



CITY OF ANN ARBOR Administrator's Report

The city's mission is to deliver exceptional services that sustain and enhance a vibrant, safe and diverse community.

City Administrator's Report December 1, 2025 prepared for City Council. Kindly forward questions, comments, or suggestions for input to mdohoney@a2gov.org, mwalton@a2gov.org, or shiggins@a2gov.org.

SAFETY NOTES

Safety Update **A2 Snow Match**

Become a volunteer in the City of Ann Arbor OR receive shoveling services. Snow-covered sidewalks can be hazardous for everyone. The A2 Snow Match program helps keep sidewalks accessible for all ages and abilities by pairing residents with nearby neighbors who volunteer to assist with snow removal. Recipients of volunteer services must be City residents age 55+ or self-identify as having a disability, and not have other resources (financial, family, friends or neighbors) available to help with snow removal. Volunteers are matched with homes within about a 10-minute walk of their location. Residents can register to volunteer or receive services!

Questions? Email a2snowmatch@a2gov.org. Please register [here](#). Thank you for making **A2 Be Safe!**

SUSTAINABILITY & INNOVATIONS

Sustainability Corner

Ann Arbor Awarded \$250,000 Grant to Advance Sustainable Energy Utility -- To learn more about the SEU, please visit a2gov.org/a2seu. Catch up on the latest information submitted from the Ann Arbor Office of Sustainability and Innovations (OSI). For further details, including registration links, visit [OSI online](#).

- **NEW Residential Rebates for Leaf-Blowers.** The City of Ann Arbor just launched a new rebate program specifically for rakes and electric leaf blowers beginning November 21, 2025, through the end of the year, or until funding is expended. Designed to help lower the cost of transitioning from gas to electric leaf blowers in accordance with Ann Arbor's leaf blower ordinance, these rebates will be available to all Ann Arbor residents.
- **Business Rebates for Electric Leaf Blowers** – [Business rebates for electric leaf blowers have been reinstated](#) through September 30, 2026, or until funding is expended. Designed to help lower the cost of transitioning from gas to electric leaf blowers in accordance with Ann Arbor's leaf blower ordinance, these rebates will be available to businesses that provide lawn care or landscaping services to properties located in Ann Arbor.
- **City of Ann Arbor Recognized as Sustainable Public Entity of the Year by Michigan Sustainable Business Forum.** The City of Ann Arbor was awarded the 2025 Sustainable Business of the Year: Public Sector Award from the Michigan Sustainable Business Forum on November 13 at their Triple Bottom Line Bash.

The award recognizes a local or regional government for its efforts to advance community sustainability and sustainable business practices in their community and operations. It was awarded to the City of Ann Arbor for their work under A2ZERO, the City's plan, vision, framework, and associated actions to achieve a just and equitable transition to carbon neutrality, community-wide, by the year 2030.

- **Midnight Madness: A²ZERO Winter Gear Swap, Dec. 4, 7PM - 10PM | Main Street, Ann Arbor:** Come find new-to-you winter gear and/or donate cold weather clothes that you no longer want at the A2ZERO Midnight Madness Winter Gear Swap! Everyone is welcome to participate; you do not have to donate to take items. Participants who donate items will to be entered in a prize drawing for a \$100 gift card to a downtown business of your choice, provided by the Main Street Ann Arbor Association. [Visit the Swap's website to learn more and RSVP.](#)
- **Cinema and Sustainable: Catching the Sun, Dec. 10, 7PM - 9:30PM | State Theater:** Following an unemployed American worker, a Tea Party activist, and a Chinese solar entrepreneur as they race to lead the clean-energy future. This documentary explores the worldwide economics of the burgeoning solar energy industry and its impact on hopeful job seekers in the United States. [Free admission - Please reserve tickets in advance for an accurate attendance.](#)
- FB: A2Zero | IG: @a2zero2030 JOIN OUR MAILING LIST | YOUTUBE | a2zero.org
- For more information on our upcoming events, please visit www.a2gov.org/sustainability/events



COUNCIL PRIORITIES/INITIATIVES

Ordinance Chapter 14, 1:316 Sole/Best Source Data. Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for November 2025 for purchases over \$5,000.

December 1 Council Meeting will feature the following items of interest:

PREVIEWS

Consent Agenda (12). There are 12 items on the consent agenda.

Public Hearings (2). Public hearings are listed below and under Second Reading.

- A Public Hearing and Resolution to Approve a Brownfield Plan for the Townie Homes Project at 1780 and 1788 Scio Church Road, 225 and 235 South Wagner Road, 1535, 1563, 1565 and 1567 South Maple Road, and 1288 and 1369 Jewett Avenue

Ordinances – Second Reading (1).

- A Public Hearing and An Ordinance to Amend Chapter 40 (Trees and Other Vegetation) of Title III (Parks and Public Grounds) of the Code of the City of Ann Arbor (ORD-25-34)

Ordinances – First Reading. None

OTHER

Comprehensive Land Use (Draft 3) is in Final Phase to Review & Comment. Review and submit final comments using the form on the project site: www.a2gov.org/clup.



MEMORANDUM

TO: Milton Dohoney Jr., City Administrator
FROM: Colin Spencer, Procurement and Risk Manager
DATE: 11/30/2025
SUBJECT: Sole/Best Source Data for November 2025

Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for November 2025 for purchases over \$5,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Marti Praschan, Chief Financial Officer
Sara Higgins, Director of Operations

Sole/Best Source for November 2025

Unit	Amount	Vendor/Source	Item	Description	Type
Fire	\$ 12,710.00	OHD LLC	*AP Invoice	FIT TESTER PER QUOTE	Sole Source
15th District Court	\$ 5,838.17	Smith's Detection	SECURITY AND ACCESS SYSTEMS MAINTENANCE AND REPAIR.93673	AAJC WEAPONS SCREENING MACHINE ROUTINE MAINTENANCE	Best Source
Water Treatment	\$ 12,883.50	Air Technologies	*AP Invoice	ATLAS COPCO MAINTENANCE	Sole Source
Parks & Rec	\$ 17,200.00	LJ Construction	*AP Invoice	MARY BETH DOYLE BRIDGE REDECKING	Sole Source
Fleet & Facilities	\$ 5,400.00	Chargepoint	COMPUTER SOFTWARE CONSULTING.91829	EV CHARGING - CLOUD PLAN UPGRADE	Sole Source
Parks & Rec	\$ 75,000.00	ASTI Environmental	*AP Invoice	PSA FOR ENVIRONMENTAL SITE AGREEMENTS	Best Source
WWTP	\$ 8,400.00	Crawford Door Sales	DOOR INSTALLATION, MAINTENANCE, AND REPAIR	INSTALLATION OF REPLACEMENT OVERHEAD DOOR OPENER	Best Source
Sustainability	\$ 20,000.00	Giraffe Financial	*AP Invoice	E-FILING SERVICES	Best Source
Parks & Rec	\$ 24,078.10	Heritage Professional Products Group	*AP Invoice	LANDSCAPE CHEMICALS & FERTILIZER - LPGC	Best Source
Parks & Rec	\$ 5,280.00	Spartan Distributors	*AP Invoice	PARKS - FERTILIZER SPREADER	Sole Source
Parks & Rec	\$ 6,332.60	Ann Arbor T-Shirt Company	*AP Invoice	VISIT EVERY PARK PROGRAM SHIRTS/HOODIES	Best Source
IT	\$ 22,750.00	Cowbell Inc	*AP Invoice	PENETRATION TEST	Best Source
Systems Planning	\$ 7,475.00	The Treeline Conservancy	PROFESSIONAL SERVICES (NOT OTHERWISE CLASSIFIED).96258	PHASE II ENVIRONMENTAL INVESTIGATION 721 N MAIN	Sole Source
Water Treatment	\$ 5,600.00	Labworks	SOFTWARE MAINTENANCE/SUPPORT.92045	WTP: 2 LIMS E-WORKSHEETS	Sole Source