HOW TO CONNECT TO CITY UTILITIES
a homeowner's guide

1. Contact Customer Service
   Call 734.794.6320 to discuss:
   - Utility connection process
   - Associated fees
   - Excavation options

2. Hire a contractor
   Your licensed plumbing contractor must be registered with the City’s Planning and Development Services Unit.

3. Obtain permits
   Contractor
   for application forms and fees, contact:
   - Customer Service for tap permit
   - Right-of-Way permit
   - Plan a closure permit
   - Planning and Development Services (734.794.6263) for plumbing permit

4. Pay tap fee
   Contractor
   to Customer Service

5. Schedule inspections and taps
   City staff need at least 48 hours notice to schedule taps

6. Contractor installs taps (all utilities) and pipe from main to edge of Right-of-Way (for water only)

7. Install pipe to dwelling
   Contractor
   from water stop box (for water) and from tap (for sanitary and storm)

8. Pay capital recovery charges (for sanitary and water) and extension charges (if applicable) and meter set fee (for water only)

   CAPITAL RECOVERY CHARGES:
   Covers the property’s share of system-wide costs related to transmission mains, water treatment plant, and wastewater treatment plant. Due at time meter is requested.

   EXTENSION CHARGES:
   Only applies when connecting to a main constructed by the City, for the first time, in 2015 or after. This charge is in addition to the credited capital cost recovery charges.

9. Schedule meter installation (for water only)
   Call Customer Service for an appointment

VISIT A2GOV.ORG/UTILITYCONNECTION FOR COMPLETE FEE SCHEDULE

THIS PROCESS OVERVIEW PROVIDES GENERAL GUIDELINES, EXCEPTIONS MAY EXIST. CONTACT CUSTOMER SERVICE FOR PAYMENT PLAN OPTIONS & MORE INFORMATION (734.794.6320)