



CITY OF ANN ARBOR FY23 BUDGET OVERVIEW

City Administrator, Finance, Police, Fire, Community Services & 15th District Court

INTRODUCTION

This presentation provides an overview of the General Fund and related budget considerations for FY23, including the following:

- City Administrator's Overview
- Financial overview and projections going into the FY23 budget process
- Presentations on service areas that are primarily resourced through the General Fund.

OVERVIEW

FY 23 Budget Overview

- Introduction
- Overview of the General Fund for FY2023
- City Administrator, Finance, Police, Fire, Community Services & 15th District Court

Upcoming Budget Presentations/Activities:

- 2/28 Pension/VEBA, AAHC Overview, and SmartZone/LDFA
- 3/14 Public Services, DDA, & City Attorney Budget Overview
- 3/28 Other FY23 budget information, as needed
- 4/18 City Administrator presents the Recommended FY23 Budget to City Council
- 5/2 Ordinance First Readings
- 5/16 Public Hearings and Second Readings on Budget and Fee Resolutions
- 5/16 City Council Consideration/Adoption of Budget

GENERAL FUND KEY ASSUMPTIONS

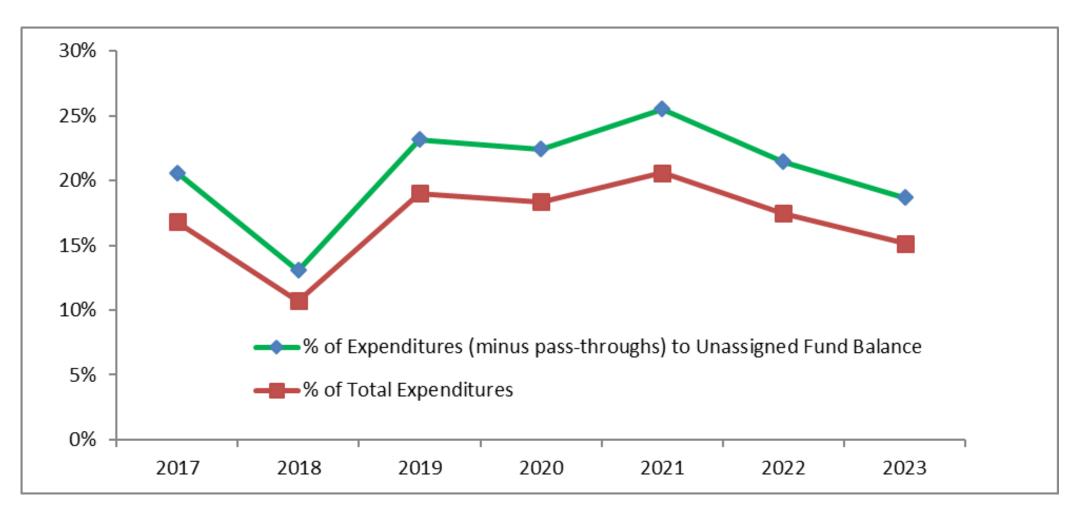
- The overall recurring revenue change is projected to be 4.58% in FY23 (without the GASB #68 reimbursement revenue).
 - Property taxes revenue is projected to increase 4.36%.
 - State Shared Revenue is projected to increase in FY23 by 6.94%.
 - Parking revenue (including parking tickets) is projected to increase by 11.93% in FY23 from current levels.
- The overall recurring expenditure increase is 4.82% in FY23.
 - Included in the expenditures for FY23:
 - Costs of labor contracts 2% 3% depending on contract.
 - Increased forecasted health care costs.
 - Asset replacement costs consistent with policies.
 - \$1M for Fire Station replacement.
 - Increase of Temporary Employee wage scale to a living wage
- The City's General Fund millages are currently 9.72 mills, having been reduced from 12.5 mills due to Headlee since their adoption.

FINANCIAL PLAN

General Fund

	FY2022		FY2023
RECURRING OPERATIONS	 		
Revenues	\$ 113,800,000	\$ ^	118,922,493
Expenditures	 (115,100,000)	(1	118,910,323)
Projected Recurring Surplus/(Deficit)	\$ (1,300,000)	\$	12,170
NON-RECURRING ITEMS			
Non-Recurring Revenue	\$ 1,500,000	\$	1,000,000
Non-Recurring Expenses	 (3,000,000)		(3,092,754)
Existing Non-Recurring Net	\$ (1,500,000)	\$	(2,092,754)
Net Surplus / (Deficit)	\$ (1,500,000)	\$	(2,092,754)
Memo:			
Undesignated Reserves as % of Total Expenditures	17%		15%
Undesignated Reserves as % of Adjusted Expenditures (Policy)	21%		19%

GENERAL FUND KEY ASSUMPTIONS



Milton Dohoney Jr.

FY23 Budget

City of Ann Arbor Pillars

Sustainability

Quality of Life

Positioning for Investment

Infrastructure



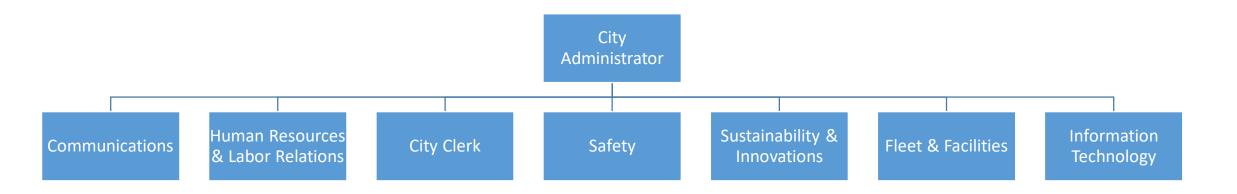




Key for Presentation Type: R = Recurring Cost O = One-Time Cost

PILLAR 1 - SUSTAINABILITY	AMOUNT \$	TYPE R/O
PILLAR 2 – QUALITY OF LIFE		
PILLAR 3 – POSITIONING FOR INVESTMENT		
PILLAR 4 -INFRASTRUCTURE		

CITY ADMINISTRATOR'S OFFICE



The City Administrator is appointed by the City Council and is the Chief Administrative Officer for the City. The City Administrator provides management and direction to nearly all City functions. The City Administrator's service area is comprised of the functions shown above. The City Administrator's area provides the organization with a broad array of services such as employee policies, benefits, professional development, labor relations, public policy analysis, community member communications, safety, intergovernmental relations, and City administration.

CITY ADMINISTRATOR: CITY CLERK

PILLAR 2 – QUALITY OF LIFE HIGHLIGHTS	AMOUNT	ТҮРЕ
 City Clerk: Election Administration and Improvements: UMMA Satellite Office Ballot Boxes Implementation of No Reason AV High-speed tabulators. 	\$518,173	R/O
City Clerk Total:	\$518,173	R/O

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CITY ADMINISTRATOR: CITY CLERK

PILLAR 3 – POSITONING FOR INVESTMENT HIGHLIGHTS	AMOUNT	TYPE
City Clerk:		
Medical Marijuana Licensing Program Revenue	\$115,000	R
City Clerk Total:	\$115,000	

Milton Dohoney Jr. 11 FY23 Overview

CITY ADMINISTRATOR: CITY CLERK – HORIZON ISSUES

- High-speed voting equipment maintenance costs
- City Clerk succession planning
- Election space needs (Election Center)

Milton Dohoney Jr. 12 FY23 Overview

CITY ADMINISTRATOR: COMMUNICATIONS

PILLAR 1 – SUSTAINABILITY HIGHLIGHTS	AMOUNT	TYPE
 Communications Support: News Releases Graphic Design CTN Environmental Commission and Public Meeting Coverage 	\$50,000	R
Communications Total:	\$50,000	R

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CITY ADMINISTRATOR: COMMUNICATIONS

AMOUNT	TYPE
\$500,000	R
\$500,000	
	\$500,000

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CITY ADMINISTRATOR: COMMUNICATIONS

PILLAR 4 – INFRASTRUCTURE HIGHLIGHT	AMOUNT	ТҮРЕ
Communications: Public Services Communication Specialist 1 FTE	\$100,000	R
Communications Total:	\$100,000	R

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CITY ADMINISTRATOR: COMMUNICATIONS – HORIZON ISSUES

- Continuing decline of franchise fees
- Succession planning (70% of staff eligible to retire within 1-5 years)

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CITY ADMINISTRATOR: FLEET & FACILITIES

PILLAR 1 – SUSTAINABILITY HIGHLIGHTS	AMOUNT	ТҮРЕ
Fleet & Facilities: Purchase Electric Vehicles & Equipment	\$800,000	R
Fleet & Facilities Total:	\$800,000	R

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CITY ADMINISTRATOR: FLEET & FACILITIES

PILLAR 4 – INFRASTRUCTURE HIGHLIGHTS	AMOUNT	ТҮРЕ
Fleet & Facilities: Electric Vehicle Charging Infrastructure	\$25,000	R
Fleet & Facilities Total:	\$25,000	R

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CITY ADMINISTRATOR: FLEET & FACILITIES – HORIZON ISSUES

- Comply with the target dates for electrification of the City's Fleet with an immature commercial EV market, manufacturing and supply issues. Developing electric charging infrastructure for this conversion.
- Manage staffing and financial resource challenges to maintain City facilities that are aging while also integrating sustainability goals at these facilities.

CITY ADMINISTRATOR: HUMAN RESOURCES

PILLAR 1 – SUSTAINABILITY HIGHLIGHTS	AMOUNT	TYPE
Increase of Recruiting Team Effort	\$35,000	R
Improvements to UKG (UltiPro) Recruitment Functionality	\$10,000	R
Human Resources Total:	\$45,000	R

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CITY ADMINISTRATOR: HUMAN RESOURCES – HORIZON ISSUES

• DEI training for all new full-time employees.

CITY ADMINISTRATOR: INFORMATION TECHNOLOGY

PILLAR 4 – INFRASTRUCTURE HIGHLIGHTS	AMOUNT	TYPE
Information Technology:		
Implement new Storage Area Network (SAN)	\$800,000	O/R
Replace City Wireless Network (will do in phases)	TBD	O/R
Complete the construction of the Technology Park Fiber Network	*\$5,000,000	0
 Begin the Construction of the Ann Arbor/Ypsilanti Broadband Fiber Network 	*\$3,000,000	0
• Implement the new Access Control System (Card Readers/Building Access)	\$300,000	O/R
 Network Switch Replacement: Larcom, Data Center, WTP, WWTP, Wheeler 	\$200,000	O/R
City website redesign (RFP issued)	TBD	O/R
Information Technology Total:	\$9,300,000	
*Grant Funded Projects		

CITY ADMINISTRATOR: INFORMATION TECHNOLOGY – HORIZON ISSUES

Information Technology:

- Issues related to the pandemic:
 - Increase in the cost of Contracted/Professional Services
 - Long lead time on availability of Contracted/Professional Services
 - Significant increase in materials/hardware costs
 - Long lead time on materials/hardware
- Cyber Security Mitigation:
 - Constantly changing, increased costs, and difficult to keep pace.
- Personnel Retention:
 - Although not yet an issue in IT, Concerned with our ability to compete with the private sector given the industry shortage of IT resources and the reduction in city benefits over the years (Pension vs. Defined Benefit).

CITY ADMINISTRATOR: SAFETY

PILLAR 1 – SUSTAINABILITY HIGHLIGHTS	AMOUNT	TYPE
Safety: Migration of incident reporting processes to electronic systems	\$5,000	R
Safety Total:	\$5,000	R

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CITY ADMINISTRATOR: SAFETY

PILLAR 3 – POSITIONING FOR INVESTMENT HIGHLIGHTS	AMOUNT	TYPE
Safety: Commitment to safety training so that the workforce can anticipate, identify and mitigate occupational hazards and provide consistent and safe service.	\$45,000	R
Safety Total:	\$45,000	R

Milton Dohoney Jr. 25 FY23 Overview

CITY ADMINISTRATOR: SAFETY – HORIZON ISSUES

• Continue to evolve our response to the pandemic based on the latest science and public health guidance to provide safe facilities for staff and the community.

PILLAR 1 – SUSTAINABILITY HIGHLIGHTS	AMOUNT	ТҮРЕ
Sustainability:		
Renewable energy deployment –City facilities (O), Solarize (R), landfill solar (O), public utility investigation (O), vPPA (R)	\$700,000	O & R
Beneficial Electrification – fleet electrification (O), contractor engagement (R), program development and deployment (R), charging infrastructure (O)	\$400,000	O & R
<u>Energy Efficiency</u> – benchmarking, home energy rating, green rental housing, building codes, aging in place efficiently	\$400,000	R
Mobility – support TheRide and internal staff (R), telecommuting (O), bike support (O)	\$175,000	O & R
<u>Circular Economy</u> – sustainable food education, A ² R ³ , landscape assessment, business support	\$200,000	R
Natural Systems – 3,000 more trees, rain gardens, air quality monitoring	\$200,000	0
Resilience – resilience hubs, emergency kits, neighborhood asset mapping, coalition building	\$150,000	R
Engagement – A ² ZERO Ambassadors, Bryant neighborhood, AAPS, standing events	\$200,000	R
Other – Regulatory interventions, regional efforts	\$150,000	R
Sustainability Total:	\$2,575,000	

PILLAR 2 – QUALITY OF LIFE HIGHLIGHTS	AMOUNT	TYPE
Sustainability: Supporting AAHC, Avalon, Fire, and CBOs with resilience and decarbonization	\$200,000	R
Sustainability Total	\$200,000	R

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PILLAR 3 – POSITIONING FOR INVESTMENT HIGHLIGHTS	AMOUNT	TYPE
Sustainability:		
Reporting platform	\$0	R
Strategy development – building decarbonization, EV deployment, neighborhood decarbonization, aging in place efficiently	\$200,000	0
Sustainability Total:	\$200,000	

Milton Dohoney Jr. 29 FY23 Overview

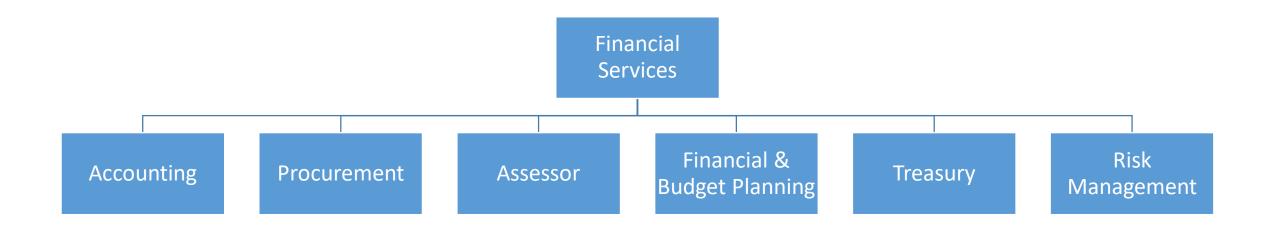
PILLAR 4 – INFRASTRUCTURE HIGHLIGHTS	AMOUNT	TYPE
Sustainability: Covered in other areas – resilience hubs, renewable energy deployment, master plan support, decarbonization of the built environment, transportation, circular economy, and enhancement of social infrastructure	Covered in other areas	R
Sustainability Total:		

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CITY ADMINISTRATOR: SUSTAINABILITY & INNOVATIONS – HORIZON ISSUES

- Community Climate Action Millage and Nearly ½ way through 8 years of County Public Safety Rebate
- Build Back Better passage (or not)
- State (MI Healthy Climate) and County Climate Plans
- Energy Generation Decisions

Milton Dohoney Jr. 31 FY23 Overview



The Financial Services Area is comprised of six services units: Accounting, Procurement, Assessor, Financial & Budget Planning, Information Technology, Treasury, and Risk Management.

Marti Praschan 32 FY23 Överview

PILLAR 1 – SUSTAINABILITY HIGHLIGHTS	AMOUNT	ТҮРЕ
Procurement:		
Encourage pursuit of environmentally friendly products & services	\$2,000	R
 Support City-wide sustainability initiatives: sustainable food idle-free measures environmental alternatives 	\$2,000	R
Reduction of paper use-reduce number of printed proposals required	\$2,000	R
Procurement Total:	\$6,000	R

Marti Praschan 33 FY23 Overview

PILLAR 1 – SUSTAINABILITY HIGHLIGHTS	AMOUNT	ТҮРЕ
Treasury/Customer Service:		
Encourage/Promote online payments	\$20,000	R
Advocate for state law and charter changes to allow electronic tax bill delivery	\$10,000	R
Treasury/Customer Service Total:	\$30,000	
Financial & Budget Planning:		
Support financial aspects of sustainability initiatives	\$25,000	R
Financial & Budget Planning Total:	\$25,000	

Marti Praschan 34 FY23 Overview

PILLAR 2 – QUALITY OF LIFE HIGHLIGHTS	AMOUNT	ТҮРЕ
Treasury/Customer Service:		
Explore alternative tax, utility, invoice payment locations	\$40,000	R
Treasury/Customer Service Total:	\$40,000	
Assessor:		
Support poverty exemption process	\$2,500	R
Assessor Total:	\$2,500	
Financial & Budget Planning:		
Financially support quality of life of life initiatives	\$25,000	R
Financial & Budget Planning Total:	\$25,000	

Marti Praschan 35 FY23 Overview

PILLAR 3 – POSITONING FOR INVESTMENT HIGHLIGHTS	AMOUNT	TYPE
Accounting:		
Annual Audit	\$66,000	R
Contracted Grant Analyst/Reporting	\$45,000	R
Accounting Total:	\$111,000	
Financial & Budget Planning:		
Contracted Economist	\$25,000	R
Financial & Budget Planning Total:	\$25,000	

Marti Praschan 36 FY23 Overview

FINANCIAL AND ADMINISTRTIVE SERVICES

PILLAR 3 – POSITONING FOR INVESTMENT HIGHLIGHTS	AMOUNT	TYPE
Assessing:		
Accurately estimate growth for revenue projections	\$25,000	R
Assessing Total:	\$25,000	
Treasury/Customer Service:		
Ensure best return while meeting safety and liquidity goals	\$185,000	R
Accurately project cash flow	\$40,000	R
Treasury/Customer Service Total:	\$225,000	

Marti Praschan 37 FY23 Overview

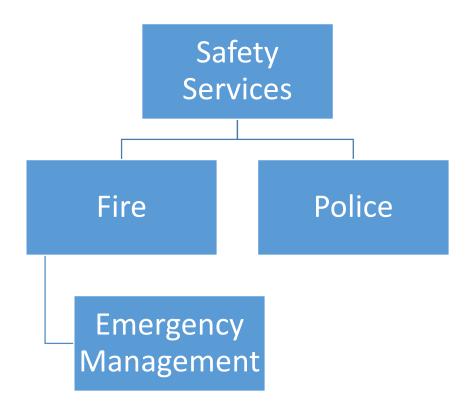
FINANICAL AND ADMINISTRATIVE SERVICES

PILLAR 4 – INFRASTRUCTURE HIGHLIGHTS	AMOUNT	TYPE
Accounting:		
Support accounting/reporting requirements	\$50,000	R
Accounting Total:	\$50,000	
Procurement:		
Support responsible contractor policy	\$7,500	R
Procurement Total:	\$7,500	
Treasury/Customer Service:		
Support issuance of bonds as necessary	\$30,000	R
Support identification/application of infrastructure grants	\$10,000	R
Treasury/Customer Service Total:	\$40,000	

FINANCIAL & ADMINISTRATIVE SERVICES HORIZON ISSUES

- Implementation of succession plan, training, and organizational development
- Staffing and capacity challenges associated with increased formal solicitations
- Ensuring the health and sustainability of pension / OPEB plans
- Support development of sustainability initiatives
- Navigate financial challenges/rate environment

Marti Praschan 39 FY23 Overview



The Safety Services Area is comprised of two service units: Police Services and Fire Services. These service units provide the community with a broad array of support such as City-wide emergency preparedness and education, fire operations and inspections, fire safety, police patrol, traffic enforcement, parking and code compliance, police investigation, and community engagement.

Chief Cox 40 FY23 Overview

SAFETY SERVICES: POLICE

PILLAR 1 – SUSTAINABILITY HIGHLIGHTS	AMOUNT	ТҮРЕ
Police:		
Transition of existing fleet – Hybrid/Electrification	\$120,000	0
Police Total:	\$120,000	

Chief Cox 41 FY23 Overview

SAFETY SERVICES: POLICE

PILLAR 2 – QUALITY OF LIFE	AMOUNT	TYPE
Police:		
Unarmed Response	\$250,000	R
Community Policing	\$8,300,000	R
Police Total:	\$8,550,000	

Chief Cox 42 FY23 Overview

SAFETY SERVICES: POLICE – HORIZON ISSUES

- Retirements
- Hiring
- Appropriate Staffing
- Technology Upgrades
- Rising Crime
- Training

Chief Cox 43 FY23 Overview

SAFETY SERVICES: FIRE

PILLAR 2 – QUALITY OF LIFE	AMOUNT	ТҮРЕ
Fire:		
Unarmed Response		R
Fire department response, training, prevention, and administration.	\$17,264,585	R
Fire Total:	\$17,264,585	R
Emergency Management:		
Develop and improve processes and relationships to plan for, prevent, respond to, and recover from both manmade and natural disasters.	\$194,381	R
Emergency Management: Outdoor warning sirens	\$16,060	R
Emergency Management Total:	\$210,441	R

Chief Kennedy 44 FY23 Overview

SAFETY SERVCIES: FIRE

PILLAR 4 – INFRASTRUCTUTE HIGHLIGHTS	AMOUNT	TYPE
Fire: Renovation to Station 1, which will open former Station 2 for affordable housing.	\$1,100,000	0
Ensure fleet, facilities, and equipment are in a state of operational readiness to support operations.	\$831,948	R
Fire Total:	\$1,931,948	R
Emergency Management:		
Hazard Mitigation Plan 2022 Update – grant match	\$36,862	0
Emergency Management Total:	\$36,862	

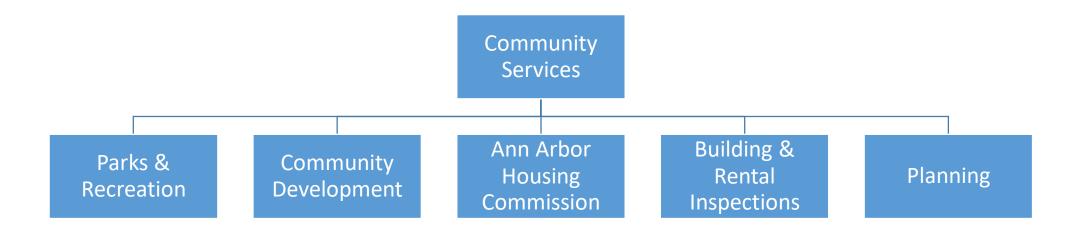
Chief Kennedy 45 FY23 Overview

SAFETY SERVICES: FIRE – HORIZON ISSUES

- Emergency Medical Services
- Fire Station 1 Renovation
- Fire Recruit
- Fire Station 4
- Emergency Operations Plan
- Hazard Mitigation Plan
- Young Female Public Safety Camp

Chief Kennedy 46 FY23 Overview

COMMUNITY SERVICES



The Community Services Area is comprised of five services units: Building & Rental Services, the Office of Community Development (through Washtenaw County), Ann Arbor Housing Commission (through Washtenaw County), Planning, and Parks & Recreation. These service units provide the organization with a broad array of services, including parks planning, parks maintenance, recreation programs, volunteerism, natural area preservation, open space and parkland preservation, master planning, zoning, rental housing and building inspections, construction permitting, and low-income housing (via the Ann Arbor Housing Commission) and human services support (through Washtenaw County).

Pillars

- S Sustainability
- Q Quality of Life
- P Position for Investment
- I Infrastructure

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CORE SERVICE	AMOUNT	TYPE	PILLAR
Parks and Recreation:			
Facilities and Programs	\$6,255,000	R	S, Q, P
Give 365 (Volunteer & Programing)	\$620,000	R	S, Q, I
Park Operations	\$6,047,000	R	S, Q, I
NAP	\$1,050,000	R	S, Q
Administration & Planning	\$4,220,000	R	S, Q, P, I
Parks and Recreation Total:	\$18,192,000	R	
Building and Rental Inspection:			
Permitting	\$2,883,000	R	S, Q, I
Inspections	\$2,393,000	R	S, Q, I
Plan Review	\$456,000	R	S, Q, I
Building and Rental Inspection Total:	\$5,732,000		

Derek Delacourt 48

Pillar

COMMUNITY SERVICES

- I Infrastructure
- **IP Investment Position**
- Q Quality of Life
- S Sustainability

CORE SERVICE	AMOUNT	TYPE	PILLAR
Planning:			
Zoning (Permit Review, Customer Service, Enforcement, ZBA)	\$323,121	R	S, Q
Development Review	\$616,900	R	S, Q, I
Historic Preservation	\$151,986	R	Q
UDC/Code Development	\$163,389	R	S, Q
Long Range Planning	\$1,222,126	R	S, Q, I
Planning Total:	\$2,477,522		
Community Development:			
Coordinated Funding	\$1,300,000		S
Administration (HHSAB)	\$165,000		Q
Community Development Total:	\$1,465,000		

COMMUNITY SERVICES – HORIZON ISSUES

General

Integration of A2Zero and DEI

Parks & Recreation

- Capital Improvements
- NAP & Open Space/Green Belt Combination

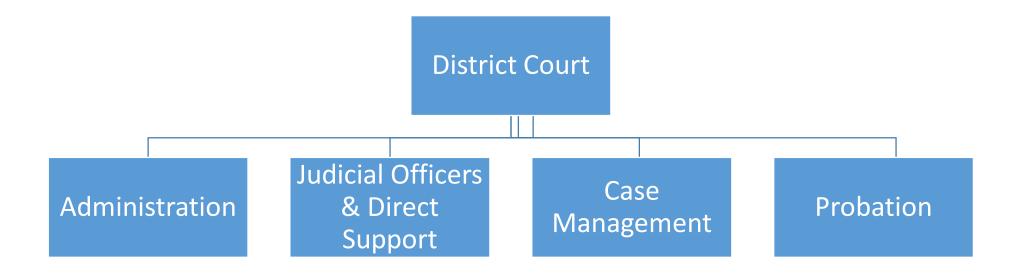
Planning & Development

- Implementation of A2Zero through UDC
- Conflation of A2Zero Recommendations with Comprehensive Plan
- Partner with County on Race in Zoning
- Comprehensive Planning Process

Building & Rental

Go Live of STREAM/EnerGov

15th DISTRICT COURT



The Fifteen Judicial District Court provides the community with an impartial, safe and accessible forum for the just resolution of public and private disputes. The Court is comprised of the above divisions. Administration oversees the non-judicial functions of the Court. The judicial officers and their direct support staff are responsible for creating an official record of proceedings, maintaining decorum in the courtrooms, and resolving cases in a timely manner while ensuring rule of law and protection of individual rights. Case Management is the customer service hub of the Court. The office performs essential clerical functions, such as the creation, maintenance and destruction of court files, scheduling court hearings, sending notices to parties, and accepting payments. Probation is responsible for pre-sentence investigations, alcohol assessments, supervising and counseling clients, and referrals to outside agencies for services.

Shryl Samborn 51 FY23 Overview

15TH DISTRICT COURT

PILLAR 2 – QUALITY OF LIFE	AMOUNT	TYPE
City Pretrial Diversion Program	\$120,340	R
City Expungement Program	\$55,460	R
County Pretrial Diversion Program	(\$15,000)	R
Sobriety Court	\$231,957	R
Mental Health Treatment Court	\$95,404	R
Veterans Treatment Court	\$82,747	R
15 th District Court Total:	\$570,908	

Shryl Samborn 52

15th DISTRICT COURT – HORIZON ISSUES

- City Ordinance Amendments
- Michigan Indigent Defense Standards

•

- Michigan Criminal Justice Reforms
- E-filing
- Trial Court Funding

FY23 CITY COUNCIL BUDGET QUESTIONS PROCESS

Please send any FY23 budget questions to **Sara Higgins**, copying Milton Dohoney, Marti Praschan, and Kim Buselmeier. Responses will be organized by topic and responded to throughout the budget season.

QUESTIONS AND DISCUSSION