



CITY OF ANN ARBOR Administrator's Report

The city's mission is to deliver exceptional services that sustain and enhance a vibrant, safe and diverse community.

City Administrator's Report April 7, 2025 prepared for City Council. Kindly forward questions, comments, or suggestions for input to mdohoney@a2gov.org, mwalton@a2gov.org, or shiqqins@a2gov.org.

SAFETY NOTES

Safety Update *Distracted Driving*

April is Distracted Driving Awareness Month, sponsored by the National Safety Council. Distracted driving is a major cause of accidents, injuries, and deaths. Remember, when you are behind the wheel, your only job is to drive. In 2023, Governor Gretchen Whitmer signed a bill into law that makes it illegal to manually use a cell phone or other mobile electronic device while operating a vehicle on Michigan roads. Keep your phone down and your eyes up! More information on the National Safety Council campaign can be found [here](#). **Thank you for making A2 Be Safe!**

SUSTAINABILITY & INNOVATIONS

- **Sustainability & Innovations Corner.** Catch up on the latest from the Ann Arbor Office of Sustainability and Innovations (OSI). For more information, including registration links, visit [OSI online](#).
- **New: The A²ZERO Heat Pump Concierge Platform:** OSI is delighted to announce our new A²ZERO Heat Pump Concierge, where users can input home information to generate initial heat pump system design options in a process that takes approximately five minutes. Information on things such as up-front cost, operational cost impacts, climate impacts and applicable rebates and incentives is included. Together, this information aims to empower residents to choose the heat pump that's right for them, including any and all necessary improvements that might be needed as part of transitioning from fossil gas heat to heat pumps. Residents who wish to move forward with installing a heat pump will receive an on-site home assessment to finalize the design and lock in a guaranteed price. Pearl Edison will then work directly with vetted contractors on installation. The entire process is free for Ann Arbor residents. Learn more at osi.a2gov.org/HeatPumpConcierge!
- **Join the Ann Arbor Sustainable Energy Utility waitlist:** The city is currently registering interest in the Ann Arbor Sustainable Energy Utility. If you are interested in enrolling or getting more information as it becomes available, please [fill out this form to join the waitlist](#).
- **New email list for Electronics Takeback events!** While our next Electronics Takeback event has sold out already, we encourage you to stay tuned by joining [the Electronics Takeback Event](#) email list to get notified when the next event is announced.
- **Electric lawn care equipment discount program and electric leaf blower rebates:** Designed to help lower the cost of transitioning from gas to electric leaf blowers, in accordance with Ann Arbor's new leaf blower ordinance, discounts and rebates for electric lawn care equipment will be available March 1 – May 31 of

this year, or until funding is expended. For more information, including rebate and discount amount as well as eligibility, visit osi.a2gov.org/leafblowers.

- **We're nearing our goal of 100% renewable electricity powering City operations!** The Office of Sustainability and Innovations (OSI) closely monitors opportunities regarding energy procurement and recently took a step to procure more renewable energy for City facilities. "Choice" electricity providers are only available to 10% of DTE customers, and most City sites have been on a waiting list to participate in this choice program for many years. In late February, 67 of the City's electric accounts were released from the wait list. After analysis the decision was made to sign these accounts onto a choice program with Constellation Energy. This means the City will procure 100% renewable electricity at a locked in, largely fixed rate for these sites for the next two years. With this new update, City operations are powered with just over 70% renewable electricity!
- **April is Earth month!** To see our full list of events, visit osi.a2gov.org/events to join us out in the community for things like: Food Waste Prevention Week (April 7-13), Bandemer Park Adoption Day (April 18), Climate Cafe (April 21), Sustainability Forum; Local Changemaking with the Sustaining Ann Arbor Together Grant Program (April 24), Ann Arbor's Earth Day Festival (April 27) and so much more!
- **Save the date: 2025 A²ZERO Week is June 1–7** — The Ann Arbor Office of Sustainability and Innovations (OSI) is putting together an exciting week to celebrate Ann Arbor's commitment and progress toward a just transition to carbon neutrality, community wide, by the year 2030. Each day during A²ZERO Week will feature an activity or event for every interest and even for families to participate together. If you've got an idea for a sustainability event, email OSI at sustainability@a2gov.org! Be sure to keep an eye on the A²ZERO Week event page <https://www.a2gov.org/sustainability-innovations-home/newsletter-events/> in the coming weeks for the latest updates and as the schedule becomes available.
- **New energy rebates available** — OSI is pleased to announce an expansion to the home energy rebate program and the home energy advisor service to provide more money to more residents, with a streamlined process to make the application even easier. To learn more, visit osi.a2gov.org/rebates.



COUNCIL PRIORITIES/INITIATIVES

Ordinance Chapter 14, 1:316 Sole/Best Source Data. Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for March 2025 for purchases over \$5,000.

PREVIEWS

April 7 Council Meeting will feature the following items of interest:

Consent Agenda (24). There are 24 items on the consent agenda.

Public Hearings (3). Public hearings are listed below under second reading.

Ordinances – First Reading (1).

- An Ordinance to Amend Chapter 34 (Gas Franchise) and Replace it with a New Heating Franchise And Adopt Accompanying Agreement Regarding Climate Action

Ordinances – Second Reading (3).

- A Public Hearing and An Ordinance to Amend Sections 5.32.2 of Chapter 55 (Unified Development Code) of Title V of the Code of the City of Ann Arbor (Nonconforming Structure) CPC Recommendation: Approval (8 Yes, 0 No) (ORD-25-05)
- A Public Hearing and An Ordinance to Amend Sections 9:101, 9:103, 9:105, 9:109 of Chapter 111 (Fire Prevention) of Title IX of the City Code of Ordinances (ORD-25-06)
- A Public Hearing and An Ordinance to Add Chapter 35 (Sustainable Energy Utility) to Title II (Utilities and Services) of the Code of the City of Ann Arbor (ORD-25-07)

OTHER

Compost Collection Resumes April 7. The City of Ann Arbor will restart weekly curbside compost collection on Monday, April 7, 2025, running until early December. More information is available via <https://www.a2gov.org/news/posts/compost-collection-resumes-april-7/>.

New City Flag for Sale. A new city flag is now flying outside of city buildings, and you can also "fly" the new flag! Two sizes are available for (in-person-only) purchase —a "parade" size for \$10 and a 4-foot- by 6-foot flag for \$65 — in the city clerk's office, second floor at Larcom City Hall. A FREE laptop sticker can also be picked up from the front counter of the city clerk's office.

Fiscal Years 2026/2027 Budget Process Underway. The City of Ann Arbor two-year budget process for fiscal years 2026/2027 is underway. Fiscal year 2026 begins July 1, 2025, and ends June 30, 2026. City Council members can only adopt one fiscal year at a time, even though the city plans for multi-year budgets.

Recorded budget presentations will be available online via the [CTN YouTube channel](#). All [presentations and materials](#) will be posted online.

[Budget timeline](#)

March 24, 2025: City Council Work Session held for FY26 Budget Planning

April: In accordance with City Charter, the city administrator's recommended fiscal year 2026 budget is submitted to City Council in April. City Council members can only adopt one fiscal year at a time even though the city plans for multi-year budgets.

May: City Council, with at least seven affirmative votes, will vote to adopt the budget at its meeting on May 19.

Budget-related feedback or comments are encouraged and may be submitted via email to budget@a2gov.org.



MEMORANDUM

TO: Milton Dohoney Jr., City Administrator
FROM: Colin Spencer, Purchasing Manager
DATE: 3/31/2025
SUBJECT: Sole/Best Source Data for March 2025

Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for March 2025 for purchases over \$5,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Marti Praschan, Chief Financial Officer
Sara Higgins, Director of Operations

Sole/Best Source for March 2025

Unit	Amount	Vendor/Source	Item	Description	Type
WWTP	\$ 18,627.00	Hach Company	PROFESSIONAL SERVICES (NOT OTHERWISE CLASSIFIED).96258	START-UP SERVICE, MAINT. & REPAIR OF THESE INSTRUMENTS	Sole Source
Parks & Rec	\$ 16,050.00	Blessings Janitorial Services	*AP Invoice	MACK POOL - BUILDING CLEANING FY25	Best Source
Sustainability	\$ 15,130.00	Chin-Azzaro	*AP Invoice	DIGITAL GRAPHIC RECORDING	Best Source
Water Treatment	\$ 15,250.00	Heco, Inc	*AP Invoice	BARTON HYDRO GENERATOR REPAIR	Best Source
WWTP	\$ 25,000.00	Limnos LLC	PROFESSIONAL SERVICES (NOT OTHERWISE CLASSIFIED).96258	PSA FORD LAKE WATER QUALITY ISSUE	Best Source
Fire	\$ 49,778.00	A.Z. Shmina	*AP Invoice	CONFERENCE ROOM CONVERSION TO OFFICE SPACE	Best Source
Police	\$ 15,342.35	Priority One Emergency	*AP Invoice	AAPD VEST VOUCHER	Best Source
Sustainability	\$ 25,000.00	Homeland Solar	*AP Invoice	SOLAR DESIGNS AT MULTIPLE CITY PARK FACILITIES	Best Source
Fleet & Facilities	\$ 8,500.00	Diamondback Automotive	AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809	TRUCK BED PARTS	Sole Source
Parks & Rec	\$ 75,000.00	Affinity Valuation Group	*AP Invoice	APPRAISALS	Best Source
Fleet & Facilities	\$ 124,000.00	Cummins Sales and Service	AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809	PARTS/REPAIRS	Sole Source
Parks & Rec	\$ 15,871.81	Eco Lawns LLC	*AP Invoice	PARKS - (4) BATTERY BLOWERS	Best Source
Fleet & Facilities	\$ 20,941.50	Turnkey Network Solutions	*AP Invoice	721 N MAIN FIBER RELOCATION	Best Source
Sustainability	\$ 75,000.00	Preng & Associates	PROFESSIONAL SERVICES (NOT OTHERWISE CLASSIFIED).96258	SUSTAINABLE ENERGY UTILITY EXECUTIVE DIRECTOR SEARCH	Best Source