



SPECIAL EVENT PERMIT

CITY OF ANN ARBOR

COMMUNITY SERVICES
301 E Huron Street
Ann Arbor, MI 48104
Ph (734) 794-6000 x42198
Fax: (734) 994-8312

Ann Arbor Thanksgiving Day Turkey Trot

November 25, 2021

Event Contact:
Trevor Step, Running Fit Events
5700 Jackson Road
Ann Arbor, MI 48103
734-929-9027
trevor@rftiming.com

The Special Event Permit for this event is approved subject to the comments and conditions below for the date(s), time(s), purpose(s) and location(s) described in the Application.

Fire Review: Must follow all current Covid regulations. Must provide street access in the event of emergency for vehicles. Tent permit must be approved by the Building Department. Approved.

Approved by: FM Reddmann 08/27/21

Police Review: Annual event. Must follow all current Covid Regulations. Costs for 8 officers & 1 supervisor to staff traffic points to be paid by applicant. Approximate cost \$4,000.00. Approved.

Approved by: Sgt A. Vainner 09/05/21

Engineering: Approved.

Approved by: B. Nollar 11/05/21

Attorney: Approved.

Approved by: J. Reiser 08/26/21

Special Events Coordinator Review: Approved subject to above comments and attached Council Resolution R-21-359 dated September 20, 2021. Tent permit and barricades required. Barricades must be placed in a secure position in consultation with Ann Arbor Police. They must be removed upon completion of the race to ensure pedestrian safety. Applicant to reimburse the City for all event expenses.

Approved by: D. Williams

D. Williams

Special Events Coordinator

11/17/21

Date Issued



City of Ann Arbor

301 E. Huron St.
Ann Arbor, MI 48104
<http://a2gov.legistar.com/Calendar.aspx>

Master

File Number: 21-1537

File ID: 21-1537	Type: Resolution	Status: Passed
Version: 1	Reference:	Controlling Body: City Council
* Requester: Community Services		File Created Date : 09/20/2021
* File Name: 9/20/21 Ann Arbor Thanksgiving Day Turkey Trot		Final Action: 09/20/2021

Title: Resolution to Approve Street Closings for the Ann Arbor Thanksgiving Day Turkey Trot - Thursday, November 25, 2021

Notes:

Agenda Date: 09/20/2021

Agenda Number: CA-9

Sponsors:

Enactment Date: 09/20/2021

Attachments: 2021 Trot Map.pdf

Enactment #: R-21-359

Drafter/Contact: Debra Williams

Hearing Date:

*** Admin/Mgr:** Derek Delacourt, Community Services Area Administrator

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	City Council	09/20/2021	Approved				Pass

Text of Legislative File 21-1537

Resolution to Approve Street Closings for the Ann Arbor Thanksgiving Day Turkey Trot - Thursday, November 25, 2021

Attached for your consideration is a resolution to approve the closing of certain streets for the Ann Arbor Thanksgiving Day Turkey Trot on Thursday, November 25, 2021 from 5:00 A.M. to 12:00 P.M.

The sponsor, RF Events, is an Ann Arbor based event company. During their 30+ years of event management in SE Michigan they have worked with numerous charity organizations. The Ann Arbor Turkey Trot's main charity partner is the ChadTough Foundation. For the past several years that this event has been in place, there has been little to no negative feedback.

The actual event will begin at 8:30 A.M. and end at 11:00 A.M with the additional time to be used for setup and breakdown. Setup will begin at approximately 5:00 A.M. in the private parking lot at 339 Liberty, and cleanup will be completed by 12:00 P.M. Music and announcements over loudspeakers will begin at 7:30 A.M. at Liberty Plaza. All streets will be reopened as soon as safely possible after the last runners and participants have cleared the affected areas. The following streets will be affected:

- Liberty from Division to Main
- Main from Liberty to Keech
- Keech from Main to Greene
- Greenee from Keech to Davis
- Davis from Greene to Brown
- Brown from Davis to Hill
- Hill from Brown to Division
- Division from Hill to Hoover
- Hoover from Main to Mary
- Mary and Sybil Streets from Hoover to Benjamin
- Benjamin from Mary to Sybil

Music will be played from 8:30 A.M. until 9:15 A.M. and racers will be cheered at the aid station south of Hoover and Greenee near Keech with a 20' blow-up and snow machine. The Sponsor agrees to obtain all necessary permits, to provide evidence of proper liability insurance as required, to comply with all City regulations governing the use of the streets and will reimburse the city for all event expenses.

Notification of the street closings will be provided through the City's website, GovDelivery, www.theturkeytrot.com <<http://www.theturkeytrot.com>>, e-mail, and the event organizer's Facebook page.

This event has been coordinated with all relevant City service areas for the purposes of traffic control and for the protection of the health and safety of the participants and the general public.

Prepared by: Debra Williams, Office Manager
Reviewed by: Derek Delacourt, Community Services Area Administrator
Approved by: John Fournier, Assistant City Administrator

Whereas, The City has received a request to approve the closing of the following streets for the Ann Arbor Thanksgiving Day Turkey Trot on Thursday, November 25, 2021 from 5:00 A.M. to 12:00 P.M.;

- Liberty from Division to Main
- Main from Liberty to Keech
- Keech from Main to Greene

- Greelee from Keech to Davis
- Davis from Greene to Brown
- Brown from Davis to Hill
- Hill from Brown to Division
- Division from Hill to Hoover
- Hoover from Main to Mary
- Mary and Sybil Streets from Hoover to Benjamin
- Benjamin from Mary to Sybil

Whereas, The street closures will be signed, barricaded and properly supervised;

Whereas, The Sponsor agrees to obtain all necessary permits, to provide evidence of proper liability insurance as required, and to comply with all City regulations governing the use of the streets;

Whereas, The Sponsor has agreed to pay the cost of City services associated with the staging of this event;

Whereas, Notification of the street closings will be provided through the City's website, GovDelivery, www.theturkeytrot.com <<http://www.theturkeytrot.com>>, e-mail, and the event organizer's Facebook page.; and

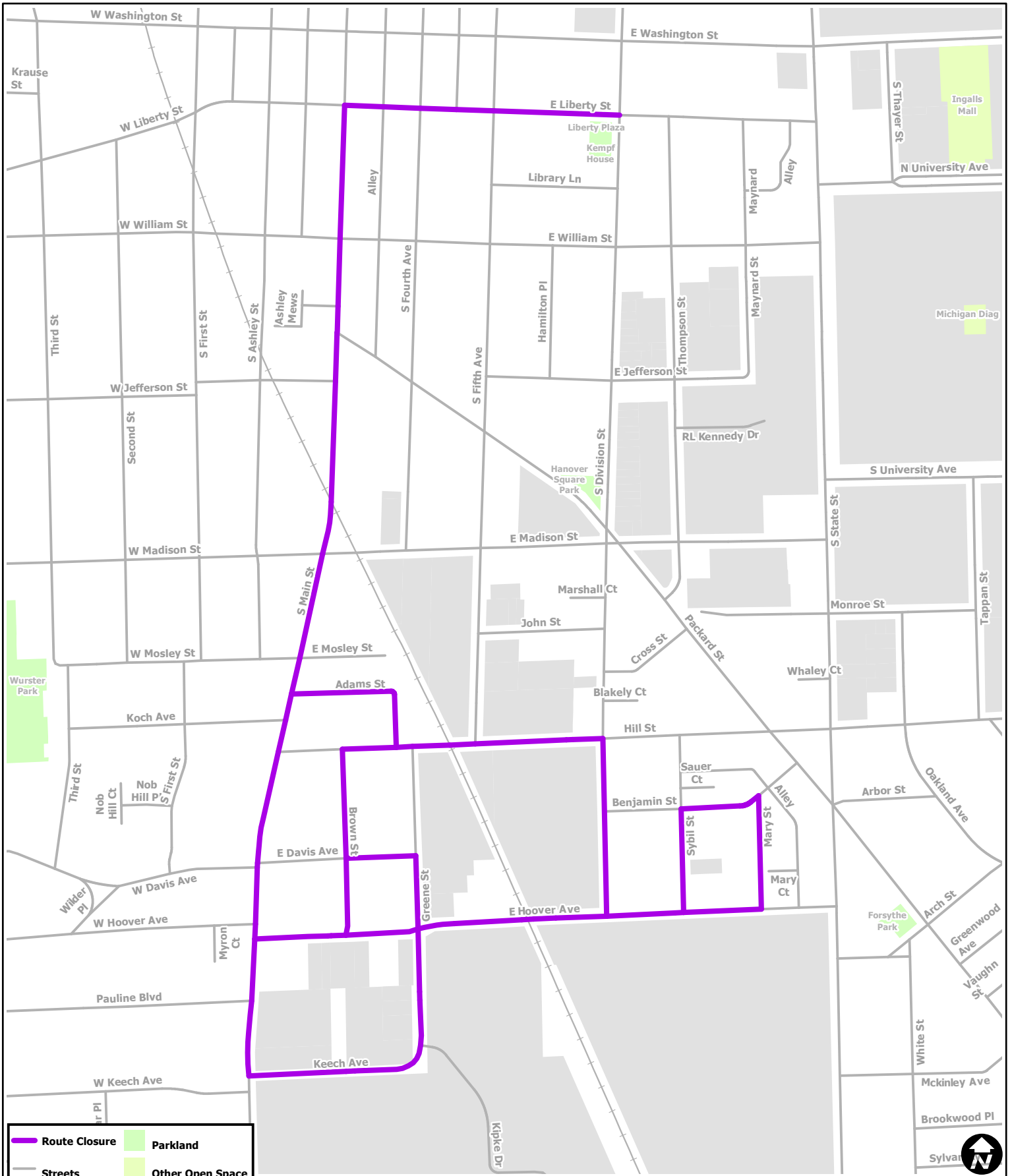
Whereas, All streets will be reopened as soon as safely possible after the last runners and participants have cleared the affected areas;

RESOLVED, That City Council approve the closing of the following streets on Thursday, November 25, 2021 from 5:00 A.M. to 12:00 P.M.; and

- Liberty from Division to Main
- Main from Liberty to Keech
- Keech from Main to Greene
- Greelee from Keech to Davis
- Davis from Greene to Brown
- Brown from Davis to Hill
- Hill from Brown to Division
- Division from Hill to Hoover
- Hoover from Main to Mary
- Mary and Sybil Streets from Hoover to Benjamin
- Benjamin from Mary to Sybil

RESOLVED, That the Sponsor will pay the cost of City services associated with the staging of this event.

Turkey Trot



	Route Closure		Parkland
	Streets		Other Open Space
	Railroads		AAPS Schools
			University Land
			Huron River



Any aerial imagery is circa 2020 unless otherwise noted
 Terms of use: www.a2gov.org/terms





PARK PERMIT

Parks & Recreation Customer Service Office
 2781 Packard Rd, Ann Arbor, MI 48108
 (734) 794-6230 x 0 parkrentals@a2gov.org
 www.a2gov.org/parks

**** PLEASE TAKE THIS PERMIT WITH YOU THE DAY OF YOUR EVENT**** **Contact numbers if you encounter problems during the time of your rental:** Parks & Recreation Customer Service Office at (734) 794-6230 x 0, Monday-Friday, 9 a.m. - 4 p.m. After hours on the weekdays and on the weekends, call or text the Parks Shelter cell phone numbers at (734) 649-5197 or (734) 883-8783. Please leave a message and someone will return your call or text as soon as possible.

PERMIT #11617

Authorized On: 11/16/2021 01:32 PM

NOTE: Special Event: Turkey Trot; race start & end near Liberty Plaza; awards at 9:15am in park.

Location Liberty Plaza 310 S. Division St.	Permit Holder RF Events, Inc. 5700 Jackson Rd. Ann Arbor, MI 48103	Authorized Agent Jessica Black 734-794-6230 a2parks@a2gov.org www.a2gov.org/parks
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RESERVATIONS

Location	Facility	Date	Time	Hours	Estimate
Liberty Plaza	Park Space A	Thu, Nov 25th 2021	05:00 AM-12:00 PM	7.00	\$0.00
	Addons	Special Event Cleaning Fee			\$55.00
		Electricity Special Event			\$50.00
		Additional People Fee			\$204.00
		Addons Total			\$309.00
Liberty Plaza	Park Space B	Thu, Nov 25th 2021	05:00 AM-12:00 PM	7.00	\$0.00
	Addons	Special Event Cleaning Fee			\$55.00
		Additional People Fee			\$204.00
		Addons Total			\$259.00
Liberty Plaza	Park Space C	Thu, Nov 25th 2021	05:00 AM-12:00 PM	7.00	\$0.00
Liberty Plaza	Park Space D	Thu, Nov 25th 2021	05:00 AM-12:00 PM	7.00	\$0.00
				TOTAL:	\$568.00

CHARGES

LOCATION	FACILITY	DESCRIPTION	TOTAL	PAID	BALANCE DUE
Liberty Plaza	Park Space A	Nov 25, 2021 5:00 AM-12:00 PM	\$0.00	\$0.00	\$0.00

LOCATION	FACILITY	DESCRIPTION	TOTAL	PAID	BALANCE DUE
Liberty Plaza	Park Space A	Special Event Cleaning Fee	\$55.00	\$55.00	\$0.00
Liberty Plaza	Park Space A	Electricity Special Event	\$50.00	\$50.00	\$0.00
Liberty Plaza	Park Space A	Additional People Fee	\$204.00	\$204.00	\$0.00
Liberty Plaza	Park Space B	Nov 25, 2021 5:00 AM-12:00 PM	\$0.00	\$0.00	\$0.00
Liberty Plaza	Park Space B	Special Event Cleaning Fee	\$55.00	\$55.00	\$0.00
Liberty Plaza	Park Space B	Additional People Fee	\$204.00	\$204.00	\$0.00
Liberty Plaza	Park Space C	Nov 25, 2021 5:00 AM-12:00 PM	\$0.00	\$0.00	\$0.00
Liberty Plaza	Park Space D	Nov 25, 2021 5:00 AM-12:00 PM	\$0.00	\$0.00	\$0.00
TOTAL:			\$568.00	\$568.00	\$0.00

PAYMENTS

RECEIPT #	DATE/TIME	DESCRIPTION	AMOUNT
33811468	11/16/2021 01:31 PM	CC-V/MC/D	\$568.00
TOTAL:			\$568.00

PROMPT RESPONSES

Location	Facilities	Date	Days
Liberty Plaza	Park Space A Park Space B Park Space C Park Space D	11/25/2021	Thu

#1 - How many people will be in attendance?

Response: 2000

Liberty Plaza	Park Space A Park Space B Park Space C Park Space D	11/25/2021	Thu
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#2 - Would you like to add electricity?

Response: Yes

Liberty Plaza	Park Space A Park Space B Park Space C Park Space D	11/25/2021	Thu
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#3 - What is the purpose of your event? For example, birthday party, family reunion, etc.

Response: Ann Arbor Turkey Trot

Liberty Plaza	Park Space A Park Space B Park Space C Park Space D	11/25/2021	Thu
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#4 - What time do you plan to arrive for set-up and when do you think you'll be done for the day?

Response: set-up 5a; race 8:15a-9:15a; done by 11a.

Liberty Plaza	Park Space A Park Space B	11/25/2021	Thu
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#5 - What size will the tent/canopy be at your event?

Response: 400 Sq ft or smaller

Liberty Plaza	Park Space A Park Space B	11/25/2021	Thu
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#6 - Will you have a tent/canopy at your event?

Response: No

Liberty Plaza	Park Space A Park Space B Park Space C Park Space D	11/25/2021	Thu
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#7 - Please indicate the type of event.

Response: Special Event

COVID-19 and renting City of Ann Arbor Parks

By reserving a city park and receiving a park permit, you understand that your event must follow current Michigan Department of Health and Human Services (MDHHS) Executive Orders, Centers for Disease Control and Prevention (CDC) recommendations, and all City of Ann Arbor and Washtenaw County rules, policies, ordinances and regulations related to gatherings, face masks and social distancing.

The City of Ann Arbor Parks & Recreation, herein known as "Parks", hereby grants the "Customer" permission to use the Park Facilities as outlined, subject to the Terms and Conditions of this Permit contained herein and attached hereto all of which form part of this Permit. The undersigned has read and on behalf of the Licensee agrees to be bound by this Permit and the Terms and Conditions contained herein and attached hereto, and hereby warrants and represents that he/she executes this Permit on behalf of the Licensee.

Groups, Individuals or Customers renting Park Facilities expressly waive all claims of any kind against the City of Ann Arbor and all of its agents or employees for personal injury, bodily injury, property loss or damage or any other loss from any cause arising out of the use by the Customer and its guests.

If an Alcohol Permit has been permitted, persons consuming only beer/wine (no hard liquor) must stay within 100 feet of the permitted space listed above.

Parks reserves the right to cancel any rental if it finds the signer of the permit has misrepresented the group, falsified information or has not met the requirements of the permit. Any rental group creating a public disturbance or damaging park property will be removed from the park. In all such cases, funds paid will be forfeited and will not be refunded. Future rentals by such groups will be at the discretion of the Parks & Recreation Services Manager or his/her designee.

Please click the link below and read the Parks Rules prior to your rental date.

[Chapter 39 - Park Rules](#)

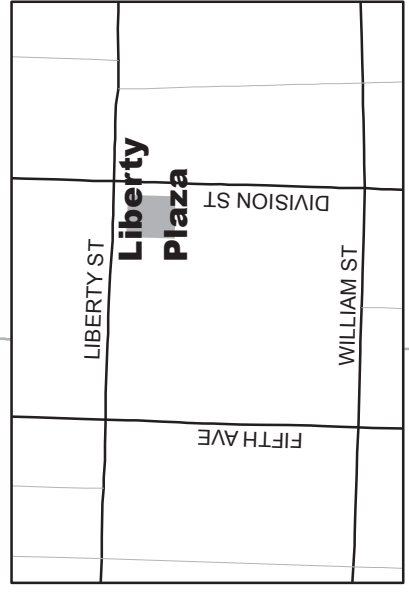
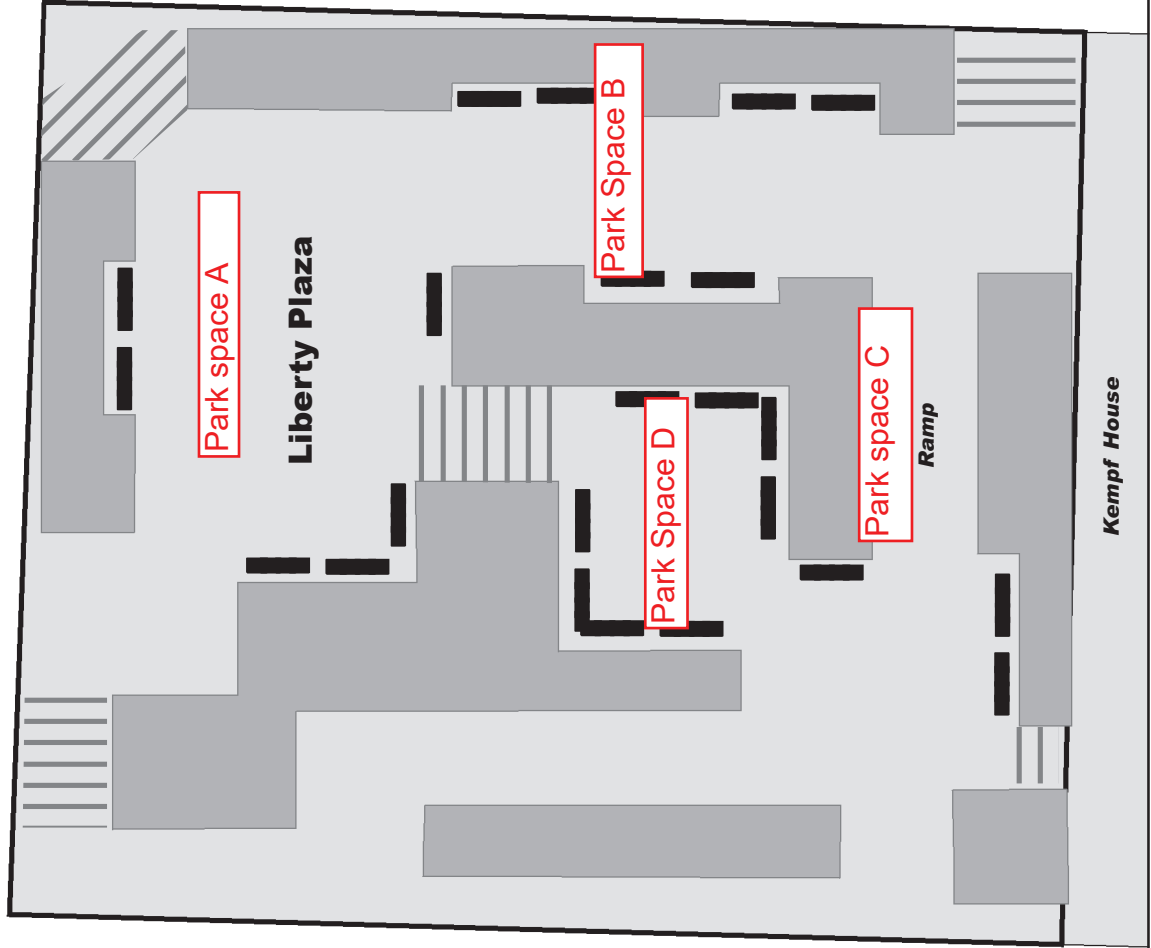
Ann Arbor Thanksgiving Day Turkey Trot
 Thursday Nov. 25, 2021;
 set-up 5a; race 8a-9:15a; done by 11a.

Liberty Plaza

LIBERTY

Map Features

-  Bench
-  Wall/Planter
-  Stairs



Prepared By:
 City of Ann Arbor
 Community Services GIS
 October 18, 2005



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 The City of Ann Arbor and its mapping contractors assume no legal representation for the content and/or inappropriate use of information represented on this map.



(L)

Welcome! (/) **Race Info (/race-info)**

Registration (<https://runningfitevents.redpodium.com/2021-turkey-trot>)

Results (<http://rfeventservices.com/>) **Gallery (/gallery)** **Volunteer (/volunteer)**

Contact Us (<http://rfevents.com/contact-us>)

Race Info

Race Date: Thursday, November 25, 2021

Race Location: E. Liberty and Fourth Ave., Ann Arbor, MI

Race Parking: Race day parking is FREE. We suggest you arrive early and give yourself plenty of time to park. Try to avoid Liberty from Main to Division, and Main St. south of Washington! Suggested structures: 324 Maynard, 510 e Washington, 123 e Washington, 305 s Ashley, 115 s fifth ave.

Race Start Times:

Tot Trot 1K - 8:15AM (ages 10 & under)

5K - 8:30AM

Packet Pick Up

Tuesday, November 23, 2021 at Running Fit (ANN ARBOR - WEST), 5700 Jackson Rd., Ann Arbor, MI from 4-7PM

Wednesday November 24, 2021 at Conor O'Neill's Celtic Room, 318 S Main St, Ann Arbor, MI from 2-7PM

Race morning beginning at 7AM on Liberty between 5th and Division, just west of Ragstock (337 E Liberty St).

Date: November 25, 2021

Time: 1K Tot Trot - 8:15 a.m.

5K - 8:45 a.m.

Search



(<http://runningfit.com>)

Awards: Overall awards to first male and female across the line in the 5K. Age group awards in the 5K 5 deep in all 5 year age groups based on chip time. **Awards will be handed out at 9:15AM in Liberty Plaza.**

Theme awards: Awards to the top 3 ugliest sweaters, awards to the top 3 BEST HOLIDAY THEMED COSTUME, award to top themed group of 5 or more people. **Theme award judging and award ceremony will be at 8:05AM race morning at the Start/Finish line stage!**

Course Information: Both races will take you on a great tour of downtown Ann Arbor! [Click here for the 2021 course map!](#) (</images/2016TT-map.pdf>).



(<https://www.lmcu.org/>).



(<http://www.chadtough.org/>).



(absopure.com/runningfit).



(<http://www.michiganfitness.org/pur-michigan-fitness>).