



## MEETING AGENDA

### Northside STEAM Safe Routes to School Sidewalk Gap Project

Tuesday June 26, 2018

6:00 p.m. – 7:30 p.m.

Council Chambers on the 2<sup>nd</sup> Floor of the Guy C. Larcom Jr. City Hall Building, 301 E Huron St.

- Welcome, Introductions (*10 mins*)
- Meeting Purpose (*5 mins*)
- Project Purpose (*5 mins*)
- Project Background (*10 mins*)
- Impacts: Temporary Grading Permits and Special Assessments (*10 mins*)
- Question and Answer (*30 mins*)
- Workshop (*20 mins*)

### QUESTIONS?

Contact Project Manager Jane Allen  
via email [JAllen2@a2gov.org](mailto:JAllen2@a2gov.org)  
or call 734-794-6410 ext. 43678

## FREQUENTLY ASKED QUESTIONS

### **How much will my assessment be?**

Preliminary Engineer's Opinion of Costs Estimate show a cost per linear foot of frontage of \$89.00/ft. With the Safe Routes to Schools (SRTS) Grant contributing over \$400,000.00 to the construction costs, this is the lowest cost for new sidewalk property owners will experience.

### **How wide is my frontage?**

The Assessor's Office has parcel frontage and lot dimensions, which are typically represented on plat maps or described in specific legal descriptions. Preliminary frontages have been collected from these sources for each of the 50 parcels involved in the special Assessment.

### **How is the assessment determined?**

Special Assessment costs are derived from cost estimates established by the City according to project specifications, which include the cost of surveys, plans, construction, and all other costs incidental to the improvement. The special assessment for sidewalks are based on the linear feet of sidewalk to be installed adjacent to each property. The Assessor's Office is generally responsible for the determination of the most equitable method of cost distribution based on the special assessment project.

City Council approved a resolution to move forward with plans, specifications, and final cost estimates for this project and supported the application of the Grant. At a later time, City Council will have the authority to determine what proportion of the total cost shall be paid by special assessment upon the property especially benefitted and what part, if any, shall be a general obligation of the city.

### **How long do I have to pay off the assessment?**

Upon confirmation of any special assessment roll, City Council shall determine the number of installments in which the assessments may be paid. Special assessments shall become payable at a time

to be fixed by City Council resolution. The whole of any special assessment, or one or more full installments of it, may be paid within the first 30 days after confirmation of the roll, without penalty or interest.

Special assessments may be payable in installments according to dollar amount thresholds established by City Council. The typical number and schedule of installments in which each assessment is payable, based on the calculated amount at the time of the assessment, are as follows:

TOTAL AMOUNT OF SPECIAL ASSESSMENT	NUMBER OF YEARS FOR INSTALLMENTS
Up to \$1,200.00	1-YEAR
Greater than \$1,200.00 up to \$2,400.00	2-YEARS
Greater than \$2,400.00 up to \$3,600.00	3-YEARS
Greater than \$3,600.00 up to \$4,800.00	4-YEARS
Greater than \$4,800.00 up to \$6,000.00	5-YEARS
Greater than \$6,000.00 up to \$7,200.00	6-YEARS
Greater than \$7,200.00 up to \$8,400.00	7-YEARS
Greater than \$8,400.00 up to \$9,600.00	8-YEARS
Greater than \$9,600.00 up to \$10,800.00	9-YEARS
Greater than \$10,800.00 up to \$12,000.00	10-YEARS
Greater than \$12,000.00 up to \$13,200.00	11-YEARS
Greater than \$13,200.00 up to \$14,400.00	12-YEARS
Greater than \$14,400.00 up to \$15,600.00	13-YEARS
Greater than \$15,600.00 up to \$16,800.00	14-YEARS
Greater than \$16,800.00	15-YEARS

**How do I express my opinions about the special assessment?**

A formal public hearing will be scheduled at a regular City Council meeting. Notices of the public hearing are sent by mail to each owner of the property subject to assessment at least 10 days prior to the hearing. Any member of the public is welcome to speak about the project to City Council at this hearing. Any person aggrieved by the special assessment roll or the necessity of the improvement may file objections to the roll in writing with the Clerk prior to the close of the public hearing. The written objections shall specify in what respect the person believes they are aggrieved. No original assessment roll shall be confirmed except by the affirmative vote of the Council if prior to the confirmation written objections to the proposed improvement have been filed by the owners of property which will be required to bear over 50% of the amount of the special assessment. In addition a protest at the Public Hearing, a special assessment can be appealed to the Michigan Tax Tribunal within 35 days of the confirmation of the special assessment roll if the assessment was protested at the public hearing held for the purpose of confirming the roll.

**Which tax bill will the first installment of the assessment be on?**

The due date of the first installment for the special assessment is typically the first July (Summer) bill after the Council’s resolution confirming the special assessment roll. If the special assessment is divided into more than one installment, the second and subsequent installments are transferred, due and payable on the July (Summer) tax bill in each succeeding year following the year in which the first installment was due and payable, which are subject to interest provisions.