ADDENDUM No. 1

RFP No. 976
Engineering Design Services for Sister Lakes
Stormwater Retrofit

Due: June 21, 2016 at 10:00 A.M.

The following changes, additions, and/or deletions shall be made to the Request for Proposal for Engineering Design Services for Sister Lakes Stormwater Retrofit RFP No. 976 on which proposals will be received on/or before June 21, 2016 at 10:00 A.M.

The information contained herein shall take precedence over the original documents and all previous addenda (if any), and is appended thereto. This Addendum includes 22 pages.

Offeror is to acknowledge receipt of this Addendum No. 1, including all attachments in its Proposal by so indicating in the proposal that the addendum has been received. Proposals submitted without acknowledgement of receipt of this addendum will be considered nonconforming.

The following forms provided within the RFP Document must be included in submitted proposal:

• City of Ann Arbor Non-Discrimination Ordinance Declaration of Compliance
• City of Ann Arbor Living Wage Ordinance Declaration of Compliance
• Vendor Conflict of Interest Disclosure Form

Proposals that fail to provide these completed forms listed above upon proposal opening will be deemed non-responsive and will not be considered for award.

I. ADDITIONS

The Bidder is to take note in its review of the documents and include these changes as they may affect work or details in other areas not specifically referenced here.

Additional documentation provided - see attached

• Sign-In (2 Sheets) from the Mandatory Pre-Proposal Meeting held June 7, 2016 at 10:00 a.m.
• Presentation (19 Slides) from the Mandatory Pre-Proposal Meeting held June 7, 2016 at 10:00 a.m.

Respondents are responsible for any conclusions that they may draw from the information contained in the Addendum
<table>
<thead>
<tr>
<th>NAME</th>
<th>REPRESENTING</th>
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</table>
## PREPROPOSAL MEETING SIGN-IN SHEET

**PROJECT:** Engineering Design Services  
**Sister Lales Stormwater Retrofit**  
**Tuesday, June 07, 2016**

<table>
<thead>
<tr>
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| Jen Lawson       | City of Ann Arbor - Systems Planning | Address: 301 E. Huron Street, P.O. Box 8647  
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• Project Background and History
• Scope
• Public Engagement
• Deliverables
• Project Schedule
• Proposal Logistics
Points Reviewed

- Property Owner Education Program – Both Lakes
- Program To Reduce Road Salt Usage – Both Lakes
- Increased Street Sweeping in direct drainage areas – Second Sister Lake
- Increased Compliance With Construction Runoff BMPs – Both Lakes
- Interpretive educational program for visitors and area schools – Both Lakes
- Retrofit of the stormwater detention basin – Second Sister Lake
- Redirection Of Tributary Drain into First Sister Lake
- Alum in First Sister Lake
- Hypolimnetic withdrawal – Second Sister Lake
- Monitoring – Both Lakes
Redirection Of Tributary Drain into First Sister Lake

Findings

Previous Recommendations
Redirect one storm drain, SD5, which drains Lakewood Drive and the surrounding areas, to avoid direct discharge into the First Sister Lake.

City Lead Efforts To-Date:
• Green Streets Policy (New and Re-Construction)

Options:
• Incorporate Green Infrastructure to reduce the amount of runoff reaching the Lakes.
• Partner with the WCWRC residential rain garden program – reduce amount of runoff reaching the Lakes.

The recommendation remains valid, however, the suggested method may not.
• **Survey**
  - Entire Project Area
  - Record drawings for City-owned utilities available
  - Including wetland delineation
Scope

• Preliminary Design and Review
  o Up to 3 design alternatives
  o Address WQ improvements
  o Achieve 80% TSS reduction
  o Will be used in the public engagement process

• Note: existing Water Quality data can be made available to the selected consultant
Scope

- Public Engagement
  - Consultant will not perform this task.
  - Consultant will provide technical support
  - Consultant will provide presentation materials
Scope

- Permitting
  - Consultant will facilitate application process
    - All documentation and necessary forms/exhibits
  - MDEQ/USACE
  - City wetlands permit process
  - WCWRC
Scope

- Construction Drawings and Specs
  - Construction drawings
  - Bid specs
  - Maintenance plan
Public Engagement

- City will lead this effort
- Strong neighborhood involvement
- Multiple public meetings
- Project website
  - Consultant will provide content
- Feedback opportunities for residents
Deliverables

- Permitting documents
- Public Engagement materials
- Construction Drawings
- Bid Specifications
- Maintenance plan
Project Schedule

- Contract signed: mid September 2016
- Project kickoff: end of September 2016
- Public Engagement: throughout project
- Concept plans: early December 2016
- Final Design: February 2017
- Bid set delivered: March 2017
- ITB published: April 2017
- Bid received: May 2017
- Construction start: July 2017
Proposal Logistics

- One original
- 6 copies
- One digital (PDF) on a flash drive

- One fee proposal (sealed in separate envelope)
- 6 copies (sealed in same separate envelope)
- **HARD COPY ONLY – not on digital copy

- Tuesday, June 21, 2016 - 10AM
Proposal Logistics

- Attachments A-D - Must be completed and included
- No plastic bindings
- Double-sided
- No more than 10 sheets (excluding resumes and past project descriptions)
- Questions submitted by June 10, 2016 – 5PM
Design budget #$25,000
Construction budget $TBD