**City of Ann Arbor Planning Services**

301 East Huron Street, Ann Arbor, Michigan 48107

Phone: 734-794-6265 Email: [planning@a2gov.org](mailto:planning@a2gov.org) Web: [www.a2gov.org/planning](http://www.a2gov.org/planning)

Complete this application and upload a copy with your online submittal along with all other required materials. Apply using the STREAM portal at <https://stream.a2gov.org>. STREAM user guides and general development review process information are available at [www.a2gov.org/development](http://www.a2gov.org/development). Copies of the Unified Development Code may be downloaded at [www.a2gov.org/udc](http://www.a2gov.org/udc).

|  |
| --- |
| **Application for Special Exception Use Approval** |
| **Applicant Information** |
| **Full Name:** Click or tap here to enter text.  **Interest in the Land** (i.e. owner, land contract, option to purchase, etc.):  Click or tap here to enter text.  **Additional Interested Person and Relationship, If Applicable:**  Click or tap here to enter text.  **Additional Interested Person and Relationship, If Applicable:**  Click or tap here to enter text. |
| **Site Information** |
| **Address**: Click or tap here to enter text.  **Parcel Identification Number**: Click or tap here to enter text.  A **legal description** of the site must be included on the accompanying, required, site plan. See Section 5.29.8 of the Unified Development Code for required information on all types of site plans including Site Plan for Special Exception Uses. |
| **Special Exception Use** |
| **Select the proposed use from the list below.** TheUnified Development Code sections next to each use provide specific standards for development and approval that apply in addition to normal development and approval standards.  **Multiple-Family Dwelling** – Section 5.16.1.C  **Fraternity, Sororities, and Student Cooperative** – Section 5.16.1.D  **Group Housing** – Section 5.16.1.E  **Club Headquarters, Community Center** – Section 5.16.2.C  **Conference Center**  **Religious Assembly**  **Adult Day Care Center** – Section 5.16.2.A  **Child Care Center** – Section 5.16.2.B  **Private Institution of Higher Learning** – Section 5.16.2.E  **Private School (K-12)**  **Hospital** – Section 5.16.2.D  **General Entertainment** – Section 5.16.3.D  **Indoor Recreation** – Section 5.16.3.F  **Outdoor Recreation** – Section 5.16.3.K  **Automobile, Motorcycle, RV, Equipment Sales and Rental**  **Designated Marijuana Consumption Facility** – 5.16.3.G  **Fueling Station** – Section 5.16.3.E  **Marijuana Provisioning Center/Retailer** – Section 5.163.G  **Automobile, Truck, Construction Equipment Repair** – Section 5.16.3.C  **Parking Lot/Structure** – Section 5.16.3.M  **Vehicle Wash**  **Veterinary, Kennel, Animal Boarding** – Section 5.16.3.P  **Nonprofit Corporation Office** – Section 5.16.4.B  **Marijuana Microbusiness** – Section 5.16.3.G  **Marijuana Grower** – Section 5.16.3.G  **Asphalt, Concrete Mixing Plant, Sand and Gravel Pit**  **Marijuana Processor** – Section 5.16.3.G  **Marijuana-Infused Product Processor** – Section 5.16.3.G  **Scrap and Waste Material**  **Slaughterhouse**  **Wireless Communication Facilities** – Section 5.16.5.D  **Medium Term Car Storage** – Section 5.16.3.J  **Drive-Through Facility** – Section 5.16.6.C  **Outdoor Sales Temporary by Others** – Section 5.16.7.B  **Temporary Outdoor Activity** – Section 5.16.7.D |
| **Detailed Description of Proposed Special Exception Use** |
| **Please describe the proposed use in detail.** *By example, appropriate information for proposed child care centers includes number of children and caregivers, and hours of operation. Appropriate information for outdoor sales temporary by others includes type of merchandise, proposed structures, hours of operation, duration of temporary sales, and security measures*.  Click or tap here to enter text. |

|  |
| --- |
| **General Special Exception Use Standards** |
| **The criteria for approval for special exception uses is provided in Section 5.29.5.D of the Unified Development Code. Your responses below will help the Planning Commission determine if the proposed special exception use meets the criteria for approval.**  1. How is the proposed use consistent with the general objectives of the Comprehensive Plan?  Click or tap here to enter text.  2. How will the proposed use be designed, constructed, operated, and maintained so it is compatible with the existing and planned character of the general vicinity?  Click or tap here to enter text.  3. How is the proposed use consistent with the population density, the design, scale and bulk of existing buildings and structures, and the intensity and character of activity in the general vicinity?  Click or tap here to enter text.  4. How may the proposed use impact the use, peaceful enjoyment, economic value, or development of the immediate neighborhood and general vicinity?  Click or tap here to enter text.  5. How may the proposed use affect the environment or natural features on the site and in the general vicinity?  Click or tap here to enter text.  6. How will the proposed use affect the location and access to off-street parking and protect pedestrian safety?  Click or tap here to enter text.  7. What is the relationship of the proposed use to main traffic throughfares and to street intersections?  Click or tap here to enter text.  8. How will the propose use affect vehicle turning movements in relation to traffic flow routes?  Click or tap here to enter text.  9. What will be the intensity and character of traffic and parking conditions on the site, and in the general area?  Click or tap here to enter text.  10. How will the need for any additional public services and facilities impact the social and economic welfare of the community?  Click or tap here to enter text.  11. Does the propose use match or exceed the standards for density and required open space for the zoning district in which it is located, if applicable, or will a variance be requested?  Click or tap here to enter text. |

|  |
| --- |
| **Use Specific Standards** |
| **Most special exception uses have use specific standards provided in Section 5.16 of the Unified Development Code. The UDC section providing the specific standards for each special exception use is noted above next to the uses that require special exception approval. Please state each specific standard for the proposed special exception use and indicate how the proposed use meets each specific standard below:**  Use Specific Standard a: Click or tap here to enter text.  Response: Click or tap here to enter text.  Use Specific Standard b:  Response:  Use Specific Standard c:  Response:  Use Specific Standard d:  Response:  Use Specific Standard e:  Response:  Use Specific Standard f:  Response:  Use Specific Standard g:  Response: |
| **Site Plan for Special Exception Uses** |
| **A site plan is required with all special exception use applications.** Indicate which development activity situation applies to your special exception use application. Provide the required type of site plan with your materials.  No Development Activity Proposed – If the proposed use is intended for an existing building or structure, and no development activity is proposed that requires site plan approval, you may submit a **Site Plan for Special Exception**. See Table 5.29-2 for required inform with the required information outlined in Section 5.29.8, Table 5.29-2. Note that certain circumstances may be eligible for an exception from an ALTA land survey, see Section 5.29.8.B.4 for complete details.  New Development Activity Proposed – If the proposed use is associated with any development activities that require site plan approval, a **Site Plan for Planning Manager, Planning Commission, or City Council** is required. See Section 5.29.8, Table 5.29-1, for development activities that require site plan approval, and see Table 5.29-2 for required site plan information by type. |
| **Citizen Participation Requirements** |
| Special Exception Use applications require **Type 1 Citizen Participation**. See UDC Section 5.28.4 for citizen participation requirements and procedures. Guidelines and templates to help fulfill this requirement are available at [www.a2gov.org/development](http://www.a2gov.org/development). |

July 2022