



RENTAL HOUSING INSPECTION FEES

ACTIVITY	EFFECTIVE 3/24/2022
Cycle Registration Fee per building / Vacant Registration	\$25/building
Failure to Renew/ Register Fee	\$150 (per property)
Record/Permit Checks (beyond 2)	\$10
Manual Application Entry	\$125
The fees for Initial inspections are as follows (now includes one re-inspection):	
1 & 2 Family Dwellings, Townhouses, or Condos	\$175 per unit
3 – 30 Unit Buildings	\$90 per unit
31 + Unit Buildings	\$75 per unit
Rooming Houses	\$50 per sleeping room
Complaint: Initial Inspection Complaint(does not include re inspection) -No fee charged if no violations found	\$90 per unit or sleeping
Cancellations: 1 & 2 Family (1 per cycle at no cost - must be made 7 days before the scheduled inspection)	\$50 per unit
Cancellations: 3 or more units (1 per cycle at no cost - must be made 21 days before the scheduled inspection)	\$25 per unit
2nd Re-inspections and beyond, billed by unit:	
1 & 2 family Dwellings, Townhouses, or Condos	\$75 per unit
3 – 30 Unit Buildings	\$30 per unit
31 + Unit Buildings	\$25 per unit
Rooming Houses	\$40 per sleeping room
Complaint – Re-inspection	\$60 per unit or sleeping
Cancellations: 1 & 2 Family (1 per cycle at no cost - must be made 7 days before the scheduled inspection)	\$50 per unit
Cancellations: 3 or more units (1 per cycle at no cos) - must be made 21 days before the scheduled inspection)	\$25 per unit
**Exterior Only Inspections / Drive by (re-inspection only)	\$37
Life Safety Inspection – Re-inspection	\$90 per unit or sleeping
No Show / No Entry	Equal to inspection fee
Vacant Building Posting	\$100 per building/address
Posting of Property	\$100 per building/address
Reposting of Property due to Removal	\$150 per building/address
Enforcement Administrative Fee (Ticket Issuance)	\$250 per ticket issued
Short-Term Rental (*STR) - Enforcement Administrative Fee (Ticket Issuance)	\$250 per ticket - per unit
*STR License is for 30 days or less - No inspection for Owner-Occupied Must be 100% PRE Non-Owner Occupied STRs are ONLY Permitted in Commercial or Mixed Zoning Areas - Unless granted approval by the City, with proper documentation.	\$500 per unit /each unit needs their own STR License
* Cycle Registration Fee does not apply to 1 & 2 Family Dwellings	
** If the only inspection needed for a complaint is an exterior only inspection, the charges will follow the exterior only inspection rate.	

PLEASE NOTE A FIRST TIME PASS INCENTIVE.

1 & 2 Family Dwellings: first time pass on an initial inspection will extend the rental certificate by 1 year.
Multiple Dwellings (3 + units): must pass at least 70% of initial inspection with remaining violations completed within 60 days of initial to extend rental certificate by 1 year.

If all violations are not approved by the 2-re-inspection, enforcement action including posting of the property and/or ticketing may occur. If all violations are not approved by the 3-re-inspection, a ticket will be issued.

After one cancellation or no show during an inspection cycle, a subsequent cancellation or no show will result in the property being posted.