



# **Administrator's Report**

*The city's mission is to deliver exceptional services that sustain and enhance a vibrant, safe and diverse community.*

**City Administrator's Report June 2, 2025** prepared for City Council. Kindly forward questions, comments, or suggestions for input to [mdohoney@a2gov.org](mailto:mdohoney@a2gov.org), [mwalton@a2gov.org](mailto:mwalton@a2gov.org), or [shiggins@a2gov.org](mailto:shiggins@a2gov.org).

## SAFETY NOTES

**Safety Update** The passing of Memorial Day marks the unofficial start of summer, and with it comes hot weather. You can be prepared for warmer weather by taking some simple precautions and by making use of some resources. The CDC's [Heat Risk](#) website allows you to enter your zip code to get today's heat risk rating, along with helpful tips. In addition, the Washtenaw County [Health Department](#) has safety tips, and a listing of local cooling sites for those who may need a place to go to cool off. Some simple things you can do to stay prepared for warm weather include:

- Limit your exposure by performing physically demanding work or exercise during the cooler hours of morning and evening.
- If you must be outside during the peak heat, schedule frequent rest periods with water breaks in shaded or air-conditioned areas.
- Be able to recognize the [signs and symptoms](#) of heat stress: heat cramps, heat exhaustion, and heat stroke.
- Drink plenty of cool water and hydrating liquids with electrolytes and wear breathable clothing when possible that minimizes heat stress.

***Thank you for making A2 Be Safe!***

## SUSTAINABILITY & INNOVATIONS

**Sustainability Corner** Catch up on the latest information submitted from the Ann Arbor Office of Sustainability and Innovations (OSI). For further details, including registration links, visit [OSI online](#).

- **This week is A<sup>2</sup>ZERO Week!** Join the Office of Sustainability and Innovations and the broader Ann Arbor community for a week-long celebration of climate action and community with family-friendly events, prizes, resources, food, and more! Explore the full schedule at [osi.a2gov.org/a2zeroweek](https://osi.a2gov.org/a2zeroweek).
- **21-Day Fast Track to Reducing Food Waste, June 8 – 29:** Want to reduce food waste and save money? Join this new A<sup>2</sup>ZERO program and learn to build a simple routine that will help you make the most of your food. With daily tips and a friendly competition for prizes to encourage you along the way, you'll be on the Fast Track to making a real impact for the planet and your wallet! Sign up at <https://zerowaste.org/fasttrack>.

- **Join OSI at Ann Arbor SummerFest, June 14, 5-9PM:** Join the Ann Arbor Office of Sustainability and Innovations Team at the Annex and Kid's Zone to immerse yourself in many ways to increase personal, household, and community resilience. From household emergency planning to hosting neighborhood block parties, creating nature-based landscapes, repairing and repurposing materials, and investing in resilient energy systems, this interactive series of activities will inspire and delight—family friendly engagements and activities for humans of all ages. Learn, engage, have fun, and be inspired!
- **Geothermal Open-House with AAPS, June 18th, 4 – 5:30PM, Mitchell Elementary:** Join AAPS and the City of Ann Arbor Office of Sustainability and Innovations to get to know more about what geothermal is and how it works! Members of the public are invited to see a geothermal system being actively installed and learn about what AAPS and the City are doing to advance sustainable heating and cooling solutions at schools and in the community.
- **City officials break ground on fire station No. 4:** A ceremony took place May 20 to break ground on the new City of Ann Arbor Fire Station No. 4, to be located on the same parcel as the current building, at South Huron Parkway and Platt Road. The new facility will be the first carbon-neutral city building and the first net-zero fire station in Michigan, featuring geothermal heating and cooling, solar panels and other energy-efficiency measures. The current fire station on the site is nearly 60 years old and, in addition to being energy inefficient, lacks adequate areas for contemporary firefighting equipment and for personnel, including gender-appropriate facilities. Once opened, Ann Arbor Fire Station No. 4 will also receive a new name, in honor of Ann Arbor's first female firefighter, Mindy Kerr, who served with the Ann Arbor Fire Department from 1980 until she retired in 2005.
- **Solarize Ann Arbor:** Have you considered solar and/or battery storage to reduce your emissions, reduce your energy bills, move toward energy independence, or to power your new e-bike or electric vehicle? Solarize Ann Arbor has groups running now! Join your fellow Ann Arbor area residents to learn about solar and for the opportunity for savings from the bulk-buy elements in Solarize. Email Connor Dailey ([cdailey@a2gov.org](mailto:cdailey@a2gov.org)) if you are interested in joining or hosting a group, or if you have any questions about Solar!
- **The City of Ann Arbor has been named to the 2024 CDP A List,** the top status available from the largest global independent environmental disclosure system, recognizing global leadership in environmental transparency, climate action, and resilience planning. Only 112 cities worldwide, or 15% of the CDP's scored cities, earned the top status of an A score. And, Ann Arbor is only one of 29 US cities to receive an A!
- **Ann Arbor one of two cities to receive Platinum Status from the Michigan Green Communities Challenge:** The MGC Challenge is an annual program that serves as a guide to help communities measure their progress towards sustainability. This is the first year the Platinum certification has been offered, and recognizes only two cities achieving that status, demonstrating Ann Arbor and Grand Rapids' unique commitment and dedication to creating a sustainable community.
- **A<sup>2</sup>ZERO Partners with AFC Ann Arbor to Promote Sustainability and Youth Access to Sports:** In a meaningful collaboration between environmental action and community engagement, the City of Ann Arbor Office of Sustainability and Innovations (OSI) is proud to announce its sponsorship of AFC Ann Arbor's 2025 season. AFC is Ann Arbor's hometown soccer team and has been working to advance the sustainability of their operations. This year, OSI and AFC have teamed up to ensure all the team's jerseys and clothing merchandise are made from sustainable, eco-friendly materials! Learn more at [afcannarbor.com](http://afcannarbor.com).



## COUNCIL PRIORITIES/INITIATIVES

**Ordinance Chapter 14, 1:316 Sole/Best Source Data.** Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for May 2025 for purchases over \$5,000.

## PREVIEWS

**June 2 Council Meeting** will feature the following items of interest:

**Consent Agenda (30).** There are 30 items on the consent agenda.

**Public Hearings (5).** Public Hearings are listed under Second Reading.

**Ordinances – First Reading (2).**

- An Ordinance to Add Sections 8:533 Through 8:540 to Chapter 105 (Housing Code) Of Title VIII (Building Regulations) of the Code of the City of Ann Arbor (Green Rental Housing)
- An Ordinance to Amend Section 1:237 of Chapter 8 (Organizations of Boards and Commissions) of City Code

**Ordinances – Second Reading (5).** There are five second readings on this agenda.

- A Public Hearing and An Ordinance to Amend Chapter 55 (Unified Development Code), Rezoning of 3 Acres from TWP (Township District) to PL (Public Land District), Ann Arbor Public Schools Property, 3801 Stone School Road (CPC Recommendation: Approval - 8 Yeas and 0 Nays) (ORD-25-15)
- A Public Hearing and An Ordinance to Amend Chapter 55 (Zoning), Rezoning of 2.65 Acres from TWP (Township District) to PL (Public Land District), 2862 Stone School Road (CPC Recommendation: Approval - 8 Yeas and 0 Nays) (ORD-25-16)
- A Public Hearing and An Ordinance to Amend Chapter 55 (Zoning), Rezoning of 9.859 Acres from R4A (Multiple-Family Dwelling District) to PL (Public Land District), Hickory Nature Area Expansion Rezoning, 2325 Crystal Way (CPC Recommendation: Approval - 8 Yeas and 0 Nays) (ORD-25-17)
- A Public Hearing and An Ordinance to Amend Chapter 55 (Zoning), Rezoning of 1.21 Acres from PL (Public Land District) to D1 (Downtown Core District), Downtown Library Rezoning, 343 S Fifth Avenue (CPC Recommendation: Approval - 8 Yeas and 0 Nays) (ORD-25-18)
- A Public Hearing and An Ordinance to Amend Section 5.30 of Chapter 55 (Unified Development Code) of Title V of the Code of the City of Ann Arbor (PUD Modifications) CPC Recommendation: Approval (7 Yes, 0 No) (ORD-25-19)

**Juneteenth holiday.** City of Ann Arbor municipal offices will be closed Thursday, June 19, to observe Juneteenth. Collection of trash/recycling/compost, however, will continue as regularly scheduled.

Juneteenth is a federal holiday marking the end of slavery in the United States, following its establishment on the North American mainland in 1619.



**Know where to turn.** With construction “season” in full swing, and community events occupying city streets, find out in advance where detours may interrupt your travels around Ann Arbor. Sign up to receive planned road and lane closure notifications, and see a list of temporary traffic control plans in progress, at [www.a2gov.org/roads](http://www.a2gov.org/roads). In addition, the city provides road closure notices to WAZE. The free app can be downloaded to a phone or other mobile device to further assist you with navigating detours and real-time traffic updates.





## MEMORANDUM

TO: Milton Dohoney Jr., City Administrator  
FROM: Colin Spencer, Purchasing Manager  
DATE: 5/30/2025  
SUBJECT: Sole/Best Source Data for May 2025

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Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for May 2025 for purchases over \$5,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Marti Praschan, Chief Financial Officer  
Sara Higgins, Director of Operations

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## Sole/Best Source for May 2025

Unit	Amount	Vendor/Source	Item	Description	Type
WWTP	\$ 10,784.00	Andritz Separation	SPECIAL PARTS (NOT OTHERWISE IDENTIFIED).55975	REPLACEMENT WEAR PARTS FOR GBT #1 & 2	Sole Source
Mayor & Council	\$ 15,092.00	Dollar Bill Printing	*AP Invoice	WARD 1 & 2 NEWSLETTERS	Best Source
Sustainability	\$ 7,914.99	Chicobag	*AP Invoice	REUSABLE UTENSILS	Best Source
WWTP	\$ 39,884.00	Access Michigan	AIR CONDITIONERS: CONTROLLED ENVIRONMENT (FOR COMPUTER ROOMS.03104	LIEBERT REPAIR	Sole Source
Parks & Rec	\$ 14,200.00	Whitewater West Industries	*AP Invoice	FULLER POOL WATER SLIDE REPAIR	Best Source
WWTP	\$ 53,900.50	Howden USA	MAINTENANCE AND REPAIR, WASTEWATER TREATMENT PLANT.91391	AIR BLOWER PREVENTATIVE MAINTENANCE	Sole Source
Building & Rental	\$ 8,303.94	International Code Council	*AP Invoice	CODE PUBLICATIONS	Best Source
WWTP	\$ 7,881.00	Access Michigan	AIR CONDITIONERS: CONTROLLED ENVIRONMENT (FOR COMPUTER ROOMS.03104	ANNUAL PM FOR LEIBERT UNITS AND BATTERY BACKUPS	Sole Source
Water Treatment	\$ 6,741.53	Belfor USA Group	*AP Invoice	MOLD REMOVAL	Best Source
Building & Rental	\$ 73,750.00	Quinn Evans Architects	*AP Invoice	ARCHITECTURAL SERVICES 1ST FLOOR CITY HALL	Best Source
Parks & Rec	\$ 39,608.75	Nova Environmental	*AP Invoice	415 W WASHINGTON & 721 N MAIN ASBESTOS ABATEMENT	Best Source
Financial Services	\$ 20,700.00	PFM Group Consulting	PROFESSIONAL SERVICES (NOT OTHERWISE CLASSIFIED).96258	ECONOMIC & FINANCIAL ANALYSIS - WORK STATEMENT 3	Best Source
Mayor & Council	\$ 24,900.00	Dollar Bill Printing	*AP Invoice	WARDS 3, 4 & 5 COUNCIL NEWSLETTERS	Best Source
WWTP	\$ 69,989.00	Andritz Separation	CENTRIFUGAL PUMPS, STATIONARY.72018	PROGRAMMING AND INSTALLATION OF THREE VARIABLE FREQUENCY DRIVES	Sole Source
IT	\$ 49,864.00	Viderum	*AP Invoice	CKAN 3YR HOSTING AND IMPLEMENTATION SERVICES	Best Source
Sustainability	\$ 7,914.99	Chicobag	*AP Invoice	REUSABLE UTENSILS	Best Source
Public Works	\$ 7,300.00	The Heil Co.	VIDEO AND AUDIO SYSTEMS, ACCESSORIES AND PARTS (CLOSED CIRCU.84084	LIVE STREAM AND VIDEO SERVICES FOR SOLID WASTE	Sole Source
Fleet & Facilities	\$ 20,000.00	Dows Equipment Service	MAINTENANCE SERVICES, BUILDING (NOT OTHERWISE CLASSIFIED).91052	GARAGE HOIST, LIFT REPAIRS & MAINTENANCE	Best Source
City Admin	\$ 25,000.00	MGT of America Consulting	PROFESSIONAL SERVICES (NOT OTHERWISE CLASSIFIED).96258	EXECUTIVE RECRUITMENT - COMMUNICATIONS DIRECTOR	Best Source

## Sole/Best Source for May 2025

Unit	Amount	Vendor/Source	Item	Description	Type
Parks & Rec	\$ 60,000.00	Washtenaw County	*AP Invoice	PARKS RAIN GARDEN MAINTENANCE	Best Source
Engineering	\$ 74,999.99	R.S. Thomas & Associates	APPRAISAL SERVICES, REAL ESTATE.94615	APPRAISAL & CONSULTING SERVICES - S. BLVD / COLER ROAD	Best Source
Financial Services	\$ 19,080.00	UKG Kronos Systems	*AP Invoice	TELESTAFF SERVICES - CLOUD SERVER	Best Source
WWTP	\$ 5,575.00	Systems Specialties	INSTRUMENTATION EQUIP., PARTS AND ACCESSORIES (ACTUATORS, AN.89028	REPLACEMENT ROTORK GEARBOXES	Sole Source
WWTP	\$ 130,000.00	Jacobs Consultants	INTEGRATED SOFTWARE.20853	CENTRIFUGE CENTRATE TREATMENT - HYBRID OPTIMIZER	Best Source
Fleet & Facilities	\$ 6,330.00	Chargepoint	*AP Invoice	CITY HALL FAST CHARGER #4 CLIP REPAIR	Sole Source
Parks & Rec	\$ 7,604.54	Hireright, LLC	*AP Invoice	PARKS EMPLOYEE BACKGROUND SCREENINGS FOR APRIL/2025 (ARGO)	Best Source