

# ADDENDUM No. 1

RFP No. 18-29

## CTN Master Control Upgrade

**Due: September 7, 2018 at 2:00 P.M. (local time)**

The following changes, additions, and/or deletions shall be made to the Request for Proposal for CTN Master Control Upgrade, RFP No. 18-29, on which proposals will be received on/or before the date and time listed above.

The information contained herein shall take precedence over the original documents and all previous addenda (if any), and is appended thereto. **This Addendum includes three (3) pages.**

**The Proposer is to acknowledge receipt of this Addendum No. 1, including all attachments in its Proposal by so indicating in the proposal that the addendum has been received. Proposals submitted without acknowledgement of receipt of this addendum may be considered non-conforming.**

The following forms provided within the RFP Document must be included in submitted proposal:

- **Attachment B - City of Ann Arbor Non-Discrimination Declaration of Compliance**
- **Attachment C - City of Ann Arbor Living Wage Declaration of Compliance**
- **Attachment D - Vendor Conflict of Interest Disclosure Form of the RFP Document**

**Proposals that fail to provide these completed forms listed above upon proposal opening will be rejected as non-responsive and will not be considered for award.**

### I. QUESTIONS AND ANSWERS

The following Questions have been received by the City. Responses are being provided in accordance with the terms of the RFP. Respondents are directed to take note in its review of the documents of the following questions and City responses as they affect work or details in other areas not specifically referenced here.

**Question #1:** How many quad monitors do you have and do you want them replaced?

**Answer #1:** We have six monitors with the quad feed and they do not need to be replaced.

**Question #2:** What kind of quad unit are you currently using and do you want to replace it?

**Answer #2:** The current unit is a Panasonic WJ-MS424 and we would like it replaced.

**Question #3:** Do you want audio for the quad monitors?

**Answer #3:** Yes, at least a visual indicator of the audio signal.

**Question #4:** How many hours/files/bytes of programming will need to be moved to the new system?

**Answer #4:** The current numbers as of 8/24/2018:  
Government channel – 520 files, 535.67GB  
Public channel – 2000 files, 3.6TB  
Educational channel – 2000 files, 2.49TB  
Community channel – 1411 files, 1.44TB

**Question #5:** Do you have UPS units and do you want to replace them?

**Answer #5:** We have six and they do not need to be replaced.

**Question #6:** How big is the existing router?

**Answer #6:** 12 x 12

**Question #7:** How many feeds come over fiber and do you want to replace the fiber receivers?

**Answer #7:** There are four feeds coming over fiber and the receivers do not need to be replaced as part of this project.

**Question #8:** The RFP asks for one year of support – is that from the equipment manufacturer or the selected vendor?

**Answer #8:** From the vendor.

**Question #9:** Do you have drawings of the current system?

**Answer #9:** No.

**Question #10:** How many DVD players do you currently use? How many do you want in the new system?

**Answer #10:** We might use six over a week's worth of programming but think we could keep two as sources for the new system.

**Question #11:** How many Black Magic converters are you currently using?

**Answer #11:** Four, one SDI to Analog for each channel.

**Question #12:** Do you want to keep the current preview monitors?

**Answer #12:** We do not expect to need the four we currently have.

**Question #13:** During what hours will the room be available for the installation work to be done?

**Answer #13:** 8:00am – 9:00pm, Monday - Friday

**Question #14:** Do you want an engineering station?

**Answer #14:** We will want to be able to monitor the signals being sent to the cable companies.

**Question #15:** What is the Roku unit used for?

**Answer #15:** As a source of programming for the Education channel.

**Question #16:** What is the Viewcast unit used for?

**Answer #16:** To send the Government channel signal to AT&T.

**Question #17:** Will you be keeping the satellite?

**Answer #17:** Yes.

**Question #18:** Can we get a copy of the Pre-Proposal Sign-In Sheet held August 21?

**Answer #18:** Yes, see attached hereto.

Offerors are responsible for any conclusions that they may draw from the information contained in the Addendum.

RFP# 18-29 CTN Master Control Upgrade Pre-Proposal Meeting

August 21, 2018

Sign-In Sheet

Name	Company	Phone	Email
DOUG HELDEROP	AVI SYSTEMS	248.957.6164	DOUG.HELDEROP@AVISYSTEMS.COM
KEVIN OLDEN	PROVIDED SYSTEMS	419 343 1736	KEVIN@PROVIDEDSYSTEMS.COM
JOY STILSON	VFF Inc.	313-819-9485	JOYSE@VFFCORP.COM
Diane Rydzewski	TEL SYSTEMS	734-761-4506	drydzewski@thainer.com