



## City of Ann Arbor CUSTOMER SERVICE

301 E. Huron St. | P.O. Box 8647 | Ann Arbor, Michigan 48107-8647  
Ph: 734.794.6320 | Fax: 734.994.8991 | customerservice@a2gov.org

Date Received: \_\_\_\_\_

### APPLICATION FOR CHARITABLE SOLICITATION PERMIT

NOTE: FIVE WORKING DAYS NOTIFICATION REQUIRED

Permission is requested by \_\_\_\_\_  
(Name of Organization)

to hold a solicitation drive. The proceeds of which will be used for: (please be specific) \_\_\_\_\_

\_\_\_\_\_

Date(s) requesting fund drive: \_\_\_\_\_

Time(s): From \_\_\_\_\_ To \_\_\_\_\_

Location where the drive will be held (be specific – e.g. Downtown/Campus Area/Shopping Malls, etc.):

\_\_\_\_\_

\_\_\_\_\_

**Please Note: If location includes U of M property, you must notify U of M and provide proof of notification:**

University of Michigan- Facilities & Operations 3040 Fleming Building 503 Thompson St. Ann Arbor, MI 48019-1340.

**If the location is in front of another business not associated with your organization, you must notify the business and provide proof of notification.**

\*\*Permission will not be granted unless proof of non-profit status accompanies Application for Solicitation Permit.

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PERMIT REQUESTED BY:

\_\_\_\_\_  
Applicant/Title

\_\_\_\_\_  
Organization (if different from above)

\_\_\_\_\_  
Applicant Address: (City/State/Zip Code)

\_\_\_\_\_  
Address of Organization: (City/State/Zip Code)

\_\_\_\_\_  
Applicant Phone: (Home/Work – include area code)

\_\_\_\_\_  
Phone of Organization: (include area code)

\_\_\_\_\_  
Applicant Email Address

\_\_\_\_\_  
Nonprofit Employer ID Number (EIN)

NOTE TO PEDDLERS, SOLICITORS:

This permit is INVALID between 10 a.m. and 6 p.m. on Saturdays when intercollegiate football games are being played in the University of Michigan stadium within the area surrounded by the following streets and including the public right-of-way:

Beginning at Hoover Avenue and State Street and then south on State to the Ann Arbor Railroad tracks, then northwest along the tracks to the viaduct on Stadium Boulevard, then west on Stadium to Main Street, then north on Main to Keech Avenue, then east on Keech to Greene Street, then north on Greene to Hoover, then east on Hoover to State. Also off-limits is the public right-of-way area on Main Street from Scio Church Road north to Stadium and on Stadium from Main to Prescott Avenue.

BY ORDER OF THE CITY COUNCIL

*G-52 5/14/81 (effective Oct. 29, 1980)*

\_\_\_\_\_

NOTE TO PEDDLERS, SOLICITORS:

Be it resolved that licenses for peddling and soliciting are not valid in the areas listed below during the July Ann Arbor Art Fair.

The licenses will not be valid in the Art Fair areas and will not be valid within an area starting at Hill and Washtenaw, Hill east to Oxford, Oxford north to Geddes, Geddes west to Washtenaw, Washtenaw north to Huron Street, Huron Street west to Division, Division north to Catherine, Catherine west to Miller, Miller west to First, south on First to Madison, east on Madison to Packard, south on Packard to Hill to point of beginning.

BY ORDER OF THE CITY COUNCIL

*G-52 Revised 3/10/82 (effective June 15, 1981)*

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From: CHAPTER 79 OF CITY CODE, SOLICITORS AND PEDDLERS:

7:73. License validity.

The city council may determine by resolution that on certain dates congestion in the city or a part of the city will be too great to permit peddling and soliciting. Following the adoption of such a resolution, all licenses shall contain a notice that they are invalid for the times and places stated in the council resolution. No person shall engage in peddling or soliciting at a time or location for which the city council has determined that licenses are invalid. If the license issued to a person does not contain notice which would inform the person that it is not valid for a time or place in question, the person shall be first warned prior to initiation of prosecution under this section.

*(Ord. No. 44-75, 2-17-76; Ord. No. 64-80, 10-6-80; Ord. No. 61-95, § 1, 2-5-96) **Note:** Formerly § 7:69.*

**GUIDELINES FOR HOLDERS OF SOLICITATION PERMITS**  
**Ann Arbor City Code, Chapter 81, CHARITABLE SOLICITATIONS**

*7:81. Permit required.*

No person shall go from place to place or remain in a public place or place open to the public soliciting contributions or selling goods for the benefit or purported benefit of a charitable, religious or educational organization or cause without first obtaining a permit.

*7:82. Application for permit.*

Application for a charitable solicitation permit shall be made on forms supplied by the mayor. The forms shall require the applicant to indicate the nature of the organization and the date, location and means of solicitation proposed. Applicants may be required to supply such additional information as the mayor determines is necessary to assure that applicants comply with this chapter.

*7:83. Issuance of permit.*

The mayor shall issue a solicitation permit if he can make the following determinations:

- (1) The solicitors will fairly represent to the public the purpose of their solicitations.
- (2) The solicitors or the organizations for which they are soliciting have not, within the previous 12 months, misrepresented the purpose of solicitations.
- (3) The solicitation will be in compliance with all state, federal and local laws and ordinances, including those specified in this chapter.
- (4) The time and location of the solicitation will not coincide with special events or other solicitations in a manner that will cause traffic or vehicle congestion.

*7:84. Revocation of permit.*

The mayor may revoke a solicitation permit upon a determination that it is being used in violation of this chapter.

*7:85. Appeals.*

The decision of the mayor to deny or to revoke a solicitation permit may be appealed to the city council.

*7:86. Regulations.*

The mayor may adopt regulations to implement this chapter.

*7:87. Duration of permits.*

Permits shall be valid for the date indicated on the permit. Permits for door-to-door solicitation in residential areas may be issued for up to 1 year. Permits for other forms of solicitation may be valid for up to 60 days.

*7:88. Prohibited solicitation practices.*

No person engaged in soliciting that is regulated by this chapter shall do any of the following:

- (1) Solicit while not carrying a copy of the solicitation permit.
- (2) Fail to display the solicitation permit to anyone requesting to see it.
- (3) Misrepresent the purpose of the solicitation.
- (4) Accept compensation for soliciting unless the arrangement for compensation is specified on the permit.
- (5) Solicit at any business or residence on which a notice is posted stating "no soliciting."
- (6) Solicit in a manner that obstructs the free passage of pedestrian or vehicle traffic.
- (7) Solicit in a manner that intimidates, threatens or harasses the persons solicited.
- (8) Fail to leave a private residence or a business after being requested to do so.

*7:89. Penalty.*

Persons found guilty of violating any provision of this chapter shall be subject to a fine of up to \$500.00.