

# ADDENDUM No. 1

## RFP No. 18-03

### Fiber Optic Design and Planning Services

**Due: January 10, 2018 at 2:00 P.M. (local time)**

The following changes, additions, and/or deletions shall be made to the Request for Proposal for Fiber Optic Design and Planning Services, RFP No. 18-03, on which proposals will be received on/or before the date and time listed above.

The information contained herein shall take precedence over the original documents and all previous addenda (if any), and is appended thereto. **This Addendum includes six (6) pages.**

**The Proposer is to acknowledge receipt of this Addendum No. 1, including all attachments in its Proposal by so indicating in the proposal that the addendum has been received. Proposals submitted without acknowledgement of receipt of this addendum may be considered non-conforming.**

**The following forms provided within the RFP Document must be included in submitted proposal:**

- **Attachment C - Non-Discrimination Declaration of Compliance**
- **Attachment D - Living Wage Declaration of Compliance**
- **Attachment E - Vendor Conflict of Interest Disclosure Form**

**Proposals that fail to provide these completed forms listed above upon proposal opening will be rejected as non-responsive and will not be considered for award.**

#### I. CORRECTIONS/ADDITIONS/DELETIONS

Changes to the RFP documents which are outlined below are referenced to a page or Section in which they appear conspicuously. Offerors are to take note in its review of the documents and include these changes as they may affect work or details in other areas not specifically referenced here.

<b>Section/Page(s)</b>	<b>Change</b>
Page 27	Remove: "Attachment H – Compensation and Fee Proposal Form"  Replace with: "Attachment H – Compensation and Fee Propsoal Form" that is attached hereto.  Note: The intent for this change to Attachment H is to remove the Estimated Hours and Amount (\$) columns provided in the Attachment H included in the RFP Document.

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## II. QUESTIONS AND ANSWERS

The following Questions have been received by the City. Responses are being provided in accordance with the terms of the RFP. Respondents are directed to take note in its review of the documents of the following questions and City responses as they affect work or details in other areas not specifically referenced here.

Question 1: Will the selected Engineering firm also be allowed to participate and be awarded the Construction RFP?

Answer 1: Yes, The selected Engineering firm will be allowed to participate and be awarded the Construction RFP. The Engineering firm will work closely with the City and their customer to provide engineering and planning options so a final design can be approved by the City and their customer.

Question 2: Can a copy of the Sign-In Sheet from the December 18th Pre-Proposal Meeting be provided?

Answer 2: See attached.

Offerors are responsible for any conclusions that they may draw from the information contained in the Addendum.

**ATTACHMENT H  
COMPENSATION AND FEE PROPOSAL FORM**

General

Contractor shall be paid for those Services performed pursuant to this Agreement inclusive of all reimbursable expenses (if applicable), in accordance with the terms and conditions herein. The Compensation Schedule below/attached states the nature and amount of compensation the Contractor may charge the City.

**FEE PROPOSAL FORM**

Project: Fiber Optic Network Design and Engineering Services. RFP No. 18-03.

Consultant's Name: \_\_\_\_\_

Notes:

1. All Consultants shall provide a pricing for all RFP items specified below based upon a time and materials basis.
2. The City, at its sole discretion, may elect to delete any portion of the work delineated below. Work shall be determined based upon the availability of funds.
3. Any item not provided in the following list shall be considered incidental.
4. Contract shall be awarded based on the base bid or any combination of a base bid and alternate bid in any manner the City believes to be in its best interest.
5. The Consultant agrees to complete the Project and all related work, as specified in the Scope of Work with RFP 18-03.
6. The fee proposal shall state the fees for the first two-year period from the date of award. In subsequent years, the selected firm may increase their fees based on the Consumer Price Index for All Urban Consumers, City of Detroit (<https://www.bls.gov/cpi/>).

Item	Description	Staff Name, Staff Title	Proposed Hourly Rate
1	Project Management		

2	Network Route Design		
3	Site Work		
4	Engineering Design		
5	Documentation and Deliverables		

6	Construction Oversight for Phase II		
7	Permitting for "Make Ready" Construction		
8	Other – Please Describe any other work requiring cost estimate.		

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Signature of Authorized Representative of Offeror

RFP # 18-03 Fiber Optic Design  
and Planning Services

Sign-In Sheet

Name	E-Mail	Phone
1) Matt Kluson	matt.kluson@aecon.com	248-227-0543
2) Parwaiz Nhr	parwaiz@tymerengineering.com	516-634-0926
3) Tom Glass	TGlass@TKNS.net	616-988-3344
4) Rob Siewert	rsiewert@metrocs.net	313-530-4180