

ADDENDUM No. 1

ITB No. 4551

Parks Tree Care and Removal

Bids Due: October 17, 2018 at 2:00 P.M. (Local Time)

The following changes, additions, and/or deletions shall be made to the Invitation to Bid for Parks Tree Care and Removal, ITB No. 4551, on which proposals will be received on/or before October 17, 2018 at 2:00 P.M. (local time).

The information contained herein shall take precedence over the original documents and all previous addenda (if any), and is appended thereto. **This Addendum includes three (3) pages.**

Bidder is to acknowledge receipt of this Addendum No. 1, including all attachments (if any) in its Bid by so indicating on page ITB-1 of the Invitation to Bid Form. Bids submitted without acknowledgment of receipt of this addendum will be considered nonconforming.

The following forms provided within the ITB document must be included in submitted bids:

- City of Ann Arbor Living Wage Ordinance Declaration of Compliance
- Vendor Conflict of Interest Disclosure Form
- City of Ann Arbor Non-Discrimination Ordinance Declaration of Compliance

Bids that fail to provide these completed forms listed above upon bid opening will be rejected as non-responsive and will not be considered for award.

I. CORRECTIONS/ADDITIONS/DELETIONS

Changes to the Bid document which are outlined below are referenced to a page or Section in which they appear conspicuously. The Bidder is to take note in its review of the documents and include these changes as they may affect work or details in other areas not specifically referenced here.

<u>Section/Page(s)</u>	<u>Change</u>
All Mentions	As provided in ITB No. 4551 Bid Document: Bid Security
	As updated herein: Removal of Bid Security

Comment: The intent with this change is to remove the requirement for a Bid Security. No Bid Bond or security is required with bids for this ITB.

Adding the following language to the end of Detailed Specifications – Section 1: General Information:

The City will provide tree work assignments, utilizing the asset management software, Cityworks. The selected contractor(s) will be required to have or to purchase a tablet running either the Apple iOS or the Android platform (Windows Mobile is not supported) that has a cellular card and supports the Cityworks native mobile app, in order to review and complete work orders. The Cityworks native mobile app is available for free through the respective platform's app stores.

Comment: The City will be using Cityworks to review and complete work orders.

II. QUESTIONS AND ANSWERS

The following Questions have been received by the City. Responses are being provided in accordance with the terms of the ITB. Offerors are directed to take note in their review of the documents of the following questions and City responses as they affect work or details in other areas not specifically referenced here.

Question 1: When does year one of the contract expire?

Answer 1: The contract will expire one year from the Notice to Proceed as written on Page 6 under "CONTRACT TERM" in the ITB.

Questions 2: Can contractors bid on just some portions of the ITB?

Answer 2: Contractors need to bid on all areas of work or the bid will be viewed as non-responsive.

Question 3: Can we get a copy of the sign-in sheet from the mandatory pre-bid meeting?

Answer 3: See attached.

Respondents are responsible for any conclusions that they may draw from the information contained in the Addendum.



City of Ann Arbor
ITB# 4551 Park Tree Care and Removal
Pre-Bid Meeting
Monday, October 1, 2018
11 a.m. at Wheeler Service Center

Name (please print)	Company	Phone Number Email Address
Jeffery Corwin	Arbor Master	(734) 945-3306 info@ArborMaster.com
Wayne Michalek	cut my Treedown.com	(313) 999-6724 wayne.m@greenerSide.com
Chad Allen	Davey Tree	734 589 7444 Chad.Allen@Davey.com
John O'Connor	The Lumberjacks	734 260-3270 John@TheLumberjacks.com