



ANN ARBOR HOUSING COMMISSION
2000 South Industrial Highway, Ann Arbor, Michigan 48104
Phone (734) 794-6720 • Fax (734) 994-0781 • www.a2gov.org

DIRECT DEPOSIT NOTICE

In order to serve everyone that we send payments to more efficiently and expediting the payment process, the Ann Arbor Housing Commission is strongly encouraging all vendors (including landlord and tenant vendors) to use the Direct Deposit method of payment. Once enrolled in the program, you will receive a detailed statement via e-mail showing the amount to be deposited in your account for each payment made.

Please provide the following information along with a copy of a voided check or a letter from your bank naming you as the account holder and providing the routing & account numbers for the account mentioned below: (this is for information verification purposes)

Name of Account Holder	
Mailing Address	
Day Phone Number	
Tax Payer ID / Social Security Number	
Name of Bank	
Routing Number (found on lower left of check)	
Account Number (found on lower right of check)	
Type of Account	Business <input type="checkbox"/> Personal <input type="checkbox"/>
Type of Account	Checking <input type="checkbox"/> Savings <input type="checkbox"/>
Email Address	

Please return the requested information in one of the following ways:

- 1) U.S. Mail – to the address below
- 2) Fax - (734) 996-3018
- 3) Encrypted email – if you received this document from [Teresa Calvert sftp@a2gov.org](mailto:Teresa.Calvert@a2gov.org), this is an encrypted email that you can respond to that will keep your information secure.

If you have any questions or concerns please call 734-794-6720, extension 4-7205.

Respectfully,

Teresa Calvert
Accounting Department
Ann Arbor Housing Commission
2000 S Industrial Hwy
Ann Arbor, MI 48104