



# Administrator's Report

The city's mission is to deliver exceptional services that sustain and enhance a vibrant, safe and diverse community.

**City Administrator's Report September 5, 2023** prepared for City Council. Kindly forward questions, comments, or suggestions for input to [mdohoney@a2gov.org](mailto:mdohoney@a2gov.org), [jfournier@a2gov.org](mailto:jfournier@a2gov.org), or [shiqqins@a2gov.org](mailto:shiqqins@a2gov.org).

## SAFETY NOTES

### Safety Update COVID-19

With the approaching fall season, the spread of respiratory illnesses, including COVID-19, are on the rise. To help combat COVID-19 this fall, The FDA and the CDC are anticipated to authorize an updated booster tailored to variants of the virus that are currently spreading. It is expected that the booster may become available in mid to late September. Stay tuned and for more information, please visit the CDCs [COVID-19 website](#).

### A2 Be Safe!

## BICENTENNIAL NEWS

**Ann Arbor Bicentennial (1824-2024).** Planning is underway for Ann Arbor's 200<sup>th</sup> birthday, to be celebrated throughout the entirety of 2024, with a myriad of events that will be fun, educational, unifying, and inclusive. To kick off this planning year, the Bicentennial Coordinating Committee quickly identified the need to develop a special logo to commemorate the year-long celebration, one that can be used by the community and event organizers to establish consistency and be a recognizable symbol of our collective efforts. More information is available via <https://www.a2gov.org/news/pages/article.aspx?i=948>. The Bicentennial logo will be shared with event organizers and others who wish to use it on their promotional materials. Logo requests can be directed to [info@a2bicentennial.org](mailto:info@a2bicentennial.org). We encourage you to co-brand your events.

## SUSTAINABILITY & INNOVATIONS

**Sustainability & Innovations Corner.** Catch up on the latest from the Ann Arbor Office of Sustainability and Innovations (OSI). For more information, including registration links, visit <https://www.a2gov.org/departments/sustainability/Newsletter-Events/Pages/default.aspx>. Get ready for the **A<sup>2</sup>ZERO Green Fair** where we celebrate all things sustainable in Ann Arbor! On Friday, Sept. 22, Main Street will be activated 5–8 p.m. with exhibits featuring renewable energy, electrification technology, energy waste reduction, the circular economy, water resource protection, environmental engagement, green infrastructure and so much more. Green Fair this year is also during World Car Free Day! Ditch your personal vehicle and walk, bike or take the bus to the Library Lane and Library Lot 2–6 p.m. to engage with e-bikes, electric vehicles and

transportation initiatives designed to help us transition from combustion-powered transportation to clean, green, sustainable options that benefit us and the planet. Just around the corner, the fun continues with SPARK's Mobility Row at Liberty Plaza. Departments are invited to submit to table at Green Fair at no charge. Check out the [details and the application form](#).

- **Subscribe to the OSI Newsletter.** If you haven't already, please subscribe to monthly, detailed newsletter highlighting some of the sustainability-related activities unfolding in the community. If you aren't already, please subscribe at: [https://service.govdelivery.com/accounts/MIANNA/subscriber/new?topic\\_id=MIANNA\\_146](https://service.govdelivery.com/accounts/MIANNA/subscriber/new?topic_id=MIANNA_146)
- **Energy Options Analysis** – OSI and 5Lakes Energy are in the final phases of data analysis for the Energy Options Analysis. It is anticipated that the draft report will be ready shortly after Labor Day.
- **Sustainable Heating Feedback.** A central part of the city's A<sup>2</sup>ZERO goal is becoming carbon neutral by 2030 and that means implementing clean, renewable energy choices to heat homes and businesses. If you have ideas on what this work could look like, please send your thoughts to [franchisefeedback@a2gov.org](mailto:franchisefeedback@a2gov.org) and learn more [on the City's heating website](#).
- **Pollinators Walking Tour** — Sunday, Sept. 10, 2–6 p.m. starting at Bløm Meadworks (100 S. 4th Ave., suite 110), join OSI, the University of Michigan Office of Campus Sustainability and the Pollinators Working Group of the Environmental Commission to learn more about native pollinator species and what you can do to help protect them! Plus, try some local honey and embark on a self-guided walking tour that starts at Bløm and visits a variety of sites for more about pollinators and their habitats. Find [more information](#).
- **Second annual A2 Local Food Festival** — OSI, Ann Arbor Farmers Market and Argus Farm Stop are announcing the second annual Ann Arbor Local Food Festival, an event to celebrate and enjoy the abundance of this year's harvest from local farms! This event will showcase the many restaurants, chefs and others in the Ann Arbor area who prioritize local ingredients at their businesses. It will also offer opportunities for community members to hear the stories of those who produce their food — local farmers and the organizations focused on elevating those farmers and their products. This family-friendly event is free to attend. Food and beverages will be available for purchase from a variety of local vendors. [Learn more](#).
- **Sequoia Place Community Tree Planting** — Saturday, Sept. 16, 9–11 a.m. at Samaritas Affordable Living at Sequoia Place (1131 N. Maple Road, #125), OSI's 10,000 Trees Initiative, in collaboration with the Ann Arbor Senior Center, will be holding a tree planting event! Five trees will be planted on the property, as part of a Kindness is Contagious wish from one of the property's residents. These trees will help shade the building, provide habitat for wildlife and add beauty to the property. If you are interested in volunteering at this tree planting event, please find more [details and register](#).
- **Request for proposals** — The OSI has just released two requests for proposals to help advance local climate work. The first is for a community climate action residential rebate administrator to help OSI get sustainability-related rebates into the community. The second is for a firm to operate the Home Energy Advisor program. If you know of qualified firms, please share these [opportunities](#).
- **Ann Arbor Solar Stories** takes place the first Thursday of each month, 7–8 p.m. This one-hour, online event is hosted by the GLREA where the community can hear from Ann Arborites who have gone solar and have a chance to ask them all your questions! Register for "Thursday Night Energy Events" to receive meeting links. Register in advance at <https://www.2glrea.org/events-1/thursday-night-energy-events>. After registering, you will receive a confirmation email containing information to join the meeting.

**Ordinance Chapter 14, 1:316 Sole/Best Source Data.** Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for August 2023 for purchases over \$5,000.

## PREVIEWS

The **September 5 Council Meeting** will feature the following items of interest:

**Consent Agenda (11).** There are 11 items on the consent agenda.

**Public Hearings (7).** Public hearings are listed below and under second readings.

- A Public Hearing and Resolution to Approve 1601 S. State - South Town Site Plan and Development Agreement (CPC Recommendation: Approval - 7 Yeas and 0 Nays)
- A Public Hearing and Resolution to Vacate Part of the Alley in Block 3 of the Plat of Hamilton, Rose, and Sheehan's Addition to the City of Ann Arbor (CPC Recommendation: Approval - 7 Yeas and 0 Nays) (8 Votes Required)
- A Public Hearing and Resolution to Vacate a Portion of East Mosley Street in Assessor's Plat No. 30 (CPC Recommendation: Approval - 7 Yeas and 0 Nays) (8 Votes Required)

**Ordinances – Second Readings (4).**

- A Public Hearing and An Ordinance to Amend Sections 5.15, 5.16 and 5.17 of Chapter 55 (Unified Development Code) of Title V of the Code of the City of Ann Arbor (TC1 Uses, Auto-related and TC1 Development Use Specific Standards, Transit Corridor Additional Standards) (ORD-23-25)
- A Public Hearing and An Ordinance to Add Chapter 106 (Home Energy Rating Disclosure) to Title VIII (Building Regulations) of the Code of the City of Ann Arbor (ORD-23-26)
- A Public Hearing and An Ordinance to Amend Section 7:602, sections 7:604 to 7:606, Section 7:608 and Section 7:613 of Chapter 96 (Medical Marijuana Facilities and Marijuana Establishments) of Title VII of the code of the City of Ann Arbor
- An Ordinance to Amend the Zoning Map, Being a Part of Section 5.10.2 of Chapter 55 of Title V of the Code of the City of Ann Arbor, (1601 S. State Street - South Town Rezoning from R4C to C1A/R with Conditions) (CPC Recommendation: Approval - 7 Yeas and 0 Nays) (ORD-23-24)

**Ordinances – First Readings (none).**

## OTHER

**Visit the New City Website!** After nine years, the City of Ann Arbor now has an updated online presence in the form of the new [a2gov.org](http://a2gov.org). The new website allows the city to still provide a tremendous amount of information and services, but in a streamlined format. During the redesign process, feedback from website-user testing conducted by the city's contractor, Interpersonal Frequency, helped to shape site with a thoughtful, comprehensive approach.

Along with the new website's fresh, modern look, content is also easier to find with several enhanced features, such as:

- Improved navigation.

- Multiple navigation entry points: “Residents and visitors,” “government,” “services,” “featured pages” and “news and events.”
- The prominent “I want to” section on the homepage serves as a helpful feature for task-focused users. By providing clear and concise options or links, users can quickly find what they are looking for without having to navigate through multiple pages.
- The introduction of a park finder tool addresses a specific user need and enhances the website's functionality.
- To give users a convenient overview of services provided by the City of Ann Arbor, the services page format uses clear, easy-to-follow navigation and descriptive headings.
- The new design, overall, incorporates a modern and visually appealing color palette that reinforces the city's brand.
- Mobile-first responsive design ensures the website is easy to view and navigate on various screen sizes. This approach caters to the increasing number of users accessing the web through mobile devices.
- Increased accessibility to information due to Americans with Disabilities Act (ADA) design and compatibility testing.

Be sure to [check it out!](#)

**Celebrate September NAP Events in the Ann Arbor Parks.** City of Ann Arbor Natural Area Preservation (NAP) works to protect and restore Ann Arbor’s natural areas and to foster an environmental ethic within the community. This involves conducting plant and animal inventories, ecological monitoring, and stewardship projects in Ann Arbor parks. These tasks are performed by both staff and volunteers. NAP is sharing community events planned for September 2023.

To attend a workday, participants are encouraged to preregister using VolunteerHub at <https://cityofannarbor.volunteerhub.com/lp/nap>; registration links to each event in VolunteerHub are also provided with each description.

Volunteers are asked to wear long pants, tall socks, and closed-toe shoes to NAP workdays. Tools and know-how provided. All minors should be accompanied by a guardian. More information: <https://nap.a2gov.org/WhatToWear> (PDF).

**Greenbelt Program Celebrates 20<sup>th</sup> Anniversary with New Affordable Farmland Access Opportunity.** The Ann Arbor Greenbelt's 20th anniversary also marks the program's first-ever affordable farmland purchasing opportunity via its buy-protect-sell initiative. Farmers are invited to submit a proposal to buy protected farmland that is being sold at a reduced price thanks to this new initiative.

Under the new buy-protect-sell initiative, the first opportunity is a farm located on Nollar Road in Northfield Township. The 54-acre farm is being sold in two parts: the 20-acre North Parcel and the 34-acre South Parcel. Applicants can submit proposals to purchase either parcel, or both. The sale packet is available to view at (PDF). **Submissions are due by Monday, Sept. 11.** More information is available via <https://www.a2gov.org/news/pages/article.aspx?i=985>.



## MEMORANDUM

TO: Milton Dohoney Jr., City Administrator  
FROM: Colin Spencer, Purchasing Manager  
DATE: 8/31/2023  
SUBJECT: Sole/Best Source Data for August 2023

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Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for August 2023 for purchases over \$5,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Marti Praschan, Chief Financial Officer  
Sara Higgins, Director of Operations

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## Sole/Best Source for August 2023

Unit	Amount	Vendor	Item	Description	Type
Police	\$ 24,999.00	Truleo, Inc.	*AP Invoice	AAPD BODY-WORN CAMERA ANALYTICS SOFTWARE	Sole Source
Water Treatment	\$ 5,909.10	Caniff Electric Supply	*AP Invoice	BARTON PUMP GE ABB REPAIR	Sole Source
Water Treatment	\$ 60,790.00	Universal Filtration & Pumping	*AP Invoice	WILLET POWER PACK	Best Source
Clerks	\$ 25,000.00	Palmer Moving & Storage	*AP Invoice	2024 VOTING EQUIPMENT STORAGE & TRANSPORT	Best Source
Water Treatment	\$ 9,442.00	Siemens Industry	*AP Invoice	HVAC SYSTEM SUPPORT	Sole Source
PS Admin.	\$ 14,000.00	Heidi Sherick Coaching, LLC	PROFESSIONAL SERVICES (NOT OTHERWISE CLASSIFIED).96258	LEADERSHIP WORKSHOP FACILITATION	Best Source
Parks & Rec	\$ 13,131.42	Belfor USA Group	*AP Invoice	LSNC - ENERGY HOUSE REMEDIATION	Best Source
Transportation	\$ 17,800.00	CommunityLogiq Software	INTEGRATED SOFTWARE.20853	URBANLOGIQ PLATFORM SOFTWARE	Sole Source
Engineering	\$ 24,833.92	EJ USA, INC	CASTINGS, FERROUS AND NON-FERROUS ALLOY.40034	MONUMENT BOXES	Sole Source
Transportation	\$ 245,000.00	Carrier & Gable	TRAFFIC SIGNALS AND CONTROL EQUIPMENT.99892	SIGNAL INVENTORY	Sole Source
Transportation	\$ 120,000.00	Yunex LLC	TRAFFIC SIGNALS AND CONTROL EQUIPMENT.99892	SIGNAL INVENTORY	Sole Source
Parks & Rec	\$ 17,400.00	Legacy Land Conservancy	*AP Invoice	CONSERVATION EASEMENT MONITORING AND REPORTING	Best Source
Fire	\$ 7,800.00	Bean's Best LLC	*AP Invoice	HOSE BED DIVIDERS	Best Source
Public Works	\$ 59,285.00	RNA Michigan Holdings	GROUNDS MAINTENANCE: MOWING, EDGING, PLANT (NOT TREE) TRIMMI.98836	VARIOUS LOCATIONS	Best Source
15th District Court	\$ 12,500.00	The Dispute Resolution Center	ARBITRATION, MEDIATION, AND ALTERNATIVE DISPUTE RESOLUTION S.96105	SMALL CLAIMS MEDIATION FY24	Sole Source
Water Treatment	\$ 5,851.29	Corrigan Oil	*AP Invoice	EMERGENCY FUEL	Best Source
WWTP	\$ 6,110.00	RNA Michigan Holdings	MOWING, EDGING, PLANT (NOT TREE) TRIMMI.98836	LANDSCAPING/MOWING SERVICES	Best Source
Systems Planning	\$ 20,000.00	ADS LLC	ELECTRONIC EQUIPMENT MAINTENANCE AND REPAIR.93937	FLOW METERING SERVICES	Best Source
Systems Planning	\$ 5,915.00	Hesco Group	ELECTRONIC EQUIPMENT MAINTENANCE AND REPAIR.93937	RAIN GAUGE EQUIPMENT MAINTENANCE	Sole Source

## Sole/Best Source for August 2023

Unit	Amount	Vendor	Item	Description	Type
Water Treatment	\$ 79,776.00	Hach Company	*AP Invoice	TURBIDITY METERS	Sole Source
Water Treatment	\$ 7,542.00	Trojan Technologies	*AP Invoice	QUARTZ SLEEVES	Sole Source
Parks & Rec	\$ 10,807.00	Delta Temp	*AP Invoice	VETS - ROOF AND CHEMICAL SYSTEM REPAIRS	Best Source
Public Works	\$ 6,000.00	The Heil Co.	VIDEO AND AUDIO SYSTEMS, ACCESSORIES AND PARTS (CLOSED CIRCU.84084	FRONT LOAD RECYCLE TRUCK - 8522	Sole Source