



**FY 2012  
Proposed Budget**

**John Hieftje  
Mayor**

**Council Members**

**Sandi Smith  
Tony Derezinski  
Christopher Taylor  
Margie Teall  
Mike Anglin**

**Sabra Briere  
Stephen Rapundalo  
Stephen Kunselman  
Marcia Higgins  
Carsten Hohnke**

**Roger Fraser  
City Administrator**



Office of City Administrator

April 19, 2011

To Mayor Hieftje and Members of City Council:

As the country continues to recover from the Great Recession, the State of Michigan and the City of Ann Arbor continue to face challenging times. It is a common understanding that when there are difficult times economically, municipalities are the last to recover because of the lag in property tax revenue increases. This recovery may be particularly slow since it originated in the housing sector and the macro economic factors affecting residential housing are still weak. It is with this understanding that the FY 2012 two-year Fiscal Plan has been prepared.

The two-year fiscal plan projects the anticipated revenue receipts over two years and includes expenditure reduction strategies to establish an operating fiscal plan that is balanced with the projected revenues. The first year of the plan is the proposed FY 2012 budget, and the second year is a plan which, to the extent the revenue or other assumptions don't need to be modified, should only require minor updates next year to establish the recommended FY 2013 budget.

Fundamental to a fiscally responsible budget is balancing the amount of recurring revenues with recurring expenditures. This proposed budget continues to meet this standard primarily through reductions in recurring expenditures. Without knowing where the bottom of this economic cycle is for the City, it remains imperative for the organization to reduce the cost of providing the services it offers and to operate within a balanced financial plan.

### **FINANCIAL CONDITIONS**

The City's General Fund relies heavily on property taxes to pay for services like Police, Fire, Courts and Parks & Recreation. Property tax receipts fell approximately 4% in FY2011 and are expected to continue declining in FY2012 & FY 2013, although at a slower pace (-1.3% & -0.3% respectively). State law in Michigan limits the amount of property tax revenues which can be collected with legislation called Headlee and Proposal A. Whenever the real estate market improves and prices increase again, these laws limit the increase in property taxes a community can receive to the lower of 5% or inflation. This means that as revenues fall communities need to make permanent reductions in how they spend their monies.

The other major source of revenue in the City's General Fund is State shared revenues, which are based on the State's collection of sales taxes. The City's receipts of these revenues declined in FY 2011 as the State utilized some of the funds intended for municipalities to help balance its own budget. The same is expected to occur in FY2012. At the time this budget is being prepared the Governor has proposed eliminating the portion of State shared revenue which is not constitutionally guaranteed. This portion, called the statutory portion, is proposed to decrease by 1/3 and then be re-allocated to communities under a new method. The proposed budget assumes the City will qualify for the same amount of revenue under the constitutional formula as it gets today, but it reflects the 1/3 reduction to the statutory portion. The budget projects a decline of \$500,000 in FY2012 and an additional \$150k in FY2013.

This recession has also affected almost all the City's major operating funds which obtain revenues from special millages, utility usage, ACT 51 (based on vehicle gas and weight taxes), and grants. Virtually every City fund has experienced a decline in revenue.

At the same time revenues are decreasing, the City will see increased costs for its retiree benefits (pension & healthcare). While the City's pension fund value has begun the rebound from June 2009 levels, the retirement system's plan will continue to require higher contributions from the City.

As the City adapts to the new economic environment, it is important to remember the many changes City government has already undertaken over the past decade. Virtually every area of the City has been restructured and re-organized. Staffing levels (one of the largest expense items necessary for the City to deliver services) have been reduced from 1,005 in FY 2001 to 736 FTEs in FY 2010. Additionally, various employee groups of the City have made a variety of efforts to help reduce the cost to the City of providing employee benefits. These groups include non-union, Deputy Chiefs, Police Professionals and Teamster employees. Conversations with the other bargaining units to achieve similar reductions are in process.

## **FY 2012**

Considering the previous re-organizations and expense reductions over the past years, it's become increasingly difficult to balance the budget through lowering costs without affecting services to residents. The FY 2012 budget seeks to balance the budget through cost reductions in some areas while increasing selected revenues to help maintain desired services. Although some selected fees are increased, the adopted budget does not assume an increase in property taxes or consideration of an income tax. Some of the key impacts in the General Fund are listed below:

### **Community Services**

- Rental housing inspections - projected revenue increase from efficiencies (+\$75k)
- Rental housing billings – one-time revenue increase from process change (+\$50k)
- Human Services – reduce level of support for non-profits (-\$116k)
- Energy – lower costs due to infrastructure improvements (-\$75k)

### Public Services

- Forestry - allocate forestry expenses to the Storm Water Fund from the General Fund (-\$474k)
- Field Operations – eliminate two FTEs (-\$186k)
- Snow & ice removal, graffiti removal, and traffic island maintenance and mowing – move expenditures to the Metro Expansion Fund from the General Fund (-\$212k)
- Park Operations – utilize temporary labor for vacant positions to maintain service levels (\$-158k)
- Street lighting – Anticipated LED energy & maintenance savings (-\$32k)
- Utilities – increased costs related to new building (+\$94k)
- Facilities – eliminate 0.5 FTE resulting in slower snow/ice removal times (-\$38k)
- Bathrooms – renovation of bathroom/new bathrooms in City Hall (+\$77k)
- Facilities Manager – change allocation from the capital project fund back to the General Fund since new building is complete (+\$180k)
- Hydro – allocate a portion of Barton administration to water fund (-\$20k)

### Financial Services

- Accounting - reduce one FTE (-\$81k)
- IT Costs – reduced cost because of implementation of new financial system (-\$81k)
- Accounting Manager – re-allocate a portion of manager back to General Fund since project is complete (+\$79k)
- Assessing – replace retiring staff with lower level employee (-\$29k)

### Safety Services

- Police vacancies - eliminate 5 vacant positions (-\$272k)
- Police officers – layoff 5 FTEs resulting in reorganization to staff patrol & traffic operations (-\$560k)
- Dispatcher – eliminate 2 FTEs in dispatch resulting in layoffs (-\$163)
- Police service specialist – eliminate 1 FTE resulting in layoff (-\$90k)
- Fire fighters – eliminate 7 FTE positions including 2 vacancies (-\$756k)
- Fire capital needs – replace generator & acquire thermal imager (+\$76k)

### City Clerk

- Staffing – replace retiring worker with entry level position (-\$12k)
- Elections – reduce primary elections 1 time from three wards to two (-\$7k)
- Liquor licenses – increased revenue from issuances and renewals (+\$7k)

In addition to the impacts above there are several additional initiatives that are worth mentioning.

- The Leslie Park and Huron Hills golf courses have been operating under a five year improvement plan and been exceeding expectations for number of customers. This budget presumes that Council desires to continue subsidizing these activities for the final two years of the plan. The funding of this subsidy continues to be from General Fund reserves.

- Parks & Recreation activities have received supplemental funding for the past few years from General fund reserves. This budget discontinues funding the supplement from reserves and has incorporated it as a recurring expenditure.
- The Housing Commission is in need of supplemental funding for two years to create and implement a system-wide maintenance program. This funding is incorporated in each of the two years of this fiscal plan and funded from General Fund reserves.
- The City's Economic Development fund was established four years ago primarily to pay for a parking incentive for Google to locate in downtown Ann Arbor. This incentive is complete and this budget closes this fund and returns unspent monies back to General Fund reserves.
- A Fire Study which analyzes the City's existing model of delivering Fire services and provides recommendations to achieve best practices should be completed during FY 2012.

In other funds (outside the General Fund) the following actions are planned which change the way the City is providing services:

- Street Repair & Resurfacing Millage – pursue renewal and add the sidewalk replacement program to it
- Metro Expansion Fund – move costs for covering snow & ice control on sidewalks fronting City properties, graffiti removal, and traffic island maintenance from the General fund to the Metro Expansion Fund. As part of pursuing the renewal of the Street Repair & Resurfacing Millage discuss moving the costs for administering the Sidewalk Replacement Program out of the Metro Expansion Fund into the Street Repair & Resurfacing Millage.
- Storm Water Fund – start covering forestry operations which was transferred from the General fund
- Solid Waste Fund – has cost savings from moving to single stream recycling (-\$597k)
- Trash Collection – reduction of routes from 7 to 6 due to efficiencies of collection and reduction of 1 FTE (-\$83k)
- Downtown Trash Collection – implementation of annual cart fee for downtown carts serving properties for commercial pick-ups where dumpsters were not feasible (+\$66k)
- Recycle material credit matched to market conditions (-\$250k)
- Fleet – eliminate 2 FTEs (one vacant) due to reduced overall workload (-\$197)
- Argo & Geddes Dams – allocate insurance expenses for both dams to the General Fund (+\$44k) from the Water Fund. Allocate maintenance expenses for the dams from the Water Fund (-\$90k) to the parks Maintenance & Capital Improvements Millage Fund.
- Water – reflect projected requirement for 3.4% increase in revenue
- Sanitary Sewer – reflect projected requirement for 4% increase in revenue
- Storm Water – reflect projected requirement for 3.25% increase in revenue

A numeric summary of the adopted Budget is on the following page:

<u>General Fund Expenditures</u>	<u>2012</u>
<i>Recurring Items:</i>	
Police	\$ 25,592,784
Fire	13,381,132
AATA	9,239,409
Courts	3,799,926
Public Services – Fleet & Facilities, Utilities, Admin.	4,105,558
Finance	3,422,768
Parks Forestry & Operations	2,473,804
Parks & Recreation	3,586,528
Planning & Development	2,455,926
City Attorney	1,864,303
Community Development	1,858,053
City Administration - Mayor & Council, Administrator, Clerk, HR	3,083,867
Debt Service/Transfers/Other	<u>3,456,957</u>
<i>Subtotal Recurring Expenditures</i>	\$ 78,321,015
<i>Non-recurring Expenditures:</i>	
Golf Operations Subsidy	\$ 382,526
Court Facilities Fund Transfer	65,000
Housing Commission-funding for two new positions	<u>154,000</u>
<i>Subtotal Non-Recurring Expenditures</i>	\$ <u>601,526</u>
Total General Fund Expenditures	\$ 78,922,541
<u>General Fund Revenues</u>	
Taxes	\$ 49,020,805
State-shared Revenue	8,682,252
Charges for Services	6,556,362
Fines & Forfeitures	4,462,745
Other	<u>9,178,241</u>
Total General Fund Revenues*	\$ 77,900,405
Use of Fund Balance to Pay for Non-Recurring Items	\$ (1,022,136)
Memo: Undesignated Fund Balance as of 06/30/2010	\$ 10,720,679

\* Reflects anticipated non-recurring \$420,610 shortfall from DDA transfer.

It is challenging and difficult work to prepare a budget when the economic times are so tough, as now. We know that our job is to serve the citizens of Ann Arbor in the very best way possible with the money we have available. Getting to consensus around how to spend declining revenues and choosing where additional revenues should be pursued is more difficult than ever. In the months leading to City Council's adoption of this budget, numerous meetings were held to assure the entire Council and the community had early insights about our budget considerations.

I thank all the members of the staff and City Council for their hard work in preparation and consideration of this budget.

Respectfully yours,

Roger Fraser  
City Administrator

MEMORANDUM

TO: Mayor and Council  
FROM: Roger W. Fraser, City Administrator  
DATE: May 16, 2011  
SUBJECT: Resolution to Adopt Ann Arbor City Budget and Related Property Tax Millage Rates for fiscal year 2012

Attached for your review and action is the proposed fiscal year FY 2012 City Budget that totals \$331 million and is in compliance with the City Charter. This budget resolution reflects the recommended budget delivered to you on April 11, 2011.

**General Fund Activities**

This budget proposal holds expenditure levels in line with the projected revenue levels.

		<u>FY 2012</u>
Recurring Revenues	\$	77,900,405
Use of Fund Balance for Non-recurring items		<u>1,022,136</u>
Total Revenues	\$	78,922,541
Recurring Expenditures	\$	78,321,015
Non-recurring Expenditures		<u>601,526</u>
Total Expenditures	\$	78,922,541

General Fund recurring expenditures decreased by \$(107,762) (0.14%) compared to FY 2011, and recurring revenues decrease by \$(2,002,252) (2.5%). Non-recurring expenditures will be funded from use of undesignated fund balance. Below is a summary of non-recurring expenditures:

<u>General Fund Non-recurring Items</u>		<u>FY 2012</u>
<i>Expenditures:</i>		
Golf Operations Subsidy		382,526
Housing Commission Subsidy		154,000
Court Facilities Fund transfer		<u>65,000</u>
Total Non-recurring Expenditures		601,526
<i>Revenues:</i>		
DDA revenue shortfall		<u>420,610</u>
Total General Fund Non-recurring Items	\$	<b>1,022,136</b>



**FTEs**

The City's FTEs are proposed to decrease from 736 to 706 in FY 2012:

- 13 FTE decrease in Police Services
- 7 FTE decrease in Fire Services
- 7 FTE decrease in Public Services
- 1 FTE increase in Community Services
- 1 FTE decrease in Fifteenth District Court
- 1 FTE increase in DDA
- 0.5 FTE decrease in Attorney
- 0.5 FTE decrease in City Administrator
- 3 FTE decrease in Financial and Administrative Services

**Millage Rates**

The following millages are the maximum allowable levy after the Headlee rollback multiplier is applied (for FY 2012 the Headlee rollback multiplier is anticipated to be 1.00):

	<b>PROPOSED FY 2012</b>	<b>ACTUAL FY 2011</b>	<b>DIFFERENCE</b>
GENERAL OPERATING	6.1682	6.1682	0.0000
EMPLOYEE BENEFITS	2.0560	2.0560	0.0000
REFUSE COLLECTION	2.4670	2.4670	0.0000
AATA	2.0560	2.0560	0.0000
STREET REPAIR	1.9944	1.9944	0.0000
PARK MAINTENANCE & CAPITAL IMPROVEMENTS	1.0969	1.0969	0.0000
OPEN SPACE & PARKLAND PRESERVATION	0.4779	0.4779	0.0000
DEBT SERVICE	<u>0.1496</u>	<u>0.5000</u>	<u>0.3504</u>
TOTAL	16.4660	16.8164	0.3504

Prepared by: Tom Crawford, Chief Financial Officer

Approved by: Roger W. Fraser, City Administrator

RESOLUTION TO ADOPT ANN ARBOR CITY BUDGET  
AND RELATED PROPERTY TAX MILLAGE RATES  
FOR FISCAL YEAR 2012

Whereas, City Council has reviewed the City Administrator's proposed budget for FY 2012 for the City of Ann Arbor; and

Whereas, A public hearing and various public meetings have been held to obtain citizen input on the proposed budget; and

Whereas, City Council, with the adoption of the FY2009 budget, Council directed staff to implement a five-year plan that provides supplemental funding from the General Fund fund balance to subsidize the golf courses in Fund 0047 while significant operational and capital investments are made to improve operations;

Whereas, City Council adopted a resolution in 2008 for annual supplemental Parks funding from General Fund fund balance in the amount of \$287,520;

Whereas, Housing Commission has requested additional funding for FY 2012 and 2013 in the amount of \$154,000 for hiring additional staff to develop and implement a property maintenance program;

Whereas, the implementation of Governmental Accounting Standards Board Statement #54, *Fund Balance Reporting and Governmental Fund Type Definitions*, effective June 30, 2011, specifies new definitions for what funds are considered separate from the General Fund and some City funds need to be re-designated,

RESOLVED, That Council adopts the General Fund Allocations as listed in the FY 2012 Consolidated Plan, to be funded out of the Community Development Budget;

RESOLVED, That the unexpended grant entitlement for the Community Development Block Grant and the HOME Funds be re-appropriated at the end of the fiscal year until such time as all grant funds have been expended;

RESOLVED, That any Community Development Program Income be appropriated upon receipt of the funds for the purpose of Community Development Project Activities;

RESOLVED, That any contributions to the Special Assistance Fund and the Housing Trust fund in excess of the budgeted amount, shall be appropriated at the time of receipt and for the purpose of the Ann Arbor Assistance Fund and the Housing Trust Fund, respectively;

RESOLVED, That the proposed list of Capital Improvement projects in the amount of \$144,344,734 are approved; and that \$32,563,745 be appropriated in FY 2012 for these or similar projects, within the respective funds, as determined by the Service Area, and may be carried forward without regard to fiscal year;

RESOLVED, That Art in Public Places Fund budget be appropriated without regard to fiscal year;

RESOLVED, That the Technology Improvement projects in the amount of \$710,000 be appropriated without regard to fiscal year;

RESOLVED, That a total 706 full-time equivalent positions be adopted in the FY 2012 budget;

RESOLVED, That the City Administrator be authorized to transfer funds between service units within the designated service areas;

RESOLVED, That any funds contributed to the Parks Memorials and Contributions fund in excess of the budgeted amount, shall be appropriated at the time of receipt for the purpose of that fund without regard to fiscal year;

RESOLVED, That the City Council approve the proposed FY 2012 Ann Arbor-Ypsilanti SmartZone LDFA budget, as a component unit of the City of Ann Arbor in Fiscal Year 2012 in a dedicated Fund containing \$1,708,191 in revenues and \$1,708,191 in expenditures;

RESOLVED, That the City Council continue two more years of providing a General fund subsidy to the Golf Courses in FY2012 and FY2013 to fulfill the original five year commitment discussed in 2009;

RESOLVED, That the City Council include the additional annual Parks funding of \$287,520 as part of the General Fund ongoing operations rather than a use of fund balance starting in FY2012;

RESOLVED, That the City Council include the additional Housing Commission funding in the amount of \$154,000 for FY2012 and FY2013 with the expectation that the Housing Commission will procure separate funding by FY2014;

RESOLVED, That the City Council direct the City Administrator to implement GASB #54 which closes the Economic Development Fund to the General Fund;

RESOLVED, That the following appropriations constitute the General Fund budget for FY 2012;

**REVENUES**

CITY ATTORNEY	\$ 118,000
CITY ADMINISTRATOR	
Clerk Services	149,900
COMMUNITY SERVICES	
Planning & Development Services	1,075,950
Planning	167,250
Office of Community Development	214,996
Parks and Recreation Services	2,384,066
FINANCIAL SERVICES	
Financial and Budget Planning	14,492,068
Treasury	40,109,329
PUBLIC SERVICES	
Field Operations	384,620
Public Services Administration	60,000
Systems Planning	5,200
Water Treatment	325,000
SAFETY SERVICES	
Police	4,155,256
Fire	86,500
DISTRICT COURT	2,090,175
NON-DEPARTMENTAL	13,104,231
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$78,922,541</b>

**EXPENDITURES**

MAYOR AND CITY COUNCIL	\$362,496
CITY ATTORNEY	1,864,303
CITY ADMINISTRATOR	
City Administrator	536,037
Human Resources	1,295,999
Clerk Services	889,335
COMMUNITY SERVICES	
Planning & Development Services	1,536,513
Planning	919,413
Office of Community Development	1,858,053
Parks and Recreation	3,586,528
FINANCIAL SERVICES	
Accounting	798,089
Assessor	923,567
Financial and Budget Planning	994,077
Procurement	119,391
Treasury	587,644
PUBLIC SERVICES	
Customer Services	265,206
Field Operations	4,037,586
Fleet & Facilities	1,701,076
Public Services Administration	293,756
Systems Planning	110,349
Water Treatment Services	171,389
SAFETY SERVICES	
Police	25,592,784
Fire	13,381,132
DISTRICT COURT	3,799,926
NON-DEPARTMENTAL	13,297,892
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$78,922,541</b>

RESOLVED, That the following other funds revenue and expenditure appropriations are adopted for FY 2012 budget; and

## REVENUES

Fund #	Fund Name	Amount
0001	DDA/HOUSING FUND	502,000
0002	ENERGY PROJECTS	158,462
0003	DOWNTOWN DEVELOPMENT AUTHORITY SMART ZONE LOCAL DEVELOPMENT FINANCING	5,428,185
0009	AUTHORITY	1,708,191
0010	GENERAL	78,922,541
0011	CENTRAL STORES	1,571,428
0012	FLEET SERVICES	9,836,355
0014	INFORMATION TECHNOLOGY	6,503,546
0016	COMMUNITY TELEVISION NETWORK	1,843,116
0018	PARKS REHAB & DEVELOPMENT MILLAGE	55,302
0021	MAJOR STREET	6,808,905
0022	LOCAL STREET	1,710,662
0023	COURT FACILITIES	225,000
0024	OPEN SPACE & PARKLAND PRESERVATION	2,336,586
0025	BANDEMER PROPERTY	5,511
0026	CONSTRUCTION CODE FUND	2,240,353
0027	DRUG ENFORCEMENT	119,673
0028	FEDERAL EQUITABLE SHARING	178,146
0033	DDA PARKING MAINTENANCE	2,016,044
0034	PARKS MEMORIALS & CONTRIBUTIONS	48,861
0035	GENERAL DEBT SERVICE	10,050,538
0036	METRO EXPANSION	360,422
0038	ANN ARBOR ASSISTANCE	8,049
0041	OPEN SPACE ENDOWMENT	1,541
0042	WATER SUPPLY SYSTEM	22,315,038
0043	SEWAGE DISPOSAL SYSTEM	21,979,785
0046	MARKET	167,732
0047	GOLF ENTERPRISE	1,686,220
0048	AIRPORT	830,619
0049	PROJECT MANAGEMENT	4,408,764
0052	VEBA TRUST	2,269,524
0053	POLICE AND FIRE RELIEF	10,000
0054	CEMETERY PERPETUAL CARE	1,200
0055	ELIZABETH R DEAN TRUST	85,000
0056	ART IN PUBLIC PLACES	334,660
0057	RISK FUND	27,543,953
0058	WHEELER CENTER	510,460
0059	EMPLOYEES RETIREMENT SYSTEM	41,440,262

0060	GENERAL DEBT /SPECIAL ASSESSMENTS	105,443
0061	ALTERNATIVE TRANSPORTATION	181,861
0062	STREET REPAIR MILLAGE	14,914,060
0063	DDA PARKING SYSTEM	16,162,752
0064	MICHIGAN JUSTICE TRAINING	112,010
0069	STORMWATER SEWER SYSTEM	5,803,497
0070	AFFORDABLE HOUSING	213,617
0071	PARK MAINTENANCE & CAPITAL IMPROVEMENTS	5,386,564
0072	SOLID WASTE FUND	15,187,968
0073	LOCAL FORFEITURE	26,538
0082	STORMWATER BOND	1,925,000
0083	SENIOR CENTER ENDOWMENT	37,500
0088	SEWER BOND	9,733,000
0089	WATER BOND	4,341,000
00MG	MAJOR GRANT PROGRAMS FUND	200,000
		<hr/> <b>\$330,553,444</b> <hr/>

## EXPENDITURES

Fund #	Fund Name	Amount
0001	DDA/HOUSING FUND	502,000
0002	ENERGY PROJECTS	158,462
0003	DOWNTOWN DEVELOPMENT AUTHORITY SMART ZONE LOCAL DEVELOPMENT FINANCING	5,428,185
0009	AUTHORITY	1,708,191
0010	GENERAL	78,922,541
0011	CENTRAL STORES	1,571,428
0012	FLEET SERVICES	9,836,345
0014	INFORMATION TECHNOLOGY	6,184,238
0016	COMMUNITY TELEVISION NETWORK	1,843,116
0018	PARKS REHAB & DEVELOPMENT MILLAGE	55,302
0021	MAJOR STREET	6,808,905
0022	LOCAL STREET	1,710,662
0023	COURT FACILITIES	225,000
0024	OPEN SPACE & PARKLAND PRESERVATION	2,330,461
0025	BANDEMER PROPERTY	4,200
0026	CONSTRUCTION CODE FUND	2,240,353
0027	DRUG ENFORCEMENT	119,673
0028	FEDERAL EQUITABLE SHARING	178,146
0033	DDA PARKING MAINTENANCE	1,881,900
0034	PARKS MEMORIALS & CONTRIBUTIONS	48,861
0035	GENERAL DEBT SERVICE	10,044,133
0036	METRO EXPANSION	360,422
0038	ANN ARBOR ASSISTANCE	8,000
0042	WATER SUPPLY SYSTEM	19,524,948
0043	SEWAGE DISPOSAL SYSTEM	19,800,885
0046	MARKET	165,118
0047	GOLF ENTERPRISE	1,577,317
0048	AIRPORT	817,900
0049	PROJECT MANAGEMENT	4,408,764
0052	VEBA TRUST	409,022
0055	ELIZABETH R DEAN TRUST	84,715
0056	ART IN PUBLIC PLACES	334,660
0057	RISK FUND	27,543,953
0058	WHEELER CENTER	503,344
0059	EMPLOYEES RETIREMENT SYSTEM	32,135,473
0060	GENERAL DEBT/SPECIAL ASSESSMENTS	105,443
0061	ALTERNATIVE TRANSPORTATION	138,653
0062	STREET REPAIR MILLAGE	14,914,060
0063	DDA PARKING SYSTEM	14,819,243
0064	MICHIGAN JUSTICE TRAINING	112,010
0069	STORMWATER SEWER SYSTEM	5,659,428
0070	AFFORDABLE HOUSING	213,617



0071	PARK MAINTENANCE & CAPITAL IMPROVEMENTS	5,315,169
0072	SOLID WASTE FUND	15,186,914
0073	LOCAL FORFEITURE	26,538
0082	STORMWATER BOND	1,925,000
0083	SENIOR CENTER ENDOWMENT	37,500
0088	SEWER BOND	9,733,000
0089	WATER BOND	4,341,000
00MG	MAJOR GRANT PROGRAMS FUND	178,407
		<u><u>\$312,182,605</u></u>

RESOLVED, That the following millages shall be levied for the City of Ann Arbor for FY 2012:

	<b>PROPOSED</b>
GENERAL OPERATING	6.1682
EMPLOYEE BENEFITS	2.0560
REFUSE COLLECTION	2.4670
AATA	2.0560
STREET REPAIR	1.9944
PARKS MAINTENANCE & CAPITAL IMPROVEMENTS	1.0969
OPEN SPACE & PARKLAND PRESERVATION	0.4779
DEBT SERVICE	<u>0.1496</u>
TOTAL	<u><u>16.4660</u></u>

# Budget Summaries

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## **CITY GUIDING PRINCIPLES, GOALS & OBJECTIVES**

The goals and objectives outlined in the City budget are used to track the progress of various programs and services, as well as a basis for future resource allocation. While drafting the FY 2012 Service Area goals and objectives, which are published in the Service Area sections of the budget, the following overall City Guiding Principles and Goals were used as a guide:

### **City Guiding Principles**

- Open and honest communication
- Integrity
- Partnership with community
- Trust
- Community and employee engagement
- Accountability
- Employee growth and enjoyment
- Teamwork
- Employee development opportunity

### **City Goals**

1. Ensure the long-term financial health and stability of the City.
2. Deliver exemplary customer service.
3. Deliver and maintain a safe and reliable City-wide infrastructure.
4. Promote and implement environmentally sustainable practices which demonstrate the City's commitment to preservation and conservation of natural resources.
5. Deliver Organizational development programs to ensure progressive, reliable and high quality services to our community.
6. Work collaboratively to deliver affordable housing opportunities and access to supportive services.

### **City Priorities**

- Investigate establishing an Administrative Hearing Bureau, combining the Building Appeals and Housing Appeals Boards, and incorporating in City Code inspections for all homes at the time of sale
- Complete independent study of Fire Services to inform the Council and the community on the efficiency and effectiveness of the existing Fire Service and recommend best practices for improvement
- Evaluate & consider options from the Solid Waste study performed in FY 2011
- Conduct community dialogue to determine the desirability of modifying the street repair millage language to include sidewalk replacement with consideration of the millage renewal in November 2011
- Initiate a broad-based public engagement process to inform and establish dialogue with the community about the status of the City and the challenges it faces

## Budget Summaries

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### **Citywide Budget Communications**

City Council met in December, 2010 to confirm priorities and approve financial targets for the next year. During the FY 2012 financial planning process, each area developed a proposal to achieve the objective at the lowest cost. The proposals were presented to Council in January and February, 2011. Feedback was received as the City Administrator developed his final proposal presented to the Council on April 19, 2011.

# Budget Summaries

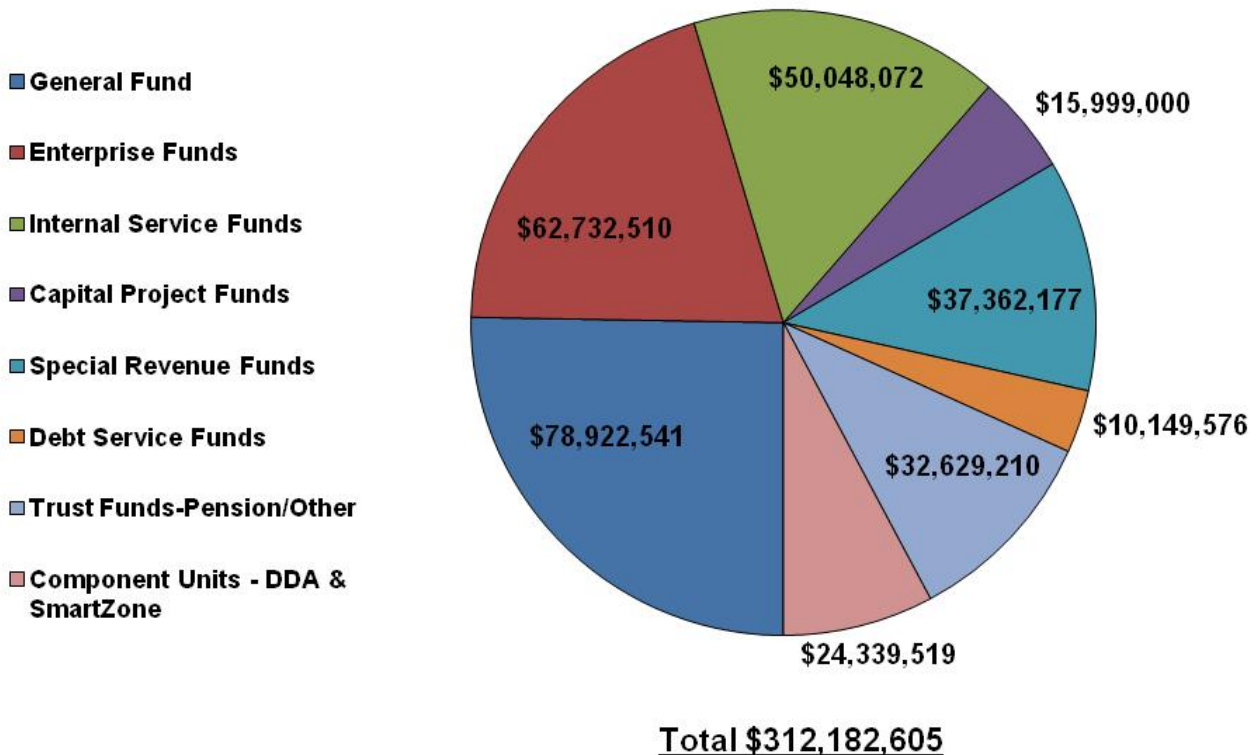
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## OVERVIEW OF CITY BUDGET

The City offers many services and utilizes separate funds for large areas or specialized purposes. The funds fall into three broad categories: General Fund, Enterprise Funds, and other funds dedicated for various purposes. For fiscal year 2012, the City's total expenditure budget is \$312 million. The following chart illustrates how this budget is divided by fund type. A complete summary of funds is included in the "Revenues" and "Expenditures" tabs of the proposed budget.

### **FY 2012 BUDGETED EXPENDITURES BY FUND TYPE**

Although General Fund money may be used to supplement the needs of other funds, the reverse is usually not true. For example, money collected for park acquisition and green space may not be used for recreation programs or to pave streets. Even when money is available in other funds, it typically cannot be used for General Fund services or programs.



# Budget Summaries

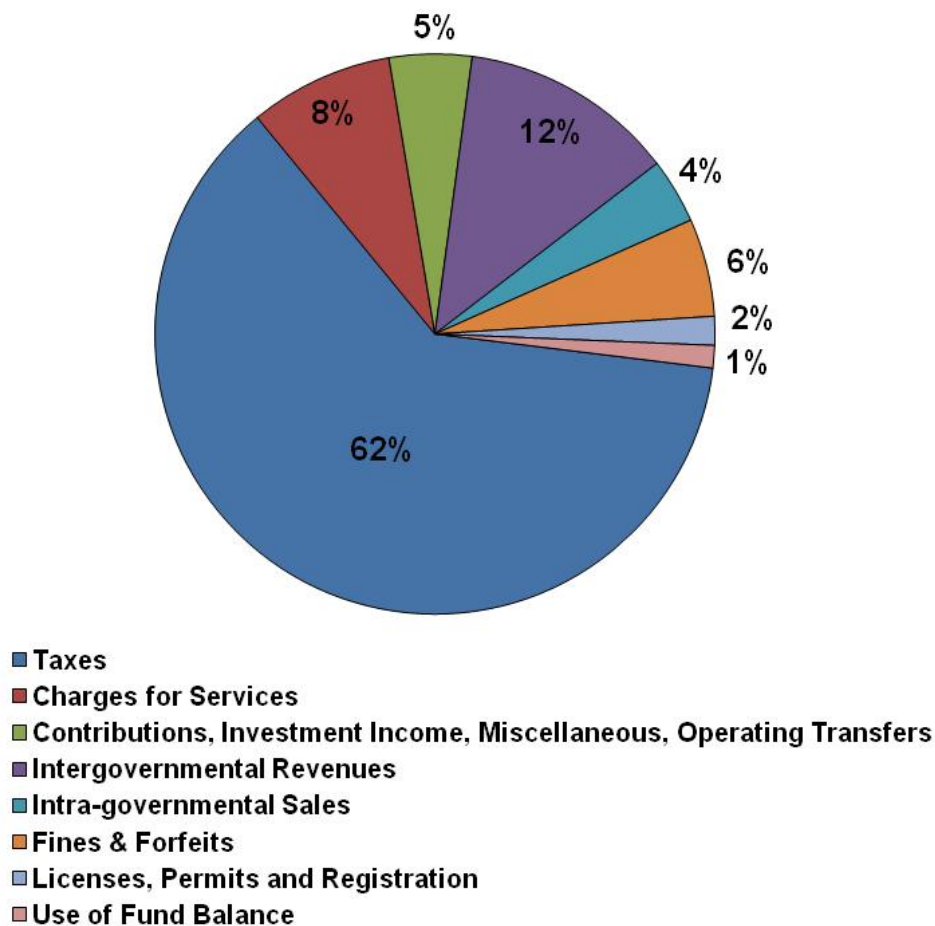
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## **GENERAL FUND OVERVIEW**

The City has been concentrating their efforts on financial planning to resolve projected revenue shortfalls in the upcoming fiscal years. As the budget is reviewed, it is important to note that the shortfall the City has been addressing is in the City's General Fund.

The City's General Fund is the largest and most visible of the City's 53 budgeted funds established for the financial administration of the City. Monies going into the General Fund come from a variety of sources such as the City's share of the property tax, intergovernmental revenues (primarily revenues from the State of Michigan), charges for services, and various other sources as indicated in the chart below:

### **FY 2012 GENERAL FUND REVENUES**

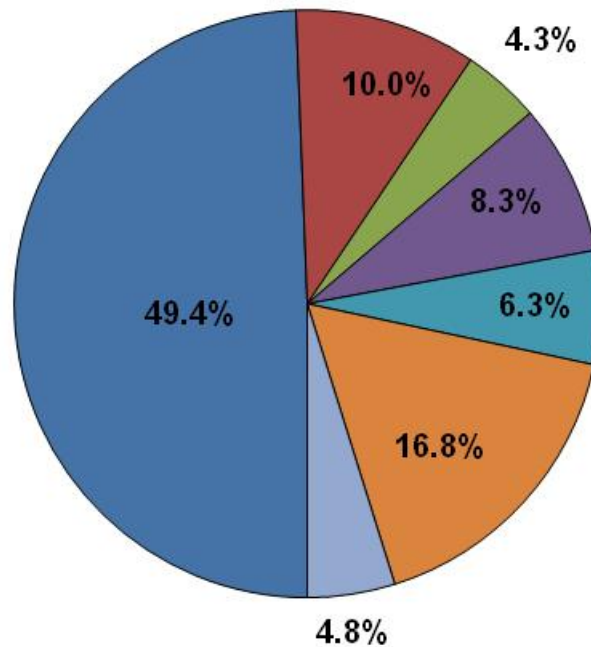


## Budget Summaries

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Expenditures from the General Fund go to services such as public safety (police, fire, and emergency management); recreation programs; development and planning; community development services; the City's legal and general government administration; housing and human services programs; Fifteenth District Court; and a variety of other services and programs provided by the four main Service Areas.

### FY 2012 GENERAL FUND EXPENDITURES



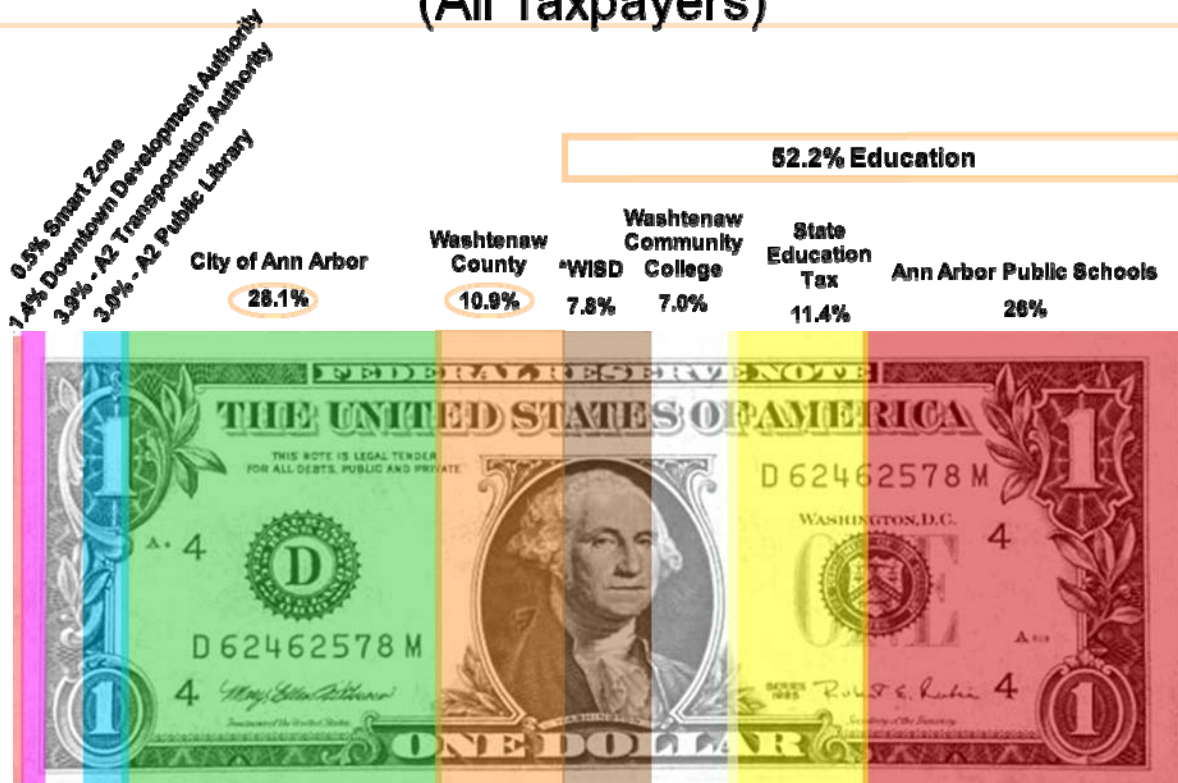
- Safety Services
- Community Services
- Financial & Administrative Services
- Public Services
- City Administrator, City Attorney and Mayor & City Council
- Debt Service, AATA and other transfers
- Fifteenth District Court

# Budget Summaries

## PROPERTY TAXES

The largest share of our General Fund revenues comes from the property taxes. Many Ann Arbor taxpayers are surprised to learn that only about \$ 0.28 of every dollar paid in property taxes goes to the City of Ann Arbor to fund vital services such as public safety. Most of the receipts from property taxes are distributed to various education agencies including the Ann Arbor Public Schools, Washtenaw Intermediate Schools, the State of Michigan, and Washtenaw Community College – about \$ 0.52 of every dollar paid. The following chart shows where the City’s property tax dollars go:

### WHERE PROPERTY TAX DOLLARS GO (All Taxpayers)

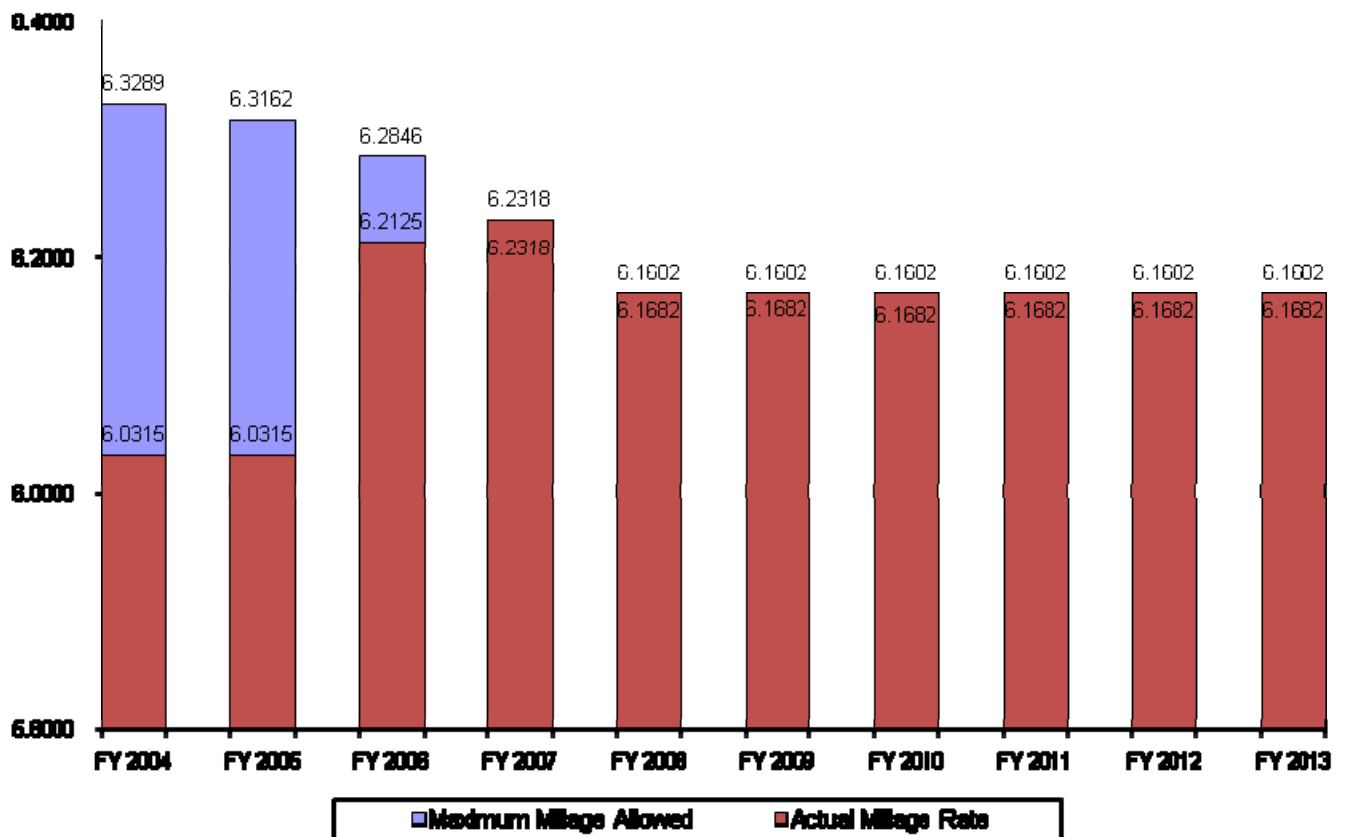


# Budget Summaries

## TAX REVENUES

Property taxes are a critical source of revenue for the City of Ann Arbor, as well as neighboring communities. Over the last 31 years, there have been two State of Michigan constitutional amendments – the Headlee Amendment of 1978 and Public Act 415 of 1994 (commonly known as Proposal A) – and other related statutory changes that have impacted property tax revenue for local governments. During the fiscal year 2006, the Headlee rollback started reducing the levy. The following charts and tables give a historical view of the General Levy, as well as City millage trends.

### **CITY MILLAGE HISTORY MAXIMUM MILLAGE ALLOWED - ACTUAL MILLAGE RATE**





## Budget Summaries

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In addition to the General Operating millage, the City's General Fund collects money from the Employee Benefits and Ann Arbor Transportation Authority (AATA) millage. The remaining millages are assessed for dedicated purposes and are used to finance the activities of other funds. The chart below showing declining millages over the past seven years demonstrates the impact of Headlee/Proposal A on the City's property tax millages.

### CITY MILLAGE TRENDS

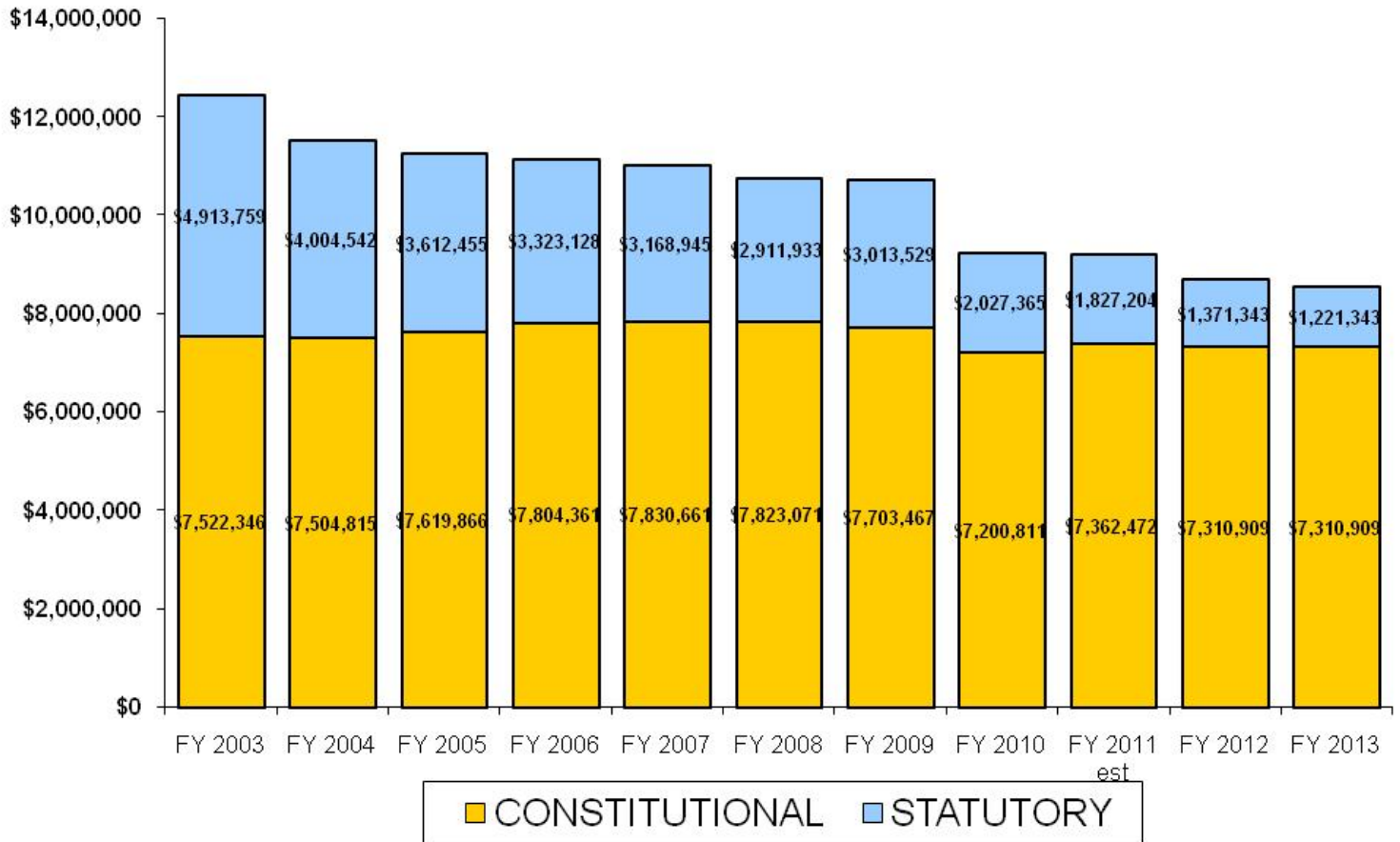
Type	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	Change from Previous Year
<b>General Operating-Actual</b>	6.2125	6.2318	6.1682	6.1682	6.1682	6.1682	6.1682	<b>0.0000</b>
<b>Employee Benefits</b>	2.0948	2.0772	2.0560	2.0560	2.0560	2.0560	2.0560	<b>0.0000</b>
<b>AATA</b>	2.0948	2.0772	2.0560	2.0560	2.0560	2.0560	2.0560	<b>0.0000</b>
<b>Total General Fund</b>	<b>10.4021</b>	<b>10.3862</b>	<b>10.2802</b>	<b>10.2802</b>	<b>10.2802</b>	<b>10.2802</b>	<b>10.2802</b>	<b>0.0000</b>
<b>Street Repair</b>	1.9693	1.9527	1.9944	1.9944	1.9944	1.9944	1.9944	<b>0.0000</b>
<b>Refuse Collection</b>	2.5137	2.4925	2.4670	2.4670	2.4670	2.4670	2.4670	<b>0.0000</b>
<b>Parks (combined)</b>	1.4162	1.4042	1.5748	1.5748	1.5748	1.5748	1.5748	<b>0.0000</b>
<b>Debt Service</b>	0.6000	0.5800	0.4661	0.4643	0.4806	0.5000	0.1496	<b>( 0.3504)</b>
<b>Total City Millage</b>	<b>16.9013</b>	<b>16.8156</b>	<b>16.7825</b>	<b>16.7807</b>	<b>16.7970</b>	<b>16.8164</b>	<b>16.4660</b>	<b>( 0.3504)</b>

# Budget Summaries

## STATE SHARED REVENUE

Another major source of revenue for the City's General Fund is State-Shared revenue. This revenue sharing arrangement was created when the aforementioned Headlee Amendment removed the ability of municipalities to institute certain taxes on its residents (i.e. sales tax). To compensate communities for this loss in ability to tax, State-Shared revenue was established, which is generated from a State sales tax and apportioned to communities. The chart shows the City's recent experience with State-Shared revenue.

### STATE-SHARED REVENUE HISTORY AND PROJECTIONS

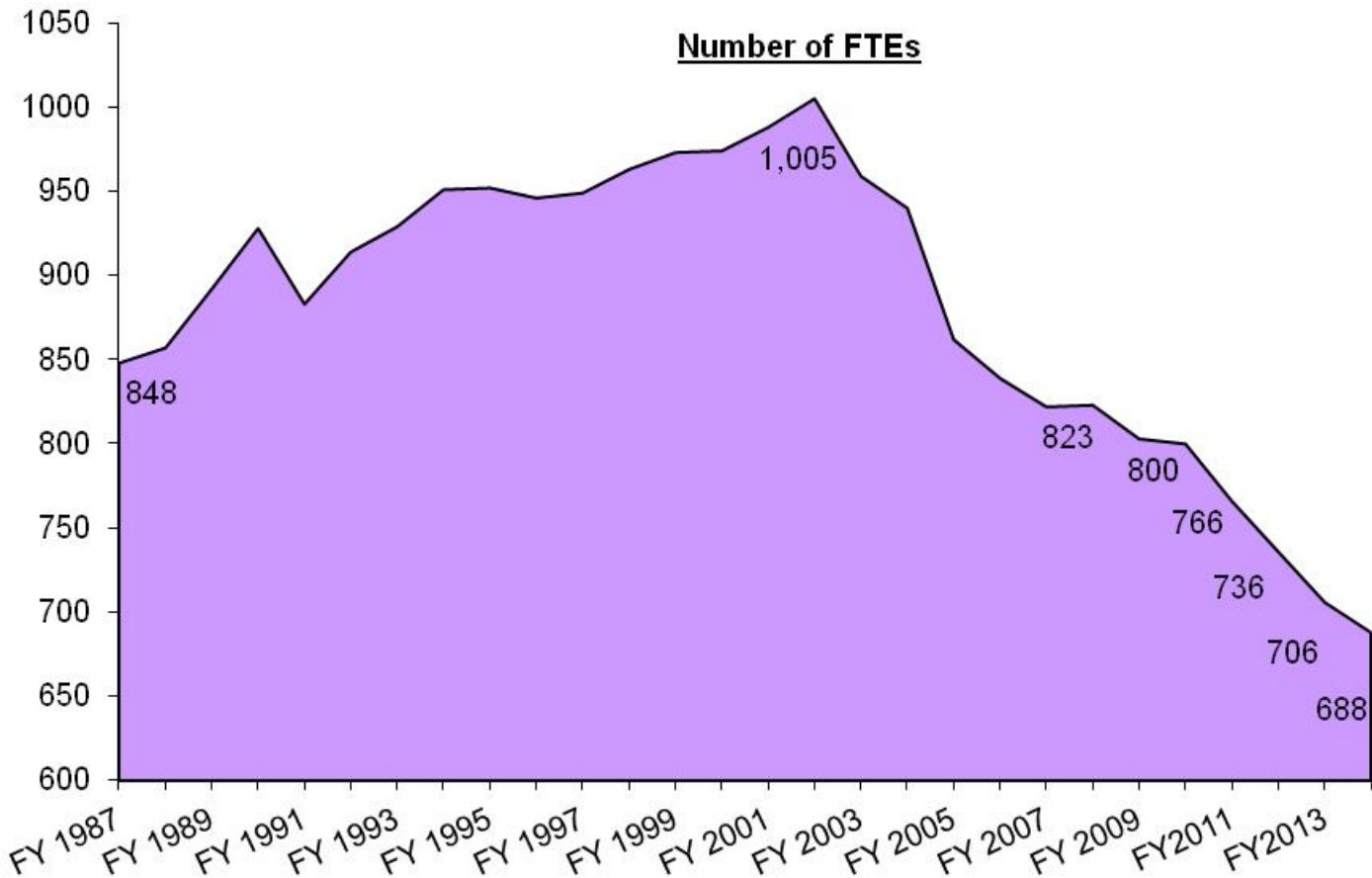


# Budget Summaries

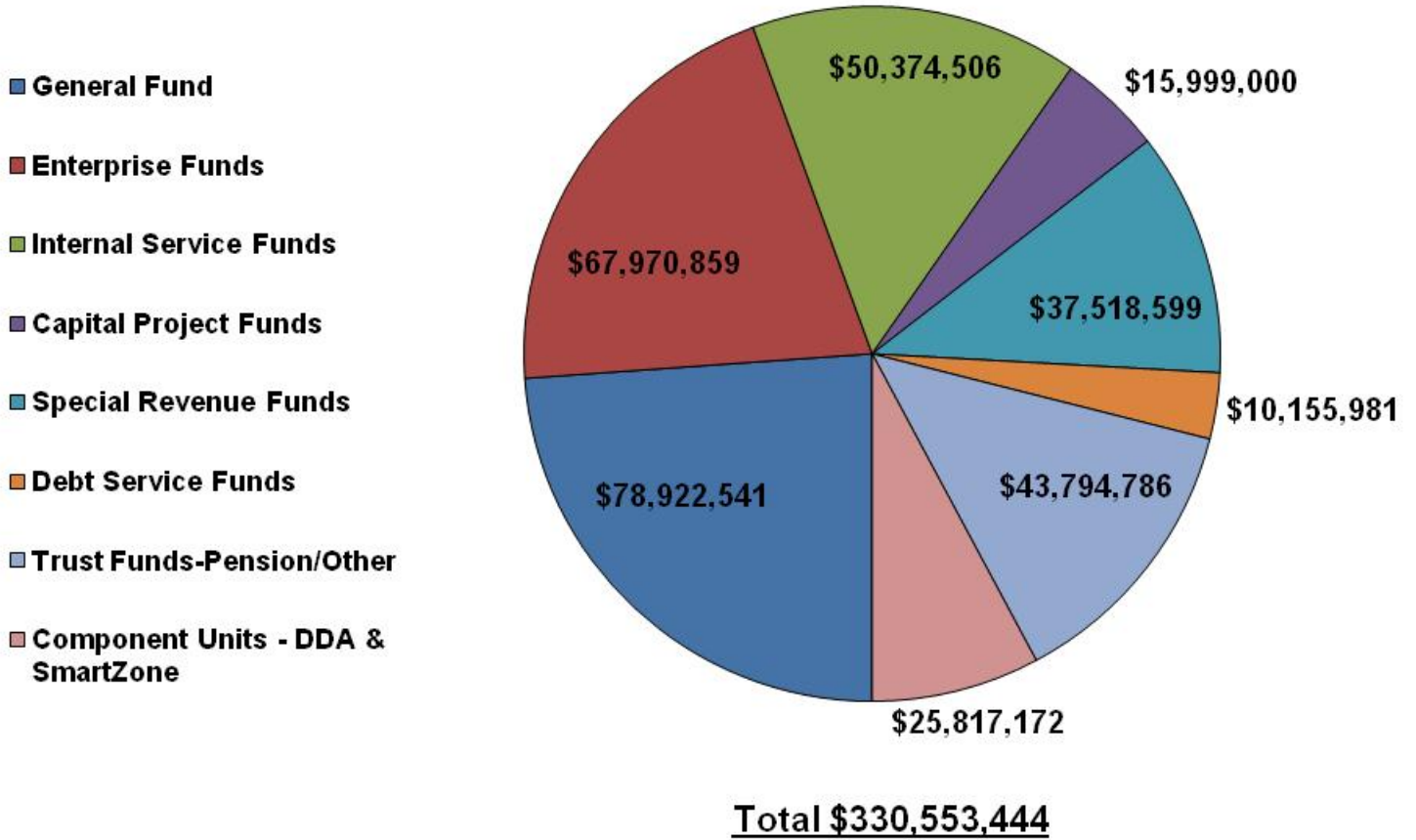
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## EMPLOYEE SUMMARY

Since employees and related expenditures represent the majority of the General Fund's expenditures, the City began taking steps in fiscal year 2001 to reduce its full-time equivalent (FTE) employee staffing. Without significantly impacting the level of service provided, the City has been able to achieve the reductions; through a combination of not filling vacancies, strategically deploying existing personnel, early retirement programs offered in fiscal years 2001, 2002 and 2009, and lay-offs. As the graph below illustrates, the City staffing is down to its lowest level in 25 years.



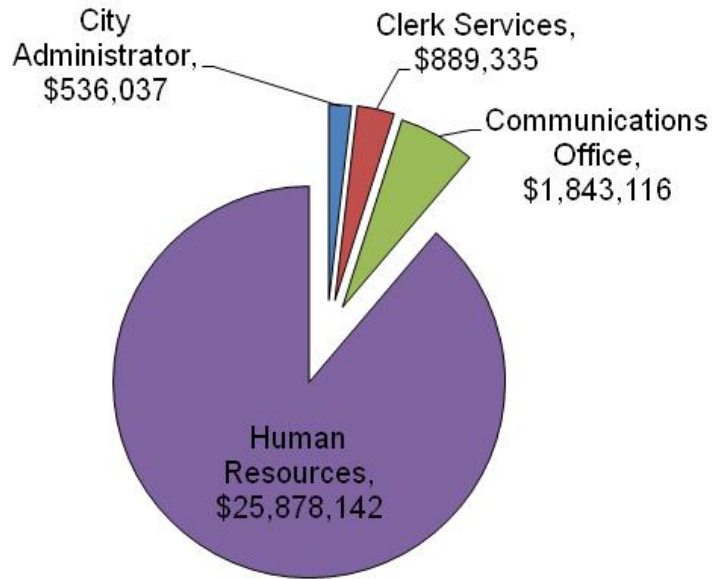
## FY 2012 Budgeted Revenues by Fund Type



## FY 2012 Expenditures – All Funds

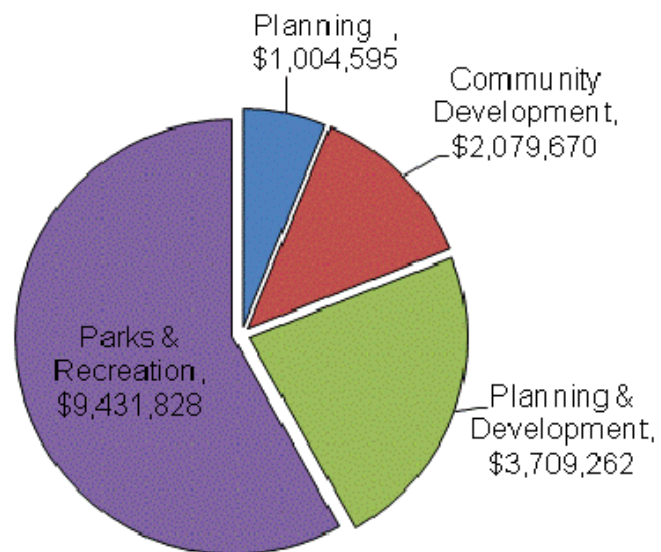
### FY 2012 City Administrator Expenditures

**Total \$29,146,630**



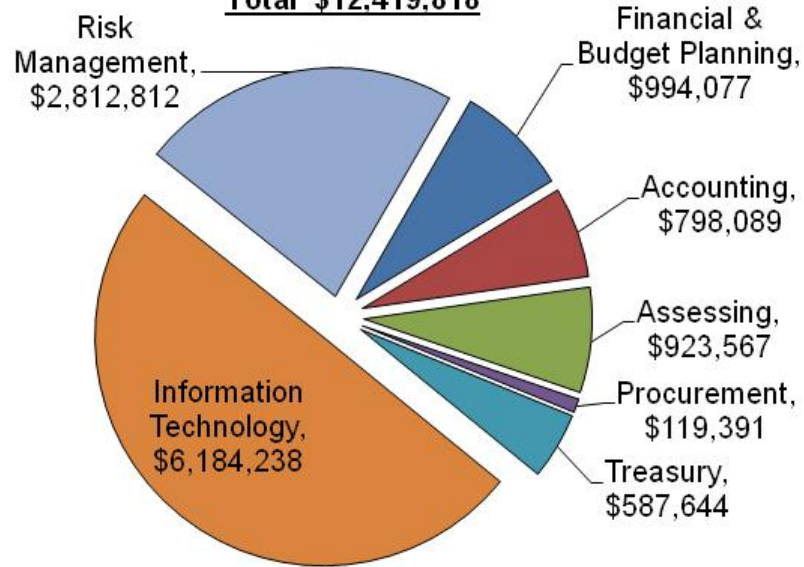
### FY 2012 Community Services Expenditures

**Total \$16,225,355**



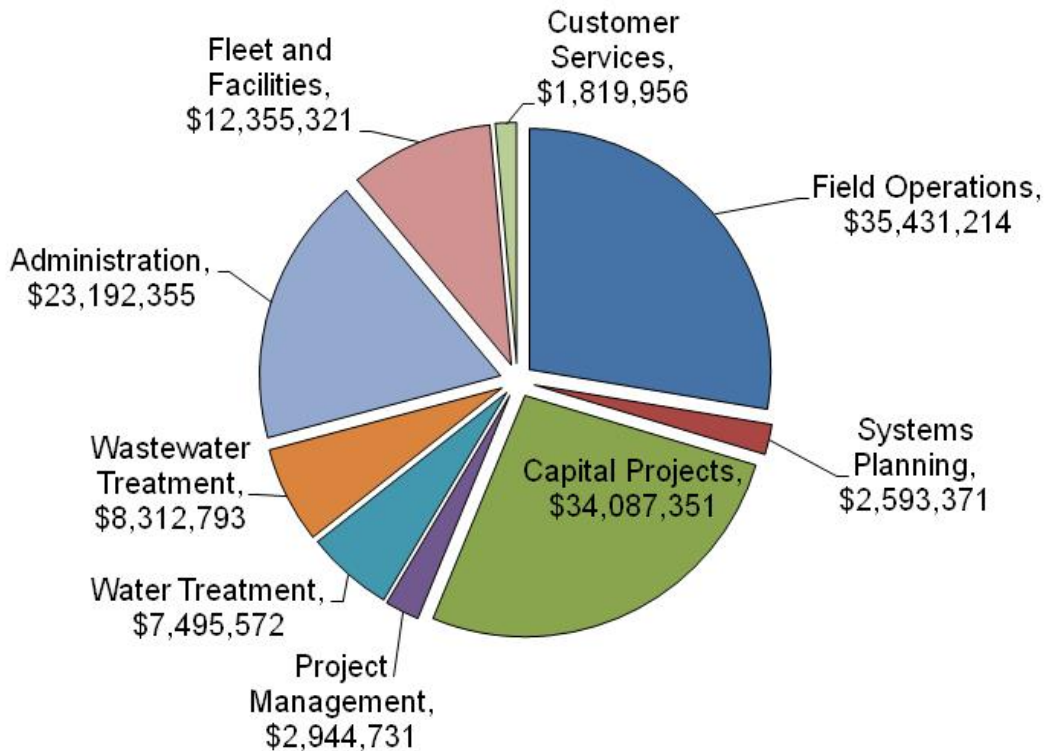
**FY 2012 Financial & Administrative Services Expenditures**

**Total \$12,419,818**

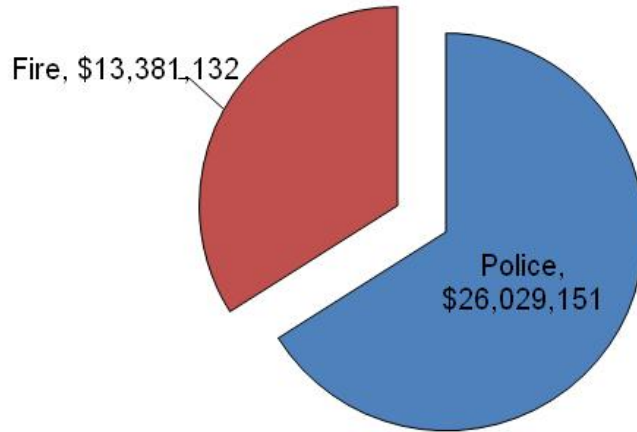


**FY 2012 Public Services Expenditures**

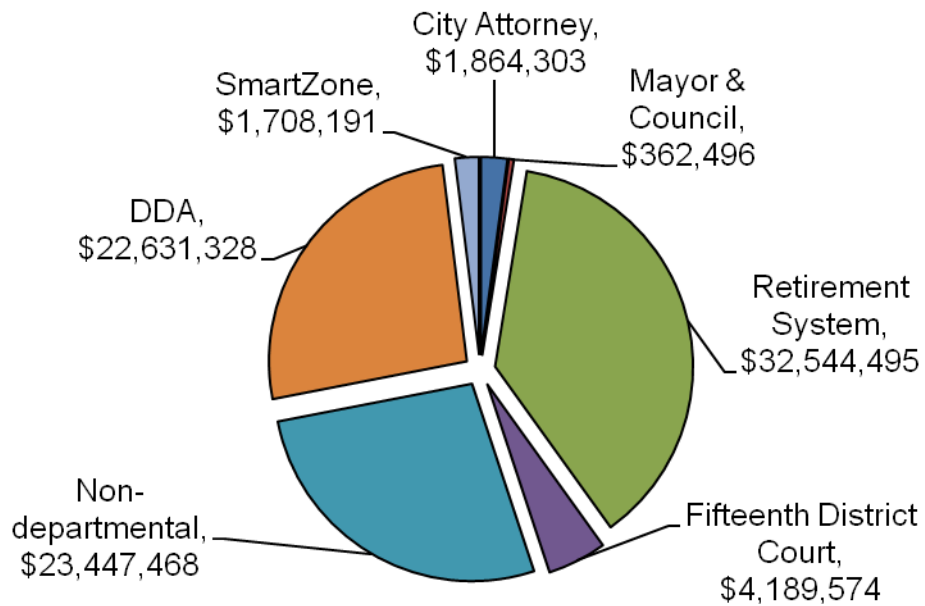
**Total \$128,232,664**



**FY 2012 Safety Services Expenditures**  
**Total \$39,410,283**



**FY 2012 Other Services Expenditures**  
**Total \$86,747,855**



**FY 2012 All Funds Revenue Analysis by Service Area**

	<b>Total Revenues</b>	<b>Mayor &amp; Council</b>	<b>City Attorney</b>	<b>City Administrator</b>	<b>Community Services</b>	<b>Financial Services</b>	<b>Public Services</b>	<b>Safety Services</b>	<b>15th District Court</b>	<b>Non-departmental</b>	<b>Other</b>
0001 DDA/HOUSING FUND	502,000										502,000
0002 ENERGY PROJECTS	158,462						158,462				
0003 DOWNTOWN DEVELOPMENT AUTHORITY	5,428,185										5,428,185
0009 SMART ZONE LOCAL DEVELOPMENT FINANCING AUTHORITY	1,708,191										1,708,191
0010 GENERAL	78,922,541		\$118,000	\$149,900	\$3,842,262	\$54,601,397	\$774,820	\$4,241,756	\$2,090,175	\$13,104,231	
0011 CENTRAL STORES	1,571,428						1,571,428				
0012 FLEET SERVICES	9,836,355						9,836,355				
0014 INFORMATION TECHNOLOGY	6,503,546					6,503,546					
0016 COMMUNITY TELEVISION NETWORK	1,843,116			1,843,116							
0017 HOMELAND SECURITY											
0018 PARKS REHAB & DEVELOPMENT MILLAGE	55,302				55,302						
0021 MAJOR STREET	6,808,905						6,808,905				
0022 LOCAL STREET	1,710,662						1,710,662				
0023 COURT FACILITIES	225,000								225,000		
0024 OPEN SPACE & PARKLAND PRESERVATION	2,336,586				2,336,586						
0025 BANDEMER PROPERTY	5,511				5,511						
0026 CONSTRUCTION CODE FUND	2,240,353				2,240,353						
0027 DRUG ENFORCEMENT	119,673							119,673			
0028 FEDERAL EQUITABLE SHARING	178,146							178,146			
0033 DDA PARKING MAINTENANCE	2,016,044										2,016,044
0034 PARKS MEMORIALS & CONTRIBUTIONS	48,861				48,861						
0035 GENERAL DEBT SERVICE	10,050,538					1,000				10,049,538	
0036 METRO EXPANSION	360,422						360,422				
0038 ANN ARBOR ASSISTANCE	8,049				8,049						
0041 OPEN SPACE ENDOWMENT	1,541				1,541						
0042 WATER SUPPLY SYSTEM	22,315,038						22,315,038				
0043 SEWAGE DISPOSAL SYSTEM	21,979,785						21,979,785				
0046 MARKET	167,732				167,732						
0047 GOLF ENTERPRISE	1,686,220				1,686,220						
0048 AIRPORT	830,619						830,619				
0049 PROJECT MANAGEMENT	4,408,764						4,408,764				



**FY 2012 All Funds Revenue Analysis by Service Area**

	<b>Total Revenues</b>	<b>Mayor &amp; Council</b>	<b>City Attorney</b>	<b>City Administrator</b>	<b>Community Services</b>	<b>Financial Services</b>	<b>Public Services</b>	<b>Safety Services</b>	<b>15th District Court</b>	<b>Non-departmental</b>	<b>Other</b>
0052 VEBA TRUST	2,269,524										2,269,524
0053 POLICE AND FIRE RELIEF	10,000							10,000			
0054 CEMETERY PERPETUAL CARE	1,200						1,200				
0055 ELIZABETH R DEAN TRUST	85,000						85,000				
0056 ART IN PUBLIC PLACES	334,660				12,733		321,927				
0057 RISK FUND	27,543,953					27,543,953					
0058 WHEELER CENTER	510,460						510,460				
0059 EMPLOYEES RETIREMENT SYSTEM	41,440,262										41,440,262
0060 GENERAL DEBT /SPECIAL ASSESSMENTS	105,443					21,000				84,443	
0061 ALTERNATIVE TRANSPORTATION	181,861						181,861				
0062 STREET REPAIR MILLAGE	14,914,060						14,914,060				
0063 DDA PARKING SYSTEM	16,162,752										16,162,752
0064 MICHIGAN JUSTICE TRAINING	112,010							112,010			
0069 STORMWATER SEWER SYSTEM	5,803,497						5,803,497				
0070 AFFORDABLE HOUSING	213,617				213,617						
0071 PARK MAINTENANCE & CAPITAL IMPROVEMENTS	5,386,564				1,614,827		3,771,737				
0072 SOLID WASTE FUND	15,187,968						15,187,968				
0073 LOCAL FORFEITURE	26,538							26,538			
0082 STORMWATER BOND	1,925,000						1,925,000				
0083 SENIOR CENTER ENDOWMENT	37,500				37,500						
0088 SEWER BOND	9,733,000						9,733,000				
0089 WATER BOND	4,341,000						4,341,000				
0091 SIDEWALK IMPROVEMENT											
00MG MAJOR GRANT PROGRAMS FUND	200,000								200,000		
	<b>\$ 330,553,444</b>		<b>\$118,000</b>	<b>\$1,993,016</b>	<b>\$12,271,094</b>	<b>\$88,670,896</b>	<b>\$127,531,970</b>	<b>\$4,688,123</b>	<b>\$2,515,175</b>	<b>\$23,238,212</b>	<b>\$69,526,958</b>

**FY 2013 All Funds Revenue Analysis by Service Area**

	<b>Total Revenues</b>	<b>Mayor &amp; Council</b>	<b>City Attorney</b>	<b>City Administrator</b>	<b>Community Services</b>	<b>Financial Services</b>	<b>Public Services</b>	<b>Safety Services</b>	<b>15th District Court</b>	<b>Non-departmental</b>	<b>Other</b>
0001 DDA/HOUSING FUND	402,000										402,000
0002 ENERGY PROJECTS	202,286						202,286				
0003 DOWNTOWN DEVELOPMENT AUTHORITY	4,388,705										4,388,705
0009 SMART ZONE LOCAL DEVELOPMENT FINANCING AUTHORITY	1,862,149										1,862,149
0010 GENERAL	78,451,334		\$118,000	\$176,900	\$3,966,583	\$54,088,383	\$773,449	\$4,241,756	\$2,122,175	\$12,964,088	
0011 CENTRAL STORES	1,581,528						1,581,528				
0012 FLEET SERVICES	7,093,805						7,093,805				
0014 INFORMATION TECHNOLOGY	6,457,288					6,457,288					
0016 COMMUNITY TELEVISION NETWORK	1,736,180			1,736,180							
0017 HOMELAND SECURITY											
0018 PARKS REHAB & DEVELOPMENT MILLAGE	56,640				56,640						
0021 MAJOR STREET	6,850,843						6,850,843				
0022 LOCAL STREET	1,701,736						1,701,736				
0023 COURT FACILITIES	225,000								225,000		
0024 OPEN SPACE & PARKLAND PRESERVATION	2,312,916				2,312,916						
0025 BANDEMERE PROPERTY	5,246				5,246						
0026 CONSTRUCTION CODE FUND	2,452,228				2,452,228						
0027 DRUG ENFORCEMENT											
0028 FEDERAL EQUITABLE SHARING											
0033 DDA PARKING MAINTENANCE	2,026,350										2,026,350
0034 PARKS MEMORIALS & CONTRIBUTIONS	39,776				39,776						
0035 GENERAL DEBT SERVICE	9,966,808					1,000				9,965,808	
0036 METRO EXPANSION	357,305						357,305				
0038 ANN ARBOR ASSISTANCE	8,039				8,039						
0041 OPEN SPACE ENDOWMENT	1,229				1,229						
0042 WATER SUPPLY SYSTEM	23,058,047						23,058,047				
0043 SEWAGE DISPOSAL SYSTEM	22,815,589						22,815,589				
0046 MARKET	170,786				170,786						
0047 GOLF ENTERPRISE	1,597,314				1,597,314						
0048 AIRPORT	849,595						849,595				
0049 PROJECT MANAGEMENT	4,207,158						4,207,158				

**FY 2013 All Funds Revenue Analysis by Service Area**

	<b>Total Revenues</b>	<b>Mayor &amp; Council</b>	<b>City Attorney</b>	<b>City Administrator</b>	<b>Community Services</b>	<b>Financial Services</b>	<b>Public Services</b>	<b>Safety Services</b>	<b>15th District Court</b>	<b>Non-departmental</b>	<b>Other</b>
0052 VEBA TRUST	2,110,818										2,110,818
0053 POLICE AND FIRE RELIEF	10,000							10,000			
0054 CEMETERY PERPETUAL CARE	1,200						1,200				
0055 ELIZABETH R DEAN TRUST	80,000						80,000				
<b>0056 ART IN PUBLIC PLACES</b>	<b>297,999</b>				<b>12,659</b>		<b>285,340</b>				
0057 RISK FUND	28,865,284					28,865,284					
0058 WHEELER CENTER	522,991						522,991				
0059 EMPLOYEES RETIREMENT SYSTEM	44,432,212										44,432,212
0060 GENERAL DEBT /SPECIAL ASSESSMENTS	91,168					19,000				72,168	
<b>0061 ALTERNATIVE TRANSPORTATION</b>	<b>210,428</b>						<b>210,428</b>				
0062 STREET REPAIR MILLAGE	11,253,451						11,253,451				
0063 DDA PARKING SYSTEM	17,474,800										17,474,800
0064 MICHIGAN JUSTICE TRAINING											
0069 STORMWATER SEWER SYSTEM	5,967,560						5,967,560				
<b>0070 AFFORDABLE HOUSING</b>	<b>46,641</b>				<b>46,641</b>						
0071 PARK MAINTENANCE & CAPITAL IMPROVEMENTS	5,420,415				1,610,188		3,810,227				
0072 SOLID WASTE FUND	14,551,541						14,551,541				
0073 LOCAL FORFEITURE											
0082 STORMWATER BOND	1,335,000						1,335,000				
<b>0083 SENIOR CENTER ENDOWMENT</b>	<b>37,500</b>				<b>37,500</b>						
0088 SEWER BOND	7,955,000						7,955,000				
0089 WATER BOND	7,670,000						7,670,000				
0091 SIDEWALK IMPROVEMENT											
00MG MAJOR GRANT PROGRAMS FUND	200,000								200,000		
	<b>\$ 329,411,888</b>		<b>\$118,000</b>	<b>\$1,913,080</b>	<b>\$12,317,745</b>	<b>\$89,430,955</b>	<b>\$123,134,079</b>	<b>\$4,251,756</b>	<b>\$2,547,175</b>	<b>\$23,002,064</b>	<b>\$72,697,034</b>

## MEMORANDUM

TO: Mayor and City Council

FROM: Sumedh Bahl, Community Services Administrator

DATE: May 2, 2011

SUBJECT: Resolution to Approve FY 2012 Fee Adjustments for the Community Services Area

Attached for your approval is the resolution authorizing fee adjustments for FY 2012 for the Community Services Area. Each year, in conjunction with the preparation of the budget, Service Units are requested to review all fees to determine that the costs of the services rendered are either covered by the fees or are appropriate in relation to comparative data.

When determining cost to serve, Service Units take into account increases in expenses such as labor, materials and supplies, equipment, and overhead costs. Some Service Unit costs to serve analysis resulted in an increase from the prior fiscal year and the budgeted based on the fee analysis. The proposed FY 2012 budget reflects these revenues.

### **Parks and Recreation Services**

Community Services is proposing both fee increases and new fees for new programs in Parks and Recreation Services. Each year, as part of the budget process, Parks staff perform a comparative fee analysis to determine if fees charged for services are competitive.

Proposed fee increases include the following activities: alcohol permit fees for facility rentals, youth and senior daily admission to Buhr Park Ice Arena, and daily admission increases for the swimming pools. Alcohol permit fees were last increased in 2005, while daily admission for the pools was last increased in 2001. The daily admission fee increase for the swimming pools would not go into effect until the 2012 season. The proposed increase in admission for Buhr Park Ice Arena is to achieve consistency at both ice arenas, currently Veterans charges \$4.00 while Buhr Park charges \$3.75 for the same activity.

New fees include a host of new activities such as raft rentals, white water kayaking, and inner tubes expected to be available in 2012 as a result of the Argo Headrace Improvements. Other new fees include single stall fees for the Pilot Wednesday Night Market, a parent/child golf instruction program to help further promote junior and family golf at Huron Hills Golf Course, and a team fee for a new program for inline hockey at Buhr Park.

These fee proposals were shared with the Park Advisory Commission for their recommendation at their April 19th meeting.

### **Planning and Development Services**

Proposed changes for Construction fees address the need to continue to match fees to costs and mirror the State of Michigan fee schedule. Comparative fees are included, however it is difficult to compare, because some cities charge less for certain inspections as they have large base fees, or they may charge additional fees for various aspects of the development process. For example, Madison, Wisconsin charges higher fees for new construction, supplementing the cost of smaller permits. Most of the municipalities in Michigan do not have a dedicated enterprise fund for construction; being part of the general fund does not require they fully recover their cost of service.

The rental housing inspection fee schedule has been overhauled. Property categories have been consolidated from six to three and the fee structure has been simplified. The proposed fee structure will also result in reduced re-inspection fees. These changes are a result of efficiencies gained by implemented changes in the rental housing inspection program while maintaining safe housing and improved customer service.

Planning is requesting the addition of six new fees to better clarify their current fee schedule.

Attached are the proposed fee changes for Parks and Recreation, Construction, Rental Housing, and Planning.

Staff is requesting your approval of these changes.

Attachments:   Parks and Recreation FY 2012 Comparable Fees  
                  Parks and Recreation FY 2012 Proposed Fee Changes  
                  Construction FY 2012 Comparable Fees  
                  Construction FY 2012 Proposed Fee Changes  
                  Rental Housing FY 2012 Comparable Fees  
                  Rental Housing FY 2012 Proposed Fee Changes  
                  Planning FY 2012 Proposed Fee Changes

Prepared by:   Sumedh Bahl, Community Services Administrator  
Approved by:   Roger Fraser, City Administrator

RESOLUTION TO APPROVE FY 2012 FEE ADJUSTMENTS FOR  
THE COMMUNITY SERVICES AREA

Whereas, All Service Units of the City review their fees each year as part of the budget process;

Whereas, Parks and Recreation Services and Planning and Development Services have reviewed all of their fees as part of the 2012 budget submittal;

Whereas, Fees have been adjusted, both increased and decreased, based upon the cost of providing services or remaining competitive with the market; and

Whereas, Various new fees have been created to reimburse costs for services proposed or to remove ambiguity;

RESOLVED, That fees for Parks and Recreation Services and Planning and Development Services be adjusted according to the attached schedules;

RESOLVED, That the attached fee schedules become effective according to the dates in the attached schedules; and

RESOLVED, That City Council authorizes the City Administrator to take necessary administrative actions to implement this resolution.

**FY 2012 Proposed Fee Changes  
Planning  
General Fund**

<b>Fee</b>	<b>Current Amount</b>	<b>Proposed Fee</b>	<b>% Change</b>	<b>Estimated Revenue Impact</b>	<b>Proposed Effective</b>	<b>Last Fee Change</b>	<b>Notes</b>
Public/Charter School Plan Review	\$ 800.00	\$ 500.00	-38%		7/1/2011	7/1/2010	Decrease fee to match cost of performing service. Revenue impact may be minimal, we do not anticipate many of these reviews.
Master Deed Review	\$3,500.00	\$ 1,500.00	-57%		7/1/2011	7/1/2007	Decrease fee to match cost of performing service. Revenue impact may be minimal, we do not anticipate many of these reviews.
Brownfield Plan Review	\$ -	\$ 2,200.00	New Fee	\$ 4,400.00	7/1/2011	NA	Establish a Brownfield Plan Review Fee, based on estimated level of effort.
Brownfield Plan Revision	-	\$ 1,100.00	New Fee	\$ 1,750.00	7/1/2011	NA	Establish a Brownfield Plan Review Fee, based on estimated level of effort.
Zoning Compliance Permit for UM Stadium Event Sales (includes inspection)	\$ -	\$ 50.00	New Fee	\$ 1,000.00	7/1/2011	NA	This fee is for a zoning compliance permit for each day of UM Stadium related outdoor sales. This fee is to recover the cost of inspection by the City Planning staff on each event day including this fee in the schedule clarifies that this zoning compliance permit is good for one day only, rather than 6 months for all other zoning compliance permits.
Zoning Verification Letter	\$ -	\$ 50.00	New Fee	\$ 500.00	7/1/2011	NA	This is a new fee to recover the cost of information retrieval and review.
Zoning Analysis (includes report and letter)	\$ -	\$ 150.00	New Fee	\$ 750.00	7/1/2011	NA	This is a new fee to recover the cost of information retrieval, review, and analysis.
Revised Elevations Review	\$ -	\$ 510.00	New Fee	\$ 1,020.00	7/1/2011	NA	Establish a fee to recover cost of staff's effort for City Council's consideration of revised building elevations.

## Rental Housing Inspections

### Comparable Communities

#### City of Ypsilanti

Housing Certificate of Occupancy	
Initial Certification Inspection	\$ 44.00 each unit
Recertification Inspection	\$ 38.00 each unit
Reinspection	\$ 35.00 each unit
Court/Search Warrant Inspection	\$ 53.00 each unit
No Show/Late Cancellation Inspection	\$ 53.00 each unit
Rooming House Inspection	
1-3 Sleeping Rooms	\$ 55.00
4-7 Sleeping Rooms	\$ 100.00
8-11 Sleeping Rooms	\$ 150.00
12-15 Sleeping Rooms	\$ 200.00
16+ Sleeping Rooms	\$ 250.00

#### City of East Lansing

License Fees	
License Renewal Fee	\$ 260.00
Initial Rental License Fee	\$ 1,550.00
Commission Hearing Fee	\$ 760.00
New Owner Review Fee	\$ 250.00
Late Application Fee	\$ 25.00

#### Inspection Fee

	Inspection Period		Annual	Reinspection	No Show	Complaint
Owner-occupied properties where the owner wants to have a roomer reside with the owner and owner's family	26 months	Class 1	\$ 170.00	\$ 85.00	\$ 85.00	\$170.00
Owner-occupied properties where the owner wants to have a two or more roomer reside with the owner and owner's family	26 months	Class 2	\$ 170.00	\$ 85.00	\$ 85.00	\$170.00
Non owner occupied to unrelated party	13 months	Class 3	\$ 170.00	\$ 85.00	\$ 85.00	\$170.00
Non owner occupied of three or more unrelated people	13 months	Class 4	\$ 170.00	\$ 85.00	\$ 85.00	\$170.00
apartment - Per occupant with a minimum fee of \$170 for an inspection and a minimum fee of \$85 for a reinspection	13 months	Class 5	\$ 4.00	\$ 1.00	\$150.00	\$170.00
Rooming Houses	13 months	Class 6	\$ 340.00	\$ 110.00	\$100.00	\$170.00



**City of Kalamazoo**

Fees

Annual Rental Registration Fee	\$ 100.00	+ \$ 1.00	per unit
Unregistered Rental Violation	\$ 150.00		
Rental Recertification prior to last certificate expiration	\$ 40.00		per unit, per inspection or reinspection
Rental Recertification after last certificate certification	\$ 60.00		per unit, per inspection or reinspection
Hotel/Motel, Bed/Breakfast, Fraternity/Sorority, Rooming House Inspection	\$ 100.00	+ \$ 10.00	per unit, per inspection or reinspection
Enforcement Letter	\$ 70.00		
Housing Board of Appeals	\$ 70.00		
Residential Pre-sale inspection	\$ 60.00		per dwelling
No show for inspection appointment	\$ 30.00		
Complaint inspection resulting in a violation notice	\$ 60.00		per dwelling unit
City Attorney case review referral	\$ 150.00		

**City of Columbus, Ohio**

Inspection

Code Letter Inspection	\$ 240.00		per dwelling unit
Follow up Inspection	\$ 145.00		per dwelling unit
License for dwelling unit - shared bath			
Previously unlicensed facility or license has expired	\$ 390.00	+ \$ 80.00	per each bathroom in excess of 2 and so shared
Annual Renewal	\$ 185.00	+ \$ 80.00	per each bathroom in excess of 2 and so shared
Replacement of Lost License	\$ 80.00		
Rooming House			
Previously unlicensed facility or license has expired	\$ 240.00	+ \$ 35.00	per each rental room in excess of five
Annual Renewal	\$ 185.00	+ \$ 80.00	per each rental room in excess of five
Replacement of Lost License	\$ 80.00		

**FY 2012 Proposed Fee Changes  
Planning and Development Services  
General Fund  
Rental Housing Fees**

Activity	Current Fees		Proposed Fee Name	Proposed Fee		Percent Change	Estimated Revenue Generated	Proposed Effective Date	Last Fee Change	Note
	Base Fee	Additional Cost		Base Fee						
1 & 2 Family Dwellings – Initial Inspection	\$ 101.00	per unit	1 & 2 Family Dwellings, Townhouses, or Condos - Initial Inspection	\$ 100.00	per unit	-1%		7/1/2011	7/1/2010	
1 & 2 Family Dwellings – First Reinspection	\$ 101.00	per unit	2 & 2 Family Dwellings, Townhouses, or Condos - Reinspection	\$ 75.00	per unit	-26%		7/1/2011	7/1/2010	Consolidate reinspection fees
1 & 2 Family Dwellings – Second Reinspection	\$ 114.00	per unit				-34%		7/1/2011	7/1/2010	
1 & 2 Family Dwellings – Additional Reinspection	\$ 129.00	per unit				-42%		7/1/2011	7/1/2010	
3-10 Unit Buildings – Initial Inspection	\$ 200.00	+ \$ 66.00 per unit over 2 units	3-30 Unit Buildings - Initial Inspection	\$ 60.00	per unit	-9%		7/1/2011	7/1/2010	Consolidate inspection categories
3-10 Unit Buildings – First Reinspection		+ \$ 66.00 per unit	3-30 Unit Buildings - Reinspection	\$ 30.00	per unit	-55%		7/1/2011	7/1/2010	Consolidate reinspection fees
3-10 Unit Buildings – Second Reinspection		+ \$ 78.00 per unit				-62%				
3-10 Unit Buildings – Additional Reinspection		+ \$ 92.00 per unit				-67%				
11-25 Unit Buildings – Initial Inspection	\$ 717.00	+ \$ 56.00 per unit over 10 units				-15% to -4%				
11-25 Unit Buildings – First Reinspection		+ \$ 54.00 per unit				-44%				
11-25 Unit Buildings – Second Reinspection		+ \$ 64.00 per unit				-53%				
11-25 Unit Buildings – Additional Reinspection		+ \$ 71.00 per unit				-58%				
26-50 Unit Buildings – Initial Inspection	\$ 1,522.00	+ \$ 42.00 per unit over 25 units	31+ Unit Building - Initial Inspection	\$ 45.00	per unit	-21% to 4%		7/1/2011	7/1/2010	
26-50 Unit Buildings – First Reinspection		+ \$ 42.00 per unit	31+ Unit Building - Reinspection	\$ 25.00	per unit	-40% to -29%		7/1/2011	7/1/2010	Consolidate reinspection fees
26-50 Unit Buildings – Second Reinspection		+ \$ 52.00 per unit				-52% to -42%				
26-50 Unit Buildings – Additional Reinspection		+ \$ 63.00 per unit				-60% to -52%				
51-100 Unit Buildings – Initial Inspection	\$ 2,287.00	+ \$ 30.00 per unit over 50 units				-1% to 19%				
51-100 Unit Buildings – First Reinspection		+ \$ 30.00 per unit				-17%				
51-100 Unit Buildings – Second Reinspection		+ \$ 37.00 per unit				-32%				
51-100 Unit Buildings – Additional Reinspection		+ \$ 44.00 per unit				-43%				

**FY 2012 Proposed Fee Changes  
 Planning and Development Services  
 General Fund  
 Rental Housing Fees**

Activity	Current Fees		Proposed Fee Name	Proposed Fee		Percent Change	Estimated Revenue Generated	Proposed Effective Date	Last Fee Change	Note
	Base Fee	Additional Cost		Base Fee						
100+ Unit Buildings – Initial Inspection per unit	\$ 3,780.00	+ \$ 20.00 per unit over 100				20%+				
100+ Unit Buildings – First Reinspection per unit		+ \$ 30.00 per unit				-17%				
100+ Unit Buildings – Second Reinspection per unit		+ \$ 37.00 per unit				-32%				
100+ Unit Buildings – Additional Reinspection per unit		+ \$ 44.00 per unit				-43%				
Rooming Houses – Initial Inspection	\$ 66.00	+ \$ 30.00 per sleeping room	Rooming Houses - Initial Inspection	\$ 60.00 per unit or sleeping room		Varies		7/1/2011	7/1/2010	
Rooming Houses – First Reinspection	\$ 58.00	+ \$ 30.00 per sleeping room	Rooming Houses - Reinspection	\$ 40.00 per unit or sleeping room		Varies		7/1/2011	7/1/2010	Consolidate reinspection fees
Rooming Houses – Second Reinspection		+ \$ 37.00 per sleeping room			Varies					
Rooming Houses – Additional Reinspection		+ \$ 44.00 per sleeping room			Varies					
Life Safety Inspection – Initial Inspection	\$ 60.00	per room or unit	Life Safety Inspection - Reinspection	\$ 90.00 per unit or sleeping room		50%		7/1/2011	7/1/2010	Consolidate reinspection fees
Life Safety Inspection – First Reinspectoin	\$ 70.00	per room or unit			29%					
Life Safety Inspection – Second Reinspection	\$ 78.00	per room or unit			15%					
Life Safety Inspection – Additional Reinspection	\$ 89.00	per room or unit			1%					

**FY 2012 Proposed Fee Changes  
 Planning and Development Services  
 General Fund  
 Rental Housing Fees**

Activity	Current Fees		Proposed Fee Name	Proposed Fee		Percent Change	Estimated Revenue Generated	Proposed Effective Date	Last Fee Change	Note
	Base Fee	Additional Cost		Base Fee						
Complaint – Initial Inspection	\$ 60.00	per room or unit	Complaint - Initial Inspection	\$ 90.00	per unit or sleeping room	50%		7/1/2011	7/1/2010	
Complaint – First Reinspection	\$ 72.00	per room or unit	Complaint - Reinspection	\$ 60.00	per unit or sleeping room	-17%		7/1/2011	7/1/2010	Consolidate reinspection fees
Complaint – Second Reinspection	\$ 80.00	per room or unit				-25%				
Complaint - Additional Reinspection	\$ 89.00	per room or unit				-33%				
Exterior Only Inspections – First Reinspection	\$ 37.00		Exterior Only Inspection - Reinspection Only	\$ 37.00		0%		7/1/2011	7/1/2010	Consolidate reinspection fees
Exterior Only Inspections – Second Reinspection	\$ 53.00					-30%				
Exterior Only Inspections – Additional Reinspection	\$ 63.00					-41%				
			Cycle Registration Fee per building or complex / Owner Agent Change / Vacant Registration	\$ 25.00	per building or complex		\$ 50,000	7/1/2011	New Fee	
			Record/Permit Checks (beyond 2)	\$ 10.00			\$ 1,000		New Fee	

**State of Michigan  
Bureau of Construction Codes**

BUREAU OF CONSTRUCTION CODES  
 PERMIT AND INSPECTION FEE SCHEDULE  
 ESTABLISHED UNDER THE STILLE-DEROSSETT-HALE STATE CONSTRUCTION  
 CODE ACT, 1972 PA 230, MCL 125.1501 ET SEQ.

**BUILDING PERMIT FEE SCHEDULE**

The total cost of improvement is based on the Bureau of Construction Codes Square Foot Construction Cost Table. Plan review fees for use groups R-3 and R-4 only are included in this computation. Premanufactured unit fees are based upon 50% of the normal on-site construction permit fee. The first \$75.00 of an application fee is non-refundable.

to \$1,000 (includes one inspection only)	\$ 75.00
\$1,000 to \$10,000	\$ 75.00 plus \$10 per \$1,000 over \$1,000
\$10,001 to \$100,000	\$ 165.00 plus \$3 per \$1,000 over \$10,000
\$100,000 to \$500,000	\$ 435.00 plus \$2 per \$1,000 over \$100,000
\$500,000 plus	\$ 1,235.00 plus \$3 per \$1,000 over \$500,000

All work not involving a square foot computation:  
 Plan review and administration base fee \$ 75.00 plus \$50.00 for each inspection

Additional inspections per hour or fraction thereof \$ 75.00

Special inspection (pertaining to sale of building) \$ 100.00

Demolition:  
 Plan review and administration base fee \$ 75.00 plus \$0.05 per square foot on demolition

Certificate of Occupancy \$ 50.00

**Plan Review Fee Schedule**

<b>Building Valuation</b>	<b>Fee</b>
\$0-\$500,000	0.0013 of building valuation but not less than \$100
over \$500,000	\$ 650.00 plus 0.0003 of building valuation over \$500,000

Based on Bureau of Construction Codes square foot construction cost table.

The first \$100.00 of an application is non-refundable.

Mechanical, Plumbing, Electrical (each code) 25% of Building Code Review Fee  
 Barrier Free Design, Energy (if separate reviews) 25% of Building Code Review Fee

Review of Alterations, Remodeling & Submissions Where NO SQUARE FOOTAGE CALCULATIONS are available \$ 125.00 per hour - 1 hour minimum

Consulting Services \$ 125.00 per hour - 1 hour minimum

**State of Michigan  
Bureau of Construction Codes**

**All Trade Permits**

A permit will be closed when no inspections are requested and conducted within 180 days of the date of the issuance or the date of a previous inspection. Closed permits cannot be refunded. The charge to re-open a closed permit is \$75.

**Plumbing Permits**

Application Fee (non-refundable)	\$	50.00	each
Mobile Home Park Site	\$	5.00	each
Fixtures, floor drains, special drains, water connected appliances	\$	5.00	each
Stacks (soil, waste, vent and conductor)	\$	3.00	each
Sewage ejectors, sumps	\$	5.00	each
Sub-soil drains	\$	5.00	each
Water Service			
Less than 2"	\$	5.00	
2" to 6"	\$	25.00	
Over 6"	\$	50.00	
Connection (bldg. drain-bldg. sewers)	\$	5.00	
Sewers (sanitary, storm or combined)			
Less than 6"	\$	5.00	
6" and Over	\$	25.00	
Manholes, Catch Basins	\$	5.00	each
Water Distributing Pipe (system)			
3/4" Water Distribution Pipe	\$	5.00	
1" Water Distribution Pipe	\$	10.00	
1-1/4" Water Distribution Pipe	\$	15.00	
1-1/2" Water Distribution Pipe	\$	20.00	
2" Water Distribution Pipe	\$	25.00	
Over 2" Water Distribution Pipe	\$	30.00	
Reduced pressure zone back-flow preventer	\$	5.00	
Domestic water treatment and filtering equipment only	\$	5.00	
Medical Gas System	\$	45.00	
Inspections			
Special Inspection (pertaining to sale of building)	\$	50.00	
Additional Inspection	\$	50.00	
Final Inspection	\$	50.00	
Certification Fee	\$	20.00	

**State of Michigan  
Bureau of Construction Codes**

**Electrical Permits**

Application Fee (non-refundable)	\$ 50.00
Service	
Through 200 Amp.	\$ 10.00
Over 200 Amp. thru 600 Amp.	\$ 15.00
Over 600 Amp. thru 800 Amp	\$ 20.00
Over 800 Amp. thru 1200 Amp	\$ 25.00
Over 1200 Amp. (GFI only)	\$ 50.00
Circuits	\$ 5.00
Lighting Fixtures - per 25	\$ 6.00
Dishwasher	\$ 5.00
Furnace - Unit Heater	\$ 5.00
Electrical - Heating Units (baseboard)	\$ 4.00
Power Outlets (ranges, dryers, etc.)	\$ 7.00
Signs	
Unit	\$ 10.00
Letter	\$ 15.00
Neon - each 25 feet	\$ 20.00
Feeders-Bus Ducts, etc. - per 50'	\$ 6.00
Mobile Home Park Site	\$ 6.00
Recreational Vehicle Park Site	\$ 4.00
K.V.A. & H. P.	
Units up to 20	\$ 6.00
Units 21 to 50 K.V.A. or H.P.	\$ 10.00
Units 51 K.V.A. or H.P. & over	\$ 12.00
Fire Alarm Systems (not smoke detectors)	
Up to 10 devices	\$ 50.00
11 to 20 devices	\$ 100.00
Over 20 devices	\$ 5.00 each
Data / Telecommunication Outlets	
1 - 19 devices	\$ 5.00
20 - 300 devices	\$ 100.00
Over 300 devices	\$ 300.00
Energy Management Temp. Control	
Energy Retrofit t - Temp. Control	\$ 45.00
Circuits - Energy Management	\$ 5.00 each
Conduit only or grounding only	\$ 45.00
Inspections	
Special Inspection (pertaining to sale of building)	\$ 50.00
Additional Inspection	\$ 50.00
Final Inspection	\$ 50.00
Certification Fee	\$ 20.00

**State of Michigan  
Bureau of Construction Codes**

**Mechanical Permit**

Application Fee (non-refundable)	\$ 50.00	
Residential Heating System (includes duct & pipe) New Building Only	\$ 50.00	
Gas/Oil Burning Equipment (furnace, roof top units, generators)	\$ 30.00	
Boiler	\$ 30.00	
Water Heater	\$ 5.00	
Damper	\$ 5.00	
Solid Fuel Equip. (includes chimney)	\$ 30.00	
Gas Burning Fireplace	\$ 30.00	
Chimney, factory built (installed separately)	\$ 25.00	
Solar; set of 3 panels - fluid transfer (includes piping)	\$ 20.00	
Gas Piping; each opening - new installation (residential)	\$ 5.00	
Air Conditioning (includes split systems) RTU - Cooling Only	\$ 30.00	
Heat Pumps (complete residential)	\$ 30.00	
Dryer, Bath & Kitchen Exhaust Tanks	\$ 5.00	
Aboveground	\$ 20.00	
Aboveground Connection	\$ 20.00	
Underground	\$ 25.00	
Underground Connection	\$ 25.00	
Humidifiers/Air Cleaners	\$ 10.00	
Piping (ALL piping-minimum fee \$25.00)		
Fuel Gas Piping	\$ 0.05	per foot
Process Piping	\$ 0.05	per foot
Hydronic Piping	\$ 0.05	per foot
Refrigeration Piping	\$ 0.05	per foot
Duct - minimum fee \$25.00	\$ 0.10	per foot
Heat Pumps; Commercial (pipe not included)	\$ 20.00	
Air Handlers/Heat Wheels		
Under 10,000 CFM	\$ 20.00	
Over 10,000 CFM	\$ 60.00	
Commercial Hoods/Exhausters	\$ 15.00	
Heat Recovery Units	\$ 10.00	
V.A.V. Boxes	\$ 10.00	
Unit Ventilators/PTAC Units	\$ 10.00	
Unit Heaters (terminal units)	\$ 15.00	
Fire Suppression/Protection (includes piping) -minimum fee \$20.00	\$ 0.75	per head
Coils (Heat/Cool)	\$ 30.00	
Refrigeration (split system)	\$ 30.00	
Chiller	\$ 30.00	
Cooling Towers	\$ 30.00	
Compressor/Condenser	\$ 30.00	
Inspections		
Special Insp. (pertaining to sale of building)	\$ 50.00	
Additional Inspection	\$ 50.00	
Final Inspection	\$ 50.00	
Certification Fee	\$ 20.00	



**City of Ypsilanti, Michigan**

<b>Type of Fee</b>	<b>Sec. No</b>	<b>Fee</b>
Building Permit for first \$1000 of construction value or less	18-3	\$48.00
each additional \$1000 or fraction thereof	18-3	\$7.00
Plan Review	18-3	20% of Permit Cost
Certificate of Occupancy (each unit or tenant)	18-3	
Commercial	18-3	\$48.00
Residential	18-3	\$48.00
Demolition Permit	18-3	\$48.00
First \$1000 of work contract or less	18-3	\$48.00
each additional \$1000 or fraction thereof	18-3	\$7.00
All other permits, minimum fee	18-3	\$48.00
Residential Builders, alteration and maintenance	18-3	\$32.00
Sign contractor license/registration	18-3	\$32.00
Plumbing permit	18-3	
per inspection/service/system/unit	18-3	\$48.00
Electrical permit	18-3	
per inspection/service/panel/unit	18-3	\$48.00
Mechanical permit	18-3	
per inspection/service/system/unit/appliance	18-3	\$48.00
Administrative Fee for work started without issuance of applicable permit <i>(all permit types)</i>	18-3	\$48.00
Appeals to Building Board of Appeals per structure	18-31 (b)	County fees +\$51
Various certificate of compliance inspection fees (rental inspection/per apt/unit/or as noted:	18-153	

**City of Ypsilanti, Michigan**

**ADDITIONAL PERMIT AND INSPECTION FEE INFORMATION:**

Excavation \$48.00

Curb cuts \$48.00

Drain Tile \$48.00

Sign \$100.00 per sign (example 2 sided/pole sign is \$200.00)

Temporary Sign \$28.00 for 30 days

Fence \$65.00 (Zoning Compliance)

**ALL REINSPECTIONS:** \$48.00

**ADMINISTRATION FEE:** \$48.00

**CONTRACTOR REGISTRATION FEES:**

Building \$32.00 (expires 5/31 of each year)

Electrical \$32.00 (expires 12/31 of each year)

Plumbing \$15.00 (expires 4/31 of each year)

Mechanical \$15.00 (expires 8/31 of each year)

Sign Cont/Specialist \$32.00 (expires 12/31 of each year)

**MISCELLANEOUS INSPECTIONS:** \$48.00 (each trade)

**City of Madison, Wisconsin**

**Building Inspection Fee Schedule**

**New Building and Additions:**

	<b>Building</b>	<b>Electricity</b>	<b>Plumbing</b>	<b>HVAC</b>	<b>Total:</b>
	<b>Minimum</b>	<b>Minimum</b>	<b>Minimum</b>	<b>Minimum</b>	
	<b>Fee of</b>	<b>Fee of</b>	<b>Fee of</b>	<b>Fee of</b>	
	<b>\$25.00</b>	<b>\$10.00</b>	<b>\$10.00</b>	<b>\$10.00</b>	
<b>Group 1:</b> Residential	0.09	0.07	0.07	0.07	0.3
<b>Group 2:</b> Office, Banks Barber shops, Beauty, Bowling, Dry Cleaning, Clinic, Natatorium Shelters, Hotels , Motels, Tavern, Restaurant, Cafeteria, Retail, Repair Garages, Service Garages, Churches, Assembly Halls, Theaters, Exib. Bldg, Educ. Institutions, Hospitals, Nursing Homes, Places of Detention, Gyms, Arenas, Labs, Halls, Funeral Homes, Libraries, Skating Rinks, Dance Halls, and Armories	0.16	0.1	0.1	0.1	0.46
<b>Group 3:</b> Warehouse, Freight Terminals, Storage Buildings, Storage Garages, Factory, Mach. Shop, Substation, Sewage Plant, Vault, and All Others Not Included in Group 1 or 2	0.1	0.05	0.05	0.05	0.25

**Note:** The above fees are based on the total square footage of the building including all floor levels, attached garages, porches, balconies and decks.

**Note:** When an application is submitted for a property when only the shell of the building is to be completed, the fee will be calculated at 50% of the total fee for that particular fee group. When an application is submitted for construction of the interior of a building where the shell of the building has been previously granted a permit, the fees shall be based on the square footage of that space and the fee shall be calculated at 50% of the total fee for that particular fee group.

**Existing Building:**

Group 4 (Alt., Repairs, for Building Only and Parking Lots of Over 5 Stalls)

\$10.00 per \$1,000.00 or fraction of the estimated cost of the project Minus Mechanicals, \*  
Minimum Fee of \$25.00

**City of Madison, Wisconsin**

**Miscellaneous:**

*Group 5*

Accessory building used as equipment	\$0.06	\$ 25.00	minimum
Awnings	\$ 20.00		

*Certificate of Occupancy*

First Certificate	\$ 10.00
Each additional Certificate	\$ 75.00
Zoning only Change of Use	\$ 75.00
Mobile Home	\$ 15.00
Mobile Home re-inspection	\$ 5.00

*Moving of a structure*

20,000 cubic feet or less	\$ 250.00
each additional 20,000 cu ft	\$ 50.00
Maximum fee	\$ 450.00

Private detached Garage	\$0.06	\$ 25.00	minimum
Private in-ground pool	\$ 26.00		

*Razing*

Single Family Home	\$ 150.00	
Two Family Home	\$ 250.00	
Comm. Bldg first 20,000 cu ft	\$ 150.00	
each additional 20,000 cu ft	\$ 100.00	
Accessory bldg	\$ 20.00	
Solar Panels or collector system	\$ 21.00	
Street Occupancy Permit	\$ 50.00	per 100ft
Tents for merchandise display	\$ 50.00	

**City of Madison, Wisconsin**

**Plan Review Fee Schedule for Commercial Buildings**

**Please round all fees to the next dollar**

Building Plans New and Addition	\$100.00min. or .03/sqft Fee includes structural if submitted with the plans - Include State Administrative Review Fees for Buildings over 5,000 sqft.
HVAC New & Addition	\$100.00 min or .02/sqft - Include State Administrative Review Fees for Buildings over 5,000 sqft
Building Alterations & Remodeling	\$100.00 min or .04/ sqft Fee includes structural and HVAC if submitted together - Include State Administrative Review Fees for alterations over 10,000 sqft.
HVAC Alterations & Remodeling	\$100.00 min or .03/sqft. Fee includes structural and HVAC if submitted together - Include State Administrative Review Fees for alterations over 10,000 sqft.
Structural Review	\$50.00 One component (Trusses/Precast/Tower  &75.00 Two components or Metal Building structural plans
Miscellaneous	\$100.00 (Fire Escapes, Grand Stands, Bleachers, other plans not mentioned)
Revisions	\$100.00 (No fee if revisions are requested by the reviewer to previously reviewed plans.

**State Administrative Required Fees if Required:**

	<b>Building Plans</b>	<b>HVAC Plans</b>
Less than 2,500	\$30	\$18
2,501-5,000	\$35	\$25
5,001-10,000	\$60	\$30
10,000-20,000	\$80	\$45
20,001-30,000	\$120	\$60
30,001-40,000	\$160	\$90
40,001-50,000	\$210	\$120
50,001-75,000	\$290	\$160
75,001-100,000	\$360	\$220
100,001-200,000	\$600	\$290
200,001-300,000	\$1,050	\$650
300,001-400,000	\$1,550	\$980
400,001-500,000	\$1,850	\$1,200
OVER 500,000	\$2,000	\$1,350

**City of Boulder Colorado**

**Building Permit Fees**

**Valuation Fees**

\$500.00 or less	\$ 25.00
\$500.01 through \$2,000.00	\$25.00 for the first \$500.00 plus \$3.25 for each additional \$100.00 or fraction thereof, up to and including \$2,000.00
\$2,000.01 through \$25,000.00	\$74.00 for the first \$2,000.00 plus \$14.95 for each additional \$1,000.00 or fraction thereof, up to and including \$25,000.00
\$25,000.01 through \$50,000.00	\$418.00 for the first \$25,000.00 plus \$10.75 for each additional \$1,000.00 or fraction thereof, up to and including \$50,000.00.
\$50,000.01 through \$100,000.00	\$686.00 for the first \$50,000.00 plus \$7.45 for each additional \$1,000.00 or fraction thereof, up to and including \$100,000.00
\$100,000.01 through \$500,000.00	\$1,059.00 for the first \$100,000.00 plus \$5.95 for each additional \$1,000.00 or fraction thereof, up to and including \$500,000.00
\$500,000.01 through \$1,000,000.00	\$3,447.00 for the first \$500,000.00 plus \$5.05 for each additional \$1,000.00 or fraction thereof, up to and including \$1,000,000.00
\$1,000,000.01 or more	\$5,979.00 for the first \$1,000,000.00 plus \$3.85 for each additional \$1,000.00 or fraction thereof

**PLAN CHECK FEE**

*Initial Application*

Single-family residential	25% of building permit fee
Multifamily residential	65% of building permit fee
Nonresidential	65% of building permit fee

*Compatible Development*

Single-family residential	50% of building permit fee
Detached single-family residential	50% of building permit fee

## City of Boulder Colorado

### Electrical Permit Fees

#### *Residential*

Less than 500 sf	\$ 36.70
500 sf through 999 sf	\$ 51.75
1,000 sf through 1,499 sf	\$ 69.60
1,500 sf through 1,999 sf	\$ 90.25
2,000 sf or more	\$ 90.25 plus \$5.90 per 100 sf over 2,000 sf

Residential Service Change Only Fee \$ 36.70

Mobile Homes \$ 42.85 per space

#### Nonresidential and Multifamily

Fee is based on the total cost of the electrical installation, including labor and electrical materials.

\$300.00 or less	\$ 42.85
\$300.01 through \$3,000.00	\$ 50.90
\$3,000.01 or more	\$ 19.60 per \$1,000.00 of electrical valuation or fraction thereof

#### Photovoltaic System Permit Fee

Residential	\$ 69.60
Nonresidential and Multifamily	\$ 139.20

Temporary Construction Power Permit Fee \$ 36.40

### MECHANICAL PERMIT FEE

\$100.00 or less	\$ 13.60
\$100.01 through \$400.00	\$ 16.75
\$400.01 through \$800.00	\$ 19.90
\$800.01 and above	\$ 19.90 for the first \$800.00 plus \$3.75 for each additional \$100.00 or fraction thereof

#### Solar Thermal System

Residential	\$ 69.60
Nonresidential	\$ 139.20

**City of Boulder Colorado**

**PLUMBING PERMIT FEE**

*Residential*

One dwelling unit		
1½ baths or less \$68.85	\$	68.85
2 to 3½ baths \$94.00	\$	94.00
4 or more baths \$119.15	\$	119.15
Two dwelling units \$111.75	\$	111.75
Three through fifteen dwelling units	\$	42.45 per unit
Sixteen through thirty dwelling units	\$	38.90 per unit
Thirty-one or more dwelling units	\$	34.20
For a remodel or for adding fixtures to one dwelling unit	\$	34.20

*Nonresidential*

\$100.00 or less	\$	13.60	
\$100.01 through \$400.00	\$	16.75	
\$400.01 through \$800.00	\$	19.90	
\$800.01 or more	\$	19.90	for the first \$800.00 plus \$3.75 for each additional \$100.00 or fraction thereof

**DEMOLITION PERMIT FEE**

Interior non-load bearing	\$	24.55
All other	\$	173.70

FENCE AND RETAINING WALL PERMIT FEE \$ 4.05 for each \$100.00 of valuation

Change of Use Fee \$ 81.00

Reinstatement of Permit Fee 50% of original permit fee

Replacement of lost plans

Residential or Tenant Finish	\$	116.60
New Commercial	\$	347.60

Temporary Certificate of Occupancy fees \$ 173.70

after-hours inspection Fee \$ 123.00 per hour/ two hour minimum

Reinspection fee \$ 94.00



**FY 2012 Proposed Fee Changes  
Planning and Development Services  
Construction Fund**

<b>Area</b>	<b>Current Fee Name</b>	<b>Current Fee</b>	<b>Proposed Fee Name</b>	<b>Proposed Fee</b>	<b>% Change</b>	<b>Estimated Revenue Impact</b>	<b>Proposed Effective Date</b>	<b>Last Fee Change</b>	<b>Note</b>
Building, Electrical, Mechanical, Plumbing, Fire Alarm, or Fire Suppression	Each Additional inspection	\$ 30.00		\$ 35.00	17%	\$ 50,000	7/1/2011	7/1/2010	Bring both Building and trade inspections inline with increased labor costs.
Building, Electrical, Mechanical, Plumbing, Fire Alarm, or Fire Suppression	Special or Overtime inspection per hour	\$ 50.00	No Change	\$ 65.00	30%	\$ 750	7/1/2011	7/1/2010	Bring both Building and trade inspections inline with increased labor costs.
Building, Electrical, Mechanical, Plumbing, Fire Alarm, or Fire Suppression			Onsite Consultation with inspector	\$ 35.00		\$ 525	7/1/2011	New Fee	New Fee
Building, Electrical, Mechanical, Plumbing, Fire Alarm, or Fire Suppression	*Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit will be closed when no inspections are requested and conducted within 180 days of the date of issuance or the date of a previous inspection. Closed permits cannot be refunded. The charge to re-open a closed permit is \$35.00.				0%	\$ -	7/1/2011	7/1/2010	Language Change

**FY 2012 Proposed Fee Changes  
Planning and Development Services  
Construction Fund**

<b>Area</b>	<b>Current Fee Name</b>	<b>Current Fee</b>	<b>Proposed Fee Name</b>	<b>Proposed Fee</b>	<b>% Change</b>	<b>Estimated Revenue Impact</b>	<b>Proposed Effective Date</b>	<b>Last Fee Change</b>	<b>Note</b>
Building	Extra Inspection	\$ 40.00	Extra or Unprepared Inspection *The Code Official reserves the right to charge for extra inspections.	\$ 35.00	-13%	\$ -	7/1/2011	7/1/2010	Wording Change & fee decrease to put it in line with additional trade inspection
Building	Building Permit Estimated Cost of Construction: Up to \$1,000 (includes one rough and one final inspection)	\$ 100.00	Building Permit Estimated Cost of Construction: Up to \$1,000 (includes up to two inspections)	\$ 100.00	0%	\$ -	7/1/2011	7/1/2010	Language Change
Building	Building Permit Estimated Cost of Construction: \$1,000 - \$50,000 (includes all inspections)	\$100 + \$10 per \$1,000 cost	Building Permit Estimated Cost of Construction: \$1,001 - \$50,000 (includes all completed inspections*)	\$100 + \$10 per additional \$1,000 cost	0%	\$ -	7/1/2011	7/1/2010	Language Change
Building	Building Permit Estimated Cost of Construction: \$50,000 - \$100,000 (includes all inspections)	\$100 + \$9 per \$1,000 cost	Building Permit Estimated Cost of Construction: \$50,001 - \$100,000 (includes all completed inspections*)	\$600 + \$9 per additional \$1,000 cost over \$50,000	0%	\$ -	7/1/2011	7/1/2010	Language Change

**FY 2012 Proposed Fee Changes  
Planning and Development Services  
Construction Fund**

<b>Area</b>	<b>Current Fee Name</b>	<b>Current Fee</b>	<b>Proposed Fee Name</b>	<b>Proposed Fee</b>	<b>% Change</b>	<b>Estimated Revenue Impact</b>	<b>Proposed Effective Date</b>	<b>Last Fee Change</b>	<b>Note</b>
Building	Building Permit Estimated Cost of Construction: \$100,000+ (includes all inspections)	\$100 + \$8.50 per \$1,000 cost	Building Permit Estimated Cost of Construction: \$100,001 - \$500,000 (includes all completed inspections*)	\$1050 + \$8.50 per additional \$1,000 cost over \$100,000	0%	\$ -	7/1/2011	7/1/2010	Language Change
Building	Building Permit Estimated Cost of Construction: \$500,000+ (includes all inspections)	\$100 + \$8 per \$1,000 cost	Building Permit Estimated Cost of Construction: \$500,001 - \$1,000,000 (includes all completed inspections*)	\$4450 + \$8 per additional \$1,000 cost over \$500,000	0%	\$ -	7/1/2011	7/1/2010	Language Change
Building	Building Permit Estimated Cost of Construction: \$1,000,000+ (includes all inspections)	\$100 + \$7.5 per \$1,000 cost	Building Permit Estimated Cost of Construction: \$1,000,000+ (includes all completed inspections*)	\$8450 + \$7.5 per additional \$1,000 cost over \$1,000,000	0%	\$ -	7/1/2011	7/1/2010	Language Change
Electrical, Plumbing, Mechanical			Trades Plan Examination Fee (needed for complex projects such as multistory buildings, industrial, large commercial, alternative energy projects, etc.)	25% of Building Plan Examination Fee		\$ 2,354		New Fee	New Fee

**FY 2012 Proposed Fee Changes  
Planning and Development Services  
Construction Fund**

Area	Current Fee Name	Current Fee	Proposed Fee Name	Proposed Fee	% Change	Estimated Revenue Impact	Proposed Effective Date	Last Fee Change	Note
Electrical, Plumbing, Mechanical			Other miscellaneous item or code repair, as determined by Code Official	\$ 25.00		\$ 1,250	7/1/2011	New Fee	New Fee to match the State of Michigan Fee Schedule
Electrical	Circuit Feeders, each circuit	\$ 7.00	Branch Circuits less than 220 volts, each circuit	\$ 7.00	0%	\$ -	7/1/2011		Wording Change
			Circuit Branch 200 volts	\$ 10.00	43%	\$ 30	7/1/2011	New Fee	New Fee
Electrical	Circuit Feeders, over 220 volt	\$ 20.00	Circuit Branch over 220 volts	\$ 20.00	0%	\$ -	7/1/2011	7/1/2010	Wording Change
Electrical	Miscellaneous wiring/code repairs	\$ 50.00					7/1/2011	7/1/2010	Consolidated with Other miscellaneous code repair, as determined by Code Official.
Electrical			Low Voltage HVAC Wiring	\$ 25.00		\$ 375	7/1/2011	New Fee	New Fee
Electrical	Outdoor Meter Cabinet	\$ 30.00	Outdoor Meter Service (Manufactured homes, signs, parking lots, etc)	\$ 20.00	-33%	\$ (200)	7/1/2011	7/1/2010	Changed wording, decreased fee due to time analysis
Electrical	Service Feeders - 120 Volt	\$ 5.00					7/1/2011	7/1/2010	Fee eliminated
Electrical	Service Feeders - 220 Volt	\$ 10.00	Power Feeders - 220 Volt	\$ 10.00	0%	\$ -	7/1/2011	7/1/2010	Wording Change
Electrical	Service Feeders - over 220 Volt	\$ 15.00	Service Feeders - over 220 Volt	\$ 15.00	0%	\$ -	7/1/2011	7/1/2010	Wording Change
Electrical	Service Panels - 100 amp	\$ 35.00		\$ -	-100%	\$ -	7/1/2011	7/1/2010	Fee eliminated

Construction Proposed Fee Changes

**FY 2012 Proposed Fee Changes  
Planning and Development Services  
Construction Fund**

Area	Current Fee Name	Current Fee	Proposed Fee Name	Proposed Fee	% Change	Estimated Revenue Impact	Proposed Effective Date	Last Fee Change	Note
Electrical	Service Panel - 101-400 amp	\$ 45.00	Service Panels: up to 400 amp, per panel	\$ 45.00	0%	\$ -	7/1/2011	7/1/2010	Wording Change
Electrical	Service Panels: Subservice	\$ 55.00	Service Panels: Subservice Panels, per panel	\$ 45.00	-18%	\$ (500)		7/1/2010	Decrease cost based on time estimate
Electrical	Temporary Service	\$ 35.00	Temporary Service	\$ 45.00	29%	\$ 500	7/1/2011	7/1/2010	Fee Increase based on time estimate
Electrical or Mechanical	Emergency Generator	\$ 40.00	Emergency Generator	\$ 40.00	0%	\$ -	7/1/2011	7/1/2010	Add to Electrical Fee Schedule also
Electrical, or Mechanical			Solar Systems - per set of three panels	\$ 20.00		\$ 400	7/1/2011	New Fee	New Fee
Mechanical	Exhaust/Hood Fan	\$ 40.00	Dryer, Bath, Kitchen Exhaust (Residential)	\$ 15.00	-63%	\$ 150	7/1/2011	7/1/2010	Fee Separated into residential vs. commercial categories
			Fan or Exhaust Hood (Commercial)	\$ 40.00	0%	\$ -	7/1/2011		
Mechanical	Fire Damper	\$ 30.00	Fire and/or Smoke Damper	\$ 30.00	0%	\$ -	7/1/2011	7/1/2010	Wording Change
Mechanical	Heating - Distribution System for the first 40 feet	\$ 40.00	Distribution System - Duct (Residential)	\$ 40.00	0%	\$ -	7/1/2011	7/1/2010	Wording Change
Mechanical			Distribution System - Duct (Commercial)	\$ 50.00		\$ 625	7/1/2011	New Fee	New Fee
Mechanical	Heating - Gas Distribution lines, for the first 100 feet	\$ 50.00	Gas Distribution lines - includes gas pressure test (Residential)	\$ 50.00	0%	\$ -	7/1/2011	7/1/2010	Separate fees for residential and commercial

**FY 2012 Proposed Fee Changes  
Planning and Development Services  
Construction Fund**

Area	Current Fee Name	Current Fee	Proposed Fee Name	Proposed Fee	% Change	Estimated Revenue Impact	Proposed Effective Date	Last Fee Change	Note
			Gas Distribution lines - includes gas pressure test (Commercial)	\$ 70.00	40%	\$ 625	7/1/2011	New Fee	
Mechanical	Humidifiers	\$ 30.00	Humidifiers with furnace installation	\$ 10.00	-67%	\$ (2,000)	7/1/2011	7/1/2010	Word change to clarify
Mechanical	Heating - Roof	\$ 135.00	Rooftop HVAC Unit	\$ 135.00	0%	\$ -	7/12011	7/1/2010	Word change to clarify
Mechanical	Gas or Oil Burner Replacement (no other alterations) Units with input ratings up to 200,000 BTU	\$ 50.00	Heating - Units up to 200,000 BTU/hr, each	\$ 50.00	0%	\$ -	7/1/2011	7/1/2010	Word change to clarify
Mechanical	Heating - Incinerator under five bushel capacity	\$ 25.00					7/1/2011	7/1/2010	Fee Deleted
Mechanical	Heating - Incinerator over five bushel capacity	\$ 55.00					7/1/2011	7/1/2010	Fee Deleted
Mechanical			Variable Air Volume (VAV) Boxes	\$ 10.00		\$ 100	7/1/2011	New Fee	New Fee
Mechanical			Heat Recovery Unit, Variable Air Volume (VAV) Unit, Perimeter Terminal Air Conditioning (PTAC) Unit	\$ 10.00		\$ 100	7/1/2011	New Fee	New Fee
Mechanical or Plumbing	Water Heater - New Construction	\$ 15.00	Water Heater	\$ 15.00	0%	\$ -	7/1/2011	7/1/2010	Fees combined

**FY 2012 Proposed Fee Changes  
Planning and Development Services  
Construction Fund**

<b>Area</b>	<b>Current Fee Name</b>	<b>Current Fee</b>	<b>Proposed Fee Name</b>	<b>Proposed Fee</b>	<b>% Change</b>	<b>Estimated Revenue Impact</b>	<b>Proposed Effective Date</b>	<b>Last Fee Change</b>	<b>Note</b>
Mechanical or Plumbing	Water Heater Replacement	\$ 10.00			50%	\$ 500	7/1/2011	7/1/2010	
Mechanical or Plumbing	Chimney Liner	\$ 20.00	Chimney Liner	\$ 20.00	0%	\$ -	7/1/2011	7/1/2010	Add to Plumbing Fee Schedule also
Plumbing	Back Flow Preventers	\$ 10.00	Back Flow Preventers	\$ 15.00	50%	\$ 500	7/1/2011	7/1/2010	Increase to standardize the price of all plumbing fixtures
Plumbing	Dishwashers	\$ 10.00	Dishwashers	\$ 15.00	50%	\$ 500	7/1/2011	7/1/2010	Increase to standardize the price of all plumbing fixtures
Plumbing	Drinking Fountain	\$ 10.00	Drinking Fountain	\$ 15.00	50%	\$ 500	7/1/2011	7/1/2010	Increase to standardize the price of all plumbing fixtures
Plumbing	Floor Drain	\$ 10.00	Floor Drain	\$ 15.00	50%	\$ 500	7/1/2011	7/1/2010	Increase to standardize the price of all plumbing fixtures
Plumbing	Grease Trap	\$ 10.00	Grease Trap	\$ 15.00	50%	\$ 500	7/1/2011	7/1/2010	Increase to standardize the price of all plumbing fixtures
Plumbing	Indirect Drain	\$ 10.00	Indirect Drain	\$ 15.00	50%	\$ 500	7/1/2011	7/1/2010	Increase to standardize the price of all plumbing fixtures
Plumbing	Lavatory/Sink	\$ 10.00	Lavatory/Sink	\$ 15.00	50%	\$ 500	7/1/2011	7/1/2010	Increase to standardize the price of all plumbing fixtures

**FY 2012 Proposed Fee Changes  
Planning and Development Services  
Construction Fund**

<b>Area</b>	<b>Current Fee Name</b>	<b>Current Fee</b>	<b>Proposed Fee Name</b>	<b>Proposed Fee</b>	<b>% Change</b>	<b>Estimated Revenue Impact</b>	<b>Proposed Effective Date</b>	<b>Last Fee Change</b>	<b>Note</b>
Plumbing	Residential drain to sewer	\$ 50.00						7/1/2010	Consolidate fee to include residential drains to sewer
Plumbing	Sewers - Up to 4 inches	\$ 15.00	Sewers – Up to 4 inches (Exterior only – Interior requires Plumbing Contractor/Permit)	\$ 50.00	-23%	\$ 700	7/1/2011	7/1/2010	
Plumbing	Sewers - Over 4 inches	\$ 40.00	Sewers – Over 4 inches (Exterior only – Interior requires Plumbing Contractor/Permit)	\$ 65.00	-28%	\$ 500	7/1/2011	7/1/2010	
Plumbing	Sump Pump	\$ 10.00	Sump Pump	\$ 15.00	50%	\$ 500	7/1/2011	7/1/2010	Increase to standardize the price of all plumbing fixtures
Plumbing	Tub or Shower	\$ 10.00	Tub or Shower	\$ 15.00	50%	\$ 500	7/1/2011	7/1/2010	Increase to standardize the price of all plumbing fixtures
Plumbing	Urinal	\$ 10.00	Urinal	\$ 15.00	50%	\$ 500	7/1/2011	7/1/2010	Increase to standardize the price of all plumbing fixtures
Plumbing	Water Closet	\$ 10.00	Water Closet	\$ 15.00	50%	\$ 500	7/1/2011	7/1/2010	Increase to standardize the price of all plumbing fixtures
Plumbing			Drain Waste - Vent Replacement - Residential - Single Floor	\$ 35.00		\$ 1,750	7/1/2011	New Fee	New Fee to match the State of Michigan Fee Schedule



**FY 2012 Proposed Fee Changes  
Planning and Development Services  
Construction Fund**

<b>Area</b>	<b>Current Fee Name</b>	<b>Current Fee</b>	<b>Proposed Fee Name</b>	<b>Proposed Fee</b>	<b>% Change</b>	<b>Estimated Revenue Impact</b>	<b>Proposed Effective Date</b>	<b>Last Fee Change</b>	<b>Note</b>
Plumbing			Drain Waste - Vent Replacement - Residential - Two Story	\$ 45.00		\$ 2,250	7/1/2011	New Fee	New Fee to match the State of Michigan Fee Schedule
Plumbing			Drain Waste - Vent Replacement - Residential - Tri-level or Quad Level	\$ 55.00		\$ 2,750	7/1/2011	New Fee	New Fee to match the State of Michigan Fee Schedule
Plumbing			Drain Waste - Vent Replacement - Commercial - Per Room or Fixtures	\$ 25.00		\$ 1,250	7/1/2011	New Fee	New Fee to match the State of Michigan Fee Schedule
Plumbing			Drain Waste - Vent Replacement - Commercial - Per Story	\$ 15.00		\$ 1,500	7/1/2011	New Fee	New Fee to match the State of Michigan Fee Schedule
Plumbing	Water Distribution Service - 3/4 inches	\$ 30.00	Water Distribution Replacement - Residential - Single Floor	\$ 25.00	-17%	\$ (500)	7/1/2011	7/1/2010	Wording Change
Plumbing	Water Distribution Service - 3/4 inches	\$ 40.00	Water Distribution Replacement - Residential - Two Story	\$ 35.00	-13%	\$ (500)	7/1/2011	7/1/2010	Wording Change
Plumbing	Water Distribution Service - 3/4 inches	\$ 50.00	Water Distribution Replacement - Residential - Tri-level or Quad Level	\$ 50.00	0%	\$ -	7/1/2011	7/1/2010	Wording Change
Plumbing	Water Distribution Service - 3/4 inches	\$ 70.00	Water Distribution Replacement - Commercial - Per Room or Fixtures	\$ 25.00	-64%	\$ (4,500)	7/1/2011	7/1/2010	Wording Change

**FY 2012 Proposed Fee Changes  
Planning and Development Services  
Construction Fund**

<b>Area</b>	<b>Current Fee Name</b>	<b>Current Fee</b>	<b>Proposed Fee Name</b>	<b>Proposed Fee</b>	<b>% Change</b>	<b>Estimated Revenue Impact</b>	<b>Proposed Effective Date</b>	<b>Last Fee Change</b>	<b>Note</b>
Plumbing			Water Distribution Replacement - Commercial - Per Story	\$ 15.00		\$ 1,500	7/1/2011	New Fee	New Fee to match the State of Michigan Fee Schedule
Plumbing			Water Service - up to 2" (Exterior only – Interior requires Plumbing Contractor/Permit)	\$ 15.00		\$ 1,500	7/1/2011	New Fee	New Fee to match the State of Michigan Fee Schedule
Plumbing			Water Service – 2” to 3” (Exterior only – Interior requires Plumbing Contractor/Permit)	\$ 25.00		\$ 2,500	7/1/2011	New Fee	New Fee to match the State of Michigan Fee Schedule
Plumbing			Water Service – 4” & up (Exterior only – Interior requires Plumbing Contractor/Permit)	\$ 100.00		\$ 10,000	7/1/2011	New Fee	New Fee to match the State of Michigan Fee Schedule
Plumbing	Complete water and drain replacement or remodeling to include fixture replacements would follow new construction fee schedule.						7/1/2011	New Fee	

**Parks and Recreation Services  
Comparative Data for FY 2012 Proposed Fee Increases**

ICE ARENA DAILY ADMISSION FEES

	<b>Youth/Senior Daily Admission Fee</b>
<b>Buhr Park Current Fees</b>	<b>\$3.75</b>
<b>Buhr Park (Proposed Fees)</b>	<b>\$4.00</b>
Ann Arbor Ice Cube	\$3.00
Kensington Valley (Brighton)	\$4.00
Hartland Arena	\$4.00
Arctic Edge (Canton)	\$4.00
Novi Arena	\$4.00
Arctic Coliseum (Chelsea)	\$5.00
Compuware (Plymouth)	\$3.00
Lakeland Arena (Waterford)	\$4.00
Plymouth Cultural Center	\$4.00
Yost Ice Arena (Ann Arbor)	\$3.00

- Veterans Memorial Park currently charges a \$4.00 youth/senior fee. Increasing the youth /senior fee at Buhr Park to \$4.00 will allow us to be consistent at both ice arenas.
- Buhr Park offers prime time public skating hours on both weekdays and weekends (7:15pm-8:45pm). Ann Arbor Ice Cube and Yost Arena only provide weekday public skating times at 6am and 12pm respectively.

**Parks and Recreation Services  
Comparative Data for FY 2012 Proposed Fee Increases**

**ARGO LIVERY TUBE RENTAL FEES**

	2-Hr Rental No Transport Tube Fee	River Trip Tube Fee Per Person	Transport Fee Per Person w/own Tube
*Argo Canoe Livery (Proposed Fees)	\$10	\$12	\$8
Riverside Canoe Livery – Platte River MI	NA	\$18	NA
U-Rent-Em Canoe Livery – Hastings Michigan	NA	\$10	NA
White’s Canoe Livery – Rifle River MI	NA	\$9	NA
Lions Club Tube Rental – San Marcos TX	NA	\$9	NA
Henley’s Canoe & Kayak – Wolverine MI	NA	\$12	NA
Big Bear Adventures – Indian River MI	NA	\$11	NA
AAA Canoe Rental – Rockford MI	NA	\$15 3-hour trip	NA
Mohican Canoe Livery – Ohio	NA	\$10	NA
Wisner Canoes – Newaygo MI	NA	\$16	\$10
City of Greenville Recreation & Parks - MI	\$10-\$15 Varies w/primetime	NA	NA
Wilderness Canoe Trips – Mesick MI	NA	\$12	NA
Sawmill Tube & Canoe – Big Rapids MI	NA	\$8	NA
Alcona Canoe Rental – AuSable River MI	NA	\$14-\$18 1 hr trip-3 hr trip	NA
Chippewa Landing – Manistee River	NA	\$12	NA
Gott’s Landing – Mio MI	NA	\$15 3.5 hr trip	NA
Indian Valley Canoe Livery – Middleville MI	NA	\$7	NA

*\* This is a new fee so there are no current fees*

**Parks and Recreation Services  
Comparative Data for FY 2012 Proposed Fee Increases**

- Rental tubes will have a closed bottom.
- “No transport” rental tubes will be rented for use just in millrace with the customer walking the tube back up the millrace pathway for additional tube runs and then returning the tube back to the Argo Canoe Livery.
- Rental tube trips will be a 2-hour river trip from the Argo Canoe Livery downstream to Furstenberg Park where Canoe Livery staff will transport the customers and the tubes back to the Argo Canoe Livery.

**Parks and Recreation Services  
Comparative Data for FY 2012 Proposed Fee Increases**

**ARGO LIVERY RAFT RENTAL FEES**

	Raft Rental Fee
*Argo Canoe Livery (Proposed Fees)	\$75
Riverside – Platte River MI	\$145
Pine River Paddlesports – Wellston MI	\$80-\$88 Price varies w/ prime time
Baldwin Canoe Rental, Baldwin MI	\$90-\$120 Price varies w/ prime time
Skip's Canoe Livery - Dexter, MI	NA
Hocking Hills Canoe Livery - Ohio	\$65
White's Canoe Livery – Rifle River MI	\$75
Big Bear Adventures – Indian River MI	\$68-\$85 (1 child <5 free)
Mohican Canoe – Ohio	\$57 - \$114 \$19/person minimum 3 people, children<10 free when ride w/3 paying adults
Wisner Canoes - Newaygo	\$76
Alcona Canoe Rental – AuSable River MI	\$50-\$90 4-per raft varies w/prime time
Wilderness Canoe Trips – Mesick MI	\$100
Chippewa Landing – Manistee River MI	\$95
Gott's Landing – Mio MI	\$70 3.5 hour river trip
Indian Valley Canoe Livery – Middleville MI	\$50-\$64 4-hr, varies w/# of people
Shomler Canoes & Kayaks – Irons MI	\$80-\$85

*\* This is a new fee so there are no current fees*

- Rafts will hold 2 to 6 people. Guides will be available for special group outings.
- Rafts are comfortable and stable, and therefore can be utilized by families with young children, youth groups, and people with limited mobility or boating experience.
- Raft rental will only be available for the 2-hour Argo Park Canoe Livery to Gallup Park Canoe Livery river trip.

**Parks and Recreation Services  
Comparative Data for FY 2012 Proposed Fee Increases**

**ARGO LIVERY WHITEWATER BOAT RENTAL & INSTRUCTION FEES**

	Sit on Top Whitewater Boat Rental Fee	Premium Whitewater Boat Rental Fee	Whitewater Instruction Fee
Argo Canoe Livery (Proposed Fees)	\$20	\$35	\$30/hour or 4 hours - \$120
Zoar Outdoors – Massachusetts	NA	NA	8 hours - \$120
Maine Kayaking – Maine	\$25	NA	3 day - \$330
Saco Bound – New Hampshire	\$20 - \$45 w/prime time	NA	6 hours - \$190
Montana Whitewater – Montana	\$20	NA	4 hours - \$110
Ace Adventure Center – West Virginia	NA	\$20	One day - \$170 2 hours - \$59
Parks & Recreation - South Bend Indiana	\$15/day boat not included	NA	NA
Quest Expeditions – Tennessee	NA	NA	8 hours \$175
Tahoe Whitewater Tours – Reno NV	\$48 training w/guide	NA	8 hours \$100
Lock 32 Whitewater Park, Rochester NY	\$25	NA	4 hours \$105
Bear Paw Outdoor Adventure - WI	NA	NA	8 hours \$136

*\* This is a new fee so there are no current fees*

- Two types of whitewater boats will be available for rental – recreation sit on top kayak (requires 5 minute orientation, helmet rental) and premium whitewater kayaks (requires 4 hour instruction, helmet rental, boat roll skills, spray skirt, wet suit, gloves).
- Whitewater kayak rentals are for 2 hours.
- Whitewater boats rented from the Argo Canoe Livery will be returned to Argo Canoe Livery therefore not requiring transportation.
- Whitewater kayak instruction includes kayak, paddle, helmet, gloves, wetsuit, and spray skirt.

**Parks and Recreation Services  
Comparative Data for FY 2012 Proposed Fee Increases**

**POOL DAILY ADMISSION FEES**

	Adult Rate		Youth Rate		Senior Rate	
	Resident	Non-Resident	Resident	Non-Resident	Resident	Non-Resident
<b>Ann Arbor (Current Fees)</b>	<b>\$4.00</b>	<b>N/A</b>	<b>\$3.50</b>	<b>N/A</b>	<b>\$3.50</b>	<b>N/A</b>
<b>Ann Arbor (Proposed Fees)</b>	<b>\$5.00</b>	<b>N/A</b>	<b>\$4.00</b>	<b>N/A</b>	<b>\$4.00</b>	<b>N/A</b>
Trenton	\$5	\$7	\$5	\$7	\$3	\$5
East Lansing	\$5.50	\$7.50	\$4.50	\$6.50	\$4.50	\$6.50
Huntington Woods	\$8	\$10	\$8	\$8	\$8	\$10
Troy	\$9	\$11	\$9	\$11	\$9	\$11
Livonia	\$4	\$7.50	\$3	\$5.25	\$3	\$5.25
Ypsilanti	\$3	N/A	\$2.50	N/A	\$2	N/A

- The City of Ann Arbor has three outdoor pools (open from Memorial Day to Labor Day) and one indoor pool (open Labor Day to Memorial Day):
  - Buhr Park Pool features a six-lane, 25 yard pool with a deep well and a separate 0" depth entry children's wading pool with interactive play toys.
  - Fuller Pool features a 50 meter outdoor lap pool with a deep well and waterslide.
  - Veterans Memorial Park Pool is a 25 yard pool with deep well that features a fan-shaped zero depth area with an interactive water play apparatus and a 125 foot waterslide.
  - Mack Indoor Pool features a six-lane, 25 yard main pool with an attached 30 foot by 42 foot children's pool.
- City of Livonia has three outdoor pools; two 50 meter and one 25 meter. Pools are open from Memorial Day to Labor Day.
- City of Troy has a Family Aquatic Center which offers a main swimming pool with a zero depth entrance and six 25 yard lap lanes; kids spray pools with a waterfall, a water tree and pint size water slide; tube slide and body slide. Pool is open from Memorial Day to Labor Day.



**Parks and Recreation Services  
Comparative Data for FY 2012 Proposed Fee Increases**

- City of East Lansing has a Family Aquatic Center which offers a 190-foot tube water slide, 140-foot body water slide, splash park, drop slide, diving board, youth frog slide and a number of interactive, water-play structures. Pool is open from Memorial Day to Labor Day.
- City of Trenton features 7,000 square foot leisure pool complete with 9 water features and zero depth entrance, 25 meter, 8-lane competitive pool, 2 diving boards, waterslide, lap pool.
- City of Huntington Woods has a six-lane, 25 meter pool with a deep diving well and attached 0" depth entry children's wading pool with waterfall, lemon drops, small kiddie slide into the pool. Also attached is a waterslide that drops into a separate but attached well. When the slide is not in use, this area is also used for preschool swim lessons. An underwater bench with 6 water jets is along the perimeter in the 3' area.

**Parks and Recreation Services  
Comparative Data for FY 2012 Proposed Fee Increases**

PILOT WEDNESDAY NIGHT FARMERS MARKET STALL FEES

	Daily Fee
<b>*City of Ann Arbor (Proposed Fees)</b>	<b>\$20 per stall</b>
Chelsea	\$12
Ypsilanti	\$8
Lansing- Allen St	\$12
Farmington	\$30
Eastern Market (Detroit)	\$65-\$75
Birmingham	\$30
Royal Oak	\$25
Montpelier, VT	\$50
Austin, TX	\$40
Portland, OR	\$41
Athens, GA	\$25

*\* This is a new fee so there are no current fees*

- This fee is being proposed for a Pilot Wednesday Night Farmer's Market. This Market will take place on Wednesday evenings from 4:30pm – 8:30 pm and run from Memorial Day to Labor Day.

**Parks and Recreation Services  
Comparative Data for FY 2012 Proposed Fee Increases**

ALCOHOL PERMIT FEES

	Resident	Non Resident	Corporate
<b>City of Ann Arbor (Current Fees)</b>	<b>\$12.00</b>	<b>\$18.00</b>	<b>\$36.00</b>
<b>City of Ann Arbor (Proposed Fees)</b>	<b>\$25.00</b>	<b>\$30.00</b>	<b>\$45.00</b>
Washtenaw County Parks*	No fee	No fee	No fee
Huron-Clinton Metro Parks*	No fee	No fee	No fee
Oakland County Parks	\$50	\$50	\$50
Madison, WI Parks	Not allowed	Not allowed	Not Allowed
Minneapolis, MN Parks*	No fee	No fee	No fee
Columbus, OH Parks	\$150 - \$250	\$150 - \$250	\$150 -\$250
Saline, MI Parks	Not allowed	Not allowed	Not allowed

- \* These communities allow alcohol to be consumed in their parks however the cost of an alcohol permit is included in the overall rental fee of their facilities.

**Parks and Recreation Services  
Comparative Data for FY 2012 Proposed Fee Increases**

PARENT/CHILD GOLF INSTRUCTION FEES

	<b>Parent/Child Instruction Fee</b>
<b>*City of Ann Arbor (Proposed Fee)</b>	<b>\$125.00</b>
University of Michigan Golf Course (Ann Arbor, MI)	\$1,200.00
Ken Malner Golf Instruction (Chicago, IL)	\$200.00
The Sanctuary Golf Course (New Lenox, IL)	\$130.00
Springfield Golf Center (Mount Holly, NJ)	\$100.00

*\* This is a new fee so there are no current fees*

- This fee is being proposed for a new parent/child instruction class that we will be offering. These lessons will provide a relaxing atmosphere where parents can spend quality time with their child learning the game of golf. Lessons will be offered May – August and will include (4) seventy-five minutes classes (5 total hours).
- University of Michigan Golf Course lessons are offered only one weekend in June and include three rounds of golf, lunch and gifts (23 total hours).
- Ken Malner Golf Instruction lessons are offered April - August and includes (3) two hours classes (6 total hours).
- The Sanctuary Golf Course lessons are offered May - August and includes (4) one hour classes (4 total hours).
- Springfield Golf Center lessons are offered June - August and includes (3) one hour classes (3 total hours).

**Proposed Fee Increases – Parks and Recreation Services  
FY 2012**

<b>ACTIVITY</b>	<b>Proposed FY 2012 Fee</b>	<b>Approved FY 2011 Fee</b>	<b>Percent Increase</b>	<b>Total Revenue Impact</b>	<b>Effective Date</b>	<b>Last Fee Increase</b>
<b>Swimming Pools</b>						
Daily Admission Fee – Adult	\$5.00	\$4.00	25%	\$28,000.00	May 2012	May 2001
Daily Admission Fee – Youth/Senior	\$4.00	\$3.50	14%	\$12,000.00	May 2012	May 2001
<b>Buhr Rink</b>						
Daily Admission Fee – Youth/Senior	\$4.00	\$3.75	7%	\$60.00	November 2011	May 2001
Inline Hockey - Team Fee	\$1,000.00	New Fee	N/A	\$2,500.00	July 2011	New Fee
<b>Facility Rentals</b>						
Alcohol Permit Fee – Resident	\$25.00	\$12.00	108%	\$4,925.00	July 2011	July 2005
Alcohol Permit Fee – Non-Resident	\$30.00	\$18.00	67%	\$390.00	July 2011	July 2005
Alcohol Permit Fee – Corporate	\$45.00	\$36.00	25%	\$540.00	July 2011	July 2005

**Proposed Fee Increases – Parks and Recreation Services  
FY 2012**

<b>ACTIVITY</b>	<b>Proposed FY 2012 Fee</b>	<b>Approved FY 2011 Fee</b>	<b>Percent Increase</b>	<b>Total Revenue Impact</b>	<b>Effective Date</b>	<b>Last Fee Increase</b>
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<b>Canoe Liveries</b>						
Inner Tube Rental Fee	\$10.00	New Fee	N/A	\$10,000.00	July 2011	New Fee
Inner Tube River Trip Rental Fee	\$12.00	New Fee	N/A	Included Above	July 2011	New Fee
Inner Tube Transport Fee	\$8.00	New Fee	N/A	Included Above	July 2011	New Fee
Raft Rental Fee	\$75.00	New Fee	N/A	\$4,500.00	July 2011	New Fee
Sit On Top White Water Kayak Rental Fee	\$20.00	New Fee	N/A	\$2,000.00	July 2011	New Fee
Premium White Water Rental Fee	\$35.00	New Fee	N/A	\$1,700.00	July 2011	New Fee
White Water Instruction Fee	\$120.00	New Fee	N/A	\$2,500.00	July 2011	New Fee

**Proposed Fee Increases – Parks and Recreation Services  
FY 2012**

<b>ACTIVITY</b>	<b>Proposed FY 2012 Fee</b>	<b>Approved FY 2011 Fee</b>	<b>Percent Increase</b>	<b>Total Revenue Impact</b>	<b>Effective Date</b>	<b>Last Fee Increase</b>
<b>Farmer's Market</b>						
Pilot Wednesday Night Market –Single Stall Fee	\$20.00	New Fee	N/A	\$10,000.00	July 2011	New Fee
<b>Golf</b>						
Parent/Child Instruction Fee	\$125.00	New Fee	N/A	\$4,000.00	July 2011	New Fee

## MEMORANDUM

To: Mayor and Council

From: Sue F. McCormick, Public Services Administrator

Date: May 16, 2011

Subject: Resolution to Approve Fiscal Year 2012 Fee Adjustments for Public Services Area – Project Management, Customer Service, Systems Planning, Waste Water Treatment and Field Operations

Mayor and Council, attached for your consideration and approval is the resolution approving fee adjustments for Public Services Area-Service Units for the 2012 fiscal year. The anticipated increase in revenue resulting from the fee adjustments is crucial to balancing expenditures and revenues in the proposed fiscal year 2012 budget.

Each year in conjunction with the preparation of the budget, Service Area/Service Units are requested to review license and fee revenues to determine if the cost of the services rendered are covered by the charges. When determining these costs, Service Units take into account increases or decreases in expenses such as: labor, material and supplies, equipment, and overhead cost. The increases are generally in the range of 3% to 5% and are intended as inflationary adjustments. In some cases where fees are proposed to be higher than the nominal, explanations are provided to give a rationale for the increase. Decreases are in the range of 3-64% and vary more widely due to efficiency improvements. Based on the fee analysis, revenues are then budgeted.

The Public Services Area is recommending approval of increases for activities in the Service Units in order to recover fully burdened costs for ancillary services provided to the customers. These fully burdened costs were based upon estimated time spent providing the service, vehicle expenses, IT costs, materials & supplies, and the municipal service charge.

In the prior years, the Project Management Services Unit has raised its Private Development fees incrementally to recover its annual fully burdened costs for the services provided. In order to avoid a large fee increase from one fiscal year to the next, the fees have been adjusted annually. With last year's adjustments, we were at parity for the inspection fees; however, we are still in the process of establishing recovery for plan review.

Project Management is also proposing a change in the collection and issuance of right-of-way reviews and permits. In previous years, right-of-way permits were issued and collected by the Planning and Development Unit of the Community Services Area. In FY 2012, we are aligning the permit collection and issuance with the services provided



within the Public Services Area. This will result in process efficiencies and a decrease in costs/fees.

In the Customer Services Service Unit, we are proposing adjustments to only a portion of the existing meter operations and maintenance fee schedule as we are in the process of obtaining current pricing for many of our meter sets. As this pricing becomes available, we will return for approval of any additionally required fee adjustments.

In the Field Operations Unit, we are separating billing expenses from the Solid Waste commercial rate structure and making adjustments based on experience from our commercial recycling program implementation.

The following Service Units have requested fee adjustments:

- Project Management
  - Private Development
  - Traffic
  - Right-of-Way
  - Licensing Agreements
- Customer Service Center Unit
  - Meter operations and maintenance
- Field Operations
  - Solid Waste
  - Traffic sign & signals
  - Taps & Disconnections
- Waste Water Treatment
  - Industrial Pre-Treatment
- Systems Planning
  - Planning Petition Review
  - Grading Inspection Fees
  - Utility Modeling

Service Units have provided supplemental information for the recommendations attached to the fee resolution. Staff requests your approval of the proposed fee adjustments.

Prepared by: Sue F. McCormick, Public Services Administrator  
Reviewed by: Sue F. McCormick, Public Services Administrator  
Approved by: Roger W. Fraser, Administrator

RESOLUTION TO APPROVE FISCAL YEAR 2012 FEE ADJUSTMENTS  
FOR PUBLIC SERVICES AREA-  
PROJECT MANAGEMENT,  
CUSTOMER SERVICE, SYSTEMS PLANNING, WASTE WATER TREATMENT AND  
FIELD OPERATIONS SERVICE UNITS

Whereas, All Service Areas of the City government review their fees each year as part of the budget process;

Whereas, The Public Services Area Service Units have reviewed all of their fees as part of the FY 2012 budget submittal;

Whereas, Fees in several areas were found not recovering fully burdened costs to provide these services; and

Whereas, Various fees have been newly created to reimburse costs for services provided;

RESOLVED, The fees in the Public Services Service Units be adjusted according to the attached schedules;

RESOLVED, That the attached fee schedules become effective July 1, 2011; and

RESOLVED, That City Council authorizes the City Administrator to take necessary administrative actions to implement this resolution.

Submitted by:       Public Services  
Date:                 May 16, 2011

## Project Management Proposed Fees 2012 Budget

ACTIVITY	Cost per Unit	Current Fee	Proposed Fee	Percent Increase	Total Revenue Impact	Proposed Eff. Date	Last Fee Increase
<b>Right-of-Way Review Fee:</b>							
Review (minimum \$30)	\$115/hr	\$110/hr	\$115/hr	4.5%	\$2,160	07/01/11	07/01/10
<b>Right-of-Way Permit and Inspection Fees:</b>							
Drive Approach – Commercial	\$130	\$165	\$130 each	-18%	\$0	07/01/11	07/01/10
Drive Approach - Residential	\$72.50	\$85	\$72.50 each	-14%	\$0	07/01/11	07/01/10
Utility Pole - Removal of, Replacement of and/or New Pole	\$72.50 + \$28.75 each additional pole	\$70 + \$27 each additional pole	\$72.50 + \$28.75 each additional pole	3.5% 6.4%	\$0	07/01/11	07/01/10
Cable - Aerial or Through Existing Conduit - Up to 500'	\$130	\$200	\$130	-35%	\$0	07/01/11	07/01/10
Explanation: Fee revisions are adjusted for current hourly wages and other expenses. Fees are adjusted to reflect gained efficiencies from process changes.							

## Project Management Proposed Fees 2012 Budget

ACTIVITY	Cost per Unit	Current Fee	Proposed Fee	Percent Increase	Total Revenue Impact	Proposed Eff. Date	Last Fee Increase
Trench - Under Pavement, Up to 200'	\$475	\$490	\$475	-3%	\$0	07/01/11	07/01/10
Trench - Under Pavement, 200' and over	\$475 + \$.50/foot over 200'	\$490 + 1.00/Ft over 200'	\$475 plus \$.50/foot over 200'	-3% -50%	\$0	07/01/11	07/01/10
Trench - In Greenbelt, Up to 200'	\$360	\$380	\$360	-5.2%	\$0	07/01/11	07/01/10
Trench - In Greenbelt, 200' and over	\$360 + .25/ft over 200'	\$380 + \$.70/ft over 200'	\$360 plus \$.25 /foot over 200'	-5.2% -64.3%	\$0	07/01/11	07/01/10
Bore, Directional Drill, or Pipe Bursting - Up to 200'	\$245	\$380	\$245	-35.5%	\$0	07/01/11	07/01/10
Bore, Directional Drill, or Pipe Bursting - 200' and over	\$245 +.25/ft over 200'	\$380 + \$.70/ft over 200'	\$245 plus \$.25/foot over 200'	-35.5% -64.3%	\$0	07/01/11	07/01/10
Soil Borings	\$72.50 + \$28.75/each additional bore	\$117 + \$37.50 each additional bore	\$72.50 + \$28.75 each additional bore	-38% -23%	\$0	07/01/11	07/01/10
Earth Retention Systems, Up to 200' of frontage	\$245	NEW	\$245	NEW	\$490	07/01/11	NEW
Explanation: Fee revisions are adjusted for current hourly wages and other expenses. Fees are adjusted to reflect gained efficiencies from process changes							

## Project Management Proposed Fees 2012 Budget

ACTIVITY	Cost per Unit	Current Fee	Proposed Fee	Percent Increase	Total Revenue Impact	Proposed Eff. Date	Last Fee Increase
Earth Retention Systems, 200' of frontage and over	\$245 + .25/foot additional frontage	NEW	\$245 plus \$.25/foot additional frontage	NEW	\$0	07/01/11	NEW
Monitoring Wells – Each Wellhead	\$245 + \$230 each additional wellhead	NEW	\$245 plus \$230 each additional wellhead	NEW	\$0	07/01/11	07/01/10
Cabinet Boxes (for non-telecommunication purposes)	\$650	NEW	\$130 each box	NEW	\$650	07/01/11	NEW

Explanation: Fee established to more equitably cover associated expenses.

## Project Management Proposed Fees 2012 Budget

ACTIVITY	Cost per Unit	Current Fee	Proposed Fee	Percent Increase	Total Revenue Impact	Proposed Eff. Date	Last Fee Increase
<b>PRIVATE DEVELOPMENT PLAN REVIEW FEES:</b>							
Plan Application Fee:	\$1,140	\$930	\$1,035	11.29%	\$0	07/01/11	07/01/10
Construction Plan Review: Streets (Minimum 100')	\$4.26/ft	\$2.60/ft	\$3.00/ft	15%	\$0	07/01/11	07/01/10
Construction Plan Review: Sidewalks (Minimum 200')	\$1.70/ft	\$1.45/ft	\$1.60/ft	10%	\$0	07/01/11	07/01/10
Construction Plan Review: Water Main (Minimum 200')	\$4.40/ft	\$3.10/ft	\$4.00/ft	22.50%	\$0	07/01/11	07/01/10
Construction Plan Review: Water Main Hydrant Lead less than 50' and/or Water Service Leads 4" and Up, less than 100'	\$575	NEW	\$575	NEW	\$0	07/01/11	NEW
Construction Plan Review: Sanitary Sewer (Minimum 300')	\$3.00/ft	\$2.60/ft	\$2.75	5.77%	\$0	07/01/11	07/01/10
Construction Plan Review: Storm Sewer (Minimum 200')	\$1.90/ft	\$1.65/ft	\$1.75	6.06%	\$0	07/01/11	07/01/10
<p>Explanation: Fee revisions are adjusted to move closer to full cost recovery for services provided. Fee established to more equitably cover associated expenses.</p>							

## Project Management Proposed Fees 2012 Budget

ACTIVITY	Cost per Unit	Current Fee	Proposed Fee	Percent Increase	Total Revenue Impact	Proposed Eff. Date	Last Fee Increase
<b>PRIVATE DEVELOPMENT CONSTRUCTION ENGINEERING AND INSPECTION FEES:</b>							
Engineer	\$115/hr	\$110/hr	\$115/hr	4.55%	\$0	07/01/11	07/01/10
Technician Inspection	\$115/hr	\$110/hr	\$115/hr	4.55%	\$0	07/01/11	07/01/10
Technician Overtime	\$165/hr	\$160	\$165/hr	3.13%	\$0	07/01/11	07/01/10
Bacteriological Testing*	\$25/Test	NEW	\$25/Test	NEW	\$0	07/01/11	NEW
<b>PRIVATE DEVELOPMENT AS-BUILT/POST CONSTRUCTION FEES:</b>							
Prepare Project Sheet As-Builts	\$1,785/sheet	\$1,785/sheet	\$1,885	5.60%	\$0	07/01/11	07/01/10
Archive Miscellaneous Project Records	\$110/sheet	\$105/sheet	\$110	4.76%	\$0	07/01/11	07/01/10
Explanation: Fee revisions are adjusted for current hourly wages and other expenses. * Reimbursed to Water Treatment Plant.							

## Project Management Proposed Fees 2012 Budget

ACTIVITY	Cost per Unit	Current Fee	Proposed Fee	Percent Increase	Total Revenue Impact	Proposed Eff. Date	Last Fee Increase
<b>TRAFFIC IMPACT STUDY REVIEW:</b>							
Traffic Engineer Review:	\$115/hr	\$110/hr	\$115/hr	4.55%	\$0	07/01/11	07/01/10
<b>LANE CLOSURE PERMITS:</b>							
Review Fee (Minimum \$20)	\$115/hr	\$110/hr	\$115/hr	4.55%	\$0	07/01/11	07/01/10
Explanation: Fee revisions are adjusted for current hourly wages and other expenses.							



## Project Management Proposed Fees 2012 Budget

ACTIVITY	Cost per Unit	Current Fee	Proposed Fee	Percent Increase	Total Revenue Impact	Proposed Eff. Date	Last Fee Increase
<b>LICENSE AGREEMENTS:</b>							
License Application Fee:	\$1,035	\$930	\$1,035	11.29%	\$0	07/01/11	07/01/10
Private Utility Main Review (minimum 200'):	\$2.30	N/A	\$2.30/ft	NEW	\$1,840	07/01/11	NEW
Earth Retention Systems, Tiebacks and/or H-Piles (minimum 200'):	\$2.30	N/A	\$2.30/ft of frontage	NEW	\$1,840	07/01/11	NEW
Right-of-Way Encroachment Review:	\$2.30	N/A	\$2.30/ft of frontage	NEW	\$920	07/01/11	NEW
Monitoring Well Review (per well):	\$115/well	N/A	\$115/well	NEW	\$1,115	07/01/11	NEW
Other License Reviews:	\$115/hr	N/A	\$115/hr	NEW	\$0	07/01/11	07/01/10
Explanation: Fee revisions are adjusted to recover actual costs for services provided. Fee established to cover costs for services provided.							

## Systems Planning Proposed Fees 2012 Budget

ACTIVITY	Cost per Unit	Current Fee	Proposed Fee	Percent Increase	Total Revenue Impact	Proposed Eff. Date	Last Fee Increase
<b><u>SYSTEMS PLANNING ENGINEER REVIEW OF PLANNING PETITIONS*</u></b> --Incorporated into planning petition review fees and due at initial submittal.							
Administrative Amendment to: Approved Site Plan, PUD Site Plan, or Planned Project Site	\$460	\$440	\$460	4.55%	\$0	07/01/11	07/01/10
Administrative Land Transfer	\$115	\$110	\$115	4.55%	\$0	07/01/11	07/01/10
Land Division	\$115	\$110	\$115	4.55%	\$0	07/01/11	07/01/10
Public/Charter School Plan Review	\$690	\$330	\$460	39.4%	\$920	07/01/11	07/01/10
Site Plan for Planning Commission	\$1,305	\$660	\$805	22%	\$920	07/01/11	07/01/10
Special Exception Use	\$115	\$110	\$115	4.55%	\$0	07/01/11	07/01/10
Revision to Approved Natural Features Protection or Mitigation Plan	\$115	\$110	\$115	4.55%	\$0	07/01/11	07/01/10
*Preliminary Plan Review Fee	\$115	NEW	\$115/hr	NEW	\$16,000	07/01/11	NEW
<p>Explanation: Fee revisions are adjusted for current hourly wages and other expenses.                      Fee increased to cover additional costs for services provided.                      *Applies to projects not included in the Planning &amp; Development review fee schedule.</p>							

## Systems Planning Proposed Fees 2012 Budget

ACTIVITY	Cost per Unit	Current Fee	Proposed Fee	Percent Increase	Total Revenue Impact	Proposed Eff. Date	Last Fee Increase
Combined Annexation and R1 and R2 Zoning District	\$115	\$110	\$115	4.55%	\$0	07/01/11	07/01/10
Annexation	\$115	\$110	\$115	4.55%	\$0	07/01/11	07/01/10
Zoning - R1	\$115	\$110	\$115	4.55%	\$0	07/01/11	07/01/10
Zoning - All other except PUD	\$115	\$110	\$115	4.55%	\$0	07/01/11	07/01/10
PUD Zoning District & Conceptual Plan	\$805	\$660	\$805	22%	\$920	07/01/11	07/01/10
PUD Site Plan	\$805	\$660	\$805	22%	\$920	07/01/11	07/01/10
Combined PUD Zoning and PUD Site Plan	\$805	\$660	\$805	22%	\$920	07/01/11	07/01/10
Area Plan	\$460	\$440	\$460	4.55%	\$0	07/01/11	07/01/10
Site Plan for City Council Approval	\$805	\$660	\$805	22%	\$920	07/01/11	07/01/10
Site Plan – Site Condominium	\$805	\$660	\$805	22%	\$920	07/01/11	07/01/10
Explanation: Fee revisions are adjusted for current hourly wages and other expenses. Fee increased to cover additional costs for services provided.							

## Systems Planning Proposed Fees 2012 Budget

ACTIVITY	Cost per Unit	Current Fee	Proposed Fee	Percent Increase	Total Revenue Impact	Proposed Eff. Date	Last Fee Increase
Planned Project	\$805	\$660	\$805	22%	\$920	07/01/11	07/01/10
Plat - Tentative Approval of Preliminary Plat	\$115	\$110	\$115	4.55%	\$0	07/01/11	07/01/10
Plat - Final Approval of Preliminary Plat	\$115	\$110	\$115	4.55%	\$0	07/01/11	07/01/10
Final Plat Approval	\$115	\$110	\$115	4.55%	\$0	07/01/11	07/01/10
Street Vacation	\$230	\$220	\$230	4.55%	\$0	07/01/11	07/01/10
Revision to Approved Development Agreement	\$115	\$110	\$115	4.55%	\$0	07/01/11	07/01/10
* For township parcels requiring final site plan approval (ie., detailed construction plan review), refer to the Project Management Civil Plan Review Fee							
Brownfield Area Plan Fee	\$1,150	NEW	\$1,150	NEW	\$	07/01/11	NEW
<b>UTILITY MODELING:</b>							
Engineer	\$115/hr	\$110/hr	\$115/hr	4.55%	\$0	07/01/11	07/01/10
Engineer - Overtime	\$165/hr	\$155/hr	\$165/hr	6.45%	\$0	07/01/11	07/01/10
Explanation: Fee revisions are adjusted for current hourly wages and other expenses. Fee increased to cover additional costs for services provided.							

## System Planning Unit Proposed Fees 2012 Budget

ACTIVITY	Cost per Unit	Current Fee	Proposed Fee	Percent Increase	Total Revenue Impact	Proposed Eff. Date	Last Fee Increase
<b>SOIL EROSION &amp; SEDIMENTATION CONTROL</b>							
Residential Grading Permit (includes plan review, one site evaluation inspection, one pre-footing inspection and one final inspection)	\$285	\$62	\$70	2.9%	\$720	07/01/11	07/01/10
Additional Residential Inspection Fee	\$855	\$31	\$35	12%	\$40	07/01/11	07/01/10
Non-Residential Grading Permit Monthly Inspection (per disturbed acre)	\$550	\$180	\$200	11%	\$3,840	07/01/11	07/01/10
Monthly Non-Residential Grading Inspection Fee (per each additional ½ disturbed acre or fraction thereof)	N/A	\$80	\$100	25%	\$1,000	07/01/11	07/01/10
Non-Residential Grading Permit Site Compliance Fee (Final Inspection)	\$712	\$150	\$165	10%	\$1,650	07/01/11	07/01/10
Compliance Response Fee (including Site Visit and Notice)	\$594	\$150	\$165	10%	\$1,650	07/01/11	07/01/10
Explanation: Fee revisions are adjusted to recover costs associated with service provided. Program will require an ongoing subsidy.							

## Field Operations Unit Proposed Fees 2012 Budget

ACTIVITY	Cost per Unit	Current Fee	Proposed Fee	Percent Increase	Total Revenue Impact	Proposed Eff. Date	Last Fee Increase
Stormwater/ Sanitary Sewer Tap – Contractor Dug	\$528	\$455	\$528	16%	\$5,110	07/01/11	7/01/03
Water Service Tap Fees – Contractor Dug 1” Service	\$661	\$515	\$662	29%	\$735	07/01/11	7/01/03
Water Service Tap Fees – Contractor Dug 1.5” Service	\$999	\$665	\$1,000	51%	\$1,340	07/01/11	7/01/03
Water Service Tap Fees - Contractor Dug 2” Service	\$1,249	\$795	\$1,249	57%	\$4,540	07/01/11	7/01/03
Water Service Tap Fees - Contractor Dug 1.5” Figure 4 Service (Domestic and Fire Suppression)	\$1,362	NEW	\$1,362	NEW	\$2,724	07/01/11	NEW
Water Service Tap Fees - Contractor Dug 2.0” Figure 4 Service (Domestic and Fire Suppression)	\$1,584	NEW	\$1,584	NEW	\$3,168	07/01/11	NEW
**Testing Corp Service	\$770	\$390	\$485	25%	\$750	07/01/11	07/01/03
Stormwater/ Sanitary Sewer Temporary and Permanent Disconnect – Contractor Dug	\$227	\$155	\$228	47%	\$730	07/01/11	07/01/03
Stormwater/ Sanitary Sewer External Temporary and Permanent Disconnect – City Dug	\$5,688	\$4,725	\$5,688	20%	\$1,926	07/01/11	07/01/03
*Sanitary Sewer Internal Disconnect – Contractor Dug 8” Service	\$2,512	\$4,725	\$2,512	-47%	-\$8,852	07/01/11	07/01/03

Explanation: Increases are associated with full cost recovery for services rendered, which have not been reviewed since 2003.

\*Decrease is reflective of gained efficiencies in a new process.

\*\*Fee will be gradually increased to achieve full cost recovery.

## Field Operations Proposed Fees 2012 Budget

ACTIVITY	Cost per Unit	Current Fee	Proposed Fee	Percent Increase	Total Revenue Impact	Proposed Eff. Date	Last Fee Increase
<b>Refuse Cart Collection:</b>							
Additional carts beyond 1 cart/unit (1X/wk collection)	\$132/cart/yr	\$86/cart/yr	\$110/cart/yr	28%	\$1,200	07/01/11	07/01/10
Cart Swap Fee	\$25	NEW	\$25	NEW	\$1,250	07/01/11	NEW
Cart Cleaning Fee	\$25	NEW	\$25	NEW	\$1,250	07/01/11	NEW
DDA refuse cart collection (3X/wk)	\$45/cart/month	NEW	\$45/cart/month	NEW	\$108,000	07/01/11	NEW
Explanation: Increases are associated with full cost recovery for services rendered Fee established to more equitably cover associated expenses.							

## Field Operations Proposed Fees 2012 Budget

ACTIVITY	Cost per Unit	Current Fee	Proposed Fee*	Percent Increase*	Total Revenue Impact	Proposed Eff. Date	Last Fee Increase
*Customer Service Fee (all commercial dumpster and rolloff customers)	\$12/quarter	NEW	\$12/quarter	NEW	\$0	07/01/11	NEW
***Commercial Trash Collection Late Fee (dumpsters & carts)		NEW	4% / quarter after due date	NEW	\$0	07/01/11	NEW
2 CY Dumpster 1 Lift/Wk	\$66/month	\$64/month	\$66/month	2.5%	\$653	07/01/11	07/01/10
2 CY Dumpster 2Lifts/Wk	\$124/month	\$121/month	\$124/month	2.5%	\$145	07/01/11	07/01/09
2 CY Dumpster 3 Lifts/Wk	\$183/month	\$179/month	\$183/month	2.5%	\$0	07/01/11	07/01/09
2 CY Dumpster 4Lifts/Wk	\$243/month	\$237/month	\$243/month	2.5%	\$0	07/01/11	07/01/09
2 CY Dumpster 5Lifts/Wk	\$302/month	\$295/month	\$302/month	2.5%	\$0	07/01/11	07/01/09
2 CY Dumpster 6Lifts/Wk	\$363/month	\$354/month	\$363/month	2.5%	\$0	07/01/11	07/01/09
Total 2CY Dumpster Revenue:					\$798		
Explanation: *Propose to bill \$12/quarter Customer Service fee separately. ** No net change. Fee was previously incorporated into dumpster rates. *** Implemented to incentivize timely payment							



## Field Operations Proposed Fees 2012 Budget

ACTIVITY	Cost per Unit	Current Fee	Proposed Fee*	Percent Increase*	Total Revenue Impact	Proposed Eff. Date	Last Fee Increase
4 CY Dumpster 1 Lift/Wk	\$79/month	\$77/month	\$79/month	2.5%	\$2,171	07/01/11	07/01/10
4 CY Dumpster 2Lifts/Wk	\$151/month	\$147/month	\$151/month	2.5%	\$573	07/01/11	07/01/10
4 CY Dumpster 3 Lifts/Wk	\$220/month	\$215/month	\$220/month	2.5%	\$1,677	07/01/11	07/01/09
4 CY Dumpster 4Lifts/Wk	\$292/month	\$285/month	\$292/month	2.5%	\$941	07/01/11	07/01/09
4 CY Dumpster 5Lifts/Wk	\$364/month	\$355/month	\$364/month	2.5%	\$106	07/01/11	07/01/09
4 CY Dumpster 6Lifts/Wk	\$435/month	\$424/month	\$435/month	2.5%	\$127	07/01/11	07/01/09
Total 4CY Dumpster Revenue:					\$5,466		
Explanation: Increase associated with Commercial Franchise contract increases. *Propose to bill \$12/quarter Customer Service fee separately.							

## Field Operations Proposed Fees 2012 Budget

ACTIVITY	Cost per Unit	Current Fee	Proposed Fee*	Percent Increase*	Total Revenue Impact	Proposed Eff. Date	Last Fee Increase
6 CY Dumpster 1 Lift/Wk	\$94/month	\$92/month	\$94/month	2.5%	\$9,246	07/01/11	07/01/10
6 CY Dumpster 2Lifts/Wk	\$177/month	\$173/month	\$177/month	2.5%	\$4,152	07/01/11	07/01/10
6 CY Dumpster 3 Lifts/Wk	\$259/month	\$253/month	\$259/month	2.5%	\$2,125	07/01/11	07/01/10
6 CY Dumpster 4Lifts/Wk	\$341/month	\$333/month	\$341/month	2.5%	\$300	07/01/11	07/01/09
6 CY Dumpster 5Lifts/Wk	\$424/month	\$414/month	\$424/month	2.5%	\$621	07/01/11	07/01/09
6 CY Dumpster 6Lifts/Wk	\$508/month	\$496/month	\$508/month	2.5%	\$893	07/01/11	07/01/09
Total 6CY Dumpster Revenue:					\$17,337		
Explanation: Increase associated with Commercial Franchise contract increases. *Propose to bill \$12/quarter Customer Service fee separately.							

## Field Operations Proposed Fees 2012 Budget

ACTIVITY	Cost per Unit	Current Fee	Proposed Fee*	Percent Increase*	Total Revenue Impact	Proposed Eff. Date	Last Fee Increase
8 CY Dumpster 1 Lift/Wk	\$107/month	\$104/month	\$107/month	2.5%	\$1841	07/01/11	07/01/10
8 CY Dumpster 2Lifts/Wk	\$203/month	\$198/month	\$203/month	2.5%	\$3,208	07/01/11	07/01/10
8 CY Dumpster 3 Lifts/Wk	\$297/month	\$290/month	\$297/month	2.5%	\$1,740	07/01/11	07/01/10
8 CY Dumpster 4Lifts/Wk	\$390/month	\$380/month	\$390/month	2.5%	\$456	07/01/11	07/01/09
8 CY Dumpster 5Lifts/Wk	\$485/month	\$473/month	\$485/month	2.5%	\$568	07/01/11	07/01/09
8 CY Dumpster 6Lifts/Wk	\$580/month	\$566/month	\$580/month	2.5%	\$1,358	07/01/11	07/01/09
Total 8CY Dumpster Revenue					\$9,170		
Explanation: Increase associated with Commercial Franchise contract increases. *Propose to bill \$12/quarter Customer Service fee separately.							

## Field Operations Proposed Fees 2012 Budget

ACTIVITY	Cost per Unit	Current Fee	Proposed Fee*	Percent Increase*	Total Revenue Impact	Proposed Eff. Date	Last Fee Increase
6 CY Vert-I-Pack 1 Lift/Wk	\$300/month	\$393/month	\$300/month	2.5%	\$264	07/01/11	07/01/10
6 CY Vert-I-Pack 2Lifts/Wk	\$499/month	\$487/month	\$499/month	2.5%	0	07/01/11	07/01/10
6 CY Vert-I-Pack 3 Lifts/Wk	\$688/month	\$671/month	\$688/month	2.5%	\$201	07/01/11	07/01/10
6 CY Vert-I-Pack 4Lifts/Wk	\$887/month	\$865/month	\$887/month	2.5%	0	07/01/11	07/01/10
6 CY Vert-I-Pack 5Lifts/Wk	\$1,082/month	\$1,056/month	\$1,082/month	2.5%	\$634	07/01/11	07/01/09
6 CY Vert-I-Pack 6Lifts/Wk	\$1,279/month	\$1,248/month	\$1,279/month	2.5%	\$749	07/01/11	07/01/09
Total 6CY Vert-I-Pack Revenue:					\$1,847		

Explanation: Increase associated with Commercial Franchise contract increases.

\*Propose to bill \$12/quarter Customer Service fee separately.

## Field Operations Proposed Fees 2012 Budget

ACTIVITY	Cost per Unit	Current Fee	Proposed Fee*	Percent Increase*	Total Revenue Impact	Proposed Eff. Date	Last Fee Increase
8 CY Vert-I-Pack 1 Lift/Wk	\$362/month	\$353/month	\$362/month	2.5%	\$106	07/01/11	07/01/10
8 CY Vert-I-Pack 2Lifts/Wk	\$593/month	\$579/month	\$593/month	2.5%	\$868	07/01/11	07/01/10
8 CY Vert-I-Pack 3 Lifts/Wk	\$830/month	\$810/month	\$830/month	2.5%	\$729	07/01/11	07/01/10
8 CY Vert-I-Pack 4Lifts/Wk	\$1,064/month	\$1,038/month	\$1,064/month	2.5%	0	07/01/11	07/01/10
8 CY Vert-I-Pack 5Lifts/Wk	\$1,299/month	\$1,267/month	\$1,299/month	2.5%	\$380	07/01/11	07/01/09
8 CY Vert-I-Pack 6Lifts/Wk	\$1,538/month	\$1,500/month	\$1,538/month	2.5%	\$450	07/01/11	07/01/09
Total 8CY Vert-I-Pack Revenue:					\$2,533		
Explanation: Increase associated with Commercial Franchise contract increases. *Propose to bill \$12/quarter Customer Service fee separately.							

## Field Operations Proposed Fees 2012 Budget

ACTIVITY	Cost per Unit	Current Fee	Proposed Fee	Percent Increase	Total Revenue Impact	Proposed Eff. Date	Last Fee Increase
<b>Additional Dumpster Services:</b>							
*Container Delivery Charge	\$79	\$75	\$79	5%	\$0	07/01/11	07/01/10
Lockable Dumpster	\$158	\$154	\$158	2.6%	\$0	07/01/11	07/01/10
Replacement Dumpster Lid	\$22	\$21	\$22	5%	\$0	07/01/11	07/01/10
Container Service Labor	\$116/hr	\$113/hr	\$116/hr	2.5%	\$0	07/01/11	07/01/10
On-Demand Dumpster Lift	\$109/lift	\$106/lift	\$109/lift	2.8%	\$0	07/01/11	07/01/10
Vert-I-Pack Service Labor	\$145/hr	\$141/hr	\$145/hr	2.8%	\$0	07/01/11	07/01/10
**Container Swap Charge	\$79	\$77	\$79	2.6%	\$0	07/01/11	07/01/10
Explanation: *One time charge for newly delivered container *Fee is waived if converting from City Service (within 90 days) *Fee is waived if converting during initial changeover within 30 days of start-up **Fee waived if switching from larger to smaller **Fee waived if switch is related to participation in consolidated shared dumpster use program **Fee waived if swapping during initial changeover within 30 days of start-up							

## Field Operations Proposed Fees 2012 Budget

ACTIVITY	Cost per Unit	Current Fee	Proposed Fee*	Percent Increase*	Total Revenue Impact	Proposed Eff. Date	Last Fee Increase
<b>Commercial Roll-Off Service:</b>							
10 CY Roll-Off	\$274/lift	\$267/lift	\$274/lift	2.5%	\$0	07/01/11	07/01/10
20 CY Roll-Off	\$308/lift	\$308/lift	\$308/lift	2.5%	\$0	07/01/11	07/01/10
30 CY Roll-Off	\$358/lift	\$349/lift	\$358/lift	2.5%	\$0	07/01/11	07/01/10
40 CY Roll-Off	\$400/lift	\$390/lift	\$400/lift	2.5%	\$0	07/01/11	07/01/10
20 CY Compactor	\$484/lift	\$472/lift	\$484/lift	2.5%	\$0	07/01/11	07/01/10
30 CY Compactor	\$504/lift	\$492/lift	\$504/lift	2.5%	\$0	07/01/11	07/01/10
40-42 CY Compactor	\$526/lift	\$513/lift	\$526/lift	2.5%	\$0	07/01/11	07/01/10
30-35 CY Flat Compactor	\$473/lift	\$461/lift	\$473/lift	2.5%	\$0	07/01/11	07/01/10
40-42 CY Flat Compactor	\$504/lift	\$492/lift	\$504/lift	2.5%	\$0	07/01/11	07/01/10

Explanation: Increase associated with Commercial Franchise contract increases.

\*Propose to bill \$12/quarter Customer Service fee separately.

## Field Operations Proposed Fees 2012 Budget

ACTIVITY	Cost per Unit	Current Fee	Proposed Fee	Percent Increase	Total Revenue Impact	Proposed Eff. Date	Last Fee Increase
<b>Additional Roll-Off Services:</b>							
*Container Rental Charge	\$87/month	\$85/month	\$87/month	2.5%	\$0	07/01/11	07/01/10
Compactor Service Labor	\$145/hr	\$141/hr	\$145/hr	2.8%	\$0	07/01/11	07/01/10
**Container Swap Charge	\$79	\$77	\$79	2.6%	\$0	07/01/11	07/01/10
6 CY Verti-Pak Unit	\$359/month	\$350/month	\$359/month	2.5%	\$0	07/01/11	07/01/10
8 CY Verti-Pak Unit	\$384/month	\$375/month	\$384/month	2.5%	\$0	07/01/11	07/01/10
2 CY Compactor w/ 35 or 42 CY Receiving	\$666/month	\$650/month	\$666/month	2.5%	\$0	07/01/11	07/01/10
Delivery & Installation – 6,8, or 35-42 Standard Compactor Applications	\$1,538	\$1,500	\$1,538	2.5%	\$0	07/01/11	07/01/10
Surplus refuse collection	\$21/cubic yard	NEW	\$21/cubic yard	NEW	\$0	07/01/11	NEW
Explanation: * Applies only if no lifts occur in any given month **One-time fee per switch when switching to larger or smaller container							



## Field Operations Proposed Fees 2012 Budget

ACTIVITY	Cost per Unit	Current Fee	Proposed Fee	Percent Increase	Total Revenue Impact	Proposed Eff. Date	Last Fee Increase
<b>Special Event Dumpster Service:</b>							
One to Five 6 CY Dumpsters	\$81	\$79	\$81	2.5%	\$0	07/01/11	07/01/10
Six or More 6 CY Dumpsters	\$57	\$56	\$57	2.5%	\$0	07/01/11	07/01/10
*Sunday Collection Service	\$74/Lift	\$72/Lift	\$74/Lift	2.5%	\$0	07/01/11	07/01/10
Event Box Liners (Case = 100 liners)	\$29/Case	\$28/Case	\$29/Case	2.5%	\$0	07/01/11	07/01/10
Explanation: * Minimum of 15 containers, Maximum of 50 containers							

## Field Operations Proposed Fees 2012 Budget

ACTIVITY	Cost per Unit	Current Fee	Proposed Fee	Percent Increase	Total Revenue Impact	Proposed Eff. Date	Last Fee Increase
<b>Commercial Dumpster Service Receiving City Subsidy:</b>							
*4 CY Dumpster	\$77/Month	\$44/month	\$52/Month	18%	\$4,708	07/01/11	07/01/10
*6 CY Dumpster	\$92/Month	\$66/month	\$78/Month	18%	\$36,288	07/01/11	07/01/10
*8 CY Dumpster	\$107/Month	\$88/month	\$104/Month	18%	\$2,880	07/01/11	07/01/10
Explanation: *Gradual increase associated with Commercial Franchise Costs as agreed upon to Customers.							

## Field Operations Proposed Fees 2012 Budget

ACTIVITY	Cost per Unit	Current Fee	Proposed Fee	Percent Increase	Total Revenue Impact	Proposed Eff. Date	Last Fee Increase
Temporary Permission to Reserve Parking Land for < 72 Hours for Work Related Purposes	\$140	\$100	\$105	5%	\$0	07/01/11	07/01/10
Temporary Permission to Reserve Parking Lane for Work-Related Purposes Permit for 72 hours or more, or multiple addresses	\$350	\$310	\$325	5%	\$0	07/01/11	07/01/10
Traffic Sign Inventory Request	\$45 per ½ hr	\$38 per ½ hr	\$42 per ½ hr	10%	\$0	07/01/10	07/01/10
Traffic Signal Timing/Phasing Request	\$50 per ½ hr	\$44 per ½ hr	\$50 per ½ hr	13%	\$0	07/01/10	07/01/11
Street Lighting Inspections – Pole Plan Review	\$74	\$72	\$74	3%	\$0	07/01/10	07/01/11
Street Lighting Inspections- Pole Inspections	\$215	\$206	\$215	5%	\$0	07/01/10	07/01/11
Emergency Private Tree Work – Normal Business Hours	\$298 per hour	N/A	\$250/hr	NEW	\$1,000	07/01/11	NEW
Emergency Private Tree Work – After Business Hours	\$500 for 1 <sup>st</sup> hour, \$271 each additional hour	N/A	\$500 for 1 <sup>st</sup> hour, \$270 each additional hour	NEW	\$2,000	07/01/11	NEW
<p>Explanation: Fee revisions are adjusted for current hourly wages and other expenses. Increases are associated with full cost recovery for services rendered. Fee established to cover costs for services provided.</p>							

## Field Operations Proposed Fees 2012 Budget

ACTIVITY	Cost per Unit	Current Fee	Proposed Fee*	Percent Increase*	Total Revenue Impact	Proposed Eff. Date	Last Fee Increase
<b>Road Section Closures/Barricading:</b>							
1-2 Road Section Closures/Barricading without Pedestrian Barricades	\$596	\$578	\$596	3.1%	\$0	07/01/10	07/01/11
3-4 Road Section Closures/Barricading without Pedestrian Barricades	\$596	\$578	\$596	3.1%	\$0	07/01/10	07/01/11
5-6 Road Section Closures/Barricading without Pedestrian Barricades	\$1,191	\$1,156	\$1,191	3.0%	\$0	07/01/10	07/01/11
7-8 Road Section Closures/Barricading without Pedestrian Barricades	\$1,191	\$1,156	\$1,191	3.0%	\$0	07/01/10	07/01/11
9-10 Road Section Closures/Barricading without Pedestrian Barricades	\$1,787	\$1,735	\$1,787	3.0%	\$0	07/01/10	07/01/11
Explanation: Fee revisions are adjusted for current hourly wages and other expenses.							

## Field Operations Proposed Fees 2012 Budget

ACTIVITY	Cost per Unit	Current Fee	Proposed Fee*	Percent Increase*	Total Revenue Impact	Proposed Eff. Date	Last Fee Increase
<b>Road Section Closures/Barricading:</b>							
1-2 Road Section Closures/Barricading with Pedestrian Barricades	\$695	\$675	\$695	3.0%	\$0	07/01/11	07/01/10
3-4 Road Section Closures/Barricading with Pedestrian Barricades	\$1,390	\$1,349	\$1,390	3.0%	\$0	07/01/11	07/01/10
5-6 Road Section Closures/Barricading with Pedestrian Barricades	\$2,085	\$2,024	\$2,085	3.0%	\$0	07/01/11	07/01/10
7-8 Road Section Closures/Barricading with Pedestrian Barricades	\$2,780	\$2,698	\$2,780	3.0%	\$0	07/01/11	07/01/10
9-10 Road Section Closures/Barricading with Pedestrian Barricades	\$3,475	\$3,373	\$3,475	3.0%	\$0	07/01/11	07/01/10
Explanation: Fee revisions are adjusted for current hourly wages and other expenses.							

## WWTSU Proposed Fees 2012 Budget

ACTIVITY	Cost per Unit	Current Fee	Proposed Fee	Percent Increase	Total Revenue Impact	Proposed Eff. Date	Last Fee Increase
Industrial Pretreatment Program Non-categorical Significant Industrial User permit fee	\$250	NEW	\$250/year	NEW	\$750	07/1/2011	NEW
Industrial Pretreatment Program Categorical Significant industrial User permit fee	\$250	NEW	\$500/year	NEW	\$500	07/1/2011	NEW
Industrial Pretreatment Program Surveillance monitoring laboratory fee	VARIES	NEW	Actual Laboratory Costs	NEW	\$2,830	07/1/2011	NEW
Explanation: The fee recovers the City's costs for permit application processing, annual surveillance activities to ensure permit compliance, and annual required testing costs.							

## Customer Service Proposed Fees 2012 Budget

ACTIVITY	Cost per Unit	Current Fee	Proposed Fee	Percent Increase	Total Revenue Impact	Proposed Eff. Date	Last Fee Increase
Hourly Charge for Serviceperson (Business Hours)	\$89	\$84	\$88	4.7%	\$0	07/01/11	07/0/10
Frozen Meter – After Hours (Install Fee Only; Meter Separate)	\$218	\$205	\$215	4.8%	\$0	07/01/11	07/0/10
Winterization On-Off when Contractor has Pulled Meter	\$64	\$60	\$63	5.0%	\$0	07/01/11	07/01/10
Inspection/Real Estate Requests for On-Off (Multiple Requests)	\$85	\$80	\$85	6.0%	\$0	07/01/11	07/0/10
*Replace Damaged Pulse MTU or at Customer Request	\$245	\$240	\$240	33%	\$0	07/01/11	07/0/10
Replace Damaged Encoder MTU or at Customer Request	\$245	NEW	\$240	NEW	\$0	07/01/11	NEW
*Replace Damaged Ext Range Pulse MTU or at Customer Request	\$266	\$215	\$265	23%	\$0	07/01/11	07/0/10
Replace Damaged Ext Range Encoder MTU or at Customer Request	\$266	NEW	\$265	NEW	\$0	07/01/11	07/01/10
Replace Damaged Mag Meter Head	\$1,124	\$1,117	\$1,124	.60%	\$0	07/01/11	07/0/10
Explanation: *Increase attributable to increase in material costs Increases attributable to wages increases							

## Customer Service Proposed Fees 2012 Budget

ACTIVITY	Cost per Unit	Current Fee	Proposed Fee	Percent Increase	Total Revenue Impact	Proposed Eff. Date	Last Fee Increase
Suspected MTU Tampering Site Visit	\$52	\$40	\$52	30%	\$0	07/01/11	07/01/10
Collections – Customer Pays Serviceperson	\$39	\$30	\$35	16%	\$0	07/01/11	07/01/10
Repeats for No-Shows on Scheduled Work Orders	\$49	\$35	\$40	14%	\$0	07/01/11	07/01/10
Backflow Prevention Inspection (Commercial Only)	\$109	\$100	\$105	5%	\$0	07/01/11	07/01/10
Backflow Prevention Inspection – Multiple Developments @ 1 location (hrly)	\$130	\$125	\$130	4%	\$0	07/01/11	07/01/10
Explanation: Increases attributable to wages increases.							





**FY 2012 All Funds Expenditure Analysis by Service Area**

	<b>Total Expenditures</b>	<b>Mayor &amp; Council</b>	<b>City Attorney</b>	<b>City Administrator</b>	<b>Community Services</b>	<b>Financial Services</b>	<b>Public Services</b>	<b>Safety Services</b>	<b>15th District Court</b>	<b>Non-departmental</b>	<b>Other</b>
0055 ELIZABETH R DEAN TRUST	84,715						84,715				
0056 ART IN PUBLIC PLACES	334,660				11,714		322,946				
0057 RISK FUND	27,543,953			24,582,143		2,812,812	148,998				
0058 WHEELER CENTER	503,344						503,344				
<b>0059 EMPLOYEES RETIREMENT SYSTEM</b>	<b>32,135,473</b>										<b>32,135,473</b>
0060 GENERAL DEBT/SPECIAL ASSESSMENTS	105,443									105,443	
0061 ALTERNATIVE TRANSPORTATION	138,653				17,578		121,075				
0062 STREET REPAIR MILLAGE	14,914,060						14,914,060				
0063 DDA PARKING SYSTEM	14,819,243										14,819,243
<b>0064 MICHIGAN JUSTICE TRAINING</b>	<b>112,010</b>							<b>112,010</b>			
0069 STORMWATER SEWER SYSTEM	5,659,428						5,659,428				
0070 AFFORDABLE HOUSING	213,617				213,617						
0071 PARK MAINTENANCE & CAPITAL IMPROVEMENTS	5,315,169				1,614,827		3,700,342				
0072 SOLID WASTE FUND	15,186,914						15,186,914				
<b>0073 LOCAL FORFEITURE</b>	<b>26,538</b>							<b>26,538</b>			
0082 STORMWATER BOND	1,925,000						1,925,000				
0083 SENIOR CENTER ENDOWMENT	37,500				37,500						
0088 SEWER BOND	9,733,000						9,733,000				
0089 WATER BOND	4,341,000						4,341,000				
<b>0091 SIDEWALK IMPROVEMENT</b>											
00MG MAJOR GRANT PROGRAMS FUND	178,407						13,759		164,648		
	<b>\$312,182,605</b>	<b>\$362,496</b>	<b>\$1,864,303</b>	<b>\$29,146,630</b>	<b>\$16,225,355</b>	<b>\$12,419,818</b>	<b>\$128,232,664</b>	<b>\$39,410,283</b>	<b>\$4,189,574</b>	<b>\$23,447,468</b>	<b>\$56,884,014</b>



**FY 2013 All Funds Expenditure Analysis by Service Area**

	<b>Total Expenditures</b>	<b>Mayor &amp; Council</b>	<b>City Attorney</b>	<b>City Administrator</b>	<b>Community Services</b>	<b>Financial Services</b>	<b>Public Services</b>	<b>Safety Services</b>	<b>15th District Court</b>	<b>Non-departmental</b>	<b>Other</b>
0055 ELIZABETH R DEAN TRUST	79,817						79,817				
0056 ART IN PUBLIC PLACES	297,999				11,646		286,353				
0057 RISK FUND	28,865,284			25,788,440		2,924,918	151,926				
0058 WHEELER CENTER	515,789						515,789				
<b>0059 EMPLOYEES RETIREMENT SYSTEM</b>	<b>32,767,479</b>										<b>32,767,479</b>
0060 GENERAL DEBT/SPECIAL ASSESSMENTS	91,168									91,168	
0061 ALTERNATIVE TRANSPORTATION	200,843				18,004		182,839				
0062 STREET REPAIR MILLAGE	11,253,451						11,253,451				
0063 DDA PARKING SYSTEM	15,916,949										15,916,949
<b>0064 MICHIGAN JUSTICE TRAINING</b>											
0069 STORMWATER SEWER SYSTEM	5,736,478						5,736,478				
0070 AFFORDABLE HOUSING	46,641				46,641						
0071 PARK MAINTENANCE & CAPITAL IMPROVEMENTS	5,363,452				1,610,188		3,753,264				
0072 SOLID WASTE FUND	14,551,541						14,551,541				
<b>0073 LOCAL FORFEITURE</b>											
0082 STORMWATER BOND	1,335,000						1,335,000				
0083 SENIOR CENTER ENDOWMENT	37,500				37,500						
0088 SEWER BOND	7,955,000						7,955,000				
0089 WATER BOND	7,670,000						7,670,000				
<b>0091 SIDEWALK IMPROVEMENT</b>											
00MG MAJOR GRANT PROGRAMS FUND	166,826								166,826		
	<b>\$307,841,772</b>	<b>\$364,705</b>	<b>\$1,865,883</b>	<b>\$30,381,331</b>	<b>\$16,349,899</b>	<b>\$12,433,855</b>	<b>\$122,950,790</b>	<b>\$38,689,831</b>	<b>\$4,264,891</b>	<b>\$22,753,797</b>	<b>\$57,786,790</b>

# FTE Count by Service Area/Unit

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
MAYOR & CITY COUNCIL	0.75	0.75	0.75	0.75	0.75
Total Mayor & City Council	0.75	0.75	0.75	0.75	0.75
CITY ATTORNEY	14.00	14.00	13.00	12.60	12.20
Total City Attorney	14.00	14.00	13.00	12.60	12.20
CITY ADMINISTRATOR	2.50	2.50	2.50	2.50	2.50
HUMAN RESOURCES	12.50	11.50	11.50	11.00	10.50
CLERK SERVICES	5.13	5.50	5.42	5.42	5.42
COMMUNICATIONS OFFICE	11.50	11.50	11.50	11.50	11.50
Total City Administrator Service Area	31.63	31.00	30.92	30.42	29.92
COMMUNITY SERVICES ADMINISTRATION	0.00	1.00	0.17	0.00	0.00
PLANNING & DEVELOPMENT	34.58	33.99	27.98	22.44	21.44
PLANNING				7.05	7.05
NON-DEPARTMENTAL - A2D2	0.00	0.00	0.40	0.00	0.00
OFFICE OF COMMUNITY DEVELOPMENT	5.89	4.18	4.17	3.89	3.89
PARKS & RECREATION	21.78	19.54	19.92	20.25	20.25
Total Community Services Area	62.25	58.71	52.64	53.63	52.63
ACCOUNTING	8.10	7.60	7.10	6.90	6.90
ASSESSOR	8.00	8.00	8.00	8.00	8.00
FINANCIAL & BUDGET PLANNING	4.50	4.50	3.50	3.50	3.50
INFORMATION TECHNOLOGY	22.75	22.62	22.94	20.45	20.45
RISK MANAGEMENT	0.65	0.75	0.80	0.80	0.80
PROCUREMENT	1.15	1.15	1.15	1.10	1.10
TREASURY	5.35	4.75	4.70	4.70	3.70
Total Financial Services Area	50.50	49.37	48.19	45.45	44.45
CAPITAL PROJECTS	13.26	17.17	16.00	17.89	17.74
CUSTOMER SERVICE CENTER	13.75	13.00	12.35	12.10	12.10
FIELD OPERATIONS	132.30	135.18	128.60	125.96	124.81
FLEET & FACILITIES	26.15	23.93	23.67	21.05	21.20
PROJECT MANAGEMENT	17.69	15.31	15.26	12.85	12.85
PUBLIC SERVICES ADMINISTRATION	12.00	11.00	10.00	9.35	9.35
SYSTEMS PLANNING	13.40	13.64	13.69	13.65	13.65
WASTEWATER TREATMENT	35.48	34.98	34.85	35.05	35.17
WATER TREATMENT	26.22	26.12	26.00	25.51	26.18
Total Public Services Area	290.25	290.33	280.42	273.41	273.05
FIRE	94.00	94.00	89.00	82.00	77.00
POLICE	209.00	182.00	177.00	164.00	155.00
Total Safety Services Area	303.00	276.00	266.00	246.00	232.00
FIFTEENTH DISTRICT COURT	41.00	39.00	37.00	36.00	35.00
Total Fifteenth District Court	41.00	39.00	37.00	36.00	35.00
RETIREMENT SYSTEM	3.75	3.75	3.75	3.75	3.75
Total Retirement System	3.75	3.75	3.75	3.75	3.75
DOWNTOWN DEVELOPMENT AUTHORITY	3.00	3.00	3.00	4.00	4.00
Total Downtown Development Authority	3.00	3.00	3.00	4.00	4.00
Grand Total of City FTEs	800.13	765.91	735.67	706.01	687.75

Note: The City's FTEs peaked in FY 2001 at 1,005

**General Fund  
Expenditures by Agency - Category**

<b>Agency - Category</b>	<b>Actual FY 2009</b>	<b>Actual FY 2010</b>	<b>Budget FY 2011</b>	<b>Forecasted FY 2011</b>	<b>Request FY 2012</b>	<b>Projected FY 2013</b>
<b>Mayor &amp; Council</b>	<b>338,257</b>	<b>339,129</b>	<b>355,096</b>	<b>348,121</b>	<b>362,496</b>	<b>364,705</b>
<b>010 Mayor</b>	<b>338,257</b>	<b>339,129</b>	<b>355,096</b>	<b>348,121</b>	<b>362,496</b>	<b>364,705</b>
Personnel Services	235,293	238,199	235,788	235,788	235,766	235,766
Personnel Services-Other	-	-	-	-	-	-
Payroll Fringes	26,698	34,034	33,192	33,195	40,907	42,532
Other Services	6,807	483	7,966	1,000	2,500	2,500
Materials & Supplies	726	405	912	900	900	900
Other Charges	68,734	66,007	77,238	77,238	82,423	83,007
<b>City Attorney</b>	<b>2,059,045</b>	<b>2,040,668</b>	<b>1,814,316</b>	<b>1,812,337</b>	<b>1,864,303</b>	<b>1,865,883</b>
<b>014 Attorney</b>	<b>2,059,045</b>	<b>2,040,668</b>	<b>1,814,316</b>	<b>1,812,337</b>	<b>1,864,303</b>	<b>1,865,883</b>
Personnel Services	1,080,194	1,084,256	1,019,280	1,019,280	993,048	973,080
Personnel Services-Other	645	51,423	-	-	-	-
Payroll Fringes	446,103	488,062	479,820	479,861	511,715	532,129
Employee Allowances	-	-	-	-	9,864	8,580
Other Services	249,675	130,807	24,337	25,148	21,000	21,000
Materials & Supplies	48,751	33,370	48,000	45,169	30,723	24,520
Other Charges	233,676	252,750	233,379	233,379	292,453	305,917
Capital Outlay	-	-	9,500	9,500	5,500	657
<b>City Administrator Service Area</b>	<b>2,883,858</b>	<b>2,552,729</b>	<b>2,824,371</b>	<b>2,629,162</b>	<b>2,721,371</b>	<b>2,856,711</b>
<b>011 City Administrator</b>	<b>543,176</b>	<b>514,548</b>	<b>535,441</b>	<b>520,801</b>	<b>536,037</b>	<b>535,185</b>
Personnel Services	266,688	261,562	250,404	250,404	250,404	250,404
Personnel Services-Other	-	-	-	-	-	-
Payroll Fringes	91,259	102,190	103,830	103,842	124,274	131,872
Employee Allowances	-	-	-	-	6,432	6,432
Other Services	89,657	72,811	94,670	81,125	77,000	63,500
Materials & Supplies	13,225	1,302	4,875	3,768	1,500	1,000
Other Charges	82,347	76,683	81,662	81,662	76,427	81,977
<b>012 Human Resources</b>	<b>1,391,567</b>	<b>1,287,046</b>	<b>1,297,687</b>	<b>1,216,391</b>	<b>1,295,999</b>	<b>1,282,483</b>
Personnel Services	687,193	684,571	674,496	617,616	648,752	614,249
Personnel Services-Other	27,665	2,836	-	-	-	-
Payroll Fringes	300,959	315,788	332,384	307,968	345,036	343,641

**General Fund  
Expenditures by Agency - Category**

Agency - Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
Employee Allowances	-	-	-	-	1,352	1,014
Other Services	129,138	48,898	55,826	55,826	49,856	58,056
Materials & Supplies	17,808	18,336	24,500	24,500	19,998	24,500
Other Charges	228,804	216,617	210,481	210,481	231,005	241,023
<b>015 City Clerk</b>	<b>949,116</b>	<b>751,136</b>	<b>991,243</b>	<b>891,970</b>	<b>889,335</b>	<b>1,039,043</b>
Personnel Services	331,694	323,955	526,060	423,497	409,055	516,229
Personnel Services-Other	47,093	3,831	8,700	16,006	11,861	21,000
Payroll Fringes	131,103	157,317	183,403	193,862	200,282	225,002
Employee Allowances	-	-	-	-	-	-
Other Services	248,167	94,259	75,539	101,541	73,824	76,381
Materials & Supplies	27,270	19,542	33,000	15,500	21,500	24,000
Other Charges	163,790	152,232	164,541	141,564	172,813	176,431
<b>Community Services Area</b>	<b>8,044,169</b>	<b>8,436,200</b>	<b>8,739,864</b>	<b>8,435,805</b>	<b>7,900,507</b>	<b>7,994,110</b>
<b>002 Community Development</b>	<b>2,198,792</b>	<b>2,244,805</b>	<b>2,136,896</b>	<b>2,122,811</b>	<b>1,858,053</b>	<b>1,830,598</b>
Personnel Services	138,846	207,485	263,340	248,620	241,439	242,708
Personnel Services-Other	8,794	20,457	-	-	-	-
Payroll Fringes	56,791	129,515	146,468	146,493	148,679	159,028
Employee Allowances	-	-	-	-	2,765	2,765
Other Services	31,925	393,083	288,417	289,027	147,388	147,505
Materials & Supplies	183	90	-	-	-	-
Other Charges	260,787	178,356	162,927	162,927	158,753	168,262
Pass Throughs	394,996	-	-	-	-	-
CDBG Recipients	1,306,470	1,315,819	1,275,744	1,275,744	1,159,029	1,110,330
<b>033 Building</b>	<b>1,479,833</b>	<b>2,041,537</b>	<b>2,290,814</b>	<b>2,153,634</b>	<b>1,536,513</b>	<b>1,510,219</b>
Personnel Services	546,599	785,020	700,194	667,540	596,776	556,193
Personnel Services-Other	40,157	50,037	34,279	6,500	10,000	10,000
Payroll Fringes	241,112	341,668	380,211	385,471	353,291	346,366
Employee Allowances	-	-	-	-	4,636	4,636
Other Services	141,653	316,856	543,012	460,605	130,104	133,542
Materials & Supplies	19,362	16,413	15,500	16,000	17,400	18,000
Other Charges	390,954	414,882	517,618	517,518	324,306	341,482

**General Fund  
Expenditures by Agency - Category**

Agency - Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
Pass Throughs	99,996	116,662	100,000	100,000	100,000	100,000
Vehicle Operating Costs	-	-	-	-	-	-
<b>050 Planning</b>	<b>631,917</b>	<b>661,761</b>	<b>619,828</b>	<b>670,592</b>	<b>919,413</b>	<b>960,982</b>
Personnel Services	391,379	418,515	374,217	436,025	444,284	447,230
Personnel Services-Other	799	1,949	-	6,434	1,100	1,100
Payroll Fringes	170,404	200,085	197,661	195,733	253,249	270,162
Employee Allowances	-	-	-	-	1,304	1,304
Other Services	62,283	36,180	39,950	26,650	30,450	46,930
Materials & Supplies	3,670	1,088	5,000	1,750	4,250	4,250
Other Charges	3,383	3,943	3,000	4,000	184,776	190,006
<b>060 Parks &amp; Recreation</b>	<b>3,733,627</b>	<b>3,488,097</b>	<b>3,692,326</b>	<b>3,488,768</b>	<b>3,586,528</b>	<b>3,692,311</b>
Personnel Services	1,572,632	1,472,732	1,508,624	1,475,574	1,520,018	1,533,415
Personnel Services-Other	19,624	25,632	11,375	5,678	7,325	7,325
Payroll Fringes	430,443	456,959	512,642	495,271	541,839	575,230
Employee Allowances	-	-	-	2,500	11,767	11,767
Other Services	907,659	811,393	991,533	861,757	829,450	843,033
Materials & Supplies	217,642	169,204	181,450	162,629	164,069	189,490
Other Charges	530,420	522,554	459,852	480,558	505,860	525,851
Pass Throughs	49,140	3,624	-	-	-	-
Capital Outlay	-	22,109	22,000	-	-	-
Vehicle Operating Costs	6,068	3,889	4,850	4,801	6,200	6,200
<b>Financial &amp; Administrative Services Area</b>	<b>4,093,112</b>	<b>3,896,309</b>	<b>3,574,595</b>	<b>3,540,190</b>	<b>3,422,768</b>	<b>3,427,221</b>
<b>018 Finance</b>	<b>4,093,112</b>	<b>3,896,309</b>	<b>3,574,595</b>	<b>3,540,190</b>	<b>3,422,768</b>	<b>3,427,221</b>
Personnel Services	1,779,461	1,719,039	1,657,661	1,632,606	1,685,109	1,628,975
Personnel Services-Other	10,187	7,960	3,500	8,157	1,000	1,000
Payroll Fringes	757,352	822,689	834,941	834,951	895,220	910,033
Employee Allowances	-	-	-	-	19,476	19,476
Other Services	590,248	432,769	187,106	167,766	115,065	118,627
Materials & Supplies	196,528	185,226	170,808	171,081	47,258	48,008
Other Charges	759,336	728,626	720,579	725,629	659,640	701,102
Capital Outlay	-	-	-	-	-	-



**General Fund  
Expenditures by Agency - Category**

<b>Agency - Category</b>	<b>Actual FY 2009</b>	<b>Actual FY 2010</b>	<b>Budget FY 2011</b>	<b>Forecasted FY 2011</b>	<b>Request FY 2012</b>	<b>Projected FY 2013</b>
<b>Public Services Area</b>	<b>8,691,102</b>	<b>6,979,200</b>	<b>8,046,298</b>	<b>7,691,196</b>	<b>6,579,362</b>	<b>6,683,989</b>
<b>029 Environmental Coordination Ser</b>	<b>142,320</b>	<b>113,013</b>	<b>114,106</b>	<b>110,693</b>	<b>110,349</b>	<b>109,999</b>
Personnel Services	39,864	41,244	32,562	46,562	46,210	46,594
Personnel Services-Other	13,347	-	-	-	-	-
Payroll Fringes	19,113	17,222	16,730	16,770	19,617	20,851
Employee Allowances	-	-	-	-	659	659
Other Services	23,800	8,013	26,642	9,189	2,900	1,400
Materials & Supplies	539	107	450	450	450	250
Other Charges	45,656	46,428	37,722	37,722	40,513	40,245
<b>040 Public Services</b>	<b>40,210</b>	<b>7</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Other Services	-	7	-	-	-	-
Materials & Supplies	-	-	-	-	-	-
Pass Throughs	40,210	-	-	-	-	-
Vehicle Operating Costs	-	-	-	-	-	-
<b>046 Systems Planning</b>	<b>484</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Personnel Services	389	-	-	-	-	-
Personnel Services-Other	-	-	-	-	-	-
Payroll Fringes	96	-	-	-	-	-
Other Services	-	-	-	-	-	-
Materials & Supplies	-	-	-	-	-	-
<b>061 Field Operations</b>	<b>6,033,797</b>	<b>4,971,202</b>	<b>5,324,482</b>	<b>5,130,800</b>	<b>4,037,586</b>	<b>4,098,074</b>
Personnel Services	949,708	784,596	978,705	822,692	517,193	481,607
Personnel Services-Other	88,351	97,155	50,775	189,600	9,428	7,750
Payroll Fringes	533,751	477,283	463,606	498,573	328,335	326,125
Employee Allowances	-	-	-	-	1,163	1,163
Other Services	2,518,661	2,238,602	2,296,000	2,250,840	1,929,332	1,979,048
Materials & Supplies	157,501	133,480	161,205	104,756	70,904	51,146
Other Charges	778,316	694,975	1,020,927	753,175	839,330	908,304
Pass Throughs	987,045	358,384	351,664	351,664	333,901	335,431
Capital Outlay	10,977	162,949	-	141,000	-	5,500
Vehicle Operating Costs	9,488	23,779	1,600	18,500	8,000	2,000

**General Fund  
Expenditures by Agency - Category**

Agency - Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
<b>070 Public Services Administration</b>	<b>388,596</b>	<b>330,883</b>	<b>374,414</b>	<b>313,752</b>	<b>293,756</b>	<b>323,260</b>
Personnel Services	-	4,301	-	-	-	-
Payroll Fringes	-	200	-	-	-	-
Other Services	-	19,338	60,662	-	-	-
Other Charges	388,596	307,044	313,752	313,752	293,756	323,260
Pass Throughs	-	-	-	-	-	-
<b>074 Utilities-Water Treatment</b>	<b>362,008</b>	<b>248,716</b>	<b>462,551</b>	<b>365,206</b>	<b>171,389</b>	<b>175,879</b>
Personnel Services	38,910	41,456	45,244	64,168	38,792	39,093
Personnel Services-Other	4,760	4,387	6,000	4,273	4,273	4,338
Payroll Fringes	18,682	30,416	24,734	34,765	23,058	24,547
Employee Allowances	-	-	-	-	132	132
Other Services	49,172	77,384	73,500	115,000	55,790	57,395
Materials & Supplies	3,425	43,709	20,000	25,000	18,750	18,750
Other Charges	51,396	21,852	54,892	32,000	30,594	31,624
Pass Throughs	-	-	210,000	-	-	-
Capital Outlay	195,663	29,511	28,181	90,000	-	-
<b>078 Customer Service</b>	<b>370,430</b>	<b>201,397</b>	<b>249,423</b>	<b>249,423</b>	<b>265,206</b>	<b>210,463</b>
Personnel Services	163,895	125,978	128,016	128,016	131,531	92,952
Personnel Services-Other	197	-	-	-	-	-
Payroll Fringes	89,036	74,593	86,772	86,772	94,343	79,121
Other Services	134	-	-	-	-	-
Materials & Supplies	-	-	761	761	732	57
Other Charges	36,024	576	33,874	33,874	38,600	38,333
Pass Throughs	81,144	-	-	-	-	-
Vehicle Operating Costs	-	250	-	-	-	-
<b>091 Fleet &amp; Facility Services</b>	<b>1,353,257</b>	<b>1,113,982</b>	<b>1,521,322</b>	<b>1,521,322</b>	<b>1,701,076</b>	<b>1,766,314</b>
Personnel Services	299,949	271,850	289,893	289,893	297,154	314,683
Personnel Services-Other	27,312	21,050	26,100	10,550	9,950	11,075
Payroll Fringes	147,926	159,982	179,953	179,674	197,345	218,584
Employee Allowances	-	-	-	-	6,514	7,414
Other Services	702,419	491,126	639,897	662,674	816,488	839,095

**General Fund  
Expenditures by Agency - Category**

<b>Agency - Category</b>	<b>Actual FY 2009</b>	<b>Actual FY 2010</b>	<b>Budget FY 2011</b>	<b>Forecasted FY 2011</b>	<b>Request FY 2012</b>	<b>Projected FY 2013</b>
Materials & Supplies	66,053	51,886	43,050	43,312	43,000	50,180
Other Charges	95,496	103,536	108,615	108,615	136,855	146,100
Pass Throughs	12,732	14,552	12,794	12,794	13,770	14,183
Capital Outlay	-	-	220,220	213,810	180,000	165,000
Vehicle Operating Costs	1,370	-	800	-	-	-
<b>Safety Services</b>	<b>42,357,955</b>	<b>38,537,466</b>	<b>39,867,980</b>	<b>39,853,141</b>	<b>38,973,916</b>	<b>38,689,831</b>
<b>031 Police</b>	<b>28,585,680</b>	<b>24,761,356</b>	<b>26,081,054</b>	<b>26,066,215</b>	<b>25,592,784</b>	<b>25,383,724</b>
Personnel Services	15,100,573	12,211,146	12,376,257	12,376,257	11,768,414	11,144,912
Personnel Services-Other	1,509,216	1,325,330	1,128,257	1,128,257	957,525	1,046,525
Payroll Fringes	6,257,136	6,105,079	7,078,274	7,078,274	7,001,685	7,108,112
Employee Allowances	238,950	200,750	200,750	200,750	225,020	212,270
Other Services	1,510,204	1,269,650	1,218,697	1,203,858	1,417,112	1,443,225
Materials & Supplies	137,120	135,283	120,725	120,725	134,977	90,002
Other Charges	3,807,075	3,470,101	3,933,094	3,933,094	4,063,051	4,313,678
Pass Throughs	-	-	-	-	-	-
Capital Outlay	2,526	-	-	-	-	-
Vehicle Operating Costs	22,879	44,017	25,000	25,000	25,000	25,000
<b>032 Fire</b>	<b>13,772,275</b>	<b>13,776,110</b>	<b>13,786,926</b>	<b>13,786,926</b>	<b>13,381,132</b>	<b>13,306,107</b>
Personnel Services	6,653,091	6,557,434	6,254,570	5,971,292	5,858,884	5,552,440
Personnel Services-Other	738,363	761,012	627,873	680,737	384,068	389,828
Payroll Fringes	2,862,109	3,193,104	3,480,602	3,752,905	3,506,570	3,566,559
Employee Allowances	172,408	172,290	179,824	170,872	191,244	183,468
Other Services	759,515	847,087	1,006,110	972,487	996,495	995,559
Materials & Supplies	191,099	159,082	146,879	146,879	146,879	146,279
Other Charges	2,216,998	2,048,003	2,090,048	2,090,734	2,205,957	2,394,439
Pass Throughs	165,118	18,829	600	600	600	600
Capital Outlay	5,010	15,849	-	-	90,015	76,515
Vehicle Operating Costs	8,565	3,419	420	420	420	420
<b>District Court</b>	<b>4,264,155</b>	<b>4,093,516</b>	<b>3,860,579</b>	<b>3,666,243</b>	<b>3,799,926</b>	<b>3,873,065</b>
<b>021 District Court</b>	<b>4,264,155</b>	<b>4,093,516</b>	<b>3,860,579</b>	<b>3,666,243</b>	<b>3,799,926</b>	<b>3,873,065</b>
Personnel Services	1,889,899	1,739,071	1,654,312	1,674,612	1,709,194	1,676,694

**General Fund  
Expenditures by Agency - Category**

<b>Agency - Category</b>	<b>Actual FY 2009</b>	<b>Actual FY 2010</b>	<b>Budget FY 2011</b>	<b>Forecasted FY 2011</b>	<b>Request FY 2012</b>	<b>Projected FY 2013</b>
Personnel Services-Other	111,174	9,321	8,100	7,663	6,000	6,000
Payroll Fringes	840,371	852,300	832,440	846,440	973,731	1,006,888
Employee Allowances	-	-	-	-	6,588	6,588
Other Services	847,528	770,229	712,192	451,367	386,765	432,146
Materials & Supplies	74,501	54,951	126,600	159,406	51,000	51,000
Other Charges	500,681	563,395	526,935	526,755	666,648	693,749
Pass Throughs	-	104,250	-	-	-	-
Capital Outlay	-	-	-	-	-	-
<b>Other</b>	<b>18,317,391</b>	<b>12,285,549</b>	<b>13,086,846</b>	<b>12,642,942</b>	<b>13,297,892</b>	<b>12,695,821</b>
<b>019 Non-Departmental</b>	<b>18,317,391</b>	<b>12,285,549</b>	<b>13,086,846</b>	<b>12,642,942</b>	<b>13,297,892</b>	<b>12,695,821</b>
Personnel Services	43,818	11,648	27,780	27,780	-	-
Personnel Services-Other	1,064,561	22,122	238,625	238,625	613,326	682,231
Payroll Fringes	14,390	513,770	15,273	15,273	-	-
Other Services	332,168	423,980	332,087	309,305	151,047	148,791
Materials & Supplies	3,000	108	35,000	35,000	117,000	114,075
Other Charges	567,916	744,370	1,727,601	1,445,585	1,714,966	1,192,938
Pass Throughs	15,674,377	10,569,551	10,548,074	10,408,968	10,701,553	10,557,786
Capital Outlay	617,161	-	162,406	162,406	-	-
<b>Grand Total</b>	<b>\$91,049,045</b>	<b>\$ 79,160,767</b>	<b>\$ 82,169,945</b>	<b>\$ 80,619,137</b>	<b>\$ 78,922,541</b>	<b>\$ 78,451,336</b>

**General Fund  
Expenditures by Agency - Activity**

<b>Agency - Activity</b>	<b>Actual FY 2009</b>	<b>Actual FY 2010</b>	<b>Budget FY 2011</b>	<b>Forecasted FY 2011</b>	<b>Request FY 2012</b>	<b>Projected FY 2013</b>
<b>Mayor &amp; Council</b>	<b>338,257</b>	<b>339,129</b>	<b>355,096</b>	<b>348,121</b>	<b>362,496</b>	<b>364,705</b>
<b>010 Mayor</b>	<b>338,257</b>	<b>339,129</b>	<b>355,096</b>	<b>348,121</b>	<b>362,496</b>	<b>364,705</b>
1000 Administration	-	316	588	-	-	-
1010 Mayor & Council	337,811	338,099	353,386	347,999	362,357	364,559
1031 Travel: Mayor - Hieftje	-	450	1,000	-	-	-
1032 Travel: Ward 1 - Briere	-	-	-	-	-	-
1033 Travel: Ward 1 - Smith	-	-	-	-	-	-
1034 Travel: Ward 2 - Derizinski	-	-	-	-	-	-
1035 Travel: Ward 2 - Rapundalo	-	-	-	-	-	-
1036 Travel: Ward 3 - Taylor	150	-	-	-	-	-
1037 Travel: Ward 3 - Kunselman	164	-	-	-	-	-
1038 Travel: Ward 4 - Teall	-	-	-	-	-	-
1039 Travel: Ward 4 - Higgins	-	-	-	-	-	-
1040 Travel: Ward 5 - Hohnke	-	-	-	-	-	-
1041 Travel: Ward 5 - Anglin	-	-	-	-	-	-
1042 Travel: Mayor's Assistant	-	-	-	-	-	-
1100 Fringe Benefits	132	264	122	122	139	146
<b>City Attorney</b>	<b>2,059,045</b>	<b>2,040,668</b>	<b>1,814,316</b>	<b>1,812,337</b>	<b>1,864,303</b>	<b>1,865,883</b>
<b>014 Attorney</b>	<b>2,059,045</b>	<b>2,040,668</b>	<b>1,814,316</b>	<b>1,812,337</b>	<b>1,864,303</b>	<b>1,865,883</b>
1000 Administration	1,961,821	1,956,032	1,726,664	1,724,685	1,731,081	1,719,266
1100 Fringe Benefits	97,224	84,636	87,652	87,652	133,222	146,617
<b>City Administrator Service Area</b>	<b>2,883,858</b>	<b>2,552,729</b>	<b>2,824,371</b>	<b>2,629,162</b>	<b>2,721,371</b>	<b>2,856,711</b>
<b>011 City Administrator</b>	<b>543,176</b>	<b>514,548</b>	<b>535,441</b>	<b>520,801</b>	<b>536,037</b>	<b>535,185</b>
1000 Administration	543,176	514,548	535,441	520,801	536,037	535,185
<b>012 Human Resources</b>	<b>1,391,567</b>	<b>1,287,046</b>	<b>1,297,687</b>	<b>1,216,391</b>	<b>1,295,999</b>	<b>1,282,483</b>
1000 Administration	1,290,853	1,189,281	1,198,859	1,216,391	1,239,060	1,282,483
1100 Fringe Benefits	-	-	-	-	-	-
1216 Emp Dev/Info	-	-	-	-	-	-
1217 Union Business	100,713	97,764	98,828	-	56,939	-
<b>015 City Clerk</b>	<b>949,116</b>	<b>751,136</b>	<b>991,243</b>	<b>891,970</b>	<b>889,335</b>	<b>1,039,043</b>
1000 Administration	901,087	750,580	991,243	831,300	889,335	1,039,043

**General Fund  
Expenditures by Agency - Activity**

Agency - Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1522 Elections-Special	48,029	555	-	60,670	-	-
<b>Community Services Area</b>	<b>8,044,169</b>	<b>8,436,200</b>	<b>8,739,864</b>	<b>8,435,805</b>	<b>7,900,507</b>	<b>7,994,110</b>
<b>002 Community Development</b>	<b>2,198,792</b>	<b>2,244,805</b>	<b>2,136,896</b>	<b>2,122,811</b>	<b>1,858,053</b>	<b>1,830,598</b>
1000 Administration	764,332	332,940	324,716	323,662	323,819	337,534
1001 Service Area Overhead/Admin	-	137,572	128,220	118,749	99,034	101,068
1950 Special Projects	-	53,437	124,482	124,482	-	-
2034 Housing Commission Support	-	-	60,000	60,000	60,000	60,000
2070 Hous/Human Serv Conting	-	-	-	-	-	-
2220 Housing Acquisition	99,996	-	-	-	-	-
2280 Rehab Service Delivery	-	127,111	204,151	200,591	216,171	221,666
2290 Assistance to Programs	60,000	-	-	-	-	-
2300 Integrated Funding	-	217,921	19,583	19,583	-	-
2310 Human Serv/Homeless Prevnt	1,274,464	1,375,825	1,275,744	1,275,744	1,159,029	1,110,330
<b>033 Building</b>	<b>1,479,833</b>	<b>2,041,537</b>	<b>2,290,814</b>	<b>2,153,634</b>	<b>1,536,513</b>	<b>1,510,219</b>
1000 Administration	585,685	472,982	377,651	339,191	212,105	209,707
1001 Service Area Overhead/Admin	51,330	264,147	221,873	149,043	252,917	188,358
1100 Fringe Benefits	227,076	166,140	218,352	218,352	165,638	182,338
2034 Housing Commission Support	11,318	187,348	98,375	98,375	-	-
3310 Nuisance Properties	-	46,947	-	-	-	-
3330 Building - Construction	-	(0)	-	-	-	-
3340 Housing Bureau	576,510	873,270	954,306	930,083	890,610	914,186
3350 Central Permit Desk	-	-	-	-	-	-
3361 Master Plan Update	-	1,884	178,116	178,117	-	-
3362 Corridor Design Standards	-	-	160,000	160,000	-	-
3363 Zoning Code Revision	-	-	65,000	64,908	-	-
3370 Building - Appeals	27,914	28,820	17,141	15,565	15,243	15,630
<b>050 Planning</b>	<b>631,917</b>	<b>661,761</b>	<b>619,828</b>	<b>670,592</b>	<b>919,413</b>	<b>960,982</b>
3320 Historic Preservation	36,719	52,919	60,929	69,670	65,050	65,901
3360 Planning	584,785	597,958	558,899	600,922	854,363	895,081
3370 Building - Appeals	-	-	-	-	-	-
3380 Plan Review	10,413	10,884	-	-	-	-

**General Fund  
Expenditures by Agency - Activity**

Agency - Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
<b>060 Parks &amp; Recreation</b>	<b>3,733,627</b>	<b>3,488,097</b>	<b>3,692,326</b>	<b>3,488,768</b>	<b>3,586,528</b>	<b>3,692,311</b>
1000 Administration	837,414	543,840	541,229	531,754	384,475	383,432
1001 Service Area Overhead/Admin	-	190,247	239,934	241,480	245,422	251,088
1100 Fringe Benefits	272,412	213,588	208,844	208,844	280,302	304,944
1646 Farmer's Market	-	-	-	-	-	-
6100 Facility Rentals	283,482	310,809	313,184	310,272	337,369	345,172
6121 Leslie Science Center	31,500	29,213	-	-	-	-
6139 Parks	-	-	-	-	-	-
6190 Cobblestone Farm	4,948	250	-	-	-	-
6230 Buhr Park Pool and Rink	-	-	-	-	-	-
6231 Buhr Pool	253,001	218,017	235,742	217,232	233,468	238,520
6232 Buhr Rink	148,515	106,151	167,313	162,941	171,401	175,225
6233 Vet's Pool & Arena	-	-	-	-	-	-
6234 Veteran's Pool	226,446	223,954	243,017	211,166	233,776	235,725
6235 Veteran's Ice Arena	486,690	495,871	471,202	472,355	485,645	495,081
6236 Fuller Pool	227,325	229,908	247,377	240,875	252,658	254,817
6237 Mack Pool	226,614	202,593	195,492	187,643	204,635	208,383
6238 Veteran's Fitness Center	3,139	1,903	2,695	2,449	4,605	4,705
6240 Canoe Livery	-	-	-	-	-	-
6242 Argo Livery	184,141	194,555	240,090	185,458	218,935	222,253
6244 Gallup Livery	190,090	172,366	202,342	204,090	224,050	257,865
6245 Project Grow	7,000	-	-	-	-	-
6250 Northside Community Center	-	-	-	-	-	-
6260 Bryant Community Center	-	-	-	-	-	-
6265 Parks Programming	-	-	-	-	-	-
6300 Recreation and Ed Support	-	-	-	-	-	-
6315 Senior Operations	195,111	200,853	224,480	194,831	194,156	199,117
6403 Community Outreach Services	155,694	153,978	159,385	117,378	115,631	115,984
6420 Cultural Arts Prog/Capp	-	-	-	-	-	-
6503 Huron Golf Course	105	-	-	-	-	-
9018 Park Rehab & Develop Mil 95	-	-	-	-	-	-

**General Fund  
Expenditures by Agency - Activity**

Agency - Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
<b>Financial &amp; Administrative Services Area</b>	<b>4,093,112</b>	<b>3,896,309</b>	<b>3,574,595</b>	<b>3,540,190</b>	<b>3,422,768</b>	<b>3,427,221</b>
<b>018 Finance</b>	<b>4,093,112</b>	<b>3,896,309</b>	<b>3,574,595</b>	<b>3,540,190</b>	<b>3,422,768</b>	<b>3,427,221</b>
1000 Administration	773,450	645,336	587,944	587,344	581,871	589,510
1100 Fringe Benefits	469,800	418,464	411,239	411,239	412,206	453,693
1371 Purchasing	572,893	499,724	301,683	301,683	119,391	120,485
1372 Revolving Supply	1,539	20	-	-	-	-
1381 Municipal Center	-	-	-	-	-	-
1820 Accounting	784,821	804,275	737,431	749,692	798,089	811,095
1830 Assessing	881,700	928,781	932,364	912,364	923,567	946,391
1850 Treasury/Violations Bureau	431,948	417,258	421,290	405,500	390,725	304,265
1860 Parking Referees	176,961	182,451	182,644	172,368	196,919	201,782
2410 Economic Development	-	-	-	-	-	-
<b>Public Services Area</b>	<b>8,691,102</b>	<b>6,979,200</b>	<b>8,046,298</b>	<b>7,691,196</b>	<b>6,579,362</b>	<b>6,683,989</b>
<b>029 Environmental Coordination Ser</b>	<b>142,320</b>	<b>113,013</b>	<b>114,106</b>	<b>110,693</b>	<b>110,349</b>	<b>109,999</b>
1000 Administration	142,320	113,013	114,106	110,693	110,349	109,999
1100 Fringe Benefits	-	-	-	-	-	-
<b>040 Public Services</b>	<b>40,210</b>	<b>7</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
1000 Administration	-	7	-	-	-	-
4580 Private Dev. Construction	-	-	-	-	-	-
9000 Capital Outlay	40,210	-	-	-	-	-
<b>046 Systems Planning</b>	<b>484</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
1000 Administration	484	-	-	-	-	-
<b>061 Field Operations</b>	<b>6,033,797</b>	<b>4,971,202</b>	<b>5,324,482</b>	<b>5,130,800</b>	<b>4,037,586</b>	<b>4,098,074</b>
1000 Administration	897,108	867,300	1,026,782	959,512	873,197	945,210
1130 Fairview Cementery	27,605	28,109	40,606	68,844	34,835	35,077
4100 DDA Street Lighting	102,806	29,068	96,743	76,651	59,884	60,507
4101 Street Lighting	1,447,397	1,598,170	1,476,398	1,454,514	1,503,898	1,535,912
4103 Loading Zone Maintenance	3,754	6,956	21,000	-	-	-
4120 Parking Meters	-	41,616	102,980	-	-	-
4146 Football/Special Events	1,205	2,028	-	1,810	6,640	6,882
4149 Major Traffic Signs	6,112	11,100	46,730	-	-	-



**General Fund  
Expenditures by Agency - Activity**

Agency - Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
4203 Leaf Pickup	-	-	-	-	-	-
6139 Parks	-	-	-	-	-	-
6209 Parks - Mowing	1,003,838	915,785	1,145,427	1,018,587	828,662	813,863
6210 Operations	158,518	205,276	215,653	219,824	184,910	182,165
6222 Snow & Ice Control	275,927	225,315	261,352	268,009	195,887	172,368
6223 Shelters/Restrooms	-	-	-	-	-	-
6225 Graffiti/Private Property	-	1,205	-	1,380	4,771	5,013
6290 Ann Arbor Public Schools	-	-	-	-	-	-
6301 Mowing - Non Parks	32,974	51,020	41,151	41,045	-	-
6307 Field Investigations	17,102	16,913	19,214	11,298	-	-
6309 General Care	32,562	3,079	2,101	16,101	-	-
6317 Post Plant Care	6,234	2,496	-	1,510	-	-
6320 Trimming	330,814	203,850	252,633	243,767	-	-
6324 Storm Damage	136,415	60,146	60,227	88,271	-	-
6325 Stump Removal	52,820	44,253	27,716	31,459	-	-
6327 Tree Planting	330,659	48,792	5,076	11,914	-	-
6328 ROW Maintenance	-	4,163	-	13,020	10,059	10,138
6329 Tree Removals	443,500	292,888	186,117	294,307	-	-
6335 Athletic Fields/Game Courts	430,892	14,927	-	12,401	15,751	15,751
6340 Adopt-A-Park/Garden	-	-	-	-	21,871	17,537
7060 Outstations	-	-	-	-	-	-
7061 South Industrial Site	-	1,029	-	-	-	-
9500 Debt Service	295,555	295,718	296,576	296,576	297,221	297,651
<b>070 Public Services Administration</b>	<b>388,596</b>	<b>330,883</b>	<b>374,414</b>	<b>313,752</b>	<b>293,756</b>	<b>323,260</b>
1000 Administration	-	19,338	60,662	-	-	-
1001 Service Area Overhead/Admin	-	-	-	-	-	-
1100 Fringe Benefits	388,596	311,545	313,752	313,752	293,756	323,260
<b>074 Utilities-Water Treatment</b>	<b>362,008</b>	<b>248,716</b>	<b>462,551</b>	<b>365,206</b>	<b>171,389</b>	<b>175,879</b>
1000 Administration	82,958	29,713	38,540	36,540	36,701	38,020
7048 City Services	879	59	-	-	-	-
7091 Maintenance - Hydropower	278,171	218,944	424,011	328,666	134,688	137,859

**General Fund  
Expenditures by Agency - Activity**

Agency - Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
<b>078 Customer Service</b>	<b>370,430</b>	<b>201,397</b>	<b>249,423</b>	<b>249,423</b>	<b>265,206</b>	<b>210,463</b>
1000 Administration	-	-	-	-	-	-
7010 Customer Service	-	-	-	-	-	-
7011 Call Center	370,430	201,397	249,423	249,423	265,206	210,463
<b>091 Fleet &amp; Facility Services</b>	<b>1,353,257</b>	<b>1,113,982</b>	<b>1,521,322</b>	<b>1,521,322</b>	<b>1,701,076</b>	<b>1,766,314</b>
1000 Administration	194,468	204,175	202,030	201,342	248,106	281,915
1380 Property Leases	-	-	-	-	-	-
1381 Municipal Center	938,711	785,464	947,023	995,126	1,412,473	1,443,469
1383 Community Dental Center	7,122	8,825	4,300	7,400	7,500	7,600
1384 Maintenance - Grounds	-	-	-	-	-	-
1385 City Center Building	62,477	62,675	65,505	62,340	-	-
1390 City Hall Relocation	-	-	-	-	-	-
1950 Special Projects	-	-	193,521	150,100	-	-
3231 Fire Station #1	60,964	42,980	33,423	84,614	32,997	33,330
3232 Fire Station #2	-	-	-	-	-	-
3236 Fire Station #6	-	-	55,220	-	-	-
4917 Maintenance - Facility	-	-	-	-	-	-
4918 Garage Maintenance	507	-	-	-	-	-
6223 Shelters/Restrooms	-	-	-	-	-	-
6309 General Care	-	-	-	-	-	-
6364 Park Equipment Repairs/Maint	-	-	-	-	-	-
7048 City Services	89,008	9,864	20,300	20,400	-	-
<b>Safety Services</b>	<b>42,357,955</b>	<b>38,537,466</b>	<b>39,867,980</b>	<b>39,853,141</b>	<b>38,973,916</b>	<b>38,689,831</b>
<b>031 Police</b>	<b>28,585,680</b>	<b>24,761,356</b>	<b>26,081,054</b>	<b>26,066,215</b>	<b>25,592,784</b>	<b>25,383,724</b>
1000 Administration	817,413	829,760	922,891	922,891	810,435	820,176
1100 Fringe Benefits	2,487,588	2,273,100	2,633,627	2,633,627	2,718,418	2,972,866
1221 Recruiting & Hiring	139,298	127,234	132,602	132,602	128,476	130,161
1950 Special Projects	135	-	-	-	-	-
3035 Public Safety Grants	-	-	-	-	-	-
3111 Professional Standards	144,286	134,895	143,130	143,130	151,284	154,826
3114 AATA	116,429	96,281	117,362	117,362	120,147	3,700

**General Fund  
Expenditures by Agency - Activity**

Agency - Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
3115 DEA Officer	134,787	129,145	142,640	142,640	164,835	170,212
3120 Grants Coordination	-	-	-	-	-	-
3121 Adminstrative Services	271,866	268,405	291,020	291,020	300,573	307,380
3122 Budget & Payroll	78,675	84,744	92,972	92,972	93,038	92,049
3123 Communications	2,392,217	2,231,653	2,523,004	2,523,004	2,287,750	2,354,492
3124 Data Processing	151,181	60,284	-	-	-	-
3125 Management Info Syst	1,287,357	1,181,238	1,280,612	1,280,612	1,325,933	1,322,112
3126 Property	246,741	217,968	231,668	231,668	236,776	239,946
3127 Records	109,695	256,444	335,572	335,572	265,907	270,742
3128 Alarm Enforcement	83,110	70,939	81,490	81,490	-	-
3130 Charity Golf Outing	-	7,831	-	-	-	-
3131 Adopt-A-Family	26,989	29,597	7,706	7,706	-	-
3133 Safety Town	2,466	-	-	-	-	-
3134 Special Olympics	-	-	-	-	-	-
3135 Hostage Negotiations	3,064	2,053	1,000	1,000	1,000	1,000
3141 Crime Prevention	1,649	282	-	-	-	-
3142 School Liaison	336,764	414,568	409,728	409,728	438,699	330,488
3143 Crime Strategy	3,729	7,787	-	-	-	-
3144 District Detectives	2,229,526	2,466,783	2,854,659	2,854,659	3,004,519	2,966,995
3145 Special Victims Unit	875,831	353,443	-	-	-	-
3146 Firearms	32,226	15,037	47,400	47,400	47,900	39,900
3147 L.A.W.N.E.T.	369,482	242,005	133,134	133,134	142,010	146,054
3148 Special Investigations Unit	613,333	178,306	-	-	-	-
3149 Special Tactics	21,504	17,196	12,450	12,450	43,627	38,603
3150 Patrol	11,053,045	10,219,894	11,077,885	11,077,885	10,894,503	10,661,289
3151 Downtown Patrol	135,272	24,614	-	-	-	-
3152 Special Services	1,987,484	1,188,703	1,067,623	1,052,784	755,552	773,497
3154 Dedicated Neighborhood Patrol	438,867	197,815	-	-	-	-
3155 Community Affairs	106,343	41,574	-	-	-	-
3156 Crossing Guards	115,344	113,708	99,756	99,756	112,068	112,068
3157 Fingerprinting	298	58	-	-	-	-

**General Fund  
Expenditures by Agency - Activity**

Agency - Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
3158 Mountain Bikes	4,122	468	-	-	-	-
3159 K-9	372,297	264,560	269,467	269,467	312,380	197,985
3160 Motorcycle Unit	1,925	242	-	-	14,612	14,847
3162 Community Standards	1,138,825	864,278	1,057,193	1,057,193	1,092,811	1,132,487
3172 Animal Control	-	96	-	-	-	-
3235 Emergency Management	254,517	148,370	114,463	114,463	129,531	129,849
<b>032 Fire</b>	<b>13,772,275</b>	<b>13,776,110</b>	<b>13,786,926</b>	<b>13,786,926</b>	<b>13,381,132</b>	<b>13,306,107</b>
1000 Administration	1,194,113	1,041,412	1,347,233	1,241,673	994,586	1,003,672
1100 Fringe Benefits	1,965,816	1,728,612	1,788,041	1,788,041	1,874,677	2,061,347
3035 Public Safety Grants	-	-	-	-	-	-
3220 Fire Education	-	-	-	-	-	-
3221 Fire Inspections	247,110	267,231	249,548	246,283	248,911	259,323
3223 Fire Prevention - Smoke Detector	-	-	-	-	-	-
3230 Fire Operations	787,082	945,978	978,033	907,230	925,954	925,033
3231 Fire Station #1	5,147,216	5,274,813	5,204,927	5,038,979	4,924,601	4,453,739
3232 Fire Station #2	-	-	-	-	-	-
3233 Fire Station #3	795,868	818,528	807,937	655,640	703,736	717,334
3234 Fire Station #4	1,002,980	1,035,898	1,030,246	1,085,548	1,050,551	1,081,135
3236 Fire Station #6	1,147,312	1,176,140	1,157,311	1,213,279	1,179,073	1,281,373
3237 Fire Station #5	1,145,328	1,182,880	1,064,871	1,452,074	1,318,853	1,359,453
3240 Repairs & Maintenance	151,174	138,043	121,549	121,474	123,485	126,993
3250 Fire Training	188,277	166,576	36,705	36,705	36,705	36,705
9000 Capital Outlay	-	-	525	-	-	-
<b>District Court</b>	<b>4,264,155</b>	<b>4,093,516</b>	<b>3,860,579</b>	<b>3,666,243</b>	<b>3,799,926</b>	<b>3,873,065</b>
<b>021 District Court</b>	<b>4,264,155</b>	<b>4,093,516</b>	<b>3,860,579</b>	<b>3,666,243</b>	<b>3,799,926</b>	<b>3,873,065</b>
1000 Administration	1,392,301	1,335,533	1,285,069	1,098,274	1,084,813	1,164,215
5120 Judicial & Direct Support	1,005,461	1,045,636	1,083,712	1,081,994	1,141,432	1,163,681
5140 Case Processing	1,252,416	1,072,625	928,257	927,907	1,034,767	994,351
5160 Probation/Post Judgmt Sup	613,977	639,722	563,541	558,068	538,914	550,818
<b>Other</b>	<b>18,317,391</b>	<b>12,285,549</b>	<b>13,086,846</b>	<b>12,642,942</b>	<b>13,297,892</b>	<b>12,695,821</b>
<b>019 Non-Departmental</b>	<b>18,317,391</b>	<b>12,285,549</b>	<b>13,086,846</b>	<b>12,642,942</b>	<b>13,297,892</b>	<b>12,695,821</b>

**General Fund  
Expenditures by Agency - Activity**

<b>Agency - Activity</b>	<b>Actual FY 2009</b>	<b>Actual FY 2010</b>	<b>Budget FY 2011</b>	<b>Forecasted FY 2011</b>	<b>Request FY 2012</b>	<b>Projected FY 2013</b>
1000 Administration	7,270,132	1,109,258	2,355,614	2,030,551	1,967,321	1,691,706
1023 Community Events	66,225	46,781	49,000	49,000	49,000	49,000
1047 Hospitality Committee	-	4,196	1,000	1,000	1,000	1,000
1120 Administrator Discretion Fund	2,440	39,603	110,273	110,273	-	-
1598 Retiree Health & Life Insur	-	-	-	-	-	-
1810 Tax Refunds	109,856	249,459	200,000	200,000	334,303	238,775
1920 City Wide Memberships	104,924	128,745	120,000	124,972	127,135	127,135
1959 Pension Contribution	-	-	-	-	196,932	-
2034 Housing Commission Support	-	24	-	-	154,000	154,000
2070 Hous/Human Serv Conting	187,764	210,132	128,909	128,909	121,780	121,521
2410 Economic Development	-	-	-	-	-	-
9000 Capital Outlay	832,219	162,799	-	-	-	-
9500 Debt Service	33,944	422,075	717,556	567,556	1,011,387	1,009,187
9541 Bad Debts	29,387	121,462	-	-	-	-
9573 City Share Special Assess	88,370	108,218	99,475	99,475	95,625	91,725
9800 Pass Throughs	9,592,129	9,682,798	9,305,019	9,331,206	9,239,409	9,211,772
<b>Grand Total</b>	<b>\$ 91,049,045</b>	<b>\$ 79,160,767</b>	<b>\$82,169,945</b>	<b>\$ 80,619,137</b>	<b>\$ 78,922,541</b>	<b>\$ 78,451,336</b>



### *MAYOR & COUNCIL*

Composed of the Mayor and ten Council members, two from each of five wards, the City Council is the governing body for the City of Ann Arbor. The role of City Council is to determine policy for the City. The Mayor and City Council address the needs of all citizens by providing information and general assistance.

## MAYOR & COUNCIL

### Revenues by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
CHARGES FOR SERVICES	-	3,763	-	-	-	-
<b>Total</b>	-	\$3,763	-	-	-	-

### Revenues by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	-	3,763	-	-	-	-
<b>Total</b>	-	\$3,763	-	-	-	-

## MAYOR & COUNCIL

### Expenses by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PERSONNEL SERVICES	235,293	238,199	235,788	235,788	235,766	235,766
PAYROLL FRINGES	26,698	34,034	33,192	33,195	40,907	42,532
OTHER SERVICES	6,807	483	7,966	1,000	2,500	2,500
MATERIALS & SUPPLIES	726	405	912	900	900	900
OTHER CHARGES	68,734	66,007	77,238	77,238	82,423	83,007
<b>Total</b>	<b>\$338,258</b>	<b>\$339,128</b>	<b>\$355,096</b>	<b>\$348,121</b>	<b>\$362,496</b>	<b>\$364,705</b>

### Expenses by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	338,257	339,129	355,096	348,121	362,496	364,705
<b>Total</b>	<b>\$338,257</b>	<b>\$339,129</b>	<b>\$355,096</b>	<b>\$348,121</b>	<b>\$362,496</b>	<b>\$364,705</b>

### FTE Count

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
MAYOR & COUNCIL	0.75	0.75	0.75	0.75	0.75
<b>Total</b>	<b>0.75</b>	<b>0.75</b>	<b>0.75</b>	<b>0.75</b>	<b>0.75</b>



## MAYOR AND CITY COUNCIL

### **EXPENSES**

**Other Charges** – The increase is due to an increase in the transfer to the Information Technology Fund.

**Municipal Service Charge (MSC)** – A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the Mayor and City Council would be charged \$268,483 in FY 12.

MAYOR & COUNCIL

Allocated Positions

Job Description	Job Class	FY 2012 FTE's	FY 2013 FTE's
EXECUTIVE ASST TO MAYOR	401490	0.75	0.75
Total		0.75	0.75

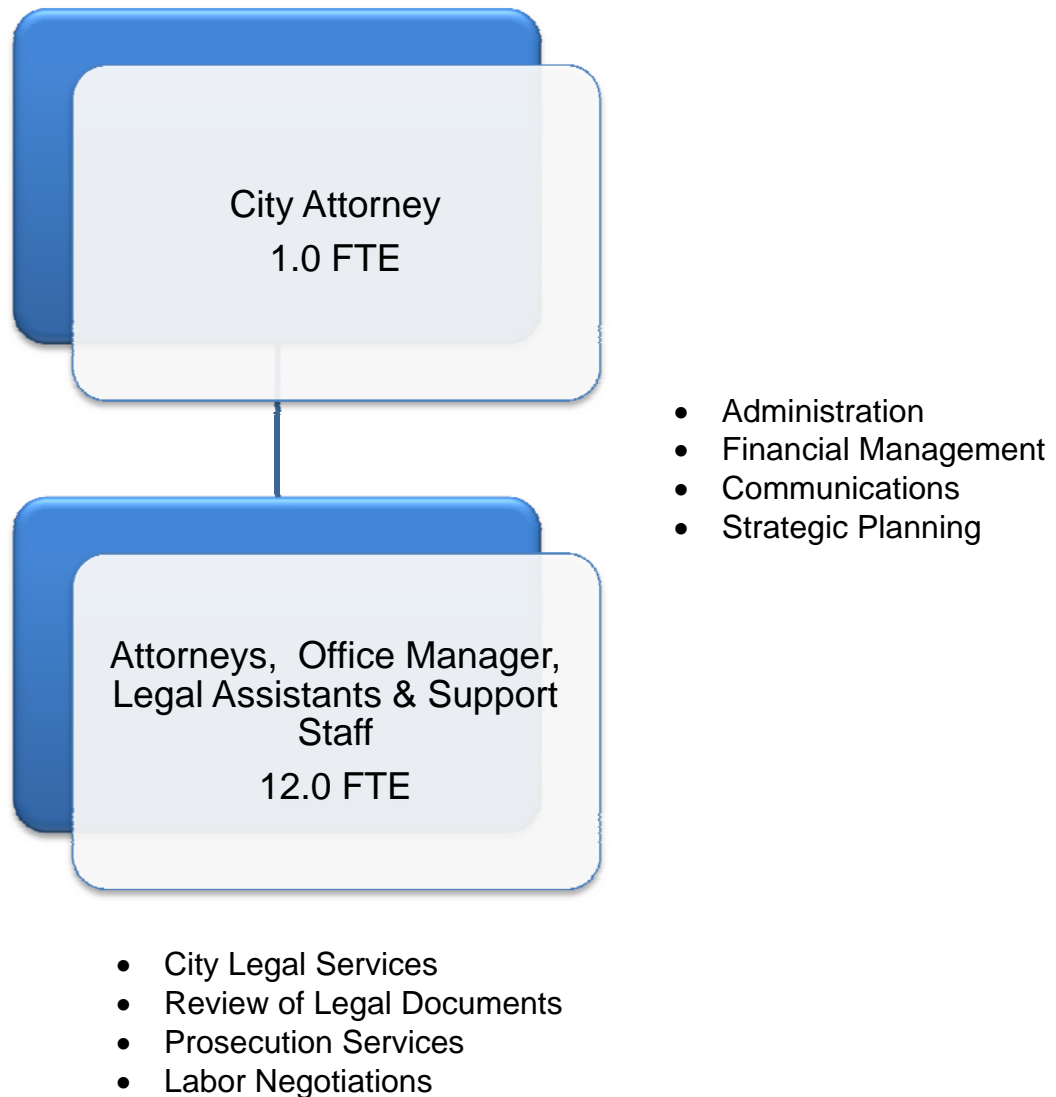
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### *CITY ATTORNEY*

The City Attorney's Office performs legal services for the City, including legal advice to City Council, the City Administrator and other City officials, preparation and review of legal documents, prosecution of persons accused of violating City ordinances, and representation of the City and City officials in litigation and labor matters.

# City Attorney's Area Organization Chart



The City Attorney is appointed by and responsible to the City Council. The City Attorney is the City's Chief Legal Officer. The City Attorney's Area provides the organization with a broad array of services such as: preparation of a wide range of legal advice to City officials, preparation and review of legal documents, drafting and review of ordinances, prosecution of persons accused of violating City ordinances, participation in labor negotiations, and representation of the City in lawsuits.

## CITY ATTORNEY

### Revenues by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
MISCELLANEOUS REVENUE	8,500	-	-	272	-	-
OPERATING TRANSFERS IN	117,996	137,674	118,000	118,000	118,000	118,000
<b>Total</b>	<b>\$126,496</b>	<b>\$137,674</b>	<b>\$118,000</b>	<b>\$118,272</b>	<b>\$118,000</b>	<b>\$118,000</b>

### Revenues by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	126,496	137,674	118,000	118,272	118,000	118,000
<b>Total</b>	<b>\$126,496</b>	<b>\$137,674</b>	<b>\$118,000</b>	<b>\$118,272</b>	<b>\$118,000</b>	<b>\$118,000</b>

## CITY ATTORNEY

### Expenses by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PERSONNEL SERVICES	1,080,839	1,135,679	1,019,280	1,019,280	993,048	973,080
PAYROLL FRINGES	446,103	488,062	479,820	479,861	511,715	532,129
OTHER SERVICES	249,675	130,807	24,337	25,148	21,000	21,000
MATERIALS & SUPPLIES	48,751	33,370	48,000	45,169	30,723	24,520
OTHER CHARGES	233,676	252,750	233,379	233,379	292,453	305,917
CAPITAL OUTLAY	-	-	9,500	9,500	5,500	657
EMPLOYEE ALLOWANCES	-	-	-	-	9,864	8,580
<b>Total</b>	<b>\$2,059,044</b>	<b>\$2,040,668</b>	<b>\$1,814,316</b>	<b>\$1,812,337</b>	<b>\$1,864,303</b>	<b>\$1,865,883</b>

### Expenses by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	2,059,045	2,040,668	1,814,316	1,812,337	1,864,303	1,865,883
<b>Total</b>	<b>\$2,059,045</b>	<b>\$2,040,668</b>	<b>\$1,814,316</b>	<b>\$1,812,337</b>	<b>\$1,864,303</b>	<b>\$1,865,883</b>

### FTE Count

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
CITY ATTORNEY	14.00	14.00	13.00	12.60	12.20
<b>Total</b>	<b>14.00</b>	<b>14.00</b>	<b>13.00</b>	<b>12.60</b>	<b>12.20</b>

## CITY ATTORNEY

### **EXPENSES**

**Personnel Services** – The FY 2012 and FY 2013 decreases are due to the reallocation of .5 FTE in each year.

**Other Charges** – The FY 2012 increase is due an increase in retiree medical for additional retirees and an increase in the IT charge for a new project related to contract management.

**Municipal Service Charge (MSC)** – A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the City Attorney would be charged \$138,690 in FY 2012.



<b>CITY of ANN ARBOR</b> <b>SERVICE UNIT GOALS AND PERFORMANCE MEASURES</b> <b>for the fiscal year ending June 30, 2012</b>
---

<b>Service Area:</b>	City Attorney	<b>Area Administrator:</b>	Stephen Postema
<b>Service Unit:</b>	City Attorney	<b>Manager:</b>	Sara Higgins

Service Unit Goals	City Goals:
<b>A.</b> Complete trial run of new contract management software, OnBase, and help implement system City-wide if proven effective.	<b>2</b>
<b>B.</b> Continue to protect City from liability and risk through proactive attorney services, legal advice, and defense of lawsuits.	<b>3</b>
<b>C.</b> Continue efforts to electronically store documents and other information in CityLaw and to use CityLaw as a tool for recording assignment status.	<b>5</b>
<b>D.</b> Continue to work to reimburse legal and other costs incurred by the City in connection with new developments.	<b>1</b>
<b>E.</b> Assist in revisions of areas of the City Ordinance, specifically the zoning and pension ordinances.	<b>2</b>
<b>F.</b> Continue to cross-train in relevant areas to anticipate succession planning.	<b>2</b>

Service Unit Measures	Status

**See Budget Summaries Section, Page 1 for list of City Goals**

## CITY ATTORNEY

### Allocated Positions

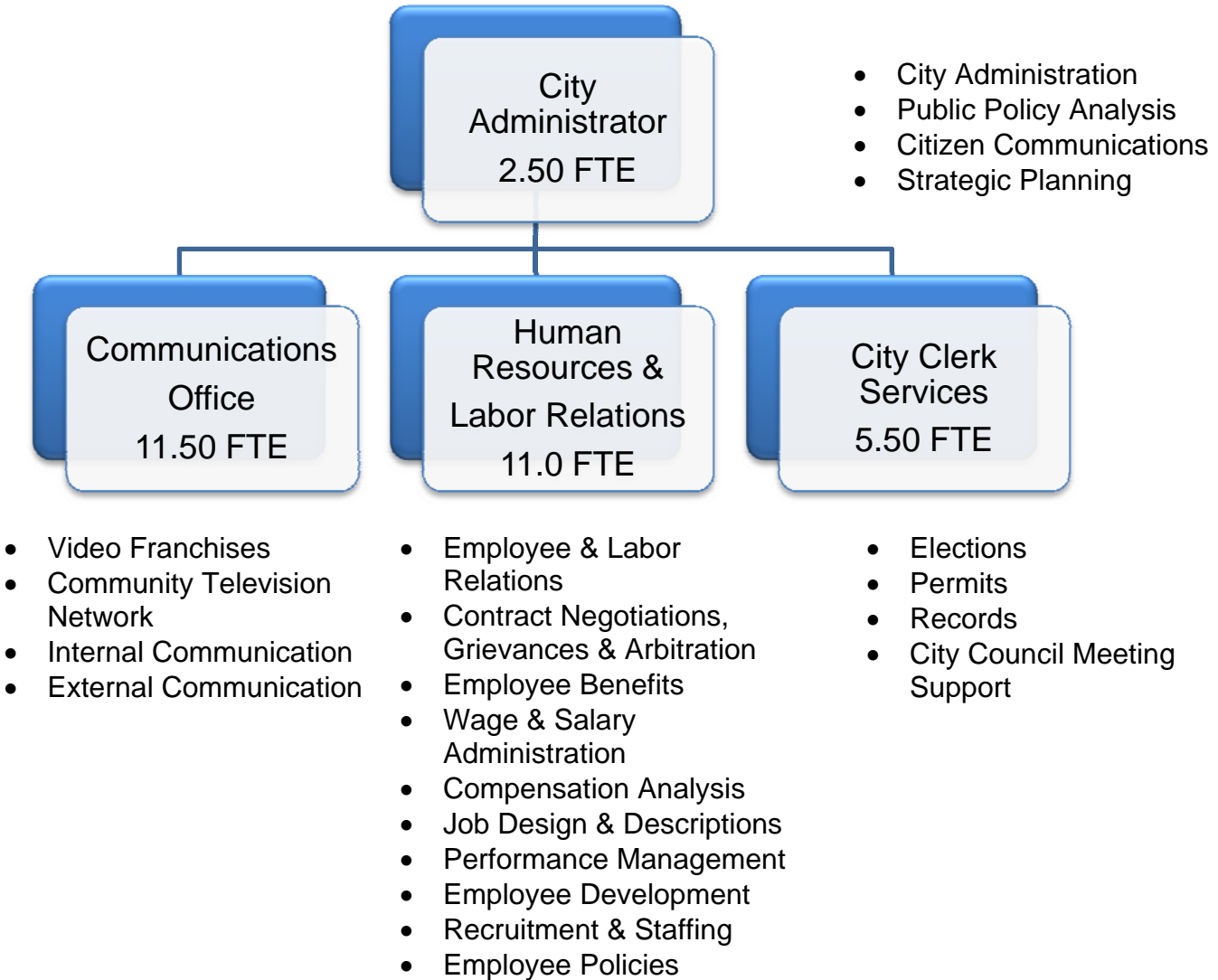
Job Description	Job Class	FY 2012 FTE's	FY 2013 FTE's
ASSISTANT CITY ATTORNEY	403210	1.00	1.00
CHIEF ASST CITY ATTORNEY	403750	1.00	1.00
CITY ATTORNEY	403280	1.00	1.00
LEGAL ASSISTANT PARALEGAL	000920	2.60	2.20
LEGAL SUPPORT SPECIALIST	000210	1.00	1.00
OFFICE MANAGER LEGAL DEPT	402010	1.00	1.00
SENIOR ASST CITY ATTORNEY	403300	5.00	5.00
<b>Total</b>		<b>12.60</b>	<b>12.20</b>

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*CITY ADMINISTRATOR SERVICE AREA*

## City Administrator Service Area Organization Chart



The City Administrator is appointed by the City Council and is the Chief Administrative Officer for the City. The City Administrator provides management and direction to nearly all City functions. The City Administrator's Service Area is comprised of four service functions: Administration, Communications, City Clerk Services and Human Resources. The City Administrator's Area provides the organization with a broad array of services such as: employee policies, benefits, employee development, labor relations, public policy analysis, citizen communications and general City administration.

## CITY ADMINISTRATOR SERVICE AREA

### Revenues by Service Unit

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
CLERK SERVICES	194,930	185,359	146,522	201,401	149,900	176,900
COMMUNICATIONS OFFICE	1,878,616	1,840,502	1,607,051	1,608,351	1,843,116	1,736,180
<b>Total</b>	<b>\$2,073,546</b>	<b>\$2,025,861</b>	<b>\$1,753,573</b>	<b>\$1,809,752</b>	<b>\$1,993,016</b>	<b>\$1,913,080</b>

### Revenues by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	192,530	174,531	142,650	198,229	149,900	176,900
COMMUNITY TELEVISION NETWORK (0016)	1,878,616	1,840,502	1,607,051	1,608,351	1,843,116	1,736,180
MAJOR GRANTS PROGRAMS (00MG)	2,400	10,828	3,872	3,172	-	-
<b>Total</b>	<b>\$2,073,546</b>	<b>\$2,025,861</b>	<b>\$1,753,573</b>	<b>\$1,809,752</b>	<b>\$1,993,016</b>	<b>\$1,913,080</b>

## CITY ADMINISTRATOR SERVICE AREA

### Expenses by Service Unit

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
CITY ADMINISTRATOR	541,976	513,348	535,441	520,801	536,037	535,185
CLERK SERVICES	951,516	761,964	995,115	895,142	889,335	1,039,043
COMMUNICATIONS OFFICE	1,428,020	1,488,221	1,607,051	1,546,559	1,843,116	1,736,180
HUMAN RESOURCES	22,785,353	24,243,461	24,082,228	23,433,802	25,878,142	27,070,923
<b>Total</b>	<b>\$25,706,865</b>	<b>\$27,006,994</b>	<b>\$27,219,835</b>	<b>\$26,396,304</b>	<b>\$29,146,630</b>	<b>\$30,381,331</b>

### Expenses by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	2,882,658	2,551,529	2,824,371	2,629,162	2,721,371	2,856,711
COMMUNITY TELEVISION NETWORK (0016)	1,428,020	1,488,221	1,607,051	1,546,559	1,843,116	1,736,180
INSURANCE FUND (0057)	21,393,787	22,956,416	22,784,541	22,217,411	24,582,143	25,788,440
MAJOR GRANTS PROGRAMS (00MG)	2,400	10,828	3,872	3,172	-	-
<b>Total</b>	<b>\$25,706,865</b>	<b>\$27,006,994</b>	<b>\$27,219,835</b>	<b>\$26,396,304</b>	<b>\$29,146,630</b>	<b>\$30,381,331</b>

### FTE Count

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
CITY ADMINISTRATOR	2.50	2.50	2.50	2.50	2.50
HUMAN RESOURCES	12.50	11.50	11.50	11.00	10.50
CLERK SERVICES	5.13	5.50	5.42	5.42	5.42
COMMUNICATIONS	11.50	11.50	11.50	11.50	11.50
<b>Total</b>	<b>31.63</b>	<b>31.00</b>	<b>30.92</b>	<b>30.42</b>	<b>29.92</b>



## *CITY ADMINISTRATOR SERVICE AREA*

### **CITY ADMINISTRATOR**

The City Administrator is the Chief Executive Officer of the City and is appointed by the Mayor and the City Council. The City Administrator's office is responsible for directing and supervising the daily operations of the City. Other responsibilities include organizational development, community relations, intergovernmental relations, public policy analysis, strategic planning, and communications. There are 2.5 FTE employees in the City Administrator's Unit.



CITY ADMINISTRATOR SERVICE AREA  
CITY ADMINISTRATOR

Expenses by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PERSONNEL SERVICES	265,488	260,362	250,404	250,404	250,404	250,404
PAYROLL FRINGES	91,259	102,190	103,830	103,842	124,274	131,872
OTHER SERVICES	89,657	72,811	94,670	81,125	77,000	63,500
MATERIALS & SUPPLIES	13,225	1,302	4,875	3,768	1,500	1,000
OTHER CHARGES	82,347	76,683	81,662	81,662	76,427	81,977
EMPLOYEE ALLOWANCES	-	-	-	-	6,432	6,432
<b>Total</b>	<b>\$541,976</b>	<b>\$513,348</b>	<b>\$535,441</b>	<b>\$520,801</b>	<b>\$536,037</b>	<b>\$535,185</b>

Expenses by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	541,976	513,348	535,441	520,801	536,037	535,185
<b>Total</b>	<b>\$541,976</b>	<b>\$513,348</b>	<b>\$535,441</b>	<b>\$520,801</b>	<b>\$536,037</b>	<b>\$535,185</b>

FTE Count

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
CITY ADMINISTRATOR	2.50	2.50	2.50	2.50	2.50
<b>Total</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>

## CITY ADMINISTRATOR

### **EXPENSES**

**Payroll Fringes** – The increase in costs is associated with an increase in medical insurance, VEBA and pension funding.

**Other Services** – The decrease is due to a reduction in professional consultant services, contract services, and printing. Conference and training has been reduced.

**Municipal Service Charge (MSC)** – A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the City Administrator would be charged \$52,983 in FY 12.

<b>CITY of ANN ARBOR</b> <b>SERVICE UNIT GOALS AND PERFORMANCE MEASURES</b> <b>for the fiscal year ending June 30, 2012</b>
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<b>Service Area:</b>	City Administrator	<b>Area Administrator:</b>	Roger Fraser
<b>Service Unit:</b>	Admin. Office	<b>Manager:</b>	Roger Fraser

Service Unit Goals	City Goals:
A. Successful implementation of high impact budget	1
B. Assist Council and staff on citizen engagement over service strategies	2
C. Assure initiation of reconstruction on Stadium bridge	3
D. Complete agreement with developer for Library Lot	3
E. Facilitate agreements resulting in lowered employee benefit costs	

Service Unit Measures	Status

**See Budget Summaries Section, Page 1 for list of City Goals**

CITY ADMINISTRATOR SERVICE AREA  
CITY ADMINISTRATOR

Allocated Positions

Job Description	Job Class	FY 2012 FTE's	FY 2013 FTE's
CITY ADMIN OFFICE SUPR	402020	1.00	1.00
CITY ADMINISTRATOR	403120	1.00	1.00
COMMUNICATIONS UNIT MGR	403530	0.50	0.50
Total		2.50	2.50

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## *CITY ADMINISTRATOR SERVICE AREA*

### **HUMAN RESOURCES**

Human Resources is responsible for employee/labor relations, contract negotiations, employee benefits, compensation, performance management, staffing and training/development, and human resources policies and procedures. There are 11 FTE employees in the Human Resources Unit.

CITY ADMINISTRATOR SERVICE AREA  
HUMAN RESOURCES

Expenses by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PERSONNEL SERVICES	865,649	820,296	773,532	716,652	747,786	713,283
PAYROLL FRINGES	365,749	388,027	378,584	364,812	408,967	412,028
OTHER SERVICES	131,272	49,069	67,326	57,826	54,356	62,556
MATERIALS & SUPPLIES	18,096	18,561	30,500	27,000	25,998	30,500
OTHER CHARGES	17,512,844	17,313,024	17,932,286	17,367,032	19,889,915	21,646,999
PASS THROUGHS	3,891,744	5,654,484	4,900,000	4,900,480	4,749,768	4,204,543
EMPLOYEE ALLOWANCES	-	-	-	-	1,352	1,014
<b>Total</b>	<b>\$22,785,354</b>	<b>\$24,243,461</b>	<b>\$24,082,228</b>	<b>\$23,433,802</b>	<b>\$25,878,142</b>	<b>\$27,070,923</b>

Expenses by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	1,391,567	1,287,046	1,297,687	1,216,391	1,295,999	1,282,483
INSURANCE FUND (0057)	21,393,787	22,956,416	22,784,541	22,217,411	24,582,143	25,788,440
<b>Total</b>	<b>\$22,785,354</b>	<b>\$24,243,462</b>	<b>\$24,082,228</b>	<b>\$23,433,802</b>	<b>\$25,878,142</b>	<b>\$27,070,923</b>

FTE Count

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
HUMAN RESOURCES	12.50	11.50	11.50	11.00	10.50
<b>Total</b>	<b>12.50</b>	<b>11.50</b>	<b>11.50</b>	<b>11.00</b>	<b>10.50</b>

**CITY ADMINISTRATOR SERVICES AREA  
HUMAN RESOURCES SERVICES UNIT**

**EXPENSES**

**Personnel Services-** The decrease is associated with the reduction of .5 FTE in both FY 12 and FY 13.

**Payroll Fringes** - The increase in costs is associated with an increase in pension funding, VEBA and medical insurance.

**Other Charges & Pass Throughs** – The increase is due to increased insurance costs for both employee and retiree health care.

**Municipal Service Charge (MSC)** – A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the Human Resources Services Unit would be charged \$265,699 in FY 12.



**CITY of ANN ARBOR  
SERVICE UNIT GOALS AND PERFORMANCE MEASURES  
for the fiscal year ending June 30, 2012**

<b>Service Area:</b>	City Administrator	<b>Area Administrator:</b>	Roger Fraser
<b>Service Unit:</b>	Human Resources	<b>Manager:</b>	Robyn Wilkerson

Service Unit Goals	City Goals:
<b>A.</b> Fully utilize Ultipro e-Recruit to increase the efficiency and reduce cycle time of temporary hiring process across the City	1, 2, 3, 5
<b>B.</b> Implement necessary Health Care reform mandates with minimal financial impact to the City	1, 2, 4, 5
<b>C.</b> Successfully complete AFSCME negotiations to achieve cost savings	1, 2, 3, 5
<b>D.</b> Increase participation in wellness incentives and broaden wellness offerings	1, 2, 4, 5
<b>E.</b> Complete launch of Manager Central self service website.	1, 2, 5
<b>F.</b> Successfully complete negotiations with AAPOA, IAFF and COAM to achieve cost savings.	1, 2, 3, 4, 5
<b>G.</b> Successfully negotiate wage and benefit re-opener for Teamster Police Professionals and Deputy Chiefs to achieve cost savings.	4, 5
<b>H.</b> Participate in complete revision of Retiree Healthcare City Ordinance and successful implementation with labor groups.	1, 2, 3, 4, 5
<b>I.</b> Develop and offer an updated version of Ann Arbor Leadership Program (AALP)	1, 2, 3, 4, 5

Service Unit Measures	Status
A1. Fully implemented Temp Hiring process by July 1, 2011.	
A.2. Validate process with End of Season Temp Hiring Process Survey sent to hiring managers by November 1, 2011.	
B. Administer all required Health Care reform mandates for July 1 <sup>st</sup> new plan year.	
C1. Complete negotiations with AFSCME by August 1, 2011.	
C2. Implement all AFSCME contract changes by December 31, 2011.	
D1. Change employee composition of wellness team membership by July 1, 2011.	
D2. Update wellness program offerings by October 1st	
E1. Develop and administer Manager Central satisfaction survey by September 30, 2011.	
E2. Implement suggested changes from Manager Central satisfaction survey by December 31, 2011.	
F. Complete negotiations/arbitration process with AAPOA, IAFF and COAM by June 30, 2012	
G. Complete negotiations with Teamster Police Professionals and	

Deputy Chiefs by August 1, 2011.	
H. Complete Retiree Healthcare City Ordinance and obtain City Council approval by June 30, 2012.	
I. Develop AALP course outlines by August 1, 2011.	
I2 Complete course content by December 31, 2011.	
I3. Begin offering AALP courses by February 1, 2012.	

**See Budget Summaries Section, Page 1 for list of City Goals**

CITY ADMINISTRATOR SERVICE AREA  
HUMAN RESOURCES

Allocated Positions

Job Description	Job Class	FY 2012 FTE's	FY 2013 FTE's
ADMIN COORD HR & LR	401350	1.00	1.00
AFSCME PRESIDENT	110500	0.50	0.00
EMP. BENEFITS SUPERVISOR	401550	1.00	1.00
EMPLOYEE BENEFITS COORD	401540	1.00	1.00
HR & LABOR RELATIONS DIR	403890	1.00	1.00
HR SERVICES PARTNER	403110	4.00	4.00
HR TECHNOLOGY SPECIALIST	401110	0.50	0.50
HUMAN RESOURCES ANALYST	401460	1.00	1.00
HUMAN RESOURCES COORD	000250	1.00	1.00
<b>Total</b>		<b>11.00</b>	<b>10.50</b>



## *CITY ADMINISTRATOR SERVICE AREA*

### **CLERK SERVICES**

The City Clerk is the Clerk of Council and is responsible for keeping a public record of all proceedings of the Council, including the certification of all ordinances and resolutions. The City Clerk is the official custodian of the City Seal and other documents and records pertaining to the City. The City Clerk's Office is responsible for the administration of City elections, with the City Clerk serving as Chief Elections Officer of the City. This unit also issues a number of permits and licenses, including dog licenses, backyard chicken permits, domestic partnerships, and banner permits. There are 5.42 FTEs in the City Clerk unit.

CITY ADMINISTRATOR SERVICE AREA  
CLERK SERVICES

Revenues by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
CHARGES FOR SERVICES	-	-	-	2,000	2,000	2,000
INTERGOVERNMENTAL REVENUES	77,867	101,364	81,872	104,991	80,000	100,000
LICENSES, PERMITS & REGISTRATIONS	63,580	80,159	64,650	45,510	65,200	65,200
MISCELLANEOUS REVENUE	53,483	3,836	-	48,900	2,700	9,700
<b>Total</b>	<b>\$194,930</b>	<b>\$185,359</b>	<b>\$146,522</b>	<b>\$201,401</b>	<b>\$149,900</b>	<b>\$176,900</b>

Revenues by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	192,530	174,531	142,650	198,229	149,900	176,900
MAJOR GRANTS PROGRAMS (00MG)	2,400	10,828	3,872	3,172	-	-
<b>Total</b>	<b>\$194,930</b>	<b>\$185,359</b>	<b>\$146,522</b>	<b>\$201,401</b>	<b>\$149,900</b>	<b>\$176,900</b>

CITY ADMINISTRATOR SERVICE AREA  
CLERK SERVICES

Expenses by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PERSONNEL SERVICES	378,786	327,786	534,760	439,503	420,916	537,229
PAYROLL FRINGES	131,103	157,317	183,403	193,862	200,282	225,002
OTHER SERVICES	250,567	105,087	79,411	104,713	73,824	76,381
MATERIALS & SUPPLIES	27,270	19,542	33,000	15,500	21,500	24,000
OTHER CHARGES	163,790	152,232	164,541	141,564	172,813	176,431
<b>Total</b>	<b>\$951,516</b>	<b>\$761,964</b>	<b>\$995,115</b>	<b>\$895,142</b>	<b>\$889,335</b>	<b>\$1,039,043</b>

Expenses by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	949,116	751,136	991,243	891,970	889,335	1,039,043
MAJOR GRANTS PROGRAMS (00MG)	2,400	10,828	3,872	3,172	-	-
<b>Total</b>	<b>\$951,516</b>	<b>\$761,964</b>	<b>\$995,115</b>	<b>\$895,142</b>	<b>\$889,335</b>	<b>\$1,039,043</b>

FTE Count

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
CLERK SERVICES	5.13	5.50	5.42	5.42	5.42
<b>Total</b>	<b>5.13</b>	<b>5.50</b>	<b>5.42</b>	<b>5.42</b>	<b>5.42</b>

**CITY ADMINISTRATOR SERVICES AREA  
CITY CLERK SERVICES UNIT**

**REVENUES**

**Licenses, Permits & Registration** – The increase reflects additional liquor license renewal fees passed through from the State of Michigan.

**EXPENSES**

**Personnel Services**- The decrease in FY12 is due to decreased election expenses for the off-year election. The increase in FY13 is due to the additional election expenses for the Presidential election.

**Payroll Fringes** - The increase in costs is associated with an increase in pension funding, VEBA and medical insurance.

**Municipal Service Charge (MSC)** – A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the City Clerk Services Unit would be charged \$167,383 in FY 12.

**CITY of ANN ARBOR  
SERVICE UNIT GOALS AND PERFORMANCE MEASURES  
for the fiscal year ending June 30, 2012**

<b>Service Area:</b>	City Administration	<b>Area Administrator:</b>	Roger Fraser
<b>Service Unit:</b>	City Clerk	<b>Manager:</b>	Jacqueline Beaudry

Service Unit Goals	City Goals:
<b>A.</b> Finalize ADA compliant improvements to City polling places, using federal HAVA grant funds, to ensure accessibility for all City voters.	
<b>B.</b> Secure long-term polling place agreements with the Ann Arbor Public Schools, University of Michigan and all other entities providing city polling locations, per the Michigan Bureau of Elections.	
<b>C.</b> Implement election process improvements for Absent Voter Counting Board to ensure future successful use of counting boards.	
<b>D.</b> Scan and index paper annexation records into OnBase Records Management system.	
<b>E.</b> Process all Freedom of Information Act requests in accordance with the provisions of the Michigan Freedom of Information Act.	

Service Unit Measures	Status
<b>A1</b> – Award from the Michigan Bureau of Elections for HAVA grant funds.	
<b>A2</b> – Completion of ADA improvements at Northwood Family Housing (2-1) and Ann Arbor Community Center (1-4).	
<b>B1</b> – 100% signed agreements for long-term polling place use.	
<b>C1</b> – Percentage of AVCBs that are recountable.	
<b>C2</b> – Election night closing timeframe comparable to in-person precincts.	
<b>D1</b> – Number of files converted to electronic system.	
<b>E1</b> – 100% of responses meet FOIA timelines.	

**See Budget Summaries Section, Page 1 for list of City Goals**



CITY ADMINISTRATOR SERVICE AREA  
CLERK SERVICES

Allocated Positions

Job Description	Job Class	FY 2012 FTE's	FY 2013 FTE's
ADMIN ASSISTANT LVL 4	110044	1.00	1.00
ADMIN ASSISTANT LVL 5	110054	0.92	0.92
ADMIN ASSISTANT LVL III	110034	1.00	1.00
CITY CLERK SERVICES MGR	404020	1.00	1.00
ELECTION COORDINATOR	404010	1.00	1.00
ELECTION WORKER-RECRUITER	001270	0.50	0.50
<b>Total</b>		<b>5.42</b>	<b>5.42</b>



## *CITY ADMINISTRATOR SERVICE AREA*

### **COMMUNICATIONS**

The Communications Office has 11.5 FTEs and coordinates communication across the City organization as well as public information to citizens of Ann Arbor through a variety of mediums. The office provides internal communications to City employees and communicates to the public about City issues. This office also supports the Michigan Uniform Video Service Local Franchise agreements, operates Community Television Network, supports the Cable Commission and coordinates City film inquiries and activities.

CITY ADMINISTRATOR SERVICE AREA  
COMMUNICATIONS

Revenues by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
INVESTMENT INCOME	162,724	40,967	40,000	40,000	47,023	37,518
LICENSES, PERMITS & REGISTRATIONS	1,714,532	1,798,026	1,567,051	1,567,051	1,697,662	1,697,662
MISCELLANEOUS REVENUE	1,361	1,509	-	1,300	1,000	1,000
PRIOR YEAR SURPLUS	-	-	-	-	97,431	-
<b>Total</b>	<b>\$1,878,617</b>	<b>\$1,840,502</b>	<b>\$1,607,051</b>	<b>\$1,608,351</b>	<b>\$1,843,116</b>	<b>\$1,736,180</b>

Revenues by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
COMMUNITY TELEVISION NETWORK (0016)	1,878,616	1,840,502	1,607,051	1,608,351	1,843,116	1,736,180
<b>Total</b>	<b>\$1,878,616</b>	<b>\$1,840,502</b>	<b>\$1,607,051</b>	<b>\$1,608,351</b>	<b>\$1,843,116</b>	<b>\$1,736,180</b>

**CITY ADMINISTRATOR SERVICE AREA  
COMMUNICATIONS**

**Expenses by Category**

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PERSONNEL SERVICES	587,599	641,349	619,912	620,020	637,723	624,657
PAYROLL FRINGES	289,900	314,701	347,810	347,810	382,703	409,262
OTHER SERVICES	226,322	216,651	258,340	253,340	257,624	263,202
MATERIALS & SUPPLIES	52,493	61,260	36,500	36,500	40,500	41,002
OTHER CHARGES	172,598	202,461	194,489	178,889	196,318	198,670
CAPITAL OUTLAY	99,109	51,799	150,000	110,000	326,616	197,755
EMPLOYEE ALLOWANCES	-	-	-	-	1,632	1,632
<b>Total</b>	<b>\$1,428,021</b>	<b>\$1,488,221</b>	<b>\$1,607,051</b>	<b>\$1,546,559</b>	<b>\$1,843,116</b>	<b>\$1,736,180</b>

**Expenses by Fund**

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
COMMUNITY TELEVISION NETWORK (0016)	1,428,020	1,488,221	1,607,051	1,546,559	1,843,116	1,736,180
<b>Total</b>	<b>\$1,428,020</b>	<b>\$1,488,221</b>	<b>\$1,607,051</b>	<b>\$1,546,559</b>	<b>\$1,843,116</b>	<b>\$1,736,180</b>

**FTE Count**

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
COMMUNICATIONS	11.50	11.50	11.50	11.50	11.50
<b>Total</b>	<b>11.50</b>	<b>11.50</b>	<b>11.50</b>	<b>11.50</b>	<b>11.50</b>

**CITY ADMINISTRATOR SERVICES AREA  
COMMUNICATIONS OFFICE UNIT**

**REVENUE**

The increase reflects an increase of franchise fees and PEG revenue based on analysis of previous years' actual revenue received.

**EXPENSES**

**Payroll Fringes** - The increase in costs is associated with an increase in pension funding, VEBA and medical insurance.

**Capital Outlay** – The increase is due to additional costs to convert equipment to digital format.

**CITY of ANN ARBOR  
SERVICE UNIT GOALS AND PERFORMANCE MEASURES  
for the fiscal year ending June 30, 2012**

<b>Service Area:</b>	City Administrator	<b>Area Administrator:</b>	Roger Fraser
<b>Service Unit:</b>	Communications Office	<b>Manager:</b>	Lisa Wondrash

Service Unit Goals	City Goals:
<b>A.</b> Increase by 15 percent information distributed to internal and external audiences about Ann Arbor municipal news, innovative programs, awards and services from July 1, 2011 to June 30, 2012.	<b>2</b>
<b>B.</b> Develop and assist in the implementation of new technology resources to engage citizens and employees and enhance understanding of city services and initiatives from July 1, 2011 to June 30, 2012.	<b>2</b>

Service Unit Measures	Status
<b>A</b> - Track the number of information pieces distributed monthly and highlight up to three hot topics via the Communication Office Matrix (information pieces include print/online newsletter, news releases, events, public information meetings, Gov Delivery notifications, CTN programs, social media tools, website page updates/development) by June 30, 2012.	
<b>B</b> - Track status of technology resource project implementations each month. These new resources include integration of new media, such as Podcasts and live web streaming of city meetings to promote City information and CTN services, applications to monitor effectiveness of communication messages/vehicles (Google Analytics, GovDelivery subscribers and click throughs, A2C report, Survey Monkey, VOD views) by June 30, 2012.	
<b>C1</b> - Track the number of new training participants, clients, and PEG programs (detailed information to include specific training classes, participants, and clients) via the CTN monthly report as a result of new trainer position/programs by June 30, 2012.	

**See Budget Summaries Section, Page 1 for list of City Goals**

CITY ADMINISTRATOR SERVICE AREA  
COMMUNICATIONS

Allocated Positions

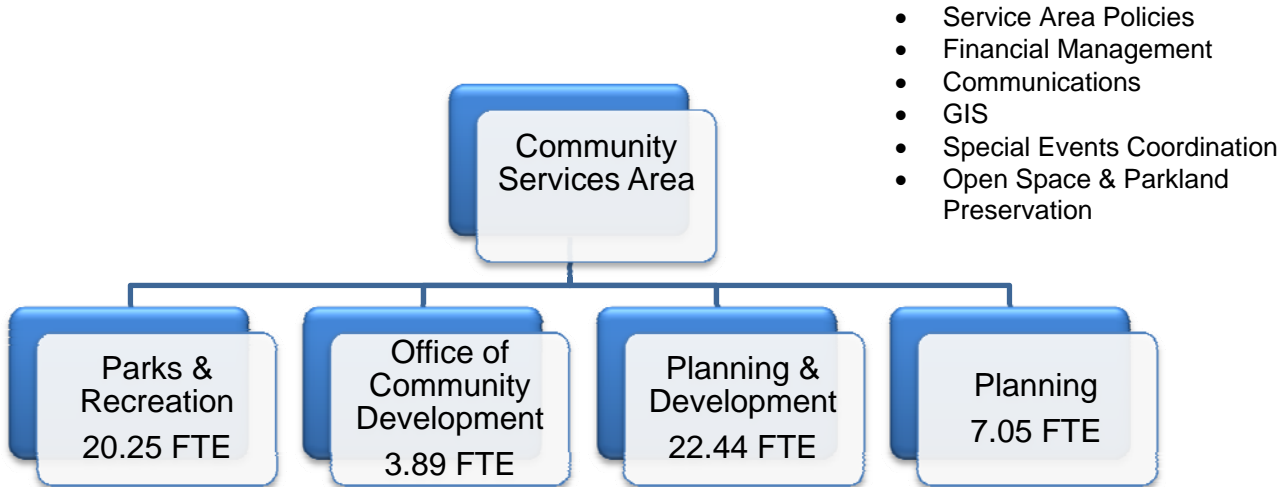
Job Description	Job Class	FY 2012 FTE's	FY 2013 FTE's
ASST MGR CITY PRODUCTIONS	402050	1.00	1.00
ASST MGR PUBLIC & EDUC AC	402060	1.00	1.00
CITY COMMUNICATIONS MGR	402040	1.00	1.00
COMMUNICATIONS UNIT MGR	403530	0.50	0.50
CTN MANAGER	402030	1.00	1.00
PRODUCER	110520	3.00	3.00
PROGRAMMER	110510	2.00	2.00
TRAINING & FACILITY COORD	110530	2.00	2.00
<b>Total</b>		<b>11.50</b>	<b>11.50</b>



*COMMUNITY SERVICES AREA*



# Community Services Area Organization Chart



- |  |  |   |   |
|--|--|---|---|
| <ul style="list-style-type: none"> <li>• Park Planning</li> <li>• Golf Courses</li> <li>• Swimming Pools</li> <li>• Canoe Liveries</li> <li>• Leslie Science &amp; Nature Center</li> <li>• Cobblestone Farm</li> <li>• Public Market</li> <li>• Ice Arenas</li> <li>• Senior Center</li> <li>• Bryant/Northside Community Centers</li> <li>• Parks &amp; Recreation Boards &amp; Commissions</li> </ul> | <ul style="list-style-type: none"> <li>• Homeless Services</li> <li>• Project Planning for Grants</li> <li>• Public Facilities &amp; Improvements</li> <li>• Housing Services</li> <li>• Public/Human Services</li> <li>• Urban County Executive Committee</li> <li>• Housing &amp; Human Services Advisory Board</li> </ul> | <ul style="list-style-type: none"> <li>• Rental Housing Inspections</li> <li>• Building Plan Review</li> <li>• Construction Inspections</li> <li>• Appeal Boards : Support</li> </ul> | <ul style="list-style-type: none"> <li>• Historic Preservation</li> <li>• Master Planning</li> <li>• Support to Planning Commission</li> <li>• Zoning Coordination</li> </ul> |
|--|--|---|---|

The Community Services Area is comprised of four Service Area Units: Planning & Development, the Office of Community Development, Planning, and Parks & Recreation. These Service Units provide the organization with a broad array of services such as: Parks Planning, Recreation Programs, Open Space & Parkland Preservation, Master Planning, Zoning, Rental Housing and Building Inspections, Construction Permitting, and Low-Income Housing and Human Services Support.

## COMMUNITY SERVICES AREA

### Revenues by Service Unit

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
COMMUNITY DEVELOPMENT	2,641,031	1,364,630	2,378,807	1,857,185	436,662	275,151
PARKS & RECREATION	13,648,487	12,404,707	18,157,543	13,354,227	8,350,879	8,316,166
PLANNING	129,515	144,593	154,200	166,300	167,250	198,250
PLANNING & DEVELOPMENT SERVICES	2,725,782	3,197,039	3,308,418	3,290,850	3,316,303	3,528,178
<b>Total</b>	<b>\$19,144,815</b>	<b>\$17,110,969</b>	<b>\$23,998,968</b>	<b>\$18,668,562</b>	<b>\$12,271,094</b>	<b>\$12,317,745</b>

### Revenues by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PARKS REPAIR & RESTOR MILLAGE (0006)	-	638	-	-	-	-
GENERAL (0010)	3,169,862	3,450,160	4,097,673	3,863,638	3,842,262	3,966,583
PARKS REHAB & DEVELOP MILLAGE (0018)	185,544	657,764	748,459	19,373	55,302	56,640
OPEN SPACE & PARK ACQ MILLAGE (0024)	8,657,169	6,810,089	8,262,799	7,677,199	2,336,586	2,312,916
BANDEMER PROPERTY (0025)	10,969	9,288	22,500	5,200	5,511	5,246
CONSTRUCTION CODE FUND (0026)	1,782,380	2,155,622	2,170,977	2,214,100	2,240,353	2,452,228
OPEN SPACE BONDS-2005 (0029)	292,454	-	3,565,189	-	-	-
PARKS MEMORIALS & CONTRIBUTIONS (0034)	19,664	38,537	116,400	99,300	48,861	39,776
SPECIAL ASSISTANCE (0038)	5,969	5,394	8,000	8,050	8,049	8,039
OPEN SPACE ENDOWMENT (0041)	1,910	2,310	2,932	241,436	1,541	1,229
MARKET FUND (0046)	135,186	161,262	175,723	156,640	167,732	170,786
GOLF COURSES FUND (0047)	1,009,743	1,576,153	1,685,046	1,752,820	1,686,220	1,597,314
ART IN PUBLIC PLACES (0056)	-	7,030	7,425	7,425	12,733	12,659
AFFORDABLE HOUSING (0070)	193,745	83,764	513,311	56,300	213,617	46,641
PARK MAINT & CAPITAL IMP MILLAGE (0071)	1,235,380	1,038,429	1,073,288	1,000,146	1,614,827	1,610,188
COMMUNITY DEV BLOCK GRANT (0078)	1,022,765	801,181	1,165,828	1,249,828	-	-
SENIOR CENTER ENDOWMENT (0083)	3,524	3,282	45,245	39,100	37,500	37,500
HOME PROGRAM FUND (0090)	1,418,551	354,223	338,173	278,007	-	-
<b>Total</b>	<b>\$19,144,815</b>	<b>\$17,110,970</b>	<b>\$23,998,968</b>	<b>\$18,668,562</b>	<b>\$12,271,094</b>	<b>\$12,317,745</b>

## COMMUNITY SERVICES AREA

### Expenses by Service Unit

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
COMMUNITY DEVELOPMENT	4,112,955	3,588,776	4,151,397	3,997,146	2,079,670	1,885,239
FIELD OPERATIONS	658	1,436	-	-	-	-
PARKS & RECREATION	16,919,918	16,270,225	20,833,718	20,788,790	9,431,828	9,523,227
PLANNING	824,919	854,776	695,873	729,964	1,004,595	1,048,814
PLANNING & DEVELOPMENT SERVICES	4,167,853	4,293,657	4,418,125	4,131,001	3,709,262	3,892,619
<b>Total</b>	<b>\$26,026,303</b>	<b>\$25,008,870</b>	<b>\$30,099,113</b>	<b>\$29,646,901</b>	<b>\$16,225,355</b>	<b>\$16,349,899</b>

### Expenses by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PARKS REPAIR & RESTOR MILLAGE (0006)	47,686	102,308	-	-	-	-
GENERAL (0010)	8,032,596	8,436,034	8,739,864	8,435,805	7,900,507	7,994,110
PARKS REHAB & DEVELOP MILLAGE (0018)	557,284	1,654,139	1,971,547	2,268,851	55,302	56,640
OPEN SPACE & PARK ACQ MILLAGE (0024)	4,206,856	5,098,456	7,976,844	7,964,363	2,330,461	2,312,916
BANDEMER PROPERTY (0025)	7,686	2,472	22,500	20,033	4,200	4,258
CONSTRUCTION CODE FUND (0026)	2,877,534	2,429,337	2,169,140	2,036,739	2,240,353	2,452,228
OPEN SPACE BONDS-2005 (0029)	5,244,012	3,339,921	3,300,316	3,300,316	-	-
PARKS MEMORIALS & CONTRIBUTIONS (0034)	2,708	72,790	241,554	175,004	48,861	33,996
SPECIAL ASSISTANCE (0038)	-	13,613	8,000	8,000	8,000	8,000
MARKET FUND (0046)	134,094	155,993	157,155	151,715	165,118	168,146
GOLF COURSES FUND (0047)	1,577,123	1,645,709	1,662,855	1,631,303	1,577,317	1,595,626
ART IN PUBLIC PLACES (0056)	-	9,804	16,604	6,831	11,714	11,646
ALTERNATIVE TRANSPORTATION (0061)	14,806	15,798	16,685	-	17,578	18,004
AFFORDABLE HOUSING (0070)	321,139	174,954	502,500	422,500	213,617	46,641
PARK MAINT & CAPITAL IMP MILLAGE (0071)	1,409,754	695,890	1,752,248	1,744,106	1,614,827	1,610,188
COMMUNITY DEV BLOCK GRANT (0078)	383,335	801,181	1,165,828	1,165,828	-	-
SENIOR CENTER ENDOWMENT (0083)	-	6,250	37,500	37,500	37,500	37,500
HOME PROGRAM FUND (0090)	1,209,690	354,223	338,173	278,007	-	-
GENERAL CAPITAL FUND (00CP)	-	-	17,531	-	-	-
MAJOR GRANTS PROGRAMS (00MG)	-	-	2,269	-	-	-
<b>Total</b>	<b>\$26,026,303</b>	<b>\$25,008,872</b>	<b>\$30,099,113</b>	<b>\$29,646,901</b>	<b>\$16,225,355</b>	<b>\$16,349,899</b>

### FTE Count

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
PLANNING & DEVELOPMENT SERVICES	34.58	33.99	27.98	22.44	21.44
PLANNING	-	-	-	7.05	7.05
COMMUNITY DEVELOPMENT	5.89	4.18	4.17	3.89	3.89
PARKS & RECREATION	20.78	20.54	20.09	20.25	20.25
<b>Total</b>	<b>61.25</b>	<b>58.71</b>	<b>52.24</b>	<b>53.63</b>	<b>52.63</b>



## *COMMUNITY SERVICES AREA*

### **PLANNING & DEVELOPMENT SERVICES**

The Planning and Development Services Unit is one of four service units in the Community Services Area. It has 22.44 FTEs and handles rental housing inspections, construction inspections, and permits. It provides enforcement for building, housing, and sign codes. It handles the Building and Housing Boards of Appeal.

**COMMUNITY SERVICES AREA  
PLANNING & DEVELOPMENT SERVICES**

**Revenues by Category**

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
INVESTMENT INCOME	60,357	-	24,635	15,000	4,000	4,000
LICENSES, PERMITS & REGISTRATIONS	2,560,430	3,081,102	2,878,200	3,174,200	2,954,200	2,954,200
MISCELLANEOUS REVENUE	4,999	3,260	350	1,650	550	550
OPERATING TRANSFERS IN	99,996	116,662	100,000	100,000	100,000	100,000
PRIOR YEAR SURPLUS	-	5	305,233	-	257,553	469,428
<b>Total</b>	<b>\$2,725,782</b>	<b>\$3,197,039</b>	<b>\$3,308,418</b>	<b>\$3,290,850</b>	<b>\$3,316,303</b>	<b>\$3,528,178</b>

**Revenues by Fund**

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	943,402	1,043,805	1,137,441	1,076,750	1,075,950	1,075,950
CONSTRUCTION CODE FUND (0026)	1,782,380	2,153,234	2,170,977	2,214,100	2,240,353	2,452,228
<b>Total</b>	<b>\$2,725,782</b>	<b>\$3,197,039</b>	<b>\$3,308,418</b>	<b>\$3,290,850</b>	<b>\$3,316,303</b>	<b>\$3,528,178</b>

**COMMUNITY SERVICES AREA  
PLANNING & DEVELOPMENT SERVICES**

**Expenses by Category**

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PERSONNEL SERVICES	1,769,146	1,744,143	1,539,887	1,407,860	1,563,056	1,493,283
PAYROLL FRINGES	755,353	821,197	817,967	825,858	879,476	892,333
OTHER SERVICES	345,137	416,650	733,962	577,574	226,168	423,589
MATERIALS & SUPPLIES	29,798	18,860	32,000	22,500	33,900	34,500
OTHER CHARGES	1,128,159	1,129,483	1,154,309	1,154,209	888,888	931,140
PASS THROUGHS	139,992	163,324	140,000	140,000	100,000	100,000
VEHICLE OPERATING COSTS	269	-	-	3,000	3,000	3,000
EMPLOYEE ALLOWANCES	-	-	-	-	14,774	14,774
<b>Total</b>	<b>\$4,167,854</b>	<b>\$4,293,657</b>	<b>\$4,418,125</b>	<b>\$4,131,001</b>	<b>\$3,709,262</b>	<b>\$3,892,619</b>

**Expenses by Fund**

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	1,468,515	2,041,537	2,290,814	2,153,634	1,536,513	1,510,219
CONSTRUCTION CODE FUND (0026)	2,699,338	2,252,120	2,109,780	1,977,367	2,172,749	2,382,400
<b>Total</b>	<b>\$4,167,853</b>	<b>\$4,293,657</b>	<b>\$4,400,594</b>	<b>\$4,131,001</b>	<b>\$3,709,262</b>	<b>\$3,892,619</b>

**FTE Count**

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
PLANNING & DEVELOPMENT SERVICES	34.58	33.99	27.98	22.44	21.44
<b>Total</b>	<b>34.58</b>	<b>33.99</b>	<b>27.98</b>	<b>22.44</b>	<b>21.44</b>

**COMMUNITY SERVICES AREA  
PLANNING AND DEVELOPMENT SERVICES**

**EXPENSES**

**Payroll Fringes** - The increase in costs is associated with an increase in pension funding and medical insurance.

**Other Services** – FY 2011 included a number of special projects, Master Plan Update, Corridor Design Standards, Zoning Code Revision, that are not included in FY 2012 and 2013.

**Other Charges** – This category has decreased because charges for the Transfer to IT and Retiree Medical Insurance are now allocated to Planning, Rental Housing, and Construction, instead of being budgeted centrally within this unit.

**Pass Throughs** – In FY 2012, the customer service unit will take over processing Right of Way permits and revenue will directly flow to public services eliminating the need for the \$40,000 pass through.

**Employee Allowances** – This is the employee cell phone stipend, which was previously included as part of other services.

**Municipal Service Charge (MSC)** – A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the Planning and Development Services Unit would be charged \$857,440 in FY 2012.

**COMMUNITY SERVICES AREA  
PLANNING & DEVELOPMENT SERVICES**

**Expenses by Activity (0010 GENERAL)**

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	585,685	472,982	377,651	339,191	212,105	209,707
1001 SERVICE AREA OVERHEAD/ADMIN	51,330	264,147	221,873	149,043	252,917	188,358
1100 FRINGE BENEFITS	227,076	166,140	218,352	218,352	165,638	182,338
2034 HOUSING COMMISSION SUPPORT	-	187,348	98,375	98,375	-	-
3310 NUISANCE PROPERTIES	-	46,947	-	-	-	-
3340 HOUSING BUREAU	576,510	873,270	954,306	930,083	890,610	914,186
3361 MASTER PLAN UPDATE	-	1,884	178,116	178,117	-	-
3362 CORRIDOR DESIGN STANDARDS	-	-	160,000	160,000	-	-
3363 ZONING CODE REVISION	-	-	65,000	64,908	-	-
3370 BUILDING - APPEALS	27,914	28,820	17,141	15,565	15,243	15,630
<b>Total</b>	<b>\$1,468,515</b>	<b>\$2,041,538</b>	<b>\$2,290,814</b>	<b>\$2,153,634</b>	<b>\$1,536,513</b>	<b>\$1,510,219</b>

**Expenses by Activity (0026 CONSTRUCTION CODE FUND)**

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	1,001,784	857,523	689,541	676,846	581,164	589,158
1001 SERVICE AREA OVERHEAD/ADMIN	-	107,267	130,657	120,854	139,410	143,511
3320 HISTORIC PRESERVATION	13,308	-	-	-	-	-
3330 BUILDING - CONSTRUCTION	1,627,680	1,230,605	1,279,106	1,170,488	1,441,181	1,638,478
3370 BUILDING - APPEALS	56,565	56,725	10,476	9,179	10,994	11,253
<b>Total</b>	<b>\$2,699,337</b>	<b>\$2,252,120</b>	<b>\$2,109,780</b>	<b>\$1,977,367</b>	<b>\$2,172,749</b>	<b>\$2,382,400</b>



**CITY of ANN ARBOR  
SERVICE UNIT GOALS AND PERFORMANCE MEASURES  
for the fiscal year ending June 30, 2012**

<b>Service Area:</b>	Community Services Area	<b>Area Administrator:</b>	Sumedh Bahl
<b>Service Unit:</b>	Planning & Development Services	<b>Manager:</b>	Lisha Turner-Tolbert, Ralph Welton, and Kelli Martin

Service Unit Goals	City Goals:
<b>A.</b> Establish an Administrative Hearings Bureau for expedited resolution of nuisance properties.	3,5
<b>B.</b> Institute electronic plan reviews to improve customer service and alleviate need for hard copy storage.	2,3,4,5
<b>C.</b> Update Chapter 105: Housing Code.	1,3,4,5
<b>D.</b> Create a streamlined approach to revenue collection for the Planning and Development Service Unit to improve customer service and improve cash flow.	1, 5

Service Unit Measures	Status
<b>A</b> - Administrative Hearings Bureau established by June 30, 2012.	
<b>B</b> - Allow customers the ability to submit plans electronically for review.	
<b>C1</b> - Adopt various articles of the State Property Maintenance Code to gain consistency with state regulations.	
<b>C2</b> - Develop alignment with the Building Code on articles that cross both residential and construction.	
<b>C3</b> - Incorporate point of sale inspection standards.	
<b>C4</b> - Identify opportunities for combining boards of appeal.	
<b>C5</b> - Incorporate energy efficiency items to promote Michigan's energy efficiency goals.	
<b>D1</b> - Change the billing process to bill within 60 days of providing services for rental housing and construction services.	
<b>D2</b> - Allow customers online options for making payments.	

**See Budget Summaries Section, Page 1 for list of City Goals**

COMMUNITY SERVICES AREA  
PLANNING & DEVELOPMENT SERVICES

Allocated Positions

Job Description	Job Class	FY 2012 FTE's	FY 2013 FTE's
ADMIN ASSISTANT LVL 1	110014	1.00	1.00
ADMIN ASSISTANT LVL 4	110044	1.00	0.00
ADMIN ASSISTANT LVL 5	110054	3.00	3.00
CHIEF DEVELOPMENT OFFICER	403250	1.00	1.00
CITY COMMUNICATION LIAISO	401180	0.06	0.06
COMM SERVICES AREA ADMIN	403630	0.40	0.40
DEVELOPMENT SRVS INSP IV	110554	11.95	11.95
DEVELOPMENT SRVS INSP V	110555	2.00	2.00
FINANCIAL MGR - COMM SERV	401500	0.40	0.40
MANAGEMENT ASSISTANT	000200	0.40	0.40
P&D PROGRAMS/PROJECT MGR.	403240	1.00	1.00
SENIOR APPLICATION SPEC	401050	0.23	0.23
<b>Total</b>		<b>22.44</b>	<b>21.44</b>

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## *COMMUNITY SERVICES AREA*

### **PLANNING**

The Planning Services Unit is one of four service units in the Community Services Area. It has 7.05 FTEs and handles historic preservation, zoning coordination, enforcement for land use and sign codes. It handles master planning, site plan review, and provides support for the Planning Commission, Historic District Commission, and the Sign and Zoning Boards of Appeal.

COMMUNITY SERVICES AREA  
PLANNING

Revenues by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
CHARGES FOR SERVICES	-	-	-	500	-	-
LICENSES, PERMITS & REGISTRATIONS	129,515	144,593	154,200	165,800	167,250	198,250
<b>Total</b>	<b>\$129,515</b>	<b>\$144,593</b>	<b>\$154,200</b>	<b>\$166,300</b>	<b>\$167,250</b>	<b>\$198,250</b>

Revenues by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	129,515	142,205	154,200	166,300	167,250	198,250
CONSTRUCTION CODE FUND (0026)	-	2,388	-	-	-	-
<b>Total</b>	<b>\$129,515</b>	<b>\$144,593</b>	<b>\$154,200</b>	<b>\$166,300</b>	<b>\$167,250</b>	<b>\$198,250</b>

COMMUNITY SERVICES AREA  
PLANNING

Expenses by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PERSONNEL SERVICES	526,954	551,946	422,439	479,863	498,787	502,260
PAYROLL FRINGES	228,629	261,597	224,484	216,626	283,887	302,923
OTHER SERVICES	62,283	36,202	40,950	27,725	31,525	48,005
MATERIALS & SUPPLIES	3,670	1,088	5,000	1,750	4,250	4,250
OTHER CHARGES	3,383	3,943	3,000	4,000	184,776	190,006
EMPLOYEE ALLOWANCES	-	-	-	-	1,370	1,370
<b>Total</b>	<b>\$824,919</b>	<b>\$854,776</b>	<b>\$695,873</b>	<b>\$729,964</b>	<b>\$1,004,595</b>	<b>\$1,048,814</b>

Expenses by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	631,917	661,761	619,828	670,592	919,413	960,982
CONSTRUCTION CODE FUND (0026)	178,196	177,217	59,360	59,372	67,604	69,828
ALTERNATIVE TRANSPORTATION (0061)	14,806	15,798	16,685	-	17,578	18,004
<b>Total</b>	<b>\$824,919</b>	<b>\$854,776</b>	<b>\$695,873</b>	<b>\$729,964</b>	<b>\$1,004,595</b>	<b>\$1,048,814</b>

FTE Count

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
PLANNING	-	-	-	7.05	7.05
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7.05</b>	<b>7.05</b>

## COMMUNITY SERVICES AREA PLANNING SERVICES

### REVENUES

**Licenses, Permits, & Registration** - The increase reflects a slight uptick in the economy reflecting the need for planning services.

### EXPENSES

**Personnel Services** – Planners previously allocated to special projects, Master Plan Update, Corridor Design Standards, Zoning Code Revision, are now allocated to general planning.

**Employee Allowances** - This is the employee cell phone stipend, which was previously included as part of other services.

**Other Charges** – This category has increased because charges for the Transfer to IT and Retiree Medical Insurance are now allocated specifically to Planning, Rental Housing, and Construction, rather than centrally in Planning & Development.

COMMUNITY SERVICES AREA  
PLANNING

Expenses by Activity (0010 GENERAL)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
3320 HISTORIC PRESERVATION	36,719	52,919	60,929	69,670	65,050	65,901
3360 PLANNING	584,785	597,958	558,899	600,922	854,363	895,081
3380 PLAN REVIEW	10,413	10,884	-	-	-	-
<b>Total</b>	<b>\$631,917</b>	<b>\$661,761</b>	<b>\$619,828</b>	<b>\$670,592</b>	<b>\$919,413</b>	<b>\$960,982</b>

Expenses by Activity (0026 CONSTRUCTION CODE FUND)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
3360 PLANNING	71,682	70,598	59,360	59,372	67,604	69,828
3380 PLAN REVIEW	106,514	106,619	-	-	-	-
<b>Total</b>	<b>\$178,196</b>	<b>\$177,217</b>	<b>\$59,360</b>	<b>\$59,372</b>	<b>\$67,604</b>	<b>\$69,828</b>

Expenses by Activity (0061 ALTERNATIVE TRANSPORTATION)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
3360 PLANNING	14,806	15,798	16,685	-	17,578	18,004
<b>Total</b>	<b>\$14,806</b>	<b>\$15,798</b>	<b>\$16,685</b>	<b>-</b>	<b>\$17,578</b>	<b>\$18,004</b>



**CITY of ANN ARBOR  
SERVICE UNIT GOALS AND PERFORMANCE MEASURES  
for the fiscal year ending June 30, 2012**

<b>Service Area:</b>	Community Services Area	<b>Area Administrator:</b>	Sumedh Bahl
<b>Service Unit:</b>	Planning	<b>Manager:</b>	Wendy Rampson

Service Unit Goals	City Goals:
<b>A.</b> Amend the master plan to incorporate land use, transportation, and design recommendations for the Washtenaw Avenue corridor.	1,2,4,6
<b>B.</b> Update the LandTrak database in TRAKiT to ensure CSA provided data – Zoning, Flood, Historic District, is up-to-date and that all multi-address sites have been linked, the 900 parcels, to their correct GIS Parcel in LandTrak.	1, 2

Service Unit Measures	Status
<b>A1</b> - Complete study of existing conditions within the Washtenaw corridor.	
<b>A2</b> - Engage citizens in visioning process for Washtenaw corridor.	
<b>A3</b> - Create consistent land use and zoning approaches for the Washtenaw corridor with adjoining jurisdictions.	
<b>A4</b> - Amend the Master Plan to incorporate Washtenaw corridor recommendations.	
<b>B1</b> - Complete export of all Land Trak database listing into Excel.	
<b>B2</b> - Complete linkage of Excel list to the TRAKiT database, to confirm linkages have been made.	
<b>B3</b> - Complete update of the LandTrak records with the needed information - Zoning, Flood, and Historic District.	
<b>B4</b> - Complete linkage of unlinked LandTrak records to parcel records.	

**See Budget Summaries Section, Page 1 for list of City Goals**

COMMUNITY SERVICES AREA  
PLANNING

Allocated Positions

Job Description	Job Class	FY 2012 FTE's	FY 2013 FTE's
ADMIN ASSISTANT LVL 5	110054	1.00	1.00
CITY PLANNER 4	110444	2.00	2.00
CITY PLANNER 5	110454	3.00	3.00
DEVELOPMENT SRVS INSP V	110554	0.05	0.05
PLANNING MANAGER	404110	1.00	1.00
Total		7.05	7.05

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## *COMMUNITY SERVICES AREA*

### **COMMUNITY DEVELOPMENT**

The Office of Community Development is one of four service units in the Community Services Area. The office has been merged with its Washtenaw County counterpart, to provide streamlined service delivery within the City of Ann Arbor/Washtenaw County region. It has 3.89 City FTEs and 10 Washtenaw County FTEs that provide housing and human services support for low-income residents. This unit also provides housing rehabilitation for low-income residents and serves as support for the Housing and Human Services Advisory Board.

COMMUNITY SERVICES AREA  
COMMUNITY DEVELOPMENT

Revenues by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
CONTRIBUTIONS	35,657	33,077	23,000	48,000	38,000	38,000
INTERGOVERNMENTAL REVENUES	2,441,316	1,275,473	1,813,431	1,767,835	214,996	220,471
INVESTMENT INCOME	23,279	22,797	19,506	8,050	2,049	2,039
MISCELLANEOUS REVENUE	15,787	8,287	8,300	33,300	8,300	8,300
OPERATING TRANSFERS IN PRIOR YEAR SURPLUS	124,992 -	24,996 -	- 514,570	- -	- 173,317	- 6,341
<b>Total</b>	<b>\$2,641,031</b>	<b>\$1,364,630</b>	<b>\$2,378,807</b>	<b>\$1,857,185</b>	<b>\$436,662</b>	<b>\$275,151</b>

Revenues by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	-	120,069	353,495	265,000	214,996	220,471
SPECIAL ASSISTANCE (0038)	5,969	5,394	8,000	8,050	8,049	8,039
AFFORDABLE HOUSING (0070)	193,745	83,764	513,311	56,300	213,617	46,641
COMMUNITY DEV BLOCK GRANT (0078)	1,022,765	801,181	1,165,828	1,249,828	-	-
HOME PROGRAM FUND (0090)	1,418,551	354,223	338,173	278,007	-	-
<b>Total</b>	<b>\$2,641,030</b>	<b>\$1,364,631</b>	<b>\$2,378,807</b>	<b>\$1,857,185</b>	<b>\$436,662</b>	<b>\$275,151</b>

**COMMUNITY SERVICES AREA  
COMMUNITY DEVELOPMENT**

**Expenses by Category**

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
CDBG RECIPIENTS	3,022,608	2,438,000	2,826,713	2,701,547	1,337,783	1,156,971
PERSONNEL SERVICES	268,898	290,549	263,340	249,620	241,439	242,708
PAYROLL FRINGES	86,350	132,327	146,468	147,033	148,679	159,028
OTHER SERVICES	54,934	549,241	613,949	598,019	190,251	155,505
MATERIALS & SUPPLIES	3,743	304	-	-	-	-
OTHER CHARGES	260,787	178,356	300,927	300,927	158,753	168,262
PASS THROUGH	415,635	-	-	-	-	-
EMPLOYEE ALLOWANCES	-	-	-	-	2,765	2,765
<b>Total</b>	<b>\$4,112,955</b>	<b>\$3,588,777</b>	<b>\$4,151,397</b>	<b>\$3,997,146</b>	<b>\$2,079,670</b>	<b>\$1,885,239</b>

**Expenses by Fund**

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	2,198,792	2,244,805	2,136,896	2,122,811	1,858,053	1,830,598
SPECIAL ASSISTANCE (0038)	-	13,613	8,000	8,000	8,000	8,000
AFFORDABLE HOUSING (0070)	321,139	174,954	502,500	422,500	213,617	46,641
COMMUNITY DEV BLOCK GRANT (0078)	383,335	801,181	1,165,828	1,165,828	-	-
HOME PROGRAM FUND (0090)	1,209,690	354,223	338,173	278,007	-	-
<b>Total</b>	<b>\$4,112,956</b>	<b>\$3,588,776</b>	<b>\$4,151,397</b>	<b>\$3,997,146</b>	<b>\$2,079,670</b>	<b>\$1,885,239</b>

**FTE Count**

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
COMMUNITY DEVELOPMENT	5.89	4.18	4.17	3.89	3.89
<b>Total</b>	<b>5.89</b>	<b>4.18</b>	<b>4.17</b>	<b>3.89</b>	<b>3.89</b>

**COMMUNITY SERVICES AREA  
OFFICE OF COMMUNITY DEVELOPMENT**

**REVENUES**

**Intergovernmental Revenues** – This decrease is due to the Community Development Block Grant and HOME Program Funds flowing directly through Washtenaw County.

**EXPENSES**

**Payroll Fringes** – The increase in costs is associated with an increase in pension funding and medical insurance.

**Other Services** – This decrease is a result of the Community Development Block Grant and HOME Program Funds flowing directly through Washtenaw County.

**Other Charges** – This decrease is a result of the Community Development Block Grant and HOME Program Funds flowing directly through Washtenaw County.

**Community Development Recipients** – This decrease is a result of the Community Development Block Grant and HOME Program Funds flowing directly through Washtenaw County.

**Municipal Service Charge (MSC)** – A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the Community Development Services Unit would be charged \$641,541 in FY 12.

**Allocations to Non-Profit Entities for Human Services**

<b>Vendor</b>	<b>Actual FY 2009</b>	<b>Actual FY 2010</b>	<b>Approved Budget FY 2011</b>	<b>Request FY 2012</b>	<b>Projected FY 2013</b>
Ann Arbor Center for Independent Living, Inc.	\$ 30,000	\$ 25,131	\$ 25,500		
Ann Arbor YMCA	9,000	5,850	5,850		
Avalon Housing, Inc.		80,750	80,750		
Arrowwood Hills Community Center	20,000				
Barrier Busters Action Group	20,000	-	20,000		
Big Brothers Big Sisters of Washtenaw County	9,000	9,000	9,000		
Catholic Social Services of Washtenaw	116,300	117,950	117,950		
Child Care Network		210,000	210,000		
Community Action Network	31,000	52,700	52,700		
Community Housing Alternatives	10,000	8,500	8,500		
Corner Health Center, The	20,000				
COPE	22,700	19,295	19,295		
Domestic Violence Project, Inc.	45,000	38,250	38,250		
Fair Housing Center of Southeaster Michigan	10,000	5,100			
Family Learning Institute	30,678	26,076	26,076		
Food Gatherers	112,000	123,200	123,200		
HIV/AIDS Resource Center	12,000	18,200	18,200		
Home of New Vision	25,000	25,000	25,000		
Interfaith Hospitality Network of Washtenaw Co.	35,000	38,500	38,500		
Jewish Family Services of Washtenaw County		10,000	10,000		
Legal Services of South Central Michigan		73,000	73,000		
Michigan Ability Partners	34,000	52,121	52,121		
Packard Community Clinic	30,000				
Packard Health Inc.		38,250	38,250		
Peace Neighborhood Center	25,000				
Planned Parenthood Mid and South Michigan	15,000	15,000	15,000		
Regents of the University of Michigan	50,000				
Shelter Association of Washtenaw County	240,286	30,500			
SOS Community Services	62,000				
St. Andrews Episcopal Church	8,500				
UM Ann Arbor Meals on Wheels	16,000	26,000	26,000		
UM Nurse Managed Centers/Maple Meadows		16,250	16,250		
UM Housing Bureau for Seniors	24,000	24,000	24,000		
The Student Advocacy Center of Michigan	30,000	19,500	19,500		
The Women's Center of Southeastern Michigan	30,000	30,000	30,000		
Washtenaw Affordable Housing Corporation	20,000				
Washtenaw County CSTS/Project Outreach (PORT)	107,000	137,700	117,700		
Washtenaw Housing Alliance		12,496			
Washtenaw Literacy	25,000	27,500	27,500		
Human Service Contingency	-	-	7,652		
<b>TOTAL*</b>	<b>\$ 1,274,464</b>	<b>\$ 1,315,819</b>	<b>\$ 1,275,744</b>	<b>\$ 1,159,029</b>	<b>\$ 1,110,330</b>

\* FY12 recipient determinations are made in June 2011.



**COMMUNITY SERVICES AREA  
COMMUNITY DEVELOPMENT**

**Expenses by Activity (0010 GENERAL)**

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	764,332	332,940	324,716	323,662	323,819	337,534
1001 SERVICE AREA OVERHEAD/ADMIN	-	137,572	128,220	118,749	99,034	101,068
1950 SPECIAL PROJECTS	-	53,437	124,482	124,482	-	-
2034 HOUSING COMMISSION SUPPORT	-	-	60,000	60,000	60,000	60,000
2220 HOUSING ACQUISITION	99,996	-	-	-	-	-
2280 REHAB SERVICE DELIVERY	-	127,111	204,151	200,591	216,171	221,666
2290 ASSISTANCE TO PROGRAMS	60,000	-	-	-	-	-
2300 INTEGRATED FUNDING	-	217,921	19,583	19,583	-	-
2310 HUMAN SERV/HOMELESS PREVNT	1,274,464	1,375,825	1,275,744	1,275,744	1,159,029	1,110,330
<b>Total</b>	<b>\$2,198,792</b>	<b>\$2,244,806</b>	<b>\$2,136,896</b>	<b>\$2,122,811</b>	<b>\$1,858,053</b>	<b>\$1,830,598</b>

**Expenses by Activity (0038 SPECIAL ASSISTANCE)**

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
2290 ASSISTANCE TO PROGRAMS	-	13,613	8,000	8,000	8,000	8,000
<b>Total</b>	<b>-</b>	<b>\$13,613</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>

**Expenses by Activity (0070 AFFORDABLE HOUSING)**

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	-	13,198	10,000	10,000	-	-
1950 SPECIAL PROJECTS	-	55,000	190,000	190,000	-	-
2130 TECHNICAL ASSISTANCE	-	27,388	10,000	10,000	-	-
2210 SINGLE FAMILY REHABILITATION	-	14,868	90,000	10,000	164,863	-
2220 HOUSING ACQUISITION	300,500	64,500	64,500	64,500	48,754	46,641
2310 HUMAN SERV/HOMELESS PREVNT	-	-	138,000	138,000	-	-
9500 DEBT SERVICE	20,639	-	-	-	-	-
<b>Total</b>	<b>\$321,139</b>	<b>\$174,954</b>	<b>\$502,500</b>	<b>\$422,500</b>	<b>\$213,617</b>	<b>\$46,641</b>

**Expenses by Activity (0078 COMMUNITY DEV BLOCK GRANT )**

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	8,976	44,429	82,532	82,532	-	-
2201 HOME BUYER EDUCATION	-	450	1,350	1,350	-	-
2202 HOME BUYER PURCHASE REHAB	-	145,000	95,000	95,000	-	-
2203 DEMOLITION	-	152	25,848	25,848	-	-
2210 SINGLE FAMILY REHABILITATION	154,952	243,884	236,777	236,777	-	-
2220 HOUSING ACQUISITION	-	-	122,822	122,822	-	-
2230 HOUSING SUBGRANT & CHDO	63,506	236,854	25,000	25,000	-	-
2240 HOME OWNERSHIP	520	20,000	-	-	-	-
2245 RENTAL REHABILITATION	-	37,348	552,504	552,504	-	-
2250 RELOCATION	2,999	-	-	-	-	-
2280 REHAB SERVICE DELIVERY	152,382	53,964	-	-	-	-
2310 HUMAN SERV/HOMELESS PREVNT	-	19,100	23,995	23,995	-	-
<b>Total</b>	<b>\$383,335</b>	<b>\$801,181</b>	<b>\$1,165,828</b>	<b>\$1,165,828</b>	<b>-</b>	<b>-</b>

Expenses by Activity (0090 HOME PROGRAM FUND)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	16,029	-	-	-	-	-
2210 SINGLE FAMILY REHABILITATION	28,745	89,719	105,599	105,599	-	-
2220 HOUSING ACQUISITION	4,058	12,007	-	-	-	-
2235 CHDO RESERVE	1,160,858	252,497	232,574	172,408	-	-
<b>Total</b>	<b>\$1,209,690</b>	<b>\$354,223</b>	<b>\$338,173</b>	<b>\$278,007</b>	<b>-</b>	<b>-</b>

**CITY of ANN ARBOR  
SERVICE UNIT GOALS AND PERFORMANCE MEASURES  
for the fiscal year ending June 30, 2012**

<b>Service Area:</b>	Community Services	<b>Area Administrator:</b>	Sumedh Bahl
<b>Service Unit:</b>	Community Development	<b>Manager:</b>	Mary Jo Callan

Service Unit Goals	City Goals:
<p><b>A.</b> Improve housing safety, energy efficiency, and overall affordability for low-income homeowners by consolidating the Single Family Rehabilitation Program and the Weatherization Program.</p> <p>Single Family Rehab and Weatherization both focus on providing area homeowners with funding and project management to make improvements to their homes. These improvements range from addressing serious health and safety concerns, code violations, and various energy improvements to increase the local stock of decent, affordable housing. Currently, Single Family Rehab and Weatherization are two separate programs, delivered by two separate departments within the City and Washtenaw County, resulting in a fragmented and less effective service to the community.</p>	<b>2,4,6</b>
<p><b>B.</b> Implement a common set of outcomes for measuring the impact of basic needs human services in our community.</p> <p>In an effort to improve our understanding of the community impacts that result from City investments in human services, Community Development partnered with local nonprofit group to create shared service outcomes for: Housing/homelessness; Aging; School-aged Youth; Pre-school Children; and Safety Net Health. These outcomes will be incorporated into the human service funding process, and required for nonprofits receiving Coordinated Funding.</p>	<b>2,6</b>

Service Unit Measures/Scoreboards	Status
<b>A1</b> - Convene Single Family Rehab & Weatherization program staff in service consolidation process beginning July 1, 2011.	
<b>A2</b> - Examine regulatory requirements for use of funds associated with each program by August 1, 2011, to ensure appropriate utilization and accounting for these federal funds.	
<b>A3</b> - Create centralized intake portal and process, so that residents in need experience improved ease and access to services by August 1, 2011.	

<b>A4</b> - Build on centralized intake process, including adoption of shared management information system for Single Family and Weatherization projects by November 1, 2011.	
<b>A5</b> - Create and execute marketing plan for centralized intake and consolidated service by December 1, 2011.	
<b>A6</b> - Ensure that Single Family Rehab and Weatherization staff receives necessary cross-training and applicable certification by December 1, 2011.	
<b>A7</b> - Eligible low-income homeowners begin to receive streamlined access by January 1, 2012 to the full range of improvements needed to make their homes safe, energy efficient, and affordable.	
<b>B1</b> - Incorporate shared outcomes into contract agreements with nonprofits funded through the Coordinated Funding process beginning July 1, 2011	
<b>B2</b> - Collect information on outcomes achieved from funded nonprofits at six and twelve months after funding commences – January 1, 2012 and June 1, 2012.	
<b>B3</b> - Analyze information on outcomes to measure community impact in five priority areas and prepare a report for City Council and other local policy-makers by June 30, 2012.	

**See Budget Summaries Section, Page 1 for list of City Goals**

COMMUNITY SERVICES AREA  
COMMUNITY DEVELOPMENT

Allocated Positions

Job Description	Job Class	FY 2012 FTE's	FY 2013 FTE's
ADMIN ASSISTANT LVL 4	110044	1.15	1.15
CITY COMMUNICATION LIAISO	401180	0.05	0.05
COMM SERVICES AREA ADMIN	403630	0.20	0.20
FINANCIAL MGR - COMM SERV	401500	0.25	0.25
HOUSING REHAB SPEC I	114051	1.00	1.00
HOUSING REHAB SPEC II	114060	1.00	1.00
MANAGEMENT ASSISTANT	000200	0.20	0.20
SENIOR APPLICATION SPEC	401050	0.04	0.04
<b>Total</b>		<b>3.89</b>	<b>3.89</b>



## *COMMUNITY SERVICES AREA*

### **PARKS & RECREATION**

Parks and Recreation Services is one of four service units in the Community Services Area. It has 20.25 FTEs and handles the functions of the parks administration and recreation facilities. Parks and Recreation administration is responsible for the policy development, park planning and improvements, parks and park shelter reservations and the Parks and Recreation Boards and Commissions. Recreation facilities include two golf courses, four pools, two ice rinks, two community centers, two canoe liveries, a senior center, a customer service office and rental facility, a public market, a science and nature education center and a historic farm site. The Leslie Science & Nature Center is operated by a 501(c)(3) organization.

**COMMUNITY SERVICES AREA  
PARKS & RECREATION**

**Revenues by Category**

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
CHARGES FOR SERVICES	3,109,962	3,254,586	3,515,575	3,538,781	3,646,810	3,759,706
CONTRIBUTIONS	14,206	31,110	112,000	95,255	37,500	37,500
INTERGOVERNMENTAL REVENUES	681,800	1,049,294	1,970,890	1,927,630	2,000	2,000
INVESTMENT INCOME	980,177	111,306	737,532	307,100	243,163	194,013
MISCELLANEOUS REVENUE	25,940	15,990	24,573	22,058	18,200	18,200
OPERATING TRANSFERS IN	5,368,473	4,642,007	4,009,815	4,232,810	579,857	470,515
PRIOR YEAR SURPLUS	-	-	4,657,697	55,749	462,211	489,921
TAXES	3,467,930	3,300,415	3,129,461	3,174,844	3,361,138	3,344,311
<b>Total</b>	<b>\$13,648,488</b>	<b>\$12,404,708</b>	<b>\$18,157,543</b>	<b>\$13,354,227</b>	<b>\$8,350,879</b>	<b>\$8,316,166</b>

**Revenues by Fund**

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PARKS REPAIR & RESTOR MILLAGE (0006)	-	638	-	-	-	-
GENERAL (0010)	2,096,945	2,144,081	2,452,537	2,355,588	2,384,066	2,471,912
PARKS REHAB & DEVELOP MILLAGE (0018)	185,544	657,764	748,459	19,373	55,302	56,640
OPEN SPACE & PARK ACQ MILLAGE (0024)	8,657,169	6,810,089	8,262,799	7,677,199	2,336,586	2,312,916
BANDEMER PROPERTY (0025)	10,969	9,288	22,500	5,200	5,511	5,246
OPEN SPACE BONDS-2005 (0029)	292,454	-	3,565,189	-	-	-
PARKS MEMORIALS & CONTRIBUTIONS (0034)	19,664	38,537	116,400	99,300	48,861	39,776
OPEN SPACE ENDOWMENT (0041)	1,910	2,310	2,932	241,436	1,541	1,229
MARKET FUND (0046)	135,186	161,262	175,723	156,640	167,732	170,786
GOLF COURSES FUND (0047)	1,009,743	1,576,153	1,685,046	1,752,820	1,686,220	1,597,314
ART IN PUBLIC PLACES (0056)	-	7,030	7,425	7,425	12,733	12,659
PARK MAINT & CAPITAL IMP MILLAGE (0071)	1,235,380	1,038,429	1,073,288	1,000,146	1,614,827	1,610,188
SENIOR CENTER ENDOWMENT (0083)	3,524	3,282	45,245	39,100	37,500	37,500
MAJOR GRANTS PROGRAMS (00MG)	-	-	-	-	-	-
<b>Total</b>	<b>\$13,648,488</b>	<b>\$12,404,707</b>	<b>\$18,157,543</b>	<b>\$13,354,227</b>	<b>\$8,350,879</b>	<b>\$8,316,166</b>

**COMMUNITY SERVICES AREA  
PARKS & RECREATION**

**Expenses by Category**

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PERSONNEL SERVICES	2,390,666	2,305,805	2,352,844	2,311,872	2,398,840	2,413,440
PAYROLL FRINGES	680,404	705,140	810,204	797,270	871,510	924,031
OTHER SERVICES	1,581,189	1,347,797	1,363,187	1,346,396	1,250,287	1,260,873
MATERIALS & SUPPLIES	469,664	443,391	453,442	401,310	387,019	415,440
OTHER CHARGES	1,213,966	1,105,411	1,610,113	1,651,240	2,319,081	2,322,011
PASS THROUGHS	6,625,301	4,595,628	5,558,375	5,696,922	1,303,108	1,305,034
CAPITAL OUTLAY	3,914,380	5,720,313	8,635,523	8,529,299	827,672	807,087
VEHICLE OPERATING COSTS	44,349	46,740	50,030	51,981	55,485	56,485
EMPLOYEE ALLOWANCES	-	-	-	2,500	18,826	18,826
<b>Total</b>	<b>\$16,919,919</b>	<b>\$16,270,225</b>	<b>\$20,833,718</b>	<b>\$20,788,790</b>	<b>\$9,431,828</b>	<b>\$9,523,227</b>

**Expenses by Fund**

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PARKS REPAIR & RESTOR MILLAGE (0006)	47,028	100,872	-	-	-	-
GENERAL (0010)	3,733,371	3,487,931	3,692,326	3,488,768	3,586,528	3,692,311
PARKS REHAB & DEVELOP MILLAGE (0018)	557,284	1,654,139	1,971,547	2,268,851	55,302	56,640
OPEN SPACE & PARK ACQ MILLAGE (0024)	4,206,856	5,098,456	7,976,844	7,964,363	2,330,461	2,312,916
BANDEMER PROPERTY (0025)	7,686	2,472	22,500	20,033	4,200	4,258
OPEN SPACE BONDS-2005 (0029)	5,244,012	3,339,921	3,300,316	3,300,316	-	-
PARKS MEMORIALS & CONTRIBUTIONS (0034)	2,708	72,790	241,554	175,004	48,861	33,996
MARKET FUND (0046)	134,094	155,993	157,155	151,715	165,118	168,146
GOLF COURSES FUND (0047)	1,577,123	1,645,709	1,662,855	1,631,303	1,577,317	1,595,626
ART IN PUBLIC PLACES (0056)	-	9,804	16,604	6,831	11,714	11,646
PARK MAINT & CAPITAL IMP MILLAGE (0071)	1,409,754	695,890	1,752,248	1,744,106	1,614,827	1,610,188
SENIOR CENTER ENDOWMENT (0083)	-	6,250	37,500	37,500	37,500	37,500
<b>Total</b>	<b>\$16,919,916</b>	<b>\$16,270,227</b>	<b>\$20,831,449</b>	<b>\$20,788,790</b>	<b>\$9,431,828</b>	<b>\$9,523,227</b>

**FTE Count**

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
PARKS & RECREATION	20.78	20.54	20.09	20.25	20.25
<b>Total</b>	<b>20.78</b>	<b>20.54</b>	<b>20.09</b>	<b>20.25</b>	<b>20.25</b>



## **COMMUNITY SERVICES AREA PARKS AND RECREATION SERVICES**

### **REVENUES**

**Charges for Services** – The increase is due to a combination of higher participation, new programs, and increases in revenue resulting from fee increases adopted in FY 2011. Increased revenue is projected for FY 2013 because of the Argo Millrace Reconstruction which will allow for new programs and greater accessibility, resulting in higher participation. Daily fees at the swimming pools are also proposed for an increase in FY 2013, resulting in increased revenue.

**Contributions** – The decrease is due to a lower forecast for developer contributions.

**Intergovernmental Revenues** – In FY 2011 Federal Farm and Ranch Land Protection funding was appropriated by City Council upon receipt of grant funds for specific properties in the Open Space and Parkland Preservation Program. If grants are received in FY 2012 and FY 2013 revenue will increase accordingly.

**Investment Income** – Decreases in FY 2011 Forecasted and FY 2012 Request are due to lower current and projected market investment rates and lower investable fund balances.

**Operating Transfer In** - The change is partially attributable to a policy change for the Open Space & Parkland Preservation Millage whereas monies appropriated for land acquisitions are appropriated at the time of Council approval. Also, In FY 2011, transfers were made from the Open Space and Parkland Acquisition Bond fund to the Millage fund. The Bond has now been spent down so transfers are complete.

**Prior Year Surplus** – The increase is attributable to the use of the Parks Maintenance and Capital Improvements Millage fund balance for Capital Projects.

### **EXPENSES**

**Payroll Fringes** - The increase is a result of higher expenses for medical insurance, pension and VEBA funding.

**Other Services** – The decrease is partially due to a decrease in energy costs as a result of infrastructure improvements at the recreation facilities, and other operational cost savings.

**Other Charges** – The increase is due to expenses for capital projects being budgeted here rather than Capital Outlay as in FY 2011.

**Pass Throughs** - In FY 2011, transfers were made from the Open Space and Parkland Acquisition Bond fund to the Millage fund. The Bond has now been spent down so transfers are complete.

**Capital Outlay** – The decrease is attributable to a policy change whereas monies appropriated for

land acquisitions are appropriated at the time of Council approval. As purchases of property and development rights are approved by Council funding will be appropriated as necessary. Also, capital projects are now recognized under Other Charges.

**Municipal Service Charge (MSC)** – A cost allocation study was performed in order to more effectively allocate the City’s administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the Parks and Recreation Services Unit would be charged \$1,477,361 in FY 12.

**COMMUNITY SERVICES AREA  
PARKS & RECREATION**

**Revenues by Activity (0006 PARKS REPAIR & RESTOR MILLAGE)**

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	-	638	-	-	-	-
<b>Total</b>	-	\$638	-	-	-	-

**Revenues by Activity (0010 GENERAL)**

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	125,759	168,410	154,177	157,850	159,171	159,117
6100 FACILITY RENTALS	248,675	309,782	298,706	320,644	322,000	322,000
6125 EBERBACH	-	9,926	-	-	-	-
6231 BUHR POOL	152,344	150,794	160,875	152,250	157,700	170,100
6232 BUHR RINK	119,950	76,491	135,150	132,150	133,100	133,750
6234 VETERAN'S POOL	119,107	112,607	107,625	119,100	119,400	131,500
6235 VETERAN'S ICE ARENA	465,289	465,495	493,325	485,000	488,900	489,400
6236 FULLER POOL	235,838	226,709	257,120	243,595	246,095	264,295
6237 MACK POOL	122,364	109,778	140,350	130,750	133,000	135,500
6238 VETERAN'S FITNESS CENTER	5,331	4,962	7,500	4,500	5,500	5,500
6242 ARGO LIVERY	211,562	213,968	246,425	231,100	212,900	258,750
6244 GALLUP LIVERY	252,856	223,145	242,575	236,400	280,700	289,400
6315 SENIOR CENTER OPERATIONS	37,870	72,017	168,709	142,249	125,600	112,600
6403 COMMUNITY OUTREACH SERVICES	-	-	40,000	-	-	-
<b>Total</b>	\$2,096,945	\$2,144,084	\$2,452,537	\$2,355,588	\$2,384,066	\$2,471,912

**Revenues by Activity (0018 PARKS REHAB & DEVELOP MILLAGE)**

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
0000 REVENUE	149,083	-	-	18,000	23,336	18,619
1000 ADMINISTRATION	-	683,434	-	-	-	-
6930 PARK PLAN - REC FAC RENOVATIONS	36,461	-	1,373	1,373	-	-
9018 PARK REHAB & DEVELOP MIL 95	-	-	747,086	-	31,966	38,021
<b>Total</b>	\$185,544	\$657,764	\$748,459	\$19,373	\$55,302	\$56,640

**Revenues by Activity (0024 OPEN SPACE & PARK ACQ MILLAGE)**

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
0000 REVENUE	527,469	174,167	-	275,000	204,441	163,118
9024 PARK LAND ACQUISITION	8,129,700	6,635,922	8,262,799	7,402,199	2,132,145	2,149,798
<b>Total</b>	\$8,657,169	\$6,810,089	\$8,262,799	\$7,677,199	\$2,336,586	\$2,312,916

**Revenues by Activity (0025 BANDEMER PROPERTY)**

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
0000 REVENUE	4,069	2,313	-	1,000	1,311	1,046
1000 ADMINISTRATION	6,900	6,975	22,500	4,200	4,200	4,200

Total	\$10,969	\$9,288	\$22,500	\$5,200	\$5,511	\$5,246
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#### Revenues by Activity (0029 OPEN SPACE BONDS-2005)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
0000 REVENUE	292,454	-	200,000	-	-	-
9024 PARK LAND ACQUISITION	-	-	3,365,189	-	-	-
<b>Total</b>	<b>\$292,454</b>	<b>-</b>	<b>\$3,565,189</b>	<b>-</b>	<b>-</b>	<b>-</b>

#### Revenues by Activity (0034 PARKS MEMORIALS & CONTRIBUTIONS)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
0000 REVENUE	5,458	5,500	-	2,000	2,853	2,276
1000 ADMINISTRATION	14,206	33,037	101,400	82,300	46,008	37,500
6315 SENIOR CENTER OPERATIONS	-	-	15,000	15,000	-	-
<b>Total</b>	<b>\$19,664</b>	<b>\$38,537</b>	<b>\$116,400</b>	<b>\$99,300</b>	<b>\$48,861</b>	<b>\$39,776</b>

#### Revenues by Activity (0041 OPEN SPACE ENDOWMENT)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
0000 REVENUE	1,910	2,310	1,000	1,500	1,541	1,229
9024 PARK LAND ACQUISITION	-	-	1,932	239,936	-	-
<b>Total</b>	<b>\$1,910</b>	<b>\$2,310</b>	<b>\$2,932</b>	<b>\$241,436</b>	<b>\$1,541</b>	<b>\$1,229</b>

#### Revenues by Activity (0046 MARKET FUND)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
0000 REVENUE	19,284	16,671	-	8,000	8,084	6,450
1646 FARMER'S MARKET	115,902	144,591	175,723	148,640	159,648	164,336
<b>Total</b>	<b>\$135,186</b>	<b>\$161,262</b>	<b>\$175,723</b>	<b>\$156,640</b>	<b>\$167,732</b>	<b>\$170,786</b>

#### Revenues by Activity (0047 GOLF COURSES FUND)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
0000 REVENUE	-	-	-	-	-	-
6502 GOLF COURSE MANAGEMENT	-	-	-	-	-	-
6503 HURON GOLF COURSE	246,296	762,386	829,676	859,820	764,901	668,270
6504 LESLIE GOLF COURSE	777,836	840,478	855,370	893,000	921,319	929,044
<b>Total</b>	<b>\$1,009,744</b>	<b>\$1,576,153</b>	<b>\$1,685,046</b>	<b>\$1,752,820</b>	<b>\$1,686,220</b>	<b>\$1,597,314</b>

#### Revenues by Activity (0056 ART IN PUBLIC PLACES)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	-	7,030	7,425	7,425	12,733	12,659

Total	-	\$7,030	\$7,425	\$7,425	\$12,733	\$12,659
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Revenues by Activity (0071 PARK MAINT & CAPITAL IMP MILLAGE)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	-	15	88,689	1,300	-	-
9000 CAPITAL OUTLAY	1,235,380	1,038,414	984,599	998,846	1,614,827	1,610,188
<b>Total</b>	<b>\$1,235,380</b>	<b>\$1,038,429</b>	<b>\$1,073,288</b>	<b>\$1,000,146</b>	<b>\$1,614,827</b>	<b>\$1,610,188</b>

Revenues by Activity (0083 SENIOR CENTER ENDOWMENT)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
0000 REVENUE	3,524	3,282	5,000	1,600	1,597	1,275
1000 ADMINISTRATION	-	-	2,745	-	-	-
6315 SENIOR CENTER OPERATIONS	-	-	37,500	37,500	35,903	36,225
<b>Total</b>	<b>\$3,524</b>	<b>\$3,282</b>	<b>\$45,245</b>	<b>\$39,100</b>	<b>\$37,500</b>	<b>\$37,500</b>

**COMMUNITY SERVICES AREA  
PARKS & RECREATION**

**Expenses by Activity (0006 PARKS REPAIR & RESTOR MILLAGE)**

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	47,028	100,872	-	-	-	-
1810 TAX REFUNDS	658	1,436	-	-	-	-
<b>Total</b>	<b>\$47,686</b>	<b>\$102,308</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Expenses by Activity (0010 GENERAL)**

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	837,414	543,840	541,229	531,754	384,475	383,432
1001 SERVICE AREA OVERHEAD/ADMIN	-	190,247	239,934	241,480	245,422	251,088
1100 FRINGE BENEFITS	272,412	213,588	208,844	208,844	280,302	304,944
6100 FACILITY RENTALS	283,482	310,809	313,184	310,272	337,369	345,172
6121 LESLIE SCIENCE CENTER	31,500	29,213	-	-	-	-
6190 COBBLESTONE FARM	4,948	250	-	-	-	-
6231 BUHR POOL	253,001	218,017	235,742	217,232	233,468	238,520
6232 BUHR RINK	148,515	106,151	167,313	162,941	171,401	175,225
6234 VETERAN'S POOL	226,446	223,954	243,017	211,166	233,776	235,725
6235 VETERAN'S ICE ARENA	486,690	495,871	471,202	472,355	485,645	495,081
6236 FULLER POOL	227,325	229,908	247,377	240,875	252,658	254,817
6237 MACK POOL	226,614	202,593	195,492	187,643	204,635	208,383
6238 VETERAN'S FITNESS CENTER	3,139	1,903	2,695	2,449	4,605	4,705
6242 ARGO LIVERY	183,886	194,555	240,090	185,458	218,935	222,253
6244 GALLUP LIVERY	190,090	172,200	202,342	204,090	224,050	257,865
6245 PROJECT GROW	7,000	-	-	-	-	-
6315 SENIOR CENTER OPERATIONS	195,111	200,853	224,480	194,831	194,156	199,117
6403 COMMUNITY OUTREACH SERVICES	155,694	153,978	159,385	117,378	115,631	115,984
6503 HURON GOLF COURSE	105	-	-	-	-	-
<b>Total</b>	<b>\$3,733,372</b>	<b>\$3,487,930</b>	<b>\$3,692,326</b>	<b>\$3,488,768</b>	<b>\$3,586,528</b>	<b>\$3,692,311</b>

**Expenses by Activity (0018 PARKS REHAB & DEVELOP MILLAGE)**

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	6,746	27,352	141,819	152,997	27,010	27,641
1810 TAX REFUNDS	645	1,412	-	-	-	-
6920 PARK PLAN - NEIGHBORHOOD PARKS	523	37,705	387,143	602,897	-	-
6925 PARK PLAN - BIKE FACIL/GREENWAYS	46,028	49,625	-	-	-	-
6930 PARK PLAN - REC FAC RENOVATIONS	194,479	951,791	461,730	515,984	-	-
6940 PARK PLAN - OTHER/HISTORIC/NATUR	2,273	185	198,510	199,596	-	-
6960 PARK PLAN - MAJOR DEV/RENOVATION	91,456	72,235	13,791	13,876	-	-
9000 CAPITAL OUTLAY	-	-	683,000	683,000	-	-
9018 PARK REHAB & DEVELOP MIL 95	215,134	513,833	85,554	100,501	28,292	28,999
<b>Total</b>	<b>\$557,284</b>	<b>\$1,654,138</b>	<b>\$1,971,547</b>	<b>\$2,268,851</b>	<b>\$55,302</b>	<b>\$56,640</b>

Expenses by Activity (0024 OPEN SPACE & PARK ACQ MILLAGE)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1001 SERVICE AREA OVERHEAD/ADMIN	-	34,528	34,385	34,136	7,597	7,804
1810 TAX REFUNDS	5,130	11,087	-	-	-	-
9024 PARK LAND ACQUISITION	3,019,177	3,854,891	6,730,084	6,717,852	1,097,489	1,077,737
9500 DEBT SERVICE	1,182,550	1,197,950	1,212,375	1,212,375	1,225,375	1,227,375
<b>Total</b>	<b>\$4,206,857</b>	<b>\$5,098,456</b>	<b>\$7,976,844</b>	<b>\$7,964,363</b>	<b>\$2,330,461</b>	<b>\$2,312,916</b>

Expenses by Activity (0025 BANDEMER PROPERTY)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
9018 PARK REHAB & DEVELOP MIL 95	7,686	2,472	22,500	20,033	4,200	4,258
<b>Total</b>	<b>\$7,686</b>	<b>\$2,472</b>	<b>\$22,500</b>	<b>\$20,033</b>	<b>\$4,200</b>	<b>\$4,258</b>

Expenses by Activity (0029 OPEN SPACE BONDS-2005)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	4,796	-	-	-	-	-
9024 PARK LAND ACQUISITION	5,239,217	3,339,921	3,300,316	3,300,316	-	-
<b>Total</b>	<b>\$5,244,013</b>	<b>\$3,339,921</b>	<b>\$3,300,316</b>	<b>\$3,300,316</b>	<b>-</b>	<b>-</b>

Expenses by Activity (0034 PARKS MEMORIALS & CONTRIBUTIONS)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	-	14,860	-	-	27,500	27,500
6315 SENIOR CENTER OPERATIONS	-	-	15,000	15,000	15,000	-
6402 SCHOLARSHIPS	912	10,606	33,472	25,972	6,361	6,496
6915 PARK PLAN - MEMORIALS	1,674	2,637	13,392	4,342	-	-
6920 PARK PLAN - NEIGHBORHOOD PARKS	122	33,644	133,799	83,799	-	-
6930 PARK PLAN - REC FAC RENOVATIONS	-	11,042	33,891	33,891	-	-
9024 PARK LAND ACQUISITION	-	-	12,000	12,000	-	-
<b>Total</b>	<b>\$2,708</b>	<b>\$72,789</b>	<b>\$241,554</b>	<b>\$175,004</b>	<b>\$48,861</b>	<b>\$33,996</b>

Expenses by Activity (0046 MARKET FUND)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	1,110	345	-	-	-	-
1001 SERVICE AREA OVERHEAD/ADMIN	-	2,004	6,736	4,396	7,048	7,242
1646 FARMER'S MARKET	132,984	153,644	150,419	147,319	158,070	160,904
<b>Total</b>	<b>\$134,094</b>	<b>\$155,993</b>	<b>\$157,155</b>	<b>\$151,715</b>	<b>\$165,118</b>	<b>\$168,146</b>

Expenses by Activity (0047 GOLF COURSES FUND)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	-	23,638	-	-	-	-
1001 SERVICE AREA OVERHEAD/ADMIN	-	7,307	14,105	12,765	12,157	12,483
6403 COMMUNITY OUTREACH SERVICES	-	6	-	-	-	-
6502 GOLF COURSE MANAGEMENT	160,660	-	-	-	-	-
6503 HURON GOLF COURSE	515,321	562,982	570,044	567,076	545,580	557,386
6504 LESLIE GOLF COURSE	955,000	1,052,548	1,078,706	1,051,462	1,019,580	1,025,757
<b>Total</b>	<b>\$1,577,123</b>	<b>\$1,645,708</b>	<b>\$1,662,855</b>	<b>\$1,631,303</b>	<b>\$1,577,317</b>	<b>\$1,595,626</b>

Expenses by Activity (0056 ART IN PUBLIC PLACES)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	-	-	16,408	6,831	11,714	11,646
4600 WEST PARK	-	9,804	196	-	-	-
<b>Total</b>	<b>-</b>	<b>\$9,804</b>	<b>\$16,604</b>	<b>\$6,831</b>	<b>\$11,714</b>	<b>\$11,646</b>

Expenses by Activity (0071 PARK MAINT & CAPITAL IMP MILLAGE)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	342,414	138,048	273,506	260,829	328,252	330,674
1001 SERVICE AREA OVERHEAD/ADMIN	-	6,804	13,627	13,695	13,213	13,556
6920 PARK PLAN - NEIGHBORHOOD PARKS	56,396	9,202	530,981	533,738	473,362	-
6925 PARK PLAN - BIKE FACIL/GREENWAYS	-	13,504	280,705	253,167	-	-
6930 PARK PLAN - REC FAC RENOVATIONS	774,848	115,152	399,800	414,781	550,000	-
6960 PARK PLAN - MAJOR DEV/RENOVATION	118,992	403,680	246,204	260,303	250,000	-
6970 PARK PLAN - ACTIVE RECREATION	117,235	8,215	-	168	-	-
9000 CAPITAL OUTLAY	-	1,286	7,425	7,425	-	1,265,958
<b>Total</b>	<b>\$1,409,753</b>	<b>\$695,891</b>	<b>\$1,752,248</b>	<b>\$1,744,106</b>	<b>\$1,614,827</b>	<b>\$1,610,188</b>

Expenses by Activity (0083 SENIOR CENTER ENDOWMENT)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
6315 SENIOR CENTER OPERATIONS	-	6,250	37,500	37,500	37,500	37,500
<b>Total</b>	<b>-</b>	<b>\$6,250</b>	<b>\$37,500</b>	<b>\$37,500</b>	<b>\$37,500</b>	<b>\$37,500</b>

Expenses by Activity (00MG MAJOR GRANTS PROGRAMS)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
6121 LESLIE SCIENCE CENTER	-	-	2,269	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>\$2,269</b>	<b>-</b>	<b>-</b>	<b>-</b>



**CITY of ANN ARBOR  
SERVICE UNIT GOALS AND PERFORMANCE MEASURES  
for the fiscal year ending June 30, 2012**

<b>Service Area:</b>	Community Services	<b>Area Administrator:</b>	Sumedh Bahl
<b>Service Unit:</b>	Parks & Recreation	<b>Manager:</b>	Colin Smith

Service Unit Goals	City Goals:
<b>A.</b> Develop GIVE 365 Volunteer Program with the goal of 2,080 volunteer hours for FY12.	1, 2, 3
<b>B.</b> Evaluate all recreation facilities through surveys and utilize feedback to enhance programs and services.	1, 2, 3
<b>C.</b> Manage facility budgets so that the budgeted net effect to the General Fund is achieved or improved upon.	1, 2, 3
<b>D.</b> Increase online information by leveraging social media sites such as Facebook, Twitter, and FourSquare to promote our services at no cost.	1, 2
<b>E.</b> Develop a mobile phone application for Parks & Recreation Services together with IT to improve communication for increased participation. (Application may be Web based site initially)	1, 2

Service Unit Measures	Status
<b>A</b> - Track total volunteer hours donated on a monthly basis.	
<b>B</b> - Track as a three step process: develop and perform survey, analyze data, implement enhancements based on data.	
<b>C</b> - Monthly tracking of net cost of each recreation facility.	
<b>D</b> - Track friends/fans/followers using HootSuite and push messages that are only on social media sites to gauge responses from users.	
<b>E</b> - Use Google analytics to track and measure usage.	

**See Budget Summaries Section, Page 1 for list of City Goals**

COMMUNITY SERVICES AREA  
PARKS & RECREATION

Allocated Positions

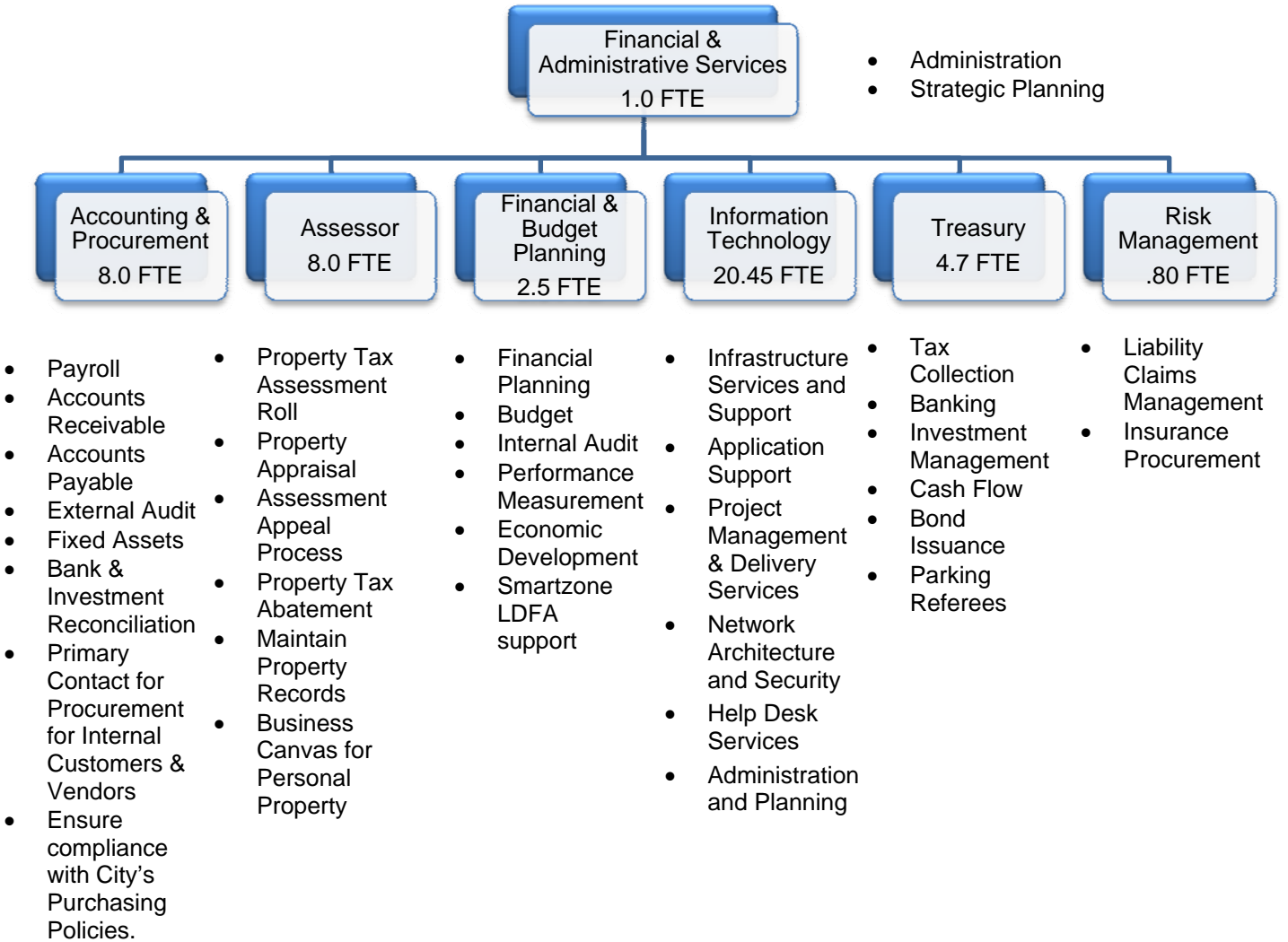
Job Description	Job Class	FY 2012 FTE's	FY 2013 FTE's
ADMIN ASSISTANT LVL 4	110044	0.85	0.85
ADMIN ASSISTANT LVL 5	110054	1.08	1.08
CITY COMMUNICATION LIAISO	401180	0.89	0.89
COMM SERVICES AREA ADMIN	403630	0.40	0.40
FINANCIAL MGR - COMM SERV	401500	0.35	0.35
GOLF MAINT & OPS SPEC	117200	2.00	2.00
LANDSCAPE ARCHITECT II	401360	1.00	1.00
MANAGEMENT ASSISTANT	000200	0.40	0.40
MARKET MANAGER	401430	1.00	1.00
PARKS & REC DIRECTOR GOLF	404120	1.00	1.00
PARKS & REC SERVICES MGR	403480	1.00	1.00
PARKS & REC SRV DEP MGR	401270	1.00	1.00
REC FACILITY SUP II	190124	5.00	5.00
REC FACILITY SUP III	190134	2.00	2.00
RECREATION FACILITY SUP I	190114	1.00	1.00
SENIOR APPLICATION SPEC	401050	0.28	0.28
VOLUNTEER & OUTREACH COOR	190110	1.00	1.00
<b>Total</b>		<b>20.25</b>	<b>20.25</b>

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*FINANCIAL & ADMINISTRATIVE SERVICES AREA*

# Financial & Administrative Services Area Organization Chart



## FINANCIAL & ADMINISTRATIVE SERVICES AREA

### Revenues by Service Unit

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
ACCOUNTING SERVICES	94,378	-	-	-	-	-
ASSESSOR SERVICES	4,392	2,785	-	-	-	-
FINANCIAL & BUDGET PLANNING	16,695,297	14,989,641	16,134,368	15,141,322	14,514,068	14,111,146
INFORMATION TECHNOLOGY	6,336,020	6,294,684	6,391,584	6,404,939	6,503,546	6,457,288
PROCUREMENT	49,495	36,730	40,000	40,000	-	-
RISK MANAGEMENT	24,552,534	24,794,523	25,903,257	25,903,257	27,543,953	28,865,284
TREASURY SERVICES	41,748,122	41,741,479	40,406,127	40,663,578	40,109,329	39,997,237
<b>Total</b>	<b>\$89,480,238</b>	<b>\$87,858,291</b>	<b>\$88,875,336</b>	<b>\$88,153,096</b>	<b>\$88,670,896</b>	<b>\$89,430,955</b>

### Revenues by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	58,456,555	56,817,093	55,807,695	55,810,100	54,601,397	54,088,383
INFORMATION TECHNOLOGY (0014)	6,336,020	6,294,684	6,391,584	6,404,939	6,503,546	6,457,288
GENERAL DEBT SERVICE (0035)	-	-	1,800	1,800	1,000	1,000
ECONOMIC DEVELOPMENT (0045)	80,447	-	750,000	12,000	-	-
INSURANCE FUND (0057)	24,552,534	24,794,523	25,903,257	25,903,257	27,543,953	28,865,284
GEN DEBT SERV-SPEC ASSESSMENTS (0060)	61,000	-	21,000	21,000	21,000	19,000
<b>Total</b>	<b>\$89,480,238</b>	<b>\$87,858,291</b>	<b>\$88,875,336</b>	<b>\$88,153,096</b>	<b>\$88,670,896</b>	<b>\$89,430,955</b>

## FINANCIAL & ADMINISTRATIVE SERVICES AREA

### Expenses by Service Unit

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
ACCOUNTING SERVICES	784,821	804,265	737,431	749,692	798,089	811,095
ASSESSOR SERVICES	881,700	928,781	932,364	912,364	923,567	946,391
FINANCIAL & BUDGET PLANNING	1,727,375	1,547,975	1,749,183	1,216,260	994,077	1,043,203
INFORMATION TECHNOLOGY	5,861,564	5,348,058	9,142,582	5,130,486	6,184,238	6,081,716
PROCUREMENT	574,432	499,744	301,683	301,683	119,391	120,485
RISK MANAGEMENT	6,104,989	3,051,250	4,178,323	2,409,199	2,812,812	2,924,918
TREASURY SERVICES	608,909	599,718	603,934	577,868	587,644	506,047
<b>Total</b>	<b>\$16,543,790</b>	<b>\$12,779,791</b>	<b>\$17,645,500</b>	<b>\$11,297,552</b>	<b>\$12,419,818</b>	<b>\$12,433,855</b>

### Expenses by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	4,093,112	3,896,309	3,574,595	3,540,190	3,422,768	3,427,221
INFORMATION TECHNOLOGY (0014)	5,861,564	5,348,058	9,142,582	5,130,486	6,184,238	6,081,716
ECONOMIC DEVELOPMENT (0045)	484,125	484,175	750,000	217,677	-	-
INSURANCE FUND (0057)	6,104,989	3,051,250	4,178,323	2,409,199	2,812,812	2,924,918
<b>Total</b>	<b>\$16,543,790</b>	<b>\$12,779,792</b>	<b>\$17,645,500</b>	<b>\$11,297,552</b>	<b>\$12,419,818</b>	<b>\$12,433,855</b>

### FTE Count

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
ACCOUNTING SERVICES	8.10	7.60	7.10	6.90	6.90
ASSESSOR SERVICES	8.00	8.00	8.00	8.00	8.00
FINANCIAL & BUDGET PLANNING	4.50	4.50	3.50	3.50	3.50
INFORMATION TECHNOLOGY	22.75	22.62	22.94	20.45	20.45
PROCUREMENT	1.15	1.15	1.15	1.10	1.10
RISK MANAGEMENT	0.65	0.75	0.80	0.80	0.80
TREASURY SERVICES	5.35	4.75	4.70	4.70	3.70
<b>Total</b>	<b>50.50</b>	<b>49.37</b>	<b>48.19</b>	<b>45.45</b>	<b>44.45</b>



## *FINANCIAL & ADMINISTRATIVE SERVICES AREA*

### **ACCOUNTING SERVICES**

The Accounting Service Unit is responsible for maintaining the accounting ledgers of all financial transactions for the City. This function includes disbursing accounts payable, billing accounts receivable, and preparing financial reporting for management and the public. Another important function is the preparation of payroll disbursements for all City employees.



FINANCIAL & ADMINISTRATIVE SERVICES AREA  
ACCOUNTING SERVICES

Revenues by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
INVESTMENT INCOME	94,264	-	-	-	-	-
MISCELLANEOUS REVENUE	113	-	-	-	-	-
<b>Total</b>	<b>\$94,377</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Revenues by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	94,378	-	-	-	-	-
<b>Total</b>	<b>\$94,378</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**FINANCIAL & ADMINISTRATIVE SERVICES AREA**  
**ACCOUNTING SERVICES**

**Expenses by Category**

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PERSONNEL SERVICES	490,332	477,369	434,017	437,228	479,942	479,923
PAYROLL FRINGES	186,118	205,242	196,637	196,637	224,278	236,150
OTHER SERVICES	26,409	27,258	8,605	9,805	4,205	5,205
MATERIALS & SUPPLIES	6,886	7,305	6,500	8,600	6,500	6,500
OTHER CHARGES	75,077	87,092	91,672	97,422	82,548	82,701
EMPLOYEE ALLOWANCES	-	-	-	-	616	616
<b>Total</b>	<b>\$784,822</b>	<b>\$804,266</b>	<b>\$737,431</b>	<b>\$749,692</b>	<b>\$798,089</b>	<b>\$811,095</b>

**Expenses by Fund**

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	784,821	804,265	737,431	749,692	798,089	811,095
<b>Total</b>	<b>\$784,821</b>	<b>\$804,265</b>	<b>\$737,431</b>	<b>\$749,692</b>	<b>\$798,089</b>	<b>\$811,095</b>

**FTE Count**

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
ACCOUNTING SERVICES	8.10	7.60	7.10	6.90	6.90
<b>Total</b>	<b>8.10</b>	<b>7.60</b>	<b>7.10</b>	<b>6.90</b>	<b>6.90</b>

**FINANCIAL & ADMINISTRATIVE SERVICES  
ACCOUNTING SERVICES UNIT**

**EXPENSES**

**Personnel Costs** – The increase represents reallocation of the Accounting Services Manager Position back into the unit. In FY 2011 the Accounting Services Manager Position was partially allocated to the Financial System implementation project.

**Payroll Fringes** - The FY 2011 increase in costs is associated with higher pension, VEBA and Medical Insurance costs.

**Other Charges** – The decrease reflects savings in IT rate charges due to the new financial system's lower cost.

**Municipal Service Charge (MSC)** – A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the Accounting Unit would be charged \$290,484 in FY 12.

**CITY of ANN ARBOR  
SERVICE UNIT GOALS AND PERFORMANCE MEASURES  
for the fiscal year ending June 30, 2012**

<b>Service Area:</b>	Financial and Administrative Services	<b>Area Administrator:</b>	Tom Crawford
<b>Service Unit:</b>	Accounting & Payroll Service Unit	<b>Manager:</b>	Karen Lancaster

Service Unit Goals	City Goals:
<b>A.</b> Implement a new citizen portal where citizens can view the City's financial records via the web and the City can improve transparency and communication.	<b>1, 2, 3</b>
<b>B.</b> Complete the annual audit by November 1, 2010.	<b>1</b>
<b>C.</b> Prepare for upgrade to payroll system to .NET.	<b>1, 2, 3</b>
<b>D.</b> Prepare Request for Proposal for the City's audit.	<b>1, 2, 3</b>
<b>E.</b> Facilitate budget training for staff.	<b>1, 2, 3</b>
<b>F.</b> Continue implementing additional features and integration with the City's financial system.	<b>1, 2, 3</b>
<b>G.</b> Explore changing the current project accounting methodology.	<b>1, 2, 3</b>

Service Unit Measures	Status
<b>A1</b> – Design Phase Completed by 7/1/2011	
<b>A2</b> - Final testing and communication completed by 07/31/2011	
<b>A3</b> - Go-live by 08/01/2011	
<b>B1</b> -Complete workpapers by 9/15/2011	
<b>B2</b> -Complete Fund Statements by 9/30/2011	
<b>B3</b> -Draft CAFR to Auditors by 10/15/2011	
<b>B4</b> -Publish CAFR by 10/31/2011	
<b>B5</b> -Deliver CAFR to City Council by 11/17/2011	
<b>C</b> - Completion of project by 6/30/2012	
<b>D</b> - Completion of selection by 4/30/2012.	
<b>E</b> - Completion of the FY13 budget cycle	
<b>F</b> - Completion of several individual projects by June 30, 2012.	
<b>G</b> - Completion of project by June 30, 2012.	

**See Budget Summaries Section, Page 1 for list of City Goals**

FINANCIAL & ADMINISTRATIVE SERVICES AREA  
ACCOUNTING SERVICES

Allocated Positions

Job Description	Job Class	FY 2012 FTE's	FY 2013 FTE's
ACCOUNTANT I	401450	1.00	1.00
ACCOUNTANT II	401440	2.00	2.00
ACCOUNTING SERVICES MGR	401280	0.90	0.90
ADMIN ASSISTANT LVL 5	110054	3.00	3.00
Total		6.90	6.90



## *FINANCIAL & ADMINISTRATIVE SERVICES AREA*

### **ASSESSOR SERVICES**

The Assessing Service Unit is responsible for tax assessing and property appraisals for all taxable property within the City. Other duties include granting of homesteads, processing of divisions of land, reviewing and processing exemption applications, calculating Payments in Lieu of Taxes, establishing special assessment districts and apportioning the special assessment within that special assessment district, defending Assessed and Taxable Values before the Michigan Tax Tribunal and assisting other service areas and service units within the City with valuation, real estate and property taxation issues.

FINANCIAL & ADMINISTRATIVE SERVICES AREA  
ASSESSOR SERVICES

Revenues by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
MISCELLANEOUS REVENUE	3,392	785	-	-	-	-
TAXES	1,000	2,000	-	-	-	-
<b>Total</b>	<b>\$4,392</b>	<b>\$2,785</b>	-	-	-	-

Revenues by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	4,392	2,785	-	-	-	-
<b>Total</b>	<b>\$4,392</b>	<b>\$2,785</b>	-	-	-	-

**FINANCIAL & ADMINISTRATIVE SERVICES AREA**  
**ASSESSOR SERVICES**

**Expenses by Category**

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PERSONNEL SERVICES	530,303	536,304	533,216	522,216	515,326	517,177
PAYROLL FRINGES	235,752	265,807	288,904	288,904	310,614	331,862
OTHER SERVICES	29,464	27,049	20,500	12,200	12,200	12,200
MATERIALS & SUPPLIES	2,723	6,036	3,300	3,300	3,000	3,000
OTHER CHARGES	83,459	93,585	86,444	85,744	69,467	69,192
EMPLOYEE ALLOWANCES	-	-	-	-	12,960	12,960
<b>Total</b>	<b>\$881,701</b>	<b>\$928,781</b>	<b>\$932,364</b>	<b>\$912,364</b>	<b>\$923,567</b>	<b>\$946,391</b>

**Expenses by Fund**

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	881,700	928,781	932,364	912,364	923,567	946,391
<b>Total</b>	<b>\$881,700</b>	<b>\$928,781</b>	<b>\$932,364</b>	<b>\$912,364</b>	<b>\$923,567</b>	<b>\$946,391</b>

**FTE Count**

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
ASSESSOR SERVICES	8.00	8.00	8.00	8.00	8.00
<b>Total</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>



**FINANCIAL & ADMINISTRATIVE SERVICES  
ASSESSOR SERVICES UNIT**

**EXPENSES**

**Personnel Services** – The decrease in costs reflects the savings from replacing a retiring employee with an employee at lower level.

**Payroll Fringes** - The increase in costs is associated with an increase in pension funding, VEBA and medical insurance.

**Other Charges** – The decrease is associated with a decrease in the transfer to the Technology Fund.

**Municipal Service Charge (MSC)** - A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the Assessor Services Unit would be charged \$344,036 in FY 12.

**CITY of ANN ARBOR  
SERVICE UNIT GOALS AND PERFORMANCE MEASURES  
for the fiscal year ending June 30, 2012**

<b>Service Area:</b>	Financial and Administrative Services	<b>Area Administrator:</b>	Tom Crawford
<b>Service Unit:</b>	Assessor	<b>Manager:</b>	David Petrak

Service Unit Goals	City Goals:
A. Inventory all property and value all taxable property by March 2, 2012	1
B. Update online property sketches and images by March 1, 2012	2
C. Review property tax abatement policy	1
D. Pursue greater digital record storage	1

Service Unit Measures	Status
A1 - ECF's set by November 21, 2011	
A2 – Annexations processed by December 4, 2011	
A3 – Splits and combinations processed by December 4, 2011	
A4 – Conduct street survey by December 15, 2011	
A5 – Personal property statements mailed by December 31, 2011	
A6 – Poverty applications mailed by January 12, 2012	
A7 – New construction appraised by January 15, 2012	
A8 – Name and address changes processed by February 16, 2012	
A9 – Principal resident affidavits processed by February 16, 2012	
A10 – Property transfer affidavits processed by February 16, 2012	
A11 – Personal property statements processed by February 20, 2012	
A12 – Perform audit checks by February 27, 2012	
A13 – Assessment change notices mailed by March 4, 2012	
B1 – Create online images and sketches export by February 23, 2012	
B2 – Send export to BS&A by February 26, 2012	
B3 – Verify website update by February 28, 2012	
C1 – Abatement policy reviewed by August 15, 2011	

**See Budget Summaries Section, Page 1 for list of City Goals**

FINANCIAL & ADMINISTRATIVE SERVICES AREA  
ASSESSOR SERVICES

Allocated Positions

Job Description	Job Class	FY 2012 FTE's	FY 2013 FTE's
ADMIN ASSISTANT LVL 1	110014	1.00	0.00
ADMIN ASSISTANT LVL 3	110034	1.00	1.00
ADMIN ASSISTANT LVL II	110024	0.00	1.00
ASSESSOR SERVICES MANAGER	403220	1.00	1.00
DEPUTY ASSESSOR	403430	1.00	1.00
REAL PROPERTY APPRAISER I	119181	3.00	3.00
SENIOR APPRAISER	401260	1.00	1.00
<b>Total</b>		<b>8.00</b>	<b>8.00</b>



## *FINANCIAL & ADMINISTRATIVE SERVICES AREA*

### **FINANCIAL & BUDGET PLANNING**

The Financial & Budget Planning Service Unit is responsible for strategic financial planning, coordination of the annual budget process, internal audit, supporting economic development initiatives and acting as a resource for Citywide issues related to financial management.

**FINANCIAL & ADMINISTRATIVE SERVICES AREA**  
**FINANCIAL & BUDGET PLANNING**

**Revenues by Category**

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
CHARGES FOR SERVICES	1,661,648	2,216,700	2,144,142	2,349,581	2,536,652	2,212,132
FINES & FORFEITS	168	96	-	-	-	-
INTERGOVERNMENTAL REVENUES	10,716,996	9,228,176	9,157,140	9,182,252	8,682,252	8,532,252
INTRAGOVERNMENTAL SALES	2,773,752	3,180,132	3,259,689	3,259,689	2,923,821	2,996,919
INVESTMENT INCOME	1,593,715	-	808,397	334,800	356,343	354,843
MISCELLANEOUS REVENUE	-	65,079	15,000	15,000	15,000	15,000
TAXES	66,629	484,838	-	-	-	-
<b>Total</b>	<b>\$16,695,298</b>	<b>\$14,989,642</b>	<b>\$15,384,368</b>	<b>\$15,141,322</b>	<b>\$14,514,068</b>	<b>\$14,111,146</b>

**Revenues by Fund**

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	16,560,168	15,037,650	15,361,568	15,106,522	14,492,068	14,091,146
GENERAL DEBT SERVICE (0035)	-	-	1,800	1,800	1,000	1,000
ECONOMIC DEVELOPMENT (0045)	80,447	-	750,000	12,000	-	-
GEN DEBT SERV-SPEC ASSESSMENTS (0060)	61,000	-	21,000	21,000	21,000	19,000
<b>Total</b>	<b>\$16,695,297</b>	<b>\$14,989,641</b>	<b>\$16,134,368</b>	<b>\$15,141,322</b>	<b>\$14,514,068</b>	<b>\$14,111,146</b>

**FINANCIAL & ADMINISTRATIVE SERVICES AREA**  
**FINANCIAL & BUDGET PLANNING**

**Expenses by Category**

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PERSONNEL SERVICES	384,284	315,860	314,760	314,760	314,764	314,764
PAYROLL FRINGES	157,847	157,976	146,969	146,969	151,609	160,236
OTHER SERVICES	652,817	500,182	350,055	290,802	73,810	72,963
MATERIALS & SUPPLIES	2,150	478	3,200	3,200	800	550
OTHER CHARGES	530,277	468,737	934,199	460,529	447,262	488,858
PASS THROUGHS	-	104,742	-	-	-	-
EMPLOYEE ALLOWANCES	-	-	-	-	5,832	5,832
<b>Total</b>	<b>\$1,727,375</b>	<b>\$1,547,975</b>	<b>\$1,749,183</b>	<b>\$1,216,260</b>	<b>\$994,077</b>	<b>\$1,043,203</b>

**Expenses by Fund**

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	1,243,250	1,063,800	999,183	998,583	994,077	1,043,203
ECONOMIC DEVELOPMENT (0045)	484,125	484,175	750,000	217,677	-	-
<b>Total</b>	<b>\$1,727,375</b>	<b>\$1,547,975</b>	<b>\$1,749,183</b>	<b>\$1,216,260</b>	<b>\$994,077</b>	<b>\$1,043,203</b>

**FTE Count**

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
FINANCIAL & BUDGET PLANNING	4.50	4.50	3.50	3.50	3.50
<b>Total</b>	<b>4.50</b>	<b>4.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>

**FINANCIAL & ADMINISTRATIVE SERVICES  
FINANCIAL & BUDGET PLANNING SERVICES UNIT**

**REVENUES**

**Intra-governmental Sales** – The decrease is due to an 8% reduction in Municipal Service Charge.

**Investment Income** – Decreases in FY 2011 Forecasted and FY 2012 Request are due to lower current and projected market investment rates and lower investable fund balance.

**Taxes** – An accounting transfer was made in FY 2009, moving General Fund property taxes to the Treasury Services Unit.

**EXPENSES**

**Personnel Services** - The FY 2013 decreases are from a reduction of one FTE.

**Payroll Fringes** - The increases are from higher pension, VEBA and medical insurance costs.

**Other Services** – The decrease is attributable to the reduction of expenditures for Economic Development.

**Other Charges** – The decrease is attributable to the reduction of expenditures for Economic Development.

**Municipal Service Charge (MSC)** – A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the Financial and Budget Planning Services Unit would be charged \$301,182 in FY 2012.

<b>CITY of ANN ARBOR</b> <b>SERVICE UNIT GOALS AND PERFORMANCE MEASURES</b> <b>for the fiscal year ending June 30, 2012</b>
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<b>Service Area:</b>	Financial & Admin. Services	<b>Area Administrator:</b>	Tom Crawford
<b>Service Unit:</b>	Finance & Budget	<b>Manager:</b>	Tom Crawford

Service Unit Goals	City Goals:
<b>A.</b> Perform five internal control reviews by June 2012.	1
<b>B.</b> Forecast fiscal year results within 1% of year-end actual for the General Fund based on April's monthly close.	1
<b>C.</b> Revise the 2 year (FY 2012 & 2013) fiscal plan for FY 2013 budget, which meets the GFOA standards of excellence by June 30, 2012.	1
<b>D.</b> Champion cross-organizational effort to update VEBA ordinance	1,3,4
<b>E.</b> Champion the redevelopment of the First & Washington site on behalf of City, with the objective to close on the sale of the property by fall 2011.	1
<b>F.</b> Collaborate with county to centralize public towing responsibility by June 2012.	1

Service Unit Measures	Status
<b>A</b> - Number of internal control reviews completed.	
<b>B</b> - 80% of managers report full year forecasted variances at monthly meetings.	
<b>C1</b> - 80% of timelines completed within 1 week of due date.	
<b>C2</b> - Receive the GFOA award.	
<b>D</b> – Have adopted ordinance by Council by June 2012.	
<b>E</b> – Close on sale of property by October 2012.	
<b>F</b> – Have Council approved collaboration agreement with county in place by June 2012.	

**See Budget Summaries Section, Page 1 for list of City Goals**



FINANCIAL & ADMINISTRATIVE SERVICES AREA  
FINANCIAL & BUDGET PLANNING

Allocated Positions

Job Description	Job Class	FY 2012 FTE's	FY 2013 FTE's
FINANCIAL & ADMIN AREA AD	403520	1.00	1.00
FINANCIAL MANAGER	401560	1.00	1.00
RISK SPEC/ASSTANT TO CFO	401100	0.50	0.50
SENIOR FIN SPEC-FORCAST	403870	1.00	1.00
Total		3.50	3.50



## *FINANCIAL & ADMINISTRATIVE SERVICES AREA*

### **INFORMATION TECHNOLOGY**

The Information Technology (IT) Services Unit is responsible for supporting the information technology needs of the City government including network, server and storage infrastructures, personal computing devices, telecommunications and printers. IT also has leadership roles in setting the future direction for information technology so that the City can achieve its strategic priorities, coaching service areas on business process improvements, delivering a clear business value and providing enterprise-level project management expertise, ensuring successful initiatives across the organization.

FINANCIAL & ADMINISTRATIVE SERVICES AREA  
INFORMATION TECHNOLOGY

Revenues by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
CHARGES FOR SERVICES	6,102,038	6,568,113	6,275,366	6,304,939	6,503,546	6,457,288
INVESTMENT INCOME	201,482	21,624	-	100,000	-	-
MISCELLANEOUS REVENUE	32,500	-	-	-	-	-
<b>Total</b>	<b>\$6,336,020</b>	<b>\$6,294,685</b>	<b>\$6,275,366</b>	<b>\$6,404,939</b>	<b>\$6,503,546</b>	<b>\$6,457,288</b>

Revenues by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
INFORMATION TECHNOLOGY (0014)	6,336,020	6,294,684	6,391,584	6,404,939	6,503,546	6,457,288
<b>Total</b>	<b>\$6,336,020</b>	<b>\$6,294,684</b>	<b>\$6,391,584</b>	<b>\$6,404,939</b>	<b>\$6,503,546</b>	<b>\$6,457,288</b>

**FINANCIAL & ADMINISTRATIVE SERVICES AREA  
INFORMATION TECHNOLOGY**

**Expenses by Category**

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PERSONNEL SERVICES	1,786,120	1,967,093	1,786,192	1,729,960	1,787,065	1,787,065
PAYROLL FRINGES	726,579	786,825	858,014	837,969	881,346	936,147
OTHER SERVICES	2,204,649	2,134,891	3,495,151	1,687,565	2,058,465	2,047,625
MATERIALS & SUPPLIES	389,920	157,494	315,618	23,750	315,000	190,000
OTHER CHARGES	641,346	1,093,864	1,773,291	838,372	983,848	912,365
PASS THROUGHGS	8,316	9,702	8,316	8,316	-	-
CAPITAL OUTLAY	104,633	-	906,000	-	150,000	200,000
EMPLOYEE ALLOWANCES	-	-	-	4,554	8,514	8,514
<b>Total</b>	<b>\$5,861,563</b>	<b>\$5,348,058</b>	<b>\$9,142,582</b>	<b>\$5,130,486</b>	<b>\$6,184,238</b>	<b>\$6,081,716</b>

**Expenses by Fund**

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
INFORMATION TECHNOLOGY (0014)	5,861,564	5,348,058	9,142,582	5,130,486	6,184,238	6,081,716
<b>Total</b>	<b>\$5,861,564</b>	<b>\$5,348,058</b>	<b>\$9,142,582</b>	<b>\$5,130,486</b>	<b>\$6,184,238</b>	<b>\$6,081,716</b>

**FTE Count**

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
INFORMATION TECHNOLOGY	22.75	22.62	22.94	20.45	20.45
<b>Total</b>	<b>22.75</b>	<b>22.62</b>	<b>22.94</b>	<b>20.45</b>	<b>20.45</b>

**FINANCIAL & ADMINISTRATIVE SERVICES AREA  
INFORMATION TECHNOLOGY SERVICES UNIT**

**EXPENSES**

**Payroll Fringes** - The increase in costs is associated with an increase in pension funding, VEBA and medical insurance.

**Other Services** – Contracted Services were higher in FY 2011 due system implementation projects.

**Other Charges** – This category was higher in FY 2011 due system implementation projects.

**Capital Outlay** – Less money is included in the current budget request for capital replacements.

<b>CITY OF ANN ARBOR</b> <b>SERVICE UNIT GOALS AND PERFORMANCE MEASURES</b> <b>for the fiscal year ending June 30, 2012</b>
---

<b>Service Area:</b>	Financial & Administrative	<b>Area Administrator:</b>	Tom Crawford
<b>Service Unit:</b>	Information Technology	<b>Manager:</b>	Dan Rainey

Service Unit Goals	City Goals:
<b>C. <u>Enterprise Storage Improvements</u></b> Complete the consolidation of the City's disparate storage platforms and implement the initial phase of the City/County Enterprise Disaster Recovery program.	2,3
<b>D. <u>Network Enhancements</u></b> Expand network connectivity to include wireless local area access for both the public and employees at the Municipal Center, Justice Center and Wheeler Service Center and provide public access at high use parks facilities.	2,3
<b>E. <u>Desktop Improvements</u></b> Replace the current service desk software suite and identify and implement best practices around service desk management and delivery in order to improve customer experience and overall management of the City's personal computer fleet.	2,3
<b>F. <u>Enterprise Content Management</u></b> Continue to expand the City's Enterprise Content Management platform by implementing one ECM integration project, five "backfile" scan and index projects and an upgrade to the City Intranet platform.	2,3,4
<b>G. <u>Enterprise GIS</u></b> Progress toward a common City-County GIS infrastructure by migrating the City and County to ESRI Version 10.	2,3
<b>H. <u>Enterprise Asset Management</u></b> <u>Expand the use of the City's Enterprise Asset Platform by implementing 3 additional subject areas.</u>	2,3
<b>I. <u>Think Green</u></b> Implement actions to promote energy conservation and minimize environmental impacts including attending the Mayor's Annual Green Fair.	4

Service Unit Measures	Status
<b>A1</b> – Enter into an Enterprise Storage Agreement with Washtenaw County for the City’s centralized data storage and migrate the City’s current Storage Area Network data to the new environment by September 30, 2011.	
<b>A2</b> – Enter into an Enterprise Data Backup Agreement with Washtenaw County for the backup of the City’s centralized data storage and migrate the City’s servers to the new environment by December 30, 2011.	
<b>A3</b> - Upgrade and reinstall the 80KVA Liebert UPS located at the Wheeler Service Center by October 31, 2011.	
<b>B1</b> – Install managed wireless LAN access in the JC by July 30, 2011, in the MC floors 1 and 6 by August 30, 2011 and in floors 2, 3, 4 and 5 by September 30, 2011.	
<b>B2</b> – Install managed public wireless LAN access in two City park locations by July 1, 2011.	
<b>C1</b> – Implement new service desk, software distribution and asset management solution by May 30, 2012.	
<b>C2</b> – Design and initiate service desk best practice processes by August 30, 2011.	
<b>D1</b> – Implement Legistar/OnBase integration by December 30, 2011.	
<b>D2</b> – Implement five OnBase “backfile” projects by June 30, 2012.	
<b>D3</b> – Upgrade SharePoint from 2007 to 2010 by November 30, 2011.	
<b>E1</b> – Upgrade ESRI to version 10 by April 30, 2012.	
<b>F1</b> - Implementation 3 additional subject areas within CityWorks by June 30, 2012.	
<b>G1</b> – Attend the 2011 Mayor’s Annual Green Fair and develop promotional materials describing what the City and County IT departments are doing to promote technology “greening”.	

**See Budget Summaries Section, Page 1 for list of City Goals**

FINANCIAL & ADMINISTRATIVE SERVICES AREA  
INFORMATION TECHNOLOGY

Allocated Positions

Job Description	Job Class	FY 2012 FTE's	FY 2013 FTE's
APPLICATIONS DELIVERY MGR	403540	1.00	1.00
DATABASE ADMINISTRATOR	403510	1.00	1.00
GIS MANAGER	401240	1.00	1.00
INFRASTRUCTURE SUPPORT AD	401600	3.00	3.00
ITSD DIRECTOR	403700	1.00	1.00
PROJECT DELIVERY MANAGER	403570	2.00	2.00
SENIOR APP SPECIALIST	401050	1.00	1.00
SENIOR APPLICATION SPEC	401050	7.45	7.45
SENIOR INFRASTRUCTURE SPE	401130	3.00	3.00
<b>Total</b>		<b>20.45</b>	<b>20.45</b>



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## *FINANCIAL & ADMINISTRATIVE SERVICES AREA*

### **PROCUREMENT**

The Procurement Unit is responsible for ensuring the City's procurement policies and procedures are being followed. The Unit also provides general and administrative support in the preparation, reconciliation, and reporting of the City's procurement of goods and services.

FINANCIAL & ADMINISTRATIVE SERVICES AREA  
PROCUREMENT

Revenues by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
INTRAGOVERNMENTAL SALES	44,995	35,103	40,000	40,000	-	-
MISCELLANEOUS REVENUE	4,500	1,628	-	-	-	-
<b>Total</b>	<b>\$49,495</b>	<b>\$36,731</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>-</b>	<b>-</b>

Revenues by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	49,495	36,730	40,000	40,000	-	-
<b>Total</b>	<b>\$49,495</b>	<b>\$36,730</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>-</b>	<b>-</b>

**FINANCIAL & ADMINISTRATIVE SERVICES AREA  
PROCUREMENT**

**Expenses by Category**

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PERSONNEL SERVICES	74,411	76,877	74,532	74,532	68,460	68,457
PAYROLL FRINGES	32,131	36,253	40,206	40,206	28,646	29,745
OTHER SERVICES	299,728	230,561	47,146	47,146	4,000	4,000
MATERIALS & SUPPLIES	159,427	146,450	129,608	129,608	9,608	9,608
OTHER CHARGES	8,734	9,604	10,191	10,191	8,609	8,607
EMPLOYEE ALLOWANCES	-	-	-	-	68	68
<b>Total</b>	<b>\$574,431</b>	<b>\$499,745</b>	<b>\$301,683</b>	<b>\$301,683</b>	<b>\$119,391</b>	<b>\$120,485</b>

**Expenses by Fund**

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	574,432	499,744	301,683	301,683	119,391	120,485
<b>Total</b>	<b>\$574,432</b>	<b>\$499,744</b>	<b>\$301,683</b>	<b>\$301,683</b>	<b>\$119,391</b>	<b>\$120,485</b>

**FTE Count**

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
PROCUREMENT	1.15	1.15	1.15	1.10	1.10
<b>Total</b>	<b>1.15</b>	<b>1.15</b>	<b>1.15</b>	<b>1.10</b>	<b>1.10</b>

**FINANCIAL & ADMINISTRATIVE SERVICES  
PROCUREMENT SERVICES UNIT**

**REVENUES**

**Intragovernmental Sales** – The decrease in FY 2012 reflects the central postage charges being moved to non-departmental.

**EXPENSES**

**Payroll Fringes** - The decrease in FY 2012 reflects waiver of medical coverage by the employee allocated to this unit.

**Other Services** – The decrease in FY 2012 reflects the allocation of telecommunications to the units that incur the cost.

**Materials & Supplies** – The decrease in FY 2012 reflects the central postage charges being moved to non-departmental.

**Municipal Service Charge (MSC)** – A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the Procurement Unit would be charged \$24,984 in FY 12.

<b>CITY of ANN ARBOR</b> <b>SERVICE UNIT GOALS AND PERFORMANCE MEASURES</b> <b>for the fiscal year ending June 30, 2012</b>
---

<b>Service Area:</b>	Financial and Administrative Services	<b>Area Administrator:</b>	Tom Crawford
<b>Service Unit:</b>	Procurement Unit	<b>Manager:</b>	Karen Lancaster

Service Unit Goals	City Goals:
<b>A.</b> Implement web-based vendor self-service and online procurement as part of the new financial system including improved tracking of contracts, insurance requirements, Council resolutions and living wage/contract compliance approvals.	1, 2, 3
<b>B.</b> Continue efforts to develop knowledge management databases utilizing technology such as Microsoft Sharepoint in order to document financial procedures and projects in a clear, concise manner.	1

Service Unit Measures	Status
<b>A1-</b> Implementation phase completed by 6/30/12	
<b>B1</b> –Completion of project by 6/30/2012	

**See Budget Summaries Section, Page 1 for list of City Goals**

FINANCIAL & ADMINISTRATIVE SERVICES AREA  
PROCUREMENT

Allocated Positions

Job Description	Job Class	FY 2012 FTE's	FY 2013 FTE's
ACCOUNTING SERVICES MGR	401280	0.10	0.10
ADMIN ASSISTANT LVL 5	110054	1.00	1.00
Total		1.10	1.10



## *FINANCIAL & ADMINISTRATIVE SERVICES AREA*

### **RISK MANAGEMENT**

The Risk Management Unit, in conjunction with the Insurance Board and the Treasury Unit, is responsible for management of the City's self-insurance program. This includes securing property, general liability and other insurance coverage, managing and investigating claims in conjunction with a third party administrator, identifying and working to mitigate potential risks, and management of the Risk Fund.



FINANCIAL & ADMINISTRATIVE SERVICES AREA  
RISK MANAGEMENT

Revenues by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
CHARGES FOR SERVICES	24,552,534	24,794,523	25,903,257	25,903,257	27,543,953	28,865,284
Total	\$24,552,534	\$24,794,523	\$25,903,257	\$25,903,257	\$27,543,953	\$28,865,284

Revenues by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
INSURANCE FUND (0057)	24,552,534	24,794,523	25,903,257	25,903,257	27,543,953	28,865,284
Total	\$24,552,534	\$24,794,523	\$25,903,257	\$25,903,257	\$27,543,953	\$28,865,284

**FINANCIAL & ADMINISTRATIVE SERVICES AREA  
RISK MANAGEMENT**

**Expenses by Category**

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PERSONNEL SERVICES	43,851	43,879	56,232	56,232	56,239	56,239
PAYROLL FRINGES	19,534	17,935	28,938	28,997	31,705	33,753
OTHER SERVICES	505,117	605,814	614,965	636,779	649,050	660,616
MATERIALS & SUPPLIES	6	-	4,000	150	150	150
OTHER CHARGES	1,736,481	1,083,622	2,174,188	1,687,041	2,075,668	2,174,160
PASS THROUGHS	3,800,000	1,300,000	1,300,000	-	-	-
<b>Total</b>	<b>\$6,104,989</b>	<b>\$3,051,250</b>	<b>\$4,178,323</b>	<b>\$2,409,199</b>	<b>\$2,812,812</b>	<b>\$2,924,918</b>

**Expenses by Fund**

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
INSURANCE FUND (0057)	6,104,989	3,051,250	4,178,323	2,409,199	2,812,812	2,924,918
<b>Total</b>	<b>\$6,104,989</b>	<b>\$3,051,250</b>	<b>\$4,178,323</b>	<b>\$2,409,199</b>	<b>\$2,812,812</b>	<b>\$2,924,918</b>

**FTE Count**

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
RISK MANAGEMENT	0.65	0.75	0.80	0.80	0.80
<b>Total</b>	<b>0.65</b>	<b>0.75</b>	<b>0.80</b>	<b>0.80</b>	<b>0.80</b>

**FINANCIAL & ADMINISTRATIVE SERVICES  
RISK MANAGEMENT SERVICES UNIT**

**REVENUES**

**Operating Transfers** – The FY 2012 increase represents the additional funding needed for projected increases in health insurance costs.

**EXPENSES**

**Other Services** – The FY 2012 & 2013 increases reflect the increased costs of contractual services and claim services.

**Other Charges** – The FY 2012 decrease savings in liability insurance premiums, unemployment compensation, the municipal service charge and contingencies. The FY 2013 increases reflect increases to insurance premiums and an increase to the municipal service charge.

**Pass Throughs** – The FY 2011 budget represents the final operating transfer for PD/Court facility funding.

FINANCIAL & ADMINISTRATIVE SERVICES AREA  
RISK MANAGEMENT

Allocated Positions

Job Description	Job Class	FY 2012 FTE's	FY 2013 FTE's
RISK SPEC/ASSTANT TO CFO	401100	0.50	0.50
TREASURY SERVICES MANAGER	403310	0.30	0.30
Total		0.80	0.80

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*FINANCIAL & ADMINISTRATIVE SERVICES AREA*

**TREASURY SERVICES**

The Treasury Services Unit oversees the collection and distribution of City revenues, such as property taxes, parking citation revenues and special assessments. This unit is also responsible for investment portfolio management, cash flow management, bond issuance and adjudicating contested parking citations.

FINANCIAL & ADMINISTRATIVE SERVICES AREA  
TREASURY SERVICES

Revenues by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
CHARGES FOR SERVICES	-	-	93,050	93,050	92,394	92,116
FINES & FORFEITS	211,786	215,420	221,882	221,882	228,539	235,395
MISCELLANEOUS REVENUE	68,379	20,349	7,000	7,000	7,000	7,000
TAXES	41,467,957	41,505,711	40,084,195	40,341,646	39,781,396	39,662,726
<b>Total</b>	<b>\$41,748,122</b>	<b>\$41,741,480</b>	<b>\$40,406,127</b>	<b>\$40,663,578</b>	<b>\$40,109,329</b>	<b>\$39,997,237</b>

Revenues by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	41,748,122	41,741,479	40,406,127	40,663,578	40,109,329	39,997,237
<b>Total</b>	<b>\$41,748,122</b>	<b>\$41,741,479</b>	<b>\$40,406,127</b>	<b>\$40,663,578</b>	<b>\$40,109,329</b>	<b>\$39,997,237</b>

**FINANCIAL & ADMINISTRATIVE SERVICES AREA  
TREASURY SERVICES**

**Expenses by Category**

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PERSONNEL SERVICES	310,318	320,590	304,636	292,027	307,617	249,654
PAYROLL FRINGES	145,504	157,411	162,225	162,235	180,073	152,040
OTHER SERVICES	57,455	24,929	32,150	20,510	20,850	24,259
MATERIALS & SUPPLIES	25,343	24,956	28,200	26,373	27,350	28,350
OTHER CHARGES	70,289	71,832	76,723	76,723	51,754	51,744
<b>Total</b>	<b>\$608,909</b>	<b>\$599,718</b>	<b>\$603,934</b>	<b>\$577,868</b>	<b>\$587,644</b>	<b>\$506,047</b>

**Expenses by Fund**

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	608,909	599,718	603,934	577,868	587,644	506,047
<b>Total</b>	<b>\$608,909</b>	<b>\$599,718</b>	<b>\$603,934</b>	<b>\$577,868</b>	<b>\$587,644</b>	<b>\$506,047</b>

**FTE Count**

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
TREASURY SERVICES	5.35	4.75	4.70	4.70	3.70
<b>Total</b>	<b>5.35</b>	<b>4.75</b>	<b>4.70</b>	<b>4.70</b>	<b>3.70</b>



**FINANCIAL & ADMINISTRATIVE SERVICES  
TREASURY SERVICES UNIT**

**REVENUES**

**Taxes** – General Fund property taxes are forecasted to decrease by 1.3% from Fiscal Year 2011 to Fiscal Year 2012; and decrease by 0.3% from FY 2012 to FY 2013

**EXPENSES**

**Payroll Fringes** - The FY 2011 increase in costs is associated with an increase in medical insurance, pension and VEBA contributions.

**Other Charges** – The FY 2012 decrease reflects savings in IT charges, because of the implementation of the new financial system.

**Municipal Service Charge (MSC)** – A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the Treasury Services Unit would be charged \$232,711 in FY 12.

**CITY of ANN ARBOR  
SERVICE UNIT GOALS AND PERFORMANCE MEASURES  
for the fiscal year ending June 30, 2012**

<b>Service Area:</b>	Financial & Administrative Services	<b>Area Administrator:</b>	Tom Crawford
<b>Service Unit:</b>	Treasury Services	<b>Manager:</b>	Matthew Horning

Service Unit Goals	City Goals:
<b>A.</b> Build real-time integration of New World point-of sale and operational software systems	2,4
<b>B.</b> Collect & disburse taxes with 100% accuracy and according to state law	1,2,3
<b>C.</b> Implement and manage comprehensive collections process for all City receivables	1
<b>D.</b> Support efforts of the Energy Office in establishing a Property Assessed Clean Energy program	2,4
<b>E.</b> Consolidate cash-out processes across relocated departments and facilitate cross-training efforts	2
<b>F.</b> Support organizational efforts for restructured revenue initiatives	1,3,4
<b>G.</b> Reduce parking citation appeal back-log	2
<b>H.</b> Revise investment policy to allow for extended maturity horizons on core portfolio assets	1
<b>I.</b> Implement on-line parking appeals management system	2,4
<b>J.</b> Install and set-up Claim Zone risk management solution. Align business processes to leverage software functionality.	1,2,4

Service Unit Measures	Status
<b>A</b> – Operational by 12/31/2011	
<b>B</b> – Adherence to tax procedure calendar/checklist	
<b>C</b> – Systemic monitoring and reporting of aging for delinquent personal property tax, accounts receivable	
<b>D</b> – Establishment of clean energy assessment program	
<b>E</b> – Complete by 9/30/2011	
<b>F</b> – TBD	
<b>G</b> - Maximum aging of 6 weeks by 12/31/2011	
<b>H</b> - Investment policy adopted by Council by 8/31/2011	
<b>I</b> - New system in place and operational by 7/31/2011	
<b>J</b> - TBD	

**See Budget Summaries Section, Page 1 for list of City Goals**

FINANCIAL & ADMINISTRATIVE SERVICES AREA  
TREASURY SERVICES

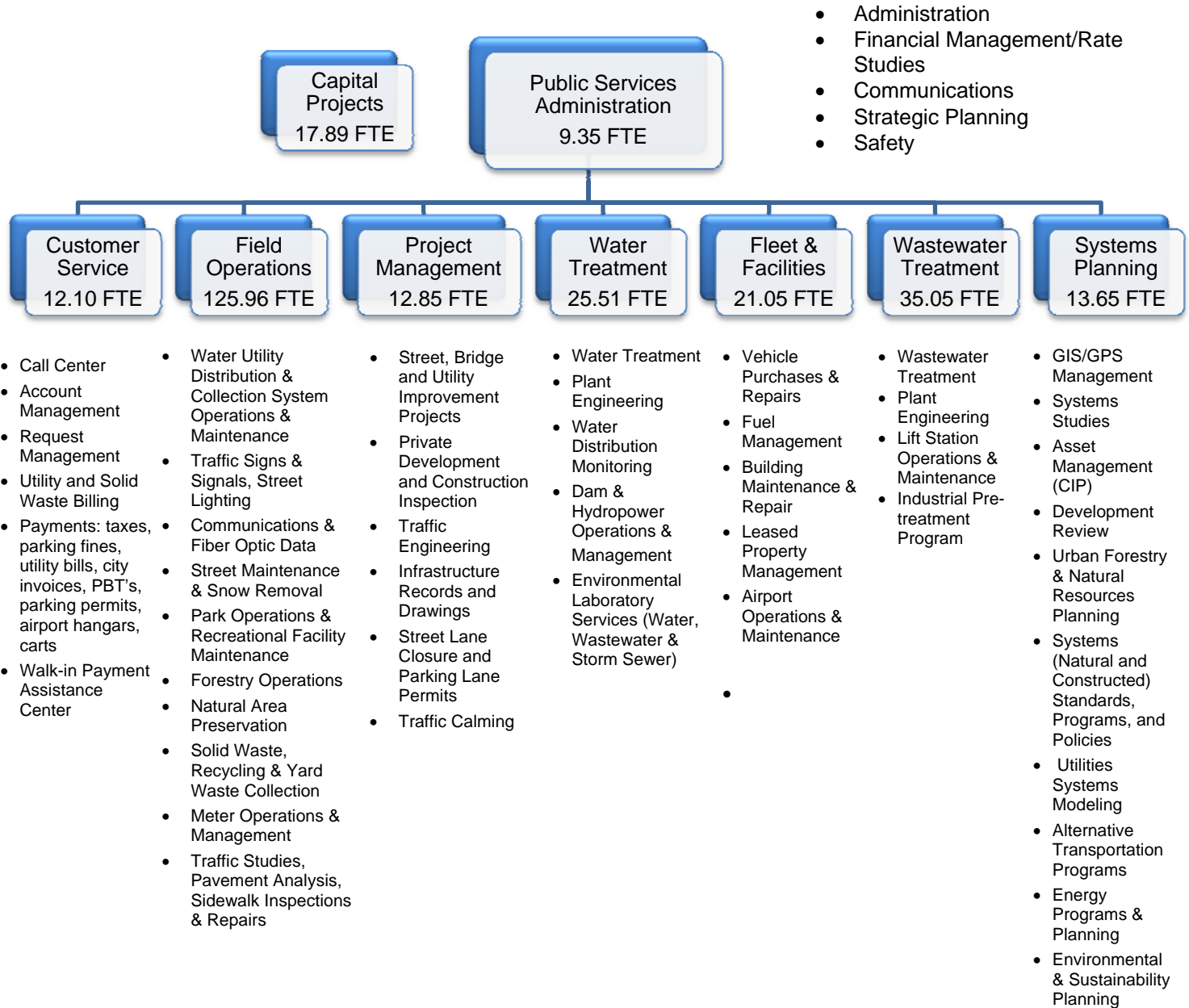
Allocated Positions

Job Description	Job Class	FY 2012 FTE's	FY 2013 FTE's
ADMIN ASSISTANT LVL 5	110054	1.00	0.00
ASST TREASURY SRVS MGR	401090	1.00	1.00
PARKING REFEREE	401200	2.00	2.00
TREASURY SERVICES MANAGER	403310	0.70	0.70
Total		4.70	3.70



*PUBLIC SERVICES AREA*

# Public Services Area Organization Chart



The Public Services Area is comprised of eight Service Area Units: Administration, Customer Services, Fleet & Facilities, Project Management, Systems Planning, Field Operations, Water Treatment Services and Wastewater Treatment Services. These Service Units provide the organization with a broad array of services such as: Customer Service Center, City Fleet Vehicles, Solid Waste and Recycling, Material Recovery Facility, Water, Wastewater & Stormwater Services, Engineering, Project Inspection, Traffic Calming and Airport. \*Note: Capital Projects is not a Service Unit. It represents the partial FTE allocations to support the design and management of capital projects.

## PUBLIC SERVICES AREA

### Revenues by Service Unit

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
ADMINISTRATION	29,429,356	25,464,540	31,174,391	29,786,158	30,554,379	26,589,954
CAPITAL PROJECTS	61,342	54,504	1,448,264	1,448,264	18,925,784	19,898,889
CUSTOMER SERVICE	42,639,271	44,351,630	45,633,570	45,788,796	47,008,885	48,891,566
FIELD OPERATIONS	16,279,130	15,621,030	18,795,465	18,394,619	16,993,623	16,556,122
FLEET & FACILITY	8,793,648	7,834,232	9,737,074	9,624,438	10,662,895	7,940,145
PROJECT MANAGEMENT	3,076,668	2,815,121	2,368,076	2,500,374	2,396,569	2,288,944
SYSTEMS PLANNING	258,687	313,129	1,841,685	904,790	404,835	383,459
WASTEWATER TREATMENT	251,831	245,229	253,000	250,000	250,000	250,000
WATER TREATMENT	506,371	419,746	363,181	315,000	335,000	335,000
<b>Total</b>	<b>\$101,296,304</b>	<b>\$97,119,161</b>	<b>\$111,614,706</b>	<b>\$109,012,439</b>	<b>\$127,531,970</b>	<b>\$123,134,079</b>

### Revenues by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
ENERGY PROJECTS (0002)	60,081	63,910	184,673	189,278	158,462	202,286
PARKS REPAIR & RESTOR MILLAGE (0006)	16,308	7,527	120,763	85,303	-	-
GENERAL (0010)	1,035,321	721,415	1,048,431	754,043	774,820	773,449
CENTRAL STORES (0011)	1,273,554	1,075,172	1,607,715	1,557,406	1,571,428	1,581,528
FLEET SERVICES (0012)	8,052,310	7,053,066	8,873,714	8,796,298	9,836,355	7,093,805
PARKS SERVICE HEADQUARTERS (0015)	-	-	-	-	-	-
MAJOR STREET (0021)	6,777,749	6,769,472	7,077,873	7,122,357	6,808,905	6,850,843
LOCAL STREET (0022)	1,819,203	1,664,698	1,778,060	1,754,167	1,710,662	1,701,736
METRO EXPANSION (0036)	345,084	385,173	635,000	645,000	360,422	357,305
WATER SUPPLY SYSTEM (0042)	20,354,087	21,876,106	22,271,893	22,370,543	22,315,038	23,058,047
SEWAGE DISPOSAL SYSTEM (0043)	22,034,679	19,608,675	22,205,502	21,496,902	21,979,785	22,815,589
AIRPORT (0048)	767,229	791,856	808,140	832,140	830,619	849,595
PROJECT MANAGEMENT (0049)	2,980,302	2,706,256	3,676,238	3,804,036	4,408,764	4,207,158
CEMETARY PERPETUAL CARE (0054)	3,498	2,056	6,200	1,200	1,200	1,200
ELIZABETH R. DEAN TRUST FUND (0055)	206,765	62,997	95,063	80,000	85,000	80,000
ART IN PUBLIC PLACES (0056)	576,599	507,110	443,788	448,748	321,927	285,340
WHEELER CENTER (0058)	451,855	474,091	525,584	527,584	510,460	522,991
ALTERNATIVE TRANSPORTATION (0061)	138,985	106,249	106,012	94,392	181,861	210,428
STREET MILLAGE FUND (0062)	10,811,094	9,638,050	13,798,281	13,338,323	14,914,060	11,253,451
STORMWATER SEWER SYSTEM FUND (0069)	5,507,580	5,895,645	5,623,989	5,599,065	5,803,497	5,967,560
PARK MAINT & CAPITAL IMP MILLAGE (0071)	4,383,642	4,195,002	4,133,703	4,198,703	3,771,737	3,810,227
SOLID WASTE (0072)	13,352,761	13,348,295	15,031,099	14,768,091	15,187,968	14,551,541
TREE REMOVAL & DISPOSAL FUND (0079)	19,463	20,801	-	1,500	-	-
STORM SEWER REVENUE BONDS-2005 (0082)	-	-	-	-	1,925,000	1,335,000
SEWER BOND PENDING SERIES (0088)	-	-	-	-	9,733,000	7,955,000
WATER PENDING BOND SERIES (0089)	-	-	-	-	4,341,000	7,670,000
SIDEWALK IMPROVEMENT FUND (0091)	-	-	22,225	-	-	-
GENERAL CAPITAL FUND (00CP)	234,906	-	-	-	-	-
MAJOR GRANTS PROGRAMS (00MG)	93,320	145,537	1,540,760	547,360	-	-
<b>Total</b>	<b>\$101,296,305</b>	<b>\$97,119,159</b>	<b>\$111,614,706</b>	<b>\$109,012,439</b>	<b>\$127,531,970</b>	<b>\$123,134,079</b>

## PUBLIC SERVICES AREA

### Expenses by Service Unit

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
ADMINISTRATION	17,658,266	15,527,784	23,478,517	23,500,896	23,192,355	24,066,146
CAPITAL PROJECTS	204,885	506,007	3,327,116	2,159,981	34,087,351	31,325,452
CUSTOMER SERVICE	1,698,144	1,869,896	1,907,314	1,896,723	1,819,956	1,860,431
FIELD OPERATIONS	31,708,144	32,315,443	38,539,078	36,962,797	35,431,214	34,884,220
FLEET & FACILITY	7,321,657	7,472,386	11,194,918	11,109,162	12,355,321	9,273,325
PROJECT MANAGEMENT	3,000,714	2,463,484	2,932,880	2,909,902	2,944,731	2,780,784
SYSTEMS PLANNING	2,373,345	2,330,591	4,405,360	2,950,574	2,593,371	2,555,095
WASTEWATER TREATMENT	7,258,805	8,921,002	8,017,188	7,613,765	8,312,793	8,614,233
WATER TREATMENT	7,275,517	9,396,829	7,680,771	7,657,904	7,495,572	7,591,104
<b>Total</b>	<b>\$78,499,477</b>	<b>\$80,803,422</b>	<b>\$101,483,142</b>	<b>\$96,761,704</b>	<b>\$128,232,664</b>	<b>\$122,950,790</b>

### Expenses by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
ENERGY PROJECTS (0002)	162,596	88,609	180,614	178,278	158,462	202,286
PARKS REPAIR & RESTOR MILLAGE (0006)	658	27,826	120,763	83,803	-	-
ANN ARBOR MUNICIPAL CENTER (0008)	-	14,304	-	-	-	-
GENERAL (0010)	8,691,102	6,979,200	8,046,298	7,691,196	6,579,362	6,683,989
CENTRAL STORES (0011)	1,224,944	1,005,396	1,607,225	1,557,406	1,571,428	1,581,528
FLEET SERVICES (0012)	5,400,113	5,697,050	8,869,984	8,796,298	9,836,345	6,666,084
PARKS SERVICE HEADQUARTERS (0015)	10,063	-	-	-	-	-
MAJOR STREET (0021)	6,577,090	6,569,521	7,064,116	7,122,357	6,808,905	6,850,404
LOCAL STREET (0022)	1,377,925	1,567,422	1,777,915	1,754,167	1,710,662	1,701,736
METRO EXPANSION (0036)	201,803	121,163	635,000	312,500	360,422	357,305
WATER SUPPLY SYSTEM (0042)	17,363,579	18,284,335	19,752,621	19,735,304	19,524,948	19,742,122
SEWAGE DISPOSAL SYSTEM (0043)	15,981,004	15,841,258	19,297,651	18,829,599	19,800,885	20,645,793
AIRPORT (0048)	568,287	661,353	797,196	791,542	817,900	840,927
PROJECT MANAGEMENT (0049)	1,982,580	2,110,033	3,643,786	3,643,786	4,408,764	4,207,158
CEMETARY PERPETUAL CARE (0054)	3,000	-	5,000	-	-	-
ELIZABETH R. DEAN TRUST FUND (0055)	105,650	75,513	95,033	79,923	84,715	79,817
ART IN PUBLIC PLACES (0056)	27,764	35,395	1,621,053	444,382	322,946	286,353
INSURANCE FUND (0057)	145,240	136,208	180,087	180,087	148,998	151,926
WHEELER CENTER (0058)	440,506	436,183	525,584	525,584	503,344	515,789
ALTERNATIVE TRANSPORTATION (0061)	88,498	77,757	90,488	77,701	121,075	182,839
STREET MILLAGE FUND (0062)	334,677	414,633	363,281	363,281	14,914,060	11,253,451
STORMWATER SEWER SYSTEM FUND (0069)	2,590,824	3,433,396	5,246,785	5,638,420	5,659,428	5,736,478
PARK MAINT & CAPITAL IMP MILLAGE (0071)	3,379,381	3,602,331	4,240,191	3,621,221	3,700,342	3,753,264
SOLID WASTE (0072)	11,246,627	12,628,191	14,981,431	14,767,843	15,186,914	14,551,541
TREE REMOVAL & DISPOSAL FUND (0079)	-	706,461	389,403	-	-	-
STORM SEWER REVENUE BONDS-2005 (0082)	-	-	-	-	1,925,000	1,335,000
SEWER BOND PENDING SERIES (0088)	-	-	-	-	9,733,000	7,955,000
WATER PENDING BOND SERIES (0089)	-	-	-	-	4,341,000	7,670,000
SIDEWALK IMPROVEMENT FUND (0091)	-	-	19,666	19,666	-	-
GENERAL CAPITAL FUND (00CP)	502,244	144,346	90,560	-	-	-
MAJOR GRANTS PROGRAMS (00MG)	93,320	145,537	1,841,411	547,360	13,759	-
<b>Total</b>	<b>\$78,499,475</b>	<b>\$80,803,421</b>	<b>\$101,483,142</b>	<b>\$96,761,704</b>	<b>\$128,232,664</b>	<b>\$122,950,790</b>

## FTE Count

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
ADMINISTRATION	12.00	11.00	10.00	9.35	9.35
CAPITAL PROJECTS	13.26	17.17	16.00	17.89	17.74
CUSTOMER SERVICE	13.75	13.00	12.35	12.10	12.10
FIELD OPERATIONS	132.30	135.18	128.60	125.96	124.81
FLEET & FACILITY	26.15	23.93	23.67	21.05	21.20
PROJECT MANAGEMENT	17.69	15.31	15.26	12.85	12.85
SYSTEMS PLANNING	13.40	13.64	13.69	13.65	13.65
WASTEWATER TREATMENT	35.48	34.98	34.85	35.05	35.17
WATER TREATMENT	26.22	26.12	26.00	25.51	26.18
Total	290.25	290.33	280.42	273.40	273.05



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## *PUBLIC SERVICES AREA*

### **ADMINISTRATION**

Administration provides leadership, financial management, strategic planning, safety, programming, oversight and communications support. Administration also provides support for the design and management of capital projects. There are 9.35 FTEs assigned to perform these functions in support of the service area.

**PUBLIC SERVICES AREA  
ADMINISTRATION**

**Revenues by Category**

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
CHARGES FOR SERVICES	559,282	428,172	538,138	721,000	721,000	742,630
INVESTMENT INCOME	5,343,792	363,470	3,128,845	1,510,718	1,575,799	1,257,288
MISCELLANEOUS REVENUE	34,451	472,997	34,000	25,000	10,000	10,000
OPERATING TRANSFERS IN PRIOR YEAR SURPLUS	2,638,689	3,076,751	2,797,304	2,797,054	2,483,993	2,540,289
TAXES	-	-	4,476,755	4,416,093	5,859,106	2,192,445
	20,914,483	21,177,654	20,199,349	20,316,293	19,904,481	19,847,302
<b>Total</b>	<b>\$29,490,697</b>	<b>\$25,519,044</b>	<b>\$31,174,391</b>	<b>\$29,786,158</b>	<b>\$30,554,379</b>	<b>\$26,589,954</b>

**Revenues by Fund**

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	73,758	76,203	126,089	-	-	-
CENTRAL STORES (0011)	51,770	-	-	15,000	17,534	13,990
MAJOR STREET (0021)	937,575	693,309	797,235	699,757	734,016	715,954
LOCAL STREET (0022)	322,177	193,314	252,250	203,000	224,158	215,232
METRO EXPANSION (0036)	7,137	38,519	-	20,000	15,422	12,305
WATER SUPPLY SYSTEM (0042)	1,959,570	2,066,787	2,302,923	2,457,923	1,735,522	1,780,637
SEWAGE DISPOSAL SYSTEM (0043)	2,576,789	-	1,519,646	706,970	758,000	606,681
AIRPORT (0048)	25,890	10,859	-	4,000	4,079	3,255
PROJECT MANAGEMENT (0049)	14,329	50,208	-	25,000	26,815	21,395
ART IN PUBLIC PLACES (0056)	465,971	378,906	314,146	324,146	176,523	176,240
WHEELER CENTER (0058)	1,867	2,169	-	2,000	1,209	965
ALTERNATIVE TRANSPORTATION (0061)	44,185	-	-	9,500	11,888	9,485
STREET MILLAGE FUND (0062)	10,801,140	9,638,050	13,798,281	13,338,323	14,914,060	11,253,451
STORMWATER SEWER SYSTEM FUND (0069)	204,723	453,589	126,245	42,971	74,663	56,112
SOLID WASTE (0072)	12,003,816	11,990,448	11,937,576	11,937,568	11,860,490	11,724,252
<b>Total</b>	<b>\$29,490,697</b>	<b>\$25,519,045</b>	<b>\$31,174,391</b>	<b>\$29,786,158</b>	<b>\$30,554,379</b>	<b>\$26,589,954</b>

**PUBLIC SERVICES AREA  
ADMINISTRATION**

**Expenses by Category**

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PERSONNEL SERVICES	978,421	582,677	696,922	776,250	813,521	814,307
PAYROLL FRINGES	336,779	337,066	332,496	332,535	375,821	399,528
OTHER SERVICES	553,181	695,942	659,431	578,020	557,923	553,354
MATERIALS & SUPPLIES	90,289	102,988	90,952	84,147	71,602	62,602
OTHER CHARGES	11,896,976	9,348,433	17,554,130	17,585,358	17,609,931	18,376,426
PASS THROUGHGS	3,825,609	4,669,565	4,144,586	4,144,586	3,753,093	3,849,465
EMPLOYEE ALLOWANCES	-	-	-	-	10,464	10,464
<b>Total</b>	<b>\$17,681,255</b>	<b>\$15,736,671</b>	<b>\$23,478,517</b>	<b>\$23,500,896</b>	<b>\$23,192,355</b>	<b>\$24,066,146</b>

**Expenses by Fund**

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
ANN ARBOR MUNICIPAL CENTER (0008)	-	14,304	-	-	-	-
GENERAL (0010)	388,596	330,883	374,414	313,752	293,756	323,260
CENTRAL STORES (0011)	-	-	7,000	1,990	2,000	2,000
MAJOR STREET (0021)	1,967,383	1,995,307	1,919,720	1,919,720	1,889,672	1,950,673
LOCAL STREET (0022)	-	139,709	108,006	108,006	101,305	103,001
WATER SUPPLY SYSTEM (0042)	6,324,601	4,863,186	7,500,698	7,482,036	7,344,748	7,427,421
SEWAGE DISPOSAL SYSTEM (0043)	6,391,021	4,723,539	8,579,465	8,579,465	8,710,550	9,323,715
PROJECT MANAGEMENT (0049)	-	-	25,000	50,000	50,000	50,000
ART IN PUBLIC PLACES (0056)	27,764	35,395	36,097	36,097	42,443	36,343
INSURANCE FUND (0057)	145,240	136,208	180,087	180,087	148,998	151,926
STREET MILLAGE FUND (0062)	22,989	208,887	-	-	-	-
STORMWATER SEWER SYSTEM FUND (0069)	728,626	658,295	1,881,929	1,901,355	1,802,307	1,809,966
SOLID WASTE (0072)	1,685,035	2,630,957	2,846,435	2,908,722	2,806,576	2,887,841
SIDEWALK IMPROVEMENT FUND (0091)	-	-	19,666	19,666	-	-
<b>Total</b>	<b>\$17,681,255</b>	<b>\$15,736,670</b>	<b>\$23,478,517</b>	<b>\$23,500,896</b>	<b>\$23,192,355</b>	<b>\$24,066,146</b>

**FTE Count**

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
ADMINISTRATION	12.00	11.00	10.00	9.35	9.35
<b>Total</b>	<b>12.00</b>	<b>11.00</b>	<b>10.00</b>	<b>9.35</b>	<b>9.35</b>

**PUBLIC SERVICES AREA  
ADMINISTRATION**

**REVENUES**

**Taxes** – Reflects decreases in various millage revenues.

**Charges for Services** – Reflects an increase of Recycle Processing Revenue as a result of an anticipated increase in the commercial and single-stream recycling program.

**Investment Income** – Decreases in FY 2011 Forecasted and FY 2012 Request are due to lower current and projected market investment rates.

**Prior Year Surplus** – Reflects an increase in the use of the Street Millage accumulated fund balance associated with securing alternative funding for the E. Stadium Bridges project.

**EXPENSES**

**Payroll Fringes** - The increase is attributable to employee medical insurance, pension and VEBA funding.

**Other Services** – Reflects a decrease in contracted services and the removal of rental costs for Administrative space.

**Other Charges** – Reflects increases on debt interest and retiree medical insurance, both of which are partially offset by decreases in insurance premiums and MSC.

**CITY of ANN ARBOR  
SERVICE UNIT GOALS AND PERFORMANCE MEASURES  
for the fiscal year ending June 30, 2012**

<b>Service Area:</b>	Public Services	<b>Area Administrator:</b>	Sue McCormick
<b>Service Unit:</b>	Administration/Safety	<b>Manager:</b>	Sue McCormick

Service Unit Goals	City Goals:
<b>A.</b> Increase by 15 percent information distributed to internal and external audiences about Ann Arbor municipal news, innovative programs, awards and services from July 1, 2011 to June 30, 2012.	<b>2</b>
<b>B.</b> Develop and assist in the implementation of new technology resources to engage citizens and employees and enhance understanding of city services and initiatives from July 1, 2011 to June 30, 2012.	<b>2</b>
<b>C.</b> Assist with the development and implementation of strategies to support new and ongoing city and PSA initiatives from July 1, 2011 to June 30, 2012.	<b>2</b>
<b>D.</b> Work with all Public Service Units to continue writing Standard Operating Procedures for each operation (Task).	<b>2, 3, &amp; 5</b>
<b>E.</b> Continue annual testing in Larcom Building for Radon, Air Quality, Mold and Mildew.	<b>1,3, &amp; 5</b>
<b>F.</b> Implement new electronic incident reporting program	<b>1, 3, &amp; 5</b>
<b>G.</b> Start development of city wide Safety Manual working in conjunction with City wide Safety Committee. (2/3 year process)	<b>1, 2, 3, 4, &amp;5</b>
<b>H.</b> Develop a training matrix for required regulatory training for each Service area starting with Public Service.	<b>1, 2, 3, 4, &amp; 5</b>

Service Unit Measures	Status
<b>A</b> - Write, edit and produce a variety of Public Services information pieces each month, including communications plans, quarterly WaterMatters newsletter, biannual WasteWatcher newsletter, millage renewal fact sheets, program collateral materials, press release, etc., by June 30, 2012.	
<b>B</b> - With the Communications Office, track status of technology resource project implementations each month. These new resources include integration of new media, such as Podcasts and live web streaming of city meetings to promote City information, applications to monitor effectiveness of communication messages/vehicles (Google Analytics, GovDelivery subscribers and click throughs, A2C report, Survey Monkey, VOD views) by June 30, 2012.	
<b>C</b> – Track number of communication plans and implementation steps for campaigns, including road and sidewalk millage public awareness, the transition to contracted compost center operations, collection route changes, PACE grants (with Communications Office), Recyclebank,	

etc., by June 30, 2012.	
<b>D</b> – Develop a minimum of 5 each month.	
<b>E</b> – Have tests completed every six months by a qualified testing firm with results posted on the first floor.	
<b>F</b> – Rough draft to be completed by 06/30/2012.	
<b>G</b> – Public Service Matrix to be completed by 03/01/2012 and Community Services in draft form by 06/30/2012.	

**See Budget Summaries Section, Page 1 for list of City Goals**

PUBLIC SERVICES AREA  
ADMINISTRATION

Allocated Positions

Job Description	Job Class	FY 2012 FTE's	FY 2013 FTE's
SAFETY COMP SPECIALIST	401220	1.00	1.00
ADMIN ASSISTANT LVL 4	110044	1.30	1.30
ADMIN ASSISTANT LVL 5	110054	0.15	0.15
CITY COMMUNICATION LIAISO	401180	1.00	1.00
FINANCIAL MGR-PUBLIC SERV	401070	0.90	0.90
FINANCIAL OP & CONTROL AN	401250	1.00	1.00
MANAGEMENT ASSISTANT	000200	1.00	1.00
PRO & DOCU SPECIALIST	401080	1.00	1.00
PUBLIC SERVICES AREA ADMI	403410	1.00	1.00
SAFETY MANAGER	401290	1.00	1.00
Total		9.35	9.35



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*PUBLIC SERVICES AREA*

**CAPITAL PROJECTS**

Capital Projects includes \$31 million in capital improvements for roads, water, storm water, and sewer infrastructure. There are 17.89 FTEs allocated to Capital Project Management.

PUBLIC SERVICES AREA  
CAPITAL PROJECTS

Revenues by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
CHARGES FOR SERVICES	-	-	1,448,264	1,448,264	2,175,784	2,050,919
OPERATING TRANSFERS IN	-	-	-	-	10,000	70,000
PRIOR YEAR SURPLUS	-	-	-	-	741,000	817,970
SALE OF BONDS	-	-	-	-	15,999,000	16,960,000
<b>Total</b>	-	-	<b>\$1,448,264</b>	<b>\$1,448,264</b>	<b>\$18,925,784</b>	<b>\$19,898,889</b>

Revenues by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PROJECT MANAGEMENT (0049)	-	-	1,448,264	1,448,264	2,175,784	2,050,919
ALTERNATIVE TRANSPORTATION (0061)	-	-	-	-	10,000	100,970
SOLID WASTE (0072)	-	-	-	-	741,000	787,000
STORM SEWER REVENUE BONDS-2005 (0082)	-	-	-	-	1,925,000	1,335,000
SEWER BOND PENDING SERIES (0088)	-	-	-	-	9,733,000	7,955,000
WATER PENDING BOND SERIES (0089)	-	-	-	-	4,341,000	7,670,000
<b>Total</b>	-	-	<b>\$1,448,264</b>	<b>\$1,448,264</b>	<b>\$18,925,784</b>	<b>\$19,898,889</b>

**PUBLIC SERVICES AREA  
CAPITAL PROJECTS**

**Expenses by Category**

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PERSONNEL SERVICES	-	-	1,104,730	1,104,730	1,750,681	1,527,171
PAYROLL FRINGES	181,896	297,120	586,966	586,966	763,006	788,493
OTHER SERVICES	-	-	60,000	60,000	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-
OTHER CHARGES	-	-	1,584,956	408,285	31,570,886	29,007,010
EMPLOYEE ALLOWANCES	-	-	-	-	2,778	2,778
<b>Total</b>	<b>\$181,896</b>	<b>\$297,120</b>	<b>\$3,336,652</b>	<b>\$2,159,981</b>	<b>\$34,087,351</b>	<b>\$31,325,452</b>

**Expenses by Fund**

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
ENERGY PROJECTS (0002)	-	-	-	-	-	30,000
WATER SUPPLY SYSTEM (0042)	21,060	24,036	143,439	143,439	96,122	98,203
SEWAGE DISPOSAL SYSTEM (0043)	15,780	30,648	177,616	177,616	244,559	169,320
PROJECT MANAGEMENT (0049)	145,056	242,436	1,430,641	1,430,641	2,175,784	2,050,919
ART IN PUBLIC PLACES (0056)	-	-	1,584,956	408,285	280,503	250,010
ALTERNATIVE TRANSPORTATION (0061)	-	-	-	-	10,000	70,000
STREET MILLAGE FUND (0062)	-	-	-	-	14,540,383	10,910,000
SOLID WASTE (0072)	-	-	-	-	741,000	787,000
STORM SEWER REVENUE BONDS-2005 (0082)	-	-	-	-	1,925,000	1,335,000
SEWER BOND PENDING SERIES (0088)	-	-	-	-	9,733,000	7,955,000
WATER PENDING BOND SERIES (0089)	-	-	-	-	4,341,000	7,670,000
<b>Total</b>	<b>\$181,896</b>	<b>\$297,120</b>	<b>\$3,336,652</b>	<b>\$2,159,981</b>	<b>\$34,087,351</b>	<b>\$31,325,452</b>

**FTE Count**

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
CAPITAL PROJECTS	13.26	17.17	16.00	17.89	17.74
<b>Total</b>	<b>13.26</b>	<b>17.17</b>	<b>16.00</b>	<b>17.89</b>	<b>17.74</b>

**PUBLIC SERVICES AREA  
CAPITAL PROJECTS**

The Water Supply System is requesting capital project funding in the amount of \$4,341,000. Funds will be supplied by Water Revenue bonds and fund balance.

The Sewage Disposal System is requesting capital project funding in the amount of \$9,733,000. Funds will be supplied by Sewage Disposal System bonds and fund balance.

The Stormwater Disposal System is requesting capital project funding in the amount of \$1,925,000. Funding will be provided by Stormwater bonds.

The Street Repair Millage Fund is requesting capital project funding in the amount of \$14,540,383. All funding will be supplied by the Street Repair Millage and fund balance.

The Alternative Transportation Fund is requesting capital project funding in the amount of \$10,000. Funding will be provided from fund balance.

The Solid Waste Enterprise Fund is requesting capital project funding in the amount of \$741,000. Use of fund balance will supply funding for the requested projects.

PUBLIC SERVICES AREA  
CAPITAL PROJECTS

Allocated Positions

Job Description	Job Class	FY 2012 FTE's	FY 2013 FTE's
ASST WWTP MANAGER	401010	0.10	0.10
CIVIL ENGINEER III	403620	2.10	2.10
CIVIL ENGINEER IV	403840	0.75	0.75
CIVIL ENGINEER V	401330	1.75	1.75
CIVIL ENGINEERING SPEC 3	112014	5.05	5.05
CIVIL ENGINEERING SPEC 4	112024	3.10	3.10
CIVIL ENGINEERING SPEC 5	112034	0.75	0.75
CONTRACT/PROJECT MGR WWTP	401190	0.10	0.10
ENG PROJECT MANAGER II	403660	0.85	0.85
FIELD OPER TECH V - COMM	112744	0.25	0.35
FLEET & FACILITIES MGR	403200	0.15	0.00
LEGAL ASSISTANT PARALEGAL	000920	0.40	0.30
OPERATIONS SPECIALIST	112110	0.24	0.24
PROCESS CONTROL SYS SPEC	403190	0.05	0.05
SENIOR UTILITIES ENGINEER	404000	1.55	1.55
SUPERVISOR - CESS	192050	0.45	0.45
WWTP MANAGER	401300	0.25	0.25
<b>Total</b>		<b>17.89</b>	<b>17.74</b>

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## *PUBLIC SERVICES AREA*

### **CUSTOMER SERVICE**

Customer Service has primary responsibility for collecting and processing all payments due to the City such as taxes, parking tickets, water and solid waste payments, and miscellaneous invoices. Customer Service is also responsible for all utility (water, sewer and storm water), airport, and solid waste billing services. Within the unit, a call center application routes a variety of City and Public Service related calls to trained agents on a priority basis, to assure a timely response to customer inquiries, complaints and requests for service. These calls are associated with Project Management, Solid Waste, Street Maintenance, Traffic Control, Airport services, tax bill payment processing and questions, and Water Utilities. Customer Service also provides Backflow Prevention Inspection and Reporting services, all types of general information for walk-in customers, and support for service requests that are generated from the web via the CRS (Citizen Request System). Customer Service has 12.10 FTEs.



PUBLIC SERVICES AREA  
CUSTOMER SERVICE

Revenues by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
CHARGES FOR SERVICES	42,666,964	44,347,214	45,620,570	45,774,296	46,995,885	48,878,566
MISCELLANEOUS REVENUE	-	4,416	13,000	13,000	13,000	13,000
TAXES	-	-	-	1,500	-	-
<b>Total</b>	<b>\$42,639,272</b>	<b>\$44,351,630</b>	<b>\$45,633,570</b>	<b>\$45,788,796</b>	<b>\$47,008,885</b>	<b>\$48,891,566</b>

Revenues by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	-	-	-	60,000	60,000	60,000
WATER SUPPLY SYSTEM (0042)	18,328,659	19,752,339	19,889,970	19,886,970	20,557,716	21,255,610
SEWAGE DISPOSAL SYSTEM (0043)	19,018,065	19,175,948	20,257,856	20,351,082	20,782,585	21,769,708
STORMWATER SEWER SYSTEM FUND (0069)	5,292,547	5,423,343	5,485,744	5,490,744	5,608,584	5,806,248
<b>Total</b>	<b>\$42,639,271</b>	<b>\$44,351,630</b>	<b>\$45,633,570</b>	<b>\$45,788,796</b>	<b>\$47,008,885</b>	<b>\$48,891,566</b>

**PUBLIC SERVICES AREA  
CUSTOMER SERVICE**

**Expenses by Category**

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PERSONNEL SERVICES	613,637	664,032	660,411	669,940	671,406	658,922
PAYROLL FRINGES	320,324	358,242	394,094	393,974	430,971	455,334
OTHER SERVICES	114,377	173,839	203,228	214,928	94,317	94,403
MATERIALS & SUPPLIES	299	184,848	77,461	72,511	63,233	75,058
OTHER CHARGES	487,220	488,685	572,120	545,370	549,601	566,286
PASS THROUGHGS	162,288	-	-	-	10,428	10,428
VEHICLE OPERATING COSTS	-	250	-	-	-	-
<b>Total</b>	<b>\$1,698,145</b>	<b>\$1,869,896</b>	<b>\$1,907,314</b>	<b>\$1,896,723</b>	<b>\$1,819,956</b>	<b>\$1,860,431</b>

**Expenses by Fund**

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	370,430	201,397	249,423	249,423	265,206	210,463
MAJOR STREET (0021)	94,114	17,595	4,489	4,489	9,023	9,154
WATER SUPPLY SYSTEM (0042)	1,069,735	1,437,315	1,363,572	1,343,252	1,236,129	1,285,478
PROJECT MANAGEMENT (0049)	48,903	20,163	18,946	18,946	36,988	73,218
SOLID WASTE (0072)	114,962	193,427	270,884	280,613	272,610	282,118
<b>Total</b>	<b>\$1,698,144</b>	<b>\$1,869,897</b>	<b>\$1,907,314</b>	<b>\$1,896,723</b>	<b>\$1,819,956</b>	<b>\$1,860,431</b>

**FTE Count**

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
CUSTOMER SERVICE	13.75	13.00	12.35	12.10	12.10
<b>Total</b>	<b>13.75</b>	<b>13.00</b>	<b>12.35</b>	<b>12.10</b>	<b>12.10</b>

**PUBLIC SERVICES AREA  
CUSTOMER SERVICE**

**REVENUES**

**Charges for Services** – Reflects increase metered service revenues due to proposed rate increases.

**EXPENSES**

**Personnel Services** –The increase reflects raises in wages for unionized employees.

**Payroll Fringes** - The increase is associated with higher medical insurance, pension and VEBA funding.

**Other Services** – Reflect a decrease associated with the elimination of rent costs for the customer service unit.

**Other Charges** – Reflects a decrease in IT Charges and Miscellaneous charges.

**CITY of ANN ARBOR**  
**SERVICE UNIT GOALS AND PERFORMANCE MEASURES**  
**for the fiscal year ending June 30, 2012**

<b>Service Area:</b>	Public Services	<b>Area Administrator:</b>	Sue McCormick
<b>Service Unit:</b>	Customer Service	<b>Manager:</b>	Wendy Welser

Service Unit Goals	City Goals:
<b>A.</b> Maintain average rate of “Abandoned phone calls” at 4% or lower overall, as well as 4% or lower for each individual queue. Maintain “service level” for all calls in all queues at 80% overall (80% of the calls are answered in 20 seconds or less), as well as 80% or better for each individual queue.	2
<b>B.</b> Maintain and update as needed, call center software application (IQ) and associated phone trees.	2 & 3
<b>C.</b> Implement phone system feature for emails to “Customer Service” to queue up like incoming phone calls to ensure priority handling.	2
<b>D.</b> Work with AMR vendor, Aclara, to develop MDM functionality (Meter Data Mgt) for water consumption data (currently only provided for gas and electric utilities) to enhance analysis and rate design capabilities.	1 & 2
<b>E.</b> Implement OnBase to reduce paper use and physical storage req.	1 & 4
<b>F.</b> Implement “monthly” billing option for customers who agree to ebilling and epayment arrangements once new billing template is tested	2 & 4
<b>G.</b> Assume responsibility for ROW Permit processing; document and look for opportunities to improve the current associated processes	1 & 2
<b>H.</b> Cross train agents and share responsibility with Planning and Development for answering the Building Services general phone queue to improve current call handling statistics and achieve or exceed the standards outlined in “A.” above.	1 & 2
<b>I.</b> Implement plan to standardize/fix the base period for summer sewer discount for all residential customers and edit billing periods to provide better equity for the discounted bills.	2 & 5
<b>J.</b> Cross train agents and share responsibility with Planning and Development for building permit application intake to improve quality of applications submitted and reduce processing/follow-up time	1 & 2
<b>K.</b> Review the backflow inspection process from “cradle to grave” for the purposes of identifying opportunities for improvement in efficiency, effectiveness and completeness including process steps, correspondence, work orders, inspections and violation tracking	2 & 5
<b>L.</b> Strategic phase-in of two-way technology for the existing automated meter reading (AMR) technology	1, 2 & 3

Service Unit Measures	Status
<b>A</b> – Review phone system reports both real-time and monthly	
<b>B</b> – Use customer feedback and monitor programs for which we provide phone support; document and perform regular testing of phone trees	
<b>C</b> – Create and manage project timeline by 06/30/2012	
<b>D</b> – Strategy meetings with Aclara; create project plan, monitor timeline if feasible	
<b>E</b> – Work with IT to create and manage project timeline to 06/30/2012.	
<b>F</b> – Create and manage project timeline by 12/30/2011.	
<b>G</b> – Track number of permits processed, average time to complete, and establish a performance standard by 06/30/2012.	
<b>H</b> – Review phone system reports both real-time and monthly	
<b>I</b> – Follow existing project timeline; implement changes by 12/30/2011 and monitor	
<b>J</b> – Create job aids; train; track average time to process permits	
<b>K</b> – Review existing process front to back; identify improvement opportunities; create timeline for completion; implement changes by 06/30/2012.	
<b>L</b> – Create sustainability plan to ensure continued health and longevity of the technology and its capabilities	

**See Budget Summaries Section, Page 1 for list of City Goals**

PUBLIC SERVICES AREA  
CUSTOMER SERVICE

Allocated Positions

Job Description	Job Class	FY 2012 FTE's	FY 2013 FTE's
ADMIN ASSISTANT LVL 1	110014	1.00	1.00
ADMIN ASSISTANT LVL 2	110024	1.00	1.00
ADMIN ASSISTANT LVL 3	110034	0.75	0.75
ADMIN ASSISTANT LVL 4	110044	3.60	3.60
ADMIN ASSISTANT LVL 5	110054	3.00	3.00
CALL CENTER SUPERVISOR	194510	1.00	1.00
CUSTOMER SERV MANAGER	401390	1.00	1.00
DEVELOPMENT SRVS INSP V	110555	0.75	0.75
Total		12.10	12.10

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## *PUBLIC SERVICES AREA*

### **FIELD OPERATIONS**

Field Operations is the field oriented maintenance and operational unit for the City. This unit provides a wide range of essential services that enhances the quality of living in the urban setting. With 125.96 FTE's, Field Operations is the largest civilian unit surpassed only by the Fire and Police Units. Areas of responsibilities include: park maintenance, forestry, and natural area preservation; street lighting, traffic signals, street signs, radio/fiber optic communications, street maintenance, pavement analysis, sidewalk inspections and repairs, and traffic studies; solid waste, material recovery activities, and compost; all water, wastewater, and storm water distribution and collection. Consolidating these operational activities allows for intra-unit cross-training and work task opportunities, improved efficiencies and providing services at the highest possible levels.



**PUBLIC SERVICES AREA  
FIELD OPERATIONS**

**Revenues by Category**

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
CHARGES FOR SERVICES	1,605,775	2,243,183	3,608,320	3,251,448	2,694,451	2,798,074
INTERGOVERNMENTAL REVENUES	7,334,312	7,227,562	7,349,576	7,363,943	7,297,893	7,297,893
INTRAGOVERNMENTAL SALES	1,388,188	1,343,293	1,830,570	1,835,570	1,791,762	1,798,076
INVESTMENT INCOME	1,094,817	197,314	162,580	205,208	319,625	265,126
MISCELLANEOUS REVENUE	88,036	121,681	195,500	217,243	910,552	299,691
OPERATING TRANSFERS IN	1,448,825	334,283	231,000	244,790	244,000	244,000
PRIOR YEAR SURPLUS	-	-	1,446,450	1,304,948	35,000	100,000
TAXES	3,319,176	4,153,715	3,971,469	3,971,469	3,700,340	3,753,262
<b>Total</b>	<b>\$16,279,129</b>	<b>\$15,621,031</b>	<b>\$18,795,465</b>	<b>\$18,394,619</b>	<b>\$16,993,623</b>	<b>\$16,556,122</b>

**Revenues by Fund**

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PARKS REPAIR & RESTOR MILLAGE (0006)	16,308	7,527	120,763	85,303	-	-
GENERAL (0010)	462,666	231,608	507,741	388,843	384,620	388,449
CENTRAL STORES (0011)	1,221,784	1,081,486	1,607,715	1,542,406	1,553,894	1,567,538
PARKS SERVICE HEADQUARTERS (0015)	-	-	-	-	-	-
MAJOR STREET (0021)	5,840,173	6,050,778	6,265,138	6,377,390	6,028,389	6,088,389
LOCAL STREET (0022)	1,497,025	1,471,384	1,525,810	1,551,167	1,486,504	1,486,504
METRO EXPANSION (0036)	337,947	346,654	635,000	625,000	345,000	345,000
WATER SUPPLY SYSTEM (0042)	57,785	53,800	70,000	-	-	-
SEWAGE DISPOSAL SYSTEM (0043)	187,994	249,223	175,000	175,000	175,000	175,000
CEMETARY PERPETUAL CARE (0054)	3,498	2,056	6,200	1,200	1,200	1,200
ELIZABETH R. DEAN TRUST FUND (0055)	206,765	62,997	95,063	80,000	85,000	80,000
WHEELER CENTER (0058)	449,988	471,923	525,584	525,584	509,251	522,026
STORMWATER SEWER SYSTEM FUND (0069)	10,310	17,943	12,000	12,000	66,550	51,500
PARK MAINT & CAPITAL IMP MILLAGE (0071)	4,383,642	4,195,002	4,133,703	4,198,703	3,771,737	3,810,227
SOLID WASTE (0072)	1,348,946	1,357,847	3,093,523	2,830,523	2,586,478	2,040,289
TREE REMOVAL & DISPOSAL FUND (0079)	19,463	20,801	-	1,500	-	-
GENERAL CAPITAL FUND (00CP)	234,906	-	-	-	-	-
<b>Total</b>	<b>\$16,279,130</b>	<b>\$15,621,029</b>	<b>\$18,773,240</b>	<b>\$18,394,619</b>	<b>\$16,993,623</b>	<b>\$16,556,122</b>

**PUBLIC SERVICES AREA  
FIELD OPERATIONS**

**Expenses by Category**

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PERSONNEL SERVICES	8,239,363	8,176,495	8,445,675	8,755,907	8,451,763	8,266,090
PAYROLL FRINGES	3,669,687	4,126,851	4,593,712	4,644,529	4,798,178	5,087,825
OTHER SERVICES	12,239,164	12,450,878	16,005,625	15,315,034	14,774,774	14,931,669
MATERIALS & SUPPLIES	2,811,159	2,504,537	3,778,306	3,382,202	2,474,644	2,356,877
OTHER CHARGES	3,160,603	2,743,286	3,871,449	2,874,077	3,369,397	2,992,471
PASS THROUGHS	1,096,502	1,794,913	529,818	529,818	524,245	507,330
CAPITAL OUTLAY	-	100,768	772,766	1,135,000	819,500	591,201
VEHICLE OPERATING COSTS	650,318	417,716	541,727	325,880	195,720	127,539
EMPLOYEE ALLOWANCES	-	-	-	350	22,993	23,218
<b>Total</b>	<b>\$31,708,145</b>	<b>\$32,315,444</b>	<b>\$38,539,078</b>	<b>\$36,962,797</b>	<b>\$35,431,214</b>	<b>\$34,884,220</b>

**Expenses by Fund**

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PARKS REPAIR & RESTOR MILLAGE (0006)	658	27,826	120,763	83,803	-	-
GENERAL (0010)	6,033,797	4,971,202	5,324,482	5,130,800	4,037,586	4,098,074
CENTRAL STORES (0011)	1,224,944	1,005,396	1,600,225	1,555,416	1,569,428	1,579,528
PARKS SERVICE HEADQUARTERS (0015)	10,063	-	-	-	-	-
MAJOR STREET (0021)	4,020,647	4,059,473	4,650,109	4,711,148	4,399,760	4,397,857
LOCAL STREET (0022)	1,362,915	1,371,660	1,647,997	1,624,305	1,587,957	1,578,585
METRO EXPANSION (0036)	201,803	121,163	635,000	312,500	360,422	357,305
WATER SUPPLY SYSTEM (0042)	2,528,472	2,306,630	2,928,238	2,872,269	2,928,188	2,928,227
SEWAGE DISPOSAL SYSTEM (0043)	1,859,686	1,752,292	2,084,213	2,076,835	2,084,193	2,083,581
CEMETARY PERPETUAL CARE (0054)	3,000	-	5,000	-	-	-
ELIZABETH R. DEAN TRUST FUND (0055)	105,650	75,513	95,033	79,923	84,715	79,817
WHEELER CENTER (0058)	440,506	436,183	525,584	525,584	503,344	515,789
STORMWATER SEWER SYSTEM FUND (0069)	1,316,541	2,116,843	2,558,834	2,948,516	3,033,652	3,103,075
PARK MAINT & CAPITAL IMP MILLAGE (0071)	3,379,381	3,602,331	4,240,191	3,621,221	3,700,342	3,753,264
SOLID WASTE (0072)	9,220,081	9,618,124	11,643,446	11,420,477	11,141,627	10,409,118
TREE REMOVAL & DISPOSAL FUND (0079)	-	706,461	389,403	-	-	-
GENERAL CAPITAL FUND (00CP)	-	144,346	90,560	-	-	-
<b>Total</b>	<b>\$31,708,144</b>	<b>\$32,315,443</b>	<b>\$38,539,078</b>	<b>\$36,962,797</b>	<b>\$35,431,214</b>	<b>\$34,884,220</b>

**FTE Count**

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
FIELD OPERATIONS	132.30	135.18	128.60	125.96	124.81
<b>Total</b>	<b>132.30</b>	<b>135.18</b>	<b>128.60</b>	<b>125.96</b>	<b>124.81</b>

## PUBLIC SERVICES AREA FIELD OPERATIONS

### REVENUES

**Charges For Services** – The budget reflects a decrease associated with the changes in the Compost Center and Commercial Front Load operations.

**Miscellaneous Revenue** – The budget reflects an increase associated with one-time revenue from the sale of Compost Center related equipment.

**Prior Year Surplus** – The budget reflects a decrease associated the completion of multi-year projects.

### EXPENSES

**Payroll Fringes** – The budget reflects an increase in pension funding and medical insurance costs.

**Other Services** – The budget reflects a decrease in contracted services.

**Materials and Supplies** – The budget reflects a decrease as a result of removing one-time purchases for Commercial Recycle curb carts.

**Vehicle Operating Costs** – The budget reflects the removal of Compost Center equipment costs.

**Other Charges** – The budget reflects a decrease in budgeted contingency, previously budgeted for anticipated severance costs.

**PUBLIC SERVICES AREA  
FIELD OPERATIONS**

**Expenses by Activity (0006 PARKS REPAIR & RESTOR MILLAGE)**

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1810 TAX REFUNDS	658	1,436	-	-	-	-
6210 OPERATIONS	-	26,000	83,803	83,803	-	-
6289 OUTREACH VOLUNTEER COORDINATION	-	390	-	-	-	-
6309 GENERAL TREE CARE	-	-	36,960	-	-	-
<b>Total</b>	<b>\$658</b>	<b>\$27,826</b>	<b>\$120,763</b>	<b>\$83,803</b>	<b>-</b>	<b>-</b>

**Expenses by Activity (0010 GENERAL)**

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	897,108	867,300	1,026,782	959,512	873,197	945,210
1130 FAIRVIEW CEMENTERY	27,605	28,109	40,606	68,844	34,835	35,077
4100 DDA STREET LIGHTING	102,806	29,068	96,743	76,651	59,884	60,507
4101 STREET LIGHTING	1,447,397	1,598,170	1,476,398	1,454,514	1,503,898	1,535,912
4103 LOADING ZONE MAINTENANCE	3,754	6,956	21,000	-	-	-
4120 PARKING METERS	-	41,616	102,980	-	-	-
4146 FOOTBALL/SPECIAL EVENTS	1,205	2,028	-	1,810	6,640	6,882
4149 MAJOR TRAFFIC SIGNS	6,112	11,100	46,730	-	-	-
6209 PARKS - MOWING	1,003,838	915,785	1,145,427	1,018,587	828,662	813,863
6210 OPERATIONS	158,518	205,276	215,653	219,824	184,910	182,165
6222 SNOW & ICE CONTROL	275,927	225,315	261,352	268,009	195,887	172,368
6225 GRAFFITI/PRIVATE PROPERTY	-	1,205	-	1,380	4,771	5,013
6301 MOWING - NON PARKS	32,974	51,020	41,151	41,045	-	-
6307 FIELD INVESTIGATIONS	17,102	16,913	19,214	11,298	-	-
6309 GENERAL TREE CARE	32,562	3,079	2,101	16,101	-	-
6317 POST PLANT CARE	6,234	2,496	-	1,510	-	-
6320 TRIMMING	330,814	203,850	252,633	243,767	-	-
6324 STORM DAMAGE	136,415	60,146	60,227	88,271	-	-
6325 STUMP REMOVAL	52,820	44,253	27,716	31,459	-	-
6327 TREE PLANTING	330,659	48,792	5,076	11,914	-	-
6328 ROW MAINTENANCE	-	4,163	-	13,020	10,059	10,138
6329 TREE REMOVALS	443,500	292,888	186,117	294,307	-	-
6335 ATHLETIC FIELDS/GAME COURTS	430,892	14,927	-	12,401	15,751	15,751
6340 ADOPT-A-PARK/GARDEN	-	-	-	-	21,871	17,537
7061 SOUTH INDUSTRIAL SITE	-	1,029	-	-	-	-
9500 DEBT SERVICE	295,555	295,718	296,576	296,576	297,221	297,651
<b>Total</b>	<b>\$6,033,797</b>	<b>\$4,971,202</b>	<b>\$5,324,482</b>	<b>\$5,130,800</b>	<b>\$4,037,586</b>	<b>\$4,098,074</b>

**Expenses by Activity (0011 CENTRAL STORES)**

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	267,039	265,310	332,152	329,666	294,495	304,767
4912 MATERIALS & SUPPLIES	643,005	487,823	932,000	887,191	932,000	932,000
4930 SYSTEMS MAINTENANCE	214,262	150,963	242,777	239,546	224,952	231,142
4931 INSTALLS AND REPAIRS	100,638	101,300	93,296	99,013	117,981	111,619
<b>Total</b>	<b>\$1,224,944</b>	<b>\$1,005,396</b>	<b>\$1,600,225</b>	<b>\$1,555,416</b>	<b>\$1,569,428</b>	<b>\$1,579,528</b>

### Expenses by Activity (0015 PARKS SERVICE HEADQUARTERS)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
6210 OPERATIONS	10,063	-	-	-	-	-
<b>Total</b>	<b>\$10,063</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

### Expenses by Activity (0021 MAJOR STREET)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	1,390,059	1,286,202	1,342,903	1,325,830	1,311,188	1,311,581
4123 SIGNAL INSTALLAION/REBUILD	81,009	147,633	278,159	335,884	317,506	330,012
4124 TRAFFIC SIGNAL MAINTENANCE	112,935	122,831	285,394	292,299	254,815	217,769
4125 SIGNAL PREVENT MAINT	37,076	36,507	70,668	42,770	61,818	62,155
4126 SIGNAL EMERGENCY REPAIR	157,525	159,747	117,548	105,623	123,157	119,126
4127 SIGNAL SYSTEM CONTROL	235,464	185,192	262,470	222,573	254,362	266,710
4128 SIGNAL SHOP WORK	37,140	24,968	29,835	22,586	27,975	29,015
4129 GRID EXPANSION/MAINTENANCE	6,968	25,176	10,318	3,665	6,573	6,782
4135 SIGN SHOP WORK	16,639	12,455	14,424	12,948	14,961	15,353
4136 SIGN, WORK FOR OTHERS	45,359	52,084	25,426	57,459	27,120	27,460
4142 MAJOR SIGN MANUFACTURE	30,511	42,627	54,269	42,688	54,979	57,066
4146 FOOTBALL/SPECIAL EVENTS	70,184	81,248	54,450	47,243	31,582	31,655
4147 MAJOR ST PAVEMENT MARKING	128,766	220,372	300,321	138,948	112,667	122,333
4149 MAJOR TRAFFIC SIGNS	82,951	102,136	106,405	98,784	94,227	96,072
4183 TRUNKLINE CONSTRUCTION	696	1,686	5,356	14,889	10,156	10,194
4184 TRUNKLINE SIGNAL INSTALL	11,472	12,408	7,856	5,054	6,956	7,094
4185 TRUNKLINE PREV MAINT	15,724	19,218	7,856	5,758	7,956	8,094
4186 TRUCKLINE EMERG REPAIR	23,840	33,411	15,856	23,279	15,956	16,094
4187 TRUNKLINE SYSTEM CONTROL	2,569	2,060	7,056	3,808	6,806	6,944
4222 POTHOLE REPAIR	269,136	351,739	253,327	275,386	223,104	218,476
4227 PAVEMENT EVALUATION	41,594	32,446	27,055	15,959	13,925	14,053
4229 RIGHT-OF-WAY STUDIES/MAINT	104,071	110,769	83,392	110,198	121,482	127,155
4231 BR 23 SWEEPING	1,395	351	937	791	1,099	1,134
4232 BR 23 POTHOLE REPAIR	1,544	1,140	4,697	4,639	5,043	5,180
4235 BR 23 WINTER MAINTENANCE	9,471	8,326	11,432	11,202	12,879	13,063
4239 BR 23 TRAFFIC SIGNS	1,148	816	5,970	1,855	5,671	5,807
4240 MAJOR BASE REPAIR/OVERLAY	112,702	140,200	232,289	225,945	248,006	252,092
4245 MAJOR SALTING/PLOWING	442,676	400,061	563,141	732,967	519,280	535,280
4248 MAJOR SURFACE TREATMENT	42,887	2,205	33,098	26,507	86,575	76,830
4251 STREET SWEEPING	359,702	303,412	236,205	341,353	270,399	267,888
4252 BRIDGE MAINTENANCE & REPAIR	19,086	4,826	5,190	2,299	4,926	5,055
4253 SHOULDER MAINTENANCE	20,171	28,578	15,694	10,368	15,671	16,040
4254 MISC CONCRETE REPAIRS	65,479	32,809	35,105	21,969	38,425	25,120
4255 SIDEWALK RAMPS	-	-	80,001	22,026	33,291	33,291
4256 SHOP WORK	1,838	120	3,157	10,620	2,875	2,951
4258 WORK FOR OTHERS	1,088	1,583	4,406	1,418	4,575	4,654
4940 BR 94 BASE REPAIR	11,303	20,572	7,012	18,876	6,524	6,550
4941 BR 94 SWEEPING	-	3,359	1,223	780	1,025	1,051
4942 BR 94 BASE REPAIR	4,499	4,772	3,206	4,216	3,575	3,654
4943 BR 94 SHOULDER MAINTENANCE	9,369	8,455	10,000	30,000	9,000	9,000
4945 BR 94 WINTER MAINTENANCE	37,601	27,313	29,832	34,930	25,429	25,667
4949 BR 94 TRAFFIC SIGNS	3,036	7,659	7,170	4,756	6,221	6,357
<b>Total</b>	<b>\$4,020,644</b>	<b>\$4,059,472</b>	<b>\$4,650,109</b>	<b>\$4,711,148</b>	<b>\$4,399,760</b>	<b>\$4,397,857</b>

### Expenses by Activity (0022 LOCAL STREET)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	8,457	5,944	6,986	6,830	6,884	6,970
4112 LOCAL SIGN MANUFACTURE	37,513	35,559	54,054	39,533	54,565	51,026
4117 LOCAL ST PAVEMENT MARKING	3,650	31,663	57,320	29,979	29,685	29,527
4119 LOCAL TRAFFIC SIGNS	93,488	80,844	92,383	79,674	86,248	85,138
4209 LOCAL GRADING	91,025	99,348	106,668	99,232	152,493	145,882

4210 LOCAL BASE REPAIR/OVERLAY	148,398	259,821	391,415	342,397	465,522	464,927
4211 LOCAL STREET SWEEPING	184,295	253,341	318,180	264,829	347,296	370,834
4212 LOCAL POTHOLE REPAIR	58,897	118,105	95,179	93,443	73,108	67,778
4215 LOCAL SALTING/PLOWING	500,969	350,957	318,167	460,900	230,521	219,360
4217 LOCAL PAVEMENT EVALUATION	6,957	13,142	15,398	4,113	10,702	10,957
4218 LOCAL SURFACE TREATMENT	180,678	5,867	72,775	72,474	16,017	11,145
4219 LOCAL ROW STUDY/MAINT	1,145	1,725	15,200	15,200	2,783	2,783
4253 SHOULDER MAINTENANCE	1,902	863	1,115	381	1,185	1,185
4254 MISC CONCRETE REPAIRS	18,344	28,573	17,000	29,163	9,052	9,052
4255 SIDEWALK RAMPS	-	-	-	-	15,552	15,552
9500 DEBT SERVICE	27,197	85,907	86,157	86,157	86,344	86,469
<b>Total</b>	<b>\$1,362,915</b>	<b>\$1,371,659</b>	<b>\$1,647,997</b>	<b>\$1,624,305</b>	<b>\$1,587,957</b>	<b>\$1,578,585</b>

#### Expenses by Activity (0036 METRO EXPANSION)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
4261 RIGHT-OF-WAY/MAINTENANCE & REP	201,803	121,163	635,000	312,500	155,685	146,501
6222 SNOW & ICE CONTROL	-	-	-	-	58,070	64,319
6328 ROW MAINTENANCE	-	-	-	-	146,667	146,485
<b>Total</b>	<b>\$201,803</b>	<b>\$121,163</b>	<b>\$635,000</b>	<b>\$312,500</b>	<b>\$360,422</b>	<b>\$357,305</b>

#### Expenses by Activity (0042 WATER SUPPLY SYSTEM)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	733,212	450,421	555,348	435,779	360,788	343,467
1100 FRINGE BENEFITS	182,112	118,668	124,200	124,200	137,810	151,705
1372 REVOLVING SUPPLY	100,447	155,254	125,000	125,000	115,000	115,000
4500 ENGINEERING - OTHERS	6,642	15,220	21,235	30,011	43,925	44,947
6210 OPERATIONS	-	-	-	-	271,931	283,156
7010 CUSTOMER SERVICE	-	177,560	235,574	299,357	273,320	280,650
7031 REVOLVING EQUIPMENT	-	-	-	5,500	92,443	95,729
7033 DCU MAINTENANCE	-	1,314	2,396	1,841	250	250
7060 OUTSTATIONS	394,427	193,041	330,335	273,840	-	-
7061 SOUTH INDUSTRIAL SITE	51,386	17,465	9,600	14,653	18,140	19,120
7064 MISS DIG	83,641	78,717	71,836	73,918	60,675	61,739
7067 MERCHANDISING & JOBBING	23,697	19,793	32,885	19,732	24,488	25,320
7092 MAINTENANCE - MAINS	606,602	713,318	533,099	655,904	649,198	677,910
7093 MAINTENANCE - HYDRANTS	94,350	121,101	108,377	77,353	119,498	123,520
7094 MAINTENANCE - SERVICE	132,320	139,082	131,563	124,040	112,203	114,921
9000 CAPITAL OUTLAY	150,755	11,533	30,000	30,005	203,000	142,000
9070 CAPITAL OUTLAY - SERVICE	-	-	2,000	5,610	2,000	2,000
9071 CAPITAL OUTLAY - VALVES	-	99,712	168,771	153,043	94,802	77,769
9072 CAPITAL OUTLAY - MAINS	28,192	-	141,641	189,980	152,792	167,060
9073 CAPITAL OUTLAY - HYDRANTS	-	-	236,197	163,522	163,295	168,480
9074 CAPITAL OUTLAY - CONTR DUG SER	-	-	27,085	14,382	11,015	11,449
9075 CAPITAL OUTLAY - 4 IN + SERVICE	-	-	2,000	500	650	650
9076 CAPITAL OUTLAY - RENEWAL SERVICE	-	-	39,096	54,099	20,965	21,385
9083 CAPTIAL OUTLAY - TAPS	-	36	-	-	-	-
<b>Total</b>	<b>\$2,528,473</b>	<b>\$2,306,630</b>	<b>\$2,928,238</b>	<b>\$2,872,269</b>	<b>\$2,928,188</b>	<b>\$2,928,227</b>

#### Expenses by Activity (0043 SEWAGE DISPOSAL SYSTEM)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	504,362	359,985	448,266	346,307	298,019	267,599
1100 FRINGE BENEFITS	171,948	118,668	124,200	124,200	137,810	151,705

1372 REVOLVING SUPPLY	15,708	5,924	20,000	1,000	5,000	5,000
4500 ENGINEERING - OTHERS	3,757	15,625	30,235	25,516	46,925	47,947
4917 MAINTENANCE - FACILITY	49,095	35,490	97,352	46,074	23,274	23,905
6210 OPERATIONS	-	-	-	-	225,250	236,997
7010 CUSTOMER SERVICE	57,228	106,709	128,278	211,400	118,100	134,235
7031 REVOLVING EQUIPMENT	-	-	-	1,500	26,167	26,767
7032 BILLING	-	82	-	-	-	-
7060 OUTSTATIONS	58,937	3,372	159,632	169,584	-	-
7061 SOUTH INDUSTRIAL SITE	24,519	1,935	17,100	2,124	5,093	5,227
7064 MISS DIG	33,163	54,930	51,460	47,239	48,375	49,539
7067 MERCHANDISING & JOBBING	10,069	2,885	6,195	4,741	4,403	4,603
7072 RODDING	174,885	234,098	213,460	192,990	242,986	258,855
7074 TELEVISIONING COLLECTION SYSTEM	202,539	202,720	176,288	209,075	183,048	205,476
7077 MAINTENANCE - MANHOLE	168,620	153,149	184,887	224,391	264,324	325,874
7083 JETTING	193,917	316,611	224,408	246,775	185,870	226,212
7092 MAINTENANCE - MAINS	-	58,203	-	91,960	48,469	48,928
9000 CAPITAL OUTLAY	200,563	80,285	202,452	131,925	221,080	64,712
9072 CAPITAL OUTLAY - MAINS	-	460	-	34	-	-
9077 CAPITAL OUTLAY - MANHOLE	-	1,108	-	-	-	-
9083 CAPTIAL OUTLAY - TAPS	-	2,469	-	-	-	-
<b>Total</b>	<b>\$1,859,687</b>	<b>\$1,752,291</b>	<b>\$2,084,213</b>	<b>\$2,076,835</b>	<b>\$2,084,193</b>	<b>\$2,083,581</b>

#### Expenses by Activity (0054 CEMETARY PERPETUAL CARE)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1130 FAIRVIEW CEMETERY	3,000	-	5,000	-	-	-
<b>Total</b>	<b>\$3,000</b>	<b>-</b>	<b>\$5,000</b>	<b>-</b>	<b>-</b>	<b>-</b>

#### Expenses by Activity (0055 ELIZABETH R. DEAN TRUST FUND)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	1,557	1,561	33	42	37	39
6307 FIELD INVESTIGATIONS	775	-	-	-	-	-
6309 GENERAL TREE CARE	56	-	-	-	-	-
6312 TREE NURSERY	-	197	-	-	-	-
6317 POST PLANT CARE	5,508	18,748	20,000	16,215	18,473	17,573
6320 TRIMMING	1,645	25,124	30,000	21,945	22,985	19,985
6325 STUMP REMOVAL	-	1,600	-	1,337	1,500	1,500
6327 TREE PLANTING	96,109	28,284	45,000	34,884	25,235	24,235
6329 TREE REMOVALS	-	-	-	5,500	16,485	16,485
<b>Total</b>	<b>\$105,650</b>	<b>\$75,514</b>	<b>\$95,033</b>	<b>\$79,923</b>	<b>\$84,715</b>	<b>\$79,817</b>

#### Expenses by Activity (0058 WHEELER CENTER)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	440,506	436,183	525,584	505,061	482,030	493,766
6222 SNOW & ICE CONTROL	-	-	-	9,905	7,862	8,098
6301 MOWING - NON PARKS	-	-	-	10,618	13,452	13,925
<b>Total</b>	<b>\$440,506</b>	<b>\$436,183</b>	<b>\$525,584</b>	<b>\$525,584</b>	<b>\$503,344</b>	<b>\$515,789</b>

#### Expenses by Activity (0069 STORMWATER SEWER SYSTEM FUND)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	483,619	645,810	397,608	231,183	286,889	291,505

1100 FRINGE BENEFITS	-	59,340	62,100	62,100	68,905	75,852
4251 STREET SWEEPING	76,677	41,739	207,812	117,373	161,963	165,090
4500 ENGINEERING - OTHERS	2,684	16,460	10,636	23,263	21,962	22,474
6210 OPERATIONS	-	-	-	-	299,812	305,063
6309 GENERAL TREE CARE	-	-	-	-	37,744	38,692
6317 POST PLANT CARE	-	-	-	-	9,055	9,067
6320 TRIMMING	-	-	-	-	165,840	169,938
6324 STORM DAMAGE	-	-	-	-	71,644	72,678
6325 STUMP REMOVAL	-	-	-	-	96,672	98,211
6327 TREE PLANTING	-	-	-	-	90,476	91,817
6329 TREE REMOVALS	-	-	-	-	214,373	230,001
7010 CUSTOMER SERVICE	25,317	32,791	54,797	25,150	30,304	30,967
7031 REVOLVING EQUIPMENT	-	-	-	11,601	179,540	213,484
7060 OUTSTATIONS	-	46,458	233,562	196,825	-	-
7061 SOUTH INDUSTRIAL SITE	22,043	5,821	5,000	2,700	2,700	2,400
7064 MISS DIG	16,582	29,318	29,916	29,855	24,436	24,969
7067 MERCHANDISING & JOBBING	5,142	3,926	10,201	2,488	-	-
7072 RODDING	26,950	1,458	-	375	-	-
7074 TELEVISION COLLECTION SYSTEM	54,977	31,284	25,276	32,275	23,490	24,540
7077 MAINTENANCE - MANHOLE	-	37,606	-	43,310	12,000	12,000
7078 TREE PLANTING & MANAGEMENT	-	168,450	349,180	-	-	-
7079 STORM - STUMP REMOVAL	-	35,214	69,620	-	-	-
7080 STORM DAMAGE RESTORATION	-	86,432	-	197,849	-	-
7081 DITCH MAINTENANCE	175,251	160,823	179,126	137,741	158,194	162,666
7082 CATCHBASIN MAINTENANCE	254,046	319,621	290,883	356,917	339,543	347,717
7083 JETTING	141,213	260,698	187,154	255,985	207,116	212,176
7084 ILLICIT DISCHARGE ELIMINATION	1,516	2,999	3,000	9,765	4,900	4,900
7085 CULVERT MAINTENANCE	-	8,226	-	96,520	51,950	51,950
7090 MAINTENANCE	54,172	10,353	33,323	4,931	24,740	25,910
7092 MAINTENANCE - MAINS	-	54,682	-	357,295	122,908	92,043
9000 CAPITAL OUTLAY	52,584	66,505	391,161	745,000	311,000	311,001
9072 CAPITAL OUTLAY - MAINS	-	1,932	-	-	-	-
9077 CAPITAL OUTLAY - MANHOLE	6,631	3,287	18,479	8,015	15,496	15,964
<b>Total</b>	<b>\$1,316,544</b>	<b>\$2,116,842</b>	<b>\$2,558,834</b>	<b>\$2,948,516</b>	<b>\$3,033,652</b>	<b>\$3,103,075</b>

### Expenses by Activity (0071 PARK MAINT & CAPITAL IMP MILLAGE)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	-	535	-	-	-	-
1810 TAX REFUNDS	11,320	24,209	-	-	-	-
2071 ARGO SPILLWAY	-	3,212	-	1,120	-	-
4146 FOOTBALL/SPECIAL EVENTS	560	-	-	-	-	-
6100 FACILITY RENTALS	-	41,678	-	53,325	41,588	41,022
6121 LESLIE SCIENCE CENTER	-	16,753	7,500	15,440	10,715	10,431
6123 KEMPF HOUSE	-	8,417	-	17,715	8,149	8,193
6209 PARKS - MOWING	-	33	81,584	100,245	72,435	75,200
6210 OPERATIONS	763,751	440,575	536,358	516,048	869,139	838,878
6223 SHELTERS/RESTROOMS	286,596	211,687	252,314	-	-	-
6231 BUHR POOL	-	51,393	33,395	54,733	40,683	40,791
6232 BUHR RINK	-	41,682	16,997	40,288	32,105	32,321
6234 VETERAN'S POOL	-	55,310	31,404	48,272	47,683	48,334
6235 VETERAN'S ICE ARENA	-	45,444	38,071	55,332	22,388	22,822
6236 FULLER POOL	-	54,912	26,639	40,615	29,688	30,122
6237 MACK POOL	-	20,259	13,997	23,850	18,695	18,911
6242 ARGO LIVERY	-	29,109	31,139	28,351	18,195	18,411
6244 GALLUP LIVERY	-	30,139	15,701	24,251	12,045	12,461
6250 NORTHSIDE COMMUNITY CENTER	-	7,714	23,087	11,953	8,495	8,511
6260 BRYANT COMMUNITY CENTER	-	8,073	23,087	18,578	10,795	11,011
6287 ECOLOGICAL RESTORATION	4,938	240,856	185,420	195,356	165,284	172,515
6288 ECOLOGICAL ASSESS & MONITORING	-	118,812	108,226	118,128	127,004	129,460
6289 OUTREACH VOLUNTEER COORDINATION	295	123,617	150,552	141,169	136,882	142,043
6290 ANN ARBOR PUBLIC SCHOOLS	8,680	2,795	8,600	-	-	-
6307 FIELD INVESTIGATIONS	1,896	1,392	5,328	1,008	-	-
6309 GENERAL TREE CARE	997,414	666,755	998,622	908,480	699,161	733,724



6312 TREE NURSERY	-	239	-	-	-	-
6315 SENIOR CENTER OPERATIONS	-	17,361	16,542	31,273	11,498	11,712
6317 POST PLANT CARE	34,236	27,432	57,925	41,223	49,215	49,490
6320 TRIMMING	130,802	150,522	282,047	188,864	187,806	193,889
6324 STORM DAMAGE	948	3,100	7,596	6,548	12,653	12,843
6325 STUMP REMOVAL	31,954	13,024	88,858	32,942	82,072	83,932
6327 TREE PLANTING	96,839	210,540	316,172	205,036	122,442	123,442
6329 TREE REMOVALS	89,481	115,918	356,615	281,406	300,989	309,697
6335 ATHLETIC FIELDS/GAME COURTS	870,729	765,262	476,355	369,649	422,438	431,380
6340 ADOPT-A-PARK/GARDEN	45,022	50,238	50,060	50,023	49,999	49,999
7099 RECREATIONAL DAMS	-	-	-	-	90,101	91,719
9541 BAD DEBTS	3,922	3,334	-	-	-	-
<b>Total</b>	<b>\$3,379,383</b>	<b>\$3,602,331</b>	<b>\$4,240,191</b>	<b>\$3,621,221</b>	<b>\$3,700,342</b>	<b>\$3,753,264</b>

#### Expenses by Activity (0072 SOLID WASTE)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	314,326	782,626	529,073	598,491	412,284	255,183
1401 ART FAIR	3,957	3,600	3,600	448	2,400	2,400
1810 TAX REFUNDS	26,224	56,718	-	-	-	-
3162 COMMUNITY STANDARDS	30,000	35,000	30,000	30,000	30,000	30,000
4203 LEAF PICKUP	491,368	489,906	416,856	224,550	318,358	267,271
4721 REAR-LOAD COMMER COLLECT	247,614	202,436	421,019	282,987	426,287	418,070
4722 SPECIAL COLLECTION	22,070	15,836	17,407	16,356	16,282	16,347
4724 RESIDENTIAL COLLECTION	1,597,910	1,859,800	2,502,119	2,322,088	2,283,355	2,483,061
4725 FRONT-LOAD COMMER COLLECT	638,585	1,003,384	1,846,695	1,996,535	2,496,557	2,617,176
4726 DDA REFUSE CANS COLLECTION	66,938	53,950	27,604	49,353	48,160	48,909
4727 CARTS RPR/DIDIST	11,466	11,446	8,634	9,100	9,737	9,986
4729 STUDENT MOVE IN/OUT	17,225	34,234	25,081	24,621	25,187	25,387
4730 DROP OFF STATION STAFFED	45,377	23,098	5,500	3,500	-	-
4732 SINGLE FAMILY RECYCLING	1,477,115	1,315,499	1,422,954	1,330,204	1,514,174	1,561,829
4733 MULTI FAMILY RECYCLING	771,704	786,137	1,033,337	1,295,962	858,775	789,683
4734 COMMERCIAL RECYCLING	549,611	992,670	1,331,325	1,251,411	1,028,161	513,121
4747 CHRISTMAS TREES	34,317	21,880	-	-	-	-
4749 YARDWASTE COLLECTION	859,232	302,123	604,226	378,760	430,140	255,790
4764 RECYCLING PROCESSING	492,208	381,110	444,370	430,041	428,343	330,282
4919 MAINTENANCE - LANDFILL	552,255	340,440	440,043	314,852	424,681	391,211
6210 OPERATIONS	-	-	-	-	246,961	252,836
6362 PARK REFUSE	98,086	89,155	53,004	105,043	97,077	94,962
7060 OUTSTATIONS	870,149	811,301	480,599	756,175	44,708	45,614
9541 BAD DEBTS	2,342	5,776	-	-	-	-
<b>Total</b>	<b>\$9,220,079</b>	<b>\$9,618,125</b>	<b>\$11,643,446</b>	<b>\$11,420,477</b>	<b>\$11,141,627</b>	<b>\$10,409,118</b>

#### Expenses by Activity (0079 TREE REMOVAL & DISPOSAL FUND)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
6309 GENERAL TREE CARE	-	-	329,570	-	-	-
6320 TRIMMING	-	-	59,833	-	-	-
6329 TREE REMOVALS	-	706,461	-	-	-	-
<b>Total</b>	<b>-</b>	<b>\$706,461</b>	<b>\$389,403</b>	<b>-</b>	<b>-</b>	<b>-</b>

Expenses by Activity (00CP GENERAL CAPITAL FUND)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
6325 STUMP REMOVAL	-	3,598	-	-	-	-
6327 TREE PLANTING	-	140,748	90,560	-	-	-
<b>Total</b>	-	<b>\$144,346</b>	<b>\$90,560</b>	-	-	-

## Street Maintenance and Traffic Control

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	2,262,117	2,003,238	1,873,307	1,851,202	1,811,925	1,818,606
1100 FRINGE BENEFITS	833,460	859,296	904,754	904,754	890,949	950,093
4112 LOCAL SIGN MANUFACTURE	37,513	35,559	54,054	39,533	54,565	51,026
4117 LOCAL ST PAVEMENT MARKING	3,650	31,663	57,320	29,979	29,685	29,527
4119 LOCAL TRAFFIC SIGNS	93,488	80,844	92,383	79,674	86,248	85,138
4123 SIGNAL INSTALLAION/REBUILD	81,009	147,633	278,159	335,884	317,506	330,012
4124 TRAFFIC SIGNAL MAINTENANCE	194,218	139,074	347,616	292,299	254,815	217,769
4125 SIGNAL PREVENT MAINT	37,076	36,507	70,668	42,770	61,818	62,155
4126 SIGNAL EMERGENCY REPAIR	157,525	159,747	117,548	105,623	123,157	119,126
4127 SIGNAL SYSTEM CONTROL	235,464	185,192	262,470	222,573	254,362	266,710
4128 SIGNAL SHOP WORK	37,140	24,968	29,835	22,586	27,975	29,015
4129 GRID EXPANSION/MAINTENANCE	6,968	25,176	10,318	3,665	6,573	6,782
4135 SIGN SHOP WORK	16,639	12,455	14,424	12,948	14,961	15,353
4136 SIGN, WORK FOR OTHERS	45,359	52,084	25,426	57,459	27,120	27,460
4137 TRAFFIC CALMING	15,010	56,054	21,912	21,856	21,400	20,150
4142 MAJOR SIGN MANUFACTURE	30,511	42,627	54,269	42,688	54,979	57,066
4146 FOOTBALL/SPECIAL EVENTS	70,184	81,248	54,450	47,243	31,582	31,655
4147 MAJOR ST PAVEMENT MARKING	128,766	220,372	300,321	138,948	112,667	122,333
4149 MAJOR TRAFFIC SIGNS	82,951	102,136	106,405	98,784	94,227	96,072
4183 TRUNKLINE CONSTRUCTION	696	1,686	5,356	14,889	10,156	10,194
4184 TRUNKLINE SIGNAL INSTALL	11,472	12,408	7,856	5,054	6,956	7,094
4185 TRUNKLINE PREV MAINT	15,724	19,218	7,856	5,758	7,956	8,094
4186 TRUCKLINE EMERG REPAIR	23,840	33,411	15,856	23,279	15,956	16,094
4187 TRUNKLINE SYSTEM CONTROL	2,569	2,060	7,056	3,808	6,806	6,944
4209 LOCAL GRADING	91,025	99,348	106,668	99,232	152,493	145,882
4210 LOCAL BASE REPAIR/OVERLAY	148,398	259,821	391,415	342,397	465,522	464,927
4211 LOCAL STREET SWEEPING	184,295	253,341	318,180	264,829	347,296	370,834
4212 LOCAL POTHOLE REPAIR	58,897	118,105	95,179	93,443	73,108	67,778
4215 LOCAL SALTING/PLOWING	500,969	350,957	318,167	460,900	230,521	219,360
4217 LOCAL PAVEMENT EVALUATION	6,957	13,142	15,398	4,113	10,702	10,957
4218 LOCAL SURFACE TREATMENT	180,678	5,867	72,775	72,474	16,017	11,145
4219 LOCAL ROW STUDY/MAINT	1,145	1,725	15,200	15,200	2,783	2,783
4222 POTHOLE REPAIR	269,136	351,739	253,327	275,386	223,104	218,476
4227 PAVEMENT EVALUATION	41,594	32,446	27,055	15,959	13,925	14,053
4229 RIGHT-OF-WAY STUDIES/MAINT	104,071	110,769	83,392	110,198	121,482	127,155
4231 BR 23 SWEEPING	1,395	351	937	791	1,099	1,134
4232 BR 23 POTHOLE REPAIR	1,544	1,140	4,697	4,639	5,043	5,180
4235 BR 23 WINTER MAINTENANCE	9,471	8,326	11,432	11,202	12,879	13,063
4239 BR 23 TRAFFIC SIGNS	1,148	816	5,970	1,855	5,671	5,807
4240 MAJOR BASE REPAIR/OVERLAY	112,702	140,200	232,289	225,945	248,006	252,092
4245 MAJOR SALTING/PLOWING	442,676	400,061	563,141	732,967	519,280	535,280
4248 MAJOR SURFACE TREATMENT	42,887	2,205	33,098	26,507	86,575	76,830
4251 STREET SWEEPING	359,702	303,412	236,205	341,353	270,399	267,888
4252 BRIDGE MAINTENANCE & REPAIR	19,086	4,826	5,190	2,299	4,926	5,055
4253 SHOULDER MAINTENANCE	22,074	29,441	16,809	10,749	16,856	17,225
4254 MISC CONCRETE REPAIRS	83,823	61,382	52,105	51,132	47,477	34,172
4255 SIDEWALK RAMPS	-	-	80,001	22,026	48,843	48,843
4256 SHOP WORK	1,838	120	3,157	10,620	2,875	2,951
4257 ENG SERVICES/INSPECTIONS	96,798	77,617	108,572	108,950	127,576	102,962
4258 WORK FOR OTHERS	1,088	1,583	4,406	1,418	4,575	4,654
4261 RIGHT-OF-WAY/MAINTENANCE & REP	201,803	121,163	635,000	312,500	155,685	146,501
4520 TRAFFIC OPERATIONS	246,143	276,627	269,916	271,616	276,086	281,200
4530 DESIGN - DRAFTING	1,638	901	-	-	-	-
4531 DESIGN - ENGINEERING	74,903	74,906	40,644	-	-	-
4532 DESIGN - TECHNICIAN	821	50	-	-	-	-
4534 CONSTRUCTION - DRAFTING	1,220	-	-	-	-	-
4535 CONSTRUCTION - SURVEY	-	2,393	-	-	-	-
4536 CONSTRUCTION - ENGINEERING	38,953	5,198	-	-	-	-
4537 CONSTRUCTION - INSPECTION	1,262	5,529	-	-	-	-
4538 CONSTRUCTION - OTHER	349,717	193,308	291,825	-	-	-
4542 ENGINEERING - ROADS	47,307	-	150,608	-	-	-
4940 BR 94 BASE REPAIR	11,303	20,572	7,012	18,876	6,524	6,550
4941 BR 94 SWEEPING	-	3,359	1,223	780	1,025	1,051
4942 BR 94 BASE REPAIR	4,499	4,772	3,206	4,216	3,575	3,654
4943 BR 94 SHOULDER MAINTENANCE	9,369	8,455	10,000	30,000	9,000	9,000

4945 BR 94 WINTER MAINTENANCE	37,601	27,313	29,832	34,930	25,429	25,667
4949 BR 94 TRAFFIC SIGNS	3,036	7,659	7,170	4,756	6,221	6,357
6222 SNOW & ICE CONTROL	-	-	-	-	58,070	64,319
6328 ROW MAINTENANCE	-	-	-	-	146,667	146,485
7011 CALL CENTER	94,114	17,595	4,489	4,489	9,023	9,154
9000 CAPITAL OUTLAY	-	17,200	9,517	-	-	-
9500 DEBT SERVICE	449,525	793,437	797,021	797,021	799,307	798,553
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Total	\$8,753,921	\$8,573,833	\$10,031,847	\$9,189,024	\$8,879,989	\$8,909,445
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**CITY of ANN ARBOR**  
**SERVICE UNIT GOALS AND PERFORMANCE MEASURES**  
for the fiscal year ending June 30, 2012

<b>Service Area:</b>	Public Services	<b>Area Administrator:</b>	Sue McCormick
<b>Service Unit:</b>	Field Operations	<b>Manager:</b>	Craig Hupy

<b>Service Unit Goals</b>	<b>City Goals:</b>
<b>A.</b> Establish an Adopt an Island Program.	<b>5</b>
<b>B.</b> Monthly Inspections of Playgrounds.	<b>2</b>
<b>C.</b> Rebuild and or renovate baseball/softball fields.	<b>5</b>
<b>D.</b> Increase the utilization of CityWorks for Street Maintenance.	<b>2, 3</b>
<b>E.</b> Sweep all city streets two times per year.	<b>1, 2, 3, 4</b>
<b>F.</b> Update curb ramps to current standards.	<b>1, 2, 3</b>
<b>G.</b> Perform spot pavement repairs to reduce frequency and expense of capital pavement replacement program.	<b>1, 3</b>
<b>H.</b> Perform roadside vegetation management on 3,000 linear feet of shoulder to improve or maintain road user safety	<b>3, 4</b>
<b>I.</b> Conduct pavement condition evaluations on 45 centerline miles of local roads and 35 centerline miles of major roads.	<b>1</b>
<b>J.</b> Protect, conserve, and restore park natural areas	<b>3</b>
<b>K.</b> Coordinate and host 50 neighborhood Adopt-A-Park and Adopt-A-Median Program events to increase public participation.	<b>3</b>
<b>L.</b> Implement a citizen pruner program to help young trees develop good structure.	<b>2</b>
<b>M.</b> Complete narrow banding the VHF radio system. This includes Fire, MOSCAD, and Civil Defense Sirens? This is an FCC requirement.	<b>2</b>
<b>N.</b> Convert the remaining City owned street lights to LED's	<b>1, 2, 5</b>
<b>O.</b> Set up the 800MHz radio system for non-public safety users to ensure that the system is setup in a way that the system stays up and running efficiently during normal operation and during catastrophic events.	<b>2</b>
<b>P.</b> Decrease the number of sanitary sewer overflows.	<b>2</b>
<b>Q.</b> Track all sanitary main line cleaning and televising electronically	<b>5</b>
<b>R.</b> Track all storm main line cleaning & maintenance electronically	<b>5</b>
<b>S.</b> Identify and repair potential storm problem areas before they become an emergency issue.	<b>3</b>
<b>T.</b> Identify and clear open ditch locations that need sediment removal to improve infrastructure	<b>3</b>
<b>U.</b> Repair and maintain the storm sewer system with high quality standards to ensure a safe and reliable infrastructure.	<b>3</b>
<b>V.</b> Decrease the number of customers that have services interrupted by 25%	<b>3</b>
<b>W.</b> Plant 1000 street trees per year	<b>4</b>
<b>X.</b> Plant 100 park trees during FY12	<b>4</b>

<b>Service Unit Measures</b>	<b>Status</b>
<b>A</b> – Adopted ten (10) islands	
<b>B</b> - Percent of playgrounds inspected monthly	
<b>C</b> – Rebuild or renovate ten (10) baseball/softball fields	
<b>D</b> - Inspect and prioritize or resolve 80% of maintenance requests within 48hrs of receipt.	
<b>E</b> - Number of times all city streets are swept	
<b>F</b> - Update 100 curb ramps to current standards	
<b>G</b> - Sq ft replaced per year	
<b>H</b> - Total of lineal feet maintained.	
<b>I</b> - Percentage of centerline miles inspected and evaluated in each category-Accuracy of evaluation confirmed @ 95%	
<b>J</b> - Percentage of acres of invasive species controlled; and actively restore native ecosystems on 425 acres of city parkland	
<b>K</b> - Number of neighborhood program events that are coordinated as a percentage of the goal (50).	
<b>L</b> - Train one group (5-10 volunteers) of citizen pruners per year that will be able to trim young trees.	
<b>M</b> - Complete project by June 30, 2012	
<b>N</b> - Complete conversion of remaining city owned streetlights to LED by December 1, 2011	
<b>O</b> - Complete set-up by June 20, 2012	
<b>P</b> - Continue our cross lot inspection/cleaning program decreasing overflows by 50%	
<b>Q</b> - Record 80% of all sanitary maintenance activities in paperless format	
<b>R</b> - Record 70% of all storm maintenance activities now in paper format	
<b>S</b> - Reduce backlog of sanitary and storm repair projects by 50% by January 1, 2012 and contracts utilized to 95-100% of value by same date	
<b>T</b> - Remove sediment from 1,000 linear feet of ditch, improving efficiencies and minimize “standing water.”	
<b>U</b> - Reconstruct and or repair 450 catch basins or 5% increase over last year.	
<b>V</b> - Perform maintenance to replace broken water system valves	
<b>W</b> - Number of street trees planted as a percentage of goal of 1,000 per year	
<b>X</b> - Number of park trees planted as a percentage of goal of 100 trees	

**See Budget Summaries Section, Page 1 for list of City Goals**

PUBLIC SERVICES AREA  
FIELD OPERATIONS

Allocated Positions

Job Description	Job Class	FY 2012 FTE's	FY 2013 FTE's
ADMIN ASSISTANT LVL 4	110044	1.00	1.00
ADMIN ASSISTANT LVL 5	110054	4.00	4.00
BUSINESS ANALYST	401210	1.00	1.00
CIVIL ENGINEER IV	403840	1.00	1.00
ELEC & CONTROL TECH IV	116244	0.10	0.05
FIELD OP ASST MANAGER	401140	1.00	1.00
FIELD OP TECH V - INFRA S	112845	5.00	5.00
FIELD OPER TECH I - INFRA	112804	4.00	4.00
FIELD OPER TECH I-FOR/FAC	112754	6.00	6.00
FIELD OPER TECH I-INFRA	112804	1.00	1.00
FIELD OPER TECH II - FOR/	112764	1.00	1.00
FIELD OPER TECH II - INFR	112814	8.00	8.00
FIELD OPER TECH III - COM	112724	5.00	5.00
FIELD OPER TECH III - FOR	112774	5.00	5.00
FIELD OPER TECH III -INFR	112824	7.00	7.00
FIELD OPER TECH III-INFRA	112824	2.00	2.00
FIELD OPER TECH IV - COMM	112734	2.00	2.00
FIELD OPER TECH IV - FOR/	112784	7.00	6.00
FIELD OPER TECH IV - INFR	112834	19.00	19.00
FIELD OPER TECH V - COMM	112744	4.75	4.65
FIELD OPER TECH V - FOR/F	112794	6.00	6.00
FIELD OPER TECH V - INFRA	112844	14.00	14.00
FIELD OPERATIONS MANAGER	403450	1.00	1.00
FIELD OPERATIONS SUPV II	192110	3.00	3.00
FIELD OPERATIONS SUPV III	192120	4.00	4.00
FIELD OPERATIONS SUPV V	192140	2.00	2.00
FIELD OPERATIONS TECH III	112724	2.00	2.00
FLEET & FAC SUPV II	190014	0.05	0.05
FLEET & FACILITIES MGR	403200	0.25	0.25
GIS COORDINATOR	401520	1.00	1.00
MANAGEMENT ASSISTANT	000200	1.00	1.00
MANAGER - NAP PARKS	403320	1.00	1.00
NAP TECHNICIAN	193050	2.00	2.00
OPERATIONS SPECIALIST	112110	0.76	0.76
TREE TRIMMER I	112851	1.00	1.00
URBAN FORESTRY & NAT RES	401620	0.50	0.50
VOLUNTEER & OUTREACH COOR	190100	1.00	1.00
WATER UTILITY TECH I	117400	0.05	0.05
WATER UTILITY TECH II	117410	0.05	0.05
WATER UTILITY TECH III	117420	0.05	0.05
WATER UTILITY TECH IV	117430	0.05	0.05
WATER UTILITY TECH IV	117431	0.05	0.05
WATER UTILITY TECH V	117440	0.05	0.05
WATER UTILITY TECH V	117441	0.25	0.25
<b>Total</b>		<b>125.96</b>	<b>124.81</b>

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## *PUBLIC SERVICES AREA*

### **FLEET & FACILITY**

The Fleet and Facilities Service Unit is responsible for the maintenance and repair of City owned buildings and their grounds, as well as project oversight for these facilities. The Unit also is responsible for maintenance and repair to 700 vehicles and pieces of equipment, including vehicle and fuel procurement. The operation of the Ann Arbor Airport is also handled by this Unit. There are 21.05 FTEs requested in this budget to accomplish the above described responsibilities of the Fleet and Facilities Service Unit.

PUBLIC SERVICES AREA  
FLEET & FACILITY

Revenues by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
CHARGES FOR SERVICES	725,764	763,325	804,140	824,140	822,540	842,340
INTRAGOVERNMENTAL SALES	6,934,475	6,307,868	7,069,566	6,922,261	6,888,358	6,902,649
INVESTMENT INCOME	382,094	70,944	183,888	145,000	114,248	91,156
MISCELLANEOUS REVENUE	126,319	131,922	124,000	124,000	104,000	104,000
OPERATING TRANSFERS IN	624,996	560,174	-	-	-	-
PRIOR YEAR SURPLUS	-	-	1,555,480	1,609,037	2,733,749	-
<b>Total</b>	<b>\$8,793,648</b>	<b>\$7,834,233</b>	<b>\$9,737,074</b>	<b>\$9,624,438</b>	<b>\$10,662,895</b>	<b>\$7,940,145</b>

Revenues by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	-	169	55,220	-	-	-
FLEET SERVICES (0012)	8,052,310	7,053,066	8,873,714	8,796,298	9,836,355	7,093,805
AIRPORT (0048)	741,339	780,997	808,140	828,140	826,540	846,340
<b>Total</b>	<b>\$8,793,649</b>	<b>\$7,834,232</b>	<b>\$9,737,074</b>	<b>\$9,624,438</b>	<b>\$10,662,895</b>	<b>\$7,940,145</b>

**PUBLIC SERVICES AREA  
FLEET & FACILITY**

**Expenses by Category**

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PERSONNEL SERVICES	1,555,921	1,488,721	1,513,576	1,478,567	1,352,660	1,375,220
PAYROLL FRINGES	668,197	745,095	838,917	838,638	817,954	880,791
OTHER SERVICES	814,479	677,054	905,764	901,036	1,038,250	1,067,362
MATERIALS & SUPPLIES	114,982	124,823	95,450	81,477	80,101	88,516
OTHER CHARGES	1,620,850	1,928,970	978,984	954,056	977,503	1,027,332
PASS THROUGHHS	694,233	726,052	717,174	717,174	718,794	722,001
CAPITAL OUTLAY	-	-	4,053,007	4,143,583	5,331,639	1,899,503
VEHICLE OPERATING COSTS	1,963,700	1,781,671	2,085,630	1,994,631	2,024,405	2,199,485
EMPLOYEE ALLOWANCES	-	-	-	-	14,015	13,115
<b>Total</b>	<b>\$7,321,657</b>	<b>\$7,472,386</b>	<b>\$11,188,502</b>	<b>\$11,109,162</b>	<b>\$12,355,321</b>	<b>\$9,273,325</b>

**Expenses by Fund**

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	1,353,257	1,113,982	1,521,322	1,521,322	1,701,076	1,766,314
FLEET SERVICES (0012)	5,400,113	5,697,050	8,869,984	8,796,298	9,836,345	6,666,084
AIRPORT (0048)	568,287	661,353	797,196	791,542	817,900	840,927
<b>Total</b>	<b>\$7,321,657</b>	<b>\$7,472,385</b>	<b>\$11,188,502</b>	<b>\$11,109,162</b>	<b>\$12,355,321</b>	<b>\$9,273,325</b>

**FTE Count**

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
FLEET & FACILITY	26.15	23.93	23.67	21.05	21.20
<b>Total</b>	<b>26.15</b>	<b>23.93</b>	<b>23.67</b>	<b>21.05</b>	<b>21.20</b>

## PUBLIC SERVICES AREA FLEET & FACILITIES

### **REVENUES**

**Investment Income** - The reductions are based lower investable balances because of use of fund balance for capital vehicle purchases anticipated in Fiscal Years 2011 and 2012.

**Intragovernmental Sales** - The decrease reflects reduced fleet charges to customers, which corresponds to lower estimated operating cost.

**Prior Year Surplus** - Reflects an increase of capital vehicle purchases in line with the normal variation of the number and type of assets that are replaced yearly.

### **EXPENSES**

**Personnel Services** - Decrease related to staff reduction of three FTEs across the Service Unit.

**Payroll Fringes** – Decrease due to staff reductions.

**Other Services** - Increase in contracted service is associated with a full year of operating the new Justice Center.

**Capital Outlay** - The increase reflects the normal variation in the type and quantity of vehicles and equipment anticipated to be replaced from year to year.

**Vehicle Operating Costs** – The reduction on Fiscal Year 2012 reflects an anticipated 10% reduction in repair parts inventory, fuel prices remaining constant with the budgeted amount for Fiscal Year 2011 but with a reduction in usage. The increase in Fiscal Year 2013 reflects a 15% increase in the cost of all fuel types with usage remaining constant with Fiscal Year 2012.

**CITY of ANN ARBOR  
SERVICE UNIT GOALS AND PERFORMANCE MEASURES  
for the fiscal year ending June 30, 2012**

<b>Service Area:</b>	Public Services	<b>Area Administrator:</b>	Sue McCormick
<b>Service Unit:</b>	Fleet & Facilities	<b>Manager:</b>	Matt Kulhanek

Service Unit Goals	City Goals:
<b>A.</b> Complete construction/renovations of the Municipal Center project including site work.	<b>3</b>
<b>B.</b> Coordinate the installation of artwork at the Municipal Center.	<b>3</b>
<b>C.</b> Municipal Center project closeout.	<b>3</b>
<b>D.</b> Coordinate final planning and construction of the Airport runway safety extension project if approved.	<b>2, 3</b>
<b>E.</b> Initiate and oversee the bathroom renovation/construction project (first year phase) in the Larcom building.	<b>2, 3</b>
<b>F.</b> Review staff scheduling for all aspects of the Service Unit to determine if utilization is appropriate for operational needs.	<b>1, 2</b>
<b>G.</b> Work with Systems Planning to ensure compliance of public-private partnerships at the compost center, MRF and transfer station.	<b>2, 3</b>
<b>H.</b> Wheeler Center Project closeout.	<b>1, 3</b>

Service Unit Measures	Status
<b>A</b> - Attend construction project meetings and keep abreast with all project issues and plans to ensure the construction project is completed timely and in a cost effective manner.	
<b>B</b> - Attend meetings and address project issues with Quinn Evans Architect and Clark Construction to complete installation of the Dreistl artwork at the Municipal Center.	
<b>C1</b> – Ensure punch list items are completed by the contractor.	
<b>C2</b> – Coordinate the training obligations between City staff and contractor representatives for new building systems.	
<b>C3</b> – Attend meetings and ensure that all closeout documentation, including LEED certification application, is provided and submitted.	
<b>C4</b> – Work with City finance staff to closeout project budget upon completion of all obligations.	
<b>D</b> – Work with the State and FAA to secure project funding, complete final design work, bid and build project. Project timing depends on approvals and construction season/operational challenges.	
<b>E1</b> – Finalize construction priority and project scope of work, complete asbestos abatement work by 09/30/2011.	
<b>E2</b> – Finalize plans, bid project and begin renovations by 01/31/2012.	
<b>F</b> – Work with staff and supervisors to look at current work schedules and see if they maximize the effectiveness of the Unit. If changes are	

necessary, work with staff and HR to implement any recommended changes.	
<b>G1</b> – Complete regular inspections of these facilities to ensure that the public-private partners are complying with their contractual obligations.	
<b>G2</b> – Complete regular inspections of City owned rolling stock utilized by public-private partners to ensure they are complying with accepted vehicle/equipment maintenance standards.	
<b>H</b> – Process a final closure of project by 06/30/2012.	

**See Budget Summaries Section, Page 1 for list of City Goals**

PUBLIC SERVICES AREA  
FLEET & FACILITY

Allocated Positions

Job Description	Job Class	FY 2012 FTE's	FY 2013 FTE's
ADMIN ASSISTANT LVL 4	110044	0.50	0.50
ADMIN ASSISTANT LVL 5	110054	1.00	1.00
FACILITIES MAINT TECH II	110224	1.00	1.00
FACILITIES MAINT TECH IV	110234	3.00	3.00
FACILITIES MAINT TECH V	110244	2.00	2.00
FIN ANALYST FL & FAC SVC	401420	1.00	1.00
FLEET & FAC SUPV II	190014	1.95	1.95
FLEET & FAC SUPV III	190024	1.00	1.00
FLEET & FACILITIES MGR	403200	0.60	0.75
PROCUREMENT COORDINATOR	117450	1.00	1.00
VEHICLE & EQUIP TECH III	110104	1.00	1.00
VEHICLE & EQUIP TECH IV	110114	1.00	1.00
VEHICLE & EQUIP TECH IV	110115	2.00	2.00
VEHICLE & EQUIP TECH V	110125	4.00	4.00
<b>Total</b>		<b>21.05</b>	<b>21.20</b>

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## *PUBLIC SERVICES AREA*

### **PROJECT MANAGEMENT**

The Project Management Services Unit actively pursues State and Federal grants and partners with internal and external local agencies to complete major improvements to the City's infrastructure. The PMSU is responsible for the City's traffic engineering, review, and inspection of private development projects, engineering and management of the City's capital improvement projects, administering construction contracts and contracts for engineering services, and updating and maintaining the City's infrastructure records. The budget includes 12.85 FTEs.

PUBLIC SERVICES AREA  
PROJECT MANAGEMENT

Revenues by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
CHARGES FOR SERVICES	2,366,881	2,258,564	1,848,864	2,001,162	2,020,911	2,066,668
INTRAGOVERNMENTAL SALES	5,725	925	-	-	-	-
MISCELLANEOUS REVENUE	23,938	15,950	-	-	-	-
OPERATING TRANSFERS IN PRIOR YEAR SURPLUS	680,124	539,682	499,212	499,212	237,596	222,276
	-	-	-	-	138,062	-
<b>Total</b>	<b>\$3,076,668</b>	<b>\$2,815,121</b>	<b>\$2,348,076</b>	<b>\$2,500,374</b>	<b>\$2,396,569</b>	<b>\$2,288,944</b>

Revenues by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
MAJOR STREET (0021)	-	25,385	15,500	45,000	45,000	45,000
PROJECT MANAGEMENT (0049)	2,965,974	2,656,048	2,227,974	2,330,772	2,206,165	2,134,844
ART IN PUBLIC PLACES (0056)	100,740	133,688	124,602	124,602	145,404	109,100
STREET MILLAGE FUND (0062)	9,954	-	-	-	-	-
<b>Total</b>	<b>\$3,076,668</b>	<b>\$2,815,121</b>	<b>\$2,368,076</b>	<b>\$2,500,374</b>	<b>\$2,396,569</b>	<b>\$2,288,944</b>

**PUBLIC SERVICES AREA  
PROJECT MANAGEMENT**

**Expenses by Category**

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PERSONNEL SERVICES	1,036,675	977,588	1,094,047	1,114,090	973,914	977,135
PAYROLL FRINGES	480,203	488,271	555,293	537,072	515,265	548,612
OTHER SERVICES	142,934	-	196,240	170,228	218,192	223,718
MATERIALS & SUPPLIES	18,198	18,142	40,450	38,350	37,200	37,200
OTHER CHARGES	542,416	740,897	795,164	789,864	920,006	747,307
PASS THROUGHS	778,059	255,444	231,686	231,686	247,890	214,548
CAPITAL OUTLAY	-	-	20,000	20,000	20,000	20,000
VEHICLE OPERATING COSTS	2,230	3,140	-	8,612	-	-
EMPLOYEE ALLOWANCES	-	-	-	-	12,264	12,264
<b>Total</b>	<b>\$3,000,715</b>	<b>\$2,463,485</b>	<b>\$2,932,880</b>	<b>\$2,909,902</b>	<b>\$2,944,731</b>	<b>\$2,780,784</b>

**Expenses by Fund**

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	40,210	7	-	-	-	-
MAJOR STREET (0021)	342,941	354,244	378,488	380,566	403,662	384,162
LOCAL STREET (0022)	15,010	56,054	21,912	21,856	21,400	20,150
PROJECT MANAGEMENT (0049)	1,788,621	1,847,433	2,169,199	2,144,199	2,145,992	2,033,021
STREET MILLAGE FUND (0062)	311,688	205,746	363,281	363,281	373,677	343,451
GENERAL CAPITAL FUND (00CP)	502,244	-	-	-	-	-
<b>Total</b>	<b>\$3,000,714</b>	<b>\$2,463,484</b>	<b>\$2,932,880</b>	<b>\$2,909,902</b>	<b>\$2,944,731</b>	<b>\$2,780,784</b>

**FTE Count**

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
PROJECT MANAGEMENT	17.69	15.31	15.26	12.85	12.85
<b>Total</b>	<b>17.69</b>	<b>15.31</b>	<b>15.26</b>	<b>12.85</b>	<b>12.85</b>

**PUBLIC SERVICES AREA  
PROJECT MANAGEMENT SERVICES UNIT**

**REVENUES**

**Charges for Services** – The Project Management Fund is an Internal Service Fund. The Fund receives credits from capital projects for engineering and project management services, and charges the private developments for reviewing their construction plans for work in the Public ROW and construction inspection. The FY 2012 revenue is reflective of the normal fluctuations in demand for services.

**Operating Transfers In** – These are revenue received from the other funds which require the PMSU's services. The FY 2012 revenue is reflective of the normal fluctuations in demand for services.

**EXPENSES**

**Personnel Services** – The FY 2012 reflects a reduction in the number of FTEs.

**Payroll Fringes** – The FY 2012 reflects a reduction in the number of FTEs.

**Other Services** – Reflects the shift from contracted temporary services to temporary pay in the personnel services category.

**Other Charges** – Reflects an increase in contingency due to the reservation of funding for possible staff retirements.

**CITY of ANN ARBOR  
SERVICE UNIT GOALS AND PERFORMANCE MEASURES  
for the fiscal year ending June 30, 2012**

<b>Service Area:</b>	Public Services	<b>Area Administrator:</b>	Sue McCormick
<b>Service Unit:</b>	Project Management	<b>Manager:</b>	Homayoon Pirooz

Service Unit Goals	City Goals:
<b>A.</b> Secure State and Federal Grants to fund the City's infrastructure improvement projects.	<b>1</b>
<b>B.</b> Engage the public in the planning, design and construction of the capital improvement projects.	<b>2</b>
<b>C.</b> Prepare the Public for an informed decision in Fall 2011, for a new Street Reconstruction Millage	<b>3</b>
<b>D.</b> Rebuild the City's Infrastructure (Streets, Water Mains, Storm & Sanitary Sewer)	<b>3</b>
<b>E.</b> Encourage and implement environmentally sustainable engineering solutions	<b>4</b>
<b>F.</b> Encourage new developments by providing timely construction plan review and assisting the developers	<b>5</b>

Service Unit Measures	Status
<b>A.</b> Utilize Federal and/or State grants for the City's capital improvement projects (7 projects)	
<b>B</b> - Engage the public in the project planning, design and construction of capital improvement projects (15 projects)	
<b>C</b> – Prepare Communication Plan, Resolution in August 2011 for the November 2011 Ballot, Present Information to Public	
<b>D</b> – Complete the design and/or construction of street reconstruction/resurfacing projects (4 projects)	
<b>D</b> – Complete the design and/or construction of water main replacement projects (5 projects)	
<b>D</b> - Complete the design and/or construction of sanitary sewer improvement projects (5 projects)	
<b>D</b> – Complete transportation improvement projects including the initiation of the E. Stadium Bridges project. (6 projects)	
<b>E</b> – Implement environmentally sustainable engineering solutions (2 projects)	
<b>F</b> –Private Development Construction Plans reviewed within 4 weeks	
<b>F</b> – Right-of-Way Permits reviewed within 3 weeks	

**See Budget Summaries Section, Page 1 for list of City Goals**

PUBLIC SERVICES AREA  
PROJECT MANAGEMENT

Allocated Positions

Job Description	Job Class	FY 2012 FTE's	FY 2013 FTE's
ADMIN ASSISTANT LVL 4	110044	0.40	0.40
ADMIN ASSISTANT LVL 5	110054	0.85	0.85
CIVIL ENGINEER III	403620	1.20	1.20
CIVIL ENGINEER IV	403840	0.25	0.25
CIVIL ENGINEER V	401330	2.25	2.25
CIVIL ENGINEERING SPEC 3	112014	2.95	2.95
CIVIL ENGINEERING SPEC 4	112024	2.90	2.90
CIVIL ENGINEERING SPEC 5	112034	0.25	0.25
ENG PROJECT MANAGER II	403660	0.15	0.15
FINANCIAL MGR-PUBLIC SERV	401070	0.10	0.10
PROJECT MANAGEMENT MGR	403140	1.00	1.00
SUPERVISOR - CESS	192050	0.55	0.55
<b>Total</b>		<b>12.85</b>	<b>12.85</b>

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## *PUBLIC SERVICES AREA*

### **SYSTEMS PLANNING**

The Systems Planning Unit is comprised of 13.65 FTEs. Systems Planning staff bring together diverse background and experience in energy management, environmental planning and programming, solid waste and recycling, soil erosion, natural features, urban forestry, planning, public engagement, project management, transportation, geographic information systems (GIS), stormwater and water resources, sanitary sewer and drinking water. The unit provides asset management for the Public Services Area including parks, solid waste, urban forest, transportation, non-motorized transportation, sanitary, stormwater and drinking water facilities; sustainability planning; utility system modeling; development of programs and policies that optimize service levels, environmental benefit and public investment; capital planning and budgeting; and infrastructure standards and specifications for facilities and activities within the Public Services Area. The unit also provides support for the implementation of GIS-based work management systems through the service area.



**PUBLIC SERVICES AREA  
SYSTEMS PLANNING**

**Revenues by Category**

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
CHARGES FOR SERVICES	17,000	13,150	12,000	90,110	93,300	93,300
INTERGOVERNMENTAL REVENUES	93,320	145,537	1,540,760	547,360	-	-
INVESTMENT INCOME	-	-	40,265	13,240	10,141	8,091
MISCELLANEOUS REVENUE	598	-	5,200	5,200	5,200	-
OPERATING TRANSFERS IN PRIOR YEAR SURPLUS	121,056	138,312	112,031	106,451	181,482	102,307
	-	-	131,429	131,429	114,712	179,761
<b>Total</b>	<b>\$231,974</b>	<b>\$290,686</b>	<b>\$1,841,685</b>	<b>\$893,790</b>	<b>\$404,835</b>	<b>\$383,459</b>

**Revenues by Fund**

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
ENERGY PROJECTS (0002)	33,368	41,468	184,673	178,278	158,462	202,286
GENERAL (0010)	598	24	5,200	5,200	5,200	-
MAJOR STREET (0021)	-	-	-	210	1,500	1,500
WATER SUPPLY SYSTEM (0042)	-	-	-	10,650	11,800	11,800
SEWAGE DISPOSAL SYSTEM (0043)	-	-	-	13,850	14,200	14,200
ART IN PUBLIC PLACES (0056)	9,888	-	5,040	-	-	-
ALTERNATIVE TRANSPORTATION (0061)	94,800	114,328	106,012	84,892	159,973	99,973
STORMWATER SEWER SYSTEM FUND (0069)	-	770	-	53,350	53,700	53,700
MAJOR GRANTS PROGRAMS (00MG)	93,320	145,537	1,540,760	547,360	-	-
<b>Total</b>	<b>\$231,974</b>	<b>\$290,686</b>	<b>\$1,841,685</b>	<b>\$893,790</b>	<b>\$404,835</b>	<b>\$383,459</b>

**PUBLIC SERVICES AREA  
SYSTEMS PLANNING**

**Expenses by Category**

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PERSONNEL SERVICES	962,185	923,354	1,093,561	1,182,173	1,225,305	1,225,305
PAYROLL FRINGES	413,962	433,252	495,855	486,958	561,905	594,545
OTHER SERVICES	606,564	539,169	1,067,650	324,584	322,470	253,243
MATERIALS & SUPPLIES	178,022	53,724	566,164	572,538	13,950	13,750
OTHER CHARGES	199,982	339,288	853,970	314,281	331,284	329,795
PASS THROUGHGS	9,888	-	5,040	5,040	-	-
CAPITAL OUTLAY	2,743	47,288	320,000	65,000	120,000	120,000
EMPLOYEE ALLOWANCES	-	-	-	-	18,457	18,457
<b>Total</b>	<b>\$2,373,346</b>	<b>\$2,330,591</b>	<b>\$4,402,240</b>	<b>\$2,950,574</b>	<b>\$2,593,371</b>	<b>\$2,555,095</b>

**Expenses by Fund**

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
ENERGY PROJECTS (0002)	162,596	88,609	180,614	178,278	158,462	172,286
GENERAL (0010)	142,804	113,013	114,106	110,693	110,349	109,999
MAJOR STREET (0021)	152,006	142,902	111,310	106,434	106,788	108,558
WATER SUPPLY SYSTEM (0042)	506,202	505,054	598,454	601,610	600,455	592,593
SEWAGE DISPOSAL SYSTEM (0043)	455,712	413,777	439,169	381,918	448,790	454,944
ALTERNATIVE TRANSPORTATION (0061)	88,498	77,757	90,488	77,701	111,075	112,839
STORMWATER SEWER SYSTEM FUND (0069)	545,657	658,259	806,022	788,549	818,592	818,412
SOLID WASTE (0072)	226,550	185,683	220,666	158,031	225,101	185,464
MAJOR GRANTS PROGRAMS (00MG)	93,320	145,537	1,841,411	547,360	13,759	-
<b>Total</b>	<b>\$2,373,345</b>	<b>\$2,330,591</b>	<b>\$4,402,240</b>	<b>\$2,950,574</b>	<b>\$2,593,371</b>	<b>\$2,555,095</b>

**FTE Count**

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
SYSTEMS PLANNING	13.40	13.64	13.69	13.65	13.65
<b>Total</b>	<b>13.40</b>	<b>13.64</b>	<b>13.69</b>	<b>13.65</b>	<b>13.65</b>

## **PUBLIC SERVICES AREA SYSTEMS PLANNING**

### **REVENUES**

**Charges for Services** – The increase is related to the collection of Systems Planning fees for site plan reviews. In addition, a Preliminary Plan Review fee for plans that are reviewed but do not fall under Planning & Development site plan requirements (such as U-M projects) is being established and will generate new revenue.

**Operating Transfers In** - The FY 2012 revenue is reflective of the normal fluctuations in demand for services.

### **EXPENSES**

**Personnel Services** – The increase is related to the change to City hiring of temporary employees and interns and no longer using a temporary contracting service (Manpower). This reflects a shift in costs from other services to personnel services.

**Payroll Fringes/Insurance** - The increase is related to the increases in medical insurance, pension and VEBA contributions.

**Other Services** – The decrease is related to the elimination of the use of the temporary contracting service (Manpower) for temporary employees and interns, and a reduction in Contractual Services (consultants).

**Employee Allowances** – The increase is related to the change of cell phone stipend payments from Other Services (Telecommunications).

**CITY of ANN ARBOR**  
**SERVICE UNIT GOALS AND PERFORMANCE MEASURES**  
for the fiscal year ending June 30, 2012

<b>Service Area:</b>	Public Services	<b>Area Administrator:</b>	Sue McCormick
<b>Service Unit:</b>	Systems Planning	<b>Manager:</b>	Cresson Slotten

Service Unit Goals	City Goals:
<b>A.</b> Develop an Urban Forestry Management Plan	<b>4</b>
<b>B.</b> Update Solid Waste Management Plan	<b>5</b>
<b>C.</b> Establish Energy Efficiency Finance Program	<b>4</b>
<b>D.</b> Continue expansion of the commercial recycling program by utilizing increased education and marketing efforts as well as ground level recruitment	<b>4</b>
<b>E.</b> Establish policies and programs for the management of the City's natural and physical infrastructure assets	<b>2</b>
<b>F.</b> Continue development of the Alternative Transportation Network through private investments and integration in all city transportation projects, including maintenance and reconstruction	<b>2</b>
<b>G.</b> Complete Sustainability Framework Plan under Home Depot Foundation Grant	<b>3</b>
<b>H.</b> Initiate the completion of the comprehensive detailed stormwater system model	<b>2</b>

Service Unit Measures	Status
<b>A</b> - Complete draft Urban Forestry Management Plan by 03/30/2012	
<b>B</b> - Complete draft Solid Waste Management Plan Update by 12/31/2011	
<b>C1</b> - Hold public hearing on program by 11/1/2011	
<b>C2</b> - Have program established by 03/01/2012	
<b>D1</b> - Increase recycling by 20% from 07/01/10 levels by 06/30/2012	
<b>E1</b> - Complete 3 initial Asset Management Pilot Programs by 12/31/2011	
<b>E2</b> – Complete draft Water Distribution Level of Service Master Plan, including pilot asset management plan by 06/30/2012	
<b>F</b> - Increase percent cycling as reported by US Census from 2% to 6% by 06/30/2012	
<b>G1</b> – Complete draft Sustainability Framework Plan by 01/31/2012	
<b>G2</b> – Complete Sustainability Action Plan by 07/31/2012	
<b>H1</b> – Enter into PSA with consultant by 12/01/2011	
<b>H2</b> - Gather comprehensive monitoring data and calibrate model by 12/01/2012	

**See Budget Summaries Section, Page 1 for list of City Goals**

PUBLIC SERVICES AREA  
SYSTEMS PLANNING

Allocated Positions

Job Description	Job Class	FY 2012 FTE's	FY 2013 FTE's
ADMIN ASSISTANT LVL 3	110034	0.25	0.25
ADMIN ASSISTANT LVL 4	110044	0.20	0.20
CITY PLANNER III	401030	1.00	1.00
CIVIL ENGINEER III	403620	0.70	0.70
CIVIL ENGINEER V	401330	1.00	1.00
DEVELOPMENT SRVS INSP V	110554	1.00	1.00
ENERGY PROGRAMS MANAGER	401170	1.00	1.00
ENVIRONMENTAL COORDINATOR	401410	1.00	1.00
GIS SPECIALIST	401480	1.00	1.00
RECYCLING COORDINATOR	401230	1.00	1.00
STORMWATER/FLOODPLAIN CO	401630	1.00	1.00
SYSTEMS PLANNING ENG IV	403830	1.00	1.00
SYSTEMS PLANNING MANAGER	401320	1.00	1.00
TRANSPORTATION PROGRAM MG	404030	1.00	1.00
URBAN FORESTRY & NAT RES	401620	0.50	0.50
WATER QUALITY MANAGER	403820	1.00	1.00
<b>Total</b>		<b>13.65</b>	<b>13.65</b>



## *PUBLIC SERVICES AREA*

### **WASTEWATER TREATMENT**

Wastewater Treatment Services is responsible for the effective collection, treatment and environmentally acceptable discharge of the wastewater generated by the Ann Arbor community. There are 35.05 FTEs assigned to Wastewater Treatment Services who are responsible for the operation and maintenance of the City's Wastewater Treatment Plant and eight sewage lift stations located around the City. In addition, Wastewater Treatment Services manages the Industrial Pretreatment Program to assure that wastewater discharged to the sanitary sewer system will not be harmful to the public, employees, environment or equipment.

PUBLIC SERVICES AREA  
WASTEWATER TREATMENT

Revenues by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
MISCELLANEOUS REVENUE	1,835	-	3,000	-	-	-
OPERATING TRANSFERS IN	249,996	249,996	250,000	250,000	250,000	250,000
<b>Total</b>	<b>\$251,831</b>	<b>\$245,229</b>	<b>\$253,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>

Revenues by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
SEWAGE DISPOSAL SYSTEM (0043)	251,831	245,229	253,000	250,000	250,000	250,000
<b>Total</b>	<b>\$251,831</b>	<b>\$245,229</b>	<b>\$253,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>

**PUBLIC SERVICES AREA  
WASTEWATER TREATMENT**

**Expenses by Category**

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PERSONNEL SERVICES	2,369,719	2,374,994	2,375,900	2,378,604	2,424,433	2,447,431
PAYROLL FRINGES	976,849	1,087,495	1,204,076	1,318,434	1,332,089	1,422,633
OTHER SERVICES	2,527,349	2,419,485	2,970,057	2,537,447	2,911,960	3,027,739
MATERIALS & SUPPLIES	685,101	627,013	792,840	693,620	880,305	915,884
OTHER CHARGES	667,812	2,398,501	670,315	685,660	743,774	795,314
CAPITAL OUTLAY	23,653	-	4,000	-	15,000	-
VEHICLE OPERATING COSTS	8,321	13,515	-	-	-	-
EMPLOYEE ALLOWANCES	-	-	-	-	5,232	5,232
<b>Total</b>	<b>\$7,258,804</b>	<b>\$8,921,003</b>	<b>\$8,017,188</b>	<b>\$7,613,765</b>	<b>\$8,312,793</b>	<b>\$8,614,233</b>

**Expenses by Fund**

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
SEWAGE DISPOSAL SYSTEM (0043)	7,258,805	8,921,002	8,017,188	7,613,765	8,312,793	8,614,233
<b>Total</b>	<b>\$7,258,805</b>	<b>\$8,921,002</b>	<b>\$8,017,188</b>	<b>\$7,613,765</b>	<b>\$8,312,793</b>	<b>\$8,614,233</b>

**FTE Count**

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
WASTEWATER TREATMENT	35.48	34.98	34.85	35.05	35.17
<b>Total</b>	<b>35.48</b>	<b>34.98</b>	<b>34.85</b>	<b>35.05</b>	<b>35.17</b>



**PUBLIC SERVICES AREA  
WASTEWATER TREATMENT SERVICES UNIT**

**EXPENSES**

**Personnel Services** – The increase reflects raises in wages for union employees, and anticipated additional overtime costs.

**Payroll Fringes** - The increase is attributable to higher medical insurance, pension and VEBA contributions.

**Other Services** – The decrease is due to an offset of an anticipated increase in expenses for utilities by a decrease in costs for contracted services.

**Materials & Supplies** – The increase is due to expected higher expenses for chemicals used in the treatment process.

**Other Charges** – The increase is due to a higher annual bio-solids land application fee from the MDEQ and additional charges from Information Technology Services Unit.

PUBLIC SERVICES AREA  
WASTEWATER TREATMENT

Expenses by Activity (0043 SEWAGE DISPOSAL SYSTEM)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	793,895	715,364	830,699	771,418	828,000	848,760
1100 FRINGE BENEFITS	458,007	422,263	453,300	443,200	473,785	520,545
7031 REVOLVING EQUIPMENT	-	-	16,842	17,537	15,763	16,111
7043 PLANT	4,084,708	5,954,206	4,755,620	4,469,665	4,891,821	5,070,130
7051 STATION	46,968	36,752	35,608	31,936	37,824	39,275
7053 LAB	384,092	373,257	374,431	371,495	402,574	392,943
7055 SOLIDS	1,499,468	1,412,653	1,542,510	1,483,486	1,635,100	1,701,179
7057 INDUSTRIAL PRETREAT	-	-	3,650	20,500	24,150	21,150
7060 OUTSTATIONS	-	7,044	4,528	4,528	3,776	4,140
<b>Total</b>	<b>\$7,258,804</b>	<b>\$8,921,003</b>	<b>\$8,017,188</b>	<b>\$7,613,765</b>	<b>\$8,312,793</b>	<b>\$8,614,233</b>

**CITY of ANN ARBOR  
SERVICE UNIT GOALS AND PERFORMANCE MEASURES  
for the fiscal year ending June 30, 2012**

<b>Service Area:</b>	Public Services	<b>Area Administrator:</b>	Sue McCormick
<b>Service Unit:</b>	Wastewater Treatment	<b>Manager:</b>	Earl J. Kenzie

Service Unit Goals	City Goals:
<b>A.</b> Complete construction of the Residuals Handling Improvements Project by 12/31/11 and close out project by 6/30/12.	1, 2, 3
<b>B.</b> Submit the application and supporting information to MDEQ for State Revolving Fund consideration of the Facilities Renovations Project Phase 2.	1, 2, 3
<b>C.</b> Obtain necessary permits from Ann Arbor Township, award contract, establish construction schedule and complete construction to level identified in schedule for Facilities Renovations Project – Phase 2, including improvements to the earthen embankment and floodwall along the plant site perimeter that meet FEMA’s flood protection requirements.	1, 2, 3
<b>D.</b> Treat wastewater to highest achievable water quality standards.	4
<b>E.</b> Maintain voluntary compliance with the Middle Huron Initiative’s phosphorus loading.	4
<b>F.</b> Inform and update the public of ongoing capital improvements at the WWTP.	2
<b>G.</b> Maximize the beneficial reuse of biosolids through the land application program within budgetary constraints.	1,4
<b>H.</b> Implement a stewarded work culture that aligns with the City’s and Public Services Area’s strategic direction.	5
<b>I.</b> Update the Sewer Use Ordinance to incorporate Industrial Pretreatment Program regulatory changes by 06/30/12.	3,4
<b>J.</b> Address failing condition of the Secondary Effluent Pumps.	1,3
<b>K.</b> Collaborate with Scio Township staff to develop the plan for replacement of Liberty Lift Station.	2,3

Service Unit Measures	Status
<b>A</b> - Indicate monthly level of construction completed based on project schedule and milestones – 100% by 12/31/2011.	
<b>B</b> - Submit Project Plan to MDEQ by 7/5/11; conduct public meeting by 08/01/2011; publish project advertisement by 09/23/2011.	
<b>C</b> - Create project milestones with target dates for completion.	
<b>D</b> - Meet NPDES permit limits with no significant violations, fines or citations.	
<b>E1</b> - Daily review of plant performance relating to phosphorus loading goals.	
<b>E2</b> - Take actions to correct phosphorous removal process upsets within one week.	
<b>F1</b> - Provide quarterly updates of capital project websites.	

<b>F2</b> - Direct contact of neighboring stakeholders at least one week prior to major site activities.	
<b>G</b> - 100% of biosolids processed from May through November land applied, weather and budget permitting.	
<b>H</b> - Evaluate Leadership Team's alignment of work behaviors with the desired work culture and ensure five critical elements are implemented by 12/31/11; train all staff on at least one element by 06/30/2012.	
<b>I1</b> - Follow through with MDEQ on their review and approval of the local limits assessment submitted in September 2008.	
<b>I2</b> - Draft changes to the Sewer Use ordinance by 03/01/2012 and obtain Council approval by the meeting on 06/18/2012.	
<b>J1</b> - Review engineering recommendations and decide on the project scope by 09/30/2011.	
<b>J2</b> - Secure project funding, award contract and initiate work by 6/30/12.	
<b>K1</b> - Determine the project cost sharing allocation between the City and Scio Township by 09/30/2011.	
<b>K2</b> - Initiate the engineering study to identify replacement options by 08/11/2011; identify recommended option for replacement by 03/01/2012.	

**See Budget Summaries Section, Page 1 for list of City Goals**

PUBLIC SERVICES AREA  
WASTEWATER TREATMENT

Allocated Positions

Job Description	Job Class	FY 2012 FTE's	FY 2013 FTE's
ADMIN ASSISTANT LVL 3	110034	1.00	1.00
ADMIN ASSISTANT LVL 5	110054	1.00	1.00
ASST WWTP MANAGER	401010	0.90	0.90
CONTRACT/PROJECT MGR WWTP	401190	0.90	0.90
ELEC & CONTROL TECH IV	116244	3.00	3.00
ENVIRON LAB ANALYST III	110334	1.98	1.98
ENVIRON LAB ANALYST IV	110344	0.99	0.99
ENVIRONMENTAL LAB SUPV	196930	0.38	0.50
MAINT TECHNICAL SUPV	196281	1.00	1.00
PROCESS CONTROL SYS SPEC	403190	0.95	0.95
SENIOR UTILITIES ENGINEER	404000	0.20	0.20
WATER UTILITY SUPV II	197411	2.00	2.00
WATER UTILITY SUPV III	197420	2.00	2.00
WATER UTILITY SUPV III	197421	1.00	1.00
WATER UTILITY TECH I	117401	3.00	3.00
WATER UTILITY TECH III	117420	1.00	1.00
WATER UTILITY TECH V	117440	2.00	2.00
WATER UTILITY TECH V	117441	11.00	11.00
WWTP MANAGER	401300	0.75	0.75
<b>Total</b>		<b>35.05</b>	<b>35.17</b>



## *PUBLIC SERVICES AREA*

### **WATER TREATMENT**

Water Treatment Services is primarily responsible for the supply and treatment of safe drinking water to the citizens of Ann Arbor and portions of Ann Arbor and Scio Township. The 25.51 FTEs in Water Treatment Services operate and maintain the City's source water facilities, water treatment plant, six finished water storage facilities and four remote pumping stations. Water Treatment Services is also responsible for the operation and maintenance of four dams and two hydroelectric power generation facilities, and provides laboratory services for internal and external drinking water, wastewater and stormwater customers.

PUBLIC SERVICES AREA  
WATER TREATMENT

Revenues by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
CHARGES FOR SERVICES	506,371	419,746	334,000	315,000	335,000	335,000
<b>Total</b>	<b>\$506,371</b>	<b>\$419,746</b>	<b>\$334,000</b>	<b>\$315,000</b>	<b>\$335,000</b>	<b>\$335,000</b>

Revenues by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	498,299	413,410	354,181	300,000	325,000	325,000
WATER SUPPLY SYSTEM (0042)	8,072	6,336	9,000	15,000	10,000	10,000
<b>Total</b>	<b>\$506,371</b>	<b>\$419,746</b>	<b>\$363,181</b>	<b>\$315,000</b>	<b>\$335,000</b>	<b>\$335,000</b>

**PUBLIC SERVICES AREA  
WATER TREATMENT**

**Expenses by Category**

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PERSONNEL SERVICES	1,930,670	1,804,277	1,831,662	1,890,617	1,876,523	1,887,775
PAYROLL FRINGES	767,933	831,854	925,607	943,512	996,372	1,061,695
OTHER SERVICES	2,068,164	1,976,852	2,175,121	2,201,374	2,297,945	2,310,898
MATERIALS & SUPPLIES	1,723,918	1,602,909	1,712,750	1,710,557	1,593,977	1,632,401
OTHER CHARGES	521,226	3,133,878	612,450	585,222	574,773	616,793
PASS THROUGHS	-	-	210,000	-	-	-
CAPITAL OUTLAY	239,852	34,138	213,181	315,022	152,280	77,840
VEHICLE OPERATING COSTS	23,753	12,921	-	8,030	-	-
EMPLOYEE ALLOWANCES	-	-	-	3,570	3,702	3,702
<b>Total</b>	<b>\$7,275,516</b>	<b>\$9,396,829</b>	<b>\$7,680,771</b>	<b>\$7,657,904</b>	<b>\$7,495,572</b>	<b>\$7,591,104</b>

**Expenses by Fund**

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	362,008	248,716	462,551	365,206	171,389	175,879
WATER SUPPLY SYSTEM (0042)	6,913,509	9,148,113	7,218,220	7,292,698	7,319,306	7,410,200
STORMWATER SEWER SYSTEM FUND (0069)	-	-	-	-	4,877	5,025
<b>Total</b>	<b>\$7,275,517</b>	<b>\$9,396,829</b>	<b>\$7,680,771</b>	<b>\$7,657,904</b>	<b>\$7,495,572</b>	<b>\$7,591,104</b>

**FTE Count**

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
WATER TREATMENT	26.22	26.12	26.00	25.51	26.18
<b>Total</b>	<b>26.22</b>	<b>26.12</b>	<b>26.00</b>	<b>25.51</b>	<b>26.18</b>



**PUBLIC SERVICES  
WATER TREATMENT SERVICES**

**REVENUES**

**Charges for Services** - Reflects lower than anticipated revenues for FY 2011 because the Superior hydroelectric facility has been out of service longer than anticipated for its 10-year scheduled major maintenance.

**EXPENSES**

**Personnel Services Other** – The increase is due to higher overtime costs.

**Payroll Fringes** – The increase attributable to medical insurance, pension and VEBA contributions.

**Other Services** – The increase is primarily attributable to higher electricity rates and contracted services.

**Other Charges** – The decrease reflects lower IT charges.

**Capital Outlay** – The decrease is due to fewer capitalized equipment purchases and fewer major construction projects planned in FY 2012.

**PUBLIC SERVICES AREA  
WATER TREATMENT**

**Expenses by Activity (0010 GENERAL)**

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	82,958	29,713	38,540	36,540	36,701	38,020
7048 CITY SERVICES	879	59	-	-	-	-
7091 MAINTENANCE - HYDROPOWER	278,171	218,944	424,011	328,666	134,688	137,859
<b>Total</b>	<b>\$362,008</b>	<b>\$248,716</b>	<b>\$462,551</b>	<b>\$365,206</b>	<b>\$171,389</b>	<b>\$175,879</b>

**Expenses by Activity (0042 WATER SUPPLY SYSTEM)**

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	1,031,279	971,668	1,085,757	1,044,503	1,068,968	1,119,036
7031 REVOLVING EQUIPMENT	-	13,856	29,805	30,987	14,995	15,572
7043 PLANT	4,225,469	6,572,127	4,400,690	4,446,838	4,484,438	4,530,901
7044 PROCESS LAB	-	-	-	-	44,400	44,400
7048 CITY SERVICES	4,353	8,372	-	7,994	1,500	1,500
7053 LAB	371,777	326,928	356,511	334,335	313,878	313,525
7055 SOLIDS	343,574	373,788	375,085	387,871	400,092	410,156
7060 OUTSTATIONS	870,694	781,028	881,434	951,459	991,035	975,110
7099 RECREATIONAL DAMS	66,364	100,346	88,938	88,711	-	-
<b>Total</b>	<b>\$6,913,510</b>	<b>\$9,148,113</b>	<b>\$7,218,220</b>	<b>\$7,292,698</b>	<b>\$7,319,306</b>	<b>\$7,410,200</b>

**Expenses by Activity (0069 STORMWATER SEWER SYSTEM FUND)**

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
7053 LAB	-	-	-	-	4,877	5,025
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$4,877</b>	<b>\$5,025</b>

**CITY of ANN ARBOR  
SERVICE UNIT GOALS AND PERFORMANCE MEASURES  
for the fiscal year ending June 30, 2012**

<b>Service Area:</b>	Public Service	<b>Area Administrator:</b>	Sue McCormick
<b>Service Unit:</b>	Water Treatment	<b>Manager:</b>	Molly Wade

Service Unit Goals	City Goals:
<b>A.</b> Provide a continuous supply of safe drinking water to the citizens of Ann Arbor and the city's two wholesale customer supplies	<b>2</b>
<b>B.</b> Complete due maintenance of equipment for improved reliability	<b>3</b>
<b>C.</b> Implement the WTSU priorities for FY12 in the City's CIP	<b>3</b>
<b>D.</b> Provide an annual estimate for unaccounted water	<b>1</b>
<b>E.</b> Provide Laboratory services to internal and external customers to help meet the City's stormwater program requirements and goals	<b>2</b>

Service Unit Measures	Status
<b>A</b> - 100% compliance with drinking water regulations	
<b>B</b> - 85% completion of equipment due maintenance	
<b>C</b> - Meet the established schedule of individual priorities/projects	
<b>D</b> - Quantify the unaccounted water as a percentage or gallons of delivered water by 06/30/2012.	
<b>E</b> – Provide lab services for the Pioneer HS stormwater detention basin project, compost site stormwater management study and the Huron River Watershed Council's Middle Huron Initiative grant project	

**See Budget Summaries Section, Page 1 for list of City Goals**

PUBLIC SERVICES AREA  
WATER TREATMENT

Allocated Positions

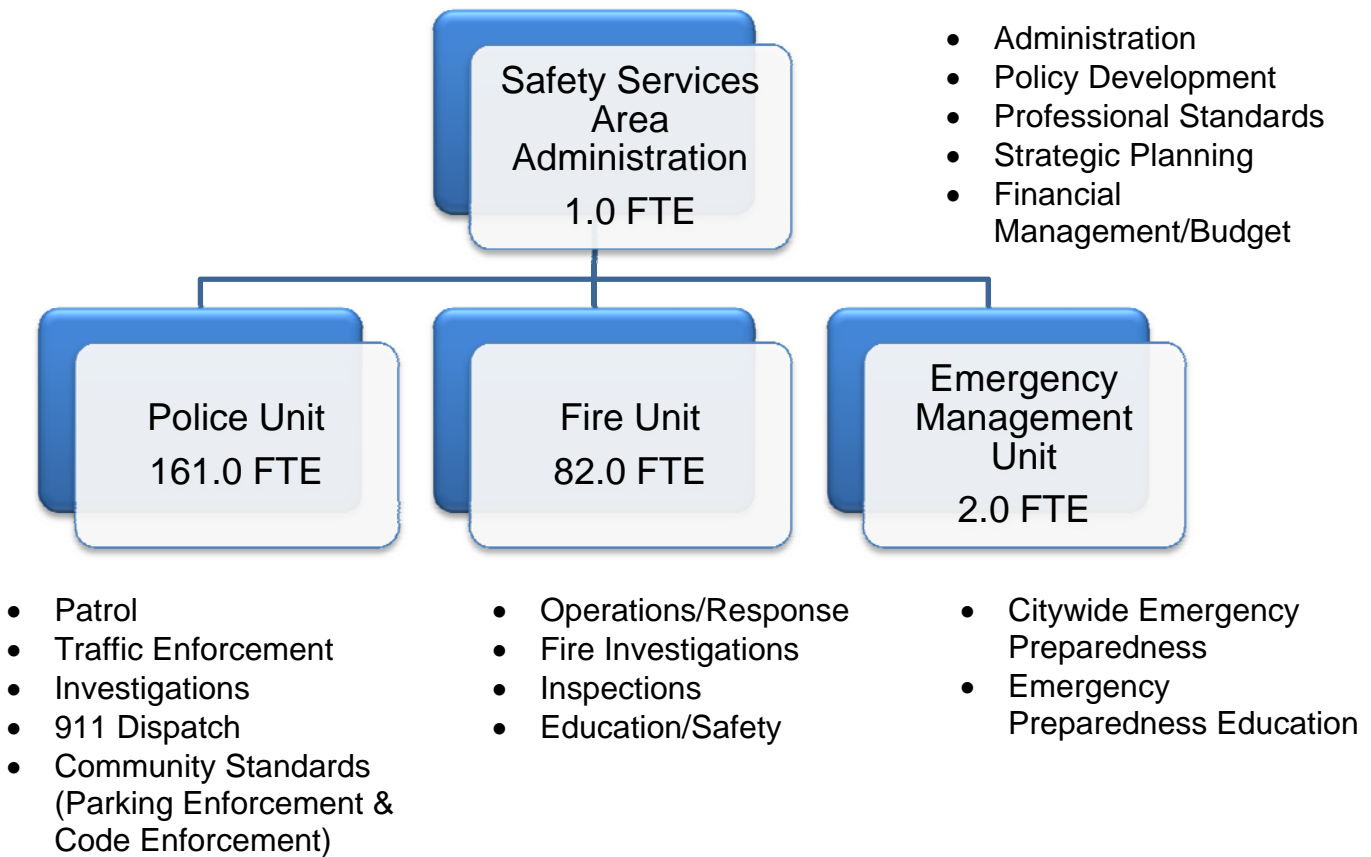
Job Description	Job Class	FY 2012 FTE's	FY 2013 FTE's
ADMIN ASSISTANT LVL 4	110044	1.50	2.00
ASST WTP MANAGER	401020	1.00	1.00
ELEC & CONTROL TECH IV	116244	1.90	1.95
ENVIRON LAB ANALYST III	110334	2.02	2.02
ENVIRON LAB ANALYST IV	110344	0.01	0.01
ENVIRONMENTAL LAB SUPV	196930	0.38	0.50
PROCESS CONTROL SYS SPEC	403190	1.00	1.00
PROCUREMENT COORDINATOR	117450	1.00	1.00
SENIOR UTILITIES ENGINEER	404000	0.25	0.25
WATER UTILITY SUPV II	197410	1.00	1.00
WATER UTILITY SUPV II	197411	1.00	1.00
WATER UTILITY SUPV III	197421	3.00	3.00
WATER UTILITY TECH I	117400	0.95	0.95
WATER UTILITY TECH II	117410	0.95	0.95
WATER UTILITY TECH III	117420	0.95	0.95
WATER UTILITY TECH IV	117430	0.95	0.95
WATER UTILITY TECH IV	117431	0.95	0.95
WATER UTILITY TECH V	117440	0.95	0.95
WATER UTILITY TECH V	117441	4.75	4.75
WTP MANAGER	401310	1.00	1.00
<b>Total</b>		<b>25.51</b>	<b>26.18</b>

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*SAFETY SERVICES AREA*

## Safety Services Area Organization Chart



The Safety Services Area is comprised of three Service Units: Police Services, Fire Services and Emergency Management. These service units provide the citizens with a broad array of services such as: Citywide emergency preparedness and education, fire operations and inspections, fire safety, police patrol, traffic enforcement, parking and code enforcement, and police investigations.

## SAFETY SERVICES AREA

### Revenues by Service Unit

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
FIRE SERVICES	159,783	185,641	214,248	215,241	86,500	86,500
POLICE SERVICES	4,524,987	4,070,637	5,055,232	4,003,934	4,601,623	4,165,256
<b>Total</b>	<b>\$4,684,770</b>	<b>\$4,256,278</b>	<b>\$5,269,480</b>	<b>\$4,219,175</b>	<b>\$4,688,123</b>	<b>\$4,251,756</b>

### Revenues by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
LOCAL LAW ENFORC BLOCK GRANT (0007)	15,345	6,283	206,224	206,224	-	-
GENERAL (0010)	4,452,634	4,002,060	4,648,017	3,785,308	4,241,756	4,241,756
HOMELAND SECURITY GRANT FUND (0017)	-	29,893	32,773	32,323	-	-
DRUG ENFORCEMENT (0027)	96,633	6,672	61,200	23,409	119,673	-
FEDERAL EQUITABLE SHARING FORFEI (0028)	56,030	131,789	106,000	10,645	178,146	-
POLICE & FIRE RELIEF (0053)	20,656	19,250	25,000	10,000	10,000	10,000
MICHIGAN JUSTICE TRAINING (0064)	35,116	31,712	53,000	33,000	112,010	-
LOCAL FORFEITURE (0073)	1,555	1,399	21,200	2,200	26,538	-
MAJOR GRANTS PROGRAMS (00MG)	6,800	27,219	116,066	116,066	-	-
<b>Total</b>	<b>\$4,684,769</b>	<b>\$4,256,277</b>	<b>\$5,269,480</b>	<b>\$4,219,175</b>	<b>\$4,688,123</b>	<b>\$4,251,756</b>



## SAFETY SERVICES AREA

### Expenses by Service Unit

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
FIRE SERVICES	13,772,275	13,776,110	13,877,574	13,877,574	13,381,132	13,306,107
POLICE SERVICES	27,386,992	24,904,085	26,564,323	26,545,871	26,029,151	25,383,724
<b>Total</b>	<b>\$41,159,267</b>	<b>\$38,680,195</b>	<b>\$40,441,897</b>	<b>\$40,423,445</b>	<b>\$39,410,283</b>	<b>\$38,689,831</b>

### Expenses by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
LOCAL LAW ENFORC BLOCK GRANT (0007)	4,125	47,164	206,224	207,177	-	-
GENERAL (0010)	41,115,159	38,495,846	39,867,980	39,853,141	38,973,916	38,689,831
HOMELAND SECURITY GRANT FUND (0017)	-	29,893	36,839	32,273	-	-
DRUG ENFORCEMENT (0027)	4,560	-	60,000	60,000	119,673	-
FEDERAL EQUITABLE SHARING FORFEI (0028)	10,444	58,341	100,000	100,000	178,146	-
MICHIGAN JUSTICE TRAINING (0064)	18,179	35,287	50,000	50,000	112,010	-
LOCAL FORFEITURE (0073)	-	4,575	20,000	20,000	26,538	-
MAJOR GRANTS PROGRAMS (00MG)	6,800	9,090	100,854	100,854	-	-
<b>Total</b>	<b>\$41,159,267</b>	<b>\$38,680,196</b>	<b>\$40,441,897</b>	<b>\$40,423,445</b>	<b>\$39,410,283</b>	<b>\$38,689,831</b>

### FTE Count

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
FIRE SERVICES	94.00	94.00	89.00	82.00	77.00
POLICE SERVICES	209.00	182.00	177.00	164.00	155.00
<b>Total</b>	<b>303.00</b>	<b>276.00</b>	<b>266.00</b>	<b>246.00</b>	<b>232.00</b>



## *SAFETY SERVICES AREA*

### **FIRE SERVICES**

The Fire Services Unit provides a broad range of services to the community including traditional fire and emergency medical services, fire prevention and safety education, rescue and hazardous materials operations and fire inspections. The service unit has 82.0 FTEs.

SAFETY SERVICES AREA  
FIRE SERVICES

Revenues by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
CHARGES FOR SERVICES	156,502	162,166	122,100	105,408	85,000	85,000
INTERGOVERNMENTAL REVENUES	-	-	72,519	72,519	-	-
LICENSES, PERMITS & REGISTRATIONS	2,340	4,530	1,500	18,455	1,500	1,500
MISCELLANEOUS REVENUE	941	816	-	730	-	-
OPERATING TRANSFERS IN	-	18,129	18,129	18,129	-	-
<b>Total</b>	<b>\$159,783</b>	<b>\$185,641</b>	<b>\$214,248</b>	<b>\$215,241</b>	<b>\$86,500</b>	<b>\$86,500</b>

Revenues by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	159,783	167,512	123,600	124,593	86,500	86,500
MAJOR GRANTS PROGRAMS (00MG)	-	18,129	90,648	90,648	-	-
<b>Total</b>	<b>\$159,783</b>	<b>\$185,641</b>	<b>\$214,248</b>	<b>\$215,241</b>	<b>\$86,500</b>	<b>\$86,500</b>

**SAFETY SERVICES AREA  
FIRE SERVICES**

**Expenses by Category**

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PERSONNEL SERVICES	7,391,453	7,318,446	6,882,443	6,652,029	6,242,952	5,942,268
PAYROLL FRINGES	2,862,109	3,193,104	3,480,602	3,752,905	3,506,570	3,566,559
OTHER SERVICES	759,515	847,087	1,006,110	972,487	996,495	995,559
MATERIALS & SUPPLIES	191,099	159,082	237,527	237,527	146,879	146,279
OTHER CHARGES	2,216,998	2,048,003	2,090,048	2,090,734	2,205,957	2,394,439
PASS THROUGHGS	165,118	18,829	600	600	600	600
CAPITAL OUTLAY	5,010	15,849	-	-	90,015	76,515
VEHICLE OPERATING COSTS	8,565	3,419	420	420	420	420
EMPLOYEE ALLOWANCES	172,408	172,290	179,824	170,872	191,244	183,468
<b>Total</b>	<b>\$13,772,275</b>	<b>\$13,776,109</b>	<b>\$13,877,574</b>	<b>\$13,877,574</b>	<b>\$13,381,132</b>	<b>\$13,306,107</b>

**Expenses by Fund**

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	13,772,275	13,776,110	13,786,926	13,786,926	13,381,132	13,306,107
MAJOR GRANTS PROGRAMS (00MG)	-	-	90,648	90,648	-	-
<b>Total</b>	<b>\$13,772,275</b>	<b>\$13,776,110</b>	<b>\$13,877,574</b>	<b>\$13,877,574</b>	<b>\$13,381,132</b>	<b>\$13,306,107</b>

**FTE Count**

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
FIRE SERVICES	94.00	94.00	89.00	82.00	77.00
<b>Total</b>	<b>94.00</b>	<b>94.00</b>	<b>89.00</b>	<b>82.00</b>	<b>77.00</b>

**SAFETY SERVICES AREA  
FIRE SERVICES UNIT**

**REVENUES**

**Charges for Services** –The decrease is due to fire plan reviews being moved to the Construction Code fund.

**EXPENSES**

**Personnel Services** – The decrease in costs is associated with a reduction of 7.0 FTEs.

**Payroll Fringes** - The increase in costs is associated with an increase in pension funding, VEBA and medical insurance.

**Materials & Supplies** – This decrease is due shifting purchases of equipment to Capital Outlay.

**Other Charges** – This reflects an increase in the Information Technology fund charges and Retiree Medical Insurance costs.

**Capital Outlay** - This increase is due shifting purchases of equipment from Material & Supplies.

**Municipal Service Charge (MSC)** – A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the Fire Services Unit would be charged \$611,907 in FY 12.

**SAFETY SERVICES AREA  
FIRE SERVICES**

**Expenses by Activity (0010 GENERAL)**

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	1,194,113	1,041,412	1,347,233	1,241,673	994,586	1,003,672
1100 FRINGE BENEFITS	1,965,816	1,728,612	1,788,041	1,788,041	1,874,677	2,061,347
3221 FIRE INSPECTIONS	247,110	267,231	249,548	246,283	248,911	259,323
3230 FIRE OPERATIONS	787,082	945,978	978,033	907,230	925,954	925,033
3231 FIRE STATION #1	5,147,216	5,274,813	5,204,927	5,038,979	4,924,601	4,453,739
3233 FIRE STATION #3	795,868	818,528	807,937	655,640	703,736	717,334
3234 FIRE STATION #4	1,002,980	1,035,898	1,030,246	1,085,548	1,050,551	1,081,135
3236 FIRE STATION #6	1,147,312	1,176,140	1,157,311	1,213,279	1,179,073	1,281,373
3237 FIRE STATION #5	1,145,328	1,182,880	1,064,871	1,452,074	1,318,853	1,359,453
3240 REPAIRS & MAINTENANCE	151,174	138,043	121,549	121,474	123,485	126,993
3250 FIRE TRAINING	188,277	166,576	36,705	36,705	36,705	36,705
9000 CAPITAL OUTLAY	-	-	525	-	-	-
<b>Total</b>	<b>\$13,772,276</b>	<b>\$13,776,111</b>	<b>\$13,786,926</b>	<b>\$13,786,926</b>	<b>\$13,381,132</b>	<b>\$13,306,107</b>

**Expenses by Activity (00MG MAJOR GRANTS PROGRAMS)**

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
3035 PUBLIC SAFETY GRANTS	-	-	90,648	90,648	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>\$90,648</b>	<b>\$90,648</b>	<b>-</b>	<b>-</b>

**CITY of ANN ARBOR  
SERVICE UNIT GOALS AND PERFORMANCE MEASURES  
for the fiscal year ending June 30, 2012**

<b>Service Area:</b>	Safety Services	<b>Area Administrator:</b>	Chief Jones
<b>Service Unit:</b>	Fire Department	<b>Manager:</b>	Ed Dziubinski

<b>Service Unit Goals</b>	<b>City Goals:</b>
<b>J.</b> Meet or exceed NFPA & ISO Standards	<b>2</b>
<b>K.</b> Develop a list and an annual schedule of required training courses.	<b>2</b>
<b>L.</b> Develop a target occupancy inspection list.	<b>2</b>

<b>Service Unit Measures</b>	<b>Status</b>
<b>A1</b> First arrival for structure fires within 4 minutes of dispatch by station.	
<b>A2</b> Provide appropriate personal protective equipment (PPE) for all firefighters.	
<b>A3</b> Delivery of Basic Life Support services	
<b>A4</b> Provide Safety Services Director monthly reports of department services to community	
<b>A5</b> Complete real time tie-in of computer aided dispatch records to departmental records management system	
<b>A6</b> Complete deployment of upgraded hardened mobile vehicle computers and response management software	
<b>A7</b> Develop intergovernmental agreement and resolution to allow for adoption of the Michigan Box Alarm System allowing a more precise mutual aid response	
<b>A8</b> Deploy grant purchased fire fighting nozzles to all companies providing modern uniform fire fighting equipment department wide	
<b>B</b> Continue to refine annual schedule of required training courses. Identify instructors and add to training calendar	
<b>C</b> Refine target occupancy inspection list, refine site inspections schedule to reflect changes in fire prevention division staffing	

**See Budget Summaries Section, Page 1 for list of City Goals**

SAFETY SERVICES AREA  
FIRE SERVICES

Allocated Positions

Job Description	Job Class	FY 2012 FTE's	FY 2013 FTE's
APPARATUS MASTER MECH - A	131731	1.00	1.00
ASST FIRE CHIEF - ASSOC	131761	1.00	1.00
ASST TRAINING CHIEF/EMS C	131812	1.00	1.00
BATTALION CHIEF	131740	1.00	1.00
BATTALION CHIEF - BACH	131742	2.00	2.00
BATTALION CHIEF/TRNG - BA	131852	1.00	1.00
DRIVER/OPERATOR	131660	10.00	10.00
DRIVER/OPERATOR - ASSOC	131661	5.00	5.00
DRIVER/OPERATOR - BACH	131662	6.00	6.00
FIRE - CAPTAIN	131770	1.00	1.00
FIRE - CAPTAIN - ASSOC	131771	1.00	1.00
FIRE - CAPTAIN - BACH	131772	1.00	1.00
FIRE CHIEF	403390	1.00	1.00
FIRE INSPECTOR - BACH	131722	2.00	2.00
FIRE LIEUTENANT	131710	8.00	8.00
FIRE LIEUTENANT - ASSOC	131711	4.00	4.00
FIRE LIEUTENANT - BACH	131712	3.00	3.00
FIRE MARSHAL - BACH	131752	1.00	1.00
FIREFIGHTER	131820	19.00	16.00
FIREFIGHTER - ASSOC	131821	5.00	5.00
FIREFIGHTER - BACH	131822	7.00	5.00
MANAGEMENT ASSISTANT	000200	1.00	1.00
<b>Total</b>		<b>82.00</b>	<b>77.00</b>



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## *SAFETY SERVICES AREA*

### **POLICE SERVICES**

The Police Services Unit is comprised of two divisions: Patrol and Support Services. The divisions provide the organization with a broad array of services such as: uniformed patrol, traffic enforcement, ordinance enforcement, professional standards, parking enforcement, general investigations, specialized investigations, training, recruiting, hiring, data processing, records management, and public safety dispatch. The Police Services Unit employs 161.0 FTEs. The Emergency Management Services Unit has 2.0 FTEs and is responsible for the coordination of Citywide emergency preparedness. The unit also manages overall emergency response and recovery, intergovernmental emergency cooperation, emergency public information, and administers state and federal grants.

**SAFETY SERVICES AREA  
POLICE SERVICES**

**Revenues by Category**

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
CHARGES FOR SERVICES	1,288,340	1,406,865	1,129,050	1,067,582	1,129,050	1,129,050
CONTRIBUTIONS	1,000	1,000	1,000	1,000	1,000	1,000
FINES & FORFEITS	2,328,218	1,835,299	2,685,367	1,902,361	2,311,206	2,308,706
INTERGOVERNMENTAL REVENUES	816,761	677,909	978,915	978,915	705,000	685,000
INTRAGOVERNMENTAL SALES	-	-	-	-	-	-
INVESTMENT INCOME	33,550	34,378	36,900	21,450	14,400	10,000
MISCELLANEOUS REVENUE	27,118	80,125	1,500	2,626	1,500	1,500
OPERATING TRANSFERS IN	30,000	35,000	30,000	30,000	30,000	30,000
PRIOR YEAR SURPLUS	-	60	192,500	-	409,467	-
<b>Total</b>	<b>\$4,524,987</b>	<b>\$4,070,636</b>	<b>\$5,055,232</b>	<b>\$4,003,934</b>	<b>\$4,601,623</b>	<b>\$4,165,256</b>

**Revenues by Fund**

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
LOCAL LAW ENFORC BLOCK GRANT (0007)	15,345	6,283	206,224	206,224	-	-
GENERAL (0010)	4,292,851	3,834,548	4,524,417	3,660,715	4,155,256	4,155,256
HOMELAND SECURITY GRANT FUND (0017)	-	29,893	32,773	32,323	-	-
DRUG ENFORCEMENT (0027)	96,633	6,672	61,200	23,409	119,673	-
FEDERAL EQUITABLE SHARING FORFEI (0028)	56,030	131,789	106,000	10,645	178,146	-
POLICE & FIRE RELIEF (0053)	20,656	19,250	25,000	10,000	10,000	10,000
MICHIGAN JUSTICE TRAINING (0064)	35,116	31,712	53,000	33,000	112,010	-
LOCAL FORFEITURE (0073)	1,555	1,399	21,200	2,200	26,538	-
MAJOR GRANTS PROGRAMS (00MG)	6,800	9,090	25,418	25,418	-	-
<b>Total</b>	<b>\$4,524,986</b>	<b>\$4,070,636</b>	<b>\$5,055,232</b>	<b>\$4,003,934</b>	<b>\$4,601,623</b>	<b>\$4,165,256</b>

**SAFETY SERVICES AREA  
POLICE SERVICES**

**Expenses by Category**

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PERSONNEL SERVICES	15,800,255	13,537,612	13,531,932	13,530,217	12,725,939	12,191,437
PAYROLL FRINGES	5,942,780	6,100,839	7,078,274	7,078,274	7,001,685	7,108,112
OTHER SERVICES	1,438,931	1,356,523	1,328,749	1,313,910	1,529,122	1,443,225
MATERIALS & SUPPLIES	137,365	193,242	441,743	439,845	459,334	90,002
OTHER CHARGES	3,803,313	3,471,101	3,933,094	3,933,094	4,063,051	4,313,678
CAPITAL OUTLAY	7,519	-	24,781	24,781	-	-
VEHICLE OPERATING COSTS	22,879	44,017	25,000	25,000	25,000	25,000
EMPLOYEE ALLOWANCES	233,950	200,750	200,750	200,750	225,020	212,270
<b>Total</b>	<b>\$27,386,992</b>	<b>\$24,904,084</b>	<b>\$26,564,323</b>	<b>\$26,545,871</b>	<b>\$26,029,151</b>	<b>\$25,383,724</b>

**Expenses by Fund**

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
LOCAL LAW ENFORC BLOCK GRANT (0007)	4,125	47,164	206,224	207,177	-	-
GENERAL (0010)	27,342,884	24,719,736	26,081,054	26,066,215	25,592,784	25,383,724
HOMELAND SECURITY GRANT FUND (0017)	-	29,893	36,839	32,273	-	-
DRUG ENFORCEMENT (0027)	4,560	-	60,000	60,000	119,673	-
FEDERAL EQUITABLE SHARING FORFEI (0028)	10,444	58,341	100,000	100,000	178,146	-
MICHIGAN JUSTICE TRAINING (0064)	18,179	35,287	50,000	50,000	112,010	-
LOCAL FORFEITURE (0073)	-	4,575	20,000	20,000	26,538	-
MAJOR GRANTS PROGRAMS (00MG)	6,800	9,090	10,206	10,206	-	-
<b>Total</b>	<b>\$27,386,992</b>	<b>\$24,904,086</b>	<b>\$26,564,323</b>	<b>\$26,545,871</b>	<b>\$26,029,151</b>	<b>\$25,383,724</b>

**FTE Count**

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
POLICE SERVICES	209.00	182.00	177.00	164.00	155.00
<b>Total</b>	<b>209.00</b>	<b>182.00</b>	<b>177.00</b>	<b>164.00</b>	<b>155.00</b>

**SAFETY SERVICES AREA  
POLICE SERVICES UNIT**

**REVENUES**

**Fines & Forfeits** – The decrease reflects the reduce volume of tickets written and collections anticipated.

**Intergovernmental revenues** – This represents a decrease in grant revenues.

**Prior Year Surplus** – The increase is due to the budgeted use of fund balance in the Non-General Fund Police Funds such as the Federal Forfeiture Fund and the Local Forfeiture Fund.

**EXPENSES**

**Personnel Costs** – The decrease in costs is associated with a reduction of 13.0 FTEs.

**Payroll Fringes** – The decrease in costs is associated with a reduction of 13.0 FTEs, partially offset by increases in medical insurance, pension and VEBA funding.

**Other Services** – The increase is primarily due to a FY 2011 one-time use of accumulated fleet fund balance for replacement of Police vehicles.

**Other Charges** – The increase is primarily attributable to higher IT transfers and higher retiree medical insurance.

**Capital Outlay** – The Capital Outlay budget was eliminated; any unanticipated capital expenditures during the year will be addressed as the need arises.

**Employee Allowances** - The increase in costs is associated with including employee vehicle and cell phone allowances here, rather than under Other Services.

**Municipal Service Charge (MSC)** – A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the Police Services Unit would be charged \$2,580,616 (includes \$644,999 for parking enforcement-patrol division) in FY 12.

**SAFETY SERVICES AREA  
POLICE SERVICES**

**Expenses by Activity (0007 LOCAL LAW ENFORC BLOCK GRANT)**

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
3035 PUBLIC SAFETY GRANTS	4,125	47,164	206,224	207,177	-	-
<b>Total</b>	<b>\$4,125</b>	<b>\$47,164</b>	<b>\$206,224</b>	<b>\$207,177</b>	<b>-</b>	<b>-</b>

**Expenses by Activity (0010 GENERAL)**

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	-	788,139	922,891	922,891	810,435	820,176
1100 FRINGE BENEFITS	2,487,588	2,273,100	2,633,627	2,633,627	2,718,418	2,972,866
1221 RECRUITING & HIRING	139,298	127,234	132,602	132,602	128,476	130,161
3111 PROFESSIONAL STANDARDS	-	134,895	143,130	143,130	151,284	154,826
3114 AATA	116,429	96,281	117,362	117,362	120,147	3,700
3115 DEA OFFICER	134,787	129,145	142,640	142,640	164,835	170,212
3121 ADMINSTRATIVE SERVICES	245,070	268,405	291,020	291,020	300,573	307,380
3122 BUDGET & PAYROLL	78,675	84,744	92,972	92,972	93,038	92,049
3123 COMMUNICATIONS	2,388,155	2,231,653	2,523,004	2,523,004	2,287,750	2,354,492
3124 DATA PROCESSING	151,181	60,284	-	-	-	-
3125 MANAGEMENT INFO SYST	1,287,357	1,181,238	1,280,612	1,280,612	1,325,933	1,322,112
3126 PROPERTY	246,741	217,968	231,668	231,668	236,776	239,946
3127 RECORDS	109,695	256,444	335,572	335,572	265,907	270,742
3128 ALARM ENFORCEMENT	83,110	70,939	81,490	81,490	-	-
3130 CHARITY GOLF OUTING	-	7,831	-	-	-	-
3131 ADOPT-A-FAMILY	26,989	29,597	7,706	7,706	-	-
3133 SAFETY TOWN	2,466	-	-	-	-	-
3135 HOSTAGE NEGOTIATIONS	3,064	2,053	1,000	1,000	1,000	1,000
3141 CRIME PREVENTION	1,649	282	-	-	-	-
3142 SCHOOL LIAISON	336,764	414,568	409,728	409,728	438,699	330,488
3143 CRIME STRATEGY	3,729	7,787	-	-	-	-
3144 DISTRICT DETECTIVES	2,229,526	2,466,783	2,854,659	2,854,659	3,004,519	2,966,995
3145 SPECIAL VICTIMS UNIT	875,831	353,443	-	-	-	-
3146 FIREARMS	32,226	15,037	47,400	47,400	47,900	39,900
3147 L.A.W.N.E.T.	369,482	242,005	133,134	133,134	142,010	146,054
3148 SPECIAL INVESTIGATIONS UNIT	613,333	178,306	-	-	-	-
3149 SPECIAL TACTICS	21,504	17,196	12,450	12,450	43,627	38,603
3150 PATROL	11,053,045	10,219,894	11,077,885	11,077,885	10,894,503	10,661,289
3151 DOWNTOWN PATROL	135,272	24,614	-	-	-	-
3152 SPECIAL SERVICES	1,987,484	1,188,703	1,067,623	1,052,784	755,552	773,497
3154 DEDICATED NEIGHBORHOOD PATROL	438,867	197,815	-	-	-	-
3155 COMMUNITY AFFAIRS	106,343	41,574	-	-	-	-
3156 CROSSING GUARDS	115,344	113,708	99,756	99,756	112,068	112,068
3157 FINGERPRINTING	298	58	-	-	-	-
3158 MOUNTAIN BIKES	4,122	468	-	-	-	-
3159 K-9	372,297	264,560	269,467	269,467	312,380	197,985
3160 MOTORCYCLE UNIT	1,925	242	-	-	14,612	14,847
3162 COMMUNITY STANDARDS	1,138,825	864,278	1,057,193	1,057,193	1,092,811	1,132,487
3172 ANIMAL CONTROL	-	96	-	-	-	-
3235 EMERGENCY MANAGEMENT	4,413	148,370	114,463	114,463	129,531	129,849
<b>Total</b>	<b>\$27,342,884</b>	<b>\$24,719,737</b>	<b>\$26,081,054</b>	<b>\$26,066,215</b>	<b>\$25,592,784</b>	<b>\$25,383,724</b>

**Expenses by Activity (0017 HOMELAND SECURITY GRANT FUND)**

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
3035 PUBLIC SAFETY GRANTS	-	29,893	36,839	32,273	-	-

Total	-	\$29,893	\$36,839	\$32,273	-	-
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#### Expenses by Activity (0027 DRUG ENFORCEMENT)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
3126 PROPERTY	-	-	17,281	17,281	-	-
3146 FIREARMS	4,560	-	22,719	22,719	119,673	-
3148 SPECIAL INVESTIGATIONS UNIT	-	-	12,500	12,500	-	-
3149 SPECIAL TACTICS	-	-	7,500	7,500	-	-
<b>Total</b>	<b>\$4,560</b>	<b>-</b>	<b>\$60,000</b>	<b>\$60,000</b>	<b>\$119,673</b>	<b>-</b>

#### Expenses by Activity (0028 FEDERAL EQUITABLE SHARING FORFEI)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	4,993	-	60,000	60,000	-	-
3146 FIREARMS	-	11,750	-	-	-	-
3149 SPECIAL TACTICS	-	2,609	-	-	-	-
3150 PATROL	5,451	43,982	40,000	40,000	178,146	-
<b>Total</b>	<b>\$10,444</b>	<b>\$58,341</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$178,146</b>	<b>-</b>

#### Expenses by Activity (0064 MICHIGAN JUSTICE TRAINING)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	-	-	-	-	112,010	-
1221 RECRUITING & HIRING	2,597	10,950	10,000	10,000	-	-
3111 PROFESSIONAL STANDARDS	-	1,768	-	-	-	-
3122 BUDGET & PAYROLL	2,781	-	5,000	5,000	-	-
3123 COMMUNICATIONS	-	1,070	-	-	-	-
3126 PROPERTY	-	1,405	-	-	-	-
3135 HOSTAGE NEGOTIATIONS	550	1,104	600	600	-	-
3144 DISTRICT DETECTIVES	4,782	4,670	10,000	10,000	-	-
3146 FIREARMS	380	1,430	-	-	-	-
3147 L.A.W.N.E.T.	1,047	-	4,500	4,500	-	-
3149 SPECIAL TACTICS	4,035	3,188	-	-	-	-
3150 PATROL	949	8,197	15,000	15,000	-	-
3152 SPECIAL SERVICES	765	1,505	3,500	3,500	-	-
3235 EMERGENCY MANAGEMENT	295	-	1,400	1,400	-	-
<b>Total</b>	<b>\$18,181</b>	<b>\$35,287</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$112,010</b>	<b>-</b>

#### Expenses by Activity (0073 LOCAL FORFEITURE)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	-	-	12,400	12,400	26,538	-
3144 DISTRICT DETECTIVES	-	1,000	-	-	-	-
3149 SPECIAL TACTICS	-	-	-	-	-	-
3150 PATROL	-	4,975	-	-	-	-
3235 EMERGENCY MANAGEMENT	-	-	7,600	7,600	-	-
<b>Total</b>	<b>-</b>	<b>\$4,575</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$26,538</b>	<b>-</b>

#### Expenses by Activity (00MG MAJOR GRANTS PROGRAMS)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
3035 PUBLIC SAFETY GRANTS	6,800	9,090	10,206	10,206	-	-
Total	\$6,800	\$9,090	\$10,206	\$10,206	-	-



**CITY of ANN ARBOR  
SERVICE UNIT GOALS AND PERFORMANCE MEASURES  
for the fiscal year ending June 30, 2012**

<b>Service Area:</b>	Safety Services	<b>Area Administrator:</b>	Barnett Jones
<b>Service Unit:</b>	Police Services	<b>Manager:</b>	Greg Bazick John Seto

Service Unit Goals	City Goals:
<b>A.</b> Meet or exceed the average percent of Part I crimes cleared by arrest or exceptional means for cities in the same population group as published annually by the FBI Crime in the United States (CIUS) publication. This goal is based on figures published in the final 2009 report.	2
<b>B.</b> Implement a functional on-line reporting system that will allow citizens to report some crimes that are: not in progress, where no one is injured, where no weapons are involved, and no information can be provided about who may have committed the offense.	2
<b>C.</b> Develop and implement customer surveys to begin gathering data regarding citizen's perspectives on police service delivery.	2, 5

Service Unit Measures	Status
<b>A1</b> -Clearances for murder or negligent manslaughter category >= 44.5%	
<b>A2</b> -Clearances for forcible rape category >=38.9%	
<b>A3</b> -Clearances for robbery category >=28.2%	
<b>A4</b> -Clearances for aggravated assault category >=54.4%	
<b>A5</b> -Clearances for burglary category >=11.3%	
<b>A6</b> -Clearances for larceny-theft category >=21.2%	
<b>A7</b> -Clearances for motor vehicle theft category >=10.2%	
<b>A8</b> -Clearances for arson category >=17.2%	
<b>B</b> -Go live by January 1, 2012 with an on-line reporting application for reports in categories of theft, lost property, malicious destruction of property, and "information only" reports that meet the criteria as stated above in goal "B".	
<b>C1</b> -Each month, beginning September 1, 2011, randomly survey 10% of calls for service where citizens have initiated the request for service.	
<b>C2</b> -Beginning September 1, 2011, provide a self-serve survey form and drop-box or electronic kiosk on floor 2 of the police/courts building where citizens can provide feedback of their experience at the complaint desk, police records, police property, or gun registrations.	

**See Budget Summaries Section, Page 1 for list of City Goals**

SAFETY SERVICES AREA  
POLICE SERVICES

Allocated Positions

Job Description	Job Class	FY 2012 FTE's	FY 2013 FTE's
MANAGEMENT ASSISTANT	000200	1.00	1.00
ADMIN ASSISTANT LVL 4	110044	1.00	1.00
ASST EMERGENCY MGR	401400	1.00	1.00
COMM STANDARD OFFICER I	118504	2.00	2.00
COMM STANDARD OFFICER III	118524	4.00	4.00
COMM STANDARDS OFFICER I	118504	1.00	1.00
COMM STANDARDS OFFICER IV	118534	3.00	3.00
COMM STANDARDS SUPV III	196724	1.00	1.00
DEPUTY CHIEF	168810	2.00	2.00
DETECTIVE II - BACH	148801	1.00	1.00
DETECTIVE III - BACH	148771	13.00	13.00
LAWNET - ASSOC	148602	1.00	1.00
MANAGEMENT ASSISTANT	000200	1.00	1.00
POLICE LIEUTENANT DEGREED	158731	5.00	5.00
POLICE PROF ASST LEVEL 1	180370	1.00	1.00
POLICE PROF ASST LEVEL 2	180380	3.00	3.00
POLICE PROF ASST LEVEL 3	180390	2.00	2.00
POLICE SERVICE SPECIALIST	128560	1.00	1.00
POLICE SERVICE SPECIALIST	128561	4.00	4.00
POLICE STAFF SGT DEGREED	158761	17.00	17.00
RECORDS AND DATA UNIT SUP	196800	1.00	1.00
SAFETY SERV DISPATCH III	148420	3.00	3.00
SAFETY SERV DISPATCH III	148421	8.00	8.00
SAFETY SERV DISPATCH III	148422	1.00	1.00
SAFETY SERV DISPATCH IV	148431	1.00	1.00
SAFETY SERV DISPATCH V	148440	4.00	4.00
SAFETY SERV DISPATCH V	148441	2.00	2.00
SAFETY SERVICES AREA ADMI	403400	1.00	1.00
SENIOR OFFICER I	148690	1.00	1.00
SENIOR OFFICER I - ASSOC	148692	9.00	8.00
SENIOR OFFICER I - BACH	148691	27.00	19.00
SENIOR OFFICER II	148900	2.00	2.00
SENIOR OFFICER II - ASSOC	148902	5.00	5.00
SENIOR OFFICER II - BACH	148901	34.00	34.00
<b>Total</b>		<b>164.00</b>	<b>155.00</b>

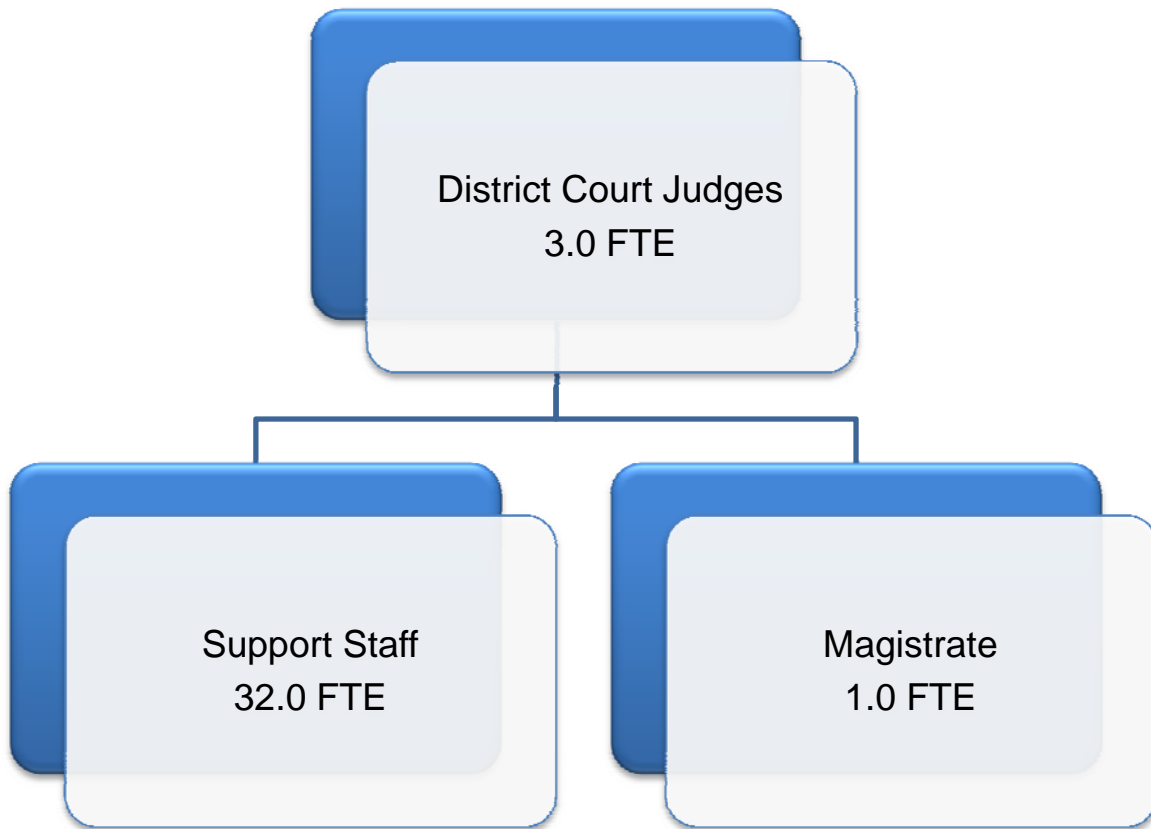
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### *15TH DISTRICT COURT*

The 15th District Court is responsible for adjudicating criminal misdemeanor cases filed for violation of local ordinances, the University of Michigan Regents' Ordinance and state laws. Judges conduct preliminary examinations in felony cases, hear general civil cases where the amount claimed as damages does not exceed \$25,000, preside over landlord tenant cases and certain matters filed in the Family Division of the County Trial Court, and hear appeals from small claims cases. The Court's magistrate conducts informal hearings in traffic civil infraction cases, hears small claims cases and presides over other matters as provided by state law.

# Fifteenth District Court Organization Chart



- Administration
- Financial Management
- Communications
- Strategic Planning

- Criminal Misdemeanor Cases for Violation of Local Ordinances, University Regents' Ordinance, and State Laws
- Preliminary Examinations and Pleas in Felony Cases
- General Civil Cases < \$25,000
- Small Claims Cases Appeals
- Conducts Informal Hearings in Traffic Civil Infraction Cases

The Fifteenth District Court hears cases that involve criminal misdemeanors and felony preliminary exams and pleas, civil cases that involve less than \$25,000, including most landlord-tenant disputes, and certain matters filed in the Family Division of the County Trial Court. The Court's Magistrate conducts informal hearings in traffic civil infraction cases, hears small claim cases and presides over other matters as provided by State law.

## 15TH DISTRICT COURT

### Revenues by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
FINES & FORFEITS	2,415,673	2,087,468	2,067,250	2,059,850	2,085,500	2,117,500
INTERGOVERNMENTAL REVENUES	426,775	374,803	456,670	453,170	354,675	354,675
INVESTMENT INCOME	12,356	2,507	500	1,500	1,000	1,000
MISCELLANEOUS REVENUE	-	2,389	35,000	12,250	9,000	9,000
OPERATING TRANSFERS IN	-	104,250	-	-	65,000	65,000
<b>Total</b>	<b>\$2,854,804</b>	<b>\$2,571,417</b>	<b>\$2,559,420</b>	<b>\$2,526,770</b>	<b>\$2,515,175</b>	<b>\$2,547,175</b>

### Revenues by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	2,473,372	2,092,946	2,150,000	2,062,350	2,090,175	2,122,175
COURT FACILITIES (0023)	189,120	154,605	302,800	190,000	225,000	225,000
MAJOR GRANTS PROGRAMS (00MG)	192,312	323,865	274,420	274,420	200,000	200,000
<b>Total</b>	<b>\$2,854,804</b>	<b>\$2,571,416</b>	<b>\$2,727,220</b>	<b>\$2,526,770</b>	<b>\$2,515,175</b>	<b>\$2,547,175</b>

## 15TH DISTRICT COURT

### Expenses by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PERSONNEL SERVICES	2,121,448	1,835,489	2,086,290	1,832,275	1,840,550	1,808,050
PAYROLL FRINGES	865,805	870,593	832,440	861,440	1,011,703	1,047,038
OTHER SERVICES	459,406	527,866	659,462	642,637	386,765	432,146
MATERIALS & SUPPLIES	74,501	54,951	126,600	159,406	51,000	51,000
OTHER CHARGES	500,681	563,395	526,935	526,755	666,648	693,749
PASS THROUGHES	1,325,000	329,250	225,000	225,000	225,000	225,000
EMPLOYEE ALLOWANCES	-	-	-	-	7,908	7,908
<b>Total</b>	<b>\$5,346,841</b>	<b>\$4,181,544</b>	<b>\$4,456,727</b>	<b>\$4,247,513</b>	<b>\$4,189,574</b>	<b>\$4,264,891</b>

### Expenses by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	3,829,529	3,720,910	3,676,579	3,666,243	3,799,926	3,873,065
COURT FACILITIES (0023)	1,325,000	225,000	225,000	225,000	225,000	225,000
MAJOR GRANTS PROGRAMS (00MG)	192,312	235,633	555,148	356,270	164,648	166,826
<b>Total</b>	<b>\$5,346,841</b>	<b>\$4,181,543</b>	<b>\$4,456,727</b>	<b>\$4,247,513</b>	<b>\$4,189,574</b>	<b>\$4,264,891</b>

### FTE Count

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
15TH DISTRICT COURT	41.00	39.00	37.00	36.00	35.00
<b>Total</b>	<b>41.00</b>	<b>39.00</b>	<b>37.00</b>	<b>36.00</b>	<b>35.00</b>

## FIFTEENTH JUDICIAL DISTRICT COURT

### REVENUE

**Intergovernmental Revenues** – The increase reflects grants budgeted outside the General Fund.

### EXPENSES

**Personnel Services** – The decrease is primarily attributable to a reduction in Temporary Employee pay.

**Payroll Fringes** - The increase in costs is associated with an increase in pension funding, VEBA and medical insurance.

**Other Services** - The decrease in costs is associated with eliminating rent and lower contracted services cost.

**Materials & Supplies** – The FY 2011 budget reflected additional costs of moving into a new facility.

**Other Charges** - The increase in costs is associated with an increase in IT costs and higher retiree medical insurance.

**Municipal Service Charge (MSC)** – A cost allocation study was performed in order to more effectively allocate the City's administrative and overhead costs to the service units who utilized the General Fund administrative services and facilities. Since 1993, the City has applied the MSC to non-General Funds to recover these costs. Adjustments have been made to the non-General Funds based on the updated cost allocation study. If the MSC were applied to the General Fund, the Fifteenth District Court would be charged \$235,243 in FY 12.



## 15TH DISTRICT COURT

### Expenses by Activity (0010 GENERAL)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	1,022,787	1,027,517	1,105,069	1,098,274	1,084,813	1,164,215
5120 JUDICIAL & DIRECT SUPPORT	1,005,406	1,045,636	1,083,712	1,081,994	1,141,432	1,163,681
5140 CASE PROCESSING	1,252,416	1,072,625	928,257	927,907	1,034,767	994,351
5160 PROBATION/POST JUDGMNT SUP	548,920	575,132	559,541	558,068	538,914	550,818
<b>Total</b>	<b>\$3,829,529</b>	<b>\$3,720,910</b>	<b>\$3,676,579</b>	<b>\$3,666,243</b>	<b>\$3,799,926</b>	<b>\$3,873,065</b>

### Expenses by Activity (0023 COURT FACILITIES)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	1,325,000	225,000	-	225,000	-	-
9500 DEBT SERVICE	-	-	225,000	-	225,000	225,000
<b>Total</b>	<b>\$1,325,000</b>	<b>\$225,000</b>	<b>\$225,000</b>	<b>\$225,000</b>	<b>\$225,000</b>	<b>\$225,000</b>

### Expenses by Activity (00MG MAJOR GRANTS PROGRAMS)

Activity	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
1000 ADMINISTRATION	-	68,892	131,270	131,270	-	-
3035 PUBLIC SAFETY GRANTS	192,312	166,741	423,878	225,000	164,648	166,826
<b>Total</b>	<b>\$192,312</b>	<b>\$235,633</b>	<b>\$555,148</b>	<b>\$356,270</b>	<b>\$164,648</b>	<b>\$166,826</b>

## 15TH DISTRICT COURT

### Allocated Positions

Job Description	Job Class	FY 2012 FTE's	FY 2013 FTE's
ACCOUNTING CLERK II- D.C.	001130	1.00	1.00
COURT ADMINISTRATOR	403420	1.00	1.00
COURT BAILIFF	000850	3.00	3.00
COURT CLERK II	000930	11.00	10.00
COURT CLERK III	000940	1.00	1.00
COURT RECORDER	000860	3.00	3.00
DEPUTY COURT ADMIN	403100	1.00	1.00
DISTRICT COURT JUDGE	200030	3.00	3.00
FINANCIAL MGR- DIST COURT	403440	1.00	1.00
LEAD DIVISION DEPUTY CLER	000910	1.00	1.00
MAGISTRATE	401880	1.00	1.00
PROBATION AGENT	000800	5.00	5.00
PROBATION SUPERVISOR	403150	1.00	1.00
SENIOR SECRETARY - COURTS	000870	2.00	2.00
SENIOR SECRETARY-COURTS	000870	1.00	1.00
<b>Total</b>		<b>36.00</b>	<b>35.00</b>

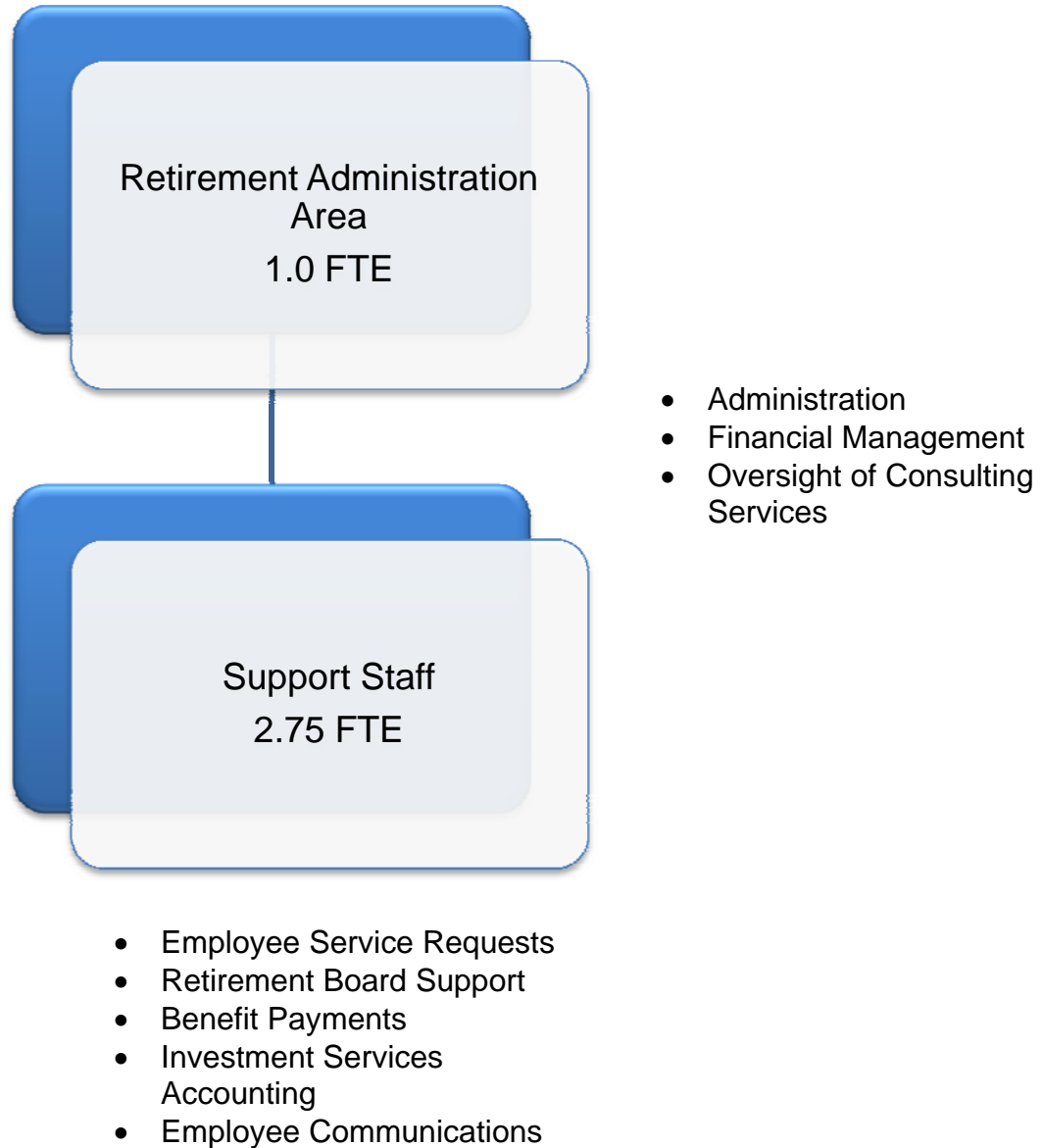
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### *RETIREMENT SYSTEM*

The Retirement System provides normal retirement, disability, death and surviving beneficiary benefits to the permanent employees of the City of Ann Arbor. The general administration, management and responsibility for the proper operation of the Employees' Retirement System are vested in the Board of Trustees pursuant to the Charter of the City of Ann Arbor Michigan, Chapter 18 of Title 1 of the Ann Arbor City Code, and the State of Michigan Public Employee Retirement System Investment Act.

# Retirement System Organization Chart



The Retirement System provides normal retirement, disability, death and surviving beneficiary benefits to the permanent employees of the City of Ann Arbor. The general administration, management and responsibility for the proper operation of the Employees' Retirement System are vested in the Board of Trustees pursuant to the Charter of the City of Ann Arbor Michigan, Chapter 18 of Title 1 of the Ann Arbor City Code, and the State of Michigan Public Employee Retirement System Investment Act.

RETIREMENT SYSTEM SERVICE AREA  
RETIREMENT SYSTEM

Revenues by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
CHARGES FOR SERVICES	15,292,199	16,336,392	12,005,858	9,241,398	11,276,257	12,097,764
CONTRIBUTIONS	228,586	277,646	168,600	-	23,529	21,266
INVESTMENT INCOME	-	49,726,962	23,715,000	30,326,000	32,410,000	34,424,000
MISCELLANEOUS REVENUE	40,217	39,052	82,000	-	-	-
OPERATING TRANSFERS IN	2,485,346	-	3,550,178	-	-	-
<b>Total</b>	-	\$66,380,052	\$39,521,636	\$39,567,398	\$43,709,786	\$46,543,030

Revenues by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
VEBA TRUST (0052)	-	9,639,683	4,760,778	1,047,661	2,269,524	2,110,818
PENSION TRUST FUND (0059)	-	56,740,368	34,760,858	38,519,737	41,440,262	44,432,212
<b>Total</b>	-	\$66,380,051	\$39,521,636	\$39,567,398	\$43,709,786	\$46,543,030

RETIREMENT SYSTEM SERVICE AREA  
RETIREMENT SYSTEM

Expenses by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PERSONNEL SERVICES	273,791	338,257	260,269	251,672	258,700	258,700
PAYROLL FRINGES	88,952	109,486	110,064	119,564	110,430	118,031
OTHER SERVICES	1,448,468	1,537,624	1,291,500	1,475,072	1,764,700	1,679,570
MATERIALS & SUPPLIES	11,946	5,553	6,250	5,000	8,000	6,000
OTHER CHARGES	25,729,055	27,634,364	27,185,888	28,245,425	30,402,665	31,128,336
<b>Total</b>	<b>\$27,552,212</b>	<b>\$29,625,284</b>	<b>\$28,853,971</b>	<b>\$30,096,733</b>	<b>\$32,544,495</b>	<b>\$33,190,637</b>

Expenses by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
VEBA TRUST (0052)	227,387	331,364	212,533	325,901	409,022	423,158
PENSION TRUST FUND (0059)	27,324,826	29,293,921	28,641,438	29,770,832	32,135,473	32,767,479
<b>Total</b>	<b>\$27,552,213</b>	<b>\$29,625,285</b>	<b>\$28,853,971</b>	<b>\$30,096,733</b>	<b>\$32,544,495</b>	<b>\$33,190,637</b>

FTE Count

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
RETIREMENT SYSTEM	3.75	3.75	3.75	3.75	3.75
<b>Total</b>	<b>3.75</b>	<b>3.75</b>	<b>3.75</b>	<b>3.75</b>	<b>3.75</b>

## RETIREMENT SYSTEM

### REVENUES

**Charges for Services** – The increase reflects the higher level of contribution as determined by the actuary.

**Investment Income** - The FY 2012 projected increase is due to expected appreciation in the financial markets.

### EXPENSES

**Payroll Fringes** - The increase in costs is associated with an increase in pension funding and medical insurance.

**Other Services** - The increase is due to a projected increase in money manager fees for the investment funds.

**Other Charges** – The increase is due to higher levels of retirement payments.



RETIREMENT SYSTEM SERVICE AREA  
RETIREMENT SYSTEM

Allocated Positions

Job Description	Job Class	FY 2012 FTE's	FY 2013 FTE's
ACCOUNTANT II	401440	0.75	0.75
EXECUTIVE DIRECTOR-RET SY	403740	1.00	1.00
MANAGEMENT ASSISTANT	000200	1.00	1.00
PENSION ANALYST	403650	1.00	1.00
Total		3.75	3.75



### *DOWNTOWN DEVELOPMENT AUTHORITY*

In 1982, the Downtown Development Authority was created by City Council as a vehicle for urban revitalization. Since its creation, the DDA has been a key agent in the rejuvenation of what is now a very active downtown. Some of the more important DDA projects include increasing and improving parking facilities, and installing pedestrian improvements to enhance the attractiveness and use of downtown.

## DOWNTOWN DEVELOPMENT AUTHORITY

### Revenues by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
CHARGES FOR SERVICES	-	-	15,864,315	15,864,315	16,162,752	17,341,036
INVESTMENT INCOME	-	227,321	737,101	521,457	61,906	46,638
MISCELLANEOUS REVENUE	-	-	165,601	165,601	-	130,466
OPERATING TRANSFERS IN	-	-	11,010,189	2,193,605	2,000,000	1,647,121
PRIOR YEAR SURPLUS	-	-	5,766,432	512,585	1,990,380	1,154,772
SALE OF BONDS	-	49,326,326	93,674	-	-	-
TAXES	-	-	3,796,929	3,796,929	3,893,943	3,971,822
<b>Total</b>	-	<b>\$49,553,647</b>	<b>\$37,434,241</b>	<b>\$23,054,492</b>	<b>\$24,108,981</b>	<b>\$24,291,855</b>

### Revenues by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
DDA HOUSING FUND (0001) DOWNTOWN DEVELOPMENT AUTHORITY (0003)	-	-	212,000	127,606	502,000	402,000
DDA PARKING MAINTENANCE (0033)	-	-	5,262,610	3,935,790	5,428,185	4,388,705
DDA PARKING FUND (0063)	-	-	2,666,180	2,666,180	2,016,044	2,026,350
DDA BUILD AMER PARKING BOND-2009 (0065)	-	-	19,842,549	15,999,916	16,162,752	17,474,800
	-	49,553,647	9,450,902	325,000	-	-
<b>Total</b>	-	<b>\$49,553,647</b>	<b>\$37,434,241</b>	<b>\$23,054,492</b>	<b>\$24,108,981</b>	<b>\$24,291,855</b>

## DOWNTOWN DEVELOPMENT AUTHORITY

### Expenses by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PERSONNEL SERVICES	-	-	306,982	306,982	274,727	274,727
PAYROLL FRINGES	-	-	101,592	101,592	142,778	151,517
OTHER SERVICES	-	-	7,995,812	7,995,812	6,766,754	6,999,810
MATERIALS & SUPPLIES	-	-	45,500	45,500	41,000	41,500
OTHER CHARGES	-	26,250	2,149,708	2,908,603	2,186,467	2,232,616
PASS THROUGHES	-	-	10,102,735	10,102,735	9,718,164	9,903,402
CAPITAL OUTLAY	-	14,046,839	51,985,149	32,281,010	3,497,650	3,126,644
EMPLOYEE ALLOWANCES	-	-	-	-	3,788	3,788
<b>Total</b>	-	<b>\$14,073,089</b>	<b>\$72,687,478</b>	<b>\$53,742,234</b>	<b>\$22,631,328</b>	<b>\$22,734,004</b>

### Expenses by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
DDA HOUSING FUND (0001) DOWNTOWN DEVELOPMENT AUTHORITY (0003)	-	-	212,000	212,000	502,000	402,000
DDA PARKING MAINTENANCE (0033)	-	-	5,262,610	5,262,610	5,428,185	4,388,705
DDA PARKING FUND (0063)	-	-	2,666,180	2,666,180	1,881,900	2,026,350
DDA BUILD AMER PARKING BOND-2009 (0065)	-	-	19,842,549	19,842,549	14,819,243	15,916,949
	-	14,073,089	44,704,139	25,758,895	-	-
<b>Total</b>	-	<b>\$14,073,089</b>	<b>\$72,687,478</b>	<b>\$53,742,234</b>	<b>\$22,631,328</b>	<b>\$22,734,004</b>

### FTE Count

Category	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
DOWNTOWN DEVELOPMENT AUTHORITY	3.00	3.00	3.00	4.00	4.00
<b>Total</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>4.00</b>	<b>4.00</b>

## DOWNTOWN DEVELOPMENT AUTHORITY

### REVENUES

**Charges for Services** – The increase is for street meters and parking structures revenues.

**Investment Income** – The decrease is due to lower investable balances.

**Prior Year Surplus** – The FY 2011 amount represents the use of prior year fund balance for the projected capital costs related to the new parking structures.

### EXPENSES

**Personnel Services** - The FY 2012 increase in FTEs was offset by a reduction in Temporary Employee costs.

**Payroll Fringes** - The increase in costs is associated with an increase in pension funding and medical insurance, and an increase in FTEs.

**Other Services** – The reduction was due to lower Parking Contract-Administration costs.

**Pass Throughs** - The decrease represents an operating transfer for the projected debt service payments

**Capital Outlay** – The FY 2011 amount included costs for the construction of a new parking structure.

## DOWNTOWN DEVELOPMENT AUTHORITY

### Allocated Positions

Job Description	Job Class	FY 2012 FTE's	FY 2013 FTE's
PLANNING & RESEARCH SPE	404150	1.00	1.00
DDA DEPUTY DIRECTOR	403720	1.00	1.00
DDA EXEC DIRECTOR	403290	1.00	1.00
MANAGEMENT ASSISTANT	000200	1.00	1.00
Total		4.00	4.00

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### *SMART ZONE*

The Ann Arbor/Ypsilanti SmartZone, created in 2001 by the Michigan Economic Development Corporation, provides capital needed for the facilitation of the commercialization of research projects being developed at University of Michigan and Eastern Michigan University and the development of private high technology enterprises. The Local Development Finance Authority provides local financing for the Ann Arbor/Ypsilanti SmartZone through a tax capture mechanism.



SMART ZONE LOCAL DEVELOPMENT FINANCE AUTHORITY

Revenues by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
INVESTMENT INCOME	17,645	10,011	7,335	12,357	12,357	12,357
MISCELLANEOUS REVENUE	-	-	-	-	68,750	200,000
PRIOR YEAR SURPLUS	-	-	37,415	-	81,903	23,611
TAXES	1,059,965	1,347,497	1,400,000	1,478,385	1,545,181	1,626,181
<b>Total</b>	<b>\$1,077,610</b>	<b>\$1,357,508</b>	<b>\$1,444,750</b>	<b>\$1,490,742</b>	<b>\$1,708,191</b>	<b>\$1,862,149</b>

Revenues by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
SMART ZONE LDFA (0009)	1,077,609	1,357,509	1,444,750	1,490,742	1,708,191	1,862,149
<b>Total</b>	<b>\$1,077,609</b>	<b>\$1,357,509</b>	<b>\$1,444,750</b>	<b>\$1,490,742</b>	<b>\$1,708,191</b>	<b>\$1,862,149</b>

SMART ZONE LOCAL DEVELOPMENT FINANCE AUTHORITY

Expenses by Category

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
OTHER SERVICES	797,580	1,348,427	1,444,304	1,418,111	1,707,623	1,861,553
OTHER CHARGES	-	708	446	446	568	596
<b>Total</b>	<b>\$797,580</b>	<b>\$1,349,135</b>	<b>\$1,444,750</b>	<b>\$1,418,557</b>	<b>\$1,708,191</b>	<b>\$1,862,149</b>

Expenses by Fund

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
SMART ZONE LDFA (0009)	797,580	1,349,135	1,444,750	1,418,557	1,708,191	1,862,149
<b>Total</b>	<b>\$797,580</b>	<b>\$1,349,135</b>	<b>\$1,444,750</b>	<b>\$1,418,557</b>	<b>\$1,708,191</b>	<b>\$1,862,149</b>

## SMART ZONE LOCAL DEVELOPMENT FINANCE AUTHORITY

### REVENUES

**Miscellaneous Revenue** – FY 2012 reflects the beginning of repayments of the LDFA Micro-Loan program, which is shown in the budget on a cash basis.



### *NON-DEPARTMENTAL AND DEBT SERVICE*

The Non-Departmental Service Area is used to record and track revenue and expenditure activities that are not associated with any specific Service Area. Specific activities include: operating transfers to other funds, contingency for compensation, AATA tax transfer, debt service, city wide dues and licenses, Michigan Tax Tribunal refunds, and other miscellaneous activities. The debt service funds are used to record the debt service and debt service levy of the City. Debt service on voted general obligation debt issue is funded through the Debt Service property tax levy; for FY 12, this levy is proposed to be .1496 mills. State law does not allow the City to issue general obligation debt in excess of 10% of State Equalized Value (SEV); the debt limit as of June 30, 2010 was \$485.9 million. The debt subject to that limit as of June 30, 2010, was \$125.4 million or 2.6% of the total SEV. Other indebtedness is financed through dedicated millages such as parks millages, specific revenues like water and sewer revenues and direct charges to individual taxpayers as with special assessments. Indebtedness, which is repaid from dedicated financing sources, does not count against the 10% of TV limit. The total City debt (general obligation and all others) as of June 30, 2010 was \$248.2 million.

**NON-DEPARTMENTAL SERVICE AREA  
NON-DEPARTMENTAL AND DEBT SERVICE**

**Revenues by Category**

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
CHARGES FOR SERVICES	77,747	49,648	-	-	-	-
CONTRIBUTIONS	26,610	-	-	-	-	-
INTRAGOVERNMENTAL SALES	-	-	-	-	40,000	40,000
MISCELLANEOUS REVENUE	286,546	402,500	366,131	366,131	488,742	486,542
OPERATING TRANSFERS IN	7,525,431	9,736,204	11,076,321	10,926,321	11,667,652	11,794,988
PRIOR YEAR SURPLUS	-	-	1,756,672	-	1,087,579	798,788
TAXES	11,856,365	12,066,528	11,469,835	11,496,022	9,954,239	9,881,746
<b>Total</b>	<b>\$19,772,699</b>	<b>\$22,254,880</b>	<b>\$24,668,959</b>	<b>\$22,788,474</b>	<b>\$23,238,212</b>	<b>\$23,002,064</b>

**Revenues by Fund**

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
GENERAL (0010)	11,620,886	12,803,785	14,157,482	12,526,682	13,104,231	12,964,088
PARKS REHAB & DEVELOP MILLAGE (0018)	1,391	797	-	-	-	-
GENERAL DEBT SERVICE (0035)	7,989,272	9,327,701	10,391,792	10,241,792	10,049,538	9,965,808
WATER SUPPLY SYSTEM (0042)	16,495	14,617	-	-	-	-
SEWAGE DISPOSAL SYSTEM (0043)	40,978	36,235	-	-	-	-
GEN DEBT SERV-SPEC ASSESSMENTS (0060)	99,810	68,093	119,685	20,000	84,443	72,168
STREET MILLAGE FUND (0062)	339	449	-	-	-	-
STORMWATER SEWER SYSTEM FUND (0069)	3,530	3,203	-	-	-	-
<b>Total</b>	<b>\$19,772,701</b>	<b>\$22,254,880</b>	<b>\$24,668,959</b>	<b>\$22,788,474</b>	<b>\$23,238,212</b>	<b>\$23,002,064</b>

**NON-DEPARTMENTAL SERVICE AREA  
NON-DEPARTMENTAL AND DEBT SERVICE**

**Expenses by Category**

Category	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PERSONNEL SERVICES	1,108,379	33,771	266,405	266,405	613,326	682,231
PAYROLL FRINGES	14,390	513,770	15,273	15,273	-	-
OTHER SERVICES	341,229	596,880	333,087	310,305	152,047	149,791
MATERIALS & SUPPLIES	3,000	108	35,000	35,000	117,000	114,075
OTHER CHARGES	11,227,841	12,455,341	12,203,187	11,771,171	11,863,542	11,249,914
PASS THROUGHS	15,674,377	10,569,551	10,548,074	10,408,968	10,701,553	10,557,786
CAPITAL OUTLAY	617,161	-	162,406	162,406	-	-
<b>Total</b>	<b>\$28,986,377</b>	<b>\$24,169,421</b>	<b>\$23,563,432</b>	<b>\$22,969,528</b>	<b>\$23,447,468</b>	<b>\$22,753,797</b>

**Expenses by Fund**

Fund	Actual FY 2009	Actual FY 2010	Budget FY 2011	Forecasted FY 2011	Request FY 2012	Projected FY 2013
PARKS REPAIR & RESTOR MILLAGE (0006)	658	1,436	-	-	-	-
GENERAL (0010)	18,317,391	12,285,549	13,086,846	12,642,942	13,297,892	12,695,821
PARKS REHAB & DEVELOP MILLAGE (0018)	645	1,412	-	-	-	-
OPEN SPACE & PARK ACQ MILLAGE (0024)	5,130	11,087	-	-	-	-
GENERAL LONG-TERM DEBT ACCT GR (0032)	14,311	15,185	-	-	-	-
GENERAL DEBT SERVICE (0035)	8,005,969	9,117,215	10,335,901	10,185,901	10,044,133	9,966,808
GEN DEBT SERV-SPEC ASSESSMENTS (0060)	157,805	151,820	140,685	140,685	105,443	91,168
STREET MILLAGE FUND (0062)	22,989	208,887	-	-	-	-
PARK MAINT & CAPITAL IMP MILLAGE (0071)	15,243	27,543	-	-	-	-
SOLID WASTE (0072)	28,567	62,494	-	-	-	-
GENERAL FIXED ASSETS GROUP (00ZZ)	2,417,669	2,286,793	-	-	-	-
<b>Total</b>	<b>\$28,986,377</b>	<b>\$24,169,421</b>	<b>\$23,563,432</b>	<b>\$22,969,528</b>	<b>\$23,447,468</b>	<b>\$22,753,797</b>

## NON-DEPARTMENTAL

### REVENUES

**Taxes** - In FY 2009, taxes for AATA were moved into Non-Departmental from the Financial and Administrative Services Area. AATA taxes are projected to decrease 1.3% in FY 2012 due to decreased property values. The Debt Service levy also decreased due to lower debt payments on tax supported debt.

**Miscellaneous Revenues** – Increases reflect higher cell tower antenna revenues.

**Prior Year Surplus** – This line item is used to balance budgeted expenditures over projected revenues in the General Fund. It is the City's policy to utilize fund balance in the General Fund for one-time, non-operational, items only.

**Operating Transfers** – Increases are attributable to Debt service transfers.

### EXPENSES

**Personnel Services** – The increase is due to reallocation of Safety Services budgeted severances to non-departmental.

**Other Services** – The decrease represents reductions of contracted services for special projects/initiatives previously budgeted under non-departmental.

**Materials & Supplies** – The increase represents moving central postage costs from procurement.

**Other Charges** – The decrease represents reductions of contingencies for special projects/initiatives, such as moving costs associated with the new justice facility.

**Capital Outlay** – The decrease represents reductions for special projects/initiatives previously budgeted under non-departmental.

**CITY OF ANN ARBOR  
Budgeted Capital Improvement Projects  
By Project Type**

**Requested Project Appropriations for FY2012 & FY2013**

ProjectID	Project Name	CIP Priority		Status	Anticipated Spending Schedule					
		Rank	Score		Prior FYs	Budget Request FY2012	Projected FY2013	FY2014+	Total	
<b><u>Municipal Facilities - City Owned Buildings</u></b>										
MF-CB-10-09	Facility Assessments - Energy Audits and Improvements	11	of 13	32.24	Programmed	-	-	30,000	120,000	150,000
						-	-	30,000	120,000	150,000
<b><u>Municipal Facilities - Parks and Recreation</u></b>										
MF-PR-08-07	Tennis & Basketball Court Renovations	14	of 25	43.59	Active	300,000	-	150,000	750,000	1,200,000
MF-PR-08-19	Veteran's Pool Locker Rooms (Recreation Facility Updates)	3	of 25	76.54	Active	-	250,000	-	800,000	1,050,000
MF-PR-10-01	Neighborhood Playgrounds (Playground Improvements)	5	of 25	62.22	Active	207,000	-	215,958	612,042	1,035,000
MF-PR-10-02	Parks Roads & Parking Lots	18	of 25	39.67	Active	250,000	325,000	250,000	675,000	1,500,000
MF-PR-10-06	Trails & Pathways - Repairs & Reconstruction (Annual)	12	of 25	44.77	Programmed	505,000	-	200,000	820,000	1,525,000
MF-PR-10-09	Veteran's Shelter (Picnic Shelters)	8	of 25	49.42	Programmed	-	148,362	-	-	148,362
MF-PR-10-09	Shelter Renovations (Picnic Shelters)	8	of 25	49.42	Programmed	-	-	200,000	-	200,000
MF-PR-10-10	Gallup Canoe Livery	4	of 25	73.67	Programmed	56,000	300,000	-	170,000	526,000
MF-PR-10-13	Softball/Baseball Field Renovations	11	of 25	45.16	Programmed	-	250,000	250,000	500,000	1,000,000
						1,318,000	1,273,362	1,265,958	4,327,042	8,184,362
<b><u>Municipal Facilities - Solid Waste</u></b>										
MF-SW-06-04	Landfill Groundwater Management	6	of 9	50.63	Active	30,000	63,000	570,000	-	663,000
MF-SW-08-01	Solid Waste Mangement Plan Update	8	of 9	37.52	Programmed	-	25,000	-	-	25,000
MF-SW-10-04	Equipment and Container Storage Building	3	of 9	56.01	Programmed	-	200,000	-	-	200,000
MF-SW-10-05	Commercial Recycling Containers	2	of 9	80.25	Active	386,000	88,000	42,000	-	516,000
MF-SW-11-01	Compost Center Stormwater Controls	4	of 9	55.62	Active	-	100,000	-	-	100,000
N/A	Compost Center Stormwater Controls	N/A		N/A	N/A	-	140,000	-	-	140,000
						416,000	616,000	612,000	-	1,644,000
<b><u>Transportation - Alternative Transportation</u></b>										
TR-AT-10-07	Non-Motorized Corridor Project: Plymouth Rd (Broadway Br-City Boundary)	33	of 39	38.28	Programmed	-	-	30,000	63,000	93,000
TR-AT-10-08	Non-Motorized Corridor Project: Stadium (Maple to Washtenaw)	34	of 39	38.28	Programmed	-	-	40,000	157,000	197,000
TR-AT-10-29	ADA Ramp Replacements (Outside of DDA)	17	of 39	50.26	Active	375,000	560,000	560,000	2,240,000	3,735,000
TR-AT-12-03	Washtenaw Ave - US 23 Underpass Shared Use Path	1	of 39	68.82	Active	-	10,000	-	-	10,000
						375,000	570,000	630,000	2,460,000	4,035,000
<b><u>Transportation - Bridges</u></b>										
TR-BR-12-02	Stadium Bridges (ESB)	1	of 5	94.48	Active	1,628,000	3,670,000	-	-	5,298,000
						1,628,000	3,670,000	-	-	5,298,000



**CITY OF ANN ARBOR  
Budgeted Capital Improvement Projects  
By Project Type**

**Requested Project Appropriations for FY2012 & FY2013**

ProjectID	Project Name	CIP Priority		Status	Anticipated Spending Schedule					
		Rank	Score		Prior FYs	Budget Request FY2012	Projected FY2013	FY2014+	Total	
<b>Transportation - Street Construction</b>										
TR-SC-06-02	Annual Local Street Resurfacing Program	15 of 36	40.41	Active	-	1,400,000	2,000,000	8,000,000	11,400,000	
TR-SC-06-03	Annual Major Street Resurfacing Program	9 of 36	48.88	Active	2,659,720	5,000,000	7,000,000	28,000,000	42,659,720	
TR-SC-08-01	Fuller - E. Medical Center Dr. - Maiden Lane	5 of 36	72.51	Active	550,000	500,000	-	-	1,050,000	
TR-SC-10-05	Miller Avenue Improvements (Newport to Maple)	4 of 36	75.20	Programmed	-	200,000	800,000	-	1,000,000	
TR-SC-12-21	Dexter Ave (Huron to Maple)	3 of 36	77.39	Active	200,000	800,000	-	-	1,000,000	
N/A	Citywide Street Resurfacing - 2011 STPU	N/A	N/A	N/A	100,000	1,000,000	-	-	1,100,000	
N/A	Fuller Rd Station	N/A	N/A	N/A	-	650,000	350,000	-	1,000,000	
N/A	Earhart/Geddes Intersection Improvements	N/A	N/A	N/A	358,269	270,383	-	-	628,652	
N/A	Citywide Guardrails/Retaining Walls Installations	N/A	N/A	N/A	-	200,000	200,000	-	400,000	
N/A	Ruthven St.	N/A	N/A	N/A	-	230,000	-	-	230,000	
N/A	Stadium (W) - Pauline Intersection	N/A	N/A	N/A	-	50,000	-	-	50,000	
N/A	Huron River Drive	N/A	N/A	N/A	-	10,000	-	-	10,000	
					<b>3,867,989</b>	<b>10,310,383</b>	<b>10,350,000</b>	<b>36,000,000</b>	<b>60,528,372</b>	
<b>Utilities - Sanitary Sewer</b>										
UT-SN-01-03	Austin Sanitary Sewer Outlet	40 of 47	31.36	Programmed	125,000	-	600,000	-	725,000	
UT-SN-02-11	Footing Drain Disconnection Project (Long Term)	5 of 47	59.10	Programmed	3,150,000	6,020,000	2,775,000	10,000,000	21,945,000	
UT-SN-03-29	Southside Interceptor Rehabilitation	35 of 47	41.38	Active	2,170,000	1,200,000	1,100,000	1,550,000	6,020,000	
UT-SN-08-02	Dover Place/Riverview Sanitary Sewer	36 of 47	37.99	Programmed	-	-	500,000	-	500,000	
UT-SN-08-06	Wayne Street Sanitary Sewer	42 of 47	26.47	Active	106,000	19,000	-	-	125,000	
UT-SN-08-06	Wayne Street Sanitary Sewer - Resurfacing	42 of 47	26.47	Active	42,000	14,000	-	-	56,000	
UT-SN-08-16	North Main Submain Relief Sanitary Sewer - AARR to M-14	7 of 47	58.72	Programmed	-	250,000	2,500,000	-	2,750,000	
UT-SN-10-01	Dexter Avenue Sanitary Sewer Replacement	24 of 47	46.07	Active	60,000	240,000	-	-	300,000	
UT-SN-10-05	Manhole Rehabilitation/Replacement Project	12 of 47	52.85	Active	-	250,000	-	-	250,000	
UT-SN-10-11	2780 Packard Sanitary Extension	22 of 47	46.37	Programmed	-	320,000	-	-	320,000	
UT-SN-11-01	Model for Mobility (Ann Arbor-Detroit) FRS	26 of 47	45.80	Active	1,750,000	350,000	-	-	2,100,000	
UT-SN-12-01	Miller Ave Sanitary Repair/Replacement	30 of 47	42.59	Programmed	25,000	25,000	300,000	-	350,000	
UT-SN-12-05	Pepper Pike Crosslot Sewer Lining	18 of 47	47.07	Programmed	-	225,000	-	-	225,000	
UT-SN-12-06	Audubon Crosslot Sanitary Sewer Lining	3 of 47	64.49	Programmed	-	-	180,000	-	180,000	
UT-SN-12-10	South State Street Crosslot Sewer Lining	4 of 47	62.87	Programmed	-	560,000	-	-	560,000	
UT-SN-12-12	Huntington Woods Crosslots Sewer Lining	18 of 47	47.07	Programmed	-	260,000	-	-	260,000	
					<b>7,428,000</b>	<b>9,733,000</b>	<b>7,955,000</b>	<b>11,550,000</b>	<b>36,666,000</b>	

**CITY OF ANN ARBOR  
Budgeted Capital Improvement Projects  
By Project Type**

**Requested Project Appropriations for FY2012 & FY2013**

ProjectID	Project Name	CIP Priority		Status	Anticipated Spending Schedule					
		Rank	Score		Prior FYs	Budget Request FY2012	Projected FY2013	FY2014+	Total	
<b>Utilities - Storm Sewer</b>										
UT-ST-01-08	Storm Asset Identification, GIS Conversion and Model	18	of 57	45.47	Active	1,882,000	-	400,000	-	2,282,000
UT-ST-10-03	Miller Avenue Stormwater Improvements	2	of 57	58.78	Programmed	323,000	-	265,000	-	588,000
UT-ST-10-11	Allens Creek Greenway Improvements	13	of 57	49.70	Programmed	100,000	100,000	-	-	200,000
UT-ST-10-12	Railroad Berm	17	of 57	46.43	Programmed	-	50,000	-	-	50,000
UT-ST-10-13	Flood Mitigation Implementation Grant Matching	39	of 57	34.97	Programmed	-	100,000	100,000	400,000	600,000
UT-ST-10-20	Geddes Avenue Storm Sewer	40	of 57	34.79	Programmed	-	-	30,000	270,000	300,000
UT-ST-11-02	Arbor Oaks	42	of 57	34.02	Programmed	80,000	310,000	-	-	390,000
UT-ST-88-05	Evergreen Subdivision Storm Water (Phase II)	49	of 57	27.18	Programmed	-	50,000	50,000	-	100,000
UT-ST-12-10	Compost Ponds Construction	14	of 57	49.50	Programmed	-	125,000	175,000	-	300,000
UT-ST-12-01	S. Forest Stormwater Mgmt	23	of 57	43.90	Programmed	-	-	150,000	-	150,000
UT-ST-12-08	Millers Creek Sediment Management Study	38	of 57	38.65	Programmed	-	60,000	-	-	60,000
UT-ST-12-09	Redbud park Storm Sewer Replacement	55	of 57	21.76	Programmed	-	150,000	-	-	150,000
UT-ST-12-12	Burns Park Area Porous Alley	6	of 57	55.18	Programmed	-	50,000	-	-	50,000
UT-ST-12-12	Burns Park Area Porous Alley - SRF	6	of 57	55.18	Programmed	-	200,000	-	-	200,000
UT-ST-12-14	Miller Creek Streambank Stabilization (Phase 2)	29	of 57	42.93	Programmed	-	-	300,000	1,447,000	1,747,000
UT-ST-12-19	Cistern Install/Tree Planting	23	of 57	38.00	Programmed	-	505,000	-	-	505,000
UT-ST-12-22	Stream Bank Stabilization (Future Locations)	45	of 57	31.75	Programmed	-	20,000	-	-	20,000
UT-ST-12-23	Chalmers Sanitary/Storm Creek Crossing	53	of 57	23.80	Programmed	-	20,000	40,000	-	60,000
UT-ST-12-26	Dexter Ave Stormwater Improvements	7	of 57	54.56	Active	-	310,000	-	590,000	900,000
						2,385,000	2,050,000	1,510,000	2,707,000	8,652,000
<b>Utilities - Water System</b>										
UT-WS-01-08	Eisenhower Parkway Water Main	60	of 68	16.98	Programmed	-	75,000	200,000	-	275,000
UT-WS-01-10	Elevated Storage Tanks	28	of 68	29.12	Programmed	-	-	225,000	2,300,000	2,525,000
UT-WS-02-19	Manchester Elevated Water Tank Paint Project	33	of 68	26.54	Programmed	-	-	700,000	-	700,000
UT-WS-08-05	Replace Filter Press Plates	54	of 68	18.14	Programmed	350,000	-	50,000	-	400,000
UT-WS-08-06	Replace Steere Farm Well Pump Engines	2	of 68	57.39	Programmed	-	150,000	1,250,000	-	1,400,000
UT-WS-08-07	Barton Pond Early Warning System	61	of 68	16.61	Programmed	-	-	50,000	250,000	300,000
UT-WS-08-10	Barton Electrical Upgrades	10	of 68	45.81	Active	600,000	1,500,000	-	-	2,100,000
UT-WS-08-12	New Well at Steere Farm	65	of 68	12.69	Programmed	-	-	200,000	1,700,000	1,900,000
UT-WS-08-14	Repair Roof of South Industrial Tank	63	of 68	15.82	Programmed	-	450,000	-	50,000	500,000
UT-WS-08-16	Sludge Storage Repairs	62	of 68	16.18	Programmed	-	-	250,000	-	250,000
UT-WS-08-28	Wayne Street Water Main	3	of 68	51.10	Active	130,000	38,000	-	-	168,000
UT-WS-08-28	Wayne Street Water Main - Resurfacing	3	of 68	51.10	Active	89,000	29,000	-	-	118,000
UT-WS-08-30	Downtown Valve Insertion/Replacement	24	of 68	32.86	Programmed	-	150,000	250,000	-	400,000
UT-WS-09-03	Raw Water Main (30") Upgrade (Seventh Easterly)	14	of 68	41.69	Programmed	-	-	155,000	1,375,000	1,530,000
UT-WS-10-04	Sodium Hydroxide Feed System Expansion	52	of 68	19.50	Programmed	-	-	3,000,000	-	3,000,000
UT-WS-10-10	Dexter Avenue Water Main Replacement	32	of 68	26.89	Active	60,000	540,000	-	-	600,000
UT-WS-10-14	Valhalla Drive Water Main	8	of 68	47.96	Active	-	325,000	-	-	325,000
UT-WS-10-16	Miller Avenue Water Main Replacement	7	of 68	48.08	Programmed	60,000	100,000	1,340,000	-	1,500,000
UT-WS-12-09	Model for Mobility - Fuller Road Station	13	of 68	41.78	Active	102,000	84,000	-	-	186,000
N/A	Packard Water Mian Replacement	N/A		N/A	N/A	100,000	900,000	-	-	1,000,000
						1,491,000	4,341,000	7,670,000	5,675,000	19,177,000
<b>Grand total</b>						<b>\$ 18,908,989</b>	<b>\$ 32,563,745</b>	<b>\$ 30,022,958</b>	<b>\$ 62,839,042</b>	<b>\$ 144,334,734</b>