

ADDENDUM No. 1

RFP No. 26-46

State and Federal Lobbying Services

Due: October 28, 2026 by 2:00 P.M. (Local Time)

The information contained herein shall take precedence over the original documents and all previous addenda (if any) and is appended thereto. **This Addendum includes two (2) pages.**

The Proposer is to acknowledge receipt of this Addendum No. 1, including all attachments in its Proposal by so indicating in the proposal that the addendum has been received. Proposals submitted without acknowledgement of receipt of this addendum may be considered non-conforming.

The following forms provided within the RFP Document should be included in submitted proposal:

- **Attachment B - Non-Discrimination Declaration of Compliance**
- **Attachment C - Living Wage Declaration of Compliance**
- **Attachment D - Vendor Conflict of Interest Disclosure Form**

Proposals that fail to provide these completed forms listed above upon proposal opening may be rejected as non-responsive and may not be considered for award.

I. QUESTIONS AND ANSWERS

The following Questions have been received by the City. Responses are being provided in accordance with the terms of the RFP. Respondents are directed to take note in their review of the documents of the following questions and City responses as they affect work or details in other areas not specifically referenced here.

Question 1: Per the RFP, proposals will be disqualified without including Attachment C - Living Wage Declaration of Compliance. Given the nature of lobbying services requested in this RFP, would the City consider allowing an offeror to modify Sections (c) and (d) of Attachment C? Section (c) requires the disclosure of payroll records or other documentation within 10 business days of a City request. Payroll records or other business records for a lobbying firm may contain confidential and proprietary information regarding employee compensation that could be competitively sensitive. Section (d) provides for access to work sites by City representatives, which could include access to private office space and work systems that contain confidential client information. Additionally, lobbying work is not singularly provided at one work site, and this language could potentially extend to employees who work from home.

Would the City accept a modified Attachment C, accompanied by a signed letter confirming the offeror's commitment to comply with applicable living wage requirements and to provide reasonable alternative documentation of compliance upon request, such as a CPA letter, applicable tax documentation, or state lobbying compliance filings?

Answer 1: A modified Living Wage Ordinance Declaration of Compliance will not be acceptable. Note, neither the City's Living Wage Ordinance nor the Declaration of Compliance provide the City access to legally confidential information or documents, nor do they provide the City a right to search a contractor/vendor's offices or the private space or home of its employees. The Declaration of Compliance acknowledges the City's need to monitor compliance through payroll records or other documentation.

Offerors are responsible for any conclusions that they may draw from the information contained in the Addendum.