



# Administrator's Report

The city's mission is to deliver exceptional services that sustain and enhance a vibrant, safe and diverse community.

**City Administrator's Report July 1, 2024** prepared for City Council. Kindly forward questions, comments, or suggestions for input to [mdohoney@a2gov.org](mailto:mdohoney@a2gov.org), [ifournier@a2gov.org](mailto:ifournier@a2gov.org), or [shiqqins@a2gov.org](mailto:shiqqins@a2gov.org).

## SAFETY NOTES

**Safety Update** Lyme disease cases are increasing locally according to a recent report from the Washtenaw County Health Department. Lyme disease can be transmitted by the black legged tick (also referred to as a deer tick) if the tick carries the bacteria that causes Lyme disease. The overall number of Lyme disease cases in Washtenaw County residents grew from 60 cases in 2022 to 192 cases in 2023. Most of those cases were attributed to tick bites that occurred locally, rather than when traveling outside of the county or the state.

How do we combat the threat of ticks? The key is to make sure after you've been in areas that could contain ticks, you do a tick check. If you are bitten by a tick, remove it as soon as possible by using tweezers and grasping the tick by the head, as close to the skin as possible. When enjoying the outdoors, wear long sleeves and use an insect repellent that contains 20-30 % DEET, or clothing can be treated with permethrin (not for skin). For more information, be sure to visit the Washtenaw County Health Department [website](#).

**Thank you for making A2 Be Safe!**

## BICENTENNIAL NEWS

**Happy Birthday Ann Arbor! Bicentennial (1824-2024).** A bicentennial events calendar is available via <https://a2bicentennial.org/events>. Join our year-long celebration to honor Ann Arbor's bicentennial. There are many planned events scheduled to celebrate this historical (2024) milestone, many of which will be fun, educational, unifying and inclusive.



Current Bicentennial Celebration planning progress and opportunities for community involvement are available via [www.a2gov.org/a200](http://www.a2gov.org/a200).

Learn more about more [projects underway and in need of community support](#) — new features to Bicentennial Park (formerly Southeast Area Park); a statue honoring Kathy Kozachenko, the first openly gay person elected to political office (Ann Arbor City Council) in the United States; and restoration of the James L. Crawford Elks Lodge, the fraternal organization founded in 1899 by Black men denied entry into existing fraternal groups.

You can find additional event and bicentennial information at [www.a2bicentennial.org](http://www.a2bicentennial.org). Would you like to collaborate with A2 Bicentennial on your event or do you have an event to add to the calendar? Please email [info@a2bicentennial.org](mailto:info@a2bicentennial.org).

**Sustainability & Innovations Corner.** Catch up on the latest from the Ann Arbor Office of Sustainability and Innovations (OSI). For more information, including registration links, visit [OSI online](#).

- **A<sup>2</sup>ZERO Annual Report – Year Four Now Available.** Hot off the press, we just released our year four annual report for A<sup>2</sup>ZERO. Check out this report and see what we’ve been doing as well as what is on the horizon: <https://www.a2gov.org/departments/sustainability/Carbon-Neutrality/Documents/2024%20Annual%20Report%20FINAL.pdf>.
- **Ann Arbor’s New Green Business Challenge.** Ann Arbor’s Office of Sustainability and Innovations and Ann Arbor SPARK are delighted to announce a new Ann Arbor Green Business Challenge! Local businesses are encouraged to learn more and register for the Challenge at <https://url.a2gov.org/A2GBC>
- **Sustainable Energy Utility Public Conversation.** Join us for a special webinar to learn more about Ann Arbor’s proposed [Sustainable Energy Utility](#), an optional, supplemental community-owned energy utility that would provide 100% renewable energy from local solar and battery storage systems and networked geothermal at participating homes and business in the city. This virtual event will take place on Tuesday, July 16<sup>th</sup> from 6pm-7pm and presents an opportunity to learn more about the proposed SEU, discover what benefits the SEU could provide, ask questions, and find out what voters will be asked to consider on November 5, 2024. This event is free but registration is required at: [https://a2gov.zoom.us/webinar/register/WN\\_2jWrGMgXTFqFqv-qdaNsQA](https://a2gov.zoom.us/webinar/register/WN_2jWrGMgXTFqFqv-qdaNsQA).
- **Gas Leaf Blower Phase-Out.** In December 2023, Ann Arbor City Council passed new restrictions on the use of gas-powered leaf blowers within Ann Arbor city limits. Beginning this year, the use of gas-powered leaf blowers will be prohibited in Ann Arbor from June 1st to September 30th. Beginning January 1st, 2028, the use of gas-powered leaf blowers will be prohibited all year in Ann Arbor. The purpose of this ordinance is to protect the peace, health, safety, and welfare of persons in Ann Arbor as well as to promote the City’s sustainability goals by reducing noise, air pollution, greenhouse gas emissions, and other negative effects of gas leaf blowers. If you are interested in learning more about the ordinance, alternatives to gas leaf blowers, how to sustainably dispose of gas leaf blowers, or sustainable lawn care, we recommend taking a look at our [gas leaf blower phase-out](#) and [pollinator aware lawn care](#) webpages.
- **Sustaining Ann Arbor Together Grants.** As a reminder, the Office of Sustainability and Innovations operates a grant program to help advance community sustainability-related projects. Grantees can receive up to \$10,000 in funding to implement a project that aligns with our A<sup>2</sup>ZERO plan. If you are interested in joining our team in reviewing the applications, please contact Missy Stults at [mstults@a2gov.org](mailto:mstults@a2gov.org). For more information, visit [www.a2gov.org/sa2t](http://www.a2gov.org/sa2t).
- **Check out Green Light:** A new series from CTN and OSI that digs into sustainability in Ann Arbor with the residents who are envisioning, creating, and establishing a sustainable and equitable future for our community. Check out the first two episodes at [osi.a2gov.org/GreenLight](http://osi.a2gov.org/GreenLight). OSI is excited to announce the publication of our [Performance Metrics Dashboard](#). Explore the interactive dashboard to see progress on the A<sup>2</sup>ZERO plan, including community-wide greenhouse gas emissions, decarbonization activities, the circular economy, resilience, engagement activities, and more. The dashboard is best viewed from a computer.
- **Residential Rebate Program.** The City is pleased to provide a series of rebates to help advance sustainability, and our A<sup>2</sup>ZERO goals. This \$1.9 million community investment program is expected to offer over 1,300 sustainability-related rebates to residents across the city. At least 50% of the rebates will be for income qualified households. We anticipate that there will be greater demand than rebates available, so thank you in advance for your grace as we utilize funding from the Community Climate Action Millage to advance local sustainability.

Please note that rebates will NOT be retroactive.

If you need direct assistance applying for a rebate and you are unable to utilize this website, please email [A2ZEROREbates@michiganenergyoptions.org](mailto:A2ZEROREbates@michiganenergyoptions.org) or call (734) 726-4747.

- **Subscribe to the OSI Newsletter.** If you haven't already, please subscribe to monthly, detailed newsletter highlighting some of the sustainability-related activities unfolding in the community. If you aren't already, please [subscribe](https://service.govdelivery.com/accounts/MIANNA/subscriber/new?topic_id=MIANNA_146) at: [https://service.govdelivery.com/accounts/MIANNA/subscriber/new?topic\\_id=MIANNA\\_146](https://service.govdelivery.com/accounts/MIANNA/subscriber/new?topic_id=MIANNA_146)



## COUNCIL PRIORITIES/INITIATIVES

**Ordinance Chapter 14, 1:316 Sole/Best Source Data.** Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for June 2024 for purchases over \$5,000.

## PREVIEWS

**July 1 Council Meeting** will feature the following items of interest:

**Consent Agenda (18).** There are 18 items on the consent agenda.

**Public Hearings (None).**

**Ordinances – First Reading (None).**

**Ordinances – Second Reading (none).**

## OTHER

**Independence Day Schedule.** City of Ann Arbor municipal offices, including the customer service center at Larcom City Hall and the 15th Judicial District Court at the Ann Arbor Justice Center, will be closed in observance of the Independence Day holiday on Thursday, July 4, 2024. In addition, curbside trash, recycling and compost pickup services will be delayed by one day. Thursday pickups will instead occur on Friday and Friday's normal route collections will occur on Saturday, July 6. Commercial customers with weekly Saturday service through the city franchise with Waste Management will receive Saturday pickups without delays.

Safety services and water utility operations will maintain 24-hour schedules. <https://www.a2gov.org/news/pages/article.aspx?i=1072>

**Fireworks.** If you're planning to celebrate Independence Day with fireworks, please remember to do so safely and responsibly. For starters, per [Michigan Fireworks Safety Act 256 of 2011](#) (PDF), fireworks usage is permitted only during certain timeframes and only around national holidays. This Independence Day, fireworks may ONLY be discharged in the city between June 29 and July 5 (because the 5th falls on a Friday this year), and until 11:45 p.m. on each of those days.

Also note, fireworks use without permission is ALWAYS PROHIBITED at:

- City parks.

- Schools.
- All public and private property that isn't your own.

More information is available via <https://www.a2gov.org/news/pages/article.aspx?i=1072>

**Prepare for Upcoming Elections.** The next election in Ann Arbor is the State Primary Aug. 6. And the time is now to make sure you're prepared. Check your voter registration status, and if you're not already, [register to vote online](#) through the Michigan Voter Information Center. (PRO TIP: Students attending college in Ann Arbor in the fall can check this off their to-do lists now!) City residents can also submit a voter registration form by mail, email, fax or in-person at the Ann Arbor City Clerk's office.

It's also the time to enroll in the automatic ballot mailing list to have a ballot mailed to you for upcoming elections. Ballots for the Aug. 6 election were mailed starting June 27.

Visit [www.a2gov.org/elections](http://www.a2gov.org/elections) for all the details!

**Ann Arbor Parks & Recreation Millage to Appear on Nov. 5 General Election Ballot.** The City of Ann Arbor is known for sprawling natural areas, parks bustling with activity and recreation facilities offering diverse programs and amenities suited for all. Later this year, Ann Arbor voters will decide whether to continue to support the principal funding source for park system capital improvements, repairs and restoration programs as the 20-year Park Maintenance and Capital Improvements Millage is set to appear on the Nov. 5 General Election ballot. Ann Arbor City Council approved the ballot question at their June 3 meeting.

The current, six-year Park Maintenance and Capital Improvements Millage expires this year, and the new millage would continue to sustain the parks system 2025 through 2044. More information is available via <https://www.a2gov.org/news/pages/article.aspx?i=1069>

**Natural Area Preservation Events.** City of Ann Arbor Natural Area Preservation (NAP) works to protect and restore Ann Arbor's natural areas and to foster an environmental ethic within the community. This involves conducting plant and animal inventories, ecological monitoring, and stewardship projects in Ann Arbor's parks. These tasks are performed by both staff and volunteers. NAP also offers environmental education and enrichment activities for kindergarten- fifth-grade students (K-5), seniors and the general public. NAP is sharing events planned for August 2024. To attend an event, participants are encouraged to preregister using VolunteerHub at <https://cityofannarbor.volunteerhub.com/lp/nap>; registration links to each event in VolunteerHub are also provided with each description.



## MEMORANDUM

TO: Milton Dohoney Jr., City Administrator  
FROM: Colin Spencer, Purchasing Manager  
DATE: 6/28/2024  
SUBJECT: Sole/Best Source Data for June 2024

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Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for June 2024 for purchases over \$5,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Marti Praschan, Chief Financial Officer  
Sara Higgins, Director of Operations

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## Sole/Best Source for June 2024

Unit	Amount	Vendor	Item	Description	Type
WWTP	\$ 7,499.00	Kennedy Industries	HOSE, GENERAL PURPOSE.46036	BREDEL,HOSE,65/NATURAL RUBBER-TRANSER	Sole Source
Fleet & Facilities	\$ 5,000.00	A2 Auto Glass	AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809	CONTRACTED SERVICES	Best Source
Public Works	\$ 80,000.00	Jack Doheny Supplies	AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809	2621 PARTS & SERVICE TO MAINTAIN THE VACTOR & RODDING TRUCKS	Sole Source
IT	\$ 27,514.60	Turnkey Network Solutions	*AP Invoice	MAIN STREET FIBER REPAIR (WADE TRIM PROJECT)	Best Source
Parks & Rec	\$ 10,352.00	Aquatic Source	*AP Invoice	FULLER POOL OPENING	Best Source
City Admin	\$ 24,662.10	Primovations Catering	*AP Invoice	BICENTENNIAL EMPLOYEE RECOGNITION LUNCHEON	Best Source
Parks & Rec	\$ 19,773.14	Target Specialty Products	*AP Invoice	PARKS - DURAEDGE BALLFIELD MATERIAL	Best Source
Parks & Rec	\$ 10,000.00	Ann Arbor Art Center	*AP Invoice	GALLUP BRIDGE PUBLIC ART FACILITATION	Best Source
Parks & Rec	\$ 10,000.00	Ann Arbor Art Center	*AP Invoice	BARTON TUNNEL PUBLIC ART FACILITATION	Best Source
Parks & Rec	\$ 15,160.00	Hopp Electric	*AP Invoice	VETS - TENNIS COURT LIGHTS	Best Source
Fire	\$ 12,147.44	Apollo Fire Apparatus Sales and Service	*AP Invoice	TOWER 1-1 REPAIRS PER ANNUAL INSPECTION	Sole Source
Water Treatment	\$ 20,000.00	Thomas Scientific	LABORATORY SUPPLIES: ASBESTOS SQUARES, CORKS, FILES, GLASS C.17554	WTP: LAB SUPPLIES	Best Source
Parks & Rec	\$ 7,411.90	Hireright, LLC	*AP Invoice	PARKS EMPLOYEE BACKGROUND SCREENINGS FOR APRIL/2024 (ARGO)	Best Source
Sustainability	\$ 9,800.00	HEH Human Electric Hybrids	*AP Invoice	URBAN ARROW TENDER 1000 FLATBED E-BIKE	Best Source
City Admin	\$ 5,530.00	TEL Systems	*AP Invoice	COUNCIL CHAMBERS - DAIS MICROPHONE UPDATES AND PROGRAMMING	Sole Source