

ADDENDUM No. 1

RFP No. 26-05

Site Readiness Strategy for Employment Growth

Due: January 9, 2026 by 2:00 P.M. (local time)

The information contained herein shall take precedence over the original documents and all previous addenda (if any) and is appended thereto. **This Addendum includes two (2) pages.**

The Proposer is to acknowledge receipt of this Addendum No. 1, including all attachments in its Proposal by so indicating in the proposal that the addendum has been received. Proposals submitted without acknowledgement of receipt of this addendum may be considered non-conforming.

The following forms provided within the RFP Document should be included in submitted proposal:

- **Attachment B – City of Ann Arbor Non-Discrimination Declaration of Compliance**
- **Attachment C - City of Ann Arbor Living Wage Declaration of Compliance**
- **Attachment D - Vendor Conflict of Interest Disclosure Form of the RFP Document**

Proposals that fail to provide these completed forms listed above upon proposal opening may be rejected as non-responsive and may not be considered for award.

I. QUESTIONS AND ANSWERS

The following Questions have been received by the City. Responses are being provided in accordance with the terms of the RFP. Respondents are directed to take note in its review of the documents of the following questions and City responses as they affect work or details in other areas not specifically referenced here.

Question 1: If they are to occur, when will interviews be conducted? Item E of the RFP notes Thursday, January 15 or Friday, January 16, but the Schedule in Item O shows the week of January 19th.

Answer 1: The week of the 19th.

Question 2: Does the City have a sense of the number of sites anticipated to be included in the analysis?

Answer 2: No. That can be developed once we have someone under contract.

Question 3: The RFP specifies that proposals should have no plastic bindings. Could you please confirm whether wire coil binding is considered acceptable under these requirements?

Answer 3: The reason for this requirement is so that we can scan in the documents. If it can be assembled, that would be great. But if you strictly follow the text we will still accept it.

Question 4: Will the City be able to provide property specific data as an input for our analysis? (parcel IDs, zoning, property tax information/ownership, square footages of existing improvements, survey, environmental assessments, wetland mapping, etc.)

Answer 4: We will provide what we have, including GIS and assessment data. We have general information about every property, but limited specific info like surveys and environmental assessments.

Question 5: Does the scope include connecting/engaging with property owners to discuss selling property along with the terms & conditions of a sale of property?

Answer 5: No contacting or negotiating about specific transactions. It would be helpful to get a sense of sale costs, generally, but actually going out and connecting with prospective sellers is beyond the scope.

Offerors are responsible for any conclusions that they may draw from the information contained in the Addendum.