

**PEDESTRIAN SAFETY AND ACCESS TASK FORCE
MEETING #13 – MEETING MINUTES**

Date: Wednesday, April 1, 2015

Time: 5:00 - 7:00 pm

Location: Basement Conference Room – Larcom City Hall

Attendees:

Task Force Members Present, 8; Scott Campbell; Kenneth Clark ; Linda Diane Feldt; Owen Jansson; Anthony Pinnell; Jim Rees; Sarah Pressprich Gryniewicz; Vivienne Armentrout;

Task Force Members Absent, 1: Neal Elyakin;

Public Present, 7: Larry Deck; Kathy Griswold; Barbara Kritt; Jason Wagryn; Kevin Kelliner; Alice Hancock; Collin Cannart; refer to Attachment B for sign-in sheet

City Staff Present, 1: Connie Pulcifer;

Consultant Present (The Greenway Collaborative), 2: Norman Cox and Carolyn Prudhomme

Re: Pedestrian Safety and Access Task Force Meeting

Meeting Called to Order: 5:00 pm (Secretary not present until 5:40pm)

1. Introductions.
2. Changes to agenda: None, unanimously approved
3. Public Commentary: None
4. Changes to notes and minutes from last meeting: None, unanimously approved
5. Update on First Reading of the Proposed Sidewalk Snow & Ice Ordinance
 1. “Move that the Task Force response be postponed until the second reading.” - Moved by V Armentrout; Seconded by S. Pressprich Gryniewicz – motion failed.
 2. “Move that the Task Force, or the Winter Maintenance Subcommittee and then the Task Force as a whole, revisit changes to the snow and ice ordinance after the Ann Arbor Commission on Disability Issues makes its recommendation and receives further input from disabled veteran groups. The Task Force also asks that City Council postpone its first reading of the snow and ice ordinance on April 20th so the Task Force has an opportunity to discuss and vote at its next regular meeting on May 6th.” – Moved by O.Jansson; Seconded by A.Pinnell – approved.
6. Subcommittee Updates
7. Public Engagement Round #2 Update
8. Review of Approved Proposed Process to Consider Draft Recommendations
9. Discussion and Consideration of Draft Recommendations
 1. The Task Force provided comments on draft recommendations for education, enforcement and legislation.
10. Resource Group Input on Planning and Engineering Draft Recommendations
11. Update on May 6th Meeting

12. Public Commentary

1. Kathy Griswold – Because of the funding system used by the City, our recommendations won't affect the funding system until the 2017 budget. We need to contact an engineer, and the process hasn't brought in a City engineer. The schools and University use different ordinances/laws.
2. Barbara Kritt - worked in the New York NY pedestrian/bicyclist safety advocacy community. She has a number of questions/concerns that she'll be contacting the Task Force about. She also sees problems with some of the ways information is being used.
3. Larry Deck – WBWC – curious to see what the results are from item #10 on the agenda, which wasn't covered in this meeting.

Meeting adjourned at 7:08pm. Minutes taken by Sec. Clark

[Secretary note: for all of these meetings there will be two records of the meeting. These minutes are a record of official actions taken and public commentary. Ann Arbor City staff and/or the consultant on this project, the Greenway Collaborative, will produce a second record of the discussion points of the meeting, with more detail. Both of these records will be available on the Pedestrian Safety and Access Task Force Google Drive repository, available through the City of Ann Arbor website at www.a2gov.org/departments/systems-planning/Transportation/Pages/Pedestrian-Safety-and-Access-Task-Force.aspx]

**PEDESTRIAN SAFETY AND ACCESS TASK FORCE
MEETING #13- DISCUSSION SUMMARY**

Note: This is not a direct transcription of the meeting discussion. The following summary has been developed from notes taken during the meeting; comments are paraphrased. Where staff and consultants provided information and responses they are shown in italics.

- Approval of Agenda:
 - Unanimous approval.
- Approval of Meeting # 12 Minutes and Discussion Summary:
 - Unanimous approval.
- Update on the Proposed Sidewalk Snow and Ice Ordinance:
 - *The Chapter 49 Sidewalk Ordinance amendments that were approved at March 16th Council Meeting were sent to the Task Force. These include amendments by Council member Lumm and Council member Briere. The ordinance was postponed at first reading and tentatively returning April 20th for another first reading. There was a specific request from the Ann Arbor Commission on Disability Issues for City Council to postpone their vote in March in order to allow the Commission to review the ordinance language and provide recommendations. The Ann Arbor Commission on Disability Issues intends on having a resolution to send to City Council that they will vote on April 15th, in time for their vote to be taken into consideration at the April 20th City Council first reading.*
 - *LD. Feldt, S. Pressprich Gryniewicz and A. Pinnell made a presentation to the Ann Arbor Commission on Disability Issues at their March 18th meeting. The Commission was in a listening mode at their full meeting on March 18th. The Partners and Access Subcommittee meeting followed where they went through the ordinance piece by piece. The subcommittee meeting was attended by N. Elyakin, A. Pinnell, and O. Jansson. The subcommittee may be communicating with members of the Task Force and intends on communicating to the entire Commission on April 15th.*
 - At the general meeting of the Ann Arbor Commission on Disability Issues there was a “chat”, with Task Force members asking questions. At the Partners and Access Subcommittee meeting the majority of the conversation was between the members and they were asking for input by the Task Force on some topics.
 - The University of Michigan Council for Disability Concerns had a meeting today. At today’s meeting, Sally Peterson (chair of the Ann Arbor Commission on Disability Issues) noted that the subcommittee has a draft that they are going to send back to the Ann Arbor Commission on Disability Issues that may recommend that the 1 inch minimum be removed along with other recommendations.
 - *If there is any response from the Task Force, regarding the substitute ordinance that the group would like to communicate to City Council, it is*

Attachment A: Discussion Summary

- recommended that it be communicated in writing, by the Chair, L.D. Feldt to Mayor and City Council, by Thursday, April 16th.*
- O. Jansson feels more comfortable with the Task Force communicating with City Council after recommendations are presented by the Ann Arbor Commission on Disability Issues. We may want to get the first reading postponed if there is an issue with the recommendations from the Ann Arbor Commission on Disability Issues.
 - *There will not be another Task Force meeting before the April 20th first reading at City Council. The Task Force could ask for more time if the group feels they need to discuss after the April 15th meeting of the Ann Arbor Commission on Disability Issues vote.*
 - V.Armentrout does not support the Task Force intervening any further as a group but feels that individuals from the Task Force may intervene.
 - Could we call a special session of the Task Force to meet after the April 15h meeting of the Ann Arbor Commission on Disability Issue vote. *The meeting would need to be called at least two weeks in advanced.*
 - If we are going to have subcommittees drafting things, they need to come back to the Task Force as a whole for a vote.
 - Do we have to have a meeting to vote? Are we allowed to vote by email? *Must vote in person to follow the Open Meetings Act.*
 - Members of the Michigan Paralyzed Veterans of America will be weighing in as well.
 - The Task Force has the option of sending communication between the first and second reading as well.
 - **Moved by V Armentrout; Seconded by S. Pressprich Grynewicz: “Move that the Task Force response be postponed until the second reading.”**
 - The second reading will also involve a hearing.
 - *If the Task Force response waits until the second hearing it may make the process more complicated.*
 - There could be changes made coming into the next session. If we want to make comments on the Ann Arbor Commission on Disability Issues recommendations we need to do it after their April 15th meeting and before the first reading at City Council. To wait until the second reading, the Task Force would not be able to weigh in until City Council is about to make their final vote; we would only have one session to voice our opinion. If we have a meeting prior to City Council first reading, then we have the option to provide our input at the first reading and second reading.
 - In the interest of City Council making the best decision based on the most input, the Task Force needs to wait for the Ann Arbor Commission on Disability Issue and other disabled veteran groups. Can the first reading be postponed? *First reading could be postponed or the Task Force could ask for more time after hearing the recommendations from the Ann Arbor Commission on Disability on the 15th of April.*
 - If the first reading is postponed, the Task Force would have a chance to discuss at the May 6th meeting.

Attachment A: Discussion Summary

- *If this was to go to City Council in June, there would still be enough time for the City to include an education component before next season.*
- L.D. Feldt does not support the motion. The Task Force would only have one day where they could realistically meet between the Ann Arbor Commission on Disability Issues and the first reading to provide any input to City Council. Prefers that the Task Force ask for the first reading to be postponed and that the Task Force has an opportunity to get in on the first meeting.
- V. Armentrout would like to distinguish between what the Task Force as a body does versus interested parties on the Task Force. It is fully appropriate for those who are engaged in this issue and have gone to all the meetings to interact with City Council members. It requires a much higher bar for the Task Force as whole to respond. We need something more complete to respond to.
 - Yes vote (2): V. Armentrout, S. Pressprich Gryniowicz
 - No vote (5): L.D. Feldt, O. Jansson, A.Pinnell, J. Rees, S.Campbell
 - **Motion fails**
- **Moved by O. Jansson; Seconded by A. Pinnell: “Move that the Task Force, or the Winter Maintenance Subcommittee and then the Task Force as a whole, revisit changes to the snow and ice ordinance after the Ann Arbor Commission on Disability Issues makes its recommendation and receives further input from disabled veteran groups. The Task Force also asks that City Council postpone its first reading of the snow and ice ordinance on April 20th so the Task Force has an opportunity to discuss and vote at its next regular meeting on May 6th.”**
 - *At the City Council meeting, City Council specifically asked the Task Force to consider the recommendations of the Ann Arbor Commission on Disability and Issues. That is why they postponed the first reading to be after the 15th of April.*
 - *When will we ask City Council to postpone the first reading? Before the April 20th meeting.*
 - *Does this motion embody a specific request to City Council for the first hearing to be postponed? Yes.*
 - Yes vote (4): L.D. Feldt, S. Pressprich Gryniowicz, O. Jansson, A.Pinnell
 - No vote (2): J.Rees, V.Armentrout
 - Abstained (1): S. Campbell
 - **Motion Approved**
- It will be up to the Winter Maintenance Subcommittee and Task Force Chair to move forward with this motion and bring it back at the May 6th Task Force Meeting. It will be available in a clear format prior to the May 6th Task Force Meeting for the Task Force to review.
- What happens if City Council declines to alter their schedule? *There will be a second reading and the Task Force can voice its position then, or through other communication methods.*

Attachment A: Discussion Summary

- *Subcommittees:*
 - Winter Maintenance Subcommittee is planning on meeting on April 8th. *Post meeting follow-up: Winter Maintenance Subcommittee moved their meeting to April 16th to be able to respond to the recommendations from the Ann Arbor Commission on Disability Issues.*
 - Crosswalk Consistency meeting on April 13th.
 - V.Armentrout does not want to meet unless there is an agenda.
 - *The subcommittee needs to confirm with C. Pulcifer whether the meeting is cancelled or not at least two business days prior to meeting.*
 - *J. Rees will poll members.*
 - Crosswalk Education/Outreach/Enforcement/Lawon April 15th.

- Round 2 of Public Engagement
 - *Input from the Stakeholder Focus Groups was included in the Agenda Packet for this meeting. We are still documenting the input from the Community Wide Meeting and it will be provided in the May 6th Agenda Packet.*
 - *There may be potential for A2 Open City Hall Survey for the public to provide input on ideas the Task Force is generating. This would be in addition to the third and final round of public engagement in May as a way to reach out to people who typically do not come to public meetings.*
 - V. Armentrout has reservations regarding the method of the A2 Open City Hall Survey (or other self-selecting surveys); it depends on how the data is interpreted and analyzed. It should not be used as real data.
 - It would be helpful to get more public input on potential solutions.
 - Surprised to hear we have a third public meeting so close the second public meeting. Do we need a third public meeting or would it be better to wait longer and do a larger survey instead? *The reason for the May public meeting was to have the last meeting before summer vacation when a lot of people are not available to attend.*
 - Not sure what we would do with the results at this point?
 - There are a lot of people who do not respond to online surveys or public meetings. Online surveys can also be difficult for people with disabilities. People with disabilities tend to be the last people to come forward and complain. This group may have a strong interest in what we are doing.
 - Curious about how the A2 Open City Hall process is currently working overall. If this comes back to the Task Force we need some background on what has worked and what hasn't. It is a lot of energy to set up so it needs to work.
 - We need to decide what information we want to get from it.
 - *This process needs more vetting at the next Task Force meeting to see if a survey should be included with round three public engagements.*
 - *Looking at the original resolution from City Council, the charge for the Task Force from City Council is to improve pedestrian safety and access within a framework of shared responsibility through community outreach.*

Attachment A: Discussion Summary

- Proposed Process to Consider Planning and Engineering Recommendations:
 - What is the Task Force doing in June, July and August? *The Task Force will be voting on the draft recommendations. The goal is to be discussing the fine points rather than the broad points. There will probably be another round of homework during these months to get the draft recommendations into a form that can be voted on.*
 - Who is coming up with the final form of draft recommendation for the Task Force to vote on? *There needs to be a discussion on how much assistance the Task Force would like from City Staff and/or the meeting facilitation consultant to assist the Task Force in refining and organizing these recommendations.*
 - At some point the draft recommendations need to be clustered and consolidated. Who will do that? We need to make sure City Council does not find this complicated. *The Task Force would like City Staff and Consultants to help frame these recommendations.*
- Discussion and Consideration of Draft Recommendations:
 - Please refer to [Meeting #13 Homework Results](#) for a compiled summary of results from the recommendations worksheet.
 - Due to the pending snow and ice ordinance at City Council, the Task Force did not discuss draft recommendation dealing with the snow and ice ordinance at this meeting; they have been put on hold and may be revisited at a future meeting.
- Resource Group Input on Planning and Engineering Draft Recommendations
 - We need to think about the hand-off the Task Force recommendations to City Council and how things continue after August. It would be useful to know how these recommendations will move forward. Who is responsible for them? When the Task Force hands them over, is our work done? *We can try to respond to that, however it is unclear based on budgets.*
 - Recommendation on how to move forward could be proposed by the Task Force.
 - What should the future of this Task Force be? *The resolution for the Task Force from City Council specifically asked for that to be specified.*
 - We need to make sure we captured everything, and identify what is missing.
 - It would be nice to have a preamble with picture and bio of the Task Force members as part of the final recommendation package to City Council.
 - This document is not about the Task Force members as individuals. We are not elected officials so it may not be appropriate to include a preamble with bios.
 - Moving to the next round of recommendation, the Task Force would like a single author (City Staff or Consultants) to “wrangle” the draft recommendations into a single voice and organized structure. They would like something they can react to.
- Next Steps:
 - Chief Seto has confirmed attendance for the May 6th meeting.
 - Education, Enforcement and Legislation Recommendations – Roles and Responsibilities

Attachment A: Discussion Summary

- Winter Maintenance – Winter Maintenance Subcommittee
 - Crossing the Road – Crosswalk Education/Outreach/Enforcement/Law Subcommittee and Crosswalk Consistency Subcommittee
 - Sidewalks and Shared Use Paths – J. Rees and L.D. Feldt
 - Traffic Management – K. Clark
 - Bicycle Related – K. Clark
 - Transit Related – S. Pressprich Gryniewicz
 - Work Zone Related – J. Rees
 - Land Use / Site Design – S. Campbell
 - Roundabouts – L.D. Feldt
 - General recommendations on funding – Budget/CIP Subcommittee
- Funding seems to apply the Budget/CIP Subcommittee. *The subcommittee may want to provide some general recommendations, such as how Act 51 funding is spent.*
 - It will be easier for us to make recommendations about funding, after proposal one has been voted on in the beginning of May.
 - Prioritization of the recommendations will be affected by funding.
 - Asking questions is an acceptable recommendation; we do not have to come up with all the answers.
 - A prioritization of where we are not spending money and where we should is needed.
 - The Task Force will receive an email on the process and timeline for preparing and submitting recommendations prior to the next Task Force meeting on May 6th.

Attachment C: Agenda



CITY OF ANN ARBOR, MICHIGAN
Public Services Area/Systems Planning
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APPROVED AGENDA - PEDESTRIAN SAFETY & ACCESS TASK FORCE
TASK FORCE MEETING #13

Date: Wednesday, April 1, 2015

Time: 5:00 - 7:00 pm

Location: Basement Conference Room – Larcom City Hall (301 E Huron Street)

Chair: Linda Diane Feldt

Secretary: Ken Clark

1. Introductions 5:00 – 5:05 pm
2. Approval of Agenda 5:05 – 5:10 pm
3. Public Commentary (3 minutes/speaker, limit three speakers) 5:10 – 5:20 pm
4. Approval of Meeting #12 Discussion Summary 5:20 – 5:25 pm
5. Update on Second Reading of the Proposed Sidewalk Snow & Ice Ordinance 5:25 – 5:35 pm
 - a) Follow-up meeting with A2 Commission on Disabilities Issues
6. Subcommittees 5:35 – 5:40 pm
 - a) Meeting Procedures and Cancellations
 - b) Confirmation of Attendance at Future Meetings
7. Public Engagement Round #2 Update 5:40 – 5:45 pm
 - a) Stakeholder Focus Groups on 3/12
 - b) Community Wide Meeting on 3/25
 - c) Potential A2 Open City Hall Survey
8. Review of Approved Process to Consider Draft Recommendations 5:45 – 5:50 pm
9. Discussion and Consideration of Draft Recommendations 5:50 – 6:40 pm
 - a) See Draft Recommendation Worksheet
10. Resource Group Input on Planning and Engineering Draft Recommendation 6:40 – 6:50 pm
11. Next Steps 6:50 – 7:00 pm
 - a) May 6th Task Force Meeting – Funding, Operations and Evaluation (Chief Seto to Attend)
12. Public Commentary (3 minutes/speaker)