

ADDENDUM No. 1

RFP No. 26-26

On-Site Occupational Medical Surveillance Services

Due: May 5, 2026 by 2:00 p.m. (local time)

The information contained herein shall take precedence over the original documents and all previous addenda (if any) and is appended thereto. **This Addendum includes 2 pages.**

The Proposer is to acknowledge receipt of this Addendum No. 1, including all attachments in its Proposal by so indicating in the proposal that the addendum has been received. Proposals submitted without acknowledgement of receipt of this addendum may be considered non-conforming.

The following forms provided within the RFP Document should be included in submitted proposal:

- **Attachment C - City of Ann Arbor Non-Discrimination Declaration of Compliance**
- **Attachment D - City of Ann Arbor Living Wage Declaration of Compliance**
- **Attachment E - Vendor Conflict of Interest Disclosure Form of the RFP Document**

Proposals that fail to provide these completed forms listed above upon proposal opening may be rejected as non-responsive and may not be considered for award.

I. QUESTIONS AND ANSWERS

The following Questions have been received by the City. Responses are being provided in accordance with the terms of the RFP. Respondents are directed to take note in its review of the documents of the following questions and City responses as they affect work or details in other areas not specifically referenced here.

Question 1: Are interviews required to be conducted in person, or would video interviews be acceptable?

Answer 1: Yes, video interviews would be allowed.

Question 2: Would overtime fees be considered, if necessary, to meet the 10-hour service requirements?

Answer 2: Vendors may provide additional or alternative pricing outside of the structure of those included in the fee proposal, but we would request you complete the fee proposal as is and then include a separate document outlining any additional fees.

Question 3: Would you accept TB Gold blood testing in place of the TB skin test? We typically recommend TB Gold, as TB skin tests require interpretation by a Licensed Healthcare Professional within a specific timeframe, which can present logistical challenges.

Answer 3: Vendors may provide additional or alternative services outside the structure of those included in the scope of services.

- Question 4: It appears that you are interested in Hep B Vaccinations/Titers in the scope of work list, but list Hep A on the Itemized Bid Form. Will your employees need both Hep A and B testing, or only Hep B?
- Answer 4: The reference to Hep A vaccinations/titers is a typo. Please provide pricing for Hep B vaccinations and titers.
- Question 5: Our company offers on-site audiometry testing at a per-person rate that is both more efficient and cost effective than a day rate due to how quickly we are able to test employees. We can test up to 3 people every 5-10 minutes with our booth less audiometry technology and CAOHC certified staff. Would you prefer we provide testing using our current model or do you prefer per day rates instead?
- Answer 5: Vendors may propose additional or alternative services or pricing outside of the structure included in the fee proposal, but we would request you complete the fee proposal as is and then include a separate document outlining any additional services and fees.
- Question 6: Will we be able to have access to the previous audiograms prior to onsite dates to upload ahead of time?
- Answer 6: Yes.
- Question 7: Will a space be provided to conduct the fit testing and TB testing process?
- Answer 7: Yes, each City testing location will have appropriate testing spaces.
- Question 8: Does the City have any qualified, pre-tested conference rooms where audiometric testing can be performed?
- Answer 8: Yes, each City testing location will have appropriate testing space. Vendors should be capable of independently validating our spaces for audiometric testing.
- Question 9: Will the City provide a comprehensive list of the make and model numbers for all respirators requiring fit testing? Additionally, will this information be released with sufficient lead time to ensure the awarded contractor can procure the necessary fit-test adapters prior to the project start date?
- Answer 9: Yes.
- Question 10: Is the city open to facilitating the distribution and collection of OSHA Respirator Medical Evaluation Questionnaires to ensure they are returned to the clinician for review by a mutually agreed-upon date prior to the start of testing?
- Answer 10: Yes, although we have found that completion of the questionnaire during the on-site appointment is preferred for our employees.

Offerors are responsible for any conclusions that they may draw from the information contained in the Addendum.