | - |

MAYOR & COUNCIL

| 1 7 7 | | | | | |
|----------------------|-----------|-----------|-----------|------------|-----------|
| | Actual | Actual | Budget | Forecasted | Request |
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| PERSONNEL SERVICES | 237,403 | 238,291 | 254,867 | 254,867 | 260,740 |
| PAYROLL FRINGES | 36,641 | 47,553 | 33,536 | 33,536 | 41,621 |
| OTHER SERVICES | 1,357 | 1,624 | 10,300 | 10,300 | 10,300 |
| MATERIALS & SUPPLIES | 256 | 566 | 900 | 900 | 900 |
| OTHER CHARGES | 82,283 | 82,917 | 76,679 | 76,679 | 76,698 |
| | | | | | |
| Total | \$357,940 | \$370,951 | \$376,282 | \$376,282 | \$390,259 |

Expenses by Fund

| | Actual | Actual | Budget | Forecasted | Request |
|----------------|-----------|-----------|-----------|------------|-----------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 357,940 | 370,951 | 376,282 | 376,282 | 390,259 |
| | | | | | _ |
| Total | \$357,940 | \$370,951 | \$376,282 | \$376,282 | \$390,259 |

FTE Count

| i i L Obdiit | | | | |
|-----------------|---------|---------|---------|---------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
| MAYOR & COUNCIL | 0.75 | 0.75 | 0.75 | 0.88 |
| | | | | |
| Total | 0.75 | 0.75 | 0.75 | 0.88 |

MAYOR AND CITY COUNCIL

EXPENSES

Personnel Services – This reflects the increase in FTE % for the Mayor Secretary position to represent the actual hours worked.

Payroll Fringes – This reflects the increase in pension and VEBA costs.

Municipal Service Charge (MSC) – A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the Mayor and City Council would be charged \$246,675 in FY 2015.

MAYOR & COUNCIL

Allocated Positions

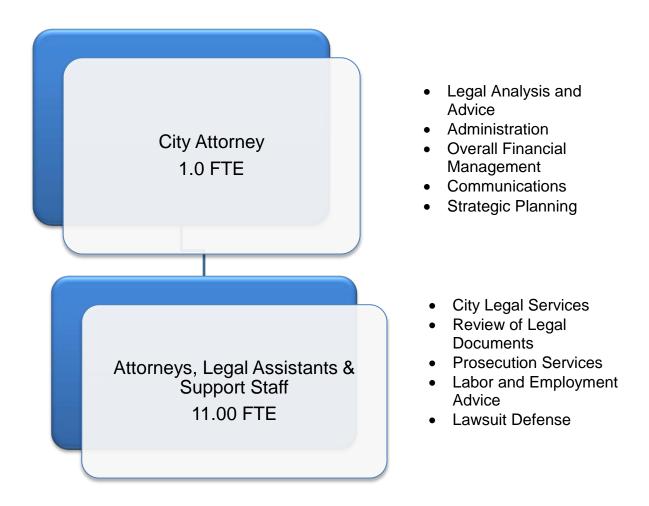
| | | FY 2015 |
|-------------------------|-----------|---------|
| Job Description | Job Class | FTE's |
| EXECUTIVE ASST TO MAYOR | 401490 | 0.88 |
| | | |
| Total | | 0.88 |

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The City Attorney's Office performs legal services for the City. These services include the provision of legal advice to City Council, the City Administrator and other City officials, the preparation and review of legal documents, the prosecution of persons accused of violating City ordinances, and the representation of the City and City officials in litigation and labor matters.

City Attorney's Area Organization Chart



The City Attorney is appointed by and responsible to the City Council. The City Attorney is the City's Chief Legal Officer. The City Attorney's Area provides the organization with a broad array of services such as: preparation of a wide range of legal advice to City Council, City Administrator, and Service Area Administrators, preparation and review of legal documents, drafting and review of ordinances, prosecution of persons accused of violating City ordinances, participation in labor negotiations, and representation of the City in lawsuits.

Revenues by Category

| | Actual | Actual | Budget | Forecasted | Request |
|------------------------|-----------|-----------|-----------|------------|-----------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| FINES & FORFEITS | - | - | - | - | |
| OPERATING TRANSFERS IN | 118,000 | 150,000 | 150,000 | 150,000 | 150,000 |
| | | | | | |
| Total | \$118,000 | \$150,000 | \$150,000 | \$150,000 | \$150,000 |

Revenues by Fund

| | Actual | Actual | Budget | Forecasted | Request |
|----------------|-----------|-----------|-----------|------------|-----------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 118,000 | 150,000 | 150,000 | 150,000 | 150,000 |
| | | | | | |
| Total | \$118,000 | \$150,000 | \$150,000 | \$150,000 | \$150,000 |

| Expenses | by Category |
|----------|-------------|
|----------|-------------|

| , g , | Actual | Actual | Budget | Forecasted | Request |
|----------------------|-------------|-------------|-------------|-------------|-------------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| PERSONNEL SERVICES | 995,493 | 999,060 | 1,075,182 | 1,075,182 | 1,058,993 |
| PAYROLL FRINGES | 481,478 | 570,219 | 627,637 | 627,637 | 670,324 |
| OTHER SERVICES | 39,518 | 21,256 | 24,000 | 24,000 | 24,000 |
| MATERIALS & SUPPLIES | 39,469 | 45,410 | 28,800 | 28,800 | 28,800 |
| OTHER CHARGES | 298,738 | 235,389 | 190,796 | 190,796 | 188,525 |
| EMPLOYEE ALLOWANCES | 8,750 | 8,034 | 5,916 | 5,916 | 11,868 |
| | | | | | |
| Total | \$1,863,446 | \$1,879,368 | \$1,952,331 | \$1,952,331 | \$1,982,510 |

Expenses by Fund

| Fund | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Forecasted FY 2014 | Request FY 2015 |
|----------------|-------------------|-------------------|-------------------|-----------------------|--------------------|
| GENERAL (0010) | 1,863,446 | 1,879,368 | 1,952,331 | 1,952,331 | 1,982,510 |
| | | | | | |
| Total | \$1,863,446 | \$1,879,368 | \$1,952,331 | \$1,952,331 | \$1,982,510 |

FTE Count

| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
|---------------|---------|---------|---------|---------|
| CITY ATTORNEY | 12.60 | 12.20 | 12.00 | 12.00 |
| | | | | |
| Total | 12.60 | 12.20 | 12.00 | 12.00 |

EXPENSES

Payroll Fringes – This reflects the increase in pension and VEBA costs.

Employee Allowances – The increase is due to more employees receiving cell phone allowances.

Municipal Service Charge (MSC) – A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover theses costs. Adjustment s have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the City Attorney would be charged \$228,895 in FY 2015.

FY 2015 GOALS AND PERFORMANCE MEASURES

| Service Area: | City Attorney | Area Administrator: | Stephen Postema |
|---------------|---------------|---------------------|-----------------|
| Service Unit: | City Attorney | Manager: | Stephen Postema |

| | Service Unit Goals | Council Priorities |
|----|---|-----------------------|
| A. | Provide proactive legal advice to service areas. | 1-6 |
| B. | Assist in revision of zoning ordinances. | 1,2 |
| C. | Continue to protect City from liability and risk through proactive attorney services, legal advice, and defense of lawsuits. | 1,5 |
| D. | Continue efforts to electronically store documents and other information in CityLaw and to use CityLaw as a tool for recording assignment status. | 1 |
| E. | Continue to work to reimburse legal and other costs incurred by the City in connection with new developments. | 1,5 |
| F. | Continue to cross-train in relevant areas to anticipate succession planning. | 1-6 |

| Service Unit Measures | Status |
|-----------------------|--------|
| | |

See Budget Summaries Section, Page 1 for list of Council Priorities

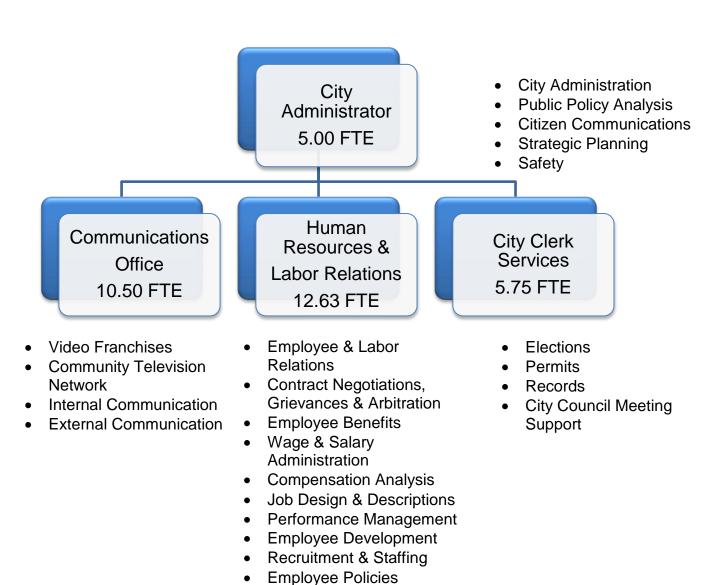
Allocated Positions

| | | FY 2015 |
|---------------------------|-----------|---------|
| Job Description | Job Class | FTE's |
| ASSISTANT CITY ATTORNEY | 403210 | 1.00 |
| CHIEF ASST CITY ATTORNEY | 403750 | 1.00 |
| CITY ATTORNEY | 403280 | 1.00 |
| LEGAL ASSISTANT PARALEGAL | 000920 | 3.00 |
| LEGAL SUPPORT SPECIALIST | 000210 | 1.00 |
| SENIOR ASST CITY ATTORNEY | 403300 | 5.00 |
| | | |
| Total | | 12.00 |

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City Administrator Service Area Organization Chart



The City Administrator is appointed by the City Council and is the Chief Administrative Officer for the City. The City Administrator provides management and direction to nearly all City functions. The City Administrator's Service Area is comprised of four service functions: Administration, Communications, City Clerk Services and Human Resources. The City Administrator's Area provides the organization with a broad array of services such as: employee policies, benefits, employee development, labor relations, public policy analysis, citizen communications and general City administration.

Revenues by Service Unit

| | Actual | Actual | Budget | Forecasted | Request |
|-----------------------|-------------|-------------|-------------|-------------|-------------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| CLERK SERVICES | 371,279 | 169,758 | 176,700 | 171,000 | 171,000 |
| COMMUNICATIONS OFFICE | 1,884,583 | 2,194,414 | 2,171,512 | 1,979,801 | 2,005,763 |
| HUMAN RESOURCES | - | 80,318 | - | - | _ |
| | | | | | |
| Total | \$2,255,862 | \$2,444,490 | \$2,348,212 | \$2,150,801 | \$2,176,763 |

Revenues by Fund

| | Actual | Actual | Budget | Forecasted | Request |
|------------------------------|-------------|-------------|-------------|-------------|-------------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 359,079 | 169,758 | 176,700 | 171,000 | 171,000 |
| COMMUNITY TELEVISION NETWORK | | | | | |
| (0016) | 1,884,583 | 2,194,414 | 2,171,512 | 1,979,801 | 2,005,763 |
| RISK FUND (0057) | - | 80,318 | - | - | - |
| MAJOR GRANTS PROGRAMS (00MG) | 12,200 | - | - | - | - |
| | | | | | _ |
| Total | \$2,255,862 | \$2,444,490 | \$2,348,212 | \$2,150,801 | \$2,176,763 |

Expenses by Service Unit

| | Actual | Actual | Budget | Forecasted | Request |
|-----------------------|--------------|--------------|--------------|--------------|--------------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| CITY ADMINISTRATOR | 532,755 | 492,360 | 846,198 | 846,198 | 1,143,364 |
| CLERK SERVICES | 1,033,231 | 1,037,120 | 959,151 | 959,151 | 1,016,278 |
| COMMUNICATIONS OFFICE | 1,663,344 | 1,755,283 | 2,171,512 | 2,171,512 | 2,002,591 |
| HUMAN RESOURCES | 24,061,949 | 24,810,141 | 25,974,763 | 25,974,763 | 27,421,950 |
| | | | | | |
| Total | \$27,291,279 | \$28,094,904 | \$29,951,624 | \$29,951,624 | \$31,584,183 |

Expenses by Fund

| | Actual | Actual | Budget | Forecasted | Request |
|------------------------------|--------------|--------------|--------------|--------------|--------------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 2,849,999 | 2,871,011 | 3,060,554 | 3,060,554 | 3,614,769 |
| COMMUNITY TELEVISION NETWORK | | | | | |
| (0016) | 1,663,344 | 1,755,283 | 2,171,512 | 2,171,512 | 2,002,591 |
| RISK FUND (0057) | 22,765,736 | 23,468,610 | 24,719,558 | 24,719,558 | 25,966,823 |
| MAJOR GRANTS PROGRAMS (00MG) | 12,200 | - | - | - | - |
| Total | \$27.291.279 | \$28,094,904 | \$29.951.624 | \$29,951,624 | \$31,584,183 |

FTE Count

| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
|--------------------|---------|---------|---------|---------|
| CITY ADMINISTRATOR | 2.50 | 2.50 | 4.50 | 5.00 |
| HUMAN RESOURCES | 11.00 | 11.75 | 12.00 | 12.63 |
| CLERK SERVICES | 5.42 | 5.50 | 5.75 | 5.75 |
| COMMUNICATIONS | 11.50 | 11.50 | 11.50 | 10.50 |
| | | | | |
| Total | 30.42 | 31.25 | 33.75 | 33.88 |



CITY ADMINISTRATOR

The City Administrator is the Chief Executive Officer of the City and is appointed by the Mayor and the City Council. The City Administrator's office is responsible for directing and supervising the daily operations of the City. Other responsibilities include organizational development, community relations, intergovernmental relations, public policy analysis, strategic planning, and communications.

CITY ADMINISTRATOR SERVICE AREA CITY ADMINISTRATOR

| | l O - 1 | |
|------------------------|----------------|--|
| -vnancac | nvi atadarv | |
| 上 Y N 立 口 り ご り | by Category | |
| | | |

| =xpoilede by datagoly | | | | | |
|-----------------------|-----------|-----------|-----------|------------|-------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| PERSONNEL SERVICES | 236,260 | 255,161 | 401,726 | 401,726 | 685,276 |
| PAYROLL FRINGES | 129,946 | 111,732 | 217,750 | 217,750 | 231,956 |
| OTHER SERVICES | 88,663 | 59,937 | 78,332 | 78,332 | 80,730 |
| MATERIALS & SUPPLIES | 659 | 2,400 | 11,920 | 11,920 | 7,000 |
| OTHER CHARGES | 74,637 | 59,479 | 127,470 | 127,470 | 135,924 |
| EMPLOYEE ALLOWANCES | 2,590 | 3,651 | 9,000 | 9,000 | 2,478 |
| | | | | | |
| Total | \$532,755 | \$492,360 | \$846,198 | \$846,198 | \$1,143,364 |

Expenses by Fund

| | Actual | Actual | Budget | Forecasted | Request |
|------------------|-----------|-----------|-----------|------------|-------------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 532,755 | 491,855 | 584,570 | 584,570 | 852,034 |
| RISK FUND (0057) | - | 505 | 261,628 | 261,628 | 291,330 |
| | | | | | _ |
| Total | \$532,755 | \$492,360 | \$846,198 | \$846,198 | \$1,143,364 |

FTE Count

| = 000 | | | | |
|--------------------|---------|---------|---------|---------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
| CITY ADMINISTRATOR | 2.50 | 2.50 | 4.50 | 5.00 |
| | | | | _ |
| Total | 2.50 | 2.50 | 4.50 | 5.00 |

CITY ADMINISTRATOR

EXPENSES

Personnel Services- The increase is due to the change in how the City budgets for personnel in internal service funds. Personnel are budgeted in the General Fund (2.5 FTEs in the Safety Unit for \$263,163) and budgeted in the Risk Fund as a reimbursement to the General Fund. There is no net impact to either fund. Positions are budgeted in this manner to reflect the change for GASB Statement No. 68, **Accounting and Financial Reporting for Pensions.**

Municipal Service Charge (MSC) – A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the City Administrator would be charged \$35,980 in FY 2015.

FY 2015

GOALS AND PERFORMANCE MEASURES

| Service Area: | City Administrator | Area Administrator: | Steven D. Powers |
|---------------|------------------------|---------------------|------------------|
| Service Unit: | Administrator's Office | Manager: | Steven D. Powers |

| | Service Unit Goals | Council Priorities |
|----|--|-----------------------|
| A. | Successful continuation of implementation of high impact two year (FY2014 & 2015) budget | 1 |
| B. | Successful continuation of implementation of Council Priorities over two year (FY2014 & 2015) budget | 1,2,3,4,5,6 |
| C. | Increase effectiveness of engagement with the community about the status of the City and the challenges it faces | 2 |
| D. | Safety Unit – Reduce the organization's OSHA recordable injuries by 10% | 2 |
| E. | Safety Unit – Achieve a 10% reduction in light vehicle accidents | 2 |
| F. | Safety Unit- Reduce recordable slip, trip and fall injuries by 20% | 2 |

| Service Unit Measures | Status |
|---|--------|
| A1. Adoption of FY15 budget by May 31 st , 2014 | |
| A2. New two-year budget recommended to Council April 20, 2015 | |
| B. Report at least quarterly to City Council the status of projects associated with Council's priority areas | |
| C. Explore alternative ways to engage the community with staff and Council by June 30, 2015 | |
| D. Achieve reductions by June 2015 | |
| E. Achieve reductions by June 2015 | |
| F. Achieve reductions by June 2015 | |

See Budget Summaries Section, Page 1 for list of Council Priorities

CITY ADMINISTRATOR SERVICE AREA CITY ADMINISTRATOR

Allocated Positions

| | | FY 2015 |
|---------------------------|-----------|---------|
| Job Description | Job Class | FTE's |
| SAFETY ASSISTANT | 401221 | 0.50 |
| SAFETY COMP SPECIALIST | 401220 | 1.00 |
| ASST TO THE ADMINISTRATOR | 402020 | 1.00 |
| CITY ADMINISTRATOR | 403120 | 1.00 |
| COMMUNICATIONS UNIT MGR | 403530 | 0.50 |
| SAFETY MANAGER | 401290 | 1.00 |
| | | |
| Total | | 5.00 |

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HUMAN RESOURCES

Human Resources is responsible for employee/labor relations, contract negotiations, employee benefits, compensation, performance management, recruiting, training/development, and human resources policies and procedures.

CITY ADMINISTRATOR SERVICE AREA HUMAN RESOURCES

Revenues by Category

| Category | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Forecasted FY 2014 | Request FY 2015 |
|-----------------------|-------------------|-------------------|-------------------|--------------------|--------------------|
| MISCELLANEOUS REVENUE | - | 80,318 | - | - | - |
| | | | | | |
| Total | - | \$80,318 | - | - | - |

Revenues by Fund

| Fund | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Forecasted FY 2014 | Request FY 2015 |
|------------------|-------------------|-------------------|-------------------|--------------------|--------------------|
| RISK FUND (0057) | = | 80,318 | = | - | - |
| | | | | | |
| Total | - | \$80,318 | = | - | |

CITY ADMINISTRATOR SERVICE AREA HUMAN RESOURCES

| Expenses by | by Category |
|-------------|-------------|
|-------------|-------------|

| Apolices by calegoly | | | | | |
|----------------------|--------------|--------------|--------------|--------------|--------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| PERSONNEL SERVICES | 797,098 | 780,481 | 921,927 | 921,927 | 1,133,133 |
| PAYROLL FRINGES | 375,436 | 601,625 | 542,171 | 542,171 | 577,391 |
| OTHER SERVICES | 312,009 | 241,637 | 247,581 | 247,581 | 247,581 |
| MATERIALS & SUPPLIES | 14,500 | 6,490 | 10,100 | 10,100 | 10,100 |
| OTHER CHARGES | 17,858,949 | 17,664,529 | 20,789,159 | 20,789,159 | 20,758,094 |
| PASS THROUGHS | 4,700,691 | 5,511,779 | 3,457,225 | 3,457,225 | 4,693,011 |
| EMPLOYEE ALLOWANCES | 3,266 | 3,600 | 6,600 | 6,600 | 2,640 |
| | | | | | |
| Total | \$24,061,949 | \$24,810,141 | \$25,974,763 | \$25,974,763 | \$27,421,950 |

Expenses by Fund

| | = 1 1 2 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 | | | | | |
|---|---|--------------|--------------|--------------|--------------|--------------|
| ĺ | | Actual | Actual | Budget | Forecasted | Request |
| | Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| | GENERAL (0010) | 1,296,213 | 1,342,036 | 1,516,833 | 1,516,833 | 1,746,457 |
| | RISK FUND (0057) | 22,765,736 | 23,468,105 | 24,457,930 | 24,457,930 | 25,675,493 |
| - | | | | | | |
| | Total | \$24,061,949 | \$24,810,141 | \$25,974,763 | \$25,974,763 | \$27,421,950 |

FTE Count

| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
|-----------------|---------|---------|---------|---------|
| HUMAN RESOURCES | 11.00 | 11.75 | 12.00 | 12.63 |
| | | | | |
| Total | 11.00 | 11.75 | 12.00 | 12.63 |

CITY ADMINISTRATOR SERVICES AREA HUMAN RESOURCES SERVICES UNIT

EXPENSES

Personnel Services- The increase is due to the change in how the City budgets for personnel in internal service funds. Personnel are budgeted in the General Fund (2.0 FTEs in the Benefits Unit for \$212,396) and budgeted in the Risk Fund as a reimbursement to the General Fund. There is no net impact to either fund. Positions are budgeted in this manner to reflect the change for GASB Statement No. 68, **Accounting and Financial Reporting for Pensions.**

Payroll Fringes - The change is associated with an increase in pension funding, VEBA, and the increase in FTE's.

Pass Throughs- The change is due an increase in the transfer to the VEBA trust fund to reflect the higher actuarial recommended amount.

Municipal Service Charge (MSC) – A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the Human Resources Services Unit would be charged \$195,520 in FY 2015.

FY 2015

GOALS AND PERFORMANCE MEASURES

| Service Area: | City Administrator | Area Administrator: | Steve Powers |
|---------------|--------------------|---------------------|-----------------|
| Service Unit: | Human Resources | Manager: | Robyn Wilkerson |

| | Service Unit Goals | Council Priorities |
|--------------|---|-----------------------|
| | Implement new HRIS product - develop communication and training plans for all organizational levels and locations | 1 |
| , | Successfully negotiate and implement labor agreements with AAPOA, COAM, Police Professionals, Deputy Chiefs and Teamster Civilian Supervisors by EOY 2014 | 1 |
| C . / | Assist in development of alternative retirement program options and propose labor strategy around implementation | 1 |
| | Implement EGWP program for medicare eligible retirees; estimated savings of \$300k per year | 1 |
| E. 1 | Implement City Wellness Incentive program for IAFF | 1 |
| | Develop an RFP for a new background check vendor that will improve the quality and scope of checks while maintaining costs | 1 |

| Service Unit Measures | Status |
|--|--------|
| A. City Council resolution by July 2014; implementation completed by December 2014 | |
| B. All Contracts negotiated, signed and approved by City Council by December 2014 | |
| C. Alternative retirement program labor proposals developed by August 2014 | |
| D. Implement EGWP by January 2015 | |
| E. Implement by July 2014 | |
| F. Select vendor by July 2014 | |

See Budget Summaries Section, Page 1 for list of Council Priorities

CITY ADMINISTRATOR SERVICE AREA HUMAN RESOURCES

Allocated Positions

| | | FY 2015 |
|--------------------------|-----------|---------|
| Job Description | Job Class | FTE's |
| AFSCME PRESIDENT | 110500 | 1.00 |
| COMPENSATION ANALYST | 404060 | 1.00 |
| EMP. BENEFITS SUPERVISOR | 401550 | 1.00 |
| EMPLOYEE BENEFITS COORD | 401540 | 1.00 |
| HR & LABOR RELATIONS DIR | 403890 | 1.00 |
| HR SERVICES PARTNER | 403110 | 5.00 |
| HR TECHNOLOGY SPECIALIST | 401110 | 0.63 |
| RECRUITING COORDINATOR | 000270 | 1.00 |
| RECRUITING SUPERVISOR | 401570 | 1.00 |
| | | |
| Total | | 12.63 |



CLERK SERVICES

The City Clerk is the Clerk of Council and is responsible for keeping a public record of all proceedings of the Council, including the certification of all ordinances and resolutions. The City Clerk is the official custodian of the City Seal and other documents and records pertaining to the City. The City Clerk's Office is responsible for the administration of City elections, with the City Clerk serving as Chief Elections Officer of the City. This unit also issues a number of permits and licenses, including dog licenses, backyard chicken permits, domestic partnerships, and banner permits.

CITY ADMINISTRATOR SERVICE AREA CLERK SERVICES

Revenues by Category

| transfer by a site gary | | | | | |
|-----------------------------------|-----------|-----------|-----------|------------|-----------|
| | Actual | Actual | Budget | Forecasted | Request |
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| CHARGES FOR SERVICES | 1,576 | 2,297 | 2,000 | 2,000 | 2,000 |
| INTERGOVERNMENTAL REVENUES | 130,775 | 99,977 | 100,000 | 100,000 | 100,000 |
| LICENSES, PERMITS & REGISTRATIONS | 73,536 | 64,784 | 65,000 | 65,000 | 65,000 |
| MISCELLANEOUS REVENUE | 165,392 | 2,700 | 9,700 | 4,000 | 4,000 |
| | | | | | |
| Total | \$371,279 | \$169,758 | \$176,700 | \$171,000 | \$171,000 |

Revenues by Fund

| | Actual | Actual | Budget | Forecasted | Request |
|------------------------------|-----------|-----------|-----------|------------|-----------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 359,079 | 169,758 | 176,700 | 171,000 | 171,000 |
| MAJOR GRANTS PROGRAMS (00MG) | 12,200 | = | = | = | - |
| | | | | | _ |
| Total | \$371,279 | \$169,758 | \$176,700 | \$171,000 | \$171,000 |

CITY ADMINISTRATOR SERVICE AREA CLERK SERVICES

| | l O - 1 | |
|------------------------|----------------|--|
| -vnancac | nvi atadarv | |
| 上 Y N 立 口 り ご り | by Category | |
| | | |

| | Actual | Actual | Budget | Forecasted | Request |
|----------------------|-------------------|-------------|-----------------|------------------|-------------------------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| PERSONNEL SERVICES | 519,874 | 549,398 | 457,690 | 457,690 | 516,067 |
| PAYROLL FRINGES | 190,889 | 252,689 | 261,972 | 261,972 | 281,038 |
| OTHER SERVICES | 115,763 | 86,327 | 89,031 | 89,031 | 77,535 |
| MATERIALS & SUPPLIES | 32,008 | 20,863 | 22,500 | 22,500 | 24,500 |
| OTHER CHARGES | 172,929 | 125,313 | 125,318 | 125,318 | 115,818 |
| EMPLOYEE ALLOWANCES | 1,768 | 2,530 | 2,640 | 2,640 | 1,320 |
| Tabel | #4 000 004 | Φ4 007 400 | #050.454 | \$050.454 | Φ4 040 0 7 0 |
| Total | \$1,033,231 | \$1,037,120 | \$959,151 | \$959,151 | \$1,016,278 |

Expenses by Fund

| | Actual | Actual | Budget | Forecasted | Request |
|------------------------------|-------------|-------------|-----------|------------|-------------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 1,021,031 | 1,037,120 | 959,151 | 959,151 | 1,016,278 |
| MAJOR GRANTS PROGRAMS (00MG) | 12,200 | = | - | - | |
| | | | | | |
| Total | \$1,033,231 | \$1,037,120 | \$959,151 | \$959,151 | \$1,016,278 |

FTE Count

| = 000 | | | | |
|----------------|---------|---------|---------|---------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
| CLERK SERVICES | 5.42 | 5.50 | 5.75 | 5.75 |
| | | | | _ |
| Total | 5.42 | 5.50 | 5.75 | 5.75 |

CITY ADMINISTRATOR SERVICES AREA CITY CLERK SERVICES UNIT

EXPENSES

Personnel Services- The increase is due to the gubernatorial election expenses needed in FY2015.

Payroll Fringes - This reflects the increase in pension and VEBA costs.

Other Services- This reflects the decrease in printing for elections. In even year elections, the County pays for the ballot printing.

Other Charges- This reflects the decrease in retiree health care costs.

Municipal Service Charge (MSC) – A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, City Clerk Services Unit would be charged \$333,445 in FY 2015.

FY 2015

GOALS AND PERFORMANCE MEASURES

| Service Area: | City Administration | Area Administrator: | Steven D. Powers |
|---------------|---------------------|---------------------|--------------------|
| Service Unit: | City Clerk | Manager: | Jacqueline Beaudry |

| | Service Unit Goals | Council Priorities |
|----|--|-----------------------|
| A. | Improve Election Day processes and create efficiencies to ensure compliance with new federal guideline of 30 minute maximum wait time for all voters | 1, 2 |
| B. | Process all Freedom of Information Act (FOIA) requests in accordance with the provisions of the Michigan Freedom of Information Act and increase transparency in the process wherever possible | 2 |
| C. | Review implementation of Legistar system for efficiency and accuracy improvements, transparency and consider next steps in citywide agenda management | 1, 2 |

| Service Unit Measures | Status |
|--|--------|
| A1 - Volunteer Ann Arbor to "pilot" the State of Michigan toolkit for | |
| election day line management, process improvements. | |
| A2 – Evaluate voter registration numbers and voter turnout in 2014 and | |
| 2015 and consider new maximum precinct registration numbers for city | |
| precincts to improve wait times in high volume elections. | |
| A3 – Split precincts and continue collocation of polling places to allow for | |
| cost savings in small elections. | |
| B1 – 100% of responses are timely and in compliance with Michigan | |
| FOIA and City policy. | |
| B2 – Reduce FOIA requests for publicly available data and/or previously | |

| requested information or FOIA lists. | |
|---|--|
| B3 – Publicize the FOIA request list. | |
| C1 – Conduct market search analysis of other available solutions. | |
| C2 – Conduct internal focus groups to review process. | |

See Budget Summaries Section, Page 1 for list of Council Priorities

CITY ADMINISTRATOR SERVICE AREA CLERK SERVICES

Allocated Positions

| | | FY 2015 |
|---------------------------|-----------|---------|
| Job Description | Job Class | FTE's |
| ADMIN ASSISTANT LVL 3 | 110034 | 1.00 |
| ADMIN ASSISTANT LVL 4 | 110044 | 1.00 |
| ADMIN ASSISTANT LVL 5 | 110054 | 1.00 |
| CITY CLERK SERVICES MGR | 404020 | 1.00 |
| DEPUTY CLERK | 404010 | 1.00 |
| ELECTION WORKER-RECRUITER | 001270 | 0.75 |
| | | |
| Total | | 5.75 |

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CITY ADMINISTRATOR SERVICE AREA

COMMUNICATIONS

The Communications Office coordinates communication across the City organization as well as public information to citizens of Ann Arbor through a variety of mediums. The office provides internal communications to City employees and communicates to the public about City issues. This office also supports the Michigan Uniform Video Service Local Franchise agreements, operates Community Television Network, supports the Cable Commission and coordinates City film inquiries and activities.

CITY ADMINISTRATOR SERVICE AREA COMMUNICATIONS

Revenues by Category

| transcribe the state of the sta | | | | | |
|--|-------------|-------------|-------------|-------------|-------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| INVESTMENT INCOME | 59,905 | 49,903 | 42,801 | 42,801 | 40,763 |
| LICENSES, PERMITS & REGISTRATIONS | 1,813,333 | 2,143,579 | 1,936,000 | 1,936,000 | 1,964,000 |
| MISCELLANEOUS REVENUE | 11,345 | 932 | 1,000 | 1,000 | 1,000 |
| PRIOR YEAR SURPLUS | <u>-</u> | - | 191,711 | - | |
| | | | | | |
| Total | \$1,884,583 | \$2,194,414 | \$2,171,512 | \$1,979,801 | \$2,005,763 |

Revenues by Fund

| | Actual | Actual | Budget | Forecasted | Request |
|------------------------------|-------------|-------------|-------------|-------------|-------------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| COMMUNITY TELEVISION NETWORK | | | | | |
| (0016) | 1,884,583 | 2,194,414 | 2,171,512 | 1,979,801 | 2,005,763 |
| | | | | | _ |
| Total | \$1,884,583 | \$2,194,414 | \$2,171,512 | \$1,979,801 | \$2,005,763 |

CITY ADMINISTRATOR SERVICE AREA COMMUNICATIONS

| Expenses by Category | Expenses | by (| Category |
|----------------------|----------|------|----------|
|----------------------|----------|------|----------|

| | | | | | _ |
|----------------------|-------------|-------------|-------------|-------------|-------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| PERSONNEL SERVICES | 627,465 | 647,127 | 670,957 | 670,957 | 616,468 |
| PAYROLL FRINGES | 365,888 | 483,919 | 505,370 | 505,370 | 503,699 |
| OTHER SERVICES | 238,273 | 238,075 | 265,150 | 265,150 | 265,760 |
| MATERIALS & SUPPLIES | 60,410 | 26,813 | 92,500 | 92,500 | 92,500 |
| OTHER CHARGES | 195,493 | 189,023 | 239,984 | 239,984 | 241,358 |
| CAPITAL OUTLAY | 175,135 | 169,549 | 396,735 | 396,735 | 281,648 |
| EMPLOYEE ALLOWANCES | 680 | 777 | 816 | 816 | 1,158 |
| | | • | • | • | • |
| Total | \$1,663,344 | \$1,755,283 | \$2,171,512 | \$2,171,512 | \$2,002,591 |

Expenses by Fund

| - | Actual | Actual | Budget | Forecasted | Request |
|------------------------------|-------------|-------------|-------------|-------------|-------------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| COMMUNITY TELEVISION NETWORK | | | | | <u> </u> |
| (0016) | 1,663,344 | 1,755,283 | 2,171,512 | 2,171,512 | 2,002,591 |
| | | | | | |
| Total | \$1,663,344 | \$1,755,283 | \$2,171,512 | \$2,171,512 | \$2,002,591 |

FTE Count

| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
|----------------|---------|---------|---------|---------|
| COMMUNICATIONS | 11.50 | 11.50 | 11.50 | 10.50 |
| | | | | |
| Total | 11.50 | 11.50 | 11.50 | 10.50 |

CITY ADMINISTRATOR SERVICES AREA COMMUNICATIONS OFFICE UNIT

REVENUE

Licenses, permits & registrations – This reflects an increase of franchise fees and PEG revenue based on analysis of previous years' actual revenue received.

Prior Year Surplus- This reflects less capital expenditures planned for FY2015 and a reduction in 1.0 FTE.

EXPENSES

Personnel Services- The decrease reflects the reduction in 1.0 FTE.

Capital Outlay- This reflects less capital expenditures planned for FY2015.

FY 2015

GOALS AND PERFORMANCE MEASURES

| Service Area: | Administration | Area Administrator: | Steve Powers |
|---------------|----------------------|---------------------|---------------|
| Service Unit: | Communication Office | Manager: | Lisa Wondrash |

| Service Unit Goals | Council Priorites |
|--|----------------------|
| A. Increase by 15 percent information distributed to internal and external audiences about Ann Arbor municipal news, policies and programs, awards and services from July 1, 2014 to June 30, 2015. | 2 |
| B. Develop and assist in the implementation of improved technology resources, including social media guidelines and usage and website architecture and design project and upgraded audio and video Council Chambers equipment, to improve communications to citizens and employees and enhance understanding of city services and initiatives from July 1, 2014 to June 30, 2015. | 2 |

| Service Unit Measures | Status |
|---|--------|
| A. Track public information distribution and community outreach activities via the monthly Communication Office Matrix and Dashboard (track news releases, communication plans, newsletter/brochures, public meeting/event support, social media activity, Gov Delivery notifications, CTN programs/workshops, and website updates/development) by June 30, 2015. | S |
| B. Track status of technology resource project implementations each month. These new resources include A2 Open City Hall, integration on new media to promote City information and CTN services, applications to monitor effectiveness of communication messages/vehicles (Google Analytics, GovDelivery subscribers and click-throughs, Survey Monkey, VOD views) by June 30, 2015. | f |

See Budget Summaries Section, Page 1 for list of Council Priorities

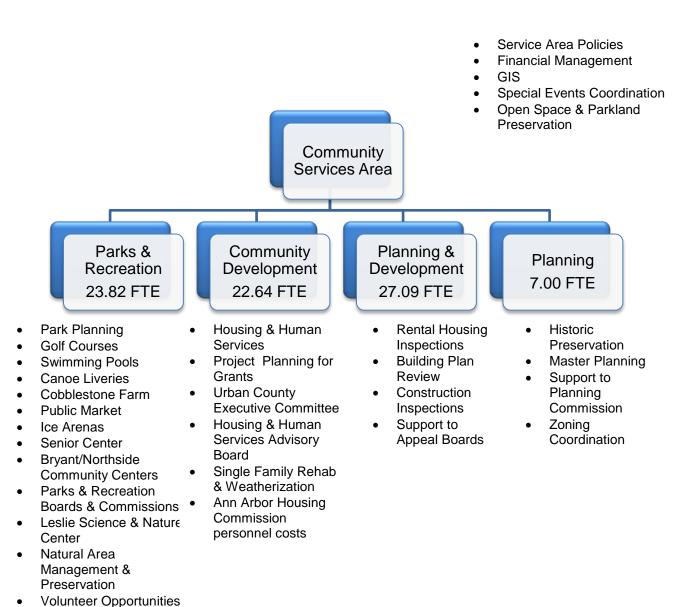
CITY ADMINISTRATOR SERVICE AREA COMMUNICATIONS

Allocated Positions

| | | FY 2015 |
|---------------------------|-----------|---------|
| Job Description | Job Class | FTE's |
| ASST MGR PUBLIC & EDUC AC | 402060 | 1.00 |
| CITY COMMUNICATIONS MGR | 402040 | 1.00 |
| COMMUNICATIONS UNIT MGR | 403530 | 0.50 |
| CTN MANAGER | 402030 | 1.00 |
| PRODUCER | 110520 | 3.00 |
| PROGRAMMER | 110510 | 2.00 |
| TRAINING & FACILITY COORD | 110530 | 2.00 |
| | | |
| Total | | 10.50 |



Community Services Area Organization Chart



The Community Services Area is comprised of four Service Units: Planning & Development, the Office of Community Development, Planning, and Parks & Recreation. These Service Units provide the organization with a broad array of services such as: Parks Planning, Recreation Programs, Volunteerism, Natural Area Preservation, Open Space & Parkland Preservation, Master Planning, Zoning, Rental Housing and Building Inspections, Construction Permitting, and Low-Income Housing and Human Services Support.

Revenues by Service Unit

| _ | Actual | Actual | Budget | Forecasted | Request |
|---------------------------------|--------------|--------------|--------------|--------------|--------------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| COMMUNITY DEVELOPMENT | 717,482 | 445,291 | 848,130 | 304,731 | 257,599 |
| PARKS & RECREATION | 7,371,004 | 7,581,463 | 10,803,430 | 10,284,935 | 8,812,713 |
| PLANNING | 261,897 | 333,504 | 256,000 | 256,000 | 304,000 |
| PLANNING & DEVELOPMENT SERVICES | 4,267,061 | 4,142,828 | 3,747,928 | 3,278,500 | 4,216,508 |
| | | | | | _ |
| Total | \$12,617,444 | \$12,503,086 | \$15,655,488 | \$14,124,166 | \$13,590,820 |

Revenues by Fund

| revenues by runa | | | | | |
|----------------------------------|--------------|--------------|--------------|--------------|--------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 3,841,129 | 4,022,436 | 5,746,605 | 5,330,030 | 6,223,180 |
| OPEN SPACE & PARK ACQ MILLAGE | | | | | |
| (0024) | 2,597,609 | 2,652,521 | 2,529,762 | 2,415,495 | 2,429,200 |
| BANDEMER PROPERTY (0025) | 8,390 | 8,178 | 5,284 | 5,284 | 5,232 |
| CONSTRUCTION CODE FUND (0026) | 3,339,673 | 3,237,264 | 2,541,728 | 2,072,300 | 2,590,308 |
| PARKS MEMORIALS & CONTRIBUTIONS | | | | | |
| (0034) | 254,344 | 62,100 | 575,048 | 575,048 | 98,625 |
| SPECIAL ASSISTANCE (0038) | 4,761 | 4,700 | 4,000 | 4,000 | 4,000 |
| OPEN SPACE ENDOWMENT (0041) | 78,586 | 126,032 | 10,000 | 5,000 | 10,000 |
| MARKET FUND (0046) | 261,761 | 154,854 | 224,207 | 175,398 | - |
| ART IN PUBLIC PLACES (0056) | 12,733 | 19,860 | - | - | - |
| AFFORDABLE HOUSING (0070) | 68,897 | 191,740 | 261,500 | 102,500 | 102,200 |
| PARK MAINT & CAPITAL IMP MILLAGE | | | | | |
| (0071) | 1,711,367 | 1,458,909 | 2,384,415 | 2,066,568 | 2,128,075 |
| COMMUNITY DEV BLOCK GRANT (0078) | 437,380 | 36,137 | 198,231 | 198,231 | - |
| SENIOR CENTER ENDOWMENT (0083) | 814 | (204) | 396 | - | - |
| MAJOR GRANTS PROGRAMS (00MG) | - | 528,559 | 1,174,312 | 1,174,312 | |
| | · | | · | · | |
| Total | \$12,617,444 | \$12,503,086 | \$15,655,488 | \$14,124,166 | \$13,590,820 |

Expenses by Service Unit

| | | | | | |
|---------------------------------|--------------|--------------|--------------|--------------|--------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| COMMUNITY DEVELOPMENT | 2,071,948 | 1,569,565 | 2,514,397 | 2,514,397 | 4,034,488 |
| PARKS & RECREATION | 8,591,114 | 9,545,477 | 14,553,263 | 14,511,779 | 9,157,573 |
| PLANNING | 1,001,843 | 1,007,835 | 1,084,562 | 1,084,562 | 1,205,212 |
| PLANNING & DEVELOPMENT SERVICES | 3,072,428 | 3,320,140 | 3,760,089 | 3,760,089 | 3,948,870 |
| | | | | | |
| Total | \$14,737,333 | \$15,443,017 | \$21,912,311 | \$21,870,827 | \$18,346,143 |

Expenses by Fund

| Find | Actual | Actual | Budget | Forecasted | Request |
|------------------------------------|--------------|--------------|--------------|--------------|--------------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 7,106,520 | 7,278,899 | 9,684,633 | 9,684,633 | 12,068,720 |
| OPEN SPACE & PARK ACQ MILLAGE | | | | | |
| (0024) | 3,131,949 | 3,385,654 | 1,545,105 | 1,545,105 | 1,434,079 |
| BANDEMER PROPERTY (0025) | 2,365 | 2,381 | 1,789 | 1,789 | 1,834 |
| CONSTRUCTION CODE FUND (0026) | 1,965,845 | 2,191,644 | 2,456,022 | 2,456,022 | 2,567,356 |
| PARKS MEMORIALS & CONTRIBUTIONS | | | | | |
| (0034) | 43,549 | 90,330 | 833,921 | 833,921 | 37,568 |
| SPECIAL ASSISTANCE (0038) | 8,000 | | 4,000 | 4,000 | 4,000 |
| OPEN SPACE ENDOWMENT (0041) | , - | - | 10.000 | 10,000 | 10,000 |
| MARKET FUND (0046) | 162,321 | 226,459 | 224,207 | 224,207 | -, |
| ART IN PUBLIC PLACES (0056) | 4,000 | 8,911 | 28,591 | | _ |
| ALTERNATIVE TRANSPORTATION (0061) | 17,384 | 18.561 | 18.926 | 18.926 | 19,839 |
| AFFORDABLE HOUSING (0070) | 1.248 | 11,049 | 259,000 | 259,000 | 100,000 |
| PARK MAINT & CAPITAL IMP MILLAGE | 1,210 | 11,010 | 200,000 | 200,000 | 100,000 |
| (0071) | 1,856,772 | 2,135,874 | 4,730,691 | 4,717,798 | 2,102,747 |
| COMMUNITY DEV BLOCK GRANT (0078) | 437,380 | 36,138 | 198,231 | 198.231 | 2,102,141 |
| MAJOR GRANTS PROGRAMS (00MG) | 437,300 | 57,117 | 1,917,195 | 1,917,195 | - |
| IVIAJON GRANTS FROGRAIVIS (UUIVIG) | - | 37,117 | 1,817,195 | 1,817,195 | |
| | | | | | |
| Total | \$14,737,333 | \$15,443,017 | \$21,912,311 | \$21,870,827 | \$18,346,143 |

FTE Count

| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
|---------------------------------|---------|---------|---------|---------|
| PLANNING & DEVELOPMENT SERVICES | 22.44 | 21.59 | 26.09 | 27.09 |
| PLANNING | 7.05 | 7.00 | 7.00 | 7.00 |
| COMMUNITY DEVELOPMENT | 3.89 | 2.79 | 0.64 | 22.64 |
| PARKS & RECREATION | 20.25 | 20.17 | 23.82 | 23.82 |
| | | | | |
| Total | 53.63 | 51.55 | 57.55 | 80.55 |



PLANNING & DEVELOPMENT SERVICES

The Planning and Development Services Unit is one of four service units in the Community Services Area. It handles rental housing inspections, construction inspections and permits. It provides enforcement for building, housing and sign codes. It handles the Building and Housing Boards of Appeal.

COMMUNITY SERVICES AREA PLANNING & DEVELOPMENT SERVICES

Revenues by Category

| | Actual | Actual | Budget | Forecasted | Request |
|-----------------------------------|-------------|-------------|-------------|-------------|-------------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| INVESTMENT INCOME | 35,956 | 40,858 | 34,000 | 34,000 | 29,000 |
| LICENSES, PERMITS & REGISTRATIONS | 4,121,795 | 3,998,617 | 3,144,500 | 3,144,500 | 3,564,500 |
| MISCELLANEOUS REVENUE | 9,310 | 3,357 | = | = | - |
| OPERATING TRANSFERS IN | 100,000 | 99,996 | 100,000 | 100,000 | - |
| PRIOR YEAR SURPLUS | - | - | 469,428 | - | 623,008 |
| TAXES | - | - | - | - | |
| | | | | | |
| Total | \$4,267,061 | \$4,142,828 | \$3,747,928 | \$3,278,500 | \$4,216,508 |

Revenues by Fund

| | Actual | Actual | Budget | Forecasted | Request |
|-------------------------------|-------------|-------------|-------------|-------------|-------------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 921,842 | 905,564 | 1,206,200 | 1,206,200 | 1,626,200 |
| CONSTRUCTION CODE FUND (0026) | 3,345,219 | 3,237,264 | 2,541,728 | 2,072,300 | 2,590,308 |
| | | | | | |
| Total | \$4,267,061 | \$4,142,828 | \$3,747,928 | \$3,278,500 | \$4,216,508 |

COMMUNITY SERVICES AREA PLANNING & DEVELOPMENT SERVICES

| Expenses by Category | Actual | Actual | Budget | Forecasted | Request |
|-------------------------|-------------|-------------|-------------|-------------|-------------|
| • | | | | | |
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| PERSONNEL SERVICES | 1,219,041 | 1,410,348 | 1,655,705 | 1,655,705 | 1,777,986 |
| PAYROLL FRINGES | 691,778 | 884,574 | 1,095,740 | 1,095,740 | 1,250,441 |
| OTHER SERVICES | 146,778 | 145,586 | 217,409 | 217,409 | 220,935 |
| MATERIALS & SUPPLIES | 14,251 | 22,125 | 22,000 | 22,000 | 22,000 |
| OTHER CHARGES | 888,360 | 736,748 | 657,755 | 657,755 | 660,018 |
| PASS THROUGHS | 100,000 | 99,996 | 100,000 | 100,000 | - |
| CAPITAL OUTLAY | - | - | - | - | - |
| VEHICLE OPERATING COSTS | 30 | 427 | 3,000 | 3,000 | 3,000 |
| EMPLOYEE ALLOWANCES | 12,190 | 20,336 | 8,480 | 8,480 | 14,490 |
| | | | | | |
| Total | \$3,072,428 | \$3,320,140 | \$3,760,089 | \$3,760,089 | \$3,948,870 |

Expenses by Fund

| — · · · · · · · · · · · · · · · · · · · | | | | | |
|---|-------------|-------------|-------------|-------------|-------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 1,170,697 | 1,199,633 | 1,383,116 | 1,383,116 | 1,461,311 |
| CONSTRUCTION CODE FUND (0026) | 1,901,731 | 2,120,507 | 2,376,973 | 2,376,973 | 2,487,559 |
| | | | | | |
| Total | \$3,072,428 | \$3,320,140 | \$3,760,089 | \$3,760,089 | \$3,948,870 |

FTE Count

| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
|---------------------------------|---------|---------|---------|---------|
| PLANNING & DEVELOPMENT SERVICES | 22.44 | 21.59 | 26.09 | 27.09 |
| | | | | |
| Total | 22.44 | 21.59 | 26.09 | 27.09 |

PLANNING AND DEVELOPMENT SERVICES

REVENUES

Licenses, Permits & Registrations – This reflects an increase in budget for barricade permits in the General Fund.

Operating Transfers In- The decrease reflects the completion of the ten year lawsuit settlement requiring the General Fund to transfer \$100,000 annually to the Construction Code Fund.

Prior Year Surplus- The increase reflects the increase in costs in the Construction Code fund.

EXPENSES

Personnel Services- This reflects an increase in steps and progressions for AFSCME personnel as well as a 1.0 FTE increase.

Payroll Fringes - This reflects the increase in pension and VEBA costs as well as a 1.0 FTE increase.

Pass Throughs- The decrease reflects the completion of the ten year lawsuit settlement requiring the General Fund to transfer \$100,000 annually to the Construction Code Fund.

Municipal Service Charge (MSC) – A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the Planning and Development Services Unit would be charged \$301,967 in FY 2015.

PLANNING & DEVELOPMENT SERVICES

Expenses by Activity (0010 GENERAL)

| | Actual | Actual | Budget | Forecasted | Request |
|----------------------------------|-------------|-------------|-------------|-------------|-------------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 1000 ADMINISTRATION | 206,408 | 204,759 | 446,077 | 446,077 | 353,290 |
| 1001 SERVICE AREA OVERHEAD/ADMIN | 7,637 | 6,657 | - | = | - |
| 1100 FRINGE BENEFITS | 165,638 | 105,792 | 107,996 | 107,996 | 111,780 |
| 3330 BUILDING - CONSTRUCTION | - | - | - | - | 26,329 |
| 3340 HOUSING BUREAU | 775,963 | 866,891 | 813,235 | 813,235 | 953,417 |
| 3370 BUILDING - APPEALS | 15,047 | 15,531 | 15,808 | 15,808 | 16,495 |
| | | | | | |
| Total | \$1,170,693 | \$1,199,630 | \$1,383,116 | \$1,383,116 | \$1,461,311 |

Expenses by Activity (0026 CONSTRUCTION CODE FUND)

| | Actual | Actual | Budget | Forecasted | Request |
|------------------------------|-------------|-------------|-------------|-------------|-------------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 1000 ADMINISTRATION | 569,106 | 503,522 | 562,838 | 562,838 | 568,411 |
| 3330 BUILDING - CONSTRUCTION | 1,323,232 | 1,606,563 | 1,802,096 | 1,802,096 | 1,906,653 |
| 3370 BUILDING - APPEALS | 9,392 | 10,418 | 12,039 | 12,039 | 12,495 |
| | | | | | |
| Total | \$1,901,730 | \$2,120,503 | \$2,376,973 | \$2,376,973 | \$2,487,559 |

FY 2015

GOALS AND PERFORMANCE MEASURES

| Service Area: | Community Services | Area Administrator: | Sumedh Bahl |
|---------------|---------------------------|---------------------|---------------------------------------|
| Service Unit: | Planning & Development | Managers: | Lisha Turner-Tolbert, Ralph Welton |

| | Service Unit Goals | | | | | | |
|----|---|------|--|--|--|--|--|
| A. | Develop a process and proposal for Administrative Hearings Bureau. | 1, 3 | | | | | |
| В. | Identify and explore opportunities to expand online permit services for Community Services. | 2 | | | | | |
| C. | Complete digital archiving project for Planning and Development Documentation. | 1, 2 | | | | | |
| D. | Identify a digital solution to complete Rental Housing inspections in the field. | 3 | | | | | |

| Service Unit Measures | Status |
|--|--------|
| A1. Develop and document enforcement process and objectives for | |
| stakeholders to review and agree upon by October 1 st . | |
| A2. Initial process for Council approval. | |
| B. Present code amendment process to Council for approval | |
| by.January 1, 2015. | |
| C1. Complete the sort and purge process for construction and rental housing documentation by March 1, 2015. | |
| C2. Archive construction and rental housing documents in TRAKiT or | |
| Onbase resources by June 30, 2015. | |
| D. Identify handheld electronic devices that can be used to complete the | |
| entire inspection process in the field by July 30, 2014. Implement in | |
| the field by March 1, 2015. | |

See Budget Summaries Section, Page 1 for list of Council Priorities

COMMUNITY SERVICES AREA PLANNING & DEVELOPMENT SERVICES

Allocated Positions

| | | FY 2015 |
|---------------------------|-----------|---------|
| Job Description | Job Class | FTE's |
| ADMIN ASSISTANT LVL 2 | 110024 | 1.00 |
| ADMIN ASSISTANT LVL 4 | 110044 | 1.00 |
| ADMIN ASSISTANT LVL 5 | 110054 | 3.00 |
| CHIEF DEVELOPMENT OFFICER | 403250 | 1.00 |
| COMM SERVICES AREA ADMIN | 403630 | 0.40 |
| COMMUNICATIONS SPECIALIST | 401590 | 0.06 |
| DEVELOPMENT SRVS INSP III | 110534 | 7.00 |
| DEVELOPMENT SRVS INSP IV | 110544 | 1.00 |
| DEVELOPMENT SRVS INSP V | 110554 | 7.00 |
| DEVELOPMENT SRVS INSP V | 110555 | 3.00 |
| FINANCIAL MGR - COMM SERV | 401500 | 1.00 |
| MANAGEMENT ASSISTANT | 000200 | 0.40 |
| PROGRAMS & PROJECT MGR | 403270 | 1.00 |
| SENIOR APPLICATION SPEC | 401050 | 0.23 |
| Tatal | | 27.00 |
| Total | | 27.09 |

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PLANNING

The Planning Services Unit is one of four service units in the Community Services Area. It is responsible for master planning and development review, and provides staff support to the Planning Commission, Historic District Commission, Zoning Board of Appeals, Design Review Board and Brownfield Review Committee. It administers and enforces the City's historic preservation, zoning and land use codes.

COMMUNITY SERVICES AREA PLANNING

| | Actual | Actual | Budget | Forecasted | Request |
|-----------------------------------|-----------|-----------|-----------|------------|-----------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| CHARGES FOR SERVICES | 1,150 | 3,200 | 3,000 | 3,000 | 3,000 |
| LICENSES, PERMITS & REGISTRATIONS | 266,293 | 330,304 | 253,000 | 253,000 | 301,000 |
| | | | | | _ |
| Total | \$267,443 | \$333,504 | \$256,000 | \$256,000 | \$304,000 |

Revenues by Fund

| | Actual | Actual | Budget | Forecasted | Request |
|----------------|-----------|-----------|-----------|------------|-----------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 267,443 | 333,504 | 256,000 | 256,000 | 304,000 |
| | | | | | |
| Total | \$267,443 | \$333,504 | \$256,000 | \$256,000 | \$304,000 |

COMMUNITY SERVICES AREA PLANNING

| gory | |
|------|------|
|) | dory |

| | Actual | Actual | Budget | Forecasted | Request |
|----------------------|-------------|-------------|-------------|-------------|-------------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| PERSONNEL SERVICES | 519,477 | 510,554 | 521,245 | 521,245 | 530,843 |
| PAYROLL FRINGES | 277,699 | 333,303 | 353,891 | 353,891 | 381,515 |
| OTHER SERVICES | 15,681 | 16,262 | 64,825 | 64,825 | 149,825 |
| MATERIALS & SUPPLIES | 3,841 | 866 | 4,670 | 4,670 | 4,670 |
| OTHER CHARGES | 183,991 | 145,530 | 138,611 | 138,611 | 137,039 |
| EMPLOYEE ALLOWANCES | 1,154 | 1,320 | 1,320 | 1,320 | 1,320 |
| Total | \$1.001.843 | \$1.007.835 | \$1.084.562 | \$1.084.562 | \$1,205,212 |

Expenses by Fund

| | A | | 5 | | D (|
|-----------------------------------|-------------|-------------|-------------|-------------|-------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 920,345 | 918,137 | 986,587 | 986,587 | 1,105,576 |
| CONSTRUCTION CODE FUND (0026) | 64,114 | 71,137 | 79,049 | 79,049 | 79,797 |
| ALTERNATIVE TRANSPORTATION (0061) | 17,384 | 18,561 | 18,926 | 18,926 | 19,839 |
| | | | | | |
| Total | \$1.001.843 | \$1.007.835 | \$1.084.562 | \$1.084.562 | \$1,205,212 |

FTE Count

| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
|----------|---------|---------|---------|---------|
| PLANNING | 7.05 | 7.00 | 7.00 | 7.00 |
| | | | | |
| Total | 7.05 | 7.00 | 7.00 | 7.00 |

COMMUNITY SERVICES AREA PLANNING SERVICES

EXPENSES

Payroll Fringes - This reflects the increase in pension and VEBA costs.

Other Services – The increase is due to a one time expenditure of \$100,000 included in the FY2015 budget for contracted services.

Municipal Service Charge (MSC) – A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the Planning and Development Services Unit would be charged \$291,427 in FY 2015.

COMMUNITY SERVICES AREA PLANNING

Expenses by Activity (0010 GENERAL)

| <u> </u> | | | | | |
|----------------------------|-----------|-----------|-----------|------------|-------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 3320 HISTORIC PRESERVATION | 69,610 | 73,633 | 72,968 | 72,968 | 72,670 |
| 3360 PLANNING | 850,526 | 844,221 | 912,199 | 912,199 | 1,031,486 |
| 3370 BUILDING - APPEALS | 207 | 283 | 1,420 | 1,420 | 1,420 |
| | | | | | |
| Total | \$920,343 | \$918,137 | \$986,587 | \$986,587 | \$1,105,576 |

Expenses by Activity (0026 CONSTRUCTION CODE FUND)

| | Actual | Actual | Budget | Forecasted | Request |
|---------------|----------|----------|----------|------------|----------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 3360 PLANNING | 64,110 | 71,135 | 79,049 | 79,049 | 79,797 |
| | | | | | _ |
| Total | \$64,110 | \$71,135 | \$79,049 | \$79,049 | \$79,797 |

Expenses by Activity (0061 ALTERNATIVE TRANSPORTATION)

| Activity | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Forecasted FY 2014 | Request FY 2015 |
|---------------|-------------------|-------------------|-------------------|-----------------------|--------------------|
| 3360 PLANNING | 17,385 | 18,562 | 18,926 | 18,926 | 19,839 |
| | | | | | |
| Total | \$17,385 | \$18,562 | \$18,926 | \$18,926 | \$19,839 |

FY 2015

GOALS AND PERFORMANCE MEASURES

| Service Area: | Community Services | Area Administrator: | Sumedh Bahl |
|---------------|--------------------|---------------------|---------------|
| Service Unit: | Planning | Manager: | Wendy Rampson |

| Service Unit Goals | Council Priorities |
|---|--------------------|
| A. Implement the downtown zoning amendment recommendations (Council Resolution R-14-025, Sustainability Action Plan-Integrated Land Use Goal) | 2, 5, 6 |
| B. Improve the citizen participation process for review of development petitions (Planning Commission Work Program, Sustainability Action Plan-Engaged Community Goal) | 2 |
| C. Remove barriers to desirable development by providing clear, fair and consistent development review processes (Sustainability Action Plan-Economic Vitality Goal) | 2, 5 |

| Service Unit Measures | Status |
|---|--------|
| A1. Develop zoning text amendments to revise premiums in the D1 and | |
| D2 districts, including changes to promote affordable housing by October | |
| 20, 2014 | |
| A2. Evaluate potential downzoning of D1 properties located in edge | |
| areas of the downtown and rezone if warranted by October 20, 2014 | |
| B1. Create postcard templates and meeting guides to support petitioner | |
| compliance with the Citizen Participation Ordinance requirements | |
| B2. Contact and update all registered neighborhood associations | |
| B3. Identify and implement communication tools to better engage | |
| existing neighborhood associations. | |
| C1. Expand eTrakit on-line services to include Historic District | |
| Commission, Zoning Board of Appeals, Design Review Board | |
| C2. Implement recommendations from MEDC Redevelopment Ready | |
| Audit by June 30, 2015 | |

See Budget Summaries Section, Page 1 for list of Council Priorities

COMMUNITY SERVICES AREA PLANNING

Allocated Positions

| Job Class | FTE |
|-----------|------------------|
| 110054 | 1.0 |
| 110454 | 5.0 |
| 404110 | 1.0 |
| | 110054 110454 |

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COMMUNITY DEVELOPMENT

Community Development Services are provided through the Ann Arbor Housing Commission (AAHC) and the Office of Community and Economic Development (OCED).

AAHC provides affordable housing for low-income households through properties that they manage as well as vouchers for low-income households to use with private sector landlords. The Housing Commission collaborates with local non-profits to provide support services to its residents. The City budget includes the AAHC personnel costs, technology support and other funds the City provides to AAHC as support.

Washtenaw County's Office of Community and Economic Development (OCED) provides streamlined service delivery within the City of Ann Arbor/Washtenaw County region for housing and human services support for low-income residents, single-family housing rehabilitation and weatherization services. OCED also provides support for the housing and human services advisory board.

COMMUNITY SERVICES AREA COMMUNITY DEVELOPMENT

Revenues by Category

| | Actual | Actual | Budget | Forecasted | Request |
|----------------------------|-----------|-----------|-----------|------------|-----------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| CONTRIBUTIONS | 38,081 | 101,653 | 4,000 | 4,000 | 4,000 |
| INTERGOVERNMENTAL REVENUES | 639,074 | 248,851 | 198,231 | 198,231 | - |
| INVESTMENT INCOME | 5,058 | 4,562 | 2,500 | 2,500 | 2,200 |
| MISCELLANEOUS REVENUE | 35,269 | 225 | = | - | - |
| OPERATING TRANSFERS IN | - | 90,000 | 100,000 | 100,000 | 100,000 |
| PRIOR YEAR SURPLUS | - | - | 543,399 | - | 151,399 |
| | | • | • | • | |
| Total | \$717,482 | \$445,291 | \$848,130 | \$304,731 | \$257,599 |

Revenues by Fund

| | Actual | Actual | Budget | Forecasted | Request |
|----------------------------------|-----------|-----------|-----------|------------|-----------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 206,444 | 212,714 | 384,399 | = | 151,399 |
| SPECIAL ASSISTANCE (0038) | 4,761 | 4,700 | 4,000 | 4,000 | 4,000 |
| AFFORDABLE HOUSING (0070) | 68,897 | 191,740 | 261,500 | 102,500 | 102,200 |
| COMMUNITY DEV BLOCK GRANT (0078) | 437,380 | 36,137 | 198,231 | 198,231 | - |
| | | | | | |
| Total | \$717,482 | \$445,291 | \$848,130 | \$304,731 | \$257,599 |

COMMUNITY SERVICES AREA COMMUNITY DEVELOPMENT

Expenses by Category

| Expenses by Category | | | | | |
|-----------------------|-------------|-------------|-------------|-------------|-------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GRANT/LOAN RECIPIENTS | 1,702,069 | 1,292,759 | 1,542,860 | 1,542,860 | 1,344,629 |
| PERSONNEL SERVICES | 26,629 | - | 48,714 | 48,714 | 1,032,779 |
| PAYROLL FRINGES | 25,034 | - | 28,712 | 28,712 | 939,548 |
| OTHER SERVICES | 160,638 | 150,776 | 154,000 | 154,000 | 154,000 |
| OTHER CHARGES | 157,578 | 126,030 | 639,732 | 639,732 | 455,000 |
| PASS THROUGHS | = | - | 100,000 | 100,000 | 100,000 |
| EMPLOYEE ALLOWANCES | - | - | 379 | 379 | 8,532 |
| | | | | | |
| Total | \$2,071,948 | \$1,569,565 | \$2,514,397 | \$2,514,397 | \$4,034,488 |

Expenses by Fund

| | Actual | Actual | Budget | Forecasted | Request |
|----------------------------------|-------------|-------------|-------------|-------------|-------------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 1,625,320 | 1,522,378 | 2,053,166 | 2,053,166 | 3,930,488 |
| SPECIAL ASSISTANCE (0038) | 8,000 | - | 4,000 | 4,000 | 4,000 |
| AFFORDABLE HOUSING (0070) | 1,248 | 11,049 | 259,000 | 259,000 | 100,000 |
| COMMUNITY DEV BLOCK GRANT (0078) | 437,380 | 36,138 | 198,231 | 198,231 | |
| | | | | | |
| Total | \$2,071,948 | \$1,569,565 | \$2,514,397 | \$2,514,397 | \$4,034,488 |

FTE Count

| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
|-----------------------|---------|---------|---------|---------|
| COMMUNITY DEVELOPMENT | 3.89 | 2.79 | 0.64 | 22.64 |
| | | | | |
| Total | 3.89 | 2.79 | 0.64 | 22.64 |

COMMUNITY SERVICES AREA COMMUNITY DEVELOPMENT

REVENUES

Intergovernmental Revenues – This decrease is due to the elimination of the federal grant revenues for Block grants.

Prior Year Surplus- The decrease in FY2015 reflects the one-time budget adjustments made in FY2014 for Housing Commission support.

EXPENSES

Grant/Loan Recipients – This decrease in FY2015 reflects the one-time budget adjustments made in FY2014 for Housing Commission support.

Personnel Services- The increase is due to the change in how the City budgets for personnel for the Ann Arbor Housing Commission (AAHC). Personnel are budgeted in the General Fund (22.0 FTEs in AAHC for \$991,643) and budgeted by AAHC as a reimbursement to the General Fund. There is no net impact to either organization. Positions are budgeted in this manner to reflect the change for GASB Statement No. 68, **Accounting and Financial Reporting for Pensions.**

Payroll Fringes- The increase is due to the change in how the City budgets for fringes for the Ann Arbor Housing Commission (AAHC). Fringes are budgeted in the General Fund (\$908,725) and budgeted by AAHC as a reimbursement to the General Fund. There is no net impact to either organization. Positions are budgeted in this manner to reflect the change for GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*.

Other Charges – The decrease in FY2015 reflects the one-time budget adjustments made in FY2014 for Housing Commission support.

Municipal Service Charge (MSC) – A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the Community Development Services Unit would be charged \$112,088 in FY 2015.

COMMUNITY SERVICES AREA COMMUNITY DEVELOPMENT

Expenses by Activity (0010 GENERAL)

| | , | | | | |
|---------------------------------|-------------|-------------|-------------|-------------|-------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 1000 ADMINISTRATION | 295,690 | 205,849 | 283,843 | 283,843 | 284,797 |
| 2034 HOUSING COMMISSION SUPPORT | 60,000 | 60,000 | 414,694 | 414,694 | 2,301,062 |
| 2220 HOUSING ACQUISITION | - | - | 100,000 | 100,000 | 100,000 |
| 2310 HUMAN SERV/HOMELESS PREVNT | 1,269,629 | 1,256,529 | 1,254,629 | 1,254,629 | 1,244,629 |
| | | | | | _ |
| Total | \$1,625,319 | \$1,522,378 | \$2,053,166 | \$2,053,166 | \$3,930,488 |

Expenses by Activity (0038 SPECIAL ASSISTANCE)

| | Actual | Actual | Budget | Forecasted | Request |
|-----------------------------|---------|---------|---------|------------|---------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 2290 ASSISTANCE TO PROGRAMS | 8,000 | - | 4,000 | 4,000 | 4,000 |
| | | | | | |
| Total | \$8,000 | - | \$4,000 | \$4,000 | \$4,000 |

Expenses by Activity (0070 AFFORDABLE HOUSING)

| | Actual | Actual | Budget | Forecasted | Request |
|---------------------------------|---------|----------|-----------|------------|-----------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 1000 ADMINISTRATION | 1,248 | 704 | = | = | - |
| 2034 HOUSING COMMISSION SUPPORT | - | - | 159,000 | 159,000 | - |
| 2220 HOUSING ACQUISITION | - | 10,345 | 100,000 | 100,000 | 100,000 |
| | | | | | |
| Total | \$1,248 | \$11,049 | \$259,000 | \$259,000 | \$100,000 |

Expenses by Activity (0078 COMMUNITY DEV BLOCK GRANT)

| | Actual | Actual | Budget | Forecasted | Request |
|-----------------------------------|-----------|----------|-----------|------------|---------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 1000 ADMINISTRATION | 4,240 | 253 | - | = | - |
| 2201 HOME BUYER EDUCATION | 350 | = | - | - | - |
| 2202 HOME BUYER PURCHASE REHAB | 43,476 | - | - | - | - |
| 2203 DEMOLITION | 700 | - | 8,751 | 8,751 | - |
| 2210 SINGLE FAMILY REHABILITATION | 39,916 | - | 91,790 | 91,790 | - |
| 2220 HOUSING ACQUISITION | - | - | 11,220 | 11,220 | - |
| 2230 HOUSING SUBGRANT & CHDO | 23,098 | - | 20,941 | 20,941 | - |
| 2245 RENTAL REHABILITATION | 325,600 | 35,885 | - | - | - |
| 2280 REHAB SERVICE DELIVERY | - | - | 65,529 | 65,529 | _ |
| | | | | | |
| Total | \$437,380 | \$36,138 | \$198,231 | \$198,231 | |

FY 2015

GOALS AND PERFORMANCE MEASURES

| Service Area: | Community Services | Area Administrator: | Sumedh Bahl |
|---------------|---------------------|---------------------|----------------|
| Service Unit: | Office of Community | Manager: | Mary Jo Callan |
| | Development | | Jennifer Hall |

| Service Unit Goals | Council Priorities |
|---|--------------------|
| A. Redevelop 281 units of public housing. | 6 |
| B. Secure funding and site plan approval to redevelop 27 units of public housing. | 6 |
| C. Increase services for residents at public housing properties | 6 |
| D. Assess the need for affordable housing units, by location, income ranges, and unit type, include housing and transportation cost analysis, and provide related policy recommendations to advance affordable housing in the urban core. | 2,6 |
| E. Use Coordinated Funding assessment & outcomes data to measure the health & impact of human service nonprofits working in five priority areas. | 2 |

| Service Unit Measures | | | | |
|-----------------------|--|--|--|--|
| A. | Number of units converted to project based vouchers. Number of | | | |
| | units rehab complete. | | | |
| B1 | . Site plan approval of 2 properties. | | | |
| B2 | . Amount of funding secured. | | | |
| C. | Number of new contracts with service providers and new funding. | | | |
| D. | The greater Ann Arbor area continues to experience a shortage of affordable housing. A report issued in 2007 examined affordable housing in the County, as well as the factors that affect this housing, and presented recommendations to address gaps in housing affordability. Given the changes in market conditions over the past several years, updates to the 2007 report are needed. Key Milestones: 1. Engage qualified consultant to conduct assessment and report 2. Work with consultant to engage key stakeholders in assessment of housing stock, local market, and related factors 3. Publish updated report 4. Present findings and recommendations | | | |

- 5. Provide staff support and needed research to Council to explore and implement policy recommendations
- E. In order to continue to improve our understanding of the community impacts that result from City investments in human services (specifically through the Public-Private *Coordinated Funding* process), analyze nonprofit agency governance and finances and program outcome data to measure the health & of human service nonprofits working in the priority areas of: Housing/homelessness; Aging; Schoolaged Youth; Early Childhood; and Safety Net Health.

Key Milestones:

- 1. Conduct analysis of governance and financial documents provided by nonprofits as part of the Coordinated Funding Program Operating application process.
- 2. Prepare a report based on aggregate and specific findings, as appropriate.
- 3. Collect reporting data on outcomes from funded nonprofits at six and twelve months after 3rd year of funding commences January 2015 & June 2015.
- 4. Report out to City Council and other local policy-makers with an analysis of impact priority areas.

See Budget Summaries Section, Page 1 for list of Council Priorities

COMMUNITY SERVICES AREA COMMUNITY DEVELOPMENT

Allocated Positions

| | | FY 2015 |
|---------------------------|-----------|---------|
| Job Description | Job Class | FTE's |
| ACCOUNTING CLERK | 114130 | 1.00 |
| ADMIN ASSISTANT LVL 4 | 110044 | 0.15 |
| COMM SERVICES AREA ADMIN | 403630 | 0.20 |
| COMMUNICATIONS SPECIALIST | 401590 | 0.05 |
| FACILITIES& PROP MGR | 404160 | 1.00 |
| FAM SELF-SUFFICIENCY COOR | 000380 | 1.00 |
| FINANCIAL ANALYST | 403370 | 1.00 |
| FISCAL AND ADMIN MANAGER | 403560 | 1.00 |
| HOUSING PROGRAM MGR SEC 8 | 196081 | 1.00 |
| MAINTENANCE WORKER | 114150 | 4.00 |
| MANAGEMENT ASSISTANT | 000200 | 0.20 |
| OCCUPANCY SPEC WPH | 114140 | 1.00 |
| OCCUPANCY SPECIALIST | 114160 | 5.00 |
| PROGRAM ASSISTANT | 114110 | 3.00 |
| PUBLIC HOUSING RESIDENCY | 196091 | 2.00 |
| RECEPTIONIST | 114100 | 1.00 |
| SENIOR APPLICATION SPEC | 401050 | 0.04 |
| Total | | 22.64 |



COMMUNITY SERVICES AREA

PARKS & RECREATION

Parks and Recreation Services is one of four service units in the Community Services Area. It handles the functions of the parks administration, programming, recreation facilities, volunteerism, and natural area management and preservation. Parks and Recreation administration is responsible for the policy development, park planning and improvements, parks and park shelter reservations and the Parks and Recreation Boards and Commissions. Recreation facilities include two golf courses, four pools, two ice rinks, two community centers, two canoe liveries, a senior center, a customer service office and rental facility, a public market, a science and nature education center and a historic farm site. The Leslie Science & Nature Center is operated by a 501(c)(3) organization.

COMMUNITY SERVICES AREA PARKS & RECREATION

Revenues by Category

| | Actual | Actual | Budget | Forecasted | Request |
|----------------------------|-------------|-------------|--------------|--------------|-------------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| CHARGES FOR SERVICES | 2,499,492 | 2,454,704 | 3,805,499 | 3,796,300 | 3,907,310 |
| CONTRIBUTIONS | 247,578 | 162,323 | 568,616 | 568,616 | 92,500 |
| INTERGOVERNMENTAL REVENUES | 334,965 | 637,548 | 38,460 | 38,460 | 2,460 |
| INVESTMENT INCOME | 171,889 | 129,793 | 221,450 | 221,054 | 189,852 |
| MISCELLANEOUS REVENUE | 32,963 | 544,150 | 108,735 | 108,735 | 108,735 |
| OPERATING TRANSFERS IN | 713,480 | 267,556 | 1,274,312 | 1,274,312 | 100,000 |
| PRIOR YEAR SURPLUS | - | - | 508,900 | - | 143,089 |
| TAXES | 3,370,637 | 3,385,389 | 4,277,458 | 4,277,458 | 4,268,767 |
| | | • | • | | |
| Total | \$7,371,004 | \$7,581,463 | \$10,803,430 | \$10,284,935 | \$8,812,713 |

Revenues by Fund

| revenues by runa | | | | | |
|----------------------------------|-------------|-------------|--------------|--------------|-------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 2,445,400 | 2,570,654 | 3,900,006 | 3,867,830 | 4,141,581 |
| OPEN SPACE & PARK ACQ MILLAGE | | | | | |
| (0024) | 2,597,609 | 2,652,521 | 2,529,762 | 2,415,495 | 2,429,200 |
| BANDEMER PROPERTY (0025) | 8,390 | 8,178 | 5,284 | 5,284 | 5,232 |
| PARKS MEMORIALS & CONTRIBUTIONS | | | | | |
| (0034) | 254,344 | 62,100 | 575,048 | 575,048 | 98,625 |
| OPEN SPACE ENDOWMENT (0041) | 78,586 | 126,032 | 10,000 | 5,000 | 10,000 |
| MARKET FUND (0046) | 261,761 | 154,854 | 224,207 | 175,398 | - |
| ART IN PUBLIC PLACES (0056) | 12,733 | 19,860 | - | - | - |
| PARK MAINT & CAPITAL IMP MILLAGE | | | | | |
| (0071) | 1,711,367 | 1,458,909 | 2,384,415 | 2,066,568 | 2,128,075 |
| SENIOR CENTER ENDOWMENT (0083) | 814 | (204) | 396 | - | - |
| MAJOR GRANTS PROGRAMS (00MG) | - | 528,559 | 1,174,312 | 1,174,312 | - |
| | | | | | |
| Total | \$7,371,004 | \$7,581,463 | \$10,803,430 | \$10,284,935 | \$8,812,713 |

COMMUNITY SERVICES AREA PARKS & RECREATION

Expenses by Category

| , , , | | | | | |
|-------------------------|-------------|-------------|--------------|--------------|-------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GRANT/LOAN RECIPIENTS | 2,174 | 32,826 | 35,000 | 35,000 | - |
| PERSONNEL SERVICES | 1,636,693 | 1,904,940 | 3,175,554 | 3,175,554 | 3,202,370 |
| PAYROLL FRINGES | 566,278 | 729,962 | 1,128,656 | 1,128,656 | 1,164,125 |
| OTHER SERVICES | 1,330,402 | 2,101,061 | 2,182,566 | 2,182,565 | 1,313,046 |
| MATERIALS & SUPPLIES | 237,714 | 241,029 | 461,551 | 461,551 | 448,650 |
| OTHER CHARGES | 641,301 | 524,695 | 2,259,865 | 2,261,631 | 1,570,964 |
| PASS THROUGHS | 1,338,725 | 1,372,210 | 1,722,042 | 1,722,042 | 1,376,045 |
| CAPITAL OUTLAY | 2,817,685 | 2,614,144 | 3,490,708 | 3,447,459 | - |
| VEHICLE OPERATING COSTS | 7,424 | 5,559 | 65,100 | 65,100 | 65,800 |
| EMPLOYEE ALLOWANCES | 12,718 | 19,051 | 32,221 | 32,221 | 16,573 |
| | | | | | |
| Total | \$8.591.114 | \$9.545.477 | \$14.553.263 | \$14.511.779 | \$9.157.573 |

Expenses by Fund

| | Actual | Actual | Budget | Forecasted | Request |
|----------------------------------|-------------|-------------|--------------|--------------|-------------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 3,390,158 | 3,638,751 | 5,261,764 | 5,261,764 | 5,571,345 |
| OPEN SPACE & PARK ACQ MILLAGE | | | | | |
| (0024) | 3,131,949 | 3,385,654 | 1,545,105 | 1,545,105 | 1,434,079 |
| BANDEMER PROPERTY (0025) | 2,365 | 2,381 | 1,789 | 1,789 | 1,834 |
| PARKS MEMORIALS & CONTRIBUTIONS | | | | | |
| (0034) | 43,549 | 90,330 | 833,921 | 833,921 | 37,568 |
| OPEN SPACE ENDOWMENT (0041) | - | - | 10,000 | 10,000 | 10,000 |
| MARKET FUND (0046) | 162,321 | 226,459 | 224,207 | 224,207 | - |
| ART IN PUBLIC PLACES (0056) | 4,000 | 8,911 | 28,591 | - | - |
| PARK MAINT & CAPITAL IMP MILLAGE | | | | | |
| (0071) | 1,856,772 | 2,135,874 | 4,730,691 | 4,717,798 | 2,102,747 |
| MAJOR GRANTS PROGRAMS (00MG) | = | 57,117 | 1,917,195 | 1,917,195 | - |
| | | | | | |
| Total | \$8,591,114 | \$9.545.477 | \$14,553,263 | \$14,511,779 | \$9,157,573 |

FTE Count

| i i E Ocuin | | | | |
|--------------------|---------|---------|---------|--|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
| PARKS & RECREATION | 20.25 | 20.17 | 23.82 | 23.82 |
| | | | | <u>. </u> |
| Total | 20.25 | 20.17 | 23.82 | 23.82 |

COMMUNITY SERVICES AREA

PARKS AND RECREATION SERVICES

REVENUES

Charges for Services- This reflects revenue increases for expected volume changes for certain parks facilities.

Contributions – This reflects one-time contributions related to the Brokaw property received in FY2014.

Operating Transfer In - In FY 2014, transfers were made from the various funds to the Major Grants fund for the Skate Park project. This transfer is not recurring.

Prior Year Surplus – This decrease reflects the use of the Parks Maintenance and Capital Improvements Millage fund balance for Capital Projects as well as purchases of development rights and land from the Open Space fund in FY2014.

EXPENSES

Payroll Fringes - This reflects the increase in pension and VEBA costs.

Other Services – The decrease is due to a reduction in contracted services related to capital projects.

Other Charges – The decrease reflects parks capital improvements budgeted as contingency in the prior year.

Capital Outlay – There is a decrease in use of the Park Maintenance & Capital Improvement Millage Fund monies for capital projects as well as the Major Grants Fund.

Municipal Service Charge (MSC) – A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the Parks and Recreation Services Unit would be charged \$1,692,111 in FY 2015.

COMMUNITY SERVICES AREA PARKS & RECREATION

Revenues by Activity (0010 GENERAL)

| | Actual | Actual | Budget | Forecasted | Request |
|-------------------------------|-------------------|--------------------|--------------------|-------------------|------------------------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 1000 ADMINISTRATION | 111,028 | 155,740 | 172,747 | 149,770 | 149,770 |
| 1646 FARMER'S MARKET | - | - | - | - | 163,741 |
| 6100 FACILITY RENTALS | 360,071 | 386,010 | 380,000 | 380,000 | 380,000 |
| 6231 BUHR POOL | 197,971 | 174,684 | 184,300 | 184,300 | 186,400 |
| 6232 BUHR RINK | 138,573 | 146,028 | 135,300 | 135,300 | 135,500 |
| 6234 VETERAN'S POOL | 162,231 | 122,167 | 139,900 | 139,900 | 139,900 |
| 6235 VETERAN'S ICE ARENA | 437,655 | 438,928 | 465,900 | 465,900 | 465,900 |
| 6236 FULLER POOL | 235,681 | 270,900 | 259,865 | 259,865 | 260,365 |
| 6237 MACK POOL | 114,251 | 123,221 | 119,000 | 119,000 | 149,000 |
| 6238 VETERAN'S FITNESS CENTER | 3,014 | 2,750 | 3,000 | 3,000 | 3,000 |
| 6242 ARGO LIVERY | 219,351 | 346,547 | 313,500 | 313,500 | 369,000 |
| 6244 GALLUP LIVERY | 350,238 | 300,255 | 348,625 | 348,625 | 350,625 |
| 6315 SENIOR CENTER OPERATIONS | 115,333 | 103,373 | 74,869 | 65,670 | 71,380 |
| 6503 HURON GOLF COURSE | - | 49 | 367,000 | 367,000 | 381,000 |
| 6504 LESLIE GOLF COURSE | - | - | 936,000 | 936,000 | 936,000 |
| Taral | 00.445.007 | \$0.570.050 | # 0.000.000 | #0.007.000 | * 4 4 4 5 5 0 4 |
| Total | \$2,445,397 | \$2,570,652 | \$3,900,006 | \$3,867,830 | \$4,141,581 |

Revenues by Activity (0024 OPEN SPACE & PARK ACQ MILLAGE)

| | | | - / | | |
|----------------------------|-------------|-------------|-------------|-------------|-------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 0000 REVENUE | 147,923 | 108,921 | 100,000 | 100,000 | 80,000 |
| 9024 PARK LAND ACQUISITION | 2,449,686 | 2,543,600 | 2,429,762 | 2,315,495 | 2,349,200 |
| | | | | | |
| Total | \$2,597,609 | \$2,652,521 | \$2,529,762 | \$2,415,495 | \$2,429,200 |

Revenues by Activity (0025 BANDEMER PROPERTY)

| | Actual | Actual | Budget | Forecasted | Request |
|---------------------|---------|---------|---------|------------|---------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 0000 REVENUE | 1,490 | 1,278 | 1,084 | 1,084 | 1,032 |
| 1000 ADMINISTRATION | 6,900 | 6,900 | 4,200 | 4,200 | 4,200 |
| | | | | | |
| Total | \$8,390 | \$8,178 | \$5,284 | \$5,284 | \$5,232 |

Revenues by Activity (0034 PARKS MEMORIALS & CONTRIBUTIONS)

| | Actual | Actual | Budget | Forecasted | Request |
|-------------------------------|-----------|----------|-----------|------------|----------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 0000 REVENUE | 6,766 | 7,189 | 6,432 | 6,432 | 6,125 |
| 1000 ADMINISTRATION | 135,245 | 46,801 | 92,500 | 92,500 | 92,500 |
| 6315 SENIOR CENTER OPERATIONS | 4,000 | 4,000 | - | - | - |
| 6915 PARK PLAN - MEMORIALS | 108,333 | 4,110 | - | - | - |
| 9000 CAPITAL OUTLAY | - | - | 476,116 | 476,116 | |
| | | | | | |
| Total | \$254,344 | \$62,100 | \$575,048 | \$575,048 | \$98,625 |

Revenues by Activity (0041 OPEN SPACE ENDOWMENT)

| | Actual | Actual | Budget | Forecasted | Request |
|----------------------------|----------|-----------|----------|------------|----------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 0000 REVENUE | 6,985 | 6,697 | 5,000 | 5,000 | 4,500 |
| 9024 PARK LAND ACQUISITION | 71,601 | 119,335 | 5,000 | - | 5,500 |
| | | | | | |
| Total | \$78,586 | \$126,032 | \$10,000 | \$5,000 | \$10,000 |

Revenues by Activity (0046 MARKET FUND)

| | Actual | Actual | Budget | Forecasted | Request |
|----------------------|-----------|-----------|-----------|------------|---------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 0000 REVENUE | 7,911 | 5,912 | 5,433 | 5,433 | - |
| 1646 FARMER'S MARKET | 253,850 | 148,942 | 218,774 | 169,965 | _ |
| | | | | | |
| Total | \$261,761 | \$154.854 | \$224,207 | \$175.398 | _ |

Revenues by Activity (0056 ART IN PUBLIC PLACES)

| Activity | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Forecasted FY 2014 | Request FY 2015 |
|---------------------|-------------------|-------------------|-------------------|-----------------------|--------------------|
| 0000 REVENUE | - | 7,200 | - | - | _ |
| 1000 ADMINISTRATION | 12,733 | 12,660 | - | - | |
| | | | | | |
| Total | \$12,733 | \$19,860 | - | - | - |

Revenues by Activity (0071 PARK MAINT & CAPITAL IMP MILLAGE)

| | Actual | Actual | Budget | Forecasted | Request |
|--------------------------|-------------|-------------|-------------|-------------|-------------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 0000 REVENUE | = | (1,054) | 815,280 | 764,770 | 824,496 |
| 1000 ADMINISTRATION | - | 26,212 | 258,623 | - | - |
| 6930 PARK PLAN - REC FAC | | | | | |
| RENOVATIONS | - | 181,661 | - | - | - |
| 9000 CAPITAL OUTLAY | 1,711,367 | 1,252,090 | 1,310,512 | 1,301,798 | 1,303,579 |
| | | | | | |
| Total | \$1,711,367 | \$1,458,909 | \$2,384,415 | \$2,066,568 | \$2,128,075 |

Revenues by Activity (0083 SENIOR CENTER ENDOWMENT)

| Activity | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Forecasted FY 2014 | Request FY 2015 |
|--------------|-------------------|-------------------|-------------------|--------------------|--------------------|
| 0000 REVENUE | 814 | (204) | 396 | - | |
| | | | | | |
| Total | \$814 | (\$204) | \$396 | - | |

Revenues by Activity (00MG MAJOR GRANTS PROGRAMS)

| A =4: .: 4 | Actual | Actual | Budget | Forecasted | Request |
|--------------|---------|-----------|-------------|-------------|----------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 0000 REVENUE | - | 528,559 | 1,174,312 | 1,174,312 | <u>-</u> |
| | | | | | |
| Total | - | \$528,559 | \$1,174,312 | \$1,174,312 | <u>-</u> |

COMMUNITY SERVICES AREA PARKS & RECREATION

Expenses by Activity (0010 GENERAL)

| Expenses by Houvily (ee to GEITE) | Actual | Actual | Budget | Forecasted | Request |
|-----------------------------------|-------------|-------------|-------------|-------------|-------------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 1000 ADMINISTRATION | 461,092 | 719,151 | 849,852 | 849,852 | 839,768 |
| 1100 FRINGE BENEFITS | 280,302 | 188,288 | 143,791 | 143,791 | 165,890 |
| 1646 FARMER'S MARKET | · - | , <u>-</u> | · - | · - | 171,241 |
| 6100 FACILITY RENTALS | 313,661 | 302,631 | 362,996 | 362,996 | 363,137 |
| 6231 BUHR POOL | 228,564 | 237,499 | 246,695 | 246,695 | 252,478 |
| 6232 BUHR RINK | 172,588 | 185,422 | 171,183 | 171,183 | 177,804 |
| 6234 VETERAN'S POOL | 258,366 | 249,302 | 237,108 | 237,108 | 208,073 |
| 6235 VETERAN'S ICE ARENA | 440,318 | 452,496 | 477,472 | 477,472 | 509,734 |
| 6236 FULLER POOL | 231,815 | 231,013 | 246,517 | 246,517 | 244,823 |
| 6237 MACK POOL | 202,415 | 201,527 | 196,645 | 196,645 | 235,603 |
| 6238 VETERAN'S FITNESS CENTER | 2,073 | 2,238 | 4,646 | 4,646 | 2,674 |
| 6242 ARGO LIVERY | 204,528 | 258,189 | 279,476 | 279,476 | 342,567 |
| 6244 GALLUP LIVERY | 283,893 | 272,039 | 278,602 | 278,602 | 282,261 |
| 6315 SENIOR CENTER OPERATIONS | 192,153 | 217,137 | 211,529 | 211,529 | 221,101 |
| 6403 COMMUNITY OUTREACH | | | | | |
| SERVICES | 118,372 | 118,686 | 118,350 | 118,350 | 119,050 |
| 6503 HURON GOLF COURSE | - | 1,982 | 470,616 | 470,616 | 481,773 |
| 6504 LESLIE GOLF COURSE | - | 1,140 | 966,286 | 966,286 | 953,368 |
| | • | | | | _ |
| Total | \$3,390,140 | \$3,638,740 | \$5,261,764 | \$5,261,764 | \$5,571,345 |

Expenses by Activity (0024 OPEN SPACE & PARK ACQ MILLAGE)

| | Actual | Actual | Budget | Forecasted | Request |
|----------------------------|-------------|-------------|-------------|-------------|-------------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 1810 TAX REFUNDS | 50,390 | 28,278 | - | = | - |
| 9024 PARK LAND ACQUISITION | 1,856,407 | 2,130,228 | 311,630 | 311,630 | 195,504 |
| 9500 DEBT SERVICE | 1,225,150 | 1,227,150 | 1,233,475 | 1,233,475 | 1,238,575 |
| | | | | | |
| Total | \$3,131,947 | \$3,385,656 | \$1,545,105 | \$1,545,105 | \$1,434,079 |

Expenses by Activity (0025 BANDEMER PROPERTY)

| | Actual | Actual | Budget | Forecasted | Request |
|----------------------------------|---------|---------|---------|------------|---------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 9018 PARK REHAB & DEVELOP MIL 95 | 2,365 | 2,381 | 1,789 | 1,789 | 1,834 |
| | | | | | |
| Total | \$2,365 | \$2,381 | \$1,789 | \$1,789 | \$1,834 |

Expenses by Activity (0034 PARKS MEMORIALS & CONTRIBUTIONS)

| | Actual | Actual | Budget | Forecasted | Request |
|-------------------------------|----------|----------|-----------|------------|----------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 1000 ADMINISTRATION | 14,241 | 11,850 | 15,000 | 15,000 | 16,000 |
| 6315 SENIOR CENTER OPERATIONS | 15,000 | 1,815 | 7,185 | 7,185 | - |
| 6402 SCHOLARSHIPS | 6,358 | 6,988 | 7,153 | 7,153 | 7,318 |
| 6915 PARK PLAN - MEMORIALS | 7,933 | 17,009 | 97,117 | 97,117 | 4,250 |
| 6920 PARK PLAN - NEIGHBORHOOD | | | | | |
| PARKS | - | - | 93,142 | 93,142 | 10,000 |
| 6930 PARK PLAN - REC FAC | | | | | |
| RENOVATIONS | - | - | 33,891 | 33,891 | - |
| 9000 CAPITAL OUTLAY | 15 | 52,668 | 568,433 | 568,433 | - |
| 9024 PARK LAND ACQUISITION | - | - | 12,000 | 12,000 | |
| | | | | | |
| Total | \$43,547 | \$90,330 | \$833,921 | \$833,921 | \$37,568 |

Expenses by Activity (0041 OPEN SPACE ENDOWMENT)

| | Actual | Actual | Budget | Forecasted | Request |
|----------------------------|---------|---------|----------|------------|----------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 9024 PARK LAND ACQUISITION | - | - | 10,000 | 10,000 | 10,000 |
| | | | | | <u> </u> |
| Total | _ | _ | \$10,000 | \$10.000 | \$10.000 |

Expenses by Activity (0046 MARKET FUND)

| | Activity | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Forecasted FY 2014 | Request FY 2015 |
|---|----------------------|-------------------|-------------------|-------------------|-----------------------|--------------------|
| - | 1000 ADMINISTRATION | (3,821) | 2,616 | - | - | - 1 2010 |
| _ | 1646 FARMER'S MARKET | 166,142 | 223,842 | 224,207 | 224,207 | |
| | Total | \$162,321 | \$226,458 | \$224,207 | \$224,207 | _ |

Expenses by Activity (0056 ART IN PUBLIC PLACES)

| A attribute | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Forecasted FY 2014 | Request FY 2015 |
|------------------------------|-------------------|-------------------|-------------------|-----------------------|--------------------|
| Activity | F1 2012 | F1 2013 | | F1 2014 | F1 2015 |
| 1000 ADMINISTRATION | - | - | 28,590 | - | - |
| 4601 ALLMENDINGER PARK MURAL | 4,000 | 8,912 | 1 | - | - |
| | | | | | |
| Total | \$4,000 | \$8,912 | \$28,591 | - | <u>-</u> |

Expenses by Activity (0071 PARK MAINT & CAPITAL IMP MILLAGE)

| | Actual | Actual | Budget | Forecasted | Request |
|----------------------------------|---------|---------|---------|------------|----------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 1000 ADMINISTRATION | 371,273 | 406,083 | 734,182 | 734,182 | 448,759 |
| 6126 ISLAND PARK | 137,044 | 32,500 | - | - | - |
| 6127 WEST PARK PERGOLA | 42,644 | - | - | - | - |
| 6143 WEST PARK TENNIS COURTS | 240,747 | - | - | - | - |
| 6144 FAIRVIEW NON-MOTORIZED PATH | 21,177 | - | - | - | - |
| 6145 LSNC RAPTOR PATH | 28,645 | 136,749 | 19,267 | 19,267 | - |
| 6147 ARGO PEDESTRIAN BRIDGE | 8,000 | - | - | - | - |
| 6148 BLUFFS PARK ACCESS | - | 46,238 | 26,105 | 26,105 | - |
| 6149 WINDEMERE TENNIS COURT | - | - | 150,000 | 150,000 | - |
| 6190 COBBLESTONE FARM | 16,500 | - | - | - | - |
| 6210 OPERATIONS | - | 10,743 | 254,435 | 254,435 | 257,324 |
| 6287 ECOLOGICAL RESTORATION | - | 7,921 | 223,475 | 223,475 | 199,302 |
| 6288 ECOLOGICAL ASSESS & | | | | | |
| MONITORING | - | 1,364 | 140,651 | 140,651 | 116,478 |
| 6289 OUTREACH VOLUNTEER | | | | | |
| COORDINATION | - | 8,469 | 146,675 | 146,675 | 168,870 |
| 6340 ADOPT-A-PARK/GARDEN | - | 832 | 48,444 | 48,444 | 30,687 |
| 6341 SENIOR CENTER RESTROOMS | 40,273 | - | - | - | - |
| 6920 PARK PLAN - NEIGHBORHOOD | | | | | |
| PARKS | 523 | - | 109,576 | 109,576 | - |
| 6925 PARK PLAN - BIKE | | | | | |
| FACIL/GREENWAYS | 8,583 | 8,780 | 11,928 | 11,928 | - |
| 6930 PARK PLAN - REC FAC | | | | | |
| RENOVATIONS | 856,913 | 396,662 | 778,372 | 778,372 | - |
| 6931 BRYANT COMMUNITY CENTER | | | | | |
| DESIGN | - | 9,919 | 5,500 | 5,500 | = |
| 6932 VET'S STRUCT ANALYSIS/ROOF | | | | | |
| REPL | - | 45,270 | 584,350 | 584,350 | - |
| 6933 ESCH PARK | - | 11,223 | 38,777 | 38,777 | - |
| 6934 CLINTON PARK | - | 4,747 | 145,254 | 145,254 | - |
| 6935 POOL LINER REPLACEMENTS | - | - | 75,000 | 75,000 | - |
| 6960 PARK PLAN - MAJOR | 56,000 | 867,515 | 137,383 | 94,134 | <u> </u> |

| DEV/RENOVATION 6970 PARK PLAN - ACTIVE RECREATION | _ | 140.342 | 209.657 | 209.657 | _ |
|--|-------------|-------------|-------------|-------------|-------------|
| 9000 CAPITAL OUTLAY | 28,444 | 513 | 891,660 | 922,016 | 881,327 |
| | | | | | |
| Total | \$1,856,766 | \$2,135,870 | \$4,730,691 | \$4,717,798 | \$2,102,747 |

Expenses by Activity (00MG MAJOR GRANTS PROGRAMS)

| | Actual | Actual | Budget | Forecasted | Request |
|---------------------|---------|----------|-------------|-------------|----------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 1000 ADMINISTRATION | - | = | 750,000 | 750,000 | = |
| 9000 CAPITAL OUTLAY | - | 57,117 | 1,167,195 | 1,167,195 | - |
| | | | | | |
| Total | - | \$57,117 | \$1,917,195 | \$1,917,195 | <u>-</u> |

FY 2015 GOALS AND PERFORMANCE MEASURES

| Service Area: | Community Services | Area Administrator: | Sumedh Bahl |
|---------------|--------------------|---------------------|-------------|
| Service Unit: | Parks & Recreation | Manager: | Colin Smith |

| Service Unit Goals | Council Priorities |
|--|-----------------------|
| A. Conduct safety inspections of eight recreation facilities and begin | 3, 4 |
| implementation of corrective action plan at each one. | 3, 4 |
| B. Leverage Social Media sites such as Facebook, Twitter, and | 1, 2 |
| Foursquare to promote Parks and minimal cost and increase exposure. | 1, 2 |
| C. Manage Recreation Facility Budgets so that the budgeted net effect | 1, 2 |
| to the General Fund is achieved. | 1, 2 |
| D1. Increase the monthly average token purchase amount (in dollars) | 1, 2 |
| per customer for SNAP and Double Up by 10%. | 1, 2 |
| D2. Maintain redemption of the available Washtenaw County funds for | |
| Senior Market Fresh and WIC Project Fresh dollars at 50% and 35% | 1, 2 |
| respectively | |
| E. Achieve Audubon Certification for Huron Hills Golf Course. | 2 |
| F. Conduct needs assessment and inventory for all City volunteer | 2, 4 |
| opportunities and programs. | 2, 4 |

| Service Unit Measures | Status |
|---|--------|
| A. Track progress of completed inspections and implemented corrective | |
| action plans. | |
| B. Track friends/fans/followers using HootSuite | |
| C. Monthly tracking and explanation of variances. | |
| D1. Monthly tracking. | |
| D2. Track program redemption percentage. | |
| E. Monthly progress reports delivered to Parks & Recreation Services | |
| Manager | |
| F. Monthly progress updates delivered to Parks & Recreations Services | |
| Manager. | |

See Budget Summaries Section, Page 1 for list of Council Priorities

COMMUNITY SERVICES AREA PARKS & RECREATION

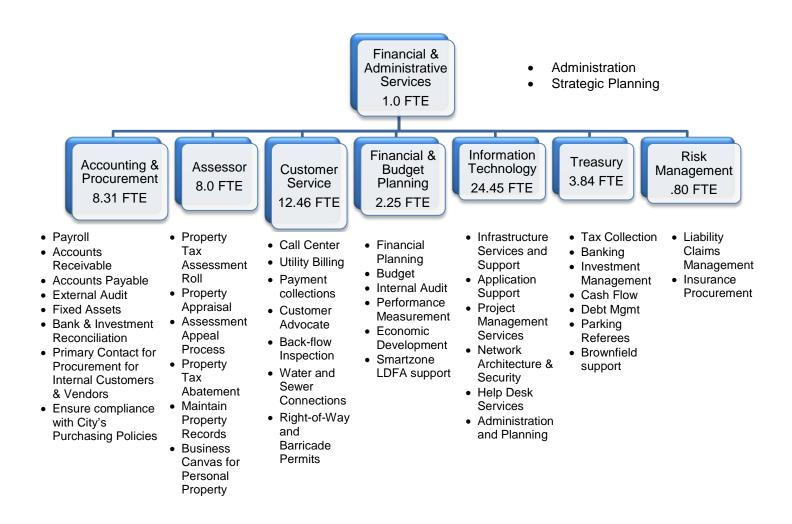
Allocated Positions

| | | FY 2015 |
|---------------------------|-----------|---------|
| Job Description | Job Class | FTE's |
| ADMIN ASSISTANT LEVEL 5 | 110054 | 1.00 |
| ADMIN ASSISTANT LVL 4 | 110044 | 0.85 |
| COMM SERVICES AREA ADMIN | 403630 | 0.40 |
| COMMUNICATIONS SPECIALIST | 401590 | 0.89 |
| GOLF MAINT & OPS SPEC | 117200 | 1.00 |
| GOLF MAINTENANCE SUPERINT | 404200 | 1.00 |
| LANDSCAPE ARCHITECT IV | 401380 | 1.00 |
| MANAGEMENT ASSISTANT | 000200 | 0.40 |
| MARKET MANAGER | 401430 | 1.00 |
| P&R DEPUTY MGR-NAP/VOL | 401640 | 1.00 |
| PARKS & REC DIRECTOR GOLF | 404120 | 1.00 |
| PARKS & REC SERVICES MGR | 403480 | 1.00 |
| PARKS & REC SRV DEP MGR | 401270 | 1.00 |
| REC FACILITY SUP II | 190124 | 4.00 |
| REC FACILITY SUP III | 190134 | 2.00 |
| RECREATION FACILITY SUP I | 190114 | 2.00 |
| SENIOR APPLICATION SPEC | 401050 | 0.28 |
| STEWARDSHIP SPECIALIST | 193060 | 2.00 |
| VOLUNTEER & OUTREACH COOR | 190110 | 2.00 |
| Tatal | | 22.02 |
| Total | | 23.82 |

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Financial & Administrative Services Area Organization Chart



Revenues by Service Unit

| | Actual | Actual | Budget | Forecasted | Request |
|-----------------------------|---------------|---------------|---------------|---------------|---------------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| ASSESSOR SERVICES | 2,649 | 1,108 | = | - | |
| CUSTOMER SERVICE | 48,768,653 | 51,063,131 | 51,598,048 | 52,042,363 | 53,989,775 |
| FINANCIAL & BUDGET PLANNING | 15,741,354 | 15,222,702 | 15,646,693 | 15,646,693 | 26,662,197 |
| INFORMATION TECHNOLOGY | 6,485,269 | 6,509,854 | 7,713,010 | 6,309,288 | 7,476,817 |
| PROCUREMENT | 6,121 | 2,591 | = | - | - |
| RISK MANAGEMENT | 27,279,603 | 28,567,693 | 27,599,946 | 26,545,726 | 28,755,869 |
| TREASURY SERVICES | 39,651,173 | 40,008,394 | 41,570,096 | 41,570,096 | 42,554,195 |
| | | | | | |
| Total | \$137,934,822 | \$141,375,473 | \$144,127,793 | \$142,114,166 | \$159,438,853 |

Revenues by Fund

| Actual | Actual | Budget | Forecasted | Request |
|---------------|--|---|--|---|
| FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 55,446,765 | 55,306,229 | 57,262,789 | 57,272,789 | 69,263,392 |
| 6,485,269 | 6,509,854 | 7,713,010 | 6,309,288 | 7,476,817 |
| 9,136 | 5,949 | 2,000 | 2,000 | 2,000 |
| 21,860,254 | 23,734,480 | 22,833,497 | 22,953,076 | 23,625,590 |
| 21,074,915 | 21,431,828 | 22,688,365 | 22,955,211 | 23,877,764 |
| 27,279,603 | 28,567,693 | 27,599,946 | 26,545,726 | 28,755,869 |
| | | | | |
| 22,845 | 15,635 | 12,000 | 12,000 | 11,000 |
| | | | | |
| 5,756,035 | 5,803,805 | 6,016,186 | 6,064,076 | 6,426,421 |
| | | | • | |
| \$137,934,822 | \$141,375,473 | \$144,127,793 | \$142,114,166 | \$159,438,853 |
| | FY 2012 55,446,765 6,485,269 9,136 21,860,254 21,074,915 27,279,603 22,845 5,756,035 | FY 2012 FY 2013 55,446,765 55,306,229 6,485,269 6,509,854 9,136 5,949 21,860,254 23,734,480 21,074,915 21,431,828 27,279,603 28,567,693 22,845 15,635 5,756,035 5,803,805 | FY 2012 FY 2013 FY 2014 55,446,765 55,306,229 57,262,789 6,485,269 6,509,854 7,713,010 9,136 5,949 2,000 21,860,254 23,734,480 22,833,497 21,074,915 21,431,828 22,688,365 27,279,603 28,567,693 27,599,946 22,845 15,635 12,000 5,756,035 5,803,805 6,016,186 | FY 2012 FY 2013 FY 2014 FY 2014 55,446,765 55,306,229 57,262,789 57,272,789 6,485,269 6,509,854 7,713,010 6,309,288 9,136 5,949 2,000 2,000 21,860,254 23,734,480 22,833,497 22,953,076 21,074,915 21,431,828 22,688,365 22,955,211 27,279,603 28,567,693 27,599,946 26,545,726 22,845 15,635 12,000 12,000 5,756,035 5,803,805 6,016,186 6,064,076 |

Expenses by Service Unit

| | Actual | Actual | Budget | Forecasted | Request |
|-----------------------------|--------------|--------------|--------------|--------------|--------------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| ACCOUNTING SERVICES | 749,496 | 824,744 | 878,390 | 878,390 | 846,674 |
| ASSESSOR SERVICES | 909,669 | 960,979 | 1,054,068 | 1,054,068 | 1,087,107 |
| CUSTOMER SERVICE | 1,706,420 | 1,632,963 | 1,890,879 | 1,836,222 | 2,035,981 |
| FINANCIAL & BUDGET PLANNING | 969,336 | 880,600 | 905,680 | 905,680 | 898,802 |
| INFORMATION TECHNOLOGY | 6,430,052 | 6,678,571 | 8,562,521 | 8,562,521 | 10,660,175 |
| PROCUREMENT | 119,894 | 93,579 | 167,499 | 167,499 | 207,321 |
| RISK MANAGEMENT | 1,762,831 | 2,926,569 | 2,875,333 | 2,875,333 | 2,888,210 |
| TREASURY SERVICES | 566,911 | 612,401 | 631,692 | 631,692 | 647,199 |
| | | • | • | • | |
| Total | \$13 214 609 | \$14 610 406 | \$16,966,062 | \$16 911 405 | \$19 271 469 |

Expenses by Fund

| Experience by Furia | | | | | _ |
|-------------------------------|--------------|--------------|--------------|--------------|--------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 3,567,448 | 3,585,787 | 3,877,779 | 3,877,779 | 7,348,373 |
| INFORMATION TECHNOLOGY (0014) | 6,430,052 | 6,678,571 | 8,562,521 | 8,562,521 | 7,312,264 |
| MAJOR STREET (0021) | 7,407 | 9,419 | 7,175 | 7,153 | 7,430 |
| WATER SUPPLY SYSTEM (0042) | 1,187,696 | 1,093,042 | 1,230,561 | 1,178,446 | 1,289,714 |
| SEWAGE DISPOSAL SYSTEM (0043) | = | - | = | = | 38,856 |
| PROJECT MANAGEMENT (0049) | 30,298 | 37,347 | 49,458 | 49,354 | 53,966 |
| RISK FUND (0057) | 1,762,831 | 2,926,569 | 2,875,333 | 2,875,333 | 2,789,046 |
| STORMWATER SEWER SYSTEM FUND | | | | | |
| (0069) | - | - | - | - | 38,858 |
| SOLID WASTE (0072) | 228,877 | 279,671 | 363,235 | 360,819 | 392,962 |
| · | | | | | |
| Total | \$13,214,609 | \$14,610,406 | \$16,966,062 | \$16,911,405 | \$19,271,469 |

FTE Count

| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
|-----------------------------|---------|---------|---------|---------|
| ACCOUNTING SERVICES | 6.90 | 6.75 | 7.42 | 6.81 |
| ASSESSOR SERVICES | 8.00 | 8.00 | 8.00 | 8.00 |
| CUSTOMER SERVICE | 12.10 | 11.60 | 11.60 | 12.46 |
| FINANCIAL & BUDGET PLANNING | 3.50 | 3.50 | 3.50 | 3.25 |
| INFORMATION TECHNOLOGY | 20.45 | 23.45 | 24.45 | 24.45 |
| PROCUREMENT | 1.10 | 1.00 | 1.00 | 1.50 |
| RISK MANAGEMENT | 0.80 | 0.80 | 0.80 | 0.80 |
| TREASURY SERVICES | 4.70 | 4.70 | 4.70 | 3.84 |
| | | | | |
| Total | 57.55 | 59.80 | 61.47 | 61.11 |



ACCOUNTING SERVICES

The Accounting Service Unit is responsible for maintaining the accounting ledgers of all financial transactions for the City. This function includes disbursing accounts payable, billing accounts receivable, and preparing financial reporting for management and the public. Another important function is the preparation of payroll disbursements for all City employees.

FINANCIAL & ADMINISTRATIVE SERVICES AREA ACCOUNTING SERVICES

| Expenses by C | Category |
|---------------|----------|
|---------------|----------|

Total

| -xperises by Galegory | | | | | |
|---------------------------------|----------------------|----------------------|---------------------------------|-----------------------|---------------------------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| PERSONNEL SERVICES | 440,637 | 464,399 | 503,899 | 503,899 | 451,052 |
| PAYROLL FRINGES | 195,533 | 259,594 | 302,643 | 302,643 | 323,774 |
| OTHER SERVICES | 19,573 | 5,674 | 6,850 | 6,850 | 6,850 |
| MATERIALS & SUPPLIES | 8,581 | 9,324 | 6,500 | 6,500 | 6,500 |
| OTHER CHARGES | 84,662 | 85,069 | 57,814 | 57,814 | 57,814 |
| EMPLOYEE ALLOWANCES | 510 | 684 | 684 | 684 | 684 |
| Total | \$749,496 | \$824,744 | \$878,390 | \$878,390 | \$846,674 |
| Expenses by Fund | Actual | Actual | Budget | | |
| From al | | | Daagot | Forecasted | Request |
| Fund | FY 2012 | FY 2013 | FY 2014 | Forecasted FY 2014 | Request FY 2015 |
| GENERAL (0010) | FY 2012 749,496 | FY 2013 824,744 | | | • |
| | | | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) Total TE Count | 749,496 \$749,496 | 824,744 \$824,744 | FY 2014 878,390 \$878,390 | FY 2014 878,390 | FY 2015 846,674 \$846,674 |
| GENERAL (0010) | 749,496 | 824,744 | FY 2014 878,390 | FY 2014 878,390 | FY 2015 846,674 |

6.90

7.42

6.75

6.81

FINANCIAL & ADMINISTRATIVE SERVICES ACCOUNTING SERVICES UNIT

EXPENSES

Personnel Costs – The decrease represents a temporary increase in Accounting staff FTEs for succession planning in FY2014 only.

Payroll Fringes - This reflects the increase in pension and VEBA costs.

Municipal Service Charge (MSC) – A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the Accounting Unit would be charged \$295,842 in FY 2015.

FY 2015 GOALS AND PERFORMANCE MEASURES

| Service Area: | Financial and | Area Administrator: | Tom Crawford |
|---------------|-------------------------|---------------------|-----------------|
| | Administrative Services | | |
| Service Unit: | Accounting & Payroll | Manager: | Karen Lancaster |
| | Service Unit | | |

| Service Unit Goals | Council |
|--|------------|
| | Priorities |
| A. Complete the annual audit by November 1 st | |
| B. Lead the budget cycle for the FY16/FY17 two year budget cycle | |
| C. Support the procurement function improvements efforts for templates and website re-design | |
| D. Kickoff financial policy benchmarking effort via GFOA best practices | |
| E. Implement succession planning for Accounting Services Manager through training and development of staff accountants | |
| F. Assist Information Technology in developing disaster recovery for LOGOS | |

| Service Unit Measures | Status |
|--|--------|
| A1 – Complete work papers by September 1 st | |
| A2 – Complete Fund Statements by September 15 th | |
| A3 – Draft CAFR to Auditors by October 1 st | |
| A4 – Publish CAFR by December due to pension changes | |
| A5 – Deliver CAFR to City Council by mid-December | |
| B1 – Kick-off by August 31 st | |
| B2 – Financial targets distributed by Dec. 31st | |
| B3 – Submit City Administrator's draft budget by April 1st | |
| C1 – Update the website with new documents by November 30 th . | |
| D1 – By June 1 st , determine team composition and set-up timeline for | |
| project completion | |
| D2 – Complete preliminary results and recommendations by Sept. 30th | |
| E1 – Staff accountants complete 40 hours of continuing education by | |
| December 31 st | |
| E2 – Train staff accountants on audit workpapers and financial statement | |
| preparation by October 1st | |
| F – tbd | |

See Budget Summaries Section, Page 1 for list of Council Priorities

FINANCIAL & ADMINISTRATIVE SERVICES AREA ACCOUNTING SERVICES

Allocated Positions

| | FY 201 |
|-----------|--|
| Job Class | FTE' |
| 401440 | 1.0 |
| 401280 | 1.0 |
| 110014 | 1.0 |
| 110044 | 1.0 |
| 110054 | 1.8 |
| 403460 | 1.0 |
| | 401440 401280 110014 110044 110054 |

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ASSESSOR SERVICES

The Assessing Service Unit is responsible for tax assessing and property appraisals for all taxable property within the City. Other duties include granting of homesteads, processing of divisions of land, reviewing and processing exemption applications, calculating Payments in Lieu of Taxes, establishing special assessment districts and apportioning the special assessment within that special assessment district, defending Assessed and Taxable Values before the Michigan Tax Tribunal and assisting other service areas and service units within the City with valuation, real estate and property taxation issues.

Revenues by Category

| Category | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Forecasted FY 2014 | Request FY 2015 |
|-----------------------|-------------------|-------------------|-------------------|--------------------|--------------------|
| MISCELLANEOUS REVENUE | 1,189 | 108 | - | = | - |
| TAXES | 1,460 | 1,000 | - | - | - |
| | | | | | |
| Total | \$2,649 | \$1,108 | - | - | - |

Revenues by Fund

| Fund | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Forecasted FY 2014 | Request FY 2015 |
|----------------|-------------------|-------------------|-------------------|--------------------|--------------------|
| GENERAL (0010) | 2,649 | 1,108 | - | - | - |
| | | | | | |
| Total | \$2,649 | \$1,108 | = | = | - |

| | Actual | Actual | Budget | Forecasted | Request |
|----------------------|-----------|-----------|-------------|-------------|-------------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| PERSONNEL SERVICES | 481,747 | 485,657 | 535,289 | 535,289 | 542,002 |
| PAYROLL FRINGES | 282,515 | 348,232 | 390,197 | 390,197 | 418,923 |
| OTHER SERVICES | 50,046 | 25,263 | 15,800 | 15,800 | 15,800 |
| MATERIALS & SUPPLIES | 14,500 | 17,400 | 18,000 | 18,000 | 18,000 |
| OTHER CHARGES | 70,061 | 70,027 | 77,982 | 77,982 | 77,982 |
| EMPLOYEE ALLOWANCES | 10,800 | 14,400 | 16,800 | 16,800 | 14,400 |
| Total | \$909,669 | \$960,979 | \$1,054,068 | \$1,054,068 | \$1,087,107 |

Expenses by Fund

| _ | 1 2 | | | | | |
|---|----------------|-----------|-----------|-------------|-------------|-------------|
| | | Actual | Actual | Budget | Forecasted | Request |
| | Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| | GENERAL (0010) | 909,669 | 960,979 | 1,054,068 | 1,054,068 | 1,087,107 |
| | | | | | | |
| | Total | \$909,669 | \$960,979 | \$1,054,068 | \$1,054,068 | \$1,087,107 |

FTE Count

| I I L Oodiit | | | | |
|-------------------|---------|---------|---------|---------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
| ASSESSOR SERVICES | 8.00 | 8.00 | 8.00 | 8.00 |
| | | | | |
| Total | 8.00 | 8.00 | 8.00 | 8.00 |

FINANCIAL & ADMINISTRATIVE SERVICES ASSESSOR SERVICES UNIT

EXPENSES

Payroll Fringes - This reflects the increase in pension and VEBA costs.

Municipal Service Charge (MSC) - A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the Assessor Services Unit would be charged \$392,802 in FY 2015.

FY 2015 GOALS AND PERFORMANCE MEASURES

| Service Area: | Financial and | Area Administrator: | Tom Crawford |
|---------------|-------------------------|---------------------|--------------|
| | Administrative Services | | |
| Service Unit: | Assessor | Manager: | David Petrak |

| | Service Unit Goals | Council Priorities |
|----|--|-----------------------|
| A. | Inventory all property and value all taxable property by 1 st week in March | 1 |
| В. | Update online property sketches and images by March 1st | 2 |
| C. | Pursue greater digital record storage | 1 |

| Service Unit Measures | Status |
|--|--------|
| A1 – ECF's set by December 1 st | |
| A2 – Annexations processed by first week of December | |
| A3 – Splits and combinations processed by first week of December | |
| A4 – Conduct street survey by third week of December | |
| A5 – Personal property statements mailed by December 31 st | |
| A6 – Poverty applications mailed by January 15 th | |
| A7 – New construction appraised by January 15 th | |
| A8 – Name and address changes processed by third week of February | |
| A9 – Principal resident affidavits processed by third week of February | |
| A10 – Property transfer affidavits processed by third week of February | |
| A11 – Personal property statements processed by third week of February | |
| A12 – Perform audit checks by March 1 st | |
| A13 – Assessment change notices mailed by March 5 th | |
| B1 – Create online images and sketches export by third week of | |
| February | |
| B2 – Send export to BS&A by third week of February | |
| B3 – Verify website update by third week of February | |
| C1 – Scan 100% of Principal Residence Exemptions (PRE) and Property | |
| Transfer Affidavits (PTA). | |

See Budget Summaries Section, Page 1 for list of Council Priorities

Allocated Positions

| Joh Donovintion | lah Olasa | FY 20 ⁻ |
|---------------------------|-----------|--------------------|
| Job Description | Job Class | FTE |
| ADMIN ASSISTANT LVL 3 | 110034 | 1.0 |
| ASSESSOR SERVICES MANAGER | 403220 | 1.0 |
| DEPUTY ASSESSOR | 403430 | 1.0 |
| REAL PROPERTY APPRAISER I | 119181 | 4.0 |
| SENIOR APPRAISER | 401260 | 1.0 |



CUSTOMER SERVICE

Customer Service has primary responsibility for collecting and processing all payments due to the City for items such as taxes, parking tickets, water, solid waste, and miscellaneous invoices. Customer Service is also responsible for all water, sewer, storm water, airport, and solid waste billing services. Within the unit, a call center application routes calls to trained agents on a priority basis, to assure a timely response to customer inquiries, complaints, and requests for service. These calls are associated with Project Management, Solid Waste, Street Maintenance, Traffic Control, Airport, Treasury, and Water and Sewer Utilities. Customer Service also conducts backflow prevention inspection and reporting, issues barricade right-of-way and permits, provides information for walk-in customers, and manages citizen service requests.

Revenues by Category

| | Actual | Actual | Budget | Forecasted | Request |
|-----------------------|--------------|--------------|--------------|--------------|--------------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| CHARGES FOR SERVICES | 48,765,932 | 51,087,331 | 51,595,048 | 52,039,013 | 53,986,775 |
| MISCELLANEOUS REVENUE | 2,461 | (25,639) | 3,000 | 2,100 | 3,000 |
| TAXES | 260 | 1,439 | - | 1,250 | <u>-</u> |
| | | | | | |
| Total | \$48,768,653 | \$51.063.131 | \$51.598.048 | \$52,042,363 | \$53,989,775 |

Revenues by Fund

| _ | Actual | Actual | Budget | Forecasted | Request |
|-------------------------------|--------------|--------------|--------------|--------------|--------------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 77,449 | 93,018 | 60,000 | 70,000 | 60,000 |
| WATER SUPPLY SYSTEM (0042) | 21,860,254 | 23,734,480 | 22,833,497 | 22,953,076 | 23,625,590 |
| SEWAGE DISPOSAL SYSTEM (0043) | 21,074,915 | 21,431,828 | 22,688,365 | 22,955,211 | 23,877,764 |
| STORMWATER SEWER SYSTEM FUND | | | | | |
| (0069) | 5,756,035 | 5,803,805 | 6,016,186 | 6,064,076 | 6,426,421 |
| | | | | | |
| Total | \$48,768,653 | \$51,063,131 | \$51,598,048 | \$52,042,363 | \$53,989,775 |

Expenses by Category

| Aponoco ay canagery | | | | | |
|----------------------|-------------|-------------|-------------|-------------|-------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| PERSONNEL SERVICES | 623,051 | 529,262 | 630,648 | 560,149 | 732,489 |
| PAYROLL FRINGES | 391,865 | 471,135 | 485,682 | 467,660 | 542,664 |
| OTHER SERVICES | 49,815 | 48,377 | 87,460 | 67,964 | 87,395 |
| MATERIALS & SUPPLIES | 72,893 | 60,359 | 150,240 | 205,100 | 147,240 |
| OTHER CHARGES | 558,368 | 513,402 | 421,602 | 420,102 | 411,358 |
| PASS THROUGHS | 10,428 | 10,428 | 115,247 | 115,247 | 114,835 |
| Total | \$1.706.420 | \$1.632.963 | \$1.890.879 | \$1.836.222 | \$2.035.981 |

Expenses by Fund

| | | | | | _ |
|-------------------------------|-------------|-------------|-------------|-------------|-------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 252,142 | 213,484 | 240,450 | 240,450 | 214,195 |
| MAJOR STREET (0021) | 7,407 | 9,419 | 7,175 | 7,153 | 7,430 |
| WATER SUPPLY SYSTEM (0042) | 1,187,696 | 1,093,042 | 1,230,561 | 1,178,446 | 1,289,714 |
| SEWAGE DISPOSAL SYSTEM (0043) | - | - | - | - | 38,856 |
| PROJECT MANAGEMENT (0049) | 30,298 | 37,347 | 49,458 | 49,354 | 53,966 |
| STORMWATER SEWER SYSTEM FUND | | | | | |
| (0069) | - | - | - | - | 38,858 |
| SOLIÓ WASTE (0072) | 228,877 | 279,671 | 363,235 | 360,819 | 392,962 |
| | | | | | |
| Total | \$1,706,420 | \$1,632,963 | \$1,890,879 | \$1,836,222 | \$2,035,981 |

| | | \sim | 1 |
|---|---|--------|-------|
| _ | _ | COL | ınt |
| | _ | Cou | 41 II |
| | | | |

| i i E Oodiit | | | | |
|------------------|---------|---------|---------|---------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
| CUSTOMER SERVICE | 12.10 | 11.60 | 11.60 | 12.46 |
| | | | | |
| Total | 12.10 | 11.60 | 11.60 | 12.46 |

REVENUES

Charges for Services – Reflects increased metered service revenues due to proposed rate increases.

EXPENSES

Personnel Services- This reflects the inclusion of a part of the City Treasurer position, who is assuming responsibility for Customer Service.

Payroll Fringes- This reflects the increase in pension and VEBA costs.

FY 2015 GOALS AND PERFORMANCE MEASURES

| Service Area: | Financial & | Area | Tom Crawford |
|---------------|-------------------------|----------------|-----------------|
| | Administrative Services | Administrator: | |
| Service Unit: | Customer Service | Manager: | Matthew Horning |

| Service U | nit Goals | Council Priorities |
|---|--|-----------------------|
| · · · · · · · · · · · · · · · · · · · | r each individual queue. Maintain eues at 80% overall (80% of the calls | 2 |
| B. Explore opportunities to unify the integrate Customer Service and Finteractions. | front counter at Larcom, and Planning & Development customer | 1,2 |
| C. Develop strategic plan for phase- transmitters in the meter reading | • | 1,2,4 |
| D. Identifying potential cross-connection are not currently in the backflow prinspected. | • | 2,3,4 |
| E. Evaluate and improve processes | for issuance of demolition permits. | 2,3 |
| F. Evaluate the process of plumbing water shut off. Improve process a | • | 2,3 |
| G. Improve consumption analysis to potential leaks for customers mor | • | 2 |
| H. Investigate feasibility of upgrading Permit software. | g to improved Residential Parking | 1,2,4 |

| Service Unit Measures/Scoreboards | Status |
|---|--------|
| A. Review phone system reports both real-time and monthly | |
| B. TBD | |
| C. Develop strategic plan and project timeline by 6/30/14. | |
| D. Addition of missing backflow device information to the database as inspect as documented by the Annual Report to the MDEQ due in March | |
| E. TBD | |
| F. TBD | |
| G. Work with IT to determine potential in-house and external solution and implement solutions, if feasible. | S |

H. TBD

See Budget Summaries Section, Page 1 for list of Council Priorities

Allocated Positions

| | | FY 2015 |
|---------------------------|-----------|---------|
| Job Description | Job Class | FTE's |
| ADMIN ASSISTANT LVL 1 | 110014 | 4.50 |
| ADMIN ASSISTANT LVL 2 | 110024 | 0.50 |
| ADMIN ASSISTANT LVL 3 | 110034 | 0.75 |
| ADMIN ASSISTANT LVL 4 | 110044 | 1.10 |
| ADMIN ASSISTANT LVL 5 | 110054 | 2.00 |
| CALL CENTER SUPERVISOR | 194510 | 1.00 |
| DEVELOPMENT SRVS INSP V | 110555 | 0.75 |
| FINANCIAL OP & CONTROL AN | 401250 | 1.00 |
| TREASURY SERVICES MANAGER | 403310 | 0.86 |
| | | |
| Total | | 12.46 |

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FINANCIAL & ADMINISTRATIVE SERVICES AREA

FINANCIAL & BUDGET PLANNING

The Financial & Budget Planning Service Unit is responsible for strategic financial planning, coordination of the annual budget process, internal audit, supporting economic development initiatives and acting as a resource for Citywide issues related to financial management.

FINANCIAL & ADMINISTRATIVE SERVICES AREA FINANCIAL & BUDGET PLANNING

Revenues by Category

| reverses by category | | | | | |
|----------------------------|--------------|--------------|--------------|--------------|--------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| CHARGES FOR SERVICES | 950,384 | 263,641 | 893,989 | 893,989 | 460,297 |
| FINES & FORFEITS | 102 | 54 | - | - | - |
| INTERGOVERNMENTAL REVENUES | 10,999,060 | 11,207,384 | 10,936,436 | 10,936,436 | 11,106,589 |
| INTRAGOVERNMENTAL SALES | 2,923,821 | 2,981,055 | 3,498,455 | 3,498,455 | 14,785,418 |
| INVESTMENT INCOME | 461,835 | 384,613 | 302,813 | 302,813 | 294,893 |
| MISCELLANEOUS REVENUE | 11,696 | 28,329 | 15,000 | 15,000 | 15,000 |
| TAXES | 394,456 | 357,626 | - | - | - |
| Total | \$15.741.354 | \$15.222.702 | \$15,646,693 | \$15,646,693 | \$26,662,197 |
| iolai | ψ10,741,334 | Ψ10,222,102 | ψ10,040,093 | ψ15,040,095 | Ψ20,002,197 |

Revenues by Fund

| | Actual | Actual | Budget | Forecasted | Request |
|--------------------------------|--------------|--------------|--------------|--------------|--------------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 15,709,373 | 15,201,118 | 15,632,693 | 15,632,693 | 26,649,197 |
| GENERAL DEBT SERVICE (0035) | 9,136 | 5,949 | 2,000 | 2,000 | 2,000 |
| GEN DEBT SERV-SPEC ASSESSMENTS | | | | | |
| (0060) | 22,845 | 15,635 | 12,000 | 12,000 | 11,000 |
| | | | | | |
| Total | \$15,741,354 | \$15,222,702 | \$15,646,693 | \$15,646,693 | \$26,662,197 |

FINANCIAL & ADMINISTRATIVE SERVICES AREA FINANCIAL & BUDGET PLANNING

Total

| Expenses by Category | | | | | |
|--------------------------------------|---------------------------------|---------------------------------|---------------------------------|--------------------|---------------------------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| PERSONNEL SERVICES | 306,862 | 308,864 | 335,607 | 335,607 | 313,984 |
| PAYROLL FRINGES | 154,220 | 190,564 | 207,059 | 207,059 | 207,707 |
| OTHER SERVICES | 55,002 | 91,791 | 78,802 | 78,802 | 100,423 |
| MATERIALS & SUPPLIES | 1,318 | 1,162 | 550 | 550 | 550 |
| OTHER CHARGES | 447,074 | 284,740 | 282,030 | 282,030 | 273,822 |
| EMPLOYEE ALLOWANCES | 4,860 | 3,479 | 1,632 | 1,632 | 2,316 |
| Total | \$969,336 | \$880,600 | \$905,680 | \$905,680 | \$898,802 |
| | | | | | |
| | | | | | |
| Expenses by Fund | | | | | |
| | Actual | Actual | Budget | Forecasted | Request |
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| | | | | | |
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| Fund GENERAL (0010) Total | FY 2012 969,336 | FY 2013 880,600 | FY 2014 905,680 | FY 2014 905,680 | FY 2015 898,802 |
| Fund GENERAL (0010) Total FTE Count | FY 2012 969,336 \$969,336 | FY 2013 880,600 \$880,600 | FY 2014 905,680 \$905,680 | FY 2014 905,680 | FY 2015 898,802 \$898,802 |
| Fund GENERAL (0010) Total | FY 2012 969,336 | FY 2013 880,600 | FY 2014 905,680 | FY 2014 905,680 | FY 2015 898,802 |

3.50

3.50

3.50

3.25

FINANCIAL & ADMINISTRATIVE SERVICES FINANCIAL & BUDGET PLANNING SERVICES UNIT

REVENUES

Charges for Services – A reduction in bonds issued caused a reduction in bond user fees.

Intergovernmental Revenues – This reflects the increase in the Constitutional portion of State Shared Revenue.

Intragovernmental Sales- The increase is due to the change in how the City budgets for personnel in internal service funds and the Ann Arbor Housing Commission (AAHC). Personnel are budgeted in the General Fund and reimbursed from other funds and the AAHC. This amount is \$11,199,502 for FY2015. There is no net impact to either fund. Positions are budgeted in this manner to reflect the change for GASB Statement No. 68, *Accounting and Financial Reporting for Pensions.*

EXPENSES

Personnel Services- This reflects a reduction in FTE of 0.25.

Other Services- This reflects an increase in Professional Services.

Municipal Service Charge (MSC) – A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the Financial and Budget Planning Services Unit would be charged \$458,064 in FY 2015.

FY 2015 GOALS AND PERFORMANCE MEASURES

| Service Area: | Financial & | Area Administrator: | Tom Crawford |
|---------------|-------------------------|---------------------|--------------|
| | Administrative Services | | |
| Service Unit: | Finance & Budget | Manager: | Tom Crawford |

| Service Unit Goals | Council Priorities |
|---|-----------------------|
| A. Perform five internal control reviews by June 2014 | |
| B. Forecast fiscal year results within 1% of year-end actual for General Fund based on April's monthly close | the |
| C. Prepare new two-year budget (FY2016 & 2017) which meets GFOA standards of excellence by June 30, 2015 | s the |
| D. Support Council's evaluation of ways to reduce the city's unit pension liability | funded 1 |
| E. Support city-wide strategic plan initiative | 1 |
| F. Plan and implement, where appropriate, a succession plan t continuity of staff expertise | to insure |

| Service Unit Measures | Status |
|---|--------|
| A. Number of internal control reviews completed | |
| B. 80% of managers report full year forecasted variance at monthly meetings | |
| C. Receive GFOA award | |
| D. Provide support as needed | |
| E. Provide support as needed | |
| F. Implement as appropriate | |

See Budget Summaries Section, Page 1 for list of Council Priorities

FINANCIAL & ADMINISTRATIVE SERVICES AREA FINANCIAL & BUDGET PLANNING

Allocated Positions

| | | FY 2015 |
|---------------------------|-----------|---------|
| Job Description | Job Class | FTE's |
| FINANCIAL & ADMIN AREA AD | 403520 | 1.00 |
| FINANCIAL MANAGER | 401560 | 0.75 |
| RISK SPEC/ASST TO CFO | 401100 | 0.50 |
| SENIOR FIN SPEC-FORCAST | 403870 | 1.00 |
| | | |
| Total | | 3.25 |



FINANCIAL & ADMINISTRATIVE SERVICES AREA

INFORMATION TECHNOLOGY

The Information Technology (IT) Services Unit is responsible for supporting the information technology needs of the City government including network, server and storage personal infrastructures. computing devices. telecommunications and printers. IT also has leadership roles in setting the future direction for information technology so that the City can achieve its strategic priorities, coaching service areas on business process improvements, delivering a clear business value and providing enterprise-level project management expertise, ensuring successful initiatives across the organization.

FINANCIAL & ADMINISTRATIVE SERVICES AREA INFORMATION TECHNOLOGY

Revenues by Category

| , , , | Actual | Actual | Budget | Forecasted | Request |
|-----------------------|-------------|-------------|-------------|-------------|-------------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| CHARGES FOR SERVICES | 6,362,021 | 6,407,344 | 6,253,357 | 6,253,357 | 6,248,474 |
| INVESTMENT INCOME | 80,700 | 64,912 | 55,931 | 55,931 | 52,000 |
| MISCELLANEOUS REVENUE | 42,548 | 37,598 | = | = | = |
| PRIOR YEAR SURPLUS | - | = | 1,403,722 | - | 1,176,343 |
| | | | | • | |
| Total | \$6,485,269 | \$6,509,854 | \$7,713,010 | \$6,309,288 | \$7,476,817 |

Revenues by Fund

| - | Actual | Actual | Budget | Forecasted | Request |
|-------------------------------|-------------|-------------|-------------|-------------|-------------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| INFORMATION TECHNOLOGY (0014) | 6,485,269 | 6,509,854 | 7,713,010 | 6,309,288 | 7,476,817 |
| | | | | | |
| Total | \$6,485,269 | \$6,509,854 | \$7,713,010 | \$6,309,288 | \$7,476,817 |

FINANCIAL & ADMINISTRATIVE SERVICES AREA INFORMATION TECHNOLOGY

| | Actual | Actual | Budget | Forecasted | Request |
|----------------------|-------------|-------------|-------------|-------------|--------------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| PERSONNEL SERVICES | 1,617,534 | 1,726,757 | 2,000,495 | 2,000,495 | 5,365,121 |
| PAYROLL FRINGES | 829,794 | 1,105,025 | 1,250,190 | 1,250,190 | 1,319,546 |
| OTHER SERVICES | 2,241,996 | 2,133,157 | 2,741,403 | 2,741,403 | 2,213,302 |
| MATERIALS & SUPPLIES | 342,512 | 429,488 | 260,996 | 260,996 | 50,000 |
| OTHER CHARGES | 1,268,641 | 1,218,794 | 1,475,879 | 1,475,879 | 1,621,052 |
| PASS THROUGHS | = | = | = | - | 80,000 |
| CAPITAL OUTLAY | 116,813 | 45,009 | 819,764 | 819,764 | - |
| EMPLOYEE ALLOWANCES | 12,762 | 20,341 | 13,794 | 13,794 | 11,154 |
| | | | | | |
| Total | \$6,430,052 | \$6,678,571 | \$8,562,521 | \$8,562,521 | \$10,660,175 |

Expenses by Fund

| | Actual | Actual | Budget | Forecasted | Request |
|-------------------------------|-------------|-------------|-------------|-------------|--------------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | - | - | - | - | 3,347,911 |
| INFORMATION TECHNOLOGY (0014) | 6,430,052 | 6,678,571 | 8,562,521 | 8,562,521 | 7,312,264 |
| | | | | | |
| Total | \$6,430,052 | \$6,678,571 | \$8,562,521 | \$8,562,521 | \$10,660,175 |

FTE Count

| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
|------------------------|---------|---------|---------|---------|
| INFORMATION TECHNOLOGY | 20.45 | 23.45 | 24.45 | 24.45 |
| | | | | |
| Total | 20.45 | 23.45 | 24.45 | 24.45 |

FINANCIAL & ADMINISTRATIVE SERVICES AREA INFORMATION TECHNOLOGY SERVICES UNIT

REVENUES

Prior Year Surplus- The decrease in prior year surplus is due to fewer planned projects for FY2015.

EXPENSES

Personnel Services - The increase is due to the change in how the City budgets for personnel in internal service funds. Personnel are budgeted in the General Fund (24.45 FTEs in the Information Technology Unit for \$3,347,911) and budgeted in the Information Technology Fund as a reimbursement to the General Fund. There is no net impact to either fund. Positions are budgeted in this manner to reflect the change for GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*.

Payroll Fringes - This reflects the increase in pension and VEBA costs.

Other Services – Contracted Services decreased due to project budget decreases as projects are completed.

Materials & Supplies – The decreased budgets relates to a decrease in equipment purchases.

Other Charges – The increase is due to the contingency set up for implementation of new FY2015 projects.

Pass Throughs- This increase is due to the transfer budgeted for FY2015 to the Local Streets fund to help maintain fiber related to the City's network infrastructure.

Capital Outlay – There are no planned capital outlay projects for FY 2015. All project funds are in the Other Charges category.

Information Technology Projects Summary

| | Prior FY Budget | FY 2015 Request |
|--|--------------------|--------------------|
| PROJECTS REQUESTING APPROPRIATION | | |
| Replacements ¹ | | |
| PC's, High-End PCs, Laptops, Toughbooks, Tablets | 113,254 | 75,000 |
| Server Replacements Plus Storage | 102,335 | 100,000 |
| Network Replacements & Facility Access System | 572,369 | 280,000 |
| Enterprise Wide | | |
| Disk Array/Disaster Recovery | 200,000 | 50,000 |
| Service Area/Unit Specific | | |
| Human Resources | | |
| HR Upgrade | 300,000 | 185,000 |
| | \$1,287,958 | \$ 690,000 |

¹ Annual appropriation towards yearly replacement of aging equipment.

FY 2015 GOALS AND PERFORMANCE MEASURES

| Service Area: | Financial & Administrative | Area Administrator: | Tom Crawford |
|---------------|----------------------------|---------------------|--------------|
| | Services | | |
| Service Unit: | Information Technology | Manager: | Tom Crawford |

| | Service Unit Goals | Council |
|------------|---|------------|
| | | Priorities |
| A. | Enterprise Disaster Recovery Program - Develop and test a | |
| | disaster recovery plan for the City's LOGOS system | |
| B. | Enterprise Network Enhancements - Upgrade network switches as | _ |
| | required, complete fiber inventory, and complete re-work of the | 5 |
| | access control system | |
| C. | Enterprise Desktop Improvements - Roll-out Office 365 including | |
| | cloud based Exchange, Lync, SCCM, and SCSM to improve | |
| _ | management of desktop systems, Implement IE Upgrade | |
| D. | Enterprise Security Program - Evaluate screen locking, expansion | |
| E. | of the security policy, and organization-wide awareness training Enterprise Web - Roll-out revised architecture and new website look | |
| - . | and feel to the rest of the organization. | 2 |
| F. | | |
| | Enterprise Content Management platform by acquiring/developing | |
| | staff for OnBase and developing a strategic plan for OnBase & | 2,5 |
| | Sharepoint | |
| G. | Enterprise GIS - Create a strategic plan for GIS | |
| Н. | Enterprise Asset Management - Seek and exploit opportunities to | |
| | move towards single enterprise asset management system | |
| I. | Line of Business Applications Support - Provide support to service | |
| | area line of business specific applications. Evaluate mobile customer | |
| | service solution and expand where appropriate. Implement business | |
| | process changes supporting a Cityworks/LOGOS integration. Support | |
| | HRIS/Payroll Implementation. Review IT internal service level | |
| | agreements, and initiate strategy to implement a single internal | |
| J. | application support location. Enterprise Shared Storage and Server Virtualization | |
| J. | Enhancements - Promote a sustained server and shared storage | |
| | infrastructure by implementing planned upgrades, installing disaster | |
| | recovery storage and planning for replacements. | |
| K. | Think Green - Implement actions to promote energy conservation | |
| | and minimize environmental impacts including optimizing enterprise | |
| | print services. | |
| | • | |

| Service Unit Measures | Status |
|---|--------|
| A. Complete plan and test by June 30, 2015 | |
| B. Complete replacements, inventory, and control system by June 30, | , |
| 2015 | |
| C. Complete roll-outs by June 30, 2015 | |
| D. Complete evaluation of implementation of screen locking and | |
| expansion of security policy by Dec. 31, 2015. Complete organization | |
| wide security awareness training by June 30, 2015 | |
| E. Complete roll-out by June 30, 2015 | |
| F. Complete and implement by March 2015 | |
| G. Complete by June 30, 2015 | |
| H. Ongoing | |
| I. Complete by June 30, 2015 | |
| J. Complete all initiatives by June 30, 2015 | |
| K. Ongoing | |

See Budget Summaries Section, Page 1 for list of Council Priorities

FINANCIAL & ADMINISTRATIVE SERVICES AREA INFORMATION TECHNOLOGY

Allocated Positions

| | | FY 2015 |
|---------------------------|-----------|---------|
| Job Description | Job Class | FTE's |
| APPLICATIONS DELIVERY MGR | 403540 | 2.00 |
| APPS SUPPORT ANALYST | 401610 | 2.00 |
| DATABASE ADMINISTRATOR | 403510 | 1.00 |
| GIS MANAGER | 401240 | 1.00 |
| INFRASTRUCTURE SUPPORT AD | 401600 | 1.00 |
| ITSD DIRECTOR | 403700 | 1.00 |
| SENIOR APPLICATION SPEC | 401050 | 8.45 |
| SENIOR INFRASTRUCTURE SPE | 401130 | 5.00 |
| SERVICE DELIVERY MANAGER | 403550 | 2.00 |
| TECHNOLOGY & CHANGE MGR | 403590 | 1.00 |
| | | |
| Total | | 24.45 |



FINANCIAL & ADMINISTRATIVE SERVICES AREA

PROCUREMENT

The Procurement Unit is responsible for ensuring the City's procurement policies and procedures are being followed. The Unit also provides general and administrative support in the preparation, reconciliation, and reporting of the City's procurement of goods and services.

FINANCIAL & ADMINISTRATIVE SERVICES AREA PROCUREMENT

Revenues by Category

| Category | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Forecasted FY 2014 | Request FY 2015 |
|-------------------------|-------------------|-------------------|-------------------|-----------------------|--------------------|
| INTRAGOVERNMENTAL SALES | 2,405 | 649 | - | - | - |
| MISCELLANEOUS REVENUE | 3,716 | 1,942 | | - | |
| | | | | | |
| Total | \$6,121 | \$2,591 | = | = | - |

Revenues by Fund

| Fund | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Forecasted FY 2014 | Request FY 2015 |
|----------------|-------------------|-------------------|-------------------|-----------------------|--------------------|
| GENERAL (0010) | 6,121 | 2,591 | - | - | - |
| | | | | | _ |
| Total | \$6,121 | \$2,591 | - | - | |

FINANCIAL & ADMINISTRATIVE SERVICES AREA PROCUREMENT

| | Actual | Actual | Budget | Forecasted | Request |
|----------------------|-----------|----------|-----------|------------|-----------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| PERSONNEL SERVICES | 56,616 | 50,145 | 65,114 | 65,114 | 110,001 |
| PAYROLL FRINGES | 27,455 | 24,952 | 25,297 | 25,297 | 62,475 |
| OTHER SERVICES | 5,097 | 1,664 | 59,000 | 59,000 | 16,757 |
| MATERIALS & SUPPLIES | 8,313 | 7,696 | 9,608 | 9,608 | 9,608 |
| OTHER CHARGES | 8,764 | 9,122 | 8,480 | 8,480 | 8,480 |
| CAPITAL OUTLAY | 13,589 | - | - | - | - |
| EMPLOYEE ALLOWANCES | 60 | - | - | - | - |
| Total | \$119,894 | \$93,579 | \$167,499 | \$167,499 | \$207,321 |

Expenses by Fund

| | Actual | Actual | Budget | Forecasted | Request |
|----------------|-----------|----------|-----------|------------|-----------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 119,894 | 93,579 | 167,499 | 167,499 | 207,321 |
| | | | | | |
| Total | \$119,894 | \$93,579 | \$167,499 | \$167,499 | \$207,321 |

FTE Count

| I I L Oodin | | | | |
|-------------|---------|---------|---------|----------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
| PROCUREMENT | 1.10 | 1.00 | 1.00 | 1.50 |
| | | | | <u>-</u> |
| Total | 1.10 | 1.00 | 1.00 | 1.50 |

FINANCIAL & ADMINISTRATIVE SERVICES PROCUREMENT SERVICES UNIT

EXPENSES

Personnel Services- The increase reflects the hiring of a procurement manager that assumes more responsibility for procurement accomplishments across the organization as well as an additional 0.5 FTE for support staff.

Payroll Fringes- This reflects the increase in pension and VEBA costs as well as an additional 0.5 FTE for support staff.

Municipal Service Charge (MSC) – A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the Procurement Unit would be charged \$7,834 in FY 2015.

FY 2015 GOALS AND PERFORMANCE MEASURES

| Service Area: | Financial & Administrative Services | Area Administrator: | Tom Crawford |
|---------------|-------------------------------------|---------------------|---------------|
| Service Unit: | Procurement | Manager: | Mark Berryman |

| Service Unit Goals | Council Priorities |
|--|-----------------------|
| A. Review and update standard template for ITBs, RFPs, & contracts | |
| B. Update internal procurement website to streamline purchasing processes | |
| C. Initiate review of existing policies compared with best practices | |

| Service Unit Measures | Status |
|---|--------|
| A. Completed review of templates by September 30 th . | |
| B. Launch new internal site by November 30 th | |
| C. Join and research best practices by June 30th | |

See Budget Summaries Section, Page 1 for list of Council Priorities

FINANCIAL & ADMINISTRATIVE SERVICES AREA PROCUREMENT

Allocated Positions

| | | FY 2015 |
|------------------------|-----------|---------|
| Job Description | Job Class | FTE's |
| PROCUREMENT OFFICIAL | 404170 | 1.00 |
| PROCUREMENT SPECIALIST | 404171 | 0.50 |
| Total | | 1.50 |



FINANCIAL & ADMINISTRATIVE SERVICES AREA

RISK MANAGEMENT

The Risk Management Unit, in conjunction with the Insurance Board and the Treasury Unit, is responsible for management of the City's self-insurance program. This includes securing property, general liability and other insurance coverage, managing and investigating claims in conjunction with a third party administrator, identifying and working to mitigate potential risks, and management of the Risk Fund.

FINANCIAL & ADMINISTRATIVE SERVICES AREA RISK MANAGEMENT

Revenues by Category

| received by caregory | | | | | |
|-----------------------|--------------|--------------|--------------|--------------|--------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| CHARGES FOR SERVICES | 25,817,214 | 27,635,856 | 26,266,726 | 26,266,726 | 27,510,325 |
| CONTRIBUTIONS | 2,634 | 27,375 | - | - | - |
| INVESTMENT INCOME | 115,129 | 113,374 | 90,000 | 90,000 | 82,417 |
| MISCELLANEOUS REVENUE | 1,344,626 | 791,088 | 189,000 | 189,000 | 189,000 |
| PRIOR YEAR SURPLUS | = | = | 1,054,220 | - | 974,127 |
| | | | | | |
| Total | \$27,279,603 | \$28,567,693 | \$27,599,946 | \$26,545,726 | \$28,755,869 |

Revenues by Fund

| Fund | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Forecasted FY 2014 | Request FY 2015 |
|------------------|-------------------|-------------------|-------------------|-----------------------|--------------------|
| RISK FUND (0057) | 27,279,603 | 28,567,693 | 27,599,946 | 26,545,726 | 28,755,869 |
| Total | \$27,279,603 | \$28,567,693 | \$27,599,946 | \$26,545,726 | \$28,755,869 |

FINANCIAL & ADMINISTRATIVE SERVICES AREA RISK MANAGEMENT

| Expenses b | v Category |
|------------|------------|
|------------|------------|

| , , , , | Actual | Actual | Budget | Forecasted | Request |
|----------------------|-------------|-------------|-------------|-------------|-------------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| PERSONNEL SERVICES | 56,454 | 57,797 | 56,741 | 56,741 | 154,902 |
| PAYROLL FRINGES | 31,053 | 37,480 | 38,562 | 38,562 | 43,426 |
| OTHER SERVICES | 531,628 | 439,180 | 691,554 | 691,554 | 697,127 |
| MATERIALS & SUPPLIES | 8,513 | 99 | - | - | |
| OTHER CHARGES | 1,135,183 | 2,392,013 | 2,088,476 | 2,088,476 | 1,992,755 |
| Total | \$1,762,831 | \$2,926,569 | \$2,875,333 | \$2,875,333 | \$2,888,210 |

Expenses by Fund

| | Actual | Actual | Budget | Forecasted | Request |
|------------------|-------------|-------------|-------------|-------------|-------------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | - | - | = | - | 99,164 |
| RISK FUND (0057) | 1,762,831 | 2,926,569 | 2,875,333 | 2,875,333 | 2,789,046 |
| | | | | | |
| Total | \$1,762,831 | \$2,926,569 | \$2,875,333 | \$2,875,333 | \$2,888,210 |

FTE Count

| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
|-----------------|---------|---------|---------|---------|
| RISK MANAGEMENT | 0.80 | 0.80 | 0.80 | 0.80 |
| | | | | |
| Total | 0.80 | 0.80 | 0.80 | 0.80 |

FINANCIAL & ADMINISTRATIVE SERVICES RISK MANAGEMENT SERVICES UNIT

REVENUES

Charges for Services – The revenue increase is generated from higher costs of retiree health care and VEBA funding.

EXPENSES

Personnel Services- The increase is due to the change in how the City budgets for personnel in internal service funds. Personnel are budgeted in the General Fund (.8 FTEs in the Risk Management Unit for \$99,164) and budgeted in the Risk Fund as a reimbursement to the General Fund. There is no net impact to either fund. Positions are budgeted in this manner to reflect the change for GASB Statement No. 68, **Accounting and Financial Reporting for Pensions.**



FINANCIAL & ADMINISTRATIVE SERVICES AREA

TREASURY SERVICES

The Treasury Services Unit oversees the collection and distribution of City revenues, such as property taxes, parking citation revenues and special assessments. This unit is also responsible for investment portfolio management, cash flow management, bond issuance and adjudicating contested parking citations.

FINANCIAL & ADMINISTRATIVE SERVICES AREA TREASURY SERVICES

Revenues by Category

| transport to the second | | | | | |
|--|--------------|--------------|--------------|--------------|--------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| CHARGES FOR SERVICES | 92,518 | 93,492 | 92,116 | 92,116 | 97,731 |
| FINES & FORFEITS | 229,101 | 234,815 | 242,457 | 242,457 | 249,731 |
| MISCELLANEOUS REVENUE | 8,756 | 2,808 | 7,000 | 7,000 | 7,000 |
| TAXES | 39,320,798 | 39,677,279 | 41,228,523 | 41,228,523 | 42,199,733 |
| | | | | | |
| Total | \$39,651,173 | \$40,008,394 | \$41,570,096 | \$41,570,096 | \$42,554,195 |

Revenues by Fund

| · | Actual | Actual | Budget | Forecasted | Request |
|----------------|--------------|--------------|--------------|--------------|--------------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 39,651,173 | 40,008,394 | 41,570,096 | 41,570,096 | 42,554,195 |
| | | | | | |
| Total | \$39,651,173 | \$40,008,394 | \$41,570,096 | \$41,570,096 | \$42,554,195 |

FINANCIAL & ADMINISTRATIVE SERVICES AREA TREASURY SERVICES

| | l O - 1 | |
|------------------------|----------------|--|
| -vnancac | nvi atadarv | |
| 上 Y N 立 口 り ご り | by Category | |
| | | |

| recited by caregory | | | | | |
|----------------------|-----------|-----------|-----------|------------|-----------|
| | Actual | Actual | Budget | Forecasted | Request |
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| PERSONNEL SERVICES | 299,481 | 308,330 | 316,275 | 316,275 | 357,447 |
| PAYROLL FRINGES | 162,536 | 206,086 | 216,558 | 216,558 | 189,693 |
| OTHER SERVICES | 25,884 | 18,053 | 23,450 | 23,450 | 23,450 |
| MATERIALS & SUPPLIES | 27,368 | 28,234 | 28,200 | 28,200 | 28,200 |
| OTHER CHARGES | 51,642 | 51,698 | 47,209 | 47,209 | 48,409 |
| Total | \$566,911 | \$612,401 | \$631,692 | \$631,692 | \$647,199 |

Expenses by Fund

| | Actual | Actual | Budget | Forecasted | Request |
|----------------|-----------|-----------|-----------|------------|-----------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 566,911 | 612,401 | 631,692 | 631,692 | 647,199 |
| | | | | | |
| Total | \$566,911 | \$612,401 | \$631,692 | \$631,692 | \$647,199 |

FTE Count

| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
|-------------------|---------|---------|---------|---------|
| TREASURY SERVICES | 4.70 | 4.70 | 4.70 | 3.84 |
| | | | | |
| Total | 4.70 | 4.70 | 4.70 | 3.84 |

FINANCIAL & ADMINISTRATIVE SERVICES TREASURY SERVICES UNIT

REVENUES

Taxes – General Fund property taxes are projected to increase by 2% in FY 2015.

EXPENSES

Personnel Services- This reflects the change in the Treasury responsibilities for managing Customer Service effective February 2014. The reduction in payroll fringes is offset by an increase in temporary staffing if additional assistance is required for the transition.

Payroll Fringes- The reduction in expenses is offset by the increase in personnel services related to the Treasurer's change in responsibility.

Municipal Service Charge (MSC) – A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the Treasury Services Unit would be charged \$170,518 in FY 2015.

FY 2015 GOALS AND PERFORMANCE MEASURES

| Service Area: | Financial & Administrative | Area Administrator: | Tom Crawford |
|---------------|----------------------------|---------------------|-----------------|
| | Services | | |
| Service Unit: | Treasury Services | Manager: | Matthew Horning |

| | Service Unit Goals | Council Priorities |
|----|---|-----------------------|
| A. | Collect & disburse taxes with 100% accuracy and according to state law. | 1,2,3,4,5 |
| B. | Invest public funds in a manner which will provide the highest investment return with maximum security while meeting the daily cash flow demands of the City and conforming to State Law. | 1,2,3,4,5 |
| C. | Continue internal control audit function and report findings to managers and administrators. | 1,5 |
| D. | Perform post-issuance compliance audit for all outstanding bond issues. | 1,5 |
| E. | Assess, bill, collect, and reconcile outstanding balances and payments associated with Improvement Charges, Special Assessments, and PACE loans. | 1,2,5 |
| F. | Maintain parking appeal workload such that appeals are handled within one week of receipt. | 2 |
| G. | Monitor risk metrics and report quarterly. | 1,3 |
| Н. | Manage policy renewal/marketing processes to achieve highest level of coverage and minimum cost. | 1,3 |
| I. | Support the efforts of the City Council with regard to Brownfield Redevelopment analysis and reporting. | 1,2,3 |
| J. | Establish and implement a plan to address outstanding default citations. | 1 |
| K. | Create receipting interface between Cogsdale and Logos for Airport. | 1 |
| L. | Migrate ETF debit accounts to Payconnexions for Airport. | 1 |
| M. | Research feasibility of migrating low volume payment types to an online payment process. | 1,2 |
| N. | Establish City-wide cash handling training program | 1 |

| Service Unit Measures | Status |
|--|--------|
| A – Adherence to tax procedure calendar/checklist | |
| B – Perform and report one audit per month at minimum | |
| C - Monitor conformance with policy and law, and report performance to | |
| Council quarterly. | |
| D – Perform and report annual audit | |

| E – Billing, collection, and reconciliation of transactions related to | |
|--|--|
| installment payment programs | |
| F – Monitor compliance on a weekly basis | |
| G - Generation of quarterly report | |
| H - TBD | |
| I – TBD | |
| J - TBD | |
| K - TBD | |
| L - TBD | |
| M - TBD | |
| N - TBD | |

See Budget Summaries Section, Page 1 for list of Council Priorities

FINANCIAL & ADMINISTRATIVE SERVICES AREA TREASURY SERVICES

Allocated Positions

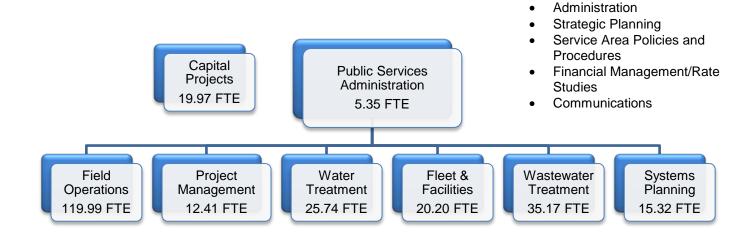
| | | FY 2015 |
|---------------------------|-----------|---------|
| Job Description | Job Class | FTE's |
| ADMIN ASSISTANT LVL 5 | 110054 | 1.00 |
| ASST TREASURY SRVS MGR | 401090 | 0.75 |
| PARKING REFEREE | 401200 | 2.00 |
| TREASURY SERVICES MANAGER | 403310 | 0.09 |
| | | |
| Total | | 3.84 |

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PUBLIC SERVICES AREA

Public Services Area **Organization Chart**



- Water Distribution, Wastewater and Stormwater Collection. Operations and Maintenance
- Traffic Signs & Signals, Street Lighting
- Communications & Fiber Optic Data
- Street Maintenance & Snow Removal
- Park Operations & Recreational Facility Maintenance
- **Forestry Operations**
- Solid Waste, Recycling & Yard Waste Collection
- Meter Operations & Management
- Traffic Studies, Pavement Analysis, Inspections & Repairs

- Street, Bridge and Utility Improvement **Projects**
- Sidewalk Repair Program
- Private Development and Plan Review
- Construction Inspection
- Traffic Engineering
- Infrastructure Records and Drawings
- Street Lane Closure and Parking Lane **Permits**
- Right-of-Way Inspection
- Traffic Calming

- Water Treatment
- Plant Engineering
- Water Distribution Monitoring
- Dam & Hydropower Operations & Management
- Environmental Laboratory Services (Water, Wastewater & Storm Sewer)
- Water Quality and Pressure Inquiries
- After hours Call Center Storage Tank
- and Pump Station Operation and Maintenance

- Vehicle Purchases & Repairs
- Fuel Management
- Building Maintenance & Repair
- Airport Operations & Maintenance
- Construction Project Management

- Wastewater Treatment
- Plant Engineering
- Lift Station Operations & Maintenance
- Industrial Pretreatment Program
- Laboratory Services

- GIS Management
- · Systems Studies
- CIP/ Asset Management
- Development Review
- Urban Forestry & **Natural Resources Planning**
- · Systems (Natural and Constructed) Standards, Programs, Planning, and **Policies**
- Utilities Systems Modeling
- Alternative Transportation **Programs**
- Energy Programs & Planning
- Environmental & Sustainability **Planning**
- Community Engagement

The Public Services Area is comprised of seven Service Area Units: Administration, Fleet & Facilities, Project Management, Systems Planning, Field Operations, Water Treatment Services and Wastewater Treatment Services. These Service Units provide the organization with a broad array of services such as: City Fleet Vehicles, Solid Waste and Recycling, Material Recovery Facility, Water, Wastewater & Stormwater Services, Engineering, Project Inspection, Traffic Calming and Airport. *Note: Capital Projects is not a Service Unit. It represents the partial FTE allocations to support the design and management of capital projects.

PUBLIC SERVICES AREA

Revenues by Service Unit

| | Actual | Actual | Budget | Forecasted | Request |
|----------------------|--------------|--------------|--------------|--------------|--------------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| ADMINISTRATION | 26,940,805 | 30,489,356 | 29,773,936 | 25,752,651 | 26,233,753 |
| CAPITAL PROJECTS | 35,574 | 602,884 | 20,404,555 | 25,630,808 | 16,576,089 |
| FIELD OPERATIONS | 17,051,353 | 17,194,421 | 15,980,124 | 16,045,529 | 15,861,157 |
| FLEET & FACILITY | 7,985,401 | 8,204,197 | 13,234,473 | 8,507,534 | 8,703,641 |
| PROJECT MANAGEMENT | 4,370,169 | 3,633,795 | 2,346,878 | 2,217,754 | 2,379,229 |
| SYSTEMS PLANNING | 934,326 | 1,401,474 | 1,277,016 | 297,715 | 607,752 |
| WASTEWATER TREATMENT | 2,240 | = | - | - | - |
| WATER TREATMENT | 528,747 | 427,110 | 336,000 | 416,000 | 336,000 |
| | | | | | _ |
| Total | \$57,848,615 | \$61,953,237 | \$83,352,982 | \$78,867,991 | \$70,697,621 |

Revenues by Fund

| • | Actual | Actual | Dudget | Forecasted | Doguest |
|-------------------------------------|--------------|--------------|-------------------|---------------|--------------------|
| Fund | FY 2012 | FY 2013 | Budget FY 2014 | FY 2014 | Request FY 2015 |
| | | | | | |
| ENERGY PROJECTS (0002) | 149,509 | 687,401 | 791,138 | 12,405 | 323,542 |
| GENERAL (0010) | 1,027,368 | 628,400 | 1,243,924 | 494,831 | 415,900 |
| CENTRAL STORES (0011) | 1,176,793 | 1,297,181 | 1,422,570 | 1,402,013 | 1,412,190 |
| FLEET SERVICES (0012) | 7,151,064 | 7,339,361 | 10,591,733 | 7,655,394 | 7,838,301 |
| MAJOR STREET (0021) | 7,256,068 | 7,698,587 | 7,285,179 | 6,959,501 | 7,084,197 |
| LOCAL STREET (0022) | 1,804,772 | 1,819,415 | 1,943,323 | 1,864,067 | 1,872,414 |
| METRO EXPANSION (0036) | 364,640 | 369,562 | 349,908 | 362,908 | 349,294 |
| WATER SUPPLY SYSTEM (0042) | 3,143,926 | 6,215,140 | 1,840,043 | 2,008,243 | 1,744,377 |
| SEWAGE DISPOSAL SYSTEM (0043) | 225,881 | 969,962 | 194,247 | 286,918 | 137,878 |
| AIRPORT (0048) | 839,195 | 865,368 | 856,007 | 856,007 | 869,404 |
| PROJECT MANAGEMENT (0049) | 4,231,890 | 3,387,983 | 4,308,998 | 4,308,998 | 4,557,772 |
| CEMETARY PERPETUAL CARE (0054) | 1,766 | 2,787 | 760 | 2,885 | 724 |
| ELIZABETH R. DEAN TRUST FUND (0055) | 29,361 | (4,962) | 55,062 | 30,062 | 62,916 |
| ART IN PUBLIC PLACES (0056) | 324,469 | 319,638 | 55,000 | 14,000 | 13,333 |
| WHEELER CENTER (0058) | 499,825 | 523,081 | 423,643 | 427,643 | 436,695 |
| ALTERNATIVE TRANSPORTATION (0061) | 179,047 | 176,221 | 420,794 | 184,526 | 218,963 |
| STREET MILLAGE FUND (0062) | 9,414,463 | 10,086,804 | 14,351,539 | 10,230,892 | 10,937,699 |
| STORMWATER SEWER SYSTÉM FUND | | | | | |
| (0069) | 306,329 | 255,365 | 215,661 | 167,771 | 1,178,415 |
| PARK MAINT & CAPITAL IMP MILLAGE | ,- | , | - , | - , | , -, - |
| (0071) | 3,773,415 | 3.807.217 | 3.078.044 | 3,086,648 | 3,210,879 |
| SOLID WASTE (0072) | 15,371,678 | 14,474,461 | 14,471,662 | 15,007,279 | 14,669,028 |
| STORM SEWER REVENUE BONDS-2005 | ,, | ,, | ,, | , , | ,, |
| (0082) | _ | _ | 2,832,132 | 3,900,000 | 3,095,700 |
| SEWER BOND PENDING SERIES (0088) | _ | _ | 7,758,073 | 9,930,000 | 4,925,000 |
| WATER PENDING BOND SERIES (0089) | - | _ | 7,388,542 | 8,600,000 | 4,100,000 |
| GENERAL CAPITAL FUND (00CP) | _ | _ | 1,475,000 | 1,075,000 | 1,243,000 |
| MAJOR GRANTS PROGRAMS (00MG) | 577,156 | 1,034,265 | - | - | 1,2-0,000 |
| THE COLUMN (OUND) | 077,100 | 1,007,200 | | | |
| | ^ | ^ | ^ | ^ ^- · | ^- |
| Total | \$57,848,615 | \$61,953,237 | \$83,352,982 | \$78,867,991 | \$70,697,621 |

PUBLIC SERVICES AREA

| Expenses by | Service Unit |
|-------------|--------------|
| _ | |

| Expenses by Control Chin | Actual | Actual | Budget | Forecasted | Request |
|--------------------------|--------------|--------------|---------------|---------------|---------------|
| 0.1 | | | J | | |
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| ADMINISTRATION | 13,646,249 | 14,517,736 | 16,268,191 | 23,171,629 | 23,120,681 |
| CAPITAL PROJECTS | 945,085 | 686,211 | 78,646,705 | 37,858,728 | 29,520,156 |
| FIELD OPERATIONS | 31,034,357 | 34,255,832 | 37,986,564 | 37,454,772 | 38,361,779 |
| FLEET & FACILITY | 9,013,059 | 12,708,289 | 15,527,328 | 11,614,862 | 11,899,300 |
| PROJECT MANAGEMENT | 2,601,275 | 3,533,852 | 3,299,596 | 3,335,458 | 4,961,596 |
| SYSTEMS PLANNING | 2,749,486 | 2,894,614 | 3,786,700 | 3,640,358 | 3,001,824 |
| WASTEWATER TREATMENT | 9,193,854 | 9,691,959 | 11,898,575 | 8,732,128 | 8,945,178 |
| WATER TREATMENT | 10,209,103 | 9,690,204 | 10,720,237 | 7,481,786 | 8,525,344 |
| | | | | | |
| Total | \$79,392,468 | \$87,978,697 | \$178,133,896 | \$133,289,721 | \$128,335,858 |

Expenses by Fund

| ZAPONOGO DY L'ANA | Actual | Actual | Budget | Forecasted | Request |
|-------------------------------------|------------|------------|------------|------------|------------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| ENERGY PROJECTS (0002) | 103,077 | 130,008 | 821,138 | 791,138 | 323,542 |
| GENERAL (0010) | 6,179,353 | 5,785,149 | 8,347,394 | 8,370,482 | 14,018,184 |
| CENTRAL STORES (0011) | 1,081,447 | 1,201,169 | 1,422,570 | 1,394,203 | 1,412,190 |
| FLEET SERVICES (0012) | 6,892,347 | 10,523,340 | 10,481,134 | 7,732,282 | 7,613,224 |
| MAJOR STREET (0021) | 5,937,429 | 5,978,144 | 7,207,104 | 7,173,773 | 7,076,767 |
| LOCAL STREET (0022) | 1,426,288 | 1,707,163 | 1,943,323 | 2,238,612 | 1,872,414 |
| METRO EXPANSION (0036) | 347,638 | 159,009 | 258,713 | 258,713 | 263,170 |
| WATER SUPPLY SYSTEM (0042) | 17,009,602 | 17,518,868 | 19,676,913 | 19,497,951 | 19,463,605 |
| SEWAGE DISPOSAL SYSTEM (0043) | 15,372,753 | 15,783,042 | 21,215,705 | 21,395,552 | 21,370,105 |
| AIRPORT (0048) | 619,065 | 662,212 | 843,274 | 843,274 | 834,491 |
| PROJECT MANAGEMENT (0049) | 2,151,811 | 2,351,803 | 4,259,540 | 4,259,644 | 4,503,806 |
| ELIZABETH R. DEAN TRUST FUND (0055) | 83,623 | 45,912 | 55,062 | 55,062 | 62,916 |
| ART IN PUBLIC PLACES (0056) | 415,356 | 66,059 | 876,693 | 40,010 | - |
| RISK FUND (0057) | 171,003 | 139,944 | - | - | - |
| WHEELER CENTER (0058) | 406,978 | 447,810 | 423,643 | 422,719 | 436,695 |
| ALTERNATIVE TRANSPORTATION (0061) | 92,817 | 106,214 | 606,376 | 401,868 | 199,124 |
| STREET MILLAGE FUND (0062) | 588,955 | 1,306,919 | 15,978,069 | 14,260,597 | 10,937,699 |
| STORMWATER SEWER SYSTEM FUND | | | | | |
| (0069) | 4,277,857 | 5,029,697 | 5,919,343 | 5,434,821 | 7,105,884 |
| PARK MAINT & CAPITAL IMP MILLAGE | | | | | |
| (0071) | 3,772,873 | 3,661,433 | 2,976,069 | 3,063,853 | 3,202,276 |
| SOLID WASTE (0072) | 11,884,104 | 14,837,104 | 14,931,927 | 14,110,843 | 14,276,066 |
| STORM SEWER REVENUE BONDS-2005 | | | | | |
| (0082) | - | - | 9,570,546 | 3,900,000 | 3,095,700 |
| SEWER BOND PENDING SERIES (0088) | - | - | 32,592,532 | 5,005,000 | 4,925,000 |
| WATER PENDING BOND SERIES (0089) | - | - | 13,287,504 | 8,600,000 | 4,100,000 |
| GENERAL CAPITAL FUND (00CP) | 156 | - | 1,475,000 | 1,075,000 | 1,243,000 |
| MAJOR GRANTS PROGRAMS (00MG) | 577,936 | 537,698 | 2,964,324 | 2,964,324 | |

Total \$79,392,468 \$87,978,697 \$178,133,896 \$133,289,721 \$128,335,858

FTE Count

| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
|----------------------|---------|---------|---------|---------|
| ADMINISTRATION | 9.35 | 9.35 | 6.35 | 5.35 |
| CAPITAL PROJECTS | 17.89 | 17.64 | 19.17 | 19.97 |
| FIELD OPERATIONS | 125.96 | 123.96 | 119.99 | 119.99 |
| FLEET & FACILITY | 21.05 | 21.20 | 20.20 | 20.20 |
| PROJECT MANAGEMENT | 12.85 | 12.85 | 12.21 | 12.41 |
| SYSTEMS PLANNING | 13.65 | 14.65 | 15.32 | 15.32 |
| WASTEWATER TREATMENT | 35.05 | 35.17 | 35.17 | 35.17 |
| WATER TREATMENT | 25.51 | 25.63 | 25.74 | 25.74 |
| | | | | |
| Total | 261.31 | 260.45 | 254.15 | 254.15 |
| | | | | |



PUBLIC SERVICES AREA

ADMINISTRATION

Administration provides leadership, financial management, strategic planning, programming, oversight and communications support. Administration also provides support for the design and management of capital projects.

PUBLIC SERVICES AREA ADMINISTRATION

Revenues by Category

| | Actual | Actual | Budget | Forecasted | Request |
|----------------------------|--------------|--------------|--------------|--------------|--------------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| CHARGES FOR SERVICES | 2,247,781 | 1,308,322 | 1,455,582 | 1,458,286 | 1,480,337 |
| INTERGOVERNMENTAL REVENUES | 1,101,000 | 4,772,426 | - | - | - |
| INVESTMENT INCOME | 1,476,181 | 1,327,062 | 1,073,613 | 1,073,613 | 1,022,490 |
| MISCELLANEOUS REVENUE | 469,611 | 23,937 | = | 349,021 | - |
| OPERATING TRANSFERS IN | 1,693,993 | 2,263,276 | 1,426,143 | 1,426,143 | 1,459,527 |
| PRIOR YEAR SURPLUS | = | = | 4,560,391 | = | 642,158 |
| TAXES | 19,952,239 | 20,793,878 | 21,258,207 | 21,445,588 | 21,629,241 |
| | | | | | |
| Total | \$26,940,805 | \$30,488,901 | \$29,773,936 | \$25,752,651 | \$26,233,753 |

Revenues by Fund

| revenues by runa | | | | | |
|-----------------------------------|--------------|--------------|--------------|--------------|--------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 116,732 | 15 | 75,000 | 31 | - |
| CENTRAL STORES (0011) | 21,974 | 18,330 | 15,441 | 15,441 | 14,706 |
| MAJOR STREET (0021) | 766,348 | 759,768 | 752,641 | 754,829 | 768,025 |
| LOCAL STREET (0022) | 227,936 | 222,008 | 223,221 | 223,837 | 227,184 |
| METRO EXPANSION (0036) | 17,763 | 15,742 | 12,908 | 12,908 | 12,294 |
| WATER SUPPLY SYSTEM (0042) | 3,041,624 | 6,187,619 | 1,829,043 | 1,922,143 | 1,733,377 |
| SEWAGE DISPOSAL SYSTEM (0043) | 205,093 | 1,312,900 | 182,747 | 284,218 | 126,378 |
| AIRPORT (0048) | 4,957 | 5,582 | 4,267 | 4,267 | 4,064 |
| PROJECT MANAGEMENT (0049) | 44,554 | 61,291 | 45,836 | 45,836 | 43,654 |
| ART IN PUBLIC PLACES (0056) | 179,065 | 202,170 | 55,000 | 14,000 | 13,333 |
| WHEELER CENTER (0058) | 3,038 | 3,897 | 2,639 | 2,639 | 2,514 |
| ALTERNATIVE TRANSPORTATION (0061) | 9,883 | 6,280 | 3,416 | 3,416 | 3,253 |
| STREET MILLAGE FUND (0062) | 9,414,463 | 9,926,779 | 14,351,539 | 10,230,892 | 10,937,699 |
| STORMWATER SEWER SYSTEM FUND | | | | | |
| (0069) | 111,553 | 103,127 | 112,161 | 79,671 | 74,915 |
| SOLID WASTE (0072) | 12,775,822 | 11,663,393 | 12,108,077 | 12,158,523 | 12,272,357 |
| | • | • | • | • | |
| Total | \$26,940,805 | \$30,488,901 | \$29,773,936 | \$25,752,651 | \$26,233,753 |

PUBLIC SERVICES AREA ADMINISTRATION

Expenses by Category

| | Actual | Actual | Budget | Forecasted | Request |
|----------------------|--------------|--------------|--------------|--------------|--------------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| PERSONNEL SERVICES | 787,320 | 661,096 | 691,841 | 669,677 | 564,001 |
| PAYROLL FRINGES | 348,801 | 407,859 | 314,101 | 314,394 | 261,602 |
| OTHER SERVICES | 791,950 | 335,650 | 468,677 | 687,005 | 518,185 |
| MATERIALS & SUPPLIES | 31,587 | 36,865 | 51,700 | 33,010 | 47,700 |
| OTHER CHARGES | 8,261,652 | 9,752,229 | 11,311,540 | 18,036,001 | 18,242,799 |
| PASS THROUGHS | 3,753,088 | 3,737,255 | 3,425,836 | 3,425,836 | 3,484,882 |
| CAPITAL OUTLAY | (122,739) | (294,034) | = | = | - |
| EMPLOYEE ALLOWANCES | 9,868 | 5,772 | 4,496 | 5,706 | 1,512 |
| | | | | • | |
| Total | \$13,861,527 | \$14,642,692 | \$16,268,191 | \$23,171,629 | \$23,120,681 |

Expenses by Fund

| Expenses by I and | | | | | |
|-------------------------------|--------------|--------------|--------------|--------------|--------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 294,325 | 154,490 | 191,523 | 191,523 | 185,181 |
| CENTRAL STORES (0011) | 17 | 880 | - | - | - |
| MAJOR STREET (0021) | 1,830,231 | 1,471,113 | 1,569,168 | 1,634,020 | 1,631,388 |
| LOCAL STREET (0022) | 101,305 | 35,038 | 105,033 | 105,033 | 106,807 |
| WATER SUPPLY SYSTEM (0042) | 4,329,141 | 4,031,572 | 4,181,396 | 7,339,253 | 7,481,017 |
| SEWAGE DISPOSAL SYSTEM (0043) | 3,873,516 | 3,870,993 | 6,000,690 | 9,745,156 | 9,411,744 |
| PROJECT MANAGEMENT (0049) | (20,000) | - | 15,000 | 15,000 | 15,000 |
| ART IN PUBLIC PLACES (0056) | 27,768 | 29,641 | 55,000 | 40,010 | - |
| RISK FUND (0057) | 171,003 | 139,944 | - | - | - |
| STREET MILLAGÉ FUND (0062) | 215,278 | 124,956 | = | = | - |
| STORMWATER SEWER SYSTEM FUND | | | | | |
| (0069) | 939,891 | 798,349 | 1,950,635 | 1,950,635 | 2,143,631 |
| SOLID WASTE (0072) | 2,099,052 | 3,985,716 | 2,199,746 | 2,150,999 | 2,145,913 |
| · | | | | | |
| Total | \$13,861,527 | \$14,642,692 | \$16,268,191 | \$23,171,629 | \$23,120,681 |

FTE Count

| = 004.11 | | | | |
|----------------|---------|---------|---------|---------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
| ADMINISTRATION | 9.35 | 9.35 | 6.35 | 5.35 |
| | | | | |
| Total | 9.35 | 9.35 | 6.35 | 5.35 |

PUBLIC SERVICES AREA ADMINISTRATION

REVENUES

Charges for Services – FY 2012 reflects an elevated Recycle Processing credit due to a temporary increase in the recycle market.

Intergovernmental Revenues – FY 2013 reflects the reimbursement of water fund expenditures with American Recovery and Reinvestment Act funds.

Prior Year Surplus – FY 2014 reflects a use of the Street Millage accumulated fund balance associated with securing alternative funding for the E. Stadium Bridges project budgeted in FY 2013.

EXPENSES

Personnel Services – The decrease is reflective of the reduction of 1.0 FTE for the Customer Service Manager position whose duties are now being managed by the City Treasurer and reflected in the Financial and Administrative Service Area budget.

Payroll Fringes – The decrease is reflective of the reduction of 1.0 FTE for the Customer Service Manager position whose duties are now being managed by the City Treasurer and reflected in the Financial and Administrative Service Area budget.

FY 2015 GOALS AND PERFORMANCE MEASURES

| Service Area: | Public Services | Area Administrator: | Craig Hupy |
|---------------|-----------------|---------------------|------------|
| Service Unit: | Administration | Manager: | Craig Hupy |

| Service Unit Goals | Council Priorities |
|--|-----------------------|
| A. Lead review and potential opportunities for the standardization of overhead/burden calculations. | 1 |
| B. Review and update the Improvement Charge methodology. | 1 & 4 |
| C. Develop a Public Art transition plan. | 2 |

| Service Unit Measures | Status |
|--|--------|
| A. Complete the review by 06/30/15 | |
| B. Complete the review and recommendation for FY 2016 Budget Preparation. | |
| C. Complete recommendation by 03/31/15. | |

See Budget Summaries Section, Page 1 for list of Council Priorities

PUBLIC SERVICES AREA ADMINISTRATION

Allocated Positions

| | | FY 2015 |
|---------------------------|-----------|---------|
| Job Description | Job Class | FTE's |
| ADMIN ASSISTANT LVL 4 | 110044 | 1.30 |
| ADMIN ASSISTANT LVL 5 | 110054 | 0.15 |
| COMMUNICATIONS SPECIALIST | 401590 | 1.00 |
| FINANCIAL MGR-PUBLIC SERV | 401070 | 0.90 |
| MANAGEMENT ASSISTANT | 000200 | 1.00 |
| PUBLIC SERVICES AREA ADMI | 403410 | 1.00 |
| | | |
| Total | | 5.35 |



PUBLIC SERVICES AREA

CAPITAL PROJECTS

Capital Projects includes capital improvements for roads, water, storm water and sewer infrastructure.

PUBLIC SERVICES AREA CAPITAL PROJECTS

Revenues by Category

| | Actual | Actual | Budget | Forecasted | Request |
|----------------------------|----------|-----------|--------------|--------------|--------------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| CHARGES FOR SERVICES | = | - | 2,125,808 | 2,125,808 | 2,212,389 |
| INTERGOVERNMENTAL REVENUES | 25,574 | (25,574) | - | - | - |
| OPERATING TRANSFERS IN | 10,000 | 628,913 | 300,000 | 1,075,000 | 2,243,000 |
| SALE OF BONDS | - | - | 17,978,747 | 22,430,000 | 12,120,700 |
| | | • | • | | _ |
| Total | \$35,574 | \$603,339 | \$20,404,555 | \$25,630,808 | \$16,576,089 |

Revenues by Fund

| • | A - 11 | A -11 | Decelerat | Famous and and | D |
|-----------------------------------|----------|-----------|--------------|----------------|--------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| PROJECT MANAGEMENT (0049) | = | = | 2,125,808 | 2,125,808 | 2,212,389 |
| ALTERNATIVE TRANSPORTATION (0061) | 10,000 | 35,604 | - | - | - |
| STORMWATER SEWER SYSTEM FUND | | | | | |
| (0069) | - | - | - | - | 1,000,000 |
| STORM SEWER REVENUE BONDS-2005 | | | | | |
| (0082) | - | - | 2,832,132 | 3,900,000 | 3,095,700 |
| SEWER BOND PENDING SERIES (0088) | - | - | 7,758,073 | 9,930,000 | 4,925,000 |
| WATER PENDING BOND SERIES (0089) | - | - | 7,388,542 | 8,600,000 | 4,100,000 |
| GENERAL CAPITAL FUND (00CP) | - | - | 300,000 | 1,075,000 | 1,243,000 |
| MAJOR GRANTS PROGRAMS (00MG) | 25,574 | 567,735 | - | - | - |
| | • | • | | | _ |
| Total | \$35,574 | \$603,339 | \$20,404,555 | \$25,630,808 | \$16,576,089 |

PUBLIC SERVICES AREA CAPITAL PROJECTS

Expenses by Category

| | Actual | Actual | Pudget | Egropostod | Dogueet |
|----------------------|-----------|-----------|--------------|--------------|--------------|
| | Actual | | Budget | Forecasted | Request |
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| PERSONNEL SERVICES | 20,451 | 10,021 | 1,624,348 | 1,624,348 | 3,634,412 |
| PAYROLL FRINGES | 368,432 | 455,319 | 864,273 | 864,273 | 941,371 |
| OTHER SERVICES | 387,259 | 38,140 | 2,172,720 | 2,172,720 | - |
| MATERIALS & SUPPLIES | 329 | = | - | = | - |
| OTHER CHARGES | - | 57,775 | 73,987,270 | 33,189,757 | 24,934,300 |
| PASS THROUGHS | (46,664) | - | = | - | - |
| EMPLOYEE ALLOWANCES | · - | = | 7,630 | 7,630 | 10,073 |
| | | • | • | | _ |
| Total | \$729,807 | \$561,255 | \$78,656,241 | \$37,858,728 | \$29,520,156 |

Expenses by Fund

| Expended by I and | | | | | |
|-----------------------------------|-----------|-----------|--------------|--------------|--------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | = | = | = | = | 1,918,095 |
| WATER SUPPLY SYSTEM (0042) | 17,975 | 22,855 | 183,862 | 183,862 | 192,739 |
| SEWAGE DISPOSAL SYSTEM (0043) | (14,943) | 40,915 | 186,581 | 186,581 | 196,427 |
| PROJECT MANAGEMENT (0049) | 313,612 | 388,810 | 2,125,808 | 2,125,808 | 2,278,595 |
| ART IN PUBLIC PLACES (0056) | 387,588 | 36,418 | 821,693 | - | - |
| ALTERNATIVE TRANSPORTATION (0061) | = | = | 452,508 | 248,000 | 35,000 |
| STREET MILLAGE FUND (0062) | - | - | 15,586,230 | 13,839,000 | 10,535,600 |
| STORMWATER SEWER SYSTEM FUND | | | | | |
| (0069) | - | - | - | - | 1,000,000 |
| STORM SEWER REVENUE BONDS-2005 | | | | | |
| (0082) | - | - | 9,570,546 | 3,900,000 | 3,095,700 |
| SEWER BOND PENDING SERIES (0088) | - | - | 32,592,532 | 5,005,000 | 4,925,000 |
| WATER PENDING BOND SERIES (0089) | - | - | 13,287,504 | 8,600,000 | 4,100,000 |
| GENERAL CAPITAL FUND (00CP) | - | - | 300,000 | 1,075,000 | 1,243,000 |
| MAJOR GRANTS PROGRAMS (00MG) | 25,575 | 72,257 | 2,695,477 | 2,695,477 | <u>-</u> |
| | _ | | _ | · | |
| Total | \$729,807 | \$561,255 | \$77,802,741 | \$37,858,728 | \$29,520,156 |

FTE Count

| = 004.11 | | | | |
|------------------|---------|---------|---------|---------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
| CAPITAL PROJECTS | 17.89 | 17.64 | 19.17 | 19.97 |
| | | | | |
| Total | 17.89 | 17.64 | 19.17 | 19.97 |

PUBLIC SERVICES AREA

CAPITAL PROJECTS

Personnel Services- The increase is due to the change in how the City budgets for personnel in internal service funds. Personnel are budgeted in the General Fund (16.12 FTEs in the Project Management Unit (allocated to Capital Projects) for \$1,918,095) and budgeted in the Project Management Fund as a reimbursement to the General Fund. There is no net impact to either fund. Positions are budgeted in this manner to reflect the change for GASB Statement No. 68, *Accounting and Financial Reporting for Pensions.*

The <u>Water Supply System</u> is requesting capital project funding in the amount of \$4,100,000. Funds will be supplied by Water Revenue bonds and fund balance.

The <u>Sewage Disposal System</u> is requesting capital project funding in the amount of \$4,925,000. Funds will be supplied by Sewage Disposal System bonds and fund balance.

The <u>Stormwater Disposal System</u> is requesting capital project funding in the amount of \$4,095,700. This includes a \$1,000,000 subsidy from the General Fund to address street trees, the remaining funding will be provided by Stormwater bonds and fund balance.

The <u>Street Repair Millage Fund</u> is requesting capital project funding in the amount of \$10,535,600. Funding will be supplied by the Street Repair Millage and fund balance.

The <u>Alternative Transportation Fund</u> is requesting capital project funding in the amount of \$35,000. Funding will be provided from fund balance.

PUBLIC SERVICES AREA CAPITAL PROJECTS

Allocated Positions

| | | FY 2015 |
|---------------------------|-----------|---------|
| Job Description | Job Class | FTE's |
| ASST WWTP MANAGER | 401010 | 0.10 |
| CIVIL ENGINEER III | 403620 | 3.05 |
| CIVIL ENGINEER IV | 403840 | 1.60 |
| CIVIL ENGINEER V | 401330 | 1.60 |
| CIVIL ENGINEERING SPEC 3 | 112014 | 5.25 |
| CIVIL ENGINEERING SPEC 4 | 112024 | 3.22 |
| CIVIL ENGINEERING SPEC 5 | 112034 | 0.80 |
| CONTRACT/PROJECT MGR WWTP | 401190 | 0.10 |
| FIELD OPER TECH V - COMM | 112744 | 0.25 |
| GRANTS PROJECT MANAGER | 404180 | 1.00 |
| OFFICE TECHNICIAN | 119999 | 0.80 |
| OPERATIONS SPECIALIST | 112110 | 0.10 |
| PROCESS CONTROL SYS SPEC | 403190 | 0.05 |
| SENIOR UTILITIES ENGINEER | 404000 | 1.55 |
| SUPERVISOR - CESS | 192050 | 0.25 |
| WWTP MANAGER | 401300 | 0.25 |
| Total | | 19.97 |
| ισιαι | | 19.97 |

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PUBLIC SERVICES AREA

FIELD OPERATIONS

Field Operations is the maintenance oriented operational unit for the City. This unit provides a wide range of essential services that enhance the quality of living in the urban setting. Field Operations is the largest City unit. Areas of responsibility include: all water, wastewater and storm water distribution and collection, street maintenance, street lighting, pavement analysis, traffic studies, traffic signals, radio/fiber optic communications, park maintenance, forestry, solid waste and material recovery activities.

PUBLIC SERVICES AREA FIELD OPERATIONS

Revenues by Category

| | Actual | Actual | Budget | Forecasted | Request |
|----------------------------|--------------|--------------|--------------|--------------|--------------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| CHARGES FOR SERVICES | 3,398,315 | 3,262,412 | 2,592,424 | 3,071,854 | 2,729,601 |
| CONTRIBUTIONS | - | - | - | - | - |
| INTERGOVERNMENTAL REVENUES | 7,719,147 | 7,907,029 | 7,722,862 | 7,740,402 | 7,722,862 |
| INTRAGOVERNMENTAL SALES | 1,352,354 | 1,401,858 | 1,582,572 | 1,572,572 | 1,605,977 |
| INVESTMENT INCOME | 348,903 | 264,006 | 270,236 | 270,236 | 256,653 |
| MISCELLANEOUS REVENUE | 333,067 | 452,198 | 41,811 | 192,940 | 52,207 |
| OPERATING TRANSFERS IN | 229,118 | 172,890 | 230,000 | 176,000 | 310,000 |
| PRIOR YEAR SURPLUS | - | - | 527,298 | - | 35,000 |
| TAXES | 3,670,449 | 3,734,028 | 3,012,921 | 3,021,525 | 3,148,857 |
| | | | | | |
| Total | \$17,051,353 | \$17,194,421 | \$15,980,124 | \$16,045,529 | \$15,861,157 |

Revenues by Fund

| revenues by runa | | | | | |
|-------------------------------------|--------------|--------------|--------------|--------------|--------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 404,348 | 109,192 | 90,900 | 94,400 | 90,900 |
| CENTRAL STORES (0011) | 1,154,819 | 1,278,851 | 1,407,129 | 1,386,572 | 1,397,484 |
| MAJOR STREET (0021) | 6,452,968 | 6,914,030 | 6,515,038 | 6,179,672 | 6,298,672 |
| LOCAL STREET (0022) | 1,576,836 | 1,597,407 | 1,665,102 | 1,585,230 | 1,585,230 |
| METRO EXPANSION (0036) | 346,877 | 353,820 | 337,000 | 350,000 | 337,000 |
| WATER SUPPLY SYSTEM (0042) | 61,339 | 80,664 | - | 23,100 | - |
| SEWAGE DISPOSAL SYSTEM (0043) | 1,412 | (355,818) | 1,500 | 2,700 | 1,500 |
| CEMETARY PERPETUAL CARE (0054) | 1,766 | 2,787 | 760 | 2,885 | 724 |
| ELIZABETH R. DEAN TRUST FUND (0055) | 29,361 | (4,962) | 55,062 | 30,062 | 62,916 |
| WHEELER CENTER (0058) | 496,787 | 519,184 | 421,004 | 425,004 | 434,181 |
| STORMWATER SEWER SYSTEM FUND | | | | | |
| (0069) | 155,569 | 75,981 | 45,000 | 30,500 | 45,000 |
| PARK MAINT & CAPITAL IMP MILLAGE | | | | | |
| (0071) | 3,773,415 | 3,807,217 | 3,078,044 | 3,086,648 | 3,210,879 |
| SOLID WASTE (0072) | 2,595,856 | 2,811,068 | 2,363,585 | 2,848,756 | 2,396,671 |
| MAJOR GRANTS PROGRAMS (00MG) | - | 5,000 | = | - | <u> </u> |
| | | | | | |
| Total | \$17,051,353 | \$17,194,421 | \$15,980,124 | \$16,045,529 | \$15,861,157 |

PUBLIC SERVICES AREA FIELD OPERATIONS

Expenses by Category

| , | | | | | |
|---|--------------|--------------|--------------|--------------|--------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| PERSONNEL SERVICES | 6,993,097 | 7,281,267 | 7,715,556 | 7,955,484 | 8,281,406 |
| PAYROLL FRINGES | 4,097,685 | 5,124,683 | 5,407,650 | 5,416,389 | 5,744,824 |
| OTHER SERVICES | 14,178,235 | 14,699,855 | 17,536,562 | 17,423,982 | 17,531,536 |
| MATERIALS & SUPPLIES | 2,211,753 | 2,486,895 | 2,841,223 | 2,826,588 | 2,595,747 |
| OTHER CHARGES | 4,095,278 | 3,648,982 | 3,029,643 | 2,418,793 | 2,403,760 |
| PASS THROUGHS | 524,246 | 760,656 | 486,607 | 486,607 | 1,488,985 |
| CAPITAL OUTLAY | (1,505,440) | (81,831) | 866,539 | 849,715 | 211,300 |
| VEHICLE OPERATING COSTS | 400,453 | 287,955 | 68,450 | 40,700 | 68,950 |
| EMPLOYEE ALLOWANCES | 39,050 | 47,370 | 34,334 | 36,514 | 35,271 |
| | | | | | |
| Total | \$31,034,357 | \$34,255,832 | \$37,986,564 | \$37,454,772 | \$38,361,779 |

Expenses by Fund

| | Actual | Actual | Budget | Forecasted | Request |
|-------------------------------------|--------------|--------------|--------------|--------------|--------------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 3,765,661 | 3,889,752 | 4,273,306 | 4,273,306 | 5,701,292 |
| CENTRAL STORES (0011) | 1,081,430 | 1,200,289 | 1,422,570 | 1,394,203 | 1,412,190 |
| MAJOR STREET (0021) | 3,653,386 | 4,025,327 | 5,090,066 | 4,985,451 | 4,925,977 |
| LOCAL STREET (0022) | 1,304,386 | 1,670,885 | 1,763,140 | 2,058,429 | 1,685,457 |
| METRO EXPANSION (0036) | 347,638 | 159,009 | 258,713 | 258,713 | 263,170 |
| WATER SUPPLY SYSTEM (0042) | 2,512,466 | 3,318,548 | 4,375,402 | 4,292,255 | 3,352,868 |
| SEWAGE DISPOSAL SYSTEM (0043) | 1,910,242 | 1,745,957 | 2,603,167 | 2,236,838 | 2,270,222 |
| ELIZABETH R. DEAN TRUST FUND (0055) | 83,623 | 45,912 | 55,062 | 55,062 | 62,916 |
| WHEELER CENTER (0058) | 406,978 | 447,810 | 423,643 | 422,719 | 436,695 |
| ALTERNATIVE TRANSPORTATION (0061) | - | - | 30,000 | 30,000 | 37,812 |
| STORMWATER SEWER SYSTEM FUND | | | | | |
| (0069) | 2,583,253 | 3,402,830 | 3,065,247 | 2,686,652 | 3,152,299 |
| PARK MAINT & CAPITAL IMP MILLAGE | | | | | |
| (0071) | 3,772,873 | 3,661,433 | 2,976,069 | 3,063,853 | 3,202,276 |
| SOLID WASTE (0072) | 9,612,265 | 10,683,080 | 11,650,179 | 11,697,291 | 11,858,605 |
| GENERAL CAPITAL FUND (00CP) | 156 | = | = | - | - |
| MAJOR GRANTS PROGRAMS (00MG) | - | 5,000 | - | - | - |
| Total | \$31 034 357 | \$34 255 832 | \$37 986 564 | \$37 454 772 | \$38 361 779 |

FTE Count

| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
|------------------|---------|---------|---------|---------|
| FIELD OPERATIONS | 125.96 | 123.96 | 119.99 | 119.99 |
| | | | | |
| Total | 125.96 | 123.96 | 119.99 | 119.99 |

PUBLIC SERVICES AREA FIELD OPERATIONS

REVENUES

Charges for Services – Reflects an increase in the participation of the commercial recycling program and associated revenue.

Taxes – FY 2014 reflects the reallocation of the Natural Area Preservation tax revenue to the Community Services Service Area.

EXPENSES

Personnel Services – The increase is due to the change in how the City budgets for personnel in internal service funds. Personnel are budgeted in the General Fund (3.6 FTEs in the Central Stores Fund and Wheeler Fund for \$399,000) and budgeted in the Central Stores and Wheeler Funds as a reimbursement to the General Fund. There is no net impact to either fund. Positions are budgeted in this manner to reflect the change for GASB Statement No. 68, **Accounting and Financial Reporting for Pensions.**

Payroll Fringes – This reflects the increase in pension and VEBA costs.

Materials & Supplies – FY 2014 reflects an increased use of materials and supplies to address severe winter conditions.

Capital Outlay – Reflects a decrease in necessary equipment replacement in FY 2015.

PUBLIC SERVICES AREA FIELD OPERATIONS

Expenses by Activity (0010 GENERAL)

| | A -11 | A - (1 | Decident | | D |
|----------------------------------|-------------|-------------|-------------|-------------|-------------|
| A | Actual | Actual | Budget | Forecasted | Request |
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 1000 ADMINISTRATION | 889,250 | 616,442 | 557,251 | 557,251 | 1,719,297 |
| 1130 FAIRVIEW CEMENTERY | 29,787 | 24,176 | 32,400 | 32,400 | 32,000 |
| 4100 DDA STREET LIGHTING | 61,555 | 79,233 | 58,047 | 71,940 | 58,948 |
| 4101 STREET LIGHTING | 1,607,647 | 1,697,014 | 1,944,237 | 1,926,744 | 1,956,941 |
| 4120 PARKING METERS | 161 | = | - | - | - |
| 4146 FOOTBALL/SPECIAL EVENTS | 26,540 | 29,408 | 6,812 | 6,812 | 7,353 |
| 4149 MAJOR TRAFFIC SIGNS | 3,689 | 2,796 | - | 3,600 | - |
| 4930 SYSTEMS MAINTENANCE | - | - | - | - | 142,830 |
| 4931 INSTALLS AND REPAIRS | = | = | - | - | 80,989 |
| 6209 PARKS - MOWING | 507,593 | 585,867 | 941,327 | 941,327 | 946,918 |
| 6210 OPERATIONS | 187,679 | 193,989 | 171,849 | 169,060 | 175,263 |
| 6222 SNOW & ICE CONTROL | 100,691 | 303,142 | 205,636 | 217,164 | 218,202 |
| 6225 GRAFFITI/PRIVATE PROPERTY | 18,829 | 16,150 | 7,972 | 7,972 | 8,347 |
| 6301 MOWING - NON PARKS | - | - | - | - | 5,409 |
| 6328 ROW MAINTENANCE | 18,754 | 26,347 | 15,720 | 15,720 | 15,845 |
| 6335 ATHLETIC FIELDS/GAME COURTS | 15,778 | 17,452 | 18,250 | 18,250 | 18,250 |
| 6340 ADOPT-A-PARK/GARDEN | 495 | 85 | 15,939 | 7,200 | 15,939 |
| 9500 DEBT SERVICE | 297,222 | 297,651 | 297,866 | 297,866 | 298,761 |
| | | | | | |
| Total | \$3,765,670 | \$3,889,752 | \$4,273,306 | \$4,273,306 | \$5,701,292 |

Expenses by Activity (0011 CENTRAL STORES)

| | Actual | Actual | Budget | Forecasted | Request |
|---------------------------|-------------|-------------|-------------|-------------|-------------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 1000 ADMINISTRATION | 263,966 | 259,909 | 295,235 | 295,235 | 276,992 |
| 4912 MATERIALS & SUPPLIES | 539,320 | 710,823 | 792,000 | 792,000 | 792,000 |
| 4930 SYSTEMS MAINTENANCE | 212,235 | 156,465 | 227,460 | 196,707 | 232,877 |
| 4931 INSTALLS AND REPAIRS | 65,907 | 73,097 | 107,875 | 110,261 | 110,321 |
| | | | | | |
| Total | \$1,081,428 | \$1,200,294 | \$1,422,570 | \$1,394,203 | \$1,412,190 |

Expenses by Activity (0021 MAJOR STREET)

| | Actual | Actual | Budget | Forecasted | Request |
|---------------------------------|-----------|-----------|-----------|------------|-----------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 1000 ADMINISTRATION | 1,280,600 | 1,377,252 | 1,416,768 | 1,469,564 | 1,438,613 |
| 4123 SIGNAL INSTALLAION/REBUILD | 93,880 | 80,888 | 397,219 | 214,783 | 419,855 |
| 4124 TRAFFIC SIGNAL MAINTENANCE | 185,877 | 255,524 | 283,069 | 222,231 | 308,029 |
| 4125 SIGNAL PREVENT MAINT | 74,099 | 48,789 | 62,771 | 52,667 | 74,672 |
| 4126 SIGNAL EMERGENCY REPAIR | 176,392 | 152,683 | 164,297 | 169,772 | 158,362 |
| 4127 SIGNAL SYSTEM CONTROL | 183,552 | 223,885 | 297,537 | 329,746 | 204,143 |
| 4128 SIGNAL SHOP WORK | 16,216 | 21,586 | 30,678 | 27,175 | 31,990 |
| 4129 GRID EXPANSION/MAINTENANCE | 5,650 | 10,577 | 6,515 | 6,489 | 6,778 |
| 4135 SIGN SHOP WORK | 6,268 | 9,817 | 16,984 | 16,764 | 17,702 |
| 4136 SIGN, WORK FOR OTHERS | 46,017 | 41,292 | 30,914 | 50,092 | 31,537 |
| 4142 MAJOR SIGN MANUFACTURE | 20,394 | 22,322 | 21,527 | 25,131 | 22,495 |
| 4146 FOOTBALL/SPECIAL EVENTS | 34,883 | 56,030 | 57,367 | 116,690 | 56,843 |
| 4147 MAJOR ST PAVEMENT MARKING | 45,428 | 147,738 | 134,697 | 144,048 | 140,662 |
| 4149 MAJOR TRAFFIC SIGNS | 96,289 | 101,608 | 165,005 | 157,115 | 118,955 |
| 4183 TRUNKLINE CONSTRUCTION | 1,055 | 2,761 | 7,909 | 8,037 | 8,079 |
| 4184 TRUNKLINE SIGNAL INSTALL | 5,985 | 21,002 | 8,309 | 8,933 | 8,479 |
| 4185 TRUNKLINE PREV MAINT | 18,553 | 18,091 | 16,595 | 9,451 | 17,151 |
| 4186 TRUCKLINE EMERG REPAIR | 19,572 | 39,139 | 26,920 | 27,044 | 27,476 |
| 4187 TRUNKLINE SYSTEM CONTROL | 3,593 | 3,183 | 6,909 | 6,212 | 7,079 |
| 4222 POTHOLE REPAIR | 256,623 | 345,643 | 239,149 | 414,809 | 247,272 |
| 4227 PAVEMENT EVALUATION | 26,028 | 36,368 | 184,398 | 183,774 | 31,105 |
| 4229 RIGHT-OF-WAY STUDIES/MAINT | 85,823 | 134,921 | 128,751 | 133,998 | 127,081 |

| 4231 BR 23 SWEEPING | 266 | 272 | 1,069 | 460 | 1,117 |
|----------------------------------|-------------|-------------|-------------|-------------|-------------|
| 4232 BR 23 POTHOLE REPAIR | 2,215 | 2,587 | 5,484 | 4,218 | 5,451 |
| 4235 BR 23 WINTER MAINTENANCE | 7,503 | 10,280 | 13,648 | 14,323 | 14,127 |
| 4239 BR 23 TRAFFIC SIGNS | 940 | 691 | 6,199 | 2,870 | 6,454 |
| 4240 MAJOR BASE REPAIR/OVERLAY | 132,300 | 93,411 | 301,639 | 177,797 | 277,054 |
| 4245 MAJOR SALTING/PLOWING | 362,347 | 278,221 | 590,002 | 479,643 | 557,663 |
| 4248 MAJOR SURFACE TREATMENT | 2,941 | 4,117 | 109,464 | 128,596 | 198,105 |
| 4251 STREET SWEEPING | 286,735 | 297,355 | 180,907 | 170,745 | 180,313 |
| 4252 BRIDGE MAINTENANCE & REPAIR | 11,872 | 1,416 | 5,515 | 2,489 | 5,753 |
| 4253 SHOULDER MAINTENANCE | 26,541 | 23,265 | 17,183 | 27,604 | 17,857 |
| 4254 MISC CONCRETE REPAIRS | 22,231 | 2,238 | 26,964 | 24,363 | 27,605 |
| 4255 SIDEWALK RAMPS | 33,942 | 11,385 | 65,279 | 58,779 | 65,974 |
| 4256 SHOP WORK | 1,899 | 1,250 | 3,258 | 1,623 | 3,400 |
| 4258 WORK FOR OTHERS | 2,323 | 3,111 | 4,883 | 19,866 | 5,029 |
| 4940 BR 94 BASE REPAIR | 22,039 | 34,041 | 6,626 | 16,838 | 6,676 |
| 4941 BR 94 SWEEPING | 1,220 | 1,443 | 1,127 | 1,121 | 1,177 |
| 4942 BR 94 POTHOLE REPAIR | 5,085 | 10,471 | 3,883 | 6,256 | 4,029 |
| 4943 BR 94 SHOULDER MAINTENANCE | 15,887 | 43,724 | 9,000 | 9,000 | 9,000 |
| 4945 BR 94 WINTER MAINITENANCE | 27,879 | 51,636 | 26,849 | 40,432 | 27,781 |
| 4949 BR 94 TRAFFIC SIGNS | 4,436 | 3,309 | 6,799 | 3,903 | 7,054 |
| Total | \$3.653.378 | \$4.025.322 | \$5.090.066 | \$4.985.451 | \$4.925.977 |

Expenses by Activity (0022 LOCAL STREET)

| , | Actual | Actual | Budget | Forecasted | Request |
|---|-------------|-------------|-------------|-------------|-------------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 1000 ADMINISTRATION | 6,865 | 5,862 | 2,490 | 2,490 | 2,490 |
| 4112 LOCAL SIGN MANUFACTURE | 38,898 | 39,340 | 54,951 | 43,201 | 57,394 |
| 4117 LOCAL ST PAVEMENT MARKING | 7,457 | 16,996 | 29,982 | 39,127 | 29,982 |
| 4119 LOCAL TRAFFIC SIGNS | 97,245 | 100,185 | 110,523 | 105,795 | 96,653 |
| 4209 LOCAL GRADING | 112,967 | 151,902 | 152,691 | 173,166 | 157,622 |
| 4210 LOCAL BASE REPAIR/OVERLAY | 340,866 | 465,614 | 470,804 | 470,804 | 489,266 |
| 4211 LOCAL STREET SWEEPING | 275,878 | 251,124 | 376,486 | 253,986 | 384,962 |
| 4212 LOCAL POTHOLE REPAIR | 92,805 | 97,157 | 86,915 | 129,191 | 89,512 |
| 4215 LOCAL SALTING/PLOWING | 165,484 | 373,214 | 194,774 | 552,561 | 181,053 |
| 4217 LOCAL PAVEMENT EVALUATION | 20,581 | 27,901 | 80,158 | 79,343 | 30,155 |
| 4218 LOCAL SURFACE TREATMENT | 2,134 | 2,920 | 12,232 | 9,912 | 14,574 |
| 4219 LOCAL ROW STUDY/MAINT | 1,134 | 6,415 | 38,350 | 40,495 | 8,550 |
| 4253 SHOULDER MAINTENANCE | 2,506 | 6,131 | 201 | 5,775 | 201 |
| 4254 MISC CONCRETE REPAIRS | 1,099 | - | 12,500 | 12,500 | 12,700 |
| 4255 SIDEWALK RAMPS | 52,122 | 39,650 | 53,552 | 53,552 | 43,552 |
| 9500 DEBT SERVICE | 86,344 | 86,469 | 86,531 | 86,531 | 86,791 |
| | | | | | |
| Total | \$1,304,385 | \$1,670,880 | \$1,763,140 | \$2,058,429 | \$1,685,457 |

Expenses by Activity (0036 METRO EXPANSION)

| | Actual | Actual | Budget | Forecasted | Request |
|---------------------------------|-----------|-----------|-----------|------------|-----------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 4261 RIGHT-OF-WAY/MAINTENANCE & | | | | | |
| REP | 183,176 | 56,700 | 12,670 | 17,975 | 12,995 |
| 4263 RIGHT OF WAY MAINT - | | | | | |
| ENGINEERING | - | 12,306 | - | - | - |
| 6222 SNOW & ICE CONTROL | 44,349 | 18,291 | 101,388 | 101,034 | 105,520 |
| 6328 ROW MAINTENANCE | 120,111 | 71,714 | 144,655 | 139,704 | 144,655 |
| | • | | | • | |
| Total | \$347,636 | \$159,011 | \$258,713 | \$258,713 | \$263,170 |

Expenses by Activity (0042 WATER SUPPLY SYSTEM)

| | Actual | Actual | Budget | Forecasted | Request |
|---------------------|---------|---------|---------|------------|---------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 1000 ADMINISTRATION | 409,079 | 331,542 | 375,444 | 378,984 | 379,370 |

| 1100 FRINGE BENEFITS | 137,810 | 189,696 | 131,138 | 131,138 | 126,684 |
|---------------------------------|-------------|-------------|-------------|-------------|-------------|
| 1372 REVOLVING SUPPLY | 33,313 | 164,739 | 340,000 | 340,000 | - |
| 4500 ENGINEERING - OTHERS | 27,424 | 32,778 | 50,432 | 50,249 | 52,924 |
| 6210 OPERATIONS | 346,828 | 308,176 | 425,167 | 412,499 | 440,108 |
| 7010 CUSTOMER SERVICE | 324,342 | 339,306 | 235,777 | 268,307 | 246,607 |
| 7031 REVOLVING EQUIPMENT | (920) | 7,598 | 88,199 | 58,961 | 89,056 |
| 7033 DCU MAINTENANCE | 8,099 | 7,844 | 1,220 | 24,951 | 1,256 |
| 7060 OUTSTATIONS | 5,450 | 65 | · - | - | - |
| 7061 SOUTH INDUSTRIAL SITE | 7,491 | 9,174 | 19,120 | 14,880 | 19,120 |
| 7064 MISS DIG | 67,851 | 91,434 | 60,007 | 101,860 | 62,500 |
| 7067 MERCHANDISING & JOBBING | 9,791 | 10,035 | - | 1,763 | - |
| 7092 MAINTENANCE - MAINS | 660,640 | 880,203 | 799,915 | 1,155,065 | 956,623 |
| 7093 MAINTENANCE - HYDRANTS | 114,533 | 226,977 | 338,182 | 253,742 | 342,816 |
| 7094 MAINTENANCE - SERVICE | 123,280 | 195,802 | 325,795 | 379,090 | 374,004 |
| 9000 CAPITAL OUTLAY | 236,659 | 521,168 | 1,134,506 | 650,000 | 211,300 |
| 9070 CAPITAL OUTLAY - SERVICE | - | 2,014 | 500 | 4,604 | 500 |
| 9071 CAPITAL OUTLAY - VALVES | - | = | 17,000 | = | 17,000 |
| 9072 CAPITAL OUTLAY - MAINS | - | - | - | 16,750 | - |
| 9073 CAPITAL OUTLAY - HYDRANTS | 81 | - | 21,000 | 16,342 | 21,000 |
| 9074 CAPITAL OUTLAY - CONTR DUG | | | | | |
| SER | - | - | - | 31,466 | - |
| 9076 CAPITAL OUTLAY - RENEWAL | | | | | |
| SERVICE | 714 | - | 12,000 | 1,604 | 12,000 |
| | | | | | |
| Total | \$2,512,465 | \$3,318,551 | \$4,375,402 | \$4,292,255 | \$3,352,868 |

Expenses by Activity (0043 SEWAGE DISPOSAL SYSTEM)

| | Actual | Actual | Budget | Forecasted | Request |
|-----------------------------------|-------------|-------------|-------------|-------------|-------------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 1000 ADMINISTRATION | 286,929 | 226,990 | 293,466 | 297,316 | 302,157 |
| 1100 FRINGE BENEFITS | 137,810 | 36,480 | 107,996 | 107,996 | 96,876 |
| 1372 REVOLVING SUPPLY | (22,911) | (1,792) | 5,000 | 5,000 | 5,000 |
| 4500 ENGINEERING - OTHERS | 19,365 | 23,943 | 53,432 | 25,342 | 55,924 |
| 4917 MAINTENANCE - FACILITY | 22,903 | 6,726 | - | - | - |
| 6210 OPERATIONS | 228,992 | 164,017 | 427,224 | 415,313 | 432,464 |
| 7010 CUSTOMER SERVICE | 148,861 | 107,694 | 54,960 | 39,912 | 55,536 |
| 7031 REVOLVING EQUIPMENT | (14,997) | (16,357) | 56,484 | 56,584 | 56,972 |
| 7060 OUTSTATIONS | (1,068) | (750) | 82 | - | 261 |
| 7061 SOUTH INDUSTRIAL SITE | 1,130 | · · · | 5,000 | 5,000 | 5,000 |
| 7064 MISS DIG | 50,276 | 51,421 | 52,507 | 50,202 | 54,800 |
| 7067 MERCHANDISING & JOBBING | 9,823 | 9,293 | - | 6,856 | - |
| 7072 RODDING | 147,598 | 225,808 | 224,444 | 176,192 | 234,357 |
| 7074 TELEVISING COLLECTION SYSTEM | 171,477 | 184,985 | 134,997 | 203,201 | 140,903 |
| 7077 MAINTENANCE - MANHOLE | 184,497 | 212,821 | 295,484 | 198,182 | 304,928 |
| 7083 JETTING | 216,953 | 223,809 | 251,352 | 298,065 | 263,834 |
| 7092 MAINTENANCE - MAINS | 82,939 | 94,782 | 221,443 | 135,107 | 231,210 |
| 9000 CAPITAL OUTLAY | 239,656 | 193,867 | 419,296 | 216,000 | 30,000 |
| 9072 CAPITAL OUTLAY - MAINS | - | 1,906 | - | - | - |
| 9083 CAPTIAL OUTLAY - TAPS | - | 318 | - | 570 | - |
| Total | \$1,910,233 | \$1,745,961 | \$2,603,167 | \$2,236,838 | \$2,270,222 |

Expenses by Activity (0055 ELIZABETH R. DEAN TRUST FUND)

| Activity FY 2012 FY 2013 FY 2014 FY 2014 FY | 2015 |
|--|-------|
| 1000 ADMINISTRATION 1,397 1,413 77 77 | 80 |
| 6317 POST PLANT CARE 21,890 26,834 12,600 12,600 1 | 8,700 |
| 6320 TRIMMING 14,283 8,332 10,000 10,000 1 | 0,500 |
| 6325 STUMP REMOVAL 6,464 2,522 1,500 1,500 | 2,000 |
| 6327 TREE PLANTING 20,776 809 19,385 19,385 2 | 0,136 |
| 6329 TREE REMOVALS 18,807 6,000 11,500 11,500 1 | 1,500 |
| | |
| Total \$83,617 \$45,910 \$55,062 \$6 | 2,916 |

Expenses by Activity (0058 WHEELER CENTER)

| | Actual | Actual | Budget | Forecasted | Request |
|-------------------------|-----------|-----------|-----------|------------|-----------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 1000 ADMINISTRATION | 397,755 | 438,262 | 411,063 | 408,474 | 422,096 |
| 6222 SNOW & ICE CONTROL | 2,438 | 3,242 | 4,690 | 4,420 | 5,692 |
| 6301 MOWING - NON PARKS | 6,785 | 6,305 | 7,890 | 9,825 | 8,907 |
| | | | | | |
| Total | \$406.978 | \$447.809 | \$423,643 | \$422,719 | \$436.695 |

Expenses by Activity (0061 ALTERNATIVE TRANSPORTATION)

| Activity | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Forecasted FY 2014 | Request FY 2015 |
|--------------------------------|-------------------|-------------------|-------------------|-----------------------|--------------------|
| 4147 MAJOR ST PAVEMENT MARKING | - | - | 30,000 | 30,000 | 37,812 |
| Total | _ | - | \$30,000 | \$30,000 | \$37,812 |

Expenses by Activity (0069 STORMWATER SEWER SYSTEM FUND)

| · · · · · · · · · · · · · · · · · · · | Actual | Actual | Budget | Forecasted | Request |
|---------------------------------------|-------------|-------------|-------------|-------------|-------------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 1000 ADMINISTRATION | 541,036 | 517,412 | 251,942 | 231,510 | 248,531 |
| 1100 FRINGE BENEFITS | 68,905 | 21,888 | 15,428 | 15,428 | 14,904 |
| 4146 FOOTBALL/SPECIAL EVENTS | - | - | - | 300 | - |
| 4251 STREET SWEEPING | 72,527 | 90,383 | 216,550 | 122,150 | 221,228 |
| 4500 ENGINEERING - OTHERS | 28,421 | 35,072 | 25,216 | 25,162 | 26,464 |
| 6210 OPERATIONS | 176,935 | 286,129 | 308,118 | 280,165 | 301,508 |
| 6309 GENERAL CARE - | | | | | |
| PARKS/FORESTRY | 24,218 | 52,965 | 48,780 | 45,264 | 54,286 |
| 6317 POST PLANT CARE | 48,207 | - | 13,401 | 11,991 | 15,707 |
| 6320 TRIMMING | 146,953 | 124,710 | 164,456 | 163,265 | 170,805 |
| 6324 STORM DAMAGE | 100,664 | 273,156 | 69,543 | 85,180 | 73,119 |
| 6325 STUMP REMOVAL | 88,326 | 74,177 | 52,899 | 55,888 | 58,834 |
| 6327 TREE PLANTING | 79,714 | 36,413 | 128,364 | 94,521 | 132,781 |
| 6329 TREE REMOVALS | 218,267 | 254,385 | 101,094 | 161,186 | 105,000 |
| 7010 CUSTOMER SERVICE | 5,494 | 7,330 | - | = | - |
| 7031 REVOLVING EQUIPMENT | (28,011) | (53,980) | 185,576 | 20,576 | 213,307 |
| 7061 SOUTH INDUSTRIAL SITE | 5,263 | 5,304 | 3,000 | 5,700 | 3,000 |
| 7064 MISS DIG | 26,395 | 25,712 | 27,202 | 27,452 | 28,348 |
| 7067 MERCHANDISING & JOBBING | 31 | = | - | - | - |
| 7072 RODDING | 5,974 | 28,221 | 56,187 | 43,276 | 58,598 |
| 7074 TELEVISING COLLECTION SYSTEM | 23,072 | 21,102 | 30,094 | 29,974 | 30,898 |
| 7077 MAINTENANCE - MANHOLE | 25,649 | 16,201 | 10,000 | 26,228 | 10,000 |
| 7080 STORM DAMAGE RESTORATION | 22,106 | 2,125 | - | - | - |
| 7081 DITCH MAINTENANCE | 148,740 | 123,743 | 140,453 | 146,833 | 147,530 |
| 7082 CATCHBASIN MAINTENANCE | 235,199 | 324,424 | 271,297 | 300,460 | 279,189 |
| 7083 JETTING | 298,540 | 293,732 | 261,541 | 268,612 | 271,875 |
| 7084 ILLICIT DISCHARGE ELIMINATION | 19,744 | 10,445 | 30,400 | 26,222 | 30,400 |
| 7085 CULVERT MAINTENANCE | 19,154 | 18,050 | 15,750 | 17,950 | 15,750 |
| 7090 MAINTENANCE | 3,012 | 28,787 | - | 1,150 | - |
| 7092 MAINTENANCE - MAINS | 175,305 | 101,975 | 136,956 | 146,316 | 139,237 |
| 9000 CAPITAL OUTLAY | 876 | 676,114 | 500,000 | 332,222 | 1,500,000 |
| 9072 CAPITAL OUTLAY - MAINS | - | 3,993 | 1,000 | 1,671 | 1,000 |
| 9077 CAPITAL OUTLAY - MANHOLE | 2,524 | 2,861 | - | - | _ |
| | | _ | | · | |
| Total | \$2,583,240 | \$3,402,829 | \$3,065,247 | \$2,686,652 | \$4,152,299 |

Expenses by Activity (0071 PARK MAINT & CAPITAL IMP MILLAGE)

| | Actual | Actual | Budget | Forecasted | Request |
|----------|---------|---------|---------|------------|---------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |

| 1646 FARMER'S MARKET | - | - | 3,258 | 14,858 | 3,380 |
|----------------------------------|-------------|-------------|-------------|-------------|-------------|
| 1810 TAX REFUNDS | 112,308 | 64,826 | · - | · - | - |
| 4500 ENGINEERING - OTHERS | · - | 11,323 | - | 5,297 | - |
| 6100 FACILITY RENTALS | 31,944 | 49,366 | 42,932 | 52,599 | 43,415 |
| 6121 LESLIE SCIENCE CENTER | 3,928 | 27,499 | 10,935 | 27,970 | 15,177 |
| 6123 KEMPF HOUSE | 1,951 | 4,819 | 8,392 | 7,892 | 8,441 |
| 6209 PARKS - MOWING | 141,489 | 4,621 | 122,972 | 121,372 | 124,351 |
| 6210 OPERATIONS | 751,495 | 771,877 | 521,018 | 518,569 | 527,200 |
| 6223 SHELTERS/RESTROOMS | 408 | - | - , | - | - , |
| 6231 BUHR POOL | 14,992 | 12,747 | 43,505 | 17,430 | 44,182 |
| 6232 BUHR RINK | 21,186 | 32,285 | 33,215 | 39,189 | 33,457 |
| 6234 VETERAN'S POOL | 22,124 | 48,425 | 39,349 | 31,929 | 40,075 |
| 6235 VETERAN'S ICE ARENA | 90,772 | 94,225 | 36,632 | 45,822 | 37,115 |
| 6236 FULLER POOL | 32.092 | 46.273 | 32,132 | 30.990 | 32,615 |
| 6237 MACK POOL | 19,028 | 28,414 | 19,915 | 73,199 | 20,157 |
| 6242 ARGO LIVERY | 72,571 | 52,711 | 31,415 | 24,155 | 31,657 |
| 6244 GALLUP LIVERY | 20,472 | 28,579 | 13,165 | 35.791 | 13,407 |
| 6250 NORTHSIDE COMMUNITY CENTER | 3,887 | 5,723 | 6,058 | 5,999 | 6,180 |
| 6260 BRYANT COMMUNITY CENTER | 5,271 | 12,379 | 7,958 | 18,834 | 8,080 |
| 6287 ECOLOGICAL RESTORATION | 234,842 | 237,105 | - ,000 | | - |
| 6288 ECOLOGICAL ASSESS & | 20 .,0 .2 | 201,100 | | | |
| MONITORING | 110,189 | 122,423 | _ | _ | _ |
| 6289 OUTREACH VOLUNTEER | , | , | | | |
| COORDINATION | 102,993 | 122,790 | _ | _ | _ |
| 6309 GENERAL CARE - | , | , | | | |
| PARKS/FORESTRY | 1,011,780 | 877,557 | 774,080 | 775,652 | 800,743 |
| 6315 SENIOR CENTER OPERATIONS | 24,921 | 5,753 | 9,858 | 6,452 | 9,980 |
| 6317 POST PLANT CARE | 70,676 | 40,901 | 60,534 | 49,548 | 63,873 |
| 6320 TRIMMING | 151,118 | 206,386 | 241,968 | 179,833 | 274,329 |
| 6324 STORM DAMAGE | 24,211 | 29,255 | 5,572 | 8,690 | 5,572 |
| 6325 STUMP REMOVAL | 22,847 | 28,122 | 67,865 | 25,956 | 70,975 |
| 6327 TREE PLANTING | 153,408 | 103,283 | 209,401 | 147,463 | 227,026 |
| 6329 TREE REMOVALS | 151,159 | 67,052 | 243,636 | 244,693 | 293,370 |
| 6335 ATHLETIC FIELDS/GAME COURTS | 257,448 | 313,290 | 226,384 | 329,543 | 357,750 |
| 6340 ADOPT-A-PARK/GARDEN | 41,565 | 36,410 | 1,935 | 34,640 | 1,935 |
| 6420 CULTURAL ARTS BUILDING | - | - | - | 4,786 | - |
| 6503 HURON GOLF COURSE | _ | _ | 3,458 | 25,265 | 3,580 |
| 6504 LESLIE GOLF COURSE | - | - | 3,457 | 26,844 | 3,581 |
| 7017 CONSTRUCTION | _ | 85,668 | 22,020 | | - |
| 7099 RECREATIONAL DAMS | 66,825 | 85,613 | 133,050 | 132,593 | 100,673 |
| 9541 BAD DEBTS | 2,962 | 3,730 | - | - , | - |
| - | ,- ,- | -, | | | |
| Total | \$3,772,862 | \$3,661,430 | \$2,976,069 | \$3,063,853 | \$3,202,276 |
| ı ulaı | φ3,112,002 | φ3,001,430 | φ2,970,009 | φ3,003,033 | φ3,202,276 |

Expenses by Activity (0072 SOLID WASTE)

| | Actual | Actual | Budget | Forecasted | Request |
|---------------------------------|-----------|-----------|-----------|------------|-----------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 1000 ADMINISTRATION | 237,545 | 233,180 | 302,005 | 289,602 | 330,159 |
| 1401 ART FAIR | = | 2,575 | 2,400 | 7,084 | 2,400 |
| 1810 TAX REFUNDS | 260,128 | 145,969 | - | - | - |
| 3162 COMMUNITY STANDARDS | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| 4203 LEAF PICKUP | 382,082 | 325,826 | 362,223 | 365,169 | 369,428 |
| 4721 REAR-LOAD COMMER COLLECT | 247,836 | 378,205 | 424,469 | 431,787 | 443,886 |
| 4722 SPECIAL COLLECTION | 4,624 | 4,388 | 16,066 | 3,766 | 20,096 |
| 4724 RESIDENTIAL COLLECTION | 1,864,684 | 1,957,321 | 2,643,568 | 2,351,944 | 2,685,399 |
| 4725 FRONT-LOAD COMMER COLLECT | 1,985,813 | 2,370,185 | 2,658,509 | 2,636,038 | 2,734,674 |
| 4726 DDA REFUSE CANS COLLECTION | 77,105 | 32,299 | 31,679 | 38,648 | 31,696 |
| 4727 CARTS RPR/D\DIST | 17,402 | 24,429 | 28,164 | 55,259 | 28,554 |
| 4729 STUDENT MOVE IN/OUT | 27,997 | 25,493 | 20,465 | 53,291 | 20,513 |
| 4730 DROP OFF STATION STAFFED | 7,963 | 4,845 | 6,500 | 6,500 | 6,500 |
| 4732 SINGLE FAMILY RECYCLING | 1,632,636 | 1,370,022 | 1,602,462 | 1,581,601 | 1,580,081 |
| 4733 MULTI FAMILY RECYCLING | 599,871 | 745,167 | 789,071 | 802,521 | 812,743 |
| 4734 COMMERCIAL RECYCLING | 467,277 | 886,473 | 584,396 | 659,786 | 604,029 |
| 4747 CHRISTMAS TREES | - | 8,060 | - | 7,887 | - |
| 4749 YARDWASTE COLLECTION | 499,155 | 809,886 | 602,225 | 586,171 | 627,026 |
| 4764 RECYCLING PROCESSING | 610,626 | 455,495 | 817,112 | 820,475 | 819,637 |
| 4919 MAINTENANCE - LANDFILL | 282,422 | 541,652 | 341,724 | 558,809 | 342,280 |

| 6210 OPERATIONS 6362 PARK REFUSE | 134,470 138.986 | 154,418 127.267 | 238,492 79.597 | 249,112 130.863 | 251,622 81.094 |
|-------------------------------------|--------------------|--------------------|-------------------|--------------------|-------------------|
| 7060 OUTSTATIONS | 97,252 | 36,098 | 69,052 | 30,978 | 36,788 |
| 9541 BAD DEBTS | 6,393 | 13,829 | | - | |
| Total | \$9,612,267 | \$10,683,082 | \$11,650,179 | \$11,697,291 | \$11,858,605 |

Expenses by Activity (00CP GENERAL CAPITAL FUND)

| Activity | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Forecasted FY 2014 | Request FY 2015 |
|--------------------|-------------------|-------------------|-------------------|-----------------------|--------------------|
| 6325 STUMP REMOVAL | 156 | - | - | - | |
| | | | | | |
| Total | \$156 | - | - | - | - |

Expenses by Activity (00MG MAJOR GRANTS PROGRAMS)

| Activity | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Forecasted FY 2014 | Request FY 2015 |
|--------------------|-------------------|-------------------|-------------------|-----------------------|--------------------|
| 6327 TREE PLANTING | - | 5,000 | - | - | - |
| | | | | | |
| Total | - | \$5,000 | - | - | <u>-</u> |

Street Maintenance and Traffic Control

| Activity | Request FY 2015 |
|---|--------------------|
| 1100 FRINGE BENEFITS 890,949 804,323 626,151 626,151 4112 LOCAL SIGN MANUFACTURE 38,898 39,340 54,951 43,201 4117 LOCAL ST PAVEMENT MARKING 7,457 16,996 29,982 39,127 4119 LOCAL TRAFFIC SIGNS 97,245 100,185 110,523 105,795 4123 SIGNAL INSTALLAION/REBUILD 93,880 80,888 397,219 214,783 4124 TRAFFIC SIGNAL MAINTENANCE 200,085 258,150 322,430 222,231 4125 SIGNAL PREVENT MAINT 74,099 48,789 62,771 52,667 4126 SIGNAL EMERGENCY REPAIR 176,392 152,683 164,297 169,772 4127 SIGNAL SYSTEM CONTROL 183,552 223,885 297,537 329,746 4128 SIGNAL SHOP WORK 16,216 21,586 30,678 27,175 4129 GRID EXPANSION/MAINTENANCE 5,650 10,577 6,515 6,489 4135 SIGN SHOP WORK 6,268 9,817 16,984 16,764 4136 SIGN, WORK FOR OTHERS 46,017 41,292 30,914 50,092 4137 TRAFFIC CALMING 20,596 1,23 | 1 2010 |
| 4112 LOCAL SIGN MANUFACTURE 38,898 39,340 54,951 43,201 4117 LOCAL ST PAVEMENT MARKING 7,457 16,996 29,982 39,127 4119 LOCAL TRAFFIC SIGNS 97,245 100,185 110,523 105,795 4123 SIGNAL INSTALLAION/REBUILD 93,880 80,888 397,219 214,783 4124 TRAFFIC SIGNAL MAINTENANCE 200,085 258,150 322,430 222,231 4125 SIGNAL PREVENT MAINT 74,099 48,789 62,771 52,667 4126 SIGNAL EMERGENCY REPAIR 176,392 152,683 164,297 169,772 4127 SIGNAL SYSTEM CONTROL 183,552 223,885 297,537 329,746 4128 SIGNAL SHOP WORK 16,216 21,586 30,678 27,175 4129 GRID EXPANSION/MAINTENANCE 5,650 10,577 6,515 6,489 4135 SIGN SHOP WORK 6,268 9,817 16,984 16,764 4136 SIGN, WORK FOR OTHERS 46,017 41,292 30,914 50,092 4137 TRAFFIC CALMING 20,596 1,239 75,150 75,150 4142 MAJOR SIGN MANUFACTURE 20,394 22 | 003,452 |
| 4117 LOCAL ST PAVEMENT MARKING 7,457 16,996 29,982 39,127 4119 LOCAL TRAFFIC SIGNS 97,245 100,185 110,523 105,795 4123 SIGNAL INSTALLAION/REBUILD 93,880 80,888 397,219 214,783 4124 TRAFFIC SIGNAL MAINTENANCE 200,085 258,150 322,430 222,231 4125 SIGNAL PREVENT MAINT 74,099 48,789 62,771 52,667 4126 SIGNAL EMERGENCY REPAIR 176,392 152,683 164,297 169,772 4127 SIGNAL SYSTEM CONTROL 183,552 223,885 297,537 329,746 4128 SIGNAL SHOP WORK 16,216 21,586 30,678 27,175 4129 GRID EXPANSION/MAINTENANCE 5,650 10,577 6,515 6,489 4135 SIGN SHOP WORK 6,268 9,817 16,984 16,764 4136 SIGN, WORK FOR OTHERS 46,017 41,292 30,914 50,092 4137 TRAFFIC CALMING 20,596 1,239 75,150 75,150 4142 MAJOR SIGN MANUFACTURE 20,394 22,322 21,527 25,131 4146 FOOTBALL/SPECIAL EVENTS 34,883 5 | 611,801 |
| 4119 LOCAL TRAFFIC SIGNS 97,245 100,185 110,523 105,795 4123 SIGNAL INSTALLAION/REBUILD 93,880 80,888 397,219 214,783 4124 TRAFFIC SIGNAL MAINTENANCE 200,085 258,150 322,430 222,231 4125 SIGNAL PREVENT MAINT 74,099 48,789 62,771 52,667 4126 SIGNAL EMERGENCY REPAIR 176,392 152,683 164,297 169,772 4127 SIGNAL SYSTEM CONTROL 183,552 223,885 297,537 329,746 4128 SIGNAL SHOP WORK 16,216 21,586 30,678 27,175 4129 GRID EXPANSION/MAINTENANCE 5,650 10,577 6,515 6,489 4135 SIGN SHOP WORK 6,268 9,817 16,984 16,764 4136 SIGN, WORK FOR OTHERS 46,017 41,292 30,914 50,092 4137 TRAFFIC CALMING 20,596 1,239 75,150 75,150 4142 MAJOR SIGN MANUFACTURE 20,394 22,322 21,527 25,131 4146 FOOTBALL/SPECIAL EVENTS 34,883 56,030 57,367 116,690 4147 MAJOR ST PAVEMENT MARKING 45,428 <td< td=""><td>57,394</td></td<> | 57,394 |
| 4123 SIGNAL INSTALLAION/REBUILD 93,880 80,888 397,219 214,783 4124 TRAFFIC SIGNAL MAINTENANCE 200,085 258,150 322,430 222,231 4125 SIGNAL PREVENT MAINT 74,099 48,789 62,771 52,667 4126 SIGNAL EMERGENCY REPAIR 176,392 152,683 164,297 169,772 4127 SIGNAL SYSTEM CONTROL 183,552 223,885 297,537 329,746 4128 SIGNAL SHOP WORK 16,216 21,586 30,678 27,175 4129 GRID EXPANSION/MAINTENANCE 5,650 10,577 6,515 6,489 4135 SIGN SHOP WORK 6,268 9,817 16,984 16,764 4136 SIGN, WORK FOR OTHERS 46,017 41,292 30,914 50,092 4137 TRAFFIC CALMING 20,596 1,239 75,150 75,150 4142 MAJOR SIGN MANUFACTURE 20,394 22,322 21,527 25,131 4146 FOOTBALL/SPECIAL EVENTS 34,883 56,030 57,367 116,690 4147 MAJOR ST PAVEMENT MARKING 45,428 147,738 134,697 144,048 4149 MAJOR TRAFFIC SIGNS 96,289 <td< td=""><td>29,982 96,653</td></td<> | 29,982 96,653 |
| 4124 TRAFFIC SIGNAL MAINTENANCE 200,085 258,150 322,430 222,231 4125 SIGNAL PREVENT MAINT 74,099 48,789 62,771 52,667 4126 SIGNAL EMERGENCY REPAIR 176,392 152,683 164,297 169,772 4127 SIGNAL SYSTEM CONTROL 183,552 223,885 297,537 329,746 4128 SIGNAL SHOP WORK 16,216 21,586 30,678 27,175 4129 GRID EXPANSION/MAINTENANCE 5,650 10,577 6,515 6,489 4135 SIGN SHOP WORK 6,268 9,817 16,984 16,764 4136 SIGN, WORK FOR OTHERS 46,017 41,292 30,914 50,092 4137 TRAFFIC CALMING 20,596 1,239 75,150 75,150 4142 MAJOR SIGN MANUFACTURE 20,394 22,322 21,527 25,131 4146 FOOTBALL/SPECIAL EVENTS 34,883 56,030 57,367 116,690 4147 MAJOR ST PAVEMENT MARKING 45,428 147,738 134,697 144,048 4149 MAJOR TRAFFIC SIGNS 96,289 101,608 165,005 157,115 4183 TRUNKLINE CONSTRUCTION 1,055 2,7 | 419,855 |
| 4125 SIGNAL PREVENT MAINT 74,099 48,789 62,771 52,667 4126 SIGNAL EMERGENCY REPAIR 176,392 152,683 164,297 169,772 4127 SIGNAL SYSTEM CONTROL 183,552 223,885 297,537 329,746 4128 SIGNAL SHOP WORK 16,216 21,586 30,678 27,175 4129 GRID EXPANSION/MAINTENANCE 5,650 10,577 6,515 6,489 4135 SIGN SHOP WORK 6,268 9,817 16,984 16,764 4136 SIGN, WORK FOR OTHERS 46,017 41,292 30,914 50,092 4137 TRAFFIC CALMING 20,596 1,239 75,150 75,150 4142 MAJOR SIGN MANUFACTURE 20,394 22,322 21,527 25,131 4146 FOOTBALL/SPECIAL EVENTS 34,883 56,030 57,367 116,690 4147 MAJOR ST PAVEMENT MARKING 45,428 147,738 134,697 144,048 4149 MAJOR TRAFFIC SIGNS 96,289 101,608 165,005 157,115 4183 TRUNKLINE CONSTRUCTION 1,055 2,761 7,909 8,037 4184 TRUNKLINE SIGNAL INSTALL 5,985 21,002 | 308,029 |
| 4126 SIGNAL EMERGENCY REPAIR 176,392 152,683 164,297 169,772 4127 SIGNAL SYSTEM CONTROL 183,552 223,885 297,537 329,746 4128 SIGNAL SHOP WORK 16,216 21,586 30,678 27,175 4129 GRID EXPANSION/MAINTENANCE 5,650 10,577 6,515 6,489 4135 SIGN SHOP WORK 6,268 9,817 16,984 16,764 4136 SIGN, WORK FOR OTHERS 46,017 41,292 30,914 50,092 4137 TRAFFIC CALMING 20,596 1,239 75,150 75,150 4142 MAJOR SIGN MANUFACTURE 20,394 22,322 21,527 25,131 4146 FOOTBALL/SPECIAL EVENTS 34,883 56,030 57,367 116,690 4147 MAJOR ST PAVEMENT MARKING 45,428 147,738 134,697 144,048 4149 MAJOR TRAFFIC SIGNS 96,289 101,608 165,005 157,115 4183 TRUNKLINE CONSTRUCTION 1,055 2,761 7,909 8,037 4184 TRUNKLINE SIGNAL INSTALL 5,985 21,002 8,309 8,933 4185 TRUNKLINE EMERG REPAIR 19,572 39,139 | 74,672 |
| 4127 SIGNAL SYSTEM CONTROL 183,552 223,885 297,537 329,746 4128 SIGNAL SHOP WORK 16,216 21,586 30,678 27,175 4129 GRID EXPANSION/MAINTENANCE 5,650 10,577 6,515 6,489 4135 SIGN SHOP WORK 6,268 9,817 16,984 16,764 4136 SIGN, WORK FOR OTHERS 46,017 41,292 30,914 50,092 4137 TRAFFIC CALMING 20,596 1,239 75,150 75,150 4142 MAJOR SIGN MANUFACTURE 20,394 22,322 21,527 25,131 4146 FOOTBALL/SPECIAL EVENTS 34,883 56,030 57,367 116,690 4147 MAJOR ST PAVEMENT MARKING 45,428 147,738 134,697 144,048 4149 MAJOR TRAFFIC SIGNS 96,289 101,608 165,005 157,115 4183 TRUNKLINE CONSTRUCTION 1,055 2,761 7,909 8,037 4184 TRUNKLINE SIGNAL INSTALL 5,985 21,002 8,309 8,933 4185 TRUNKLINE PREV MAINT 18,553 18,091 16,595 9,451 4186 TRUCKLINE EMERG REPAIR 19,572 39,139 <td< td=""><td>158,362</td></td<> | 158,362 |
| 4129 GRID EXPANSION/MAINTENANCE 5,650 10,577 6,515 6,489 4135 SIGN SHOP WORK 6,268 9,817 16,984 16,764 4136 SIGN, WORK FOR OTHERS 46,017 41,292 30,914 50,092 4137 TRAFFIC CALMING 20,596 1,239 75,150 75,150 4142 MAJOR SIGN MANUFACTURE 20,394 22,322 21,527 25,131 4146 FOOTBALL/SPECIAL EVENTS 34,883 56,030 57,367 116,690 4147 MAJOR ST PAVEMENT MARKING 45,428 147,738 134,697 144,048 4149 MAJOR TRAFFIC SIGNS 96,289 101,608 165,005 157,115 4183 TRUNKLINE CONSTRUCTION 1,055 2,761 7,909 8,037 4184 TRUNKLINE SIGNAL INSTALL 5,985 21,002 8,309 8,933 4185 TRUNKLINE PREV MAINT 18,553 18,091 16,595 9,451 4186 TRUCKLINE EMERG REPAIR 19,572 39,139 26,920 27,044 | 204,143 |
| 4135 SIGN SHOP WORK 6,268 9,817 16,984 16,764 4136 SIGN, WORK FOR OTHERS 46,017 41,292 30,914 50,092 4137 TRAFFIC CALMING 20,596 1,239 75,150 75,150 4142 MAJOR SIGN MANUFACTURE 20,394 22,322 21,527 25,131 4146 FOOTBALL/SPECIAL EVENTS 34,883 56,030 57,367 116,690 4147 MAJOR ST PAVEMENT MARKING 45,428 147,738 134,697 144,048 4149 MAJOR TRAFFIC SIGNS 96,289 101,608 165,005 157,115 4183 TRUNKLINE CONSTRUCTION 1,055 2,761 7,909 8,037 4184 TRUNKLINE SIGNAL INSTALL 5,985 21,002 8,309 8,933 4185 TRUNKLINE PREV MAINT 18,553 18,091 16,595 9,451 4186 TRUCKLINE EMERG REPAIR 19,572 39,139 26,920 27,044 | 31,990 |
| 4136 SIGN, WORK FOR OTHERS 46,017 41,292 30,914 50,092 4137 TRAFFIC CALMING 20,596 1,239 75,150 75,150 4142 MAJOR SIGN MANUFACTURE 20,394 22,322 21,527 25,131 4146 FOOTBALL/SPECIAL EVENTS 34,883 56,030 57,367 116,690 4147 MAJOR ST PAVEMENT MARKING 45,428 147,738 134,697 144,048 4149 MAJOR TRAFFIC SIGNS 96,289 101,608 165,005 157,115 4183 TRUNKLINE CONSTRUCTION 1,055 2,761 7,909 8,037 4184 TRUNKLINE SIGNAL INSTALL 5,985 21,002 8,309 8,933 4185 TRUNKLINE PREV MAINT 18,553 18,091 16,595 9,451 4186 TRUCKLINE EMERG REPAIR 19,572 39,139 26,920 27,044 | 6,778 |
| 4137 TRAFFIC CALMING 20,596 1,239 75,150 75,150 4142 MAJOR SIGN MANUFACTURE 20,394 22,322 21,527 25,131 4146 FOOTBALL/SPECIAL EVENTS 34,883 56,030 57,367 116,690 4147 MAJOR ST PAVEMENT MARKING 45,428 147,738 134,697 144,048 4149 MAJOR TRAFFIC SIGNS 96,289 101,608 165,005 157,115 4183 TRUNKLINE CONSTRUCTION 1,055 2,761 7,909 8,037 4184 TRUNKLINE SIGNAL INSTALL 5,985 21,002 8,309 8,933 4185 TRUNKLINE PREV MAINT 18,553 18,091 16,595 9,451 4186 TRUCKLINE EMERG REPAIR 19,572 39,139 26,920 27,044 | 17,702 |
| 4142 MAJOR SIGN MANUFACTURE 20,394 22,322 21,527 25,131 4146 FOOTBALL/SPECIAL EVENTS 34,883 56,030 57,367 116,690 4147 MAJOR ST PAVEMENT MARKING 45,428 147,738 134,697 144,048 4149 MAJOR TRAFFIC SIGNS 96,289 101,608 165,005 157,115 4183 TRUNKLINE CONSTRUCTION 1,055 2,761 7,909 8,037 4184 TRUNKLINE SIGNAL INSTALL 5,985 21,002 8,309 8,933 4185 TRUNKLINE PREV MAINT 18,553 18,091 16,595 9,451 4186 TRUCKLINE EMERG REPAIR 19,572 39,139 26,920 27,044 | 31,537 |
| 4146 FOOTBALL/SPECIAL EVENTS 34,883 56,030 57,367 116,690 4147 MAJOR ST PAVEMENT MARKING 45,428 147,738 134,697 144,048 4149 MAJOR TRAFFIC SIGNS 96,289 101,608 165,005 157,115 4183 TRUNKLINE CONSTRUCTION 1,055 2,761 7,909 8,037 4184 TRUNKLINE SIGNAL INSTALL 5,985 21,002 8,309 8,933 4185 TRUNKLINE PREV MAINT 18,553 18,091 16,595 9,451 4186 TRUCKLINE EMERG REPAIR 19,572 39,139 26,920 27,044 | 80,150 |
| 4147 MAJOR ST PAVEMENT MARKING 45,428 147,738 134,697 144,048 4149 MAJOR TRAFFIC SIGNS 96,289 101,608 165,005 157,115 4183 TRUNKLINE CONSTRUCTION 1,055 2,761 7,909 8,037 4184 TRUNKLINE SIGNAL INSTALL 5,985 21,002 8,309 8,933 4185 TRUNKLINE PREV MAINT 18,553 18,091 16,595 9,451 4186 TRUCKLINE EMERG REPAIR 19,572 39,139 26,920 27,044 | 22,495 |
| 4149 MAJOR TRAFFIC SIGNS 96,289 101,608 165,005 157,115 4183 TRUNKLINE CONSTRUCTION 1,055 2,761 7,909 8,037 4184 TRUNKLINE SIGNAL INSTALL 5,985 21,002 8,309 8,933 4185 TRUNKLINE PREV MAINT 18,553 18,091 16,595 9,451 4186 TRUCKLINE EMERG REPAIR 19,572 39,139 26,920 27,044 | 56,843 140,662 |
| 4183 TRUNKLINE CONSTRUCTION 1,055 2,761 7,909 8,037 4184 TRUNKLINE SIGNAL INSTALL 5,985 21,002 8,309 8,933 4185 TRUNKLINE PREV MAINT 18,553 18,091 16,595 9,451 4186 TRUCKLINE EMERG REPAIR 19,572 39,139 26,920 27,044 | 118,955 |
| 4184 TRUNKLINE SIGNAL INSTALL 5,985 21,002 8,309 8,933 4185 TRUNKLINE PREV MAINT 18,553 18,091 16,595 9,451 4186 TRUCKLINE EMERG REPAIR 19,572 39,139 26,920 27,044 | 8,079 |
| 4185 TRUNKLINE PREV MAINT 18,553 18,091 16,595 9,451 4186 TRUCKLINE EMERG REPAIR 19,572 39,139 26,920 27,044 | 8,479 |
| 4186 TRUCKLINE EMERG REPAIR 19,572 39,139 26,920 27,044 | 17,151 |
| | 27,476 |
| 4187 TRUNKLINE SYSTEM CONTROL 3,593 3,183 6,909 6,212 | 7,079 |
| 4209 LOCAL GRADING 112,967 151,902 152,691 173,166 | 157,622 |
| | 489,266 |
| | 384,962 |
| 4212 LOCAL POTHOLE REPAIR 92,805 97,157 86,915 129,191 | 89,512 |
| | 181,053 |
| 4217 LOCAL PAVEMENT EVALUATION 20,581 27,901 80,158 79,343 4218 LOCAL SURFACE TREATMENT 2,134 2,920 12,232 9,912 | 30,155 14,574 |
| 4219 LOCAL SORFACE TREATMENT 2,134 2,920 12,232 9,912 4219 LOCAL ROW STUDY/MAINT 1,134 6,415 38,350 40,495 | 8,550 |
| | 247,272 |
| 4227 PAVEMENT EVALUATION 26,028 36,368 184,398 183,774 | 31,105 |
| | 127,081 |
| 4231 BR 23 SWEEPING 266 272 1,069 460 | 1,117 |
| 4232 BR 23 POTHOLE REPAIR 2,215 2,587 5,484 4,218 | 5,451 |
| 4235 BR 23 WINTER MAINTENANCE 7,503 10,280 13,648 14,323 | 14,127 |
| 4239 BR 23 TRAFFIC SIGNS 940 691 6,199 2,870 | 6,454 |
| | 277,054 |
| | 557,663 |
| | 198,105 180,313 |
| 4251 STREET SWEEFING 260,735 297,335 160,907 170,745 4252 BRIDGE MAINTENANCE & REPAIR 11,872 1,416 5,515 2,489 | 5,753 |
| 4253 SHOULDER MAINTENANCE & REPAIR 11,672 1,416 3,515 2,469 4253 SHOULDER MAINTENANCE 29,047 29,396 17,384 33,379 | 18,058 |
| 4254 MISC CONCRETE REPAIRS 23,330 2,238 39,464 36,863 | 40,305 |
| | 109,526 |
| 4256 SHOP WORK 1,899 1,250 3,258 1,623 | 3,400 |
| 4257 ENG SERVICES/INSPECTIONS 66,298 66,528 56,203 56,203 | 58,703 |
| 4258 WORK FOR OTHERS 2,323 3,111 4,883 19,866 | 5,029 |
| 4261 RIGHT-OF-WAY/MAINTENANCE & REP 183,176 56,700 12,670 17,975 | 12,995 |
| 4263 RIGHT OF WAY MAINT - ENGINEERING - 12,306 | - |
| | 333,488 |
| 4530 DESIGN - DRAFTING 238 566 | - |
| 4531 DESIGN - ENGINEERING (2,615) | - |
| 4532 DESIGN - TECHNICIAN (34) | _ |
| 4536 CONSTRUCTION - OTHER 4,171 14,364 152,617 - 21,829 - | - |
| 4940 BR 94 BASE REPAIR 22,039 34,041 6,626 16,838 | 6,676 |
| 4941 BR 94 SWEEPING 1,220 1,443 1,127 1,121 | 1,177 |
| 4942 BR 94 POTHOLE REPAIR 5,085 10,471 3,883 6,256 | 4,029 |
| 4943 BR 94 SHOULDER MAINTENANCE 15,887 43,724 9,000 9,000 | 9,000 |
| 4945 BR 94 WINTER MAINITENANCE 27,879 51,636 26,849 40,432 | 27,781 |
| 4949 BR 94 TRAFFIC SIGNS 4,436 3,309 6,799 3,903 | 7,054 |
| | 105,520 |
| 6328 ROW MAINTENANCE 120,111 71,714 144,655 139,704 | 144,655 |

| Total | \$7,865,518 | \$8,015,290 | \$10,230,224 | \$9,678,251 | \$9,219,781 |
|------------------------|-------------|-------------|--------------|-------------|-------------|
| 9500 DEBT SERVICE | 799,307 | 774,553 | 776,047 | 776,047 | 778,047 |
| 9000 CAPITAL OUTLAY | 59,473 | 60,557 | 502,900 | - | - |
| 7019 PUBLIC ENGAGEMENT | - | - | - | 6,432 | - |
| 7018 FIELD OPS CHARGES | - | - | 2,600 | - | - |
| 7017 CONSTRUCTION | 71,331 | 1,718 | 8,534 | - | - |
| 7016 DESIGN | - | - | 2,600 | - | - |
| 7015 STUDY/PLANNING | - | 81,534 | 83,468 | - | - |
| 7011 CALL CENTER | 7,407 | 9,420 | 7,175 | 7,153 | 7,430 |

FY 2015 GOALS AND PERFORMANCE MEASURES

| Service Area: | Public Services | Area Administrator: | Craig Hupy |
|---------------|------------------|---------------------|---------------|
| Service Unit: | Field Operations | Manager: | Jody Caldwell |

| Service Unit Goals | Council Priorities |
|--|-----------------------|
| A. Extend useful life of utility infrastructure with a first class preventative maintenance program. | 2,3,4 |
| B. Improve level of service related to compost, solid waste and recycling collection. | 1,2,4,3 |
| C. Improve surface water quality. | 2,3,4 |
| D . Extend traffic control signal useful life and reduce sight distance safety hazards throughout transportation network. | 2,3,4 |
| E. Reduce energy associated with illuminating park facility parking areas. | 1,2,3 |
| F. Improve the tree canopy health and coverage. | 2,3,4 |

| Service Unit Measures | Status |
|--|--------|
| A1. Eliminate the back log of sanitary sewer repairs. | |
| A2. Exercise and inspect 50% of water main valves greater than or equal | |
| to 12" and 25% of valves less than 12". | |
| A3. Sand blast and repaint 10% of fire hydrants. | |
| B1 . Reduce the number of complaints related to un-serviced compost | |
| collection by 10 percent from FY2014. | |
| B2. Improve safety and access for the city and Recycle Ann Arbor by | |
| improving service to 5 problem areas. | |
| C1. Coordinate and implement city outfall sampling to help detect | |
| potential threats to Huron River. Collect samples from two (2) water | |
| sheds, document data electronically and eliminate any determined illicit | |
| connections. | |
| C2. Remove sediment and debris from 1,000 LF of open ditch. | |
| C3. Increase the number of peak stage recorders in sanitary sewer | |
| system by 14 units. | |
| C4. Sweep all city streets twice per year. | |
| D1. Rebuild traffic signals at Jewett/Packard & Pontiac Trail/Barton. | |
| D2. To improve site distances and pedestrian/bicycle navigation, clear | |
| 8,000 LF of overgrowth in the road shoulder. | |

| E1. Install L.E.D. lighting at the Fuller Pool & Leslie Science center | |
|--|--|
| parking lots. | |
| F1. Plant 1,000 trees within the public road right-of-way. | |
| F2. Perform routine tree trimming at 40 city named parks. | |

See Budget Summaries Section, Page 1 for list of Council Priorities

PUBLIC SERVICES AREA FIELD OPERATIONS

Allocated Positions

| Job Description | Job Class | FY 20 FTE |
|--|------------------|--------------|
| ADMIN ASSISTANT LVL 4 | 110044 | 2. |
| ADMIN ASSISTANT LVL 5 | 110054 | 2.0 |
| CIVIL ENGINEER IV | 403840 | 1.0 |
| ELEC & CONTROL TECH V | 116254 | 0.0 |
| FIELD OP ASST MANAGER | 401140 | 2. |
| FIELD OP OFFICE MANAGER | 402015 | 1. |
| FIELD OF TECH V - INFRA S | 112845 | 2. |
| FIELD OPER TECH I - INFRA | 112804 | 7. |
| FIELD OPER TECH I-FOR/FAC | 112754 | 11. |
| FIELD OPER TECH I-INFRA | 112804 | 1 |
| FIELD OPER TECH II - FOR/ | 112764 | 1. 1. |
| | - | |
| FIELD OPER TECH II - INFR | 112814 | 11. |
| FIELD OPER TECH III - COM | 112724 | 5. |
| FIELD OPER TECH III - FOR | 112774 | 3 |
| FIELD OPER TECH III -INFR | 112824 | 7. |
| FIELD OPER TECH III-INFRA | 112824 | 1 |
| FIELD OPER TECH IV - COMM | 112734 | 4 |
| FIELD OPER TECH IV - FOR/ | 112784 | 5 |
| FIELD OPER TECH IV - INFR | 112834 | 16 |
| FIELD OPER TECH V - COMM | 112744 | 3 |
| FIELD OPER TECH V - FOR/F | 112794 | 3 |
| FIELD OPER TECH V - INFRA | 112844 | 14 |
| FIELD OPERATIONS MANAGER | 403450 | 1. |
| FIELD OPERATIONS SUPV I | 192100 | 2 |
| FIELD OPERATIONS SUPV II | 192110 | 1. |
| FIELD OPERATIONS SUPV III | 192120 | 1 |
| FIELD OPERATIONS SUPV IV | 192130 | 3 |
| FIELD OPERATIONS SUPV IV | 192131 | 1 |
| FIELD OPERATIONS SUPV V | 192140 | 1 |
| FIELD OPERATIONS TECH III | 112724 | 1 |
| FINANCIAL ANALYST | 401580 | 1 |
| FLEET & FAC SUPV II | 190014 | 0 |
| FLEET & FACILITIES MGR | 403200 | 0 |
| GIS COORDINATOR | 401520 | 1 |
| OPERATIONS SPECIALIST | 112110 | 0 |
| TREE TRIMMER I | 112851 | 1 |
| TREE TRIMMER II | 112861 | 1 |
| == | | • |
| URBAN FORESTRY & NAT RES WATER UTILITY TECH I | 401620 117400 | 0 |
| | | 0 |
| WATER UTILITY TECH I | 117401 | 0 |
| WATER UTILITY TECH III | 117420 | 0 |
| WATER UTILITY TECH IV | 117430 | 0 |
| WATER UTILITY TECH IV | 117431 | 0 |
| WATER UTILITY TECH V | 117440 | 0 |
| WATER UTILITY TECH V | 117441 | 0 |
| WTP MANAGER | 401310 | 0 |

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PUBLIC SERVICES AREA

FLEET & FACILITIES

The Fleet and Facilities Service Unit is responsible for the maintenance and repair of City owned buildings and their grounds, as well as project oversight for these facilities. The unit is also responsible for maintenance and repair to 660 vehicles and pieces of equipment, including vehicle and fuel procurement. The operation of the Ann Arbor Airport is also handled by this Unit.

PUBLIC SERVICES AREA FLEET & FACILITY

Revenues by Category

| _ | 7 0 7 | | | | | |
|---|-------------------------|-------------|-------------|--------------|-------------|-------------|
| | | Actual | Actual | Budget | Forecasted | Request |
| | Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| _ | CHARGES FOR SERVICES | 826,938 | 850,970 | 847,740 | 847,640 | 861,340 |
| | INTRAGOVERNMENTAL SALES | 6,816,536 | 6,821,342 | 7,386,595 | 7,386,595 | 7,615,509 |
| | INVESTMENT INCOME | 148,599 | 127,333 | 110,599 | 110,599 | 105,332 |
| | MISCELLANEOUS REVENUE | 193,328 | 165,838 | 162,200 | 162,700 | 121,460 |
| | OPERATING TRANSFERS IN | - | 238,714 | 1,175,000 | - | - |
| | PRIOR YEAR SURPLUS | - | - | 3,552,339 | - | - |
| | | | | | | |
| | Total | \$7,985,401 | \$8,204,197 | \$13,234,473 | \$8,507,534 | \$8,703,641 |

Revenues by Fund

| | Actual | Actual | Budget | Forecasted | Request |
|-----------------------------|-------------|-------------|--------------|-------------|-------------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 99 | 5,050 | 616,000 | 400 | - |
| FLEET SERVICES (0012) | 7,151,064 | 7,339,361 | 10,591,733 | 7,655,394 | 7,838,301 |
| AIRPORT (0048) | 834,238 | 859,786 | 851,740 | 851,740 | 865,340 |
| GENERAL CAPITAL FUND (00CP) | - | - | 1,175,000 | - | - |
| | | | | | |
| Total | \$7,985,401 | \$8,204,197 | \$13,234,473 | \$8,507,534 | \$8,703,641 |

PUBLIC SERVICES AREA FLEET & FACILITY

Expenses by Category

| <u> </u> | | | | | |
|-------------------------|-------------|--------------|--------------|--------------|--------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| PERSONNEL SERVICES | 1,180,035 | 1,252,246 | 1,287,903 | 1,286,950 | 3,028,364 |
| PAYROLL FRINGES | 739,158 | 906,105 | 943,145 | 943,517 | 1,009,735 |
| OTHER SERVICES | 964,803 | 994,755 | 1,365,403 | 1,216,577 | 1,047,097 |
| MATERIALS & SUPPLIES | 100,644 | 125,840 | 101,617 | 100,600 | 100,764 |
| OTHER CHARGES | 2,163,534 | 2,183,472 | 753,303 | 753,303 | 745,075 |
| PASS THROUGHS | 718,794 | 729,308 | 1,992,532 | 1,992,532 | 887,830 |
| CAPITAL OUTLAY | 1,122,628 | 4,532,461 | 6,822,294 | 3,066,668 | 2,661,628 |
| VEHICLE OPERATING COSTS | 2,011,021 | 1,968,166 | 2,240,917 | 2,240,917 | 2,404,408 |
| EMPLOYEE ALLOWANCES | 12,442 | 15,936 | 13,798 | 13,798 | 14,399 |
| | | | | | |
| Total | \$9,013,059 | \$12,708,289 | \$15,520,912 | \$11,614,862 | \$11,899,300 |

Expenses by Fund

| — · · · · · · · · · · · · · · · · · · · | | | | | |
|---|-------------|--------------|--------------|--------------|--------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 1,500,135 | 1,523,352 | 3,021,504 | 3,039,306 | 3,451,585 |
| FLEET SERVICES (0012) | 6,892,347 | 10,523,340 | 10,481,134 | 7,732,282 | 7,613,224 |
| AIRPORT (0048) | 620,577 | 661,597 | 843,274 | 843,274 | 834,491 |
| GENERAL CAPITAL FUND (00CP) | - | - | 1,175,000 | - | <u>-</u> |
| | | | | | |
| Total | \$9,013,059 | \$12,708,289 | \$15,520,912 | \$11,614,862 | \$11,899,300 |

FTE Count

| i i E Oddin | | | | |
|------------------|---------|---------|---------|----------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
| FLEET & FACILITY | 21.05 | 21.20 | 20.20 | 20.20 |
| | | | | <u>.</u> |
| Total | 21.05 | 21.20 | 20.20 | 20.20 |

PUBLIC SERVICES AREA FLEET & FACILITIES

REVENUES

Intergovernmental Sales – The increase reflects the higher purchase price of new asset acquired in FY 2014 which increases the rate charged to other funds.

Operating Transfers In- This decrease reflects one-time monies for capital projects for FY2014 related to improvements in the Larcom building and various other municipal buildings.

EXPENSES

Personnel Services- The increase is due to the change in how the City budgets for personnel in internal service funds. Personnel are budgeted in the General Fund (2.9 FTEs in the Airport Fund and 11.95 FTEs in the Fleet Fund for \$1,711,923) and budgeted in the Airport and Fleet Funds as a reimbursement to the General Fund. There is no net impact to either fund. Positions are budgeted in this manner to reflect the change for GASB Statement No. 68, **Accounting and Financial Reporting for Pensions.**

Payroll Fringes- This reflects the increase in pension and VEBA costs.

Other Services- This decrease reflects one-time monies for capital projects for FY2014 related to improvements in the Larcom building and various other municipal buildings.

Pass Throughs –This decrease reflects one-time monies for capital projects for FY2014 related to improvements in the Larcom building and various other municipal buildings.

Capital Outlay - The decrease is associated with the significant number of major assets purchased in FY 2014 and the normal variation in the type and quantity of vehicles and equipment anticipated to be replaced yearly. In addition, this decrease reflects one-time monies for capital projects for FY2014 related to improvements in the Larcom building and various other municipal buildings.

FY 2015 GOALS AND PERFORMANCE MEASURES

| Service Area: | Public Services | Area Administrator: | Craig Hupy |
|---------------|--------------------|---------------------|------------------|
| Service Unit: | Fleet & Facilities | Manager: | Matthew Kulhanek |

| | Service Unit Goals | Council Priorities |
|----|--|-----------------------|
| Α. | Coordinate and oversee the asbestos abatement project for the 2 nd floor of the Larcom City Hall. | 3, 4 |
| В. | Coordinate and oversee the restroom renovation projects for Fire Station #3 and Fire Station #4. | 3, 4 |
| C. | Coordinate planning and construction of an airport improvement project if funding is approved. | 3, 4, 5 |
| D. | Review the fleet fund to compare allocations and future needs with the current fund balance. | 1, 5 |

| Service Unit Measures | Status |
|--|--------|
| A1. Prepare abatement specifications, relocation plan, and award the | |
| demolition and abatement bids by 9/30/14. | |
| A2. Complete abatement and restoration work and return the floor to | |
| operations by 1/31/15. | |
| B1. Complete the work in the first fire station by 9/30/14. | |
| B2. Complete the work in the second fire station by 12/31/14. | |
| C1. Determine project based on capital program needs by 12/31/14. | |
| C2. Secure funding and develop specifications by 3/31/15. | |
| C3. Award bids and initiate construction by 6/1/15. | |
| D. Complete the work by 1/31/15. | |

See Budget Summaries Section, Page 1 for list of Council Priorities

PUBLIC SERVICES AREA FLEET & FACILITY

Allocated Positions

| | | FY 2015 |
|--------------------------|-----------|---------|
| Job Description | Job Class | FTE's |
| ADMIN ASSISTANT LVL 2 | 110024 | 0.50 |
| ADMIN ASSISTANT LVL 5 | 110054 | 1.00 |
| FACILITIES MAINT TECH II | 110214 | 3.00 |
| FACILITIES MAINT TECH IV | 110234 | 2.00 |
| FACILITIES MAINT TECH V | 110244 | 1.00 |
| FIN ANALYST FL & FAC SVC | 401420 | 1.00 |
| FLEET & FAC SUPV II | 190014 | 0.95 |
| FLEET & FAC SUPV III | 190025 | 1.00 |
| FLEET & FACILITIES MGR | 403200 | 0.75 |
| PROCUREMENT COORDINATOR | 117450 | 1.00 |
| VEHICLE & EQUIP TECH IV | 110114 | 2.00 |
| VEHICLE & EQUIP TECH IV | 110115 | 2.00 |
| VEHICLE & EQUIP TECH V | 110125 | 4.00 |
| | | |
| Total | | 20.20 |



PUBLIC SERVICES AREA

PROJECT MANAGEMENT

The Project Management Services Unit is responsible for the engineering and construction management of many of the City's capital improvement projects; traffic engineering; review and inspection of private development projects; administration of construction contracts and engineering service contracts; and updating and maintaining the City's infrastructure records. Project Management also actively pursues State and Federal grants, and partners with other City departments as well as external agencies to complete major improvements to the City's infrastructure.

PUBLIC SERVICES AREA PROJECT MANAGEMENT

Revenues by Category

| , , , | Actual | Actual | Budget | Forecasted | Request |
|------------------------|-------------|-------------|-------------|-------------|-------------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| CHARGES FOR SERVICES | 4,124,012 | 3,258,599 | 2,154,854 | 2,156,229 | 2,319,229 |
| MISCELLANEOUS REVENUE | 8,414 | 29,401 | - | 6,125 | - |
| OPERATING TRANSFERS IN | 237,596 | 345,726 | 55,000 | 55,000 | 60,000 |
| PRIOR YEAR SURPLUS | - | - | 137,024 | - | - |
| TAXES | 147 | 69 | <u> </u> | 400 | = |
| Total | \$4,370,169 | \$3,633,795 | \$2,346,878 | \$2,217,754 | \$2,379,229 |

Revenues by Fund

| • | Actual | Actual | Budget | Forecasted | Request |
|-----------------------------------|-------------|-------------|-------------|-------------|-------------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| MAJOR STREET (0021) | 37,282 | 24,501 | 17,500 | 25,000 | 17,500 |
| LOCAL STREET (0022) | - | - | 55,000 | 55,000 | 60,000 |
| PROJECT MANAGEMENT (0049) | 4,187,336 | 3,326,692 | 2,137,354 | 2,137,354 | 2,301,729 |
| ART IN PUBLIC PLACES (0056) | 145,404 | 122,508 | = | = | - |
| ALTERNATIVE TRANSPORTATION (0061) | 147 | 69 | - | 400 | - |
| STREET MILLAGE FUND (0062) | - | 160,025 | - | - | <u>-</u> |
| | | | | | |
| Total | \$4,370,169 | \$3,633,795 | \$2,209,854 | \$2,217,754 | \$2,379,229 |

PUBLIC SERVICES AREA PROJECT MANAGEMENT

Expenses by Category

| = rip concer by cancegory | | | - | | |
|---------------------------|-------------|-------------|-------------|-------------|-------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| PERSONNEL SERVICES | 887,998 | 1,028,414 | 1,162,020 | 1,092,294 | 2,371,488 |
| PAYROLL FRINGES | 474,541 | 567,580 | 600,292 | 610,582 | 656,986 |
| OTHER SERVICES | 152,551 | 132,576 | 290,831 | 343,010 | 302,716 |
| MATERIALS & SUPPLIES | 14,835 | 24,504 | 21,550 | 16,750 | 21,550 |
| OTHER CHARGES | 743,064 | 704,255 | 897,431 | 894,581 | 920,082 |
| PASS THROUGHS | 268,111 | 1,049,014 | 322,041 | 351,799 | 680,552 |
| CAPITAL OUTLAY | 42,432 | - | - | - | - |
| EMPLOYEE ALLOWANCES | 17,743 | 27,509 | 5,431 | 26,442 | 8,222 |
| | | | | | |
| Total | \$2,601,275 | \$3,533,852 | \$3,299,596 | \$3,335,458 | \$4,961,596 |

Expenses by Fund

| | Actual | Actual | Budget | Forecasted | Request |
|----------------------------|-------------|-------------|-------------|-------------|-------------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | = | 7,976 | 287,024 | 293,024 | 1,876,945 |
| MAJOR STREET (0021) | 350,314 | 379,065 | 426,851 | 426,851 | 392,191 |
| LOCAL STREET (0022) | 20,597 | 1,240 | 75,150 | 75,150 | 80,150 |
| AIRPORT (0048) | (1,512) | 615 | = | - | - |
| PROJECT MANAGEMENT (0049) | 1,858,199 | 1,962,993 | 2,118,732 | 2,118,836 | 2,210,211 |
| STREET MILLAGE FUND (0062) | 373,677 | 1,181,963 | 391,839 | 421,597 | 402,099 |
| | | | | | |
| Total | \$2,601,275 | \$3,533,852 | \$3,299,596 | \$3,335,458 | \$4,961,596 |

FTE Count

| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
|--------------------|---------|---------|---------|---------|
| PROJECT MANAGEMENT | 12.85 | 12.85 | 12.21 | 12.41 |
| | | | | |
| Total | 12.85 | 12.85 | 12.21 | 12.41 |

PUBLIC SERVICES AREA PROJECT MANAGEMENT SERVICES UNIT

REVENUES

Charges for Services – The Project Management Fund is an Internal Service Fund. The Fund receives credits from capital projects for engineering and project management services, and charges the private developments for reviewing their construction plans for work in the Public ROW and construction inspection. The revenue is reflective of the normal fluctuations in demand for services.

Operating Transfers In – These are revenue received from the other funds which require the PMSU's services. The revenue is reflective of the normal fluctuations in demand for services.

EXPENSES

Personnel Services- The increase is due to the change in how the City budgets for personnel in internal service funds. Personnel are budgeted in the General Fund (12.41 FTEs in the Project Management Unit for \$1,316,943) and budgeted in the Project Management Fund as a reimbursement to the General Fund. There is no net impact to either fund. Positions are budgeted in this manner to reflect the change for GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*.

Payroll Fringes – This reflects the increase in pension and VEBA costs.

Other Charges – This reflects an increase of Retiree Medical Insurance and the Municipal Service Charge.

Pass Throughs – The increase reflects funding included in the FY2015 budget for several one-time capital items for corridor studies and 415 West Washington.

FY 2015 GOALS AND PERFORMANCE MEASURES

| Service Area: | Public Services | Area Administrator: | Craig Hupy |
|---------------|--------------------|---------------------|-----------------|
| Service Unit: | Project Management | Unit Manager: | Nick Hutchinson |

| Service Unit Goals | Council Priorities |
|--|-----------------------|
| A. Engage the public in the planning, design and construction capital improvement projects. | of the 2 |
| B. Rebuild the City's Infrastructure (Streets, Water Mains, Sto Sanitary Sewer) | rm & 4 |
| C. Encourage and implement environmentally sustainable encourage practices | gineering 2 |

| Service Unit Measures/Scoreboards | Status |
|--|--------|
| A- Engage the public in the project planning, design and construction of | |
| capital improvement projects (14 projects) | |
| B1 – Complete the design and/or construction of street | |
| reconstruction/resurfacing projects (15 streets) | |
| B2 – Complete the design and/or construction of water main replacement | |
| projects (5 projects) | |
| B3 - Complete the design and/or construction of sanitary sewer and | |
| storm water improvement projects (5 projects) | |
| B4 – Complete pedestrian improvement/non-motorized improvement | |
| projects (4 projects) | |
| B5 – Inspect and repair sidewalks throughout the City (70% of sidewalks | |
| in the City since inception of Sidewalk Millage in 2012) | |
| C – Implement Green Streets Policy where applicable (2 projects) | |

See Budget Summaries Section, Page 1 for list of Council Priorities

PUBLIC SERVICES AREA PROJECT MANAGEMENT

Allocated Positions

| | | FY 2015 |
|---------------------------|-----------|---------|
| Job Description | Job Class | FTE's |
| ADMIN ASSISTANT LVL 4 | 110044 | 0.40 |
| ADMIN ASSISTANT LVL 5 | 110054 | 0.85 |
| CITY ENGINEER | 403160 | 1.00 |
| CIVIL ENGINEER III | 403620 | 1.58 |
| CIVIL ENGINEER IV | 403840 | 0.40 |
| CIVIL ENGINEER V | 401330 | 2.40 |
| CIVIL ENGINEERING SPEC 3 | 112014 | 2.75 |
| CIVIL ENGINEERING SPEC 4 | 112024 | 0.78 |
| CIVIL ENGINEERING SPEC 5 | 112034 | 1.20 |
| FINANCIAL MGR-PUBLIC SERV | 401070 | 0.10 |
| OFFICE TECHNICIAN | 119999 | 0.20 |
| SUPERVISOR - CESS | 192050 | 0.75 |
| Total | | 12.41 |
| Total | | 12.41 |



PUBLIC SERVICES AREA

SYSTEMS PLANNING

Systems Planning staff bring together diverse background and experience in energy management, environmental planning and programming, solid waste and recycling, soil erosion, natural features, urban forestry, planning, public engagement, project management, transportation, geographic information systems (GIS), storm water and water resources, sanitary sewer and drinking water. The unit provides management for the Public Services Area including parks, solid waste, urban forest, transportation, non-motorized transportation, sanitary, storm water and drinking water facilities; sustainability planning; utility system modeling; development of programs and policies that optimize service levels, environmental benefit and public investment; capital planning and budgeting; and infrastructure standards and specifications for facilities and activities within the Public Services Area. The unit also provides support for the implementation of GIS-based work management systems throughout the service area. In addition, the unit provides support for community engagement efforts to units throughout the City organization.

PUBLIC SERVICES AREA SYSTEMS PLANNING

Revenues by Category

| , , | Actual | Actual | Budget | Forecasted | Request |
|----------------------------|-----------|-------------|-------------|------------|-----------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| CHARGES FOR SERVICES | 88,264 | 105,491 | 68,500 | 104,600 | 68,500 |
| INTERGOVERNMENTAL REVENUES | 552,359 | 460,442 | - | - | - |
| INVESTMENT INCOME | 8,068 | 8,644 | 6,038 | 6,038 | 5,750 |
| MISCELLANEOUS REVENUE | 4,153 | 35,233 | - | 4,533 | - |
| OPERATING TRANSFERS IN | 281,482 | 231,664 | 182,544 | 182,544 | 180,710 |
| PRIOR YEAR SURPLUS | - | = | 1,019,934 | - | 352,792 |
| SALE OF BONDS | - | 560,000 | - | - | |
| | | | | | |
| Total | \$934,326 | \$1,401,474 | \$1,277,016 | \$297,715 | \$607,752 |

Revenues by Fund

| revenues by runu | | | | | |
|-----------------------------------|-----------|-------------|-------------|------------|-----------|
| | Actual | Actual | Budget | Forecasted | Request |
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| ENERGY PROJECTS (0002) | 149,509 | 687,401 | 791,138 | 12,405 | 323,542 |
| GENERAL (0010) | - | 54 | - | - | - |
| MAJOR STREET (0021) | (530) | 288 | = | - | - |
| WATER SUPPLY SYSTEM (0042) | 17,628 | 33,836 | - | 47,000 | - |
| SEWAGE DISPOSAL SYSTEM (0043) | 17,136 | 12,880 | 10,000 | - | 10,000 |
| ALTERNATIVE TRANSPORTATION (0061) | 159,017 | 134,268 | 417,378 | 180,710 | 215,710 |
| STORMWATER SEWER SYSTEM FUND | | | | | |
| (0069) | 39,207 | 76,257 | 58,500 | 57,600 | 58,500 |
| MAJOR GRANTS PROGRAMS (00MG) | 552,359 | 456,490 | - | - | - |
| | • | | • | | |
| Total | \$934,326 | \$1,401,474 | \$1,277,016 | \$297,715 | \$607,752 |

PUBLIC SERVICES AREA SYSTEMS PLANNING

Expenses by Category

| <u> </u> | | | | | |
|-----------------------|-------------|-------------|-------------|-------------|-------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GRANT/LOAN RECIPIENTS | = | 88,488 | 471,456 | 471,456 | - |
| PERSONNEL SERVICES | 1,128,390 | 1,165,454 | 1,519,033 | 1,470,797 | 1,365,054 |
| PAYROLL FRINGES | 516,780 | 666,339 | 719,443 | 717,991 | 761,114 |
| OTHER SERVICES | 535,434 | 367,974 | 455,617 | 450,761 | 334,138 |
| MATERIALS & SUPPLIES | 101,532 | 141,210 | 29,302 | 28,652 | 12,000 |
| OTHER CHARGES | 353,225 | 324,088 | 346,022 | 336,752 | 320,071 |
| PASS THROUGHS | 100,000 | 94,960 | 103,000 | 23,000 | 78,723 |
| CAPITAL OUTLAY | - | 29,300 | 120,000 | 120,000 | 120,000 |
| EMPLOYEE ALLOWANCES | 14,125 | 16,801 | 19,707 | 20,949 | 10,724 |
| | | | | | |
| Total | \$2,749,486 | \$2,894,614 | \$3,783,580 | \$3,640,358 | \$3,001,824 |

Expenses by Fund

| Aponoco by r una | | | | | |
|-----------------------------------|-------------|-------------|-------------|-------------|-------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| ENERGY PROJECTS (0002) | 103,077 | 130,008 | 791,138 | 791,138 | 323,542 |
| GENERAL (0010) | 96,006 | 90,363 | 84,105 | 84,105 | 84,401 |
| MAJOR STREET (0021) | 103,498 | 102,639 | 121,019 | 127,451 | 127,211 |
| WATER SUPPLY SYSTEM (0042) | 472,074 | 580,665 | 709,797 | 695,057 | 716,024 |
| SEWAGE DISPOSAL SYSTEM (0043) | 410,084 | 433,218 | 526,692 | 494,849 | 546,534 |
| ALTERNATIVE TRANSPORTATION (0061) | 92,817 | 106,214 | 123,868 | 123,868 | 126,312 |
| STORMWATER SEWER SYSTEM FUND | | | | | |
| (0069) | 746,782 | 822,758 | 899,612 | 792,490 | 806,252 |
| SOLID WASTE (0072) | 172,787 | 168,308 | 258,502 | 262,553 | 271,548 |
| MAJOR GRANTS PROGRAMS (00MG) | 552,361 | 460,441 | 268,847 | 268,847 | - |
| | | | | | |
| Total | \$2,749,486 | \$2,894,614 | \$3,783,580 | \$3,640,358 | \$3,001,824 |

FTE Count

| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
|------------------|---------|---------|---------|---------|
| SYSTEMS PLANNING | 13.65 | 14.65 | 15.32 | 15.32 |
| | | | | |
| Total | 13.65 | 14.65 | 15.32 | 15.32 |

PUBLIC SERVICES AREA

SYSTEMS PLANNING

REVENUES

Operating Transfers In - The revenue is reflective of the normal fluctuations in demand for services.

Prior Year Surplus – The budget reflects a decrease associated with a reduction in planned energy efficiency and alternative transportation projects.

EXPENSES

Grant/Loan Recipients- This reflects the one-time costs for the PACE Program establishment.

Personnel Services – The decrease is reflective of the conclusion of grant funded temporary personnel efforts.

Payroll Fringes - This reflects the increase in pension and VEBA costs.

Other Services – The decreases are reflective of a decreased use of outside professional services.

FY 2015 GOALS AND PERFORMANCE MEASURES

| Service Area: | Public Services | Area Administrator: | Craig Hupy |
|---------------|------------------|---------------------|-----------------|
| Service Unit: | Systems Planning | Manager: | Cresson Slotten |

| | Service Unit Goals | | | | |
|----|--|---------|--|--|--|
| A. | Begin implementation of the Urban & Community Forest Management Plan | 2, 4 | | | |
| В. | Begin Implementation of recommendations of Sanitary Sewer Wet Weather Evaluation for reducing and eliminating wet weather impacts to sanitary system | 2, 4 | | | |
| C. | Complete NEPA Environmental Study and Preliminary Engineering for Ann Arbor Station | 2, 4, 5 | | | |
| D. | Support effort of the Pedestrian Safety Task Force | 2, 3, 4 | | | |

| Service Unit Measures | Status |
|--|--------|
| A.1 Develop a routine street tree pruning cycle program by 6/30/2015, | |
| where a minimum of 6000 city street trees are pruned each year | |
| A.2 Strengthen young tree maintenance programs by increasing the | |
| number of Citizen Pruner workdays to six by 06/30/2015 | |
| B.1 Develop steps for implementing recommendations of SSWWE project | |
| by 12/1/2014 | |
| C.1 Receive Federal Railroad Administration final determination on Ann | |
| Arbor Station environmental report by 3/1/2015 | |
| C.2 Complete preliminary engineering by 8/1/2015 | |
| D.1 Submit task force report to Council by 10/1/2015 | |

See Budget Summaries Section, Page 1 for list of Council Priorities

PUBLIC SERVICES AREA SYSTEMS PLANNING

Allocated Positions

| | | FY 2015 |
|---------------------------|-----------|---------|
| Job Description | Job Class | FTE's |
| ADMIN ASSISTANT LVL 3 | 110034 | 0.25 |
| ADMIN ASSISTANT LVL 4 | 110044 | 0.20 |
| CITY PLANNER III | 401030 | 1.00 |
| CIVIL ENGINEER III | 403620 | 0.37 |
| DEVELOPMENT SRVS INSP III | 110534 | 1.00 |
| ENERGY PROGRAMS MANAGER | 401170 | 1.00 |
| ENVIRONMENTAL COORDINATOR | 401410 | 1.00 |
| GIS ANALYST | 000950 | 1.00 |
| GIS SPECIALIST | 401480 | 1.00 |
| PRO & DOCU SPECIALIST | 401080 | 1.00 |
| RECYCLING COORDINATOR | 401230 | 1.00 |
| STORMWATER/FLOODPLAIN CO | 401630 | 1.00 |
| SYSTEMS PLANNING ENG IV | 403830 | 2.00 |
| SYSTEMS PLANNING MANAGER | 401320 | 1.00 |
| TRANSPORTATION PROGRAM MG | 404030 | 1.00 |
| URBAN FORESTRY & NAT RES | 401620 | 0.50 |
| WATER QUALITY MANAGER | 403820 | 1.00 |
| | | |
| Total | | 15.32 |



PUBLIC SERVICES AREA

WASTEWATER TREATMENT

Wastewater Treatment Services is responsible for the effective pumping, treatment and environmentally acceptable discharge of the wastewater generated by the Ann Arbor community. Wastewater Treatment Services is responsible for the operation and maintenance of the City's Wastewater Treatment Plant and eight sewage lift stations located around the City. In addition, Wastewater Treatment Services manages the Industrial Pretreatment Program to assure that wastewater discharged to the sanitary sewer system will not be harmful to the public, employees, environment or equipment.

PUBLIC SERVICES AREA WASTEWATER TREATMENT

Revenues by Category

| Category | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Forecasted FY 2014 | Request FY 2015 |
|-----------------------|-------------------|-------------------|-------------------|-----------------------|--------------------|
| MISCELLANEOUS REVENUE | 2,240 | - | - | - | |
| | | | | | |
| Total | \$2,240 | - | - | - | |

Revenues by Fund

| Fund | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Forecasted FY 2014 | Request FY 2015 |
|-------------------------------|-------------------|-------------------|-------------------|-----------------------|--------------------|
| SEWAGE DISPOSAL SYSTEM (0043) | 2,240 | - | - | - | - |
| | | | | | |
| Total | \$2,240 | = | = | = | - |

PUBLIC SERVICES AREA WASTEWATER TREATMENT

| Expenses b | v Category |
|------------|------------|
|------------|------------|

| <u> </u> | | | | | |
|-------------------------|-------------|-------------|--------------|-------------|-------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| PERSONNEL SERVICES | 2,262,351 | 2,261,714 | 2,504,263 | 2,478,407 | 2,448,773 |
| PAYROLL FRINGES | 1,254,850 | 1,547,825 | 1,629,144 | 1,580,932 | 1,708,934 |
| OTHER SERVICES | 2,181,702 | 2,381,578 | 3,068,473 | 3,144,708 | 3,179,699 |
| MATERIALS & SUPPLIES | 609,240 | 726,517 | 945,875 | 963,415 | 1,060,091 |
| OTHER CHARGES | 2,831,457 | 2,754,406 | 3,737,039 | 548,085 | 542,588 |
| PASS THROUGHS | = | (3,755) | = | = | - |
| CAPITAL OUTLAY | 10,265 | 6,607 | 7,500 | 7,500 | - |
| VEHICLE OPERATING COSTS | 34,950 | 6,075 | = | - | - |
| EMPLOYEE ALLOWANCES | 9,039 | 10,992 | 6,281 | 9,081 | 5,093 |
| | • | | | • | |
| Total | \$9,193,854 | \$9,691,959 | \$11,898,575 | \$8,732,128 | \$8,945,178 |

Expenses by Fund

| Ī | | Actual | Actual | Budget | Forecasted | Request |
|---|-------------------------------|-------------|-------------|--------------|-------------|-------------|
| | Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| | SEWAGE DISPOSAL SYSTEM (0043) | 9,193,854 | 9,691,959 | 11,898,575 | 8,732,128 | 8,945,178 |
| Ī | | | | | | |
| | Total | \$9.193.854 | \$9.691.959 | \$11.898.575 | \$8.732.128 | \$8.945.178 |

FTE Count

| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
|----------------------|---------|---------|---------|---------|
| WASTEWATER TREATMENT | 35.05 | 35.17 | 35.17 | 35.17 |
| | | | | |
| Total | 35.05 | 35.17 | 35.17 | 35.17 |

PUBLIC SERVICES AREA WASTEWATER TREATMENT SERVICES UNIT

EXPENSES

Personnel Services – The decrease is reflective of the reduction of severance pay for anticipated retirements.

Payroll Fringes - The increases are from higher pension contributions and benefit costs.

Materials & Supplies – The increase is due to anticipated price increases for chemicals used in the treatment process.

Other Charges – FY 2012 and FY 2013 reflects an allocation of depreciation, which is budgeted in the Administrative Service Unit.

PUBLIC SERVICES AREA WASTEWATER TREATMENT

Expenses by Activity (0043 SEWAGE DISPOSAL SYSTEM)

| | Actual | Actual | Budget | Forecasted | Request |
|-----------------------|-------------|-------------|--------------|-------------|-------------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 1000 ADMINISTRATION | 768,646 | 824,771 | 976,292 | 940,576 | 988,076 |
| 1100 FRINGE BENEFITS | 471,492 | 294,532 | 318,560 | 318,560 | 309,080 |
| 7031 REVOLVING EQUIPN | MENT 14,319 | 2,915 | 19,233 | 19,233 | 19,408 |
| 7043 PLANT | 6,443,908 | 6,936,185 | 8,241,139 | 4,990,303 | 5,155,984 |
| 7051 STATION | 35,421 | 40,565 | 42,476 | 178,836 | 44,125 |
| 7053 LAB | 374,587 | 375,788 | 427,604 | 420,849 | 409,264 |
| 7055 SOLIDS | 1,046,853 | 1,203,859 | 1,808,615 | 1,799,115 | 1,953,801 |
| 7057 INDUSTRIAL PRETR | EAT 16,787 | 8,407 | 25,150 | 25,150 | 25,150 |
| 7060 OUTSTATIONS | 21,839 | 4,930 | 39,506 | 39,506 | 40,290 |
| | | | | | |
| Total | \$9,193,852 | \$9,691,952 | \$11,898,575 | \$8,732,128 | \$8,945,178 |

FY 2015 GOALS AND PERFORMANCE MEASURES

| Service Area: | Public Services | Area Administrator: | Craig Hupy |
|---------------|----------------------|---------------------|----------------|
| Service Unit: | Wastewater Treatment | Manager: | Earl J. Kenzie |

| | Service Unit Goals | Council Priorities |
|----|--|-----------------------|
| A. | Complete construction of the Facilities Renovations Project to the level identified in the construction schedule, including timely submittal of disbursement requests and support documents to the MDEQ for the State Revolving Fund loan. Complete construction of replacement of the secondary effluent pumps by 12/31/15. | 2,4 |
| B. | Treat wastewater to highest achievable water quality standards. Maintain voluntary compliance with the Middle Huron Initiative's phosphorus loading. | 2 |
| C. | Maximize the beneficial reuse of biosolids through the land application program within budgetary constraints. | 2 |
| D. | Update the Sewer Use Ordinance including incorporation of Industrial Pretreatment Program regulatory changes by 6/30/15. | 2,4 |
| E. | Inform and update the public of ongoing WWTP capital improvements. | 2 |
| F. | Continue implementation of a steward work culture that aligns with the City's and the Public Services Area's strategic plans. | 2 |

| | Service Unit Measures | Status |
|----|---|--------|
| A. | Indicate monthly level of construction completed based on project schedule, invoicing and milestones. Receipt of monthly State Revolving Fund loan disbursements. Initiate secondary effluent pump replacement during March 2015 and complete installation of the first two of six pumps by 6/30/15. Verify construction is on schedule and establish an action plan if there is more than a two week slippage. | |
| B. | Meet NPDES permit limits with no significant violations, fines or citations. Daily review of plant performance relating to phosphorus loading goals. Take actions to correct phosphorous removal process upsets within one week. | |
| C. | 100% of biosolids processed from May through November land applied, weather and budget permitting. | |
| D. | Receive MDEQ response by 12/31/14 and draft changes to the Sewer Use Ordinance by 6/30/15. Obtain Council approval during FY 16. | |
| E. | Provide quarterly updates of capital project websites. Direct contact of neighboring stakeholders at least one week prior to major site activities. | |
| F. | Leadership Team demonstrates work behaviors consistent with desired work culture. Provide training on all five critical elements of desired work culture to staff by 3/31/15. | |

See Budget Summaries Section, Page 1 for list of Council Priorities

PUBLIC SERVICES AREA WASTEWATER TREATMENT

Allocated Positions

| | | FY 2015 |
|---------------------------|-----------|---------|
| Job Description | Job Class | FTE's |
| ADMIN ASSISTANT LVL 3 | 110034 | 1.00 |
| ADMIN ASSISTANT LVL 5 | 110054 | 1.00 |
| ASST WWTP MANAGER | 401010 | 0.90 |
| CONTRACT/PROJECT MGR WWTP | 401190 | 0.90 |
| ELEC & CONTROL TECH IV | 116244 | 3.00 |
| ENVIRON LAB ANALYST III | 110334 | 1.98 |
| ENVIRONMENTAL LAB SUPV | 196930 | 0.50 |
| PROCESS CONTROL SYS SPEC | 403190 | 0.95 |
| PROCUREMENT COORDINATOR | 117450 | 1.00 |
| SENIOR UTILITIES ENGINEER | 404000 | 0.20 |
| WATER UTILITY SUPV II | 197411 | 1.00 |
| WATER UTILITY SUPV III | 197420 | 1.00 |
| WATER UTILITY SUPV III | 197421 | 3.00 |
| WATER UTILITY TECH I | 117401 | 1.00 |
| WATER UTILITY TECH II | 117410 | 1.99 |
| WATER UTILITY TECH II | 117411 | 4.00 |
| WATER UTILITY TECH III | 117420 | 1.00 |
| WATER UTILITY TECH IV | 117430 | 2.00 |
| WATER UTILITY TECH V | 117440 | 1.00 |
| WATER UTILITY TECH V | 117441 | 7.00 |
| WWTP MANAGER | 401300 | 0.75 |
| Total | | 35.17 |

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PUBLIC SERVICES AREA

WATER TREATMENT

Water Treatment Services is primarily responsible for the supply and treatment of safe drinking water to the citizens of Ann Arbor and portions of Ann Arbor and Scio Townships. Water Treatment Services operates and maintains the City's source water facilities, water treatment plant, six finished water storage facilities and four remote pumping stations. Water Treatment Services is also responsible for the operation and maintenance of four dams and two hydroelectric power generation facilities, and provides laboratory services for internal and external drinking water, wastewater and storm water customers. The Water Treatment Service Unit serves as the afterhours Customer Service Call Center.

PUBLIC SERVICES AREA WATER TREATMENT

| Revenues I | y Category |
|------------|------------|
|------------|------------|

| Category | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Forecasted FY 2014 | Request FY 2015 |
|--|-------------------|-------------------|-------------------|--------------------|--------------------|
| CHARGES FOR SERVICES MISCELLANEOUS REVENUE | 528,747 - | 422,768 4,342 | 336,000 | 407,500 8,500 | 336,000 - |
| Total | \$528,747 | \$427,110 | \$336,000 | \$416,000 | \$336,000 |

Revenues by Fund

| | Actual | Actual | Budget | Forecasted | Request |
|----------------------------|-----------|-----------|-----------|------------|-----------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 505,412 | 514,089 | 325,000 | 400,000 | 325,000 |
| WATER SUPPLY SYSTEM (0042) | 23,335 | (86,979) | 11,000 | 16,000 | 11,000 |
| | | | | | |
| Total | \$528,747 | \$427,110 | \$336,000 | \$416,000 | \$336,000 |

PUBLIC SERVICES AREA WATER TREATMENT

Expenses by Category

| <u> </u> | | | | | |
|-------------------------|--------------|-------------|--------------|-------------|-------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| PERSONNEL SERVICES | 1,830,131 | 1,732,960 | 1,910,697 | 1,884,323 | 1,942,477 |
| PAYROLL FRINGES | 945,404 | 1,150,303 | 1,204,226 | 1,176,602 | 1,291,097 |
| OTHER SERVICES | 1,959,232 | 1,936,468 | 2,357,256 | 2,084,292 | 2,376,885 |
| MATERIALS & SUPPLIES | 1,652,270 | 1,524,251 | 1,714,316 | 1,646,292 | 1,719,115 |
| OTHER CHARGES | 3,314,541 | 3,114,775 | 3,146,294 | 398,329 | 435,138 |
| PASS THROUGHS | 366,250 | - | 50,000 | 50,000 | 575,000 |
| CAPITAL OUTLAY | 112,475 | 208,612 | 323,500 | 238,000 | 171,000 |
| VEHICLE OPERATING COSTS | 23,165 | 15,709 | 10,000 | - | 10,000 |
| EMPLOYEE ALLOWANCES | 5,635 | 7,126 | 3,948 | 3,948 | 4,632 |
| | | | | | |
| Total | \$10,209,103 | \$9,690,204 | \$10,720,237 | \$7,481,786 | \$8,525,344 |

Expenses by Fund

| Expended by I and | | | | | |
|------------------------------|--------------|-------------|--------------|-------------|-------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 523,226 | 119,216 | 489,932 | 489,218 | 800,685 |
| WATER SUPPLY SYSTEM (0042) | 9,677,946 | 9,565,228 | 10,226,456 | 6,987,524 | 7,720,957 |
| STORMWATER SEWER SYSTEM FUND | | | | | |
| (0069) | 7,931 | 5,760 | 3,849 | 5,044 | 3,702 |
| | | | | | |
| Total | \$10,209,103 | \$9,690,204 | \$10,720,237 | \$7,481,786 | \$8,525,344 |

FTE Count

| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
|-----------------|---------|---------|---------|---------|
| WATER TREATMENT | 25.51 | 25.63 | 25.74 | 25.74 |
| | | | | |
| Total | 25.51 | 25.63 | 25.74 | 25.74 |

PUBLIC SERVICES WATER TREATMENT SERVICES

REVENUES

Charges for Services – This reflects the volatile nature of the hydroelectric revenue, which is dependent on water flow.

EXPENSES

Payroll Fringes - The increases are from higher pension contributions and medical insurance costs.

Other Charges – The FY 2012 and FY 2013 reflects an allocation of depreciation, which is budgeted in the Administrative Service Unit.

Pass Throughs – This increase includes Barton Dam concrete repair capital project.

Capital Outlay – FY 2015 reflects a decrease in capital needs; however, includes Superior dam control repair and maintenance.

PUBLIC SERVICES AREA WATER TREATMENT

Expenses by Activity (0010 GENERAL)

| Activity | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Forecasted FY 2014 | Request FY 2015 |
|-------------------------------|-------------------|-------------------|-------------------|-----------------------|--------------------|
| 1000 ADMINISTRATION | 30,660 | 37,605 | 33,065 | 33,065 | 44,657 |
| 7091 MAINTENANCE - HYDROPOWER | 492,565 | 81,611 | 456,867 | 456,153 | 756,028 |
| | | | | | |
| Total | \$523,225 | \$119,216 | \$489,932 | \$489,218 | \$800,685 |

Expenses by Activity (0042 WATER SUPPLY SYSTEM)

| | Actual | Actual | Budget | Forecasted | Request |
|-------------------------------|-------------|-------------|--------------|-------------|-------------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 1000 ADMINISTRATION | 936,099 | 862,925 | 1,025,045 | 984,260 | 1,084,997 |
| 7031 REVOLVING EQUIPMENT | (3,438) | 6,387 | 19,009 | 19,009 | 19,547 |
| 7035 DWRF 7319 ADMINISTRATION | 1,970 | 1,011 | - | 702 | - |
| 7036 DWRF 7325 ADMINISTRATION | 649 | = | = | - | - |
| 7037 DWRF 7333 ADMINISTRATION | 2,954 | 676 | - | 149 | - |
| 7038 DWRF 7362 ADMINISTRATION | 2,108 | 1,579 | = | 137 | - |
| 7039 DWRF 7375 ADMINISTRATION | - | 854 | - | 944 | - |
| 7043 PLANT | 7,365,837 | 7,174,496 | 7,406,156 | 4,505,502 | 4,767,472 |
| 7044 PROCESS LAB | 40,314 | 51,245 | 51,125 | 47,625 | 46,655 |
| 7048 CITY SERVICES | 8,207 | 1,745 | = | - | - |
| 7053 LAB | 188,784 | 212,879 | 253,223 | 231,433 | 256,431 |
| 7055 SOLIDS | 371,397 | 453,345 | 442,427 | 388,594 | 456,084 |
| 7060 OUTSTATIONS | 763,056 | 798,079 | 1,029,471 | 809,169 | 1,089,771 |
| | | | | | |
| Total | \$9,677,937 | \$9,565,221 | \$10,226,456 | \$6,987,524 | \$7,720,957 |

Expenses by Activity (0069 STORMWATER SEWER SYSTEM FUND)

| | Actual | Actual | Budget | Forecasted | Request |
|----------|---------|---------|---------|------------|---------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 7053 LAB | 7,931 | 5,760 | 3,849 | 5,044 | 3,702 |
| | | | | | _ |
| Total | \$7,931 | \$5,760 | \$3,849 | \$5,044 | \$3,702 |

FY 2015 GOALS AND PERFORMANCE MEASURES

| Service Area: | Public Service Area | Area Administrator: | Craig Hupy |
|---------------|---------------------|---------------------|----------------|
| Service Unit: | WTSU | Manager: | Molly Robinson |

| | Service Unit Goals | Council Priorities |
|----|--|-----------------------|
| A. | Provide a continuous supply of safe drinking water to the citizens of Ann Arbor and the city's two customer supplies | 2, 3, 4 |
| B. | Manage Water Treatment, Hydroelectric and Recreational dams budgets within targets. | 1 |
| C. | Raise Public Awareness of Drinking Water | 1,2,4 |
| D. | Succession planning | 4 |
| E. | Outreach to potential new laboratory customers | 1 |

| Service Unit Measures | Status |
|--|--------|
| A1. Maintain 100% compliance with drinking water regulations | |
| A2. Complete Drinking Water Plant Alternatives Analysis by March 1, | |
| 2015 | |
| B. Monthly review of budgets and meetings with staff to realign as | |
| needed. | |
| C1. Schedule and hold at least one facility tour or open house during FY | |
| C2. Complete and publish Annual Water Quality Report by June 1, 2015 | |
| D1. Complete SWOT analysis for WTSU by December 1, 2014. | |
| | |
| D2 . Identify three most critical positions and develop short and long term | |
| succession plan for each by January 1, 2015 | |
| D3. All new Water Utility Technicians complete at least 2 days of off-site | |
| training. | |
| E. Number of bacteriological tests performed for new lab services | |
| customers | |

See Budget Summaries Section, Page 1 for list of Council Priorities

PUBLIC SERVICES AREA WATER TREATMENT

Allocated Positions

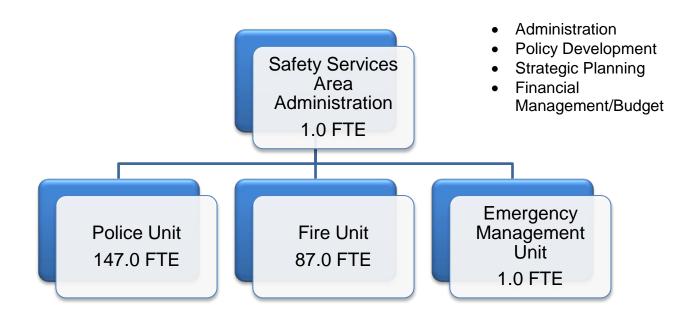
| | | FY 2015 |
|---------------------------|-----------|---------|
| Job Description | Job Class | FTE's |
| ADMIN ASSISTANT LEVEL 5 | 110054 | 1.00 |
| ADMIN ASSISTANT LVL 4 | 110044 | 0.50 |
| ASST WTP MANAGER | 401020 | 1.00 |
| ELEC & CONTROL TECH IV | 116244 | 1.00 |
| ELEC & CONTROL TECH V | 116254 | 0.95 |
| ENVIRON LAB ANALYST III | 110334 | 1.02 |
| ENVIRONMENTAL LAB SUPV | 196930 | 0.50 |
| PROCESS CONTROL SYS SPEC | 403190 | 1.00 |
| PROCUREMENT COORDINATOR | 117450 | 1.00 |
| SENIOR UTILITIES ENGINEER | 404000 | 0.25 |
| WATER UTILITY SUPV II | 197410 | 1.00 |
| WATER UTILITY SUPV II | 197411 | 2.00 |
| WATER UTILITY SUPV III | 197420 | 1.00 |
| WATER UTILITY SUPV III | 197421 | 2.00 |
| WATER UTILITY TECH I | 117400 | 1.92 |
| WATER UTILITY TECH I | 117401 | 0.96 |
| WATER UTILITY TECH II | 117410 | 0.01 |
| WATER UTILITY TECH III | 117420 | 1.92 |
| WATER UTILITY TECH IV | 117430 | 1.92 |
| WATER UTILITY TECH IV | 117431 | 0.96 |
| WATER UTILITY TECH V | 117440 | 0.96 |
| WATER UTILITY TECH V | 117441 | 1.92 |
| WTP MANAGER | 401310 | 0.95 |
| Total | | 25.74 |

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SAFETY SERVICES AREA

Safety Services Area Organization Chart



- Uniform Patrol
- Traffic Enforcement
- Investigations
- Professional Standards
- Liquor Control
- Community Standards (Parking Enforcement & Code Enforcement)
- Support Services (Training and Records)
- Fire Suppression, Medical, Technical Rescue, and Hazardous Material Operations
- Fire Prevention Bureau (Inspections, Permits, Public Education and Fire Investigations)
- Training Operations
- Mechanical Operations

- Citywide Emergency Preparedness
- Emergency Preparedness Education

The Safety Services Area is comprised of three Service Units: Police Services, Fire Services and Emergency Management. These service units provide the citizens with a broad array of services such as: Citywide emergency preparedness and education, fire operations and inspections, fire safety, police patrol, traffic enforcement, parking and code enforcement, and police investigations.

SAFETY SERVICES AREA

Revenues by Service Unit

| , and the second | Actual | Actual | Budget | Forecasted | Request |
|--|-------------|-------------|-------------|-------------|-------------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| FIRE SERVICES | 423,108 | 658,614 | 1,245,102 | 909,647 | 518,976 |
| POLICE SERVICES | 2,990,199 | 3,055,534 | 3,439,606 | 2,908,468 | 3,029,389 |
| | | | | | _ |
| Total | \$3,413,307 | \$3,714,148 | \$4,684,708 | \$3,818,115 | \$3,548,365 |

Revenues by Fund

| · | | | | | |
|----------------------------------|-------------|-------------|-------------|-------------|-------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| LOCAL LAW ENFORC BLOCK GRANT | | | | | |
| (0007) | 59,873 | 49,165 | 21,567 | 21,869 | - |
| GENERAL (0010) | 3,220,816 | 3,244,943 | 3,707,946 | 3,207,101 | 3,407,965 |
| HOMELAND SECURITY GRANT FUND | | | | | |
| (0017) | 88,005 | 62,544 | 72,369 | 9,319 | - |
| DRUG ENFORCEMENT (0027) | 3,599 | 13,580 | 137,000 | 1,000 | 46,000 |
| FEDERAL EQUITABLE SHARING FORFEI | | | | | |
| (0028) | 3,597 | 102,604 | 138,000 | 1,000 | 47,000 |
| POLICE & FIRE RELIEF (0053) | 9,879 | 7,864 | 7,000 | 7,000 | 6,600 |
| MICHIGAN JUSTICE TRAINING (0064) | 24,145 | 21,866 | 50,800 | 20,800 | 40,700 |
| LOCAL FORFEITURE (0073) | 310 | 42 | 100 | 100 | 100 |
| MAJOR GRANTS PROGRAMS (00MG) | 3,083 | 211,540 | 549,926 | 549,926 | = |
| | | | | | |
| Total | \$3,413,307 | \$3,714,148 | \$4,684,708 | \$3,818,115 | \$3,548,365 |

SAFETY SERVICES AREA

Expenses by Service Unit

| | Actual | Actual | Budget | Forecasted | Request |
|-----------------|--------------|--------------|--------------|--------------|--------------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| FIRE SERVICES | 13,590,659 | 13,790,933 | 14,859,757 | 14,859,757 | 14,663,031 |
| POLICE SERVICES | 20,423,125 | 22,972,960 | 25,430,742 | 25,242,994 | 25,350,672 |
| | | | | | |
| Total | \$34.013.784 | \$36,763,893 | \$40,290,499 | \$40.102.751 | \$40.013.703 |

Expenses by Fund

| , | Actual | Actual | Budget | Forecasted | Request |
|----------------------------------|--------------|--------------|--|--|--------------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| LOCAL LAW ENFORC BLOCK GRANT | | | | | |
| (0007) | 59,873 | 48,868 | 33,721 | 34,023 | - |
| GENERAL (0010) | 33,787,002 | 36,264,326 | 39,308,583 | 39,183,583 | 39,879,903 |
| HOMELAND SECURITY GRANT FUND | | | | | |
| (0017) | 88,006 | 62,542 | 72,369 | 9,319 | - |
| DRUG ENFORCEMENT (0027) | 33,358 | 68,185 | 137,000 | 137,000 | 46,000 |
| FEDERAL EQUITABLE SHARING FORFEI | | | | | |
| (0028) | 18,613 | 64,866 | 138,000 | 138,000 | 47,000 |
| MICHIGAN JUSTICE TRAINING (0064) | 26,932 | 43,564 | 50,800 | 50,800 | 40,700 |
| LOCAL FORFEITURE (0073) | - | - | 100 | 100 | 100 |
| MAJOR GRANTS PROGRAMS (00MG) | - | 211,542 | 549,926 | 549,926 | - |
| | *** | ^ | * * * * * * * * * * * * * * * * * * * | * • • • • • • • • • • • • • • • • • • • | . |
| Total | \$34.013.784 | \$36.763.893 | \$40.290.499 | \$40.102.751 | \$40.013.703 |

FTE Count

| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
|-----------------|---------|---------|---------|---------|
| FIRE SERVICES | 82.00 | 82.00 | 86.00 | 87.00 |
| POLICE SERVICES | 164.00 | 146.00 | 146.00 | 149.00 |
| | | | | |
| Total | 246.00 | 228.00 | 232.00 | 236.00 |



SAFETY SERVICES AREA

FIRE SERVICES

The Fire Services Unit provides a broad range of emergency services to the community including fire suppression, vehicle accident extrication, medical assistance; citizen assists, water and ice rescue, as well as playing a large part in Washtenaw County Hazardous Material and Technical Rescue teams. This unit also includes fire prevention services dedicated in keeping the City safer such as conducting fire safety inspections, overseeing fire-related permits, public education and investigating fires.

SAFETY SERVICES AREA FIRE SERVICES

Revenues by Category

| <u> </u> | | | | | |
|-----------------------------------|-----------|-----------|-------------|------------|-----------|
| | Actual | Actual | Budget | Forecasted | Request |
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| CHARGES FOR SERVICES | 387,981 | 427,293 | 583,976 | 326,716 | 508,976 |
| INTERGOVERNMENTAL REVENUES | - | 202,211 | 527,957 | 527,957 | - |
| LICENSES, PERMITS & REGISTRATIONS | 10,813 | 1,348 | 10,000 | 10,000 | 10,000 |
| MISCELLANEOUS REVENUE | 24,314 | 27,762 | = | 23,005 | - |
| OPERATING TRANSFERS IN | - | - | 21,969 | 21,969 | - |
| PRIOR YEAR SURPLUS | - | - | 101,200 | - | - |
| | | | | | |
| Total | \$423,108 | \$658,614 | \$1,245,102 | \$909,647 | \$518,976 |

Revenues by Fund

| · | Actual | Actual | Budget | Forecasted | Request |
|------------------------------|-----------|-----------|-------------|------------|-----------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 423,108 | 456,403 | 695,176 | 359,721 | 518,976 |
| MAJOR GRANTS PROGRAMS (00MG) | - | 202,211 | 549,926 | 549,926 | _ |
| | | | | | |
| Total | \$423,108 | \$658,614 | \$1,245,102 | \$909,647 | \$518,976 |

SAFETY SERVICES AREA FIRE SERVICES

| zaponece by category | Actual | Actual | Budget | Forecasted | Request |
|-------------------------|--------------|--------------|--------------|--------------|--------------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| PERSONNEL SERVICES | 6,678,646 | 6,678,507 | 7,361,704 | 7,361,704 | 6,984,001 |
| PAYROLL FRINGES | 3,493,001 | 4,346,236 | 4,380,126 | 4,380,126 | 4,697,598 |
| OTHER SERVICES | 877,087 | 958,514 | 991,785 | 991,785 | 1,075,962 |
| MATERIALS & SUPPLIES | 164,010 | 160,920 | 197,981 | 197,981 | 198,089 |
| OTHER CHARGES | 2,184,590 | 1,443,682 | 1,555,146 | 1,555,146 | 1,510,951 |
| PASS THROUGHS | 600 | 600 | = | - | - |
| CAPITAL OUTLAY | 8,750 | = | 221,145 | 221,145 | 10,400 |
| VEHICLE OPERATING COSTS | 14,384 | 3,099 | 250 | 250 | 250 |
| EMPLOYEE ALLOWANCES | 169,591 | 199,375 | 151,620 | 151,620 | 185,780 |
| | | | | | |
| Total | \$13,590,659 | \$13,790,933 | \$14,859,757 | \$14,859,757 | \$14,663,031 |

Expenses by Fund

| | Expenses by I and | | | | | |
|---|------------------------------|--------------|--------------|--------------|--------------|--------------|
| Ì | | Actual | Actual | Budget | Forecasted | Request |
| | Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| | GENERAL (0010) | 13,590,659 | 13,588,720 | 14,309,831 | 14,309,831 | 14,663,031 |
| | MAJOR GRANTS PROGRAMS (00MG) | - | 202,213 | 549,926 | 549,926 | - |
| _ | | | | | | |
| | Total | \$13,590,659 | \$13,790,933 | \$14.859.757 | \$14.859.757 | \$14.663.031 |

FTE Count

| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
|---------------|---------|---------|---------|---------|
| FIRE SERVICES | 82.00 | 82.00 | 86.00 | 87.00 |
| | | | | |
| Total | 82.00 | 82.00 | 86.00 | 87.00 |

SAFETY SERVICES AREA FIRE SERVICES UNIT

REVENUES

Charges for Services –The decrease is associated with a reduction in the projected number of fire inspections to be completed each year.

Intergovernmental Revenues- The decrease is due to the completion of the Staffing for Adequate Fire and Emergency Response (SAFER) grant in FY 2014.

Operating Transfers In – The decrease is due to a one time grant match transfer that occurred in FY 2014.

EXPENSES

Other Services – The increase is associated with increased fleet depreciation charges and an additional rental charge for use of a City office building and garage.

Capital Outlay – The decrease is due to budgeted one-time capital purchases in FY 2014.

Employee Allowances – The increase is due to an increase in the number of employees receiving allowances and the cost of those allowances.

Municipal Service Charge (MSC) – A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the Fire Services Unit would be charged \$702,180 in FY 2015.

SAFETY SERVICES AREA FIRE SERVICES

Expenses by Activity (0010 GENERAL)

| | Actual | Actual | Budget | Forecasted | Request |
|----------------------------|--------------|--------------|--------------|--------------|--------------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 1000 ADMINISTRATION | 975,813 | 1,243,618 | 1,519,619 | 1,519,619 | 2,284,303 |
| 1100 FRINGE BENEFITS | 1,874,677 | 1,106,261 | 1,156,413 | 1,156,413 | 1,112,218 |
| 3221 FIRE INSPECTIONS | 581,010 | 742,198 | 941,432 | 941,432 | 702,417 |
| 3230 FIRE OPERATIONS | 662,143 | 766,034 | 728,052 | 728,052 | 697,342 |
| 3231 FIRE STATION #1 | 5,642,703 | 3,954,503 | 3,903,009 | 3,903,009 | 4,055,200 |
| 3233 FIRE STATION #3 | 618,734 | 1,490,135 | 1,459,447 | 1,459,447 | 1,495,327 |
| 3234 FIRE STATION #4 | 1,009,957 | 1,405,280 | 1,480,197 | 1,480,197 | 1,518,079 |
| 3236 FIRE STATION #6 | 1,005,618 | 1,082,254 | 1,173,170 | 1,173,170 | 973,058 |
| 3237 FIRE STATION #5 | 1,106,798 | 1,436,481 | 1,486,884 | 1,486,884 | 1,356,677 |
| 3240 REPAIRS & MAINTENANCE | 65,397 | 147,435 | 134,462 | 134,462 | 137,523 |
| 3250 FIRE TRAINING | 47,799 | 214,520 | 327,146 | 327,146 | 330,887 |
| | | | | | |
| Total | \$13,590,649 | \$13,588,719 | \$14,309,831 | \$14,309,831 | \$14,663,031 |

Expenses by Activity (00MG MAJOR GRANTS PROGRAMS)

| Activity | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Forecasted FY 2014 | Request FY 2015 |
|---------------------------|-------------------|-------------------|-------------------|--------------------|--------------------|
| 3035 PUBLIC SAFETY GRANTS | - | 202,211 | 549,926 | 549,926 | - |
| | | | | | |
| Total | - | \$202,211 | \$549,926 | \$549,926 | - |

FY 2015

GOALS AND PERFORMANCE MEASURES

| Service Area: | Safety Services | Area Administrator: | John Seto |
|---------------|-----------------|---------------------|-----------|
| Service Unit: | Fire Department | Manager: | John Seto |

| Service Unit Goals | Council Priorities |
|---|-----------------------|
| A. Comply or exceed to the newly enacted MIOSHA Part 74 training requirements. | 3 |
| B. Improve regional fire fighting relationships within Washtenaw County. | 3 |
| C. Complete the Fire Prevention fire safety inspection initiative. | 3 |
| D. Evaluate the Box Alarm System to improve on the efficiency of fire ground operations. | 3 |

| Service Unit Measures | Status |
|--|--------|
| A1. Assure that the required MIOSHA Part 74 annual training list by Fire Department title/position is completed and recorded. | |
| A2. Improve the hourly ratio of training hours per firefighter. | |
| B1. Implement at least two training programs with neighboring Fire Department(s). | |
| B2. Develop AAFD's response run cards by geographic location for the state recognized MABAS system. | |
| C1. Accomplish fire safety inspections on 95% of all City businesses. | |
| D1. Participate in four meetings with participating agencies. | |

See Budget Summaries Section, Page 1 for list of Council Priorities

SAFETY SERVICES AREA FIRE SERVICES

Allocated Positions

| | | FY 2015 |
|---------------------------|-----------|---------------|
| Job Description | Job Class | FTE's |
| APPARATUS MASTER MECH - A | 131731 | 1.00 |
| ASST FIRE CHIEF - BACH | 131762 | 1.00 |
| ASST TRAINING CHIEF/EMS C | 131812 | 1.00 |
| BATTALION CHIEF | 131740 | 2.00 |
| BATTALION CHIEF - ASSOC | 131741 | 1.00 |
| BATTALION CHIEF - BACH | 131742 | 1.00 |
| BATTALION CHIEF/TRNG - BA | 131852 | 1.00 |
| DRIVER/OPERATOR | 131660 | 8.00 |
| DRIVER/OPERATOR - ASSOC | 131661 | 5.00 |
| DRIVER/OPERATOR - BACH | 131662 | 5.00 |
| FIRE - CAPTAIN | 131770 | 1.00 |
| FIRE - CAPTAIN - BACH | 131772 | 1.00 |
| FIRE CHIEF | 403390 | 1.00 |
| FIRE INSPECTOR | 131720 | 3.00 |
| FIRE INSPECTOR - ASSOC | 131721 | 1.00 |
| FIRE INSPECTOR - BACH | 131722 | 2.00 |
| FIRE LIEUTENANT | 131710 | 6.00 |
| FIRE LIEUTENANT - ASSOC | 131711 | 5.00 |
| FIRE LIEUTENANT - BACH | 131712 | 4.00 |
| FIRE MARSHAL - BACH | 131752 | 1.00 |
| FIRE-CAPTAIN | 131770 | 1.00 |
| FIREFIGHTER | 131820 | 17.00 |
| FIREFIGHTER - ASSOC | 131821 | 4.00 |
| FIREFIGHTER - BACH | 131822 | 5.00 |
| FIREFIGHTER-070112 | 131823 | 8.00 |
| MANAGEMENT ASSISTANT | 000200 | 1.00 |
| Total | | 9 7 ∩(|
| Total | | 87.0 |

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SAFETY SERVICES AREA

POLICE SERVICES

The Police Services Unit provides the organization with a broad array of services such as: uniformed patrol, traffic enforcement, ordinance enforcement, professional standards, parking enforcement, general investigations, specialized investigations, K-9 Unit, training, recruiting, hiring, data processing, and records management. addition responding to calls for service and follow-up investigations, the Police Services Unit is committed to proactive policing and engagement. Emergency community The Management Services Unit is responsible for the coordination of citywide emergency preparedness. The unit also manages overall emergency response and recovery, intergovernmental emergency cooperation, emergency public information, and administers state and federal grants.

SAFETY SERVICES AREA POLICE SERVICES

Revenues by Category

| ioronaco aj canagonj | | | | | |
|----------------------------|-------------|-------------|-------------|-------------|-------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| CHARGES FOR SERVICES | 352,528 | 590,701 | 653,500 | 628,047 | 696,500 |
| CONTRIBUTIONS | - | - | 1,000 | 11,188 | 1,000 |
| FINES & FORFEITS | 2,335,721 | 2,134,210 | 2,107,750 | 2,052,348 | 2,060,969 |
| INTERGOVERNMENTAL REVENUES | 248,776 | 219,786 | 196,436 | 136,511 | 107,500 |
| INVESTMENT INCOME | 18,715 | 15,596 | 9,900 | 9,900 | 9,400 |
| MISCELLANEOUS REVENUE | 4,459 | 64,499 | 13,020 | 40,172 | 13,020 |
| OPERATING TRANSFERS IN | 30,000 | 30,742 | 30,000 | 30,302 | 30,000 |
| PRIOR YEAR SURPLUS | - | - | 428,000 | - | 111,000 |
| | | | | | |
| Total | \$2,990,199 | \$3,055,534 | \$3,439,606 | \$2,908,468 | \$3,029,389 |

Revenues by Fund

| Nevertues by Furiu | | | | | |
|----------------------------------|-------------|-------------|-------------|-------------|-------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| LOCAL LAW ENFORC BLOCK GRANT | | | | | |
| (0007) | 59,873 | 49,165 | 21,567 | 21,869 | - |
| GENERAL (0010) | 2,797,708 | 2,788,540 | 3,012,770 | 2,847,380 | 2,888,989 |
| HOMELAND SECURITY GRANT FUND | | | | | |
| (0017) | 88,005 | 62,544 | 72,369 | 9,319 | - |
| DRUG ENFORCEMENT (0027) | 3,599 | 13,580 | 137,000 | 1,000 | 46,000 |
| FEDERAL EQUITABLE SHARING FORFEI | | | | | |
| (0028) | 3,597 | 102,604 | 138,000 | 1,000 | 47,000 |
| POLICE & FIRE RELIEF (0053) | 9,879 | 7,864 | 7,000 | 7,000 | 6,600 |
| MICHIGAN JUSTICE TRAINING (0064) | 24,145 | 21,866 | 50,800 | 20,800 | 40,700 |
| LOCAL FORFEITURE (0073) | 310 | 42 | 100 | 100 | 100 |
| MAJOR GRANTS PROGRAMS (00MG) | 3,083 | 9,329 | <u>-</u> | - | - |
| Total | \$2,990,199 | \$3,055,534 | \$3,439,606 | \$2,908,468 | \$3,029,389 |

SAFETY SERVICES AREA POLICE SERVICES

Expenses by Category

| <u> </u> | | | | | |
|-------------------------|--------------|--------------|--------------|--------------|--------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| PERSONNEL SERVICES | 10,968,696 | 10,786,467 | 12,308,659 | 12,120,609 | 12,117,630 |
| PAYROLL FRINGES | 5,290,766 | 7,164,947 | 7,374,505 | 7,374,505 | 7,668,531 |
| OTHER SERVICES | 1,072,201 | 1,888,121 | 2,183,747 | 2,183,445 | 2,247,102 |
| MATERIALS & SUPPLIES | 122,927 | 169,256 | 412,731 | 413,033 | 197,700 |
| OTHER CHARGES | 2,737,413 | 2,611,303 | 2,913,216 | 2,913,216 | 2,892,247 |
| PASS THROUGHS | - | 742 | = | 302 | - |
| CAPITAL OUTLAY | 26,001 | - | = | = | - |
| VEHICLE OPERATING COSTS | 26,678 | 46,058 | 30,000 | 30,000 | 30,000 |
| EMPLOYEE ALLOWANCES | 178,443 | 306,066 | 207,884 | 207,884 | 197,462 |
| | • | • | | • | |
| Total | \$20,423,125 | \$22,972,960 | \$25,430,742 | \$25,242,994 | \$25,350,672 |

Expenses by Fund

| | Actual | Actual | Budget | Forecasted | Request |
|----------------------------------|--------------|--------------|--------------|--------------|--------------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| LOCAL LAW ENFORC BLOCK GRANT | | | | | |
| (0007) | 59,873 | 48,868 | 33,721 | 34,023 | - |
| GENERAL (0010) | 20,196,343 | 22,675,606 | 24,998,752 | 24,873,752 | 25,216,872 |
| HOMELAND SECURITY GRANT FUND | | | | | |
| (0017) | 88,006 | 62,542 | 72,369 | 9,319 | - |
| DRUG ENFORCEMENT (0027) | 33,358 | 68,185 | 137,000 | 137,000 | 46,000 |
| FEDERAL EQUITABLE SHARING FORFEI | | | | | |
| (0028) | 18,613 | 64,866 | 138,000 | 138,000 | 47,000 |
| MICHIGAN JUSTICE TRAINING (0064) | 26,932 | 43,564 | 50,800 | 50,800 | 40,700 |
| LOCAL FORFEITURE (0073) | - | - | 100 | 100 | 100 |
| MAJOR GRANTS PROGRAMS (00MG) | - | 9,329 | - | - | - |
| | | | | | _ |
| Total | \$20,423,125 | \$22,972,960 | \$25,430,742 | \$25,242,994 | \$25,350,672 |

FTE Count

| 004 | | | | |
|-----------------|---------|---------|---------|---------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
| POLICE SERVICES | 164.00 | 146.00 | 146.00 | 149.00 |
| | | | | |
| Total | 164.00 | 146.00 | 146.00 | 149.00 |

SAFETY SERVICES AREA POLICE SERVICES UNIT

REVENUES

Prior Year Surplus – The decrease is primarily due to a reduction in planned expenditures that require the use of prior year fund balance in the non-General Fund Police Funds.

EXPENSES

Personnel Services – The decrease is primarily due to a one-time increase to Overtime that occurred in FY 2014.

Materials & Supplies – The decrease is primarily due to a reduction in budgeted Property, Plant & Equipment purchases in the non-General Fund Police Funds.

Municipal Service Charge (MSC) – A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the Police Services Unit would be charged \$3,856,228 (includes \$752,993 for parking enforcement-patrol division) in FY 2015.

SAFETY SERVICES AREA POLICE SERVICES

Expenses by Activity (0007 LOCAL LAW ENFORC BLOCK GRANT)

| | Actual | Actual | Budget | Forecasted | Request |
|---------------------------|----------|----------|----------|------------|---------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 3035 PUBLIC SAFETY GRANTS | 59,873 | 48,868 | 33,721 | 34,023 | |
| | | | | | |
| Total | \$59,873 | \$48,868 | \$33,721 | \$34,023 | - |

Expenses by Activity (0010 GENERAL)

| Expenses by Activity (0010 GENET | | | | | |
|----------------------------------|--------------|--------------|--------------|------------------------------|--------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 1000 ADMINISTRATION | - | 648,949 | 851,271 | 851,271 | 2,051,667 |
| 1100 FRINGE BENEFITS | 2,718,418 | 1,696,946 | 1,672,474 | 1,672,474 | 1,651,505 |
| 1221 RECRUITING & HIRING | - | 51,085 | 154,599 | 154,599 | 19,806 |
| 3111 PROFESSIONAL STANDARDS | - | 41,406 | 3,679 | 3,679 | 3,679 |
| 3114 AATA | 215,736 | 267,404 | 137,502 | 137,502 | 271,757 |
| 3115 DEA OFFICER | - | 63,324 | 165,986 | 165,986 | 25,901 |
| 3121 ADMINSTRATIVE SERVICES | - | 209,550 | 6,250 | 6,250 | 476,269 |
| 3122 BUDGET & PAYROLL | - | = | 1,000 | 1,000 | 1,000 |
| 3123 COMMUNICATIONS | - | 703,248 | 958,737 | 958,737 | 962,063 |
| 3125 MANAGEMENT INFO SYST | - | 881,408 | 1,218,752 | 1,218,752 | 1,218,752 |
| 3126 PROPERTY | - | 104,190 | 150,681 | 150,681 | 155,514 |
| 3127 RECORDS | - | 249,650 | 619,192 | 619,192 | 661,523 |
| 3135 HOSTAGE NEGOTIATIONS | 350 | 3,235 | 1,000 | 1,000 | 1,000 |
| 3141 CRIME PREVENTION | 1,074 | 2,080 | 250 | 250 | 250 |
| 3142 SCHOOL LIAISON | 465,400 | 144,439 | - | - | - |
| 3143 CRIME STRATEGY | 805 | _ | 500 | 500 | 500 |
| 3144 DISTRICT DETECTIVES | 2,993,960 | 2,954,776 | 2,699,864 | 2,699,864 | 3,484,717 |
| 3146 FIREARMS | 27,599 | 30,711 | 30,000 | 30,000 | 30,000 |
| 3147 L.A.W.N.E.T. | 263,803 | 247,488 | 179,562 | 179,562 | 178,290 |
| 3148 SPECIAL INVESTIGATIONS UNIT | 1,021 | 360 | - | · - | - |
| 3149 SPECIAL TACTICS | 28,676 | 30,868 | 23,665 | 23,665 | 23,711 |
| 3150 PATROL | 11,209,701 | 11,652,544 | 13,159,203 | 13,159,203 | 10,977,104 |
| 3152 SPECIAL SERVICES | 732,857 | 923,376 | 1,060,420 | 935,420 | 978,216 |
| 3154 DEDICATED NEIGHBORHOOD | | | | | |
| PATROL | 10,619 | - | - | - | - |
| 3156 CROSSING GUARDS | 109,348 | 106,993 | 114,500 | 114,500 | 114,500 |
| 3157 FINGERPRINTING | 37 | 37 | - | · - | - |
| 3158 MOUNTAIN BIKES | 432 | 660 | 150 | 150 | 150 |
| 3159 K-9 | 316,314 | 342,250 | 341,371 | 341,371 | 360,138 |
| 3160 MOTORCYCLE UNIT | 16,790 | 17,670 | 15,439 | 15,439 | 15,461 |
| 3162 COMMUNITY STANDARDS | 1,082,535 | 1,254,222 | 1,270,295 | 1,270,295 | 1,385,488 |
| 3172 ANIMAL CONTROL | 35 | · - | 28,000 | 28,000 | 28,000 |
| 3235 EMERGENCY MANAGEMENT | 826 | 46,725 | 134,410 | 134,410 | 139,911 |
| | | • | • | • | · |
| Total | \$20,196,336 | \$22 675 504 | \$24,998,752 | \$24,873,752 | \$25,216,872 |
| IUlai | φ∠U, 196,336 | \$22,675,594 | \$24,990,75Z | φ ∠4 ,0/3,/3 ∠ | φ20,210,612 |

Expenses by Activity (0017 HOMELAND SECURITY GRANT FUND)

| Activity | Actual FY 2012 | Actual FY 2013 | Budget FY 2014 | Forecasted FY 2014 | Request FY 2015 |
|---------------------------|-------------------|-------------------|-------------------|-----------------------|--------------------|
| 3035 PUBLIC SAFETY GRANTS | 88,006 | 62,542 | 72,369 | 9,319 | - |
| Total | \$88,006 | \$62,542 | \$72,369 | \$9,319 | <u>-</u> |

Expenses by Activity (0027 DRUG ENFORCEMENT)

| | Actual | Actual | Budget | Forecasted | Request |
|---------------------------|----------|----------|-----------|------------|----------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 1000 ADMINISTRATION | - | 8,000 | - | - | |
| 3126 PROPERTY | - | 2,400 | - | - | - |
| 3135 HOSTAGE NEGOTIATIONS | - | 1,600 | - | - | - |
| 3146 FIREARMS | - | 2,860 | 137,000 | 137,000 | 46,000 |
| 3147 L.A.W.N.E.T. | - | 800 | - | - | - |
| 3149 SPECIAL TACTICS | 6,583 | 12,762 | - | - | - |
| 3150 PATROL | 22,985 | 18,728 | - | - | - |
| 3152 SPECIAL SERVICES | - | 2,333 | - | - | - |
| 3159 K-9 | 3,789 | 18,702 | - | - | |
| Total | \$33,357 | \$68,185 | \$137,000 | \$137,000 | \$46,000 |

Expenses by Activity (0028 FEDERAL EQUITABLE SHARING FORFEI)

| 1 | | | , | | |
|--------------------------|----------|----------|-----------|------------|----------|
| | Actual | Actual | Budget | Forecasted | Request |
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 1000 ADMINISTRATION | = | 42,694 | = | = | |
| 1221 RECRUITING & HIRING | - | 1,095 | - | - | - |
| 3126 PROPERTY | - | 175 | - | - | - |
| 3144 DISTRICT DETECTIVES | 10,078 | 12,635 | - | - | - |
| 3146 FIREARMS | 1,828 | - | - | - | - |
| 3150 PATROL | 1,045 | 8,267 | 138,000 | 138,000 | 47,000 |
| 3152 SPECIAL SERVICES | 5,662 | - | - | - | <u>-</u> |
| | | | | | |
| Total | \$18,613 | \$64,866 | \$138,000 | \$138,000 | \$47,000 |

Expenses by Activity (0064 MICHIGAN JUSTICE TRAINING)

| | Actual | Actual | Budget | Forecasted | Request |
|-----------------------------|----------|----------|----------|------------|----------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 1000 ADMINISTRATION | - | - | 50,800 | 50,800 | 40,700 |
| 3111 PROFESSIONAL STANDARDS | = | 806 | - | - | - |
| 3135 HOSTAGE NEGOTIATIONS | = | 2,153 | - | - | - |
| 3144 DISTRICT DETECTIVES | 6,585 | 6,295 | - | - | - |
| 3146 FIREARMS | 6,167 | 3,929 | - | - | - |
| 3149 SPECIAL TACTICS | 3,015 | 2,625 | - | - | - |
| 3150 PATROL | 6,915 | 16,509 | - | - | - |
| 3152 SPECIAL SERVICES | 4,100 | 10,347 | - | - | - |
| 3159 K-9 | = | 400 | - | - | - |
| 3160 MOTORCYCLE UNIT | 150 | 500 | - | - | - |
| Total | \$26,932 | \$43.564 | \$50,800 | \$50.800 | \$40.700 |

Expenses by Activity (0073 LOCAL FORFEITURE)

| A maticular . | Actual | Actual | Budget | Forecasted | Request |
|---------------------|---------|---------|---------|------------|---------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 1000 ADMINISTRATION | - | - | 100 | 100 | 100 |
| | | | | | |
| Total | - | - | \$100 | \$100 | \$100 |

Expenses by Activity (00MG MAJOR GRANTS PROGRAMS)

| | Actual | Actual | Budget | Forecasted | Request |
|---------------------------|---------|---------|---------|------------|---------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 3035 PUBLIC SAFETY GRANTS | = | 9,329 | = | = | = |
| | | | | | |
| Total | - | \$9,329 | - | - | - |
| | | | | | |

FY 2015 GOALS AND PERFORMANCE MEASURES

| Service Area: | Safety Services | Area Administrator: | Chief Seto |
|---------------|-----------------|---------------------|------------|
| Service Unit: | Police Services | Manager: | DC Bazick |
| | | | DC Baird |

| | Service Unit Goals | Council |
|----|---|------------|
| | | Priorities |
| A. | The City's reported total Part 1 Crimes are among the lowest 20% of all communities nationwide in the same population group. | 2,3 |
| B. | Proactively seek out feedback from citizenry regarding perceptions of safety and other areas of concern related to policing and community standards issues. | 2,3 |
| C. | Increase community outreach and improve community relations. | 2,3 |
| D. | Continue to explore and expand upon countywide collaborative efforts with other law enforcement agencies. | 2,3 |
| E. | Work to improve traffic safety in the city. | 2,3 |

| Service Unit Measures | Status |
|--|--------|
| A1 – Reported Part 1 violent crimes among the lowest 20% as measured | |
| by FBI Uniform Crime Reporting statistics. | |
| A2 – Reported Part 1 property crimes among the lowest 20% as | |
| measured by FBI Uniform Crime Reporting statistics. | |
| B1 – Launch an ongoing online survey for 12 months to measure | |
| perceptions of safety. | |
| B2 – Launch an ongoing online survey for 12 months to measure | |
| satisfaction of services provided by the police department and community | |
| standards. | |
| C1 – 15% of road patrol officers' time is used for dedicated proactive | |
| policing and community engagement. | |
| C2 – Average one (1) community interaction per month with a specific | |
| community stakeholder group (i.e. business associations, faith | |
| communities, neighborhood watch/associations, etc.) | |
| D1 – Participate as a primary stakeholder agency in the implementation | |
| of 2 countywide collaborative initiatives. | |
| E1 – Increase the number of alcohol/drug related driving arrests by 10% | |
| E2 – Reduce the number of injury crashes by 5% overall at or near the | |
| ten intersections in the City with the highest incidence of crashes. | |

See Budget Summaries Section, Page 1 for list of Council Priorities

SAFETY SERVICES AREA

POLICE SERVICES

Allocated Positions

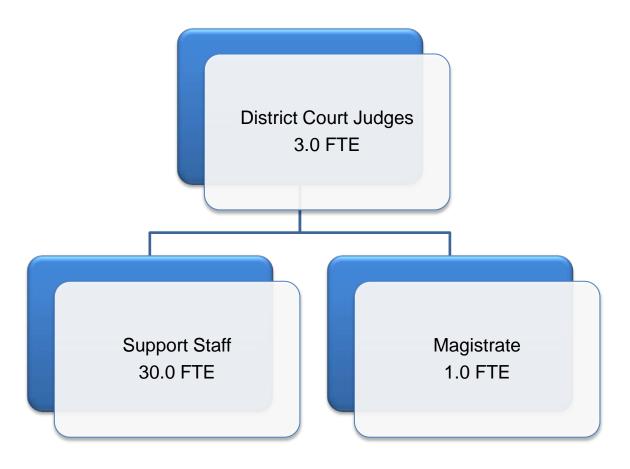
| Job Class 000200 110044 | FTE 1.(|
|-------------------------------|---|
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| 118524 | 2. |
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| 128560 | 1. |
| 128561 | 5. |
| 158761 | 17. |
| 196800 | 1. |
| 403400 | 1. |
| 148692 | 3. |
| 148691 | 9. |
| 148900 | 3. |
| 148902 | 9. |
| 148901 | 31. |
| 148751 | 1. |
| _ | 118504 118534 118544 196724 118534 168810 148711 148711 148801 148771 401470 000200 158731 148700 148702 148701 148701 180370 180380 180390 128560 128561 158761 196800 403400 148692 148691 148900 148902 148901 |



FIFTEENTH DISTRICT COURT

The 15th District Court is responsible for adjudicating criminal misdemeanor cases filed for violation of local ordinances, the University of Michigan Regents' Ordinance and state laws. Judges conduct preliminary examinations in felony cases, hear general civil cases where the amount claimed as damages does not exceed \$25,000, preside over landlord tenant cases and hear appeals from small claims cases. The Court's magistrate conducts informal hearings in traffic civil infraction cases, hears small claims cases and presides over other matters as provided by state law.

Fifteenth District Court Organization Chart



- Administration
- Financial Management
- Communications
- Strategic Planning

- Civil Cases < \$25,000
- Landlord/Tenant Proceedings
- Small Claims Cases ≤ \$5,000
- Criminal & Traffic Misdemeanors punishable by less than 1 year in jail
- Arrest Warrant and Search Warrant Issuance
- Ann Arbor City Ordinance Violations
- Traffic & State Civil Infractions
- University of Michigan Regents Violations
- Felony Preliminary Examinations

The Fifteenth District Court hears cases that involve civil cases where the disputed amount is less than \$25,000, landlord/tenant proceedings, small claims cases where the disputed amount is \$5,000 or less, criminal and traffic misdemeanors punishable by less than one year in jail, arrest warrant and search warrant issuance, City of Ann Arbor ordinance violations, traffic and state civil infractions, University of Michigan Regents violations and felony preliminary exams.

15TH DISTRICT COURT

Revenues by Category

| | Actual | Actual | Budget | Forecasted | Request |
|----------------------------|-------------|-------------|-------------|-------------|-------------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| FINES & FORFEITS | 1,775,845 | 2,038,077 | 2,094,770 | 2,094,770 | 2,114,700 |
| INTERGOVERNMENTAL REVENUES | 471,085 | 488,931 | 556,600 | 256,600 | 271,600 |
| INVESTMENT INCOME | 307 | 527 | 440 | 440 | 450 |
| MISCELLANEOUS REVENUE | = | 27,039 | 18,000 | 18,000 | 18,000 |
| OPERATING TRANSFERS IN | 110,000 | 81,511 | 80,000 | 80,000 | 75,000 |
| | | | | | |
| Total | \$2,357,237 | \$2,636,085 | \$2,749,810 | \$2,449,810 | \$2,479,750 |

Revenues by Fund

| - | Actual | Actual | Budget | Forecasted | Request |
|------------------------------|-------------|-------------|-------------|-------------|-------------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 1,849,212 | 2,071,809 | 2,224,810 | 2,224,810 | 2,254,750 |
| COURT FACILITIES (0023) | 226,632 | 227,734 | 225,000 | 225,000 | 225,000 |
| MAJOR GRANTS PROGRAMS (00MG) | 281,393 | 336,542 | 300,000 | - | - |
| | | | | | |
| Total | \$2,357,237 | \$2,636,085 | \$2,749,810 | \$2,449,810 | \$2,479,750 |

15TH DISTRICT COURT

Expenses by Category

| | Actual | Actual | Budget | Forecasted | Request |
|----------------------|-------------|-------------|-------------|-------------|-------------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| PERSONNEL SERVICES | 1,756,470 | 1,875,674 | 2,159,495 | 1,978,495 | 1,897,137 |
| PAYROLL FRINGES | 917,173 | 1,269,698 | 1,353,106 | 1,353,106 | 1,510,935 |
| OTHER SERVICES | 569,374 | 891,169 | 815,650 | 696,650 | 557,650 |
| MATERIALS & SUPPLIES | 69,673 | 55,927 | 58,700 | 58,700 | 58,700 |
| OTHER CHARGES | 667,016 | 540,018 | 584,075 | 584,075 | 579,030 |
| PASS THROUGHS | 225,000 | 225,000 | 225,000 | 225,000 | 225,000 |
| CAPITAL OUTLAY | - | 15,410 | - | - | - |
| EMPLOYEE ALLOWANCES | 8,306 | 11,479 | 11,952 | 11,952 | 8,364 |
| | | | | | |
| Total | \$4,213,012 | \$4,884,375 | \$5,207,978 | \$4,907,978 | \$4,836,816 |

Expenses by Fund

| =xpoi.iooo by . a.i.a | | | | | |
|------------------------------|-------------|-------------|-------------|-------------|-------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 3,700,828 | 4,338,636 | 4,435,047 | 4,435,047 | 4,611,816 |
| COURT FACILITIES (0023) | 225,000 | 225,000 | 225,000 | 225,000 | 225,000 |
| MAJOR GRANTS PROGRAMS (00MG) | 287,184 | 320,739 | 547,931 | 247,931 | _ |
| | | | | | |
| Total | \$4.213.012 | \$4.884.375 | \$5.207.978 | \$4.907.978 | \$4.836.816 |

FTE Count

| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
|---------------------|---------|---------|---------|---------|
| 15TH DISTRICT COURT | 36.00 | 34.00 | 34.00 | 34.00 |
| | | | | |
| Total | 36.00 | 34.00 | 34.00 | 34.00 |

FIFTEENTH JUDICIAL DISTRICT COURT

<u>REVENUE</u>

Intergovernmental Revenues – The FY2014 amount is attributable to the U.S. Department of Justice Domestic Violence Grant. The unexpended grant allocation will carry forward to FY2015.

EXPENSES

Personnel Services – The FY2014 amount is attributable to the U.S. Department of Justice Domestic Violence Grant. The unexpended grant allocation will carry forward to FY2015.

Payroll Fringes - This reflects the increase in pension and VEBA costs.

Other Services - The FY2014 amount is attributable to the U.S. Department of Justice Domestic Violence Grant. The unexpended grant allocation will carry forward to FY2015.

Municipal Service Charge (MSC) – A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the Fifteenth District Court would be charged \$1,572,261 in FY 2015.

15TH DISTRICT COURT

Expenses by Activity (0010 GENERAL)

| 1 | | | | | |
|---------------------------------|-------------|-------------|-------------|-------------|-------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 1000 ADMINISTRATION | 1,139,418 | 1,208,375 | 1,295,922 | 1,295,922 | 1,294,096 |
| 5120 JUDICIAL & DIRECT SUPPORT | 1,086,384 | 1,242,593 | 1,225,354 | 1,225,354 | 1,353,859 |
| 5140 CASE PROCESSING | 941,273 | 1,229,380 | 1,133,166 | 1,133,166 | 1,120,816 |
| 5160 PROBATION/POST JUDGMNT SUP | 533,748 | 658,283 | 780,605 | 780,605 | 843,045 |
| | | | | | |
| Total | \$3,700,823 | \$4,338,631 | \$4,435,047 | \$4,435,047 | \$4,611,816 |

Expenses by Activity (0023 COURT FACILITIES)

| | Actual | Actual | Budget | Forecasted | Request |
|---------------------|-----------|-----------|-----------|------------|-----------|
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 1000 ADMINISTRATION | 225,000 | 225,000 | = | - | |
| 9500 DEBT SERVICE | - | - | 225,000 | 225,000 | 225,000 |
| | | | | | |
| Total | \$225,000 | \$225,000 | \$225,000 | \$225,000 | \$225,000 |

Expenses by Activity (00MG MAJOR GRANTS PROGRAMS)

| 1 7 7 1 | | | | | |
|---------------------------|-----------|-----------|-----------|------------|---------|
| | Actual | Actual | Budget | Forecasted | Request |
| Activity | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| 1000 ADMINISTRATION | 96,860 | 71,907 | 129,022 | 129,022 | _ |
| 3035 PUBLIC SAFETY GRANTS | 190,325 | 248,831 | 418,909 | 118,909 | |
| | | | | | |
| Total | \$287,185 | \$320,738 | \$547,931 | \$247,931 | - |

15TH DISTRICT COURT

Allocated Positions

| | | FY 2015 |
|---------------------------|-----------|---------|
| Job Description | Job Class | FTE's |
| ACCOUNTING CLERK II- D.C. | 001130 | 1.00 |
| COURT ADMINISTRATOR | 403420 | 1.00 |
| COURT BAILIFF | 000850 | 3.00 |
| COURT CLERK II | 000930 | 8.00 |
| COURT CLERK III | 000940 | 2.00 |
| COURT RECORDER | 000860 | 3.00 |
| DEPUTY COURT ADMIN | 403100 | 1.00 |
| DISTRICT COURT JUDGE | 200030 | 3.00 |
| FINANCIAL MGR- DIST COURT | 403440 | 1.00 |
| JUDICIAL COORDINATOR | 000880 | 3.00 |
| LEAD DIVISION DEPUTY CLER | 000910 | 1.00 |
| MAGISTRATE | 401880 | 1.00 |
| PROBATION AGENT | 000800 | 4.00 |
| PROBATION SUPERVISOR | 403150 | 2.00 |
| | | |
| Total | | 34.00 |

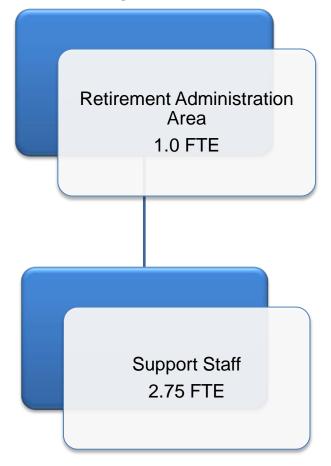
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RETIREMENT SYSTEM

The Retirement System provides normal retirement, disability, death and surviving beneficiary benefits to the permanent employees of the City of Ann Arbor. The general administration, management and responsibility for the proper operation of the Employees' Retirement System are vested in the Board of Trustees pursuant to the Charter of the City of Ann Arbor Michigan, Chapter 18 of Title 1 of the Ann Arbor City Code. The Retirement System shall be construed and enforced under the laws of the State of Michigan and any applicable federal law, rule or regulation, and all of the provisions of the City Ordinance shall be administered in accordance with such laws and regulations as well as any applicable collective bargaining agreements with the City.

Retirement System Organization Chart



- Administration
- Financial Management
- Oversight of Consulting Services

- Employee Service Requests
- Retirement Board Support
- Benefit Payments
- Investment Services Accounting
- Employee Communications

The Retirement System provides normal retirement, disability, death and surviving beneficiary benefits to the permanent employees of the City of Ann Arbor. The general administration, management and responsibility for the proper operation of the Employees' Retirement System are vested in the Board of Trustees pursuant to the Charter of the City of Ann Arbor Michigan, Chapter 18 of Title 1 of the Ann Arbor City Code. The Retirement System shall be construed and enforced under the laws of the State of Michigan and any applicable federal law, rule or regulation, and all of the provisions of the City Ordinance shall be administered in accordance with such laws and regulations as well as any applicable collective bargaining agreements with the City.

RETIREMENT SYSTEM SERVICE AREA RETIREMENT SYSTEM

Revenues by Category

| , , | Actual | Actual | Budget | Forecasted | Request |
|------------------------|--------------|--------------|--------------|--------------|--------------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| CHARGES FOR SERVICES | 15,208,845 | 12,317,931 | 14,265,628 | 14,265,628 | 15,489,219 |
| CONTRIBUTIONS | 461,827 | 563,491 | 494,300 | 494,300 | 494,300 |
| INVESTMENT INCOME | 3,249,434 | 60,932,601 | 18,127,601 | 18,127,601 | 18,665,766 |
| MISCELLANEOUS REVENUE | 6,675 | 4,133 | - | - | - |
| OPERATING TRANSFERS IN | 2,027,927 | 5,511,779 | 3,457,226 | 3,457,226 | 4,693,011 |
| PRIOR YEAR SURPLUS | <u> </u> | <u> </u> | 10,768,899 | - | 9,011,985 |
| | | | | | |
| Total | \$20,954,708 | \$79,329,935 | \$47,113,654 | \$36,344,755 | \$48,354,281 |

Revenues by Fund

| | Actual | Actual | Budget | Forecasted | Request |
|---------------------------|--------------|--------------|--------------|--------------|--------------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| VEBA TRUST (0052) | 3,640,659 | 17,253,687 | 12,269,026 | 12,269,026 | 13,504,811 |
| PENSION TRUST FUND (0059) | 17,314,049 | 62,076,248 | 34,844,628 | 24,075,729 | 34,849,470 |
| | | | | | |
| Total | \$20,954,708 | \$79,329,935 | \$47,113,654 | \$36,344,755 | \$48,354,281 |

RETIREMENT SYSTEM SERVICE AREA RETIREMENT SYSTEM

Expenses by Category

| | Actual | Actual | Budget | Forecasted | Request |
|----------------------|--------------|--------------|--------------|--------------|--------------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| PERSONNEL SERVICES | 259,871 | 266,029 | 259,517 | 259,517 | 267,789 |
| PAYROLL FRINGES | 113,231 | 139,193 | 153,054 | 153,054 | 149,594 |
| OTHER SERVICES | 1,524,607 | 1,367,910 | 2,536,005 | 2,536,005 | 2,536,896 |
| MATERIALS & SUPPLIES | 4,403 | 6,795 | 5,500 | 5,500 | 5,500 |
| OTHER CHARGES | 31,223,931 | 32,468,997 | 32,349,500 | 32,349,500 | 32,348,925 |
| | | | | | |
| Total | \$33,126,043 | \$34,248,924 | \$35,303,576 | \$35,303,576 | \$35,308,704 |

Expenses by Fund

| | | Actual | Actual | Budget | Forecasted | Request |
|---|---------------------------|--------------|--------------|--------------|--------------|--------------|
| | Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| | VEBA TRUST (0052) | 344,915 | 354,883 | 458,948 | 458,948 | 459,234 |
| _ | PENSION TRUST FUND (0059) | 32,781,128 | 33,894,041 | 34,844,628 | 34,844,628 | 34,849,470 |
| | | | | | | |
| | Total | \$33,126,043 | \$34,248,924 | \$35,303,576 | \$35,303,576 | \$35,308,704 |

FTE Count

| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
|-------------------|---------|---------|---------|--------------|
| RETIREMENT SYSTEM | 3.75 | 3.75 | 3.75 | 3.75 |
| | | | | - |
| Total | 3.75 | 3.75 | 3.75 | 3.75 |

RETIREMENT SYSTEM

REVENUES

Charges for Services – The FY 2015 increase reflects the higher level of contribution as determined by the actuary.

Operating Transfers In- The FY2015 budget includes an increase in the transfer of excess contributions into the VEBA trust fund, which is derived from the ARC less amounts paid for health care for current retirees.

Prior Year Surplus- The Pension Trust Fund is anticipating the use of fund balance, in addition to revenue generated from investments.

RETIREMENT SYSTEM SERVICE AREA RETIREMENT SYSTEM

Allocated Positions

| | | FY 2015 |
|---------------------------|-----------|---------|
| Job Description | Job Class | FTE's |
| ACCOUNTANT II | 401440 | 0.75 |
| EXECUTIVE DIRECTOR-RET SY | 403740 | 1.00 |
| MANAGEMENT ASSISTANT | 000200 | 1.00 |
| PENSION ANALYST | 403650 | 1.00 |
| | | |
| Total | | 3.75 |



In 1982, the Downtown Development Authority was created by City Council as a vehicle for urban revitalization. Since its creation, the DDA has been a vital agent in the rejuvenation of an evolving and diverse downtown, and a significant catalyst encouraging new private investment. Some of the more important DDA projects include increasing and improving parking facilities, support for transportation and housing, and installing pedestrian improvements to enhance the attractiveness and use of downtown.

.

Revenues by Category

| | Actual | Actual | Budget | Forecasted | Request |
|------------------------|--------------|--------------|--------------|--------------|--------------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| CHARGES FOR SERVICES | 17,050,292 | 19,086,835 | 19,348,015 | 19,348,015 | 19,298,219 |
| INVESTMENT INCOME | 94,278 | 1,698 | 21,901 | 21,901 | 28,967 |
| MISCELLANEOUS REVENUE | 194,160 | 1,528,489 | 100,000 | 100,000 | 110,000 |
| OPERATING TRANSFERS IN | - | 750,000 | 4,800,000 | 4,800,000 | 2,318,025 |
| PRIOR YEAR SURPLUS | - | - | 1,883,082 | - | 2,609,246 |
| TAXES | 3,726,763 | 3,738,160 | 4,501,347 | 4,454,379 | 4,800,000 |
| | | | | | _ |
| Total | \$21,065,493 | \$25,105,182 | \$30,654,345 | \$28,724,295 | \$29,164,457 |

Revenues by Fund

| French | Actual | Actual | Budget | Forecasted | Request |
|--------------------------------|--------------|--------------|--------------|--------------|--------------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| DDA HOUSING FUND (0001) | 2,895 | 398,572 | 402,231 | 402,231 | 377,000 |
| DOWNTOWN DEVELOPMENT | | | | | |
| AUTHORITY (0003) | 3,869,107 | 3,411,450 | 5,859,811 | 4,465,318 | 4,803,009 |
| DDA PARKING MAINTENANCE (0033) | 26,746 | 752,535 | 4,403,131 | 4,403,131 | 3,072,079 |
| DDA PARKING FUND (0063) | 17,166,745 | 20,542,625 | 19,989,172 | 19,453,615 | 20,912,369 |
| | | | | | |
| Total | \$21,065,493 | \$25,105,182 | \$30,654,345 | \$28,724,295 | \$29,164,457 |

Expenses by Category

| | | Actual | Actual | Budget | Forecasted | Request |
|---|----------------------|--------------|--------------|--------------|--------------|--------------|
| | Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| _ | PERSONNEL SERVICES | 272,576 | 299,792 | 359,342 | 334,240 | 371,971 |
| | PAYROLL FRINGES | 145,673 | 170,815 | 179,037 | 204,139 | 200,845 |
| | OTHER SERVICES | 6,246,946 | 6,338,586 | 7,333,512 | 7,333,512 | 8,000,037 |
| | MATERIALS & SUPPLIES | 4,839 | 17,290 | 42,745 | 42,745 | 52,731 |
| | OTHER CHARGES | 3,166,384 | 4,126,054 | 4,396,579 | 4,796,581 | 4,598,029 |
| | PASS THROUGHS | 7,131,357 | 8,831,707 | 13,256,390 | 13,524,325 | 11,139,953 |
| | CAPITAL OUTLAY | 3,675,411 | 5,687,873 | 2,905,860 | 3,805,860 | 4,582,642 |
| | EMPLOYEE ALLOWANCES | 4,104 | 3,789 | 3,788 | = | 3,788 |
| | | • | • | • | • | |
| | Total | \$20,647,290 | \$25,475,906 | \$28,477,253 | \$30.041.402 | \$28,949,996 |

Expenses by Fund

| <u>=xp=:::===</u> | | | | | |
|--------------------------------|--------------|--------------|--------------|--------------|--------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| DDA HOUSING FUND (0001) | 2,895 | 398,572 | 302,000 | 702,000 | 377,000 |
| DOWNTOWN DEVELOPMENT | | | | | |
| AUTHORITY (0003) | 5,235,897 | 5,497,401 | 5,859,811 | 5,925,852 | 4,588,548 |
| DDA PARKING MAINTENANCE (0033) | 253,503 | 1,217,971 | 2,326,270 | 2,326,270 | 3,072,079 |
| DDA PARKING FUND (0063) | 15,154,995 | 18,361,962 | 19,989,172 | 21,087,280 | 20,912,369 |
| | | | | | |
| Total | \$20,647,290 | \$25,475,906 | \$28,477,253 | \$30,041,402 | \$28,949,996 |

FTE Count

| Category | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
|----------------------|---------|---------|---------|---------|
| DOWNTOWN DEVELOPMENT | | | | _ |
| AUTHORITY | 4.00 | 4.00 | 4.00 | 4.00 |
| | | | | |
| Total | 4.00 | 4.00 | 4.00 | 4.00 |

REVENUES

Charges for Services – The decrease is due to a lower internal transfer into the parking maintenance account.

Miscellaneous Revenue –The FY2014 budget included Library Lane parking revenues which was reclassified to Charges for Services for FY2014 Forecast and FY2015 budget.

Prior Year Surplus – The FY2015 amount represents the use of prior year fund balance for the Parking Maintenance Fund.

EXPENSES

Other Services – The DDA inflated all of their other services by 3% annually in this two year budget plan.

Pass Throughs – The decrease represents a lower internal transfer to the Parking Maintenance Fund.

Capital Outlay – This reflects a \$1.2 million increase in Parking Maintenance Fund as well as increase of \$480,000 in the TIF Fund.

Allocated Positions

| Job Description | Job Class | FY 2015 FTE's |
|-------------------------|-----------|------------------|
| DDA DEPUTY DIRECTOR | 403720 | 1.00 |
| DDA EXEC DIRECTOR | 403290 | 1.00 |
| DDA PLANNING SPECIALIST | 404190 | 1.00 |
| MANAGEMENT ASSISTANT | 000200 | 1.00 |
| | | _ |
| Total | | 4.00 |

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SMART ZONE

The Ann Arbor/Ypsilanti SmartZone, created in 2001 by the Michigan Economic Development Corporation, provides capital needed for the facilitation of the commercialization of research projects being developed at University of Michigan and Eastern Michigan University and the development of private high technology enterprises. The Local Development Finance Authority provides local financing for the Ann Arbor/Ypsilanti SmartZone through a tax capture mechanism.

SMART ZONE LOCAL DEVELOPMENT FINANCE AUTHORITY SMART ZONE

Revenues by Category

| | | Actual | Actual | Budget | Forecasted | Request |
|---|--------------------|----------|----------|-------------|-------------|-------------|
| | Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| • | INVESTMENT INCOME | 14,576 | 11,788 | 10,250 | 10,250 | 12,940 |
| | PRIOR YEAR SURPLUS | - | = | 159,245 | - | - |
| | TAXES | 33,297 | 23,820 | 1,645,397 | 2,017,835 | 2,058,192 |
| | | | | | | |
| | Total | \$47,873 | \$35,608 | \$1,814,892 | \$2,028,085 | \$2,071,132 |

Revenues by Fund

| | Actual | Actual | Budget | Forecasted | Request |
|------------------------|----------|----------|-------------|-------------|-------------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| SMART ZONE LDFA (0009) | 47,873 | 35,608 | 1,814,892 | 2,028,085 | 2,071,132 |
| | | | | | |
| Total | \$47,873 | \$35,608 | \$1,814,892 | \$2,028,085 | \$2,071,132 |

SMART ZONE LOCAL DEVELOPMENT FINANCE AUTHORITY SMART ZONE

| Category | Actual | Actual | Budget | Forecasted | Request |
|----------------|-------------|-------------|-------------|-------------|-------------|
| | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| OTHER SERVICES | 1,456,052 | 1,467,744 | 1,787,791 | 1,787,791 | 1,952,453 |
| OTHER CHARGES | 568 | 13,731 | 27,101 | 27,101 | 27,818 |
| Total | \$1,456,620 | \$1,481,475 | \$1,814,892 | \$1,814,892 | \$1,980,271 |

Expenses by Fund

| | Actual | Actual | Budget | Forecasted | Request |
|------------------------|-------------|-------------|-------------|-------------|-------------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| SMART ZONE LDFA (0009) | 1,456,620 | 1,481,475 | 1,814,892 | 1,814,892 | 1,980,271 |
| | | | | | |
| Total | \$1,456,620 | \$1,481,475 | \$1,814,892 | \$1,814,892 | \$1,980,271 |

SMART ZONE LOCAL DEVELOPMENT FINANCE AUTHORITY

| | Actual FY2012 | Actual FY2013 | Budget FY2014 | Forecasted FY2014 | Request FY2015 |
|---|--------------------------|--------------------------|--------------------------|--------------------------|-------------------|
| REVENUES | | | | | |
| Tax Revenue | \$1,437,146 | \$1,546,577 | \$1,645,397 | \$2,017,835 | \$2,058,192 |
| Investment Income | 14,576 | (4,359) | 10,250 | 10,250 | 12,940 |
| Total Revenue | \$1,451,722 | \$1,542,218 | \$1,655,647 | \$2,028,085 | \$2,071,132 |
| EXPENDITURES Business Accelerator Support Services | | | | | |
| SPARK Business Accelerator Direct Staffing | \$ 300,000 | \$ 337,000 | \$ 400,000 | \$ 400,000 | \$ 420,000 |
| Phase II - Due Diligence | 17,142 | 16,891 | 25,000 | 25,000 | 25,000 |
| Phase III - Intensive Service | 432,129 | 541,958 | 500,000 | 500,000 | 550,000 |
| Phase IV - Accelerating Opportunities | 14,090 | 82,044 | 75,000 | 75,000 | 75,000 |
| Sub-Total | 763,361 | 977,893 | 1,000,000 | 1,000,000 | 1,070,000 |
| Micro Loan Program for Entrepreneurs | 275,000 | - | - | - | - |
| Business Networking Events | 25,748 | 47,090 | 40,000 | 40,000 | 40,000 |
| Entreprenuer Education | | | | | |
| Education Classes | 38,129 | 29,870 | 50,000 | 50,000 | 62,500 |
| Bootcamp | 22,000 | 39,000 | 50,000 | 50,000 | 50,000 |
| Sub-Total | 60,129 | 68,870 | 100,000 | 100,000 | 112,500 |
| Internship Support & Talent Training | | 55,851 | 100,000 | 100,000 | 200,000 |
| Business Software Access for Clients | | 7,330 | 20,000 | 20,000 | 20,000 |
| SPARK Central Incubator Operating Exp | 164,672 | 165,892 | 170,000 | 170,000 | 200,000 |
| Incubator Expansion | | | 180,000 | 180,000 | 30,000 |
| SPARK Indirect Services | | | | | |
| SPARK Accounting | 63,191 | 65,086 | 67,000 | 67,000 | 68,500 |
| Marketing Sub-Total | 65,180 128,371 | 64,433 129,519 | 75,000 142,000 | 75,000 142,000 | 150,000 |
| Sub-10lai | 120,311 | 129,319 | 142,000 | 142,000 | 218,500 |
| City of Ann Arbor & Other Indirect Services | | | | | |
| Legal & Admin Support | 39,338 | 29,031 | 62,892 | 62,892 | 89,271 |
| Total Operating Expenditures | \$1,456,619 | \$1,481,476 | \$1,814,892 | \$1,814,892 | \$1,980,271 |
| Net Increase (Use) of Fund Balance | \$ (4,897) | \$ 60,742 | \$ (159,245) | \$ 213,193 | \$ 90,861 |



NON-DEPARTMENTAL AND DEBT SERVICE

The Non-Departmental Service Area is used to record and track revenue and expenditure activities that are not associated with any specific Service Area. Specific activities include: operating transfers to other funds, contingency for compensation, AAATA tax transfer, debt service, city wide dues and licenses, Michigan Tax Tribunal refunds, and other miscellaneous activities.

The debt service funds are used to record the debt service of the City. State law does not allow the City to issue general obligation debt in excess of 10% of State Equalized Value (SEV); the debt limit as of June 30, 2013 was \$529.5 million. The debt subject to that limit as of June 30, 2013, was \$126.9 million or 2.4% of the total SEV. Other indebtedness is financed through dedicated millages such as parks millages, specific revenues like water and sewer revenues and direct charges to individual taxpayers as with special assessments. Indebtedness, which is repaid from dedicated financing sources, does not count against the 10% of SEV limit. The total City debt (general obligation and all others) as of June 30, 2013 was \$286.6 million.

NON-DEPARTMENTAL SERVICE AREA NON-DEPARTMENTAL AND DEBT SERVICE

Revenues by Category

| | Actual | Actual | Budget | Forecasted | Request |
|-------------------------|--------------|--------------|--------------|--------------|--------------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| CHARGES FOR SERVICES | 5,715,368 | 6,074,734 | 6,618,854 | 6,618,854 | 6,675,868 |
| INTRAGOVERNMENTAL SALES | 1,019 | 332 | - | - | - |
| MISCELLANEOUS REVENUE | 652,290 | 548,943 | 520,279 | 520,279 | 538,853 |
| OPERATING TRANSFERS IN | 5,360,211 | 5,665,263 | 5,696,082 | 5,696,082 | 5,719,276 |
| PRIOR YEAR SURPLUS | - | - | 1,459,038 | - | 2,717,828 |
| SALE OF BONDS | 2,703,375 | - | - | - | - |
| TAXES | 9,862,033 | 9,913,737 | 9,565,500 | 9,565,500 | 9,797,711 |
| | • | • | | | |
| Total | \$24,294,296 | \$22,203,009 | \$23,859,753 | \$22,400,715 | \$25,449,536 |

Revenues by Fund

| <u> </u> | Actual | Actual | Budget | Forecasted | Request |
|----------------------------------|--------------|--------------|--------------|--------------|--------------|
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 12,607,911 | 13,067,495 | 14,552,296 | 13,289,293 | 16,238,019 |
| GENERAL DEBT SERVICE (0035) | 11,667,276 | 9,101,652 | 9,144,422 | 9,111,422 | 9,171,042 |
| GEN DEBT SERV-SPEC ASSESSMENTS | | | | | |
| (0060) | 19,051 | 33,813 | 163,035 | - | 40,475 |
| PARK MAINT & CAPITAL IMP MILLAGE | | | | | |
| (0071) | 58 | 49 | - | - | - |
| | | | | | |
| Total | \$24,294,296 | \$22,203,009 | \$23,859,753 | \$22,400,715 | \$25,449,536 |

NON-DEPARTMENTAL SERVICE AREA NON-DEPARTMENTAL AND DEBT SERVICE

Expenses by Category

| 1 , 3 | Actual | Actual | Budget | Forecasted | Request |
|----------------------|--------------|--------------|--------------|--------------|--------------|
| Category | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| PERSONNEL SERVICES | = | = | 1,029,000 | 1,029,000 | 846,000 |
| PAYROLL FRINGES | 551,932 | - | 213,576 | 213,576 | - |
| OTHER SERVICES | 317,601 | 250,807 | 415,380 | 415,380 | 236,409 |
| MATERIALS & SUPPLIES | 107,910 | 91,213 | 126,637 | 126,637 | 118,970 |
| OTHER CHARGES | 14,143,407 | 10,704,124 | 10,174,302 | 10,174,302 | 11,427,414 |
| PASS THROUGHS | 10,456,388 | 11,646,625 | 11,398,807 | 11,398,807 | 10,805,396 |
| EMPLOYEE ALLOWANCES | = | - | = | = | - |
| | | | | | |
| Total | \$24,214,190 | \$22,692,769 | \$23,357,702 | \$23,357,702 | \$23,434,189 |

Expenses by Fund

| Expenses by runu | | | | | |
|----------------------------------|--------------|--------------|--------------|--------------|--------------|
| | Actual | Actual | Budget | Forecasted | Request |
| Fund | FY 2012 | FY 2013 | FY 2014 | FY 2014 | FY 2015 |
| GENERAL (0010) | 13,010,359 | 13,097,867 | 14,036,245 | 14,036,245 | 14,209,672 |
| OPEN SPACE & PARK ACQ MILLAGE | | | | | |
| (0024) | 50,390 | 28,278 | - | - | - |
| GENERAL DEBT SERVICE (0035) | 11,813,977 | 9,030,421 | 9,146,422 | 9,146,422 | 9,173,042 |
| GEN DEBT SERV-SPEC ASSESSMENTS | | | | | |
| (0060) | 105,443 | 182,893 | 175,035 | 175,035 | 51,475 |
| STREET MILLAGE FUND (0062) | 215,278 | 124,956 | - | - | - |
| PARK MAINT & CAPITAL IMP MILLAGE | | | | | |
| (0071) | 115,270 | 68,556 | = | = | = |
| SOLID WASTE (0072) | 266,521 | 159,798 | = | = | = |
| | | | | | |
| Total | \$25,577,238 | \$22,692,769 | \$23,357,702 | \$23,357,702 | \$23,434,189 |

NON-DEPARTMENTAL

<u>REVENUES</u>

Charges for Services – Increases are attributable to debt service transfers from the DDA.

Prior Year Surplus – This line item is used to balance budgeted expenditures over projected revenues in the General Fund. It is the City's policy to utilize fund balance in the General Fund for one-time, non-operational, items only. The General Debt Service - Special Assessment Fund uses fund balance to pay remaining special assessment debt which continues to exist after special assessments have been collected.

EXPENSES

Personnel Services – The decrease is attributable to lower budgeted severances.

Payroll Fringes – The FY 2014 budgeted amount reflects extra pension contributions.

Other Services – The FY 2014 budgeted amount reflects a non-recurring budgeted amount for the demolition of unsafe buildings.

Other Charges – The increase is primarily comprised of contingencies within the General Fund.

Pass Throughs – Reflects decreased transfers to non-recurring capital projects.

CITY OF ANN ARBOR Budgeted Capital Improvement Projects By Project Type

Requested Project Appropriations for FY2015

| | | | | Anticipated Spending Schedule | | | |
|-------------------|---|----------|-----------|-------------------------------|-----------|-----------|--|
| | CIP Priority | | Projected | | | | |
| ProjectID | Project Name | Rank | Score | Prior FYs | FY2015 | FY2016+ | Total |
| Municipal Facilit | ies - City Owned Buildings | | | | | | |
| MF-CB-12-03 | Fire Station Mechanical Replacements | 6 of 16 | 38.30 | | 38,000 | 90,000 | 128,000 |
| MF-CB-14-05 | 415 West Washington Demolition | 14 of 16 | 30.85 | | 300,000 | - | 300,000 |
| n/a | Fire Station Asbestos Abatement stations 1, 3, 4 & 6 | - of 16 | - | | 45,000 | - | 45,000 |
| n/a | Fire Station 3 Roof Replacement | - of 16 | - | | 85,000 | - | 85,000 |
| | | | | = | 468,000 | 90,000 | 558,000 |
| Municipal Facilit | ies - Parks and Recreation | | | | | | |
| MF-PR-10-01 | Playgrounds and Neighborhood Park Improvements | 4 of 27 | 66.38 | 639,000 | 75,000 | 300,000 | 1,014,000 |
| MF-PR-13-01 | Gallup Park Boat Launch | 8 of 27 | 57.41 | 15,000 | 85,000 | = | 100,000 |
| MF-PR-14-03 | Leslie Park Golf Course Cart and Other Storage | 9 of 27 | 56.92 | | 131,327 | 168,673 | 300,000 |
| MF-PR-08-07 | Tennis & Basketball Court Renovations | 11 of 27 | 54.08 | 600,000 | 150,000 | 300,000 | 1,050,000 |
| MF-PR-10-06 | Trails & Pathways - Repairs & Reconstruction | 15 of 27 | 49.92 | 580,000 | 150,000 | 525,000 | 1,255,000 |
| MF-PR-10-02 | Parks Roads & Parking Lots | 22 of 27 | 39.67 | 730,000 | 140,000 | 750,000 | 1,620,000 |
| MF-PR-12-06 | Historic Park Structures Repair/Restoration | 23 of 27 | 39.29 | 150,000 | 150,000 | 300,000 | 600,000 |
| | | | | 2,714,000 | 881,327 | 2,343,673 | 5,939,000 |
| Transportation - | Alternative Transportation | | | | | | _ |
| TR-AT-10-29 | ADA Ramp Replacements (Outside of DDA) | 13 of 38 | 53.47 | 3,232,000 | 700,000 | 1,464,000 | 5,396,000 |
| TR-AT-13-01 | Annual Sidewalk Repair Program | 26 of 38 | 42.63 | 1,065,000 | 538,000 | 1,076,000 | 2,679,000 |
| TR-AT-14-05 | Bike Share Program | - of 38 | - | 125,000 | 25,000 | - | 150,000 |
| n/a | Non-motorized Ed & Outreach | | | - | 10,000 | - | 10,000 |
| | | | | 4,422,000 | 1,273,000 | 2,540,000 | 8,235,000 |
| Transportation - | <u>Bridges</u> | | | | | | |
| TR-BR-10-06 | Fuller/Maiden/EMC Bridge Rehab | 1 of 4 | 67.35 | 317,000 | 813,000 | 813,000 | 1,943,000 |
| | | | | 317,000 | 813,000 | 813,000 | 1,943,000 |
| Transportation - | <u>Other</u> | | | • | • | • | |
| TR-OT-10-08 | State Street Corridor Transportation Study | 4 of 24 | 48.80 | 150,000 | 150,000 | _ | 300,000 |
| TR-OT-10-07 | Ellsworth Road Corridor Transportation Study | 17 of 24 | 26.87 | • | 50,000 | - | 50,000 |
| | | | | 150,000 | 200,000 | _ | 350,000 |
| Transportation - | Street Construction | | | • | • | | <u>, </u> |
| TR-SC-09-03 | Stadium Blvd. (Hutchins to Kipke) | 4 of 39 | 68.65 | | 281,600 | 3,000,000 | 3,281,600 |
| TR-SC-14-02 | Stone School Rd (I-94 to Ellsworth) | 5 of 39 | 68.65 | 371,371 | 1,660,000 | - | 2,031,371 |
| TR-SC-10-09 | Geddes Avenue (Apple Way to HPW) | 7 of 39 | 65.19 | 300,000 | 730,000 | 2,000,000 | 3,030,000 |
| TR-SC-14-03 | Pontiac Trail Impr-Skydale to M-14 | 9 of 39 | 59.84 | 655,670 | 1,228,000 | · , | 1,883,670 |
| TR-SC-14-17 | Major Street Resurfacing: State St (Eisenhower to I-94) | 9 of 39 | - | • | 845,000 | - | 845,000 |
| TR-SC-14-09 | Scio Church (Main to Seventh) | 18 of 39 | 41.33 | | 50,000 | 950,000 | 1,000,000 |
| TR-SC-13-07 | Annual Local Resurfacing | 26 of 39 | 32.85 | 1,850,000 | 1,500,000 | 4,500,000 | 7,850,000 |

CITY OF ANN ARBOR Budgeted Capital Improvement Projects By Project Type

Requested Project Appropriations for FY2015

| | | | Ī | Anticipated Spending Schedule | | | |
|-----------------------------|--|----------------------|----------------|-------------------------------|----------------------|------------|----------------------|
| | | CIP Pri | ority | Projected | | | |
| ProjectID | Project Name | Rank | Score | Prior FYs | FY2015 | FY2016+ | Total |
| TR-SC-14-22 | Springwater Subdivision | 26 of 39 | _ | 785,000 | 710,000 | 685,000 | 2,180,000 |
| TR-SC-14-11 | Major Street Resurfacing: Depot (Main to Carey) | 31 of 39 | _ | . 55,555 | 560,000 | - | 560,000 |
| TR-SC-12-05 | Major Street Resurfacing: Liberty (First to Main) | 34 of 39 | 19.66 | | 320,000 | _ | 320,000 |
| TR-SC-15-01 | Nixon/Dhu Varren/Green Intersection | - of 39 | - | | 100,000 | = | 100,000 |
| TR-SC-15-02 | Capital Maintenance Plan | - of 39 | - | | 350,000 | 1,050,000 | 1,400,000 |
| n/a | Asphalt Sidewalk Maintenance | - of 39 | - | | 150,000 | 450,000 | 600,000 |
| | | | | 3,962,041 | 8,484,600 | 12,635,000 | 25,081,641 |
| <u> Utilities - Sanitar</u> | y Sewer | | | | | | |
| UT-SN-14-06 | Sanitary Sewer Lining Projects | 6 of 48 | 59.79 | 750,000 | 1,500,000 | 1,500,000 | 3,750,000 |
| UT-SN-02-11 | Wet Weather Mitigation (Long Term) | 7 of 48 | 59.37 | 11,945,000 | 2,500,000 | 48,000,000 | 62,445,000 |
| UT-SN-14-05 | Lift Station Repair/Replacement Program | 18 of 48 | 49.00 | | 300,000 | 1,700,000 | 2,000,000 |
| UT-SN-08-02 | Dover Place/Riverview Sanitary Sewer | 32 of 48 | 42.82 | | 500,000 | = | 500,000 |
| | | | | 12,695,000 | 4,800,000 | 51,200,000 | 68,695,000 |
| Utilities - Storm S | | | | | | | |
| UT-ST-10-16 | Street Tree Replanting | 9 of 55 | 53.20 | 975,000 | 300,000 | 300,000 | 1,575,000 |
| UT-ST-10-16 | Street Tree Replanting (General Fund contribution) | 9 of 55 | 53.20 | | 1,000,000 | - | 1,000,000 |
| UT-ST-09-04 | Stadium Boulevard Storm Sewer Replacement (Hutchins to Kipke) | 11 of 55 | 50.21 | | 110,000 | 360,000 | 470,000 |
| UT-ST-10-04 | Springwater Subdivision Storm Sewer Replacement | 16 of 55 | 46.57 | 650,000 | 500,000 | 300,000 | 1,450,000 |
| UT-ST-10-18 | McKinley/White/Arch Storm Vault | 17 of 55 | 46.52 | | 500,000 | - | 500,000 |
| UT-ST-14-07 | Storm Sewer Lining Projects | 27 of 55 | 37.00 | | 600,000 | 600,000 | 1,200,000 |
| UT-ST-10-13 | Flood Mitigation Implementation Grant Matching | 29 of 55 | 34.97 | | 100,000 | 500,000 | 600,000 |
| UT-ST-10-20 | Geddes Avenue Storm Sewer (Arlington to Huron Parkway) | 31 of 55 | 31.61 | 50,000 | 750,000 | - | 800,000 |
| UT-ST-13-01 | Traver St/AARR Culvert Replacement | 32 of 55 | 28.91 | | 55,700 | | 55,700 |
| UT-ST-12-22 | Stream Bank Stabilization (Future locations) | 33 of 55 | 28.30 | | 150,000 | 750,000 | 900,000 |
| UT-ST-14-05 | Allen Creek Check Valve | 42 of 55 | 22.96 | | 30,000 | - | 30,000 |
| Hilitiaa Watar G | Nightam | | | 1,675,000 | 4,095,700 | 2,810,000 | 8,580,700 |
| Utilities - Water S | | | | 450.000 | .= | | 4 === 000 |
| UT-WS-08-06 | Replace Steere Farm Well Pump Engines | 4 of 68 | 57.39 | 150,000 | 150,000 | 1,250,000 | 1,550,000 |
| UT-WS-14-11 | Lawrence Water Main Upsizing | 13 of 68 | 49.53 | 400.000 | 200,000 | - | 200,000 |
| UT-WS-14-18 | Springwater Subdivision Water Main Replacement | 13 of 68 | 49.53 | 490,000 | 220,000 | 500,000 | 1,210,000 |
| UT-WS-12-07 | Barton Dam Concrete Repairs - Phase II (50% General Fund) | 17 of 68 | 48.33 | 50,000 | 575,000 | - | 625,000 |
| UT-WS-12-07 | Barton Dam Concrete Repairs - Phase II (50% Water Fund) | 17 of 68 | 48.33 | | 625,000 | 4 075 000 | 625,000 |
| UT-WS-09-03 | Raw Water Main (30") Upgrade Stadium (Seventh to Kipke) | 19 of 68 | 46.51 | | 155,000 | 1,375,000 | 1,530,000 |
| UT-WS-01-10 | Elevated Storage Tanks (West High Service District) | 27 of 68 | 33.95 | | 225,000 | 2,300,000 | 2,525,000 |
| UT-WS-13-03 UT-WS-02-19 | Dover Place/Riverview Water Main Management Florest Water Tank Beint Project | 36 of 68 40 of 68 | 27.77 26.54 | 400 000 | 200,000 | - | 200,000 |
| UT-WS-02-19 UT-WS-10-01 | Manchester Elevated Water Tank Paint Project | | 26.54 | 100,000 | 600,000 400,000 | - | 700,000 |
| UT-WS-08-20 | Barton Dam - Coating Structural Steel Devonshire/Belmont/Londonderry Water Quality Improvement | 49 of 68 54 of 68 | 20.18 | | 400,000 1,200,000 | - | 400,000 1,200,000 |
| 01-110-00-20 | Devonshire/Delinoni/Londonderry water Quality improvement | 34 0f 68 | ∠0.10 | | 1,200,000 | - | 1,200,000 |

CITY OF ANN ARBOR Budgeted Capital Improvement Projects By Project Type

Requested Project Appropriations for FY2015

| | | | | Anticipated Spending Schedule | | | |
|-------------|--|--------------|-------|-------------------------------|---------------|---------------|----------------|
| | | CIP Priority | | | Projected | | |
| ProjectID | Project Name | Rank | Score | Prior FYs | FY2015 | FY2016+ | Total |
| UT-WS-14-17 | Water Meter Replacement Program (50% Water Fund) | 63 of 68 | 16.61 | | 125,000 | 500,000 | 625,000 |
| UT-WS-14-17 | Water Meter Replacement Program (50% Sewer Fund) | 63 of 68 | 16.61 | | 125,000 | 500,000 | 625,000 |
| | | | | 790,000 | 4,800,000 | 6,425,000 | 12,015,000 |
| | Grand total | | | \$ 26,725,041 | \$ 25,815,627 | \$ 78,856,673 | \$ 131,397,341 |