

ADDENDUM No. 1

RFP No. 22-45

Electrical and Instrumentation Support Services

Due: May 31, 2022 at 2:00 P.M. (local time)

The information contained herein shall take precedence over the original documents and all previous addenda (if any), and is appended thereto. **This Addendum includes two (2) pages.**

The Proposer is to acknowledge receipt of this Addendum No. 1, including all attachments in its Proposal by so indicating in the proposal that the addendum has been received. Proposals submitted without acknowledgement of receipt of this addendum may be considered non-conforming.

The following forms provided within the RFP Document should be included in submitted proposal:

- **Attachment D - Prevailing Wage Declaration of Compliance**
- **Attachment E - Living Wage Declaration of Compliance**
- **Attachment G - Vendor Conflict of Interest Disclosure Form**
- **Attachment H - Non-Discrimination Declaration of Compliance**

Proposals that fail to provide these completed forms listed above upon proposal opening may be rejected as non-responsive and may not be considered for award.

I. QUESTIONS AND ANSWERS

The following Questions have been received by the City. Responses are being provided in accordance with the terms of the RFP. Respondents are directed to take note in its review of the documents of the following questions and City responses as they affect work or details in other areas not specifically referenced here.

Question 1: The RFP document contains a sample contract without a specified liquidated damages per day amount. Can you tell me what that amount per day would be so I may give that information to our agent?

Answer 1: \$500 per day.

Question 2: Previous RFPs for this description of work at WTP and WWTP have required the fee proposal to be submitted in a separate, sealed envelope from the scope proposal. I did not see that requirement in the current FRP 22-45 but wanted to verify that all documentation can be submitted in one envelope.

Answer 2: Correct, fee proposals do not require a separate, sealed response within the proposal response.

Question 3: Regarding this bid requirement: Workforce Development
2. Documentation as to bidder's pay rates, health insurance, pension or other retirement benefits, paid leave, or other fringe benefits to its employees.
Is this information just required for our union employees or do we need to also supply documentation for our administrative/office personnel also?

Answer 3: Offerors are welcome to provide any information they feel would strengthen their proposal response.

Question 4: Can we request that the bid date be extended by one week, since May 31st is the day after a federal holiday?

Answer 4: The due date and time for responses will remain unchanged as provided herein.

Offerors are responsible for any conclusions that they may draw from the information contained in the Addendum.