

Learn How to Use the City Website to Sign Up for Programs!

Offered by

The Ann Arbor Senior Center

1320 Baldwin Ave.

Call 734.794.6250

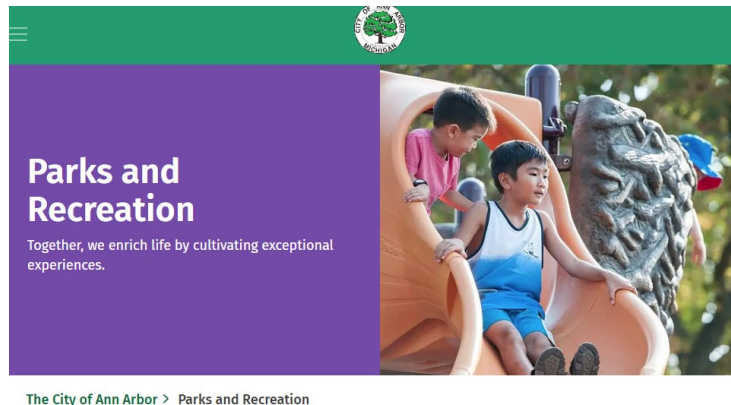


Creating a New Account

1 Open your web browser and type:

www.a2gov.org/parks

You will be directed to a page like this:

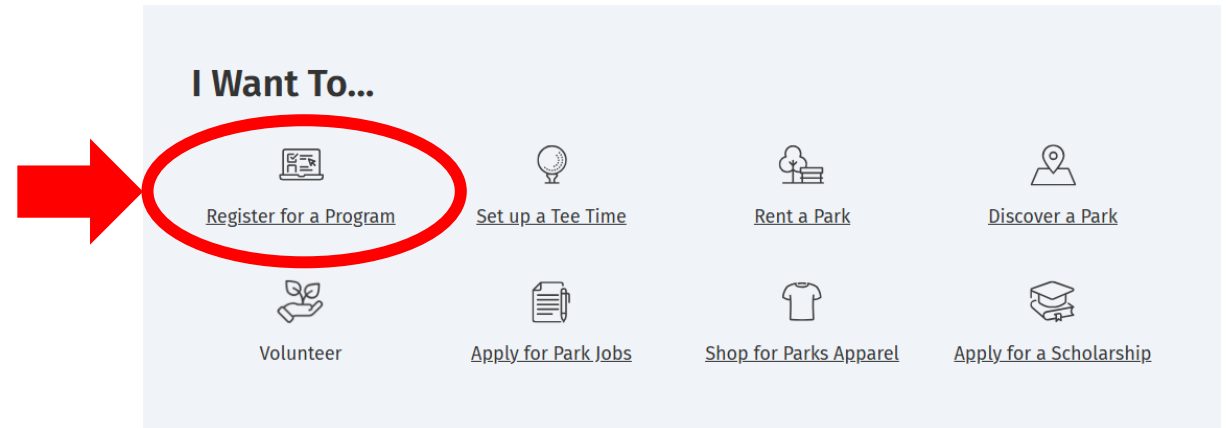


Things to Do



2 Scroll down the page to the section titled

"I want to.." and click the link ["Register for a program"](#)



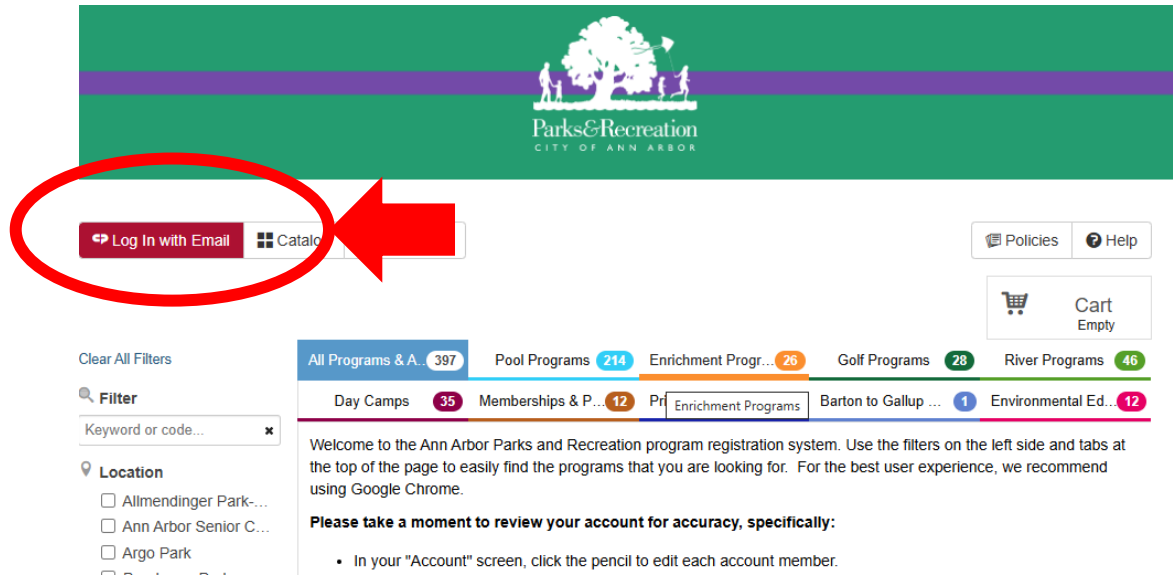
Featured Activities



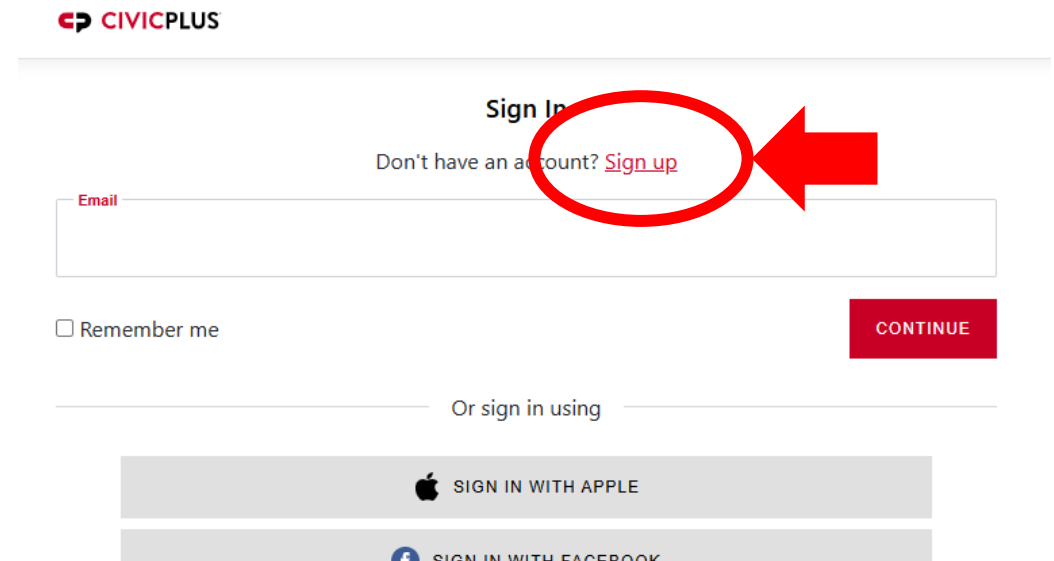
Creating a New Account (cont.)

3

- 3 You will be directed to the catalog page. On this page, click the red link in the left corner titled **“Log in with Email”**



- 4 You will be directed to a login page. On this screen, at the very top of the page click **“Sign Up”**



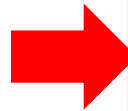
Creating a New Account (cont.)

5

You will be directed to a new page to **“Create a New Account”** which can be done one of two ways:

1. Create a new account manually by filling out the required fields on the left-hand side of the page.

(This is the recommended method).



Create a New Account

Email

First Name

Last Name

Your password must be at least 8 characters in length and contain characters from both of the following categories:

- English characters (a through Z)
- Base 10 digits (0 through 9)

Password

Confirm Password

This site is protected by reCAPTCHA and the Google [Privacy Policy](#) and [Terms of Service](#) apply.

By signing in, you agree to our [Terms of Service](#) and [Privacy Policy](#).

CREATE ACCOUNT

OR

Use Another Service to Create an Account

SIGN UP WITH APPLE

SIGN UP WITH FACEBOOK

SIGN UP WITH GOOGLE

SIGN UP WITH MICROSOFT (PERSONAL)

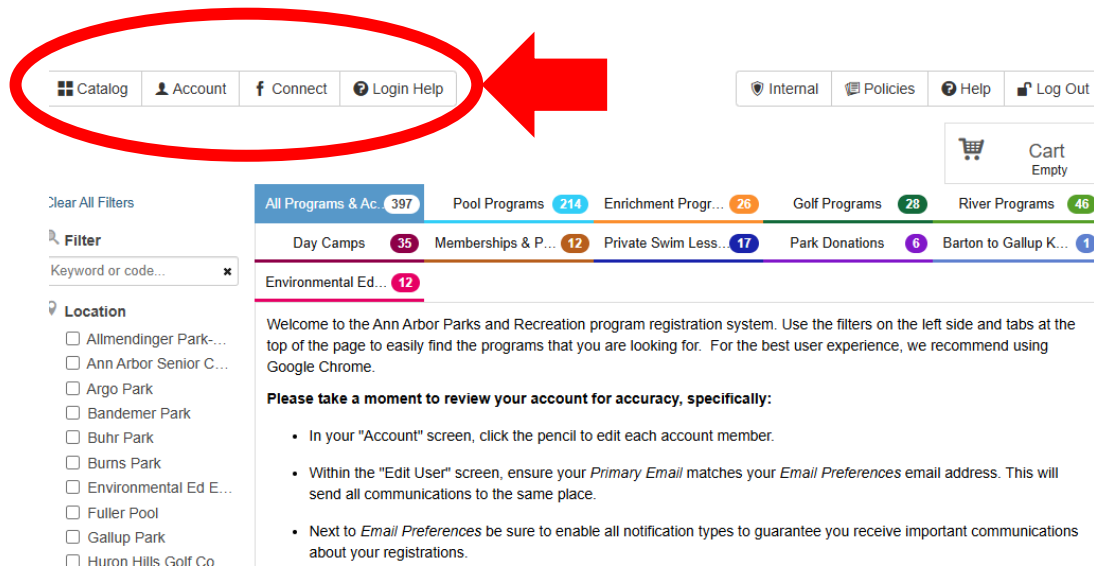


2. If you are using a computer or smart phone that is connected and logged into either 1) an Apple account, 2) Facebook login, 3) Google account (including Gmail), you can select the appropriate link on the right-hand side of the page that will automatically make you an account.

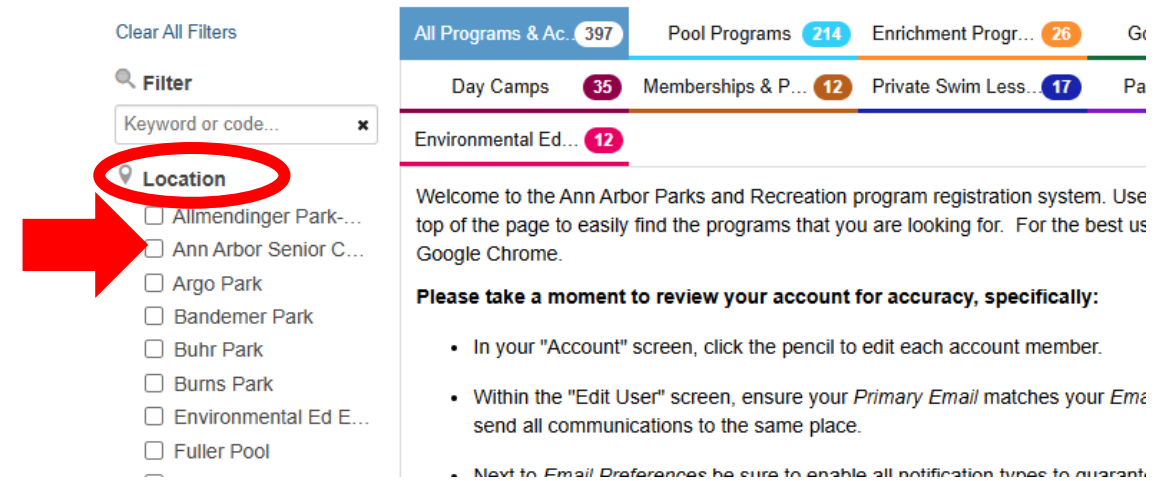
Registering for a Program

1

Now that you are logged in as a user, your screen should look like the one below. Notice there is no longer a "Login with Email" link at the top left corner, it has been replaced with the following:



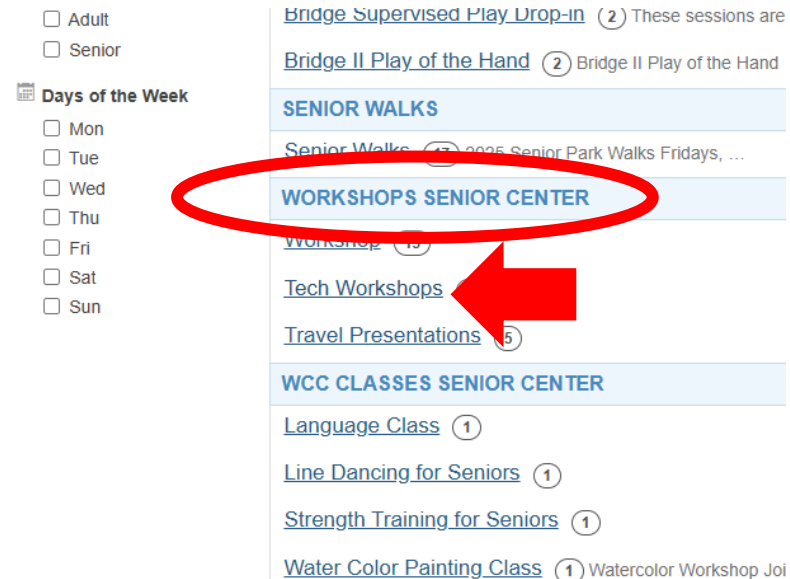
Now you are in the "Catalog" and can browse and register for programming! To simplify this process, on the left navigation under **"Location"**, select the box next to **"Ann Arbor Senior Center"**. This will narrow down your selection to only those offered at the center.



Registering for a Program (cont.)

2

The catalog will now show you all of the programs and activities being offered at the Senior Center. To register for a specific program, look for the activity type (Bridge, Senior Walks, Workshops, Tech Workshops, WCC Senior Focus Classes, Weekly Activities, Lunch & Learn, and Monthly Programs). Once you find the activity, click the activity name and you'll be given the sessions available to sign up for. Let's search for a Tech Workshop as an example.



Scroll down the page until you find the "Workshops" activity heading. Under this heading, there is a link "Tech Workshops", click this link and a list of different session will drop down.

Registering for a Program (cont.)

3

Now you'll have the schedule of what Tech Workshops are being offered, click the name of the workshop you want to sign up for.

WORKSHOPS SENIOR CENTER						
Workshop (15)						\$0 - \$5
Tech Workshops						X
SESSION	LOCATION	AGE	DAYS	DATES	TIMES	
4 Essential Computer Skill...	Ann Arbor Senior C...	All Ages	Fri	08/29/25	11am-12pm	\$0
AI and The Future (Tech Ta...	Ann Arbor Senior C...	All Ages	Fri	11/21/25	11am-12pm	\$0
Data Breaches & You (Tec...	Ann Arbor Senior C...	All Ages	Fri	07/25/25	11am-12pm	\$0
Data Breaches and You (Te...	Ann Arbor Senior C...	All Ages	Fri	12/19/25	11am-12pm	\$0
Hacks and Scams (Tech Ta...	Ann Arbor Senior C...	All Ages	Fri	10/31/25	11am-12pm	\$0
Tech Heists (Tech Talk 9/26)	Ann Arbor Senior C...	All Ages	Fri	09/26/25	11am-12pm	\$0

The link will open up the workshop description and details of the class, and if your logged in, will display the names of members in your household.

Technology Workshop: 4 Essential Computer Skills for Older Adults

Friday, Aug. 29, 11 a.m.-noon.

Notice how it's gotten trickier to use your computer these last few years? Come learn how tech companies are making things difficult and a few tricks to make using your computer more straightforward.

James Giordani received his MSW from the University of Michigan with a focus on enhancing the quality of life and independence of seniors through technology. He has been teaching tech skills and providing in-home tech support tailored to older adults for over 8 years. James breaks down the confusing world of technology into clear, understandable, and interesting presentations whether you're a tech novice or a tech master.

Located at the Ann Arbor Senior Center, 1320 Baldwin Ave.

Preregistration required. Click here to register or call 734.794.6250.

Free of charge.

Activity Tech Workshops

Session 4 Essential Computer Skills for Older Adults

Location Ann Arbor Senior Center

Room/Facility Gallery Room

Address 1320 Baldwin Ave

Phone 734-794-6250

Date Range 08/29

Schedule Details 11a-Noon on Fri 08/29/2025 at Ann Arbor Senior Center Gallery Room

Age/Gender All Ages

Activity Code Tech Talk 8/29

Fee \$0.00

Registration Apr 1-Aug 29

Min Participants 2

ACCOUNT MEMBERS

☐ **Brittany Patton (Adult)**
Eligible

☐ **Graham Patton (Adult)**
Eligible

☐ **Add Member**

Add To Cart

Registering for a Program (cont.)

4

From here, select the family members that would like to register for the class. Once the box next to their name is selected, click

"Add To Cart"

Technology Workshop: 4 Essential Computer Skills for Older Adults

Friday, Aug. 29, 11 a.m.-noon.

Notice how it's gotten trickier to use your computer these last few years? Come learn how tech companies are making things difficult and a few tricks to make using your computer more straightforward.

James Giordani received his MSW from the University of Michigan with a focus on enhancing the quality of life and independence of seniors through technology. He has been teaching tech skills and providing in-home tech support tailored to older adults for over 8 years. James breaks down the confusing world of technology into clear, understandable, and interesting presentations whether you're a tech novice or a tech master.

Located at the Ann Arbor Senior Center, 1320 Baldwin Ave.

Preregistration required. Click here to register or call 734.794.6250.

Free of charge.

Activity	Tech Workshops
Session	4 Essential Computer Skills for Older Adults
Location	Ann Arbor Senior Center
Room/Facility	Gallery Room
Address	1320 Baldwin Ave
Phone	734-794-6250
Date Range	08/29
Schedule Details	11a-Noon on Fri 08/29/2025 at Ann Arbor Senior Center Gallery Room
Age/Gender	All Ages
Activity Code	Tech Talk 8/29
Fee	\$0.00

ACCOUNT MEMBERS

☒ Brittany Patton (Adult)
Eligible

☐ Graham Patton (Adult)
Eligible

Add Account Member

Add To Cart

5

After adding the class to your cart, the cart screen will popup in the top right corner. If everything looks correct, click the **"Checkout"** link.

#	Item	Total
1.	Brittany Patton for Tech Workshops 4 Essential Computer Skills for Ol...	\$0.00

TOTAL

\$0.00

[Close](#) **Checkout**

Please note: If you **do not** click the **"Checkout"** link and follow the checkout process, the transaction is incomplete, and you will not be registered for the class.



Registering for a Program (cont.)

6

The “Checkout” link will take you to a new “Payment Page”. If there is a cost associated with the activity, this is where you would provide your credit card information. If the activity is free and/or your payment has been submitted, click:

“Review Transaction”

The screenshot shows the 'Payment' page. At the top, there are navigation links: Catalog, Account, Internal, Policies, Help, and Log Out. Below these are social media links: Connect and Login Help. The main content area is titled 'Payment' and contains a table with the following items:

Item	Price
1. Brittany Patton for Tech Workshops 4 Essential Computer Skills for Older Adults	\$0.00
Total Charges	\$0.00

Below the table, there is a 'Gift Card Code' input field and a 'Claim' button. To the right of the table, there is a sidebar titled 'CHECKOUT FOR BRITTANY PATTON' with links: Browse Catalog, Payment, Review & Confirm, and Receipt. The 'Review Transaction' button is highlighted with a red circle and a red arrow pointing to it.

7

The screen will then replace the “Review Transaction” link with “Complete Transaction” link, click it.

The screenshot shows the 'Review & Confirm' page. At the top, there are navigation links: Catalog, Account, Internal, Policies, Help, and Log Out. Below these are social media links: Connect and Login Help. The main content area is titled 'Review & Confirm' and contains a table with the following items:

Item	Price
1. Brittany Patton for Tech Workshops 4 Essential Computer Skills for Older Adults	\$0.00
Total Charges	\$0.00

Below the table, there is a 'Payment Summary' section with the text 'No Payment'. To the right of the table, there is a sidebar titled 'CHECKOUT FOR BRITTANY PATTON' with links: Browse Catalog, Payment, Review & Confirm, and Receipt. The 'Complete Transaction' button is highlighted with a red circle and a red arrow pointing to it.



Registering for a Program (cont.)


8

The next screen will be a receipt for your registration – hooray! You did it! 😊

If you'd like to email yourself a copy of the receipt (which includes the time and date of the programs you signed up for), make sure your correct email is listed under **“Transaction Receipt”** and then click the green envelope button next to your email.

Transaction Receipt

Receipt  

 **City of Ann Arbor**
Ann Arbor Senior Center
 1320 Baldwin Ave.
 Ann Arbor, MI 48104
 734.794.6250
 Contact: BPatton@a2gov.org
 Visit: www.a2gov.org/senior

Registration/Payment Receipt 91511193
 07/11/2025 03:47 PM

Account Information
 Brittany Patton
 214 N Ann Arbor St
 Saline, MI 48176

Item	Amount Paid
Brittany Patton for Tech Workshops 4 Essential Computer Skills for Older Adults (Tech Talk 8/29) SCHEDULE: 11a-Noon on Fri 08/29/2025 at Ann Arbor Senior Center Gallery Room	\$0.00
Total Payment	\$0.00

Activity Notes

Tech Workshops 4 Essential Computer Skills for Older Adults
 Technology Workshop: 4 Essential Computer Skills for Older Adults
 Friday Aug 29 11 a.m.-noon

Viewing Your Account

11

1

Clicking “**Account**” will open a new viewing screen.



Viewing Your Account (cont.)

2

Once you click **“Account”**, this screen will come up. It shows you your notifications, upcoming events, and recent registrations. It will tell you the class name, dates, and times.

MY DASHBOARD

ACCOUNT MEMBERS



Madelyn Ernst
11941 Bemis Rd Manchester, MI
48158

+ Add New Account Member

NEW NOTIFICATIONS

> View Inbox

MY UPCOMING EVENTS

Jul 23rd 01:30 - 03:00pm - Madelyn Ernst - (Activity) Scrabble Scrabble Drop In
Jul 30th 01:30 - 03:00pm - Madelyn Ernst - (Activity) Scrabble Scrabble Drop In
Aug 6th 01:30 - 03:00pm - Madelyn Ernst - (Activity) Scrabble Scrabble Drop In
Aug 13th 12:00 - 01:00pm - Madelyn Ernst - (Activity) Drive-Throughs August Drive Through

> View Full Calendar

MY RECENT REGISTRATIONS

07/14/2025 01:55 PM	Madelyn Ernst for Travel Presentations Travels with George 12/4	#91747836
07/14/2025 01:55 PM	Madelyn Ernst for Drive-Throughs August Drive Through	#91747836
07/14/2025 01:55 PM	Madelyn Ernst for Scrabble Scrabble Drop In	#91747836
07/14/2025 01:55 PM	Madelyn Ernst for Senior Walks Nordic Walking	#91747836
07/14/2025 01:53 PM	Madelyn Ernst for Senior Center Membership Individual Annual Membership	#91747402

> View All Registrations

MY RECENT RENTAL/PERMIT HISTORY

No recent rental/permit history to display

> View All Rental/Permit History

Browse/Register Now!

Account Statements

Transaction History

Manage Memberships

Manage Payment Accounts

Waiting List Status

Check-In History

Contact Preferences

Event Calendar

Upload Documents

Get Social with ANN ARBOR PARKS

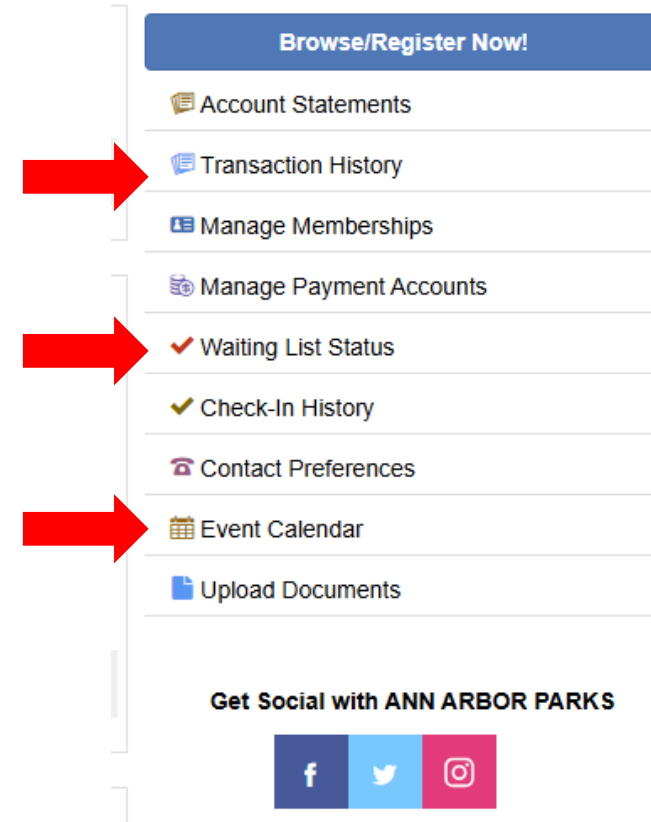


Viewing Your Account (cont.)

13

3

Off to the side you will see a tab list. Three that we believe are important for you are “**Transaction History**”, “**Waitlist Status**”, and “**Event Calendar**”. Feel free to play around with the other ones!

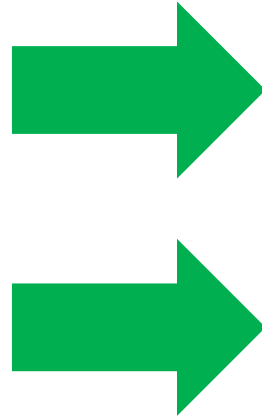
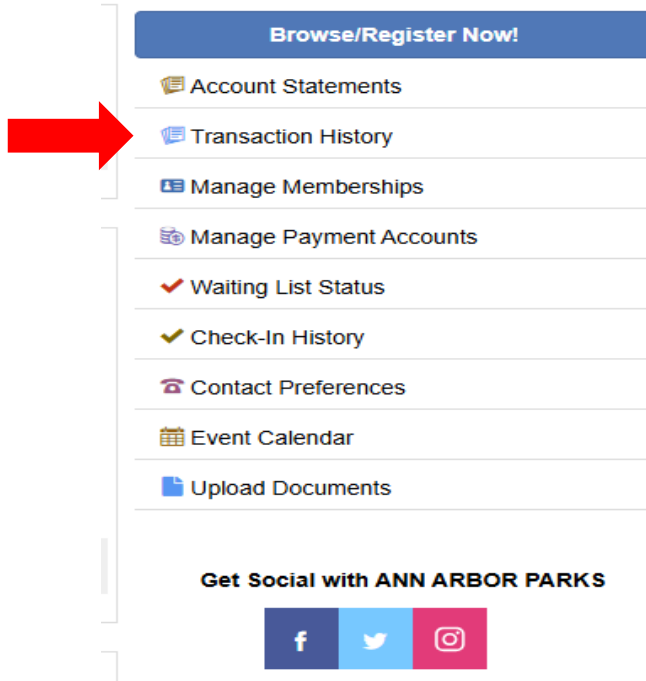


Viewing Your Account “Transaction History”

14

4

Click on the
“**Transaction History**” tab.



It will take you to a page that looks like the one below. It has any amounts you've paid/will pay and the date and time at which you registered for a program.

Transaction History

From

07/14/2024

To

07/14/2025

Receipt #

☐ Show Voids

☐ Show Tax Deductible

Account Member

(1) Madelyn Err

Transactions

Activities

Reservations

Equipment Rentals

POS Items

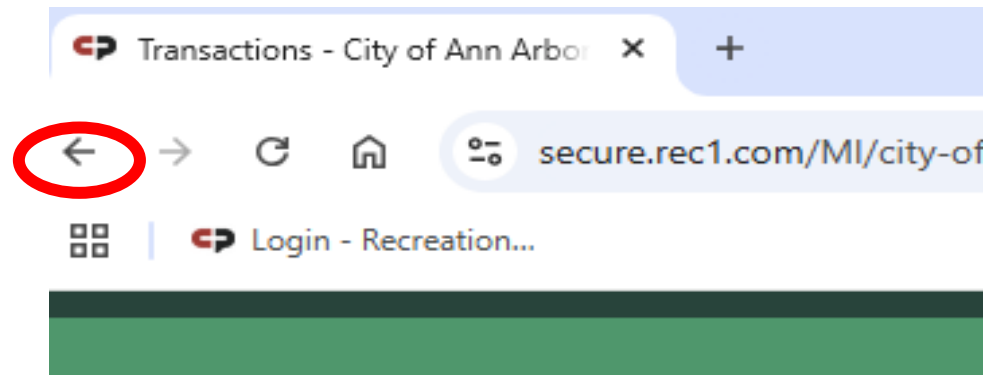
Balances

Results 1-3 of 3 (Page 1 of 1)

#	Date	Time	Receipt #	Type	Payment Type	Transaction Total
1.	07/14/2025	01:55 PM	91747836	Registration / Payment	User Credit	\$0.00
2.	07/14/2025	01:53 PM	91747402	Registration / Payment	User Credit	\$0.00
3.	06/09/2025	09:24 AM	88314852	Waiting List	User Credit	\$0.00

Viewing Your Account (cont.)

To get back to the main “Account” page, click the back arrow in the corner of your screen under your open tab.



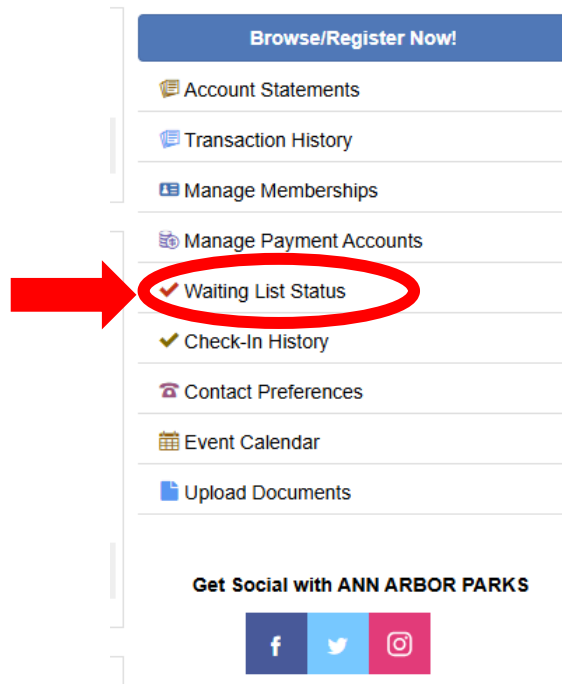
Viewing Your Account “Waiting List Status”

16

5

Now, click on the
“**Waiting List Status**” tab.

This will tell you where you stand on the waitlist for a class or if there is a waitlist. If your page is blank, that means you are not on a waitlist. If you are on a waitlist, you will see the “**Position**” area circled. That tells you where you stand on the waitlist. Therefore, I am 7th currently.



Account Waiting List Summary

Madelyn Ernst

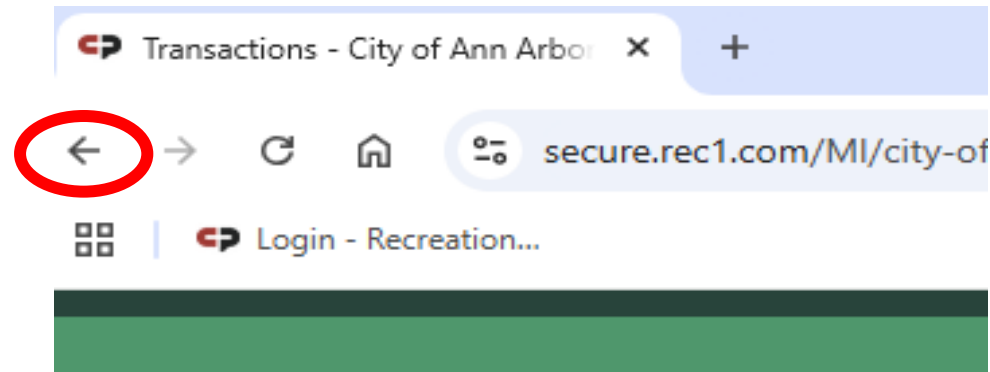
1. Lunch & Learn A Conversation on Sports, Concussions, and Brain Health Throughout the Lifespan (Ann Arbor Senior Center) - 06/18 Wed Noon-1p

☐ Entry Date: 06/09/2025 **Position: 7** Current Participation: 15 [✕ Remove](#)

[✕ Remove Selected](#)

Viewing Your Account (cont.)

To get back to the main “Account” page, click the back arrow in the corner of your screen under your open tab.



Viewing Your Account “Event Calendar”

18

6

Now, click on the
“**Event Calendar**” tab.
This will show you what
days you are signed
up for classes at the
Senior Center.

This will show you the
month you're in.
(make sure you are in
the correct month!)

Calendar

July 2025

Calendar							Export Calendar ▾
today	<	>	month	week	day		
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
29	30	1	2	3	4	5	
		Madelyn Ernst - Scrabble 1:30 PM-3:00 PM					
		view full					
6	7	8	9	10	11	12	
		Madelyn Ernst - Scrabble 1:30 PM-3:00 PM					
		view full					
13	14	15	16	17	18	19	
		Madelyn Ernst - Scrabble 1:30 PM-3:00 PM					
		view full					
20	21	22	23	24	25	26	
		Madelyn Ernst - Scrabble 1:30 PM-3:00 PM					
		view full					
27	28	29	30	31	1	2	
		Madelyn Ernst - Scrabble 1:30 PM-3:00 PM					
		view full					
3	4	5	6	7	8	9	
		Madelyn Ernst - Scrabble 1:30 PM-3:00 PM					
		view full					

Viewing Your Account “Event Calendar” (cont.)

19

- 7 The red circle at the top of the calendar in the screenshot to the right shows where you can change the month (with the arrows). You can also change it to look at it from a month, week, or day view.

The crème box is the current day you are on.

The green blocks show an activity that you are signed up for.

Calendar

July 2025

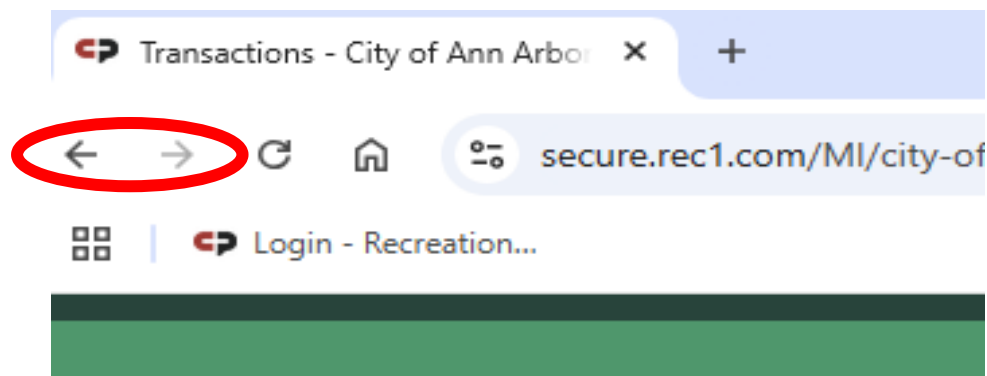
Export Calendar ▾

today < > month week day

Sun	Mon	Tue	Wed	Thu	Fri	Sat
29	30	1	2 Madelyn Ernst - Scrabble 1:30 PM-3:00 PM view full	3	4	5
6	7	8	9 Madelyn Ernst - Scrabble 1:30 PM-3:00 PM view full	10	11	12
13	14	15	16 Madelyn Ernst - Scrabble 1:30 PM-3:00 PM view full	17	18	19
20	21	22	23 Madelyn Ernst - Scrabble 1:30 PM-3:00 PM view full	24	25	26
27	28	29	30 Madelyn Ernst - Scrabble 1:30 PM-3:00 PM view full	31	1	2
3	4	5	6 Madelyn Ernst - Scrabble 1:30 PM-3:00 PM view full	7	8	9

Viewing Your Account (cont.)

To get back to the main “Account” page, click the back arrow in the corner of your screen under your open tab.



21

Thank You!
Please Call
Us with Any
Questions!

PHONE:
734.794.6250

