

**CITY OF ANN ARBOR,
MICHIGAN**

SINGLE AUDIT

For the Year Ended June 30, 2003

**CITY OF ANN ARBOR, MICHIGAN
SINGLE AUDIT**

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**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE
AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

October 21, 2003

Honorable Mayor and Members
of the City Commission
City of Ann Arbor, Michigan

We have audited the basic financial statements of the ***CITY OF ANN ARBOR, MICHIGAN*** as of and for the year ended June 30, 2003, and have issued our report thereon dated October 21, 2003. We did not audit the financial statements of the Ann Arbor Housing Commission, which represents 35% of the assets and 43% of the revenues of the aggregate discretely presented component units. Those financial statements were audited by other auditors whose report was furnished to us, and our opinion, insofar as it relates to the amounts included for the Ann Arbor Housing Commission, is based solely on the report of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the ***City of Ann Arbor, Michigan's*** financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests and the report of the other auditors disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the *City of Ann Arbor, Michigan's* internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our report and the report of other auditors noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

However, we noted other matters involving the internal control over financial reporting that we have reported to the management of the *City of Ann Arbor, Michigan* in a separate letter dated October 21, 2003.

This report is intended solely for the information and use of the audit committee, management, others within the organization, City Council, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH
REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM
AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE
WITH OMB CIRCULAR A-133**

October 21, 2003

Honorable Mayor and Members
of the City Commission
City of Ann Arbor, Michigan

Compliance

We have audited the compliance of the *City of Ann Arbor, Michigan* with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2003. The *City of Ann Arbor, Michigan's* major federal programs are identified in the summary of auditors' results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the *City of Ann Arbor, Michigan's* management. Our responsibility is to express an opinion on the *City of Ann Arbor, Michigan's* compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the *City of Ann Arbor, Michigan's* compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the *City of Ann Arbor, Michigan's* compliance with those requirements.

In our opinion, the *City of Ann Arbor, Michigan* complied, in all material respects, with the requirements referred to above that are applicable to its major federal programs for the year ended June 30, 2003.

Internal Control Over Compliance

The management of the *City of Ann Arbor, Michigan* is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the *City of Ann Arbor, Michigan's* internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be a material weakness. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

Schedule of Expenditures of Federal Awards

We have audited the basic financial statements of the *City of Ann Arbor, Michigan* as of and for the year ended June 30, 2003, and have issued our report thereon dated October 21, 2003. We did not audit the financial statements of the Ann Arbor Housing Commission, which represents 35% of the assets and 43% of the revenues of the aggregate discretely presented component units. Those financial statements were audited by other auditors whose report was furnished to us, and our opinion, insofar as it relates to the amounts included for the Ann Arbor Housing Commission, is based solely on the report of the other auditors.

Our audit was performed for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

This report is intended solely for the information and use of the audit committee, management, others within the organization, City Council, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

CITY OF ANN ARBOR, MICHIGAN
Schedule of Expenditures of Federal Awards
For the Year Ended June 30, 2003

Federal/Pass-through Grantor Program Title	CFDA Number	Federal/ Pass-through Grantor Number	Federal Expenditures
U.S. Department of Housing and Urban Development			
Direct Program -			
Community Development Block Grant:	14.218		
Program year 1998/99		B-98-MC-26-0001	\$ 2,358
Program year 1999/00		B-99-MC-26-0001	68,611
Program year 2000/01		B-00-MC-26-0001	393,503
Program year 2001/02		B-01-MC-26-0001	582,710
Program year 2002-03		B-02-MC-26-0001	889,369
Total Community Development Block Grant			<u>1,936,551</u>
Direct Program -			
Home Investment Partnership Program:	14.239		
Program year 1999/00		M-99-MC-26-0201	150,000
Program year 2000/01		M-00-MC-26-0201	15,404
Program year 2001/02		M-01-MC-26-0201	46,403
Program year 2002/03		M-02-MC-26-0201	98,962
Total Home Investment Partnership Program			<u>310,769</u>
Direct Program -			
Public Housing Drug Elimination Program	14.854	MI-28-DEP-064-0197	<u>31,250</u>
Total U.S. Department of Housing and Urban Development			<u>2,278,570</u>
U.S. Department of Justice			
Passed-through the State of Michigan,			
Emergency Management Division:			
Domestic Preparedness Program	16.007		84,426
SDPEG FY2000-STEG	16.007		56,014
SDPEG FY2001-RRTN	16.007		14,930
Total Emergency Management Division			<u>155,370</u>
Passed-through the State of Michigan,			
Office of Criminal Justice - Office of			
Oriented Policing Services:			
Cops Universal Hiring	16.710	2000-CM-MX-0382	<u>17,529</u>
Passed-through Washtenaw County, Office of			
Justice Programs:			
Community policing to Combat Domestic Violence	16.590	1999-WE-VX-K007	<u>43,732</u>
Passed-through the State of Michigan,			
Family Independence Agency:			
Power	16.540	34066-3CP00	<u>20,957</u>

CITY OF ANN ARBOR, MICHIGAN
Schedule of Expenditures of Federal Awards
For the Year Ended June 30, 2003

Federal/Pass-through Grantor Program Title	CFDA Number	Federal/ Pass-through Grantor Number	Federal Expenditures
Passed-through the State of Michigan, Department of Community Health Office of Drug Control Policy:	16.592		
Local Law Enforcement Block Grant		00-LB- BX-1397	\$ 97,564
Local Law Enforcement Block Grant		01-LB-BX-1805	29,119
Local Law Enforcement Block Grant		02-LB-BX-0847	86,574
Total Local Law Enforcement Block Grant			<u>213,257</u>
Total U.S. Department of Justice			<u>450,845</u>
U.S. Department of Transportation			
Passed-through the State of Michigan, Department of Transportation Northeast Area Comprehensive Transportation Plan	20.UNK	HPP-0181(012)	<u>29,526</u>
Total U.S. Department of Transportation			<u>29,526</u>
U.S. Department of Energy			
Passed-through the State of Michigan, Department of Commerce & Industry Services: Transportation Technologies - Clean Cities/Alternative Fuel Projects	81.041	DE-FG36-00G010553	12,000
Electric Vehicle Incentive Program		PLA-01-35	3,000
Clean Cities		PLA-99-33	5,323
Clean Cities II			450
Sun Dragon		PLA-02-05	5,000
Natural Gas Dump Truck		PLA-02-22	<u>50,645</u>
Total U.S. Department of Energy			<u>76,418</u>
Federal Emergency Management Agency			
Passed-through the State of Michigan, Michigan State Police: Emergency Management Performance Grant	83.552	EMD-31	<u>16,736</u>
Assistance to Firefighter	83.542	EME-2000-GR-0517	<u>158,740</u>
Total Emergency Management Agency			<u>175,476</u>
Total Expenditures of Federal Awards			<u>\$ 3,010,835</u>

CITY OF ANN ARBOR, MICHIGAN

Notes To Schedule Of Expenditures Of Federal Awards

1. GENERAL

The accompanying Schedule of Expenditures of Federal Awards presents the activity of all federal awards programs of the City of Ann Arbor, Michigan (the "City"). Federal awards received directly from federal agencies, as well as federal awards passed through other government agencies, are included on the Schedule.

The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements.

The City of Ann Arbor reporting entity is defined in Note I of the City's financial statements.

The City administers certain federal awards programs through subrecipients. Those subrecipients are not considered part of the City of Ann Arbor reporting entity. Of the federal expenditures presented in the schedule, the City of Ann Arbor provided federal awards to subrecipients as follows:

Program Title	Federal CFDA Number	Amount Provided to Subrecipients
Community Development Block Grant	14.218	\$ 964,386
Home Investment Partnership Program	14.239	<u>246,403</u>
Total		<u>\$ 1,210,789</u>

2. BASIS OF ACCOUNTING

The accompanying Schedule of Expenditures of Federal Awards is presented using the modified accrual basis of accounting which is described in Note 3 of the City's financial statements.

3. LOANS

The value of non-cash assistance expended was zero. Loans outstanding at year end were \$1,126,369. There were no loan guarantees in effect for the year ended June 30, 2003.

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CITY OF ANN ARBOR, MICHIGAN

Schedule of Findings and Questioned Costs

For the Year Ended June 30, 2003

SECTION I - SUMMARY OF AUDITORS' RESULTS

Financial Statements

Type of auditors' report issued:

Unqualified

Internal control over financial reporting:

Material weakness(es) identified?

_____ yes X no

Reportable condition(s) identified
not considered to be material weaknesses?

_____ yes X none reported

Noncompliance material to financial statements
noted?

_____ yes X no

Federal Awards

Internal Control over major programs:

Material weakness(es) identified?

_____ yes X no

Reportable condition(s) identified
not considered to be material weaknesses?

_____ yes X none reported

Type of auditors' report issued on compliance
for major programs:

Unqualified

Any audit findings disclosed that are required
to be reported in accordance with
Circular A-133, Section 510(a)?

_____ yes X no

CITY OF ANN ARBOR, MICHIGAN

Schedule of Findings and Questioned Costs (Concluded)

For the Year Ended June 30, 2003

SECTION I – SUMMARY OF AUDITORS’ RESULTS (Concluded)

Identification of major program:

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
14.218	Community Development Block Grant
Dollar threshold used to distinguish between Type A and Type B programs:	<u>\$300,000</u>
Auditee qualified as low-risk auditee?	<u> X </u> yes <u> </u> no

SECTION II – FINANCIAL STATEMENT FINDINGS

None.

SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

None.

SECTION IV – PRIOR YEAR FINDINGS

None.

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