



ANN ARBOR FIRE DEPARTMENT

Standard Operating Procedures – 1.13 Emergency City Coverage



EMERGENCY CITY COVERAGE

Effective: March 29, 2019
 Scheduled Review: March 29, 2022
 Replaces: None
 Approved: Fire Chief Mike Kennedy

I. PURPOSE

When a single or multiple incidents overwhelm on-duty resources, coverage to the City of Ann Arbor will be maintained through the combination of mutual aid resources and / or the emergency recall of off-duty staff. An Incident Commander cannot appropriately and safely manage an incident while also managing city coverage.

II. IMMEDIATE COVERAGE

Whenever all on-duty units are unavailable, the battalion chief, assistant chief, or fire chief will request Central Dispatch to notify surrounding mutual aid fire departments of mutual aid coverage. Central Dispatch will tone-out each of the below mutual aid fire departments notifying them that they are covering portions of the City of Ann Arbor. It is up to each mutual aid department if they will move-up to a City of Ann Arbor fire station or provide coverage from their stations. Mutual aid departments have been informed, AAFD cannot assure access into City of Ann Arbor fire stations due to staffing availability.

If mutual aid fire departments are dispatched to a multi-company incident within their assigned district, the highest ranking mutual aid member of that assigned district shall establish an incident command system (ICS) with other responding resources being integrated into an ICS. If feasible, the fire chief or an assistant chief may respond along with mutual aid fire departments to the subsequent incident.

Whenever mutual aid coverage is requested, an emergency recall of off-duty suppression, training, and mechanic division employees shall also be requested.

Mutual Aid Coverage Districts

- A. Stations 1 and 5: Ann Arbor Twp FD
- B. Station 3: Scio Twp FD
- C. Stations 4 and 6: Pittsfield Twp FD

Once there are two or more available AAFD units (including Rescue 1-1), mutual aid units will be released from coverage.

III. RECALLED STAFF

- A. All recalled employees shall obtain their turnout gear and report to Station 1. Recalled staff shall not remain at out stations.
- B. The highest ranking employee returning to Station 1 shall coordinate the recalled employees. This employee will notify the Incident Commander of the status of recalled employees.
 - i. The Incident Commander will determine if additional employees are needed on the incident location or if the recalled employees can be used for coverage.



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- ii. For extended incidents, the Incident Commander shall replace on scene crews with recalled employees to reduce fatigue and exhaustion of crews who have been working.

IV. POWER LINE INCIDENTS

For weather or other incidents where there is a significant amount of power lines down, recalled employees may be assigned alone as a single resource to stand-by on power line down incidents. These employees will be provided a fire department or City vehicle. Fire prevention staff may be recalled to assist with this effort. However, the decision to recall fire prevention for this assignment shall be made by an assistant chief or the fire chief. Spare portables at Station 6 and those assigned for Utility 1-1 can be used for these crews.