



# CITY OF ANN ARBOR Administrator's Report

*The city's mission is to deliver exceptional services that sustain and enhance a vibrant, safe and diverse community.*

**City Administrator's Report February 2, 2026** prepared for City Council. Kindly forward questions, comments, or suggestions for input to [mdohoney@a2gov.org](mailto:mdohoney@a2gov.org), [mwalton@a2gov.org](mailto:mwalton@a2gov.org), or [shiggins@a2gov.org](mailto:shiggins@a2gov.org).

## SAFETY NOTES

### Safety Update *Extreme Cold*

Winter in Ann Arbor can be beautiful, but extreme cold requires us to prepare before heading out in the cold. To prevent your risk of frostbite and hypothermia, here are some quick tips to stay safe when encountering extreme cold:

- Wear at least three layers of loose-fitting clothing. Layering provides better insulation. Do not wear tight fitting clothing.
- An inner layer of wool, silk or synthetic to keep moisture away from the body.
- A middle layer of wool or synthetic to provide insulation even when wet.
- An outer wind and rain protection layer that allows some ventilation to prevent overheating.
- Wear a hat or hood to help keep your whole body warmer. Hats reduce the amount of body heat that escapes from your head.
- Use a knit mask to cover your face and mouth.
- Use insulated gloves to protect the hands (water resistant if necessary).
- Wear insulated and waterproof boots.
- Minimize sweat. If you begin to get hot, take a layer off. Try to avoid getting your clothing wet. Once wet, they will not serve as good protection from the cold.

In addition to proper attire, limit your time spent outside and take frequent breaks indoors to warm up.

Thank you for making **A2 Be Safe!**

## SUSTAINABILITY & INNOVATIONS

**Sustainability & Innovations Corner** Catch up on the latest information submitted from the Ann Arbor Office of Sustainability and Innovations (OSI). For further details, including registration links, visit [OSI online](#).

- **A<sup>2</sup>ZERO Ambassador Applications Now Open!** The A<sup>2</sup>ZERO Ambassador Program is a 12-session training program that hosts community members to explore pathways for advancing local sustainability initiatives, resilience, and carbon neutrality in Ann Arbor. No previous experience is required, and all interested in sustainability are encouraged to apply at [osi.a2gov.org/ambassadors](https://osi.a2gov.org/ambassadors).

- **Submit your Climate Action Hero!** Every month, A<sup>2</sup>ZERO Climate Action Heroes recognizes a community member who inspires others to make positive change and help the community achieve its A<sup>2</sup>ZERO goals. These heroes will be recognized in the monthly sustainability newsletter (The Charging Station), in the Ann Arbor Observer, on OSI social media accounts, and at a yearly celebration! To nominate an individual as an A<sup>2</sup>ZERO Climate Action Hero, please visit [osi.a2gov.org/hero](https://osi.a2gov.org/hero). Congratulations to Ken Winter for being February 2026's Climate Action Hero.
- Since 2021, the 10,000 Trees Initiative has distributed over 11,000 trees to residents of Washtenaw County, to be planted on private property. The City recently performed a survey to understand how these trees have been doing, finding that 47% are still alive. Studies show that expected survival rates for young seedlings of this type can range from 20-40%. This data has also been published in an interactive map displaying survival rates, heights of living trees, and more at [osi.a2gov.org/10ktreesmap](https://osi.a2gov.org/10ktreesmap).
- **The application deadline for snow shovels and electric snow blower rebates has been extended to February 28.** Ann Arbor residents can receive up to \$200 in rebate funds for a new electric snow blower or shovel. If you want to learn more or apply for these rebates, visit [osi.a2gov.org/lawn-car-rebates](https://osi.a2gov.org/lawn-car-rebates).
- Compliance with the City's Energy and Water Benchmarking Ordinance surpassed 80% in 2025, with over 90% of Covered Properties in the process of complying. The latest annual report summarizing this progress and the data being reported is [available on the Benchmarking web page](#). Even more exciting, OSI has launched a [public map](#) showing individual buildings' annual reports. Anyone who currently rents, or is considering renting, in one of the properties covered by the ordinance can use this map to compare the relative efficiency of different properties, making more informed choices about the total cost of renting a space.
- \$100,000 worth of A<sup>2</sup>ZERO home energy rebates have been processed in the first two weeks of January! That's \$100,000 that's going back out into the community, funded by the 2022 Community Climate Action Millage, for projects that help improve the comfort, safety, and energy efficiency of homes in Ann Arbor. If you're an Ann Arbor resident interested in taking advantage of this community investment, visit [osi.a2gov.org/rebates](https://osi.a2gov.org/rebates).
- The first host of landlords have come into compliance with the Green Rental Housing Ordinance which went into effect on January 6, 2026, taking advantage both of the Home Energy Rating System (HERS) pathway and the checklist pathway. This ordinance ensures a minimum baseline of safety, efficiency, and comfort. A [resource guide offering detailed, step-by-step guidance on how to comply](#) was published last week. [Coverage on this ordinance and compliance recently appeared in the Michigan Daily](#). Learn more at [osi.a2gov.org/greenrentalhousing](https://osi.a2gov.org/greenrentalhousing).
- KEEP IT "REEL" WITH OSI. We are delighted to share that OSI launched a weekly video series looking back on some of the highlights of activities undertaking the week before. These videos will appear regularly throughout the year on our socials!
- FB: A2Zero | IG: @a2zero2030 JOIN OUR MAILING LIST | YOUTUBE | a2zero.org

- For more information on our upcoming events, please visit [www.a2gov.org/sustainability/events](http://www.a2gov.org/sustainability/events).



#### COUNCIL PRIORITIES/INITIATIVES

**Ordinance Chapter 14, 1:316 Sole/Best Source Data.** Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for January 2026 for purchases over \$5,000.

#### PREVIEWS

**February 2 Council Meeting** will feature the following items of interest:

**Consent Agenda (3).** There are three items on the consent agenda.

**Public Hearings (3).** Public Hearings are listed below and under Second Reading.

- A Public Hearing and Resolution to Find the Ann Street Curb Cut at 201 North Main Street to be a Traffic Hazard and Approve Its Closure as Part of the Ann Street Improvements Project
- A Public Hearing Only on Proposed Amendment to the Boundaries of The Ann Arbor Downtown District and to The Development Plan and Tax Increment Financing Plan

#### Ordinances – Second Reading (1).

- A Public Hearing and An Ordinance to Amend Section 8:532 of Chapter 105 (Housing Code) of Title VIII (Building Regulations) of the Code of the City of Ann Arbor

#### Ordinances – First Reading (2).

- An Ordinance to Amend Sections 1:152, 1:154, 1:156, 1:158, 1:159 and 1:160 of Chapter 7 (Downtown Development Authority) of Title I of the Code of the City of Ann Arbor
- An Ordinance to Amend the Zoning Map of Chapter 55 (Unified Development Code), Rezoning of 0.95 Acres from R4C (Multiple-Family Dwelling) and M1 (Limited Industrial) to D1 (Downtown Core), Midtown Character Overlay, Secondary Frontage with Conditions, The Dean, 558 S Fifth Ave. (CPC Recommendation: Approval 8 Yes, 0 No)

#### OTHER

**Winter Compost Pickup.** The city is performing once-monthly pickup of compost carts throughout the winter, however no bags or bundles will be collected. Remaining monthly curbside compost cart pickups will take place during the weeks of Feb. 2 and March 2, 2026. Carts will be collected on residents' regular solid waste collection day.

Residents who do not have a compost cart can obtain one for free by contacting the city customer service center at 734.794.6320 or [customerservice@a2gov.org](mailto:customerservice@a2gov.org). For information on winter composting and tips on how to prevent material from freezing to carts, such as lining the cart with a paper lawn and leaf bag, visit [www.a2gov.org/wintercompost](http://www.a2gov.org/wintercompost).

**Ann Arbor Earns ‘A’ Rating for Environmental Leadership.** The City of Ann Arbor has been recognized by CDP, the global environmental non-profit, for its leadership in transparency and action, securing a place on CDP’s respected annual “A” List. Achieving an A rating places Ann Arbor among the leaders demonstrating comprehensive disclosure, mature environmental governance and meaningful progress toward environmental resilience. CDP operates the world’s only independent environmental disclosure system, with over 1,000 cities, states and regions reporting environmental data through CDP in 2025. More information is available via <https://www.a2gov.org/news/posts/ann-arbor-earns-a-rating-for-environmental-leadership/>.

**Ann Arbor Community Academy Registration Now Open.** The Ann Arbor Community Academy (A2CA) is returning for its ninth year to provide a closeup look at local government. The popular program, free and open to community members 18 years of age and older, will again be conducted with a hybrid approach. Nine weekly sessions will be held either online or in person 6:30–8:30 p.m. Wednesdays throughout March and April. The registration deadline is Monday, Feb. 16, 2026. For details and the link to register online, visit [www.a2gov.org/A2CA](http://www.a2gov.org/A2CA).

**A2 Snow Match** Snow-covered sidewalks can be hazardous for everyone. But there’s something you can do for your neighbors, on either side of the snowbank: [Sign up for the A2 Snow Match program, by becoming a volunteer OR, if eligible, receiving snow/ice-removal assistance](#) to keep walkways passable. The A2 Snow Match program pairs residents in need with nearby neighbors who volunteer to assist with snow removal.



Recipients of volunteer services must be city residents age 55+ or self-identify as having a disability, and without other resources available to help with snow removal (i.e., financial, family, friends or neighbors). Volunteers are matched with

homes within about a 10-minute walk of their location. Residents can register to volunteer or receive help! Questions? Email [a2snowmatch@a2gov.org](mailto:a2snowmatch@a2gov.org).



## MEMORANDUM

TO: Milton Dohoney Jr., City Administrator  
FROM: Colin Spencer, Procurement and Risk Manager  
DATE: 1/30/2026  
SUBJECT: Sole/Best Source Data for January 2026

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Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for January 2026 for purchases over \$5,000. Any questions, comments or concerns, please do not hesitate to reach out.

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cc: Marti Praschan, Chief Financial Officer  
Sara Higgins, Director of Operations

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## Sole/Best Source for January 2026

Unit	Amount	Vendor/Source	Item	Description	Type
Water Treatment	\$ 5,300.00	McNaughton-McKay	*AP Invoice	S&C SWITCH GEAR REPAIR	Sole Source
Clerks	\$ 35,000.00	Palmer Moving & Storage	*AP Invoice	2026 VOTING EQUIPMENT TRANSPORTATION	Sole Source
Water Treatment	\$ 12,100.00	Midwest Municipal Instrumentation	*AP Invoice	FLORIDE FLOW METERS	Sole Source
Fleet & Facilities	\$ 9,064.28	Heritage Collision Ann Arbor	AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809	REPAIRS	Best Source
Public Works	\$ 14,000.00	Hutzel Plumbing & Heating	TESTING SERVICES.90783	BACK FLOW PREVENTER TESTING & MAINTENANCE	Best Source
Transportation	\$ 8,197.00	Cubic ITS Inc	SOFTWARE MAINTENANCE/SUPPORT.92045	SYNCHRO SOFTWARE LICENSE EXTENSION. MAINT	Best Source
IT	\$ 12,096.05	Volanti Displays	*AP Invoice	VOLANTI DISPLAY PLAN TABLE - PUBLIC WORKS	Sole Source
IT	\$ 11,662.00	MDTS	CARDS, BRIDGES, CONNECTORS, EXPA.20464	BARTON RADIO EXTENSION	Best Source
Police	\$ 9,130.00	IPS Group	*AP Invoice	CITATION ROLLS FOR COMMUNITY STANDARDS	Best Source
Police	\$ 5,350.00	Ridge Road Services	*AP Invoice	NOVEMBER CARCASS REMOVAL SERVICES	Best Source
Parks & Rec	\$ 25,000.00	Gerald Alcock Company	*AP Invoice	OSPP APPRAISAL SERVICES YEAR 1 - GREENBELT/PARKS	Best Source
Parks & Rec	\$ 16,000.00	Club Caddie Holdings	*AP Invoice	HHGC & LPGC - GOLF COURSE SOFTWARE	Best Source
Fleet & Facilities	\$ 12,500.00	Auto Trim Design of Southeast Michigan	AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809	CONTRACTED SERVICES	Best Source
Fire	\$ 9,300.00	Access Michigan	*AP Invoice	EOC: UPS REMOVAL AND REPLACEMENT	Best Source
15th District Court	\$ 62,528.00	Dawn, Inc.	ALCOHOL AND DRUG DETOXIFICATION (INCL.	DF - PSC TREATMENT SERVICES	Best Source
Public Works	\$ 6,350.00	Frost Solutions, LLC	WEATHER FORECASTING SERVICES.96188	WEATHER MONITORING SYSTEM	Best Source
Parks & Rec	\$ 33,726.50	Delta Temp	*AP Invoice	VETS ICE - RINK REFRIGERANT REPLACEMENT	Best Source
Fire	\$ 5,439.00	Go Smart Solutions	*AP Invoice	INFLATABLE FIRE EDUCATION HOUSE PER QUOTE IL-505	Sole Source
WWTP	\$ 7,558.16	Cummins Sales and Service	PUMPS AND PUMP ACCESSORIES MAINTENANCE AND REPAIR.93662	OIL PRIMING PUMP	Best Source