

ADDENDUM No. 1

RFP No. 25-58

Access Control for City of Ann Arbor Dog Parks

Due: December 15, 2025 at 2:00 P.M. (local time)

The information contained herein shall take precedence over the original documents and all previous addenda (if any) and is appended thereto. **This Addendum includes seven (7) pages.**

The Proposer is to acknowledge receipt of this Addendum No. 1, including all attachments in its Proposal by so indicating in the proposal that the addendum has been received. Proposals submitted without acknowledgement of receipt of this addendum may be considered non-conforming.

The following forms provided within the RFP Document should be included in submitted proposal:

- **Attachment B – City of Ann Arbor Non-Discrimination Declaration of Compliance**
- **Attachment C - City of Ann Arbor Living Wage Declaration of Compliance**
- **Attachment D - Vendor Conflict of Interest Disclosure Form of the RFP Document**

Proposals that fail to provide these completed forms listed above upon proposal opening may be rejected as non-responsive and may not be considered for award.

I. QUESTIONS AND ANSWERS

The following Questions have been received by the City. Responses are being provided in accordance with the terms of the RFP. Respondents are directed to take note in its review of the documents of the following questions and City responses as they affect work or details in other areas not specifically referenced here.

Question 1: Will the City of Ann Arbor or it's assigned separate contractor be providing 110 volt power at the main gate for each of these dog parks that we can utilize to power our access control equipment?

Answer 1: We would like the contractor doing the installation to arrange for the necessary power, either by getting a power feed from DTE or utilizing solar panels attached to the access points.

Question 2: Please confirm that you are only asking for gate access on the outer dog park gate, once inside, individuals with their pets will be able to go into the "small dog" and "large dog" without needing to card in those spaces.

Answer 2: Correct, we simply need gate access without further access control needed for areas within the park.

Question 3: Do you want a card in with free exit (possible button activation) or did you want a card in and a card out operation

Answer 3: Free exit.

Question 4: Is there a possibility of visiting the three dog parks for a brief site walk?
Answer 4: We cannot arrange for a staff member to meet a vendor at the sites prior to proposal submission as that would be preferential treatment during the RFP process. However, all sites are open to the public and vendors are welcome to visit them.

Swift Run Dog Park: 4000 Plat Road, Ann Arbor MI 48108

Olson Park Dog Park: 1505 Dhu Varren Road, Ann Arbor MI 48105

Broadway Dog Park: 800 Broadway Street, Ann Arbor MI 48104

Veterans Memorial Park Pop-Up Dog Park (open Nov 21 – March): 2150 Jackson Ave, Ann Arbor

Question 5: Are there building drawings/site plans for each location?

Answer 5: We do not have current site plans for each location. The best way to view aerial perspective of the dog parks would be using Google maps or <https://a2gov.org/mapAnnArbor>. Park archives can also be found online at <https://www.a2gov.org/parks-and-recreation/administrative/park-archives/> which may include some but not all park plans.

Question 6: Would references on similar projects but from other states be sufficient?

Answer 6: Yes.

Question 7: How many active license holders do you currently have?

Answer 7: We have 348 current active licenses broken down as follows:

- 228 All City Designated Off-Leash Dog Areas
- 8 All City Service Dog
- 42 Broadway & Olson
- 70 Swift Run
- Anecdotally, the Swift Run park is our busiest site, many of our “All City” license holders use their license primarily for the Swift Run park.

Question 8: On average, how many new license holders are added monthly?

Answer 8: From Jan 2024 to present we have averaged 29 licenses issued per month. Our busiest months are December and January, with another smaller spike in July.

Question 9: Olson Dog Park currently has (2) gates that access the same area, would you like access control quoted for both gates?

Answer 9: Yes please.

Question 10: What is the total number of openings that access control is required? There are (4) total parks but how many entrances at each park?

Answer 10: 7 total openings/gates, broken down as follows:

- Swift Run = 1 gate
- Broadway = 2 parks, each with one gate
- Olson = 1 park with 2 gates
- Vets = 1 park with 2 gates

Question 11: What type of openings are going to be receiving access control? Standard doors, gates etc? Ideally, we would like to set up a site visit to each of the parks to identify and document these openings, their relation to the building, get an idea of any conduit needed, etc. If a site visit is not permitted, pictures both inside and out of each opening in order to provide the turnkey proposal requested is required.

Answer 11: The gates are chain-link fences with lift-up latches. We understand that we will likely need to install something different for these entryways as part of this project. Images of gates are provided below.

Regarding site visits, all sites are open to the public and vendors are welcome to visit them.

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Veterans Memorial Park, entry 1



Veterans Memorial Park, entry 2



Veterans Memorial Park, opposite from entry 2, locked/unused gate



Olson Park, entry 1



Swift Run, only entry



Swift Run, Only entry from another angle



Broadway, both parks and gates visible in this image



Broadway, closeup of one of the gates

Offerors are responsible for any conclusions that they may draw from the information contained in the Addendum.