



Administrator's Report

The city's mission is to deliver exceptional services that sustain and enhance a vibrant, safe and diverse community.

City Administrator's Report March 4, 2024 prepared for City Council. Kindly forward questions, comments, or suggestions for input to mdohoney@a2gov.org, ifournier@a2gov.org, or shiqqins@a2gov.org.

SAFETY NOTES

Safety Update *Safe Disposal of Sharps*

The City of Ann Arbor recently installed secure sharps disposal containers in the public restrooms of the Municipal Center so that employees and visitors can safely dispose of medical sharps waste. This keeps employees, patrons, janitorial, and solid waste employees safe from accidental contact with sharps, which should never be disposed of loosely in waste receptacles.

Bulk sharps waste can often be dropped off for proper disposal at local pharmacies, hospitals, and other providers. For more information on locations that accept residential sharps waste as well as medication for disposal, visit Washtenaw County's [Medication Disposal Network Map](#). **A2 Be Safe!**

BICENTENNIAL NEWS

Happy Birthday Ann Arbor! Bicentennial (1824-2024). A bicentennial events calendar is available via <https://a2bicentennial.org/events>. Join our year-long celebration to honor Ann Arbor's bicentennial. There are many planned events scheduled to celebrate this historical (2024) milestone, many of which will be fun, educational, unifying and inclusive.



Current Bicentennial Celebration planning progress and opportunities for community involvement are available via www.a2gov.org/a200.

Learn more about more [projects underway and in need of community support](#) — new features to Bicentennial Park (formerly Southeast Area Park); a statue honoring Kathy Kozachenko, the first openly gay person elected to political office (Ann Arbor City Council) in the United States; and restoration of the James L. Crawford Elks Lodge, the fraternal organization founded in 1899 by Black men denied entry into existing fraternal groups.

You can find additional event and bicentennial information at www.a2bicentennial.org. Would you like to collaborate with A2 Bicentennial on your event or do you have an event to add to the calendar? Please email info@a2bicentennial.org.

SUSTAINABILITY & INNOVATIONS

Sustainability & Innovations Corner. Catch up on the latest from the Ann Arbor Office of Sustainability and Innovations (OSI). For more information, including registration links, visit [OSI online](#).

- In 2023, Ann Arbor [set a record for the most number of solar installations in one year with 232 installations!](#) As we continue to move forward in 2024, OSI is looking to build on the momentum to set yet another record this year through the [Solarize group-buy program](#) that brings together residents and participating solar installers to bulk-purchase solar, allowing for significant savings for residents. New Solarize groups are already forming, so if you or anyone you know is considering solar, reach out to **Joe Lange** at jlange@a2gov.org to join.
- **Home Energy Rating Disclosure Goes Live** – Starting March 12th, the City’s Home Energy Rating Disclosure becomes official. Learn more about this new ordinance and how to get your Home Energy Score at: <https://www.a2gov.org/departments/sustainability/Sustainability-Me/Pages/Home-Energy-Rating-Disclosure.aspx>.
- **Sustainability Series** —The Ann Arbor Office of Sustainability and Innovations [A2ZERO Sustainability Series](#) is underway! Once-monthly forums take place on Wednesdays, 6–7:30 p.m., at the Ann Arbor District Library Downtown Branch. Each forum focuses on a specific topic and practical ways you can get involved in the carbon neutrality goal. While attending in person is encouraged, forums are also available to attend via Zoom. Save the dates, and join OSI and special guests by [registering for any or all forums!](#)
Upcoming forums:
 - March 27 – Circular Economy and e-Waste.
 - April 24 – Equity in Action through A2ZERO.
 - May 29 – Rebates and Home Energy Advisor Services.
- **Subscribe to the OSI Newsletter.** If you haven’t already, please subscribe to monthly, detailed newsletter highlighting some of the sustainability-related activities unfolding in the community. If you aren’t already, [please subscribe](#).
- **Sustaining Ann Arbor Together Grants.** As a reminder, the Office of Sustainability and Innovations operates a grant program to help advance community sustainability-related projects. Grantees can receive up to \$10,000 in funding to implement a project that aligns with our A²ZERO plan. If you are interested in joining our team in reviewing the applications, please contact Missy Stults at mstults@a2gov.org. For more information, visit www.a2gov.org/sa2t.
- **Ann Arbor Solar Stories | March 7 | 7PM | Virtual.** This one-hour, online event is hosted by the GLREA. Hear from Ann Arborites who have gone solar and ask them all your questions! [Register in advance](#) to receive a confirmation email containing information to join the meeting.
- **24th Annual Bicycle Film Festival | March 9 6:30PM | State Theater.** A celebration of bicycles and bike culture through art, film and music! Purchase your tickets [here](#). Stop by [Bløm Meadworks](#) for [Bicycle Film Festival Happy Hour](#) at 5PM before heading over to the screening!
- **A2 Climate Teach-In | March 10 | 1:30-5:15PM | Genesis of Ann Arbor** Join other residents to learn and discuss way to take climate action in our community. Event is free, but [registration](#) is required. A2ClimateTeachIn.com
- **District and Building Waste Water Energy Recovery Systems | March 12 | 12 – 1PM | Virtual.** The [2030 District Ann Arbor/Washtenaw](#) invites you to the March webinar in the Implementing A²ZERO Lunch and Learn series. [Registration required](#).
- **Ann Arbor’s Proposed Sustainable Energy Utility and You | April 4, 6 – 7:30PM | Ann Arbor District Library, Mallett’s Creek.** Have you heard about the City’s proposed Sustainable Energy Utility? An opt-in, optional supplemental utility that would provide solar and energy storage systems to interested residents, businesses, and nonprofits? Come join us at this session to learn more about the concept, share your thoughts, and ask your questions to help inform the City’s emerging work in this area.



COUNCIL PRIORITIES/INITIATIVES

Ordinance Chapter 14, 1:316 Sole/Best Source Data. Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for February 2024 for purchases over \$5,000.

PREVIEWS

March 4 Council Meeting will feature the following items of interest:
Consent Agenda (13). There are 13 items on the consent agenda.

Public Hearings (3). Public hearings are listed below and under Second Reading.

- A Public Hearing and Resolution to Approve Fees for the Fire Department Ambulance Transport and Lift Assists and Appropriate Funding (8 Votes Required)
- A Public Hearing and Resolution to Approve Fees for the Fire Department Ambulance Transport and Appropriate Funding (8 Votes Required)

Ordinances – First Reading (1).

- An Ordinance to Amend Chapter 42 (Open Space and Parkland Preservation) of Title III of the Code of the City of Ann Arbor

Ordinances – Second Reading (1).

- A Public Hearing and an Ordinance to Amend Sections 8:530 and 8:531 of Chapter 105 (Housing Code) of Title VII (Building Regulations) of the Code of the City of Ann Arbor

OTHER

New Police Chief Welcome! New Ann Arbor **Chief of Police Andre Anderson** was sworn in Feb. 21 in front of family, friends, department members, city leadership and Congresswoman Debbie Dingell. Anderson most recently was the assistant police chief of Tempe, Arizona (2021–2023), and also served as Rochester, New York, executive deputy chief (2020–2021) and commander in Glendale, Arizona. (2012–2020). Please join the city in extending a warm welcome to Ann Arbor to Chief Anderson and family.

Early-Voting Accolades. Early voting kicked off in Michigan for the first time in 2024 ahead of the Feb. 27 Presidential Primary and was well received by Ann Arbor voters. Michigan Secretary of State reports Ann Arbor experienced the highest early-voter turnout in the state, at 2,732, followed by Detroit (2,256) and Canton Township (1,082).

Ann Arbor had six early-voting centers which were open daily: two on the University of Michigan campus and three Ann Arbor District Library locations, along with Larcom City Hall. Ann Arbor City Clerk Jacqueline Beaudry notes the University of Michigan Museum of Art (UMMA) location was Ann Arbor’s busiest early voting site overall, with the library locations seeing highest volume on weekends and evenings.

“We learned from prior experience on campus that bringing voters access to the ballot in familiar, comfortable spaces, like UMMA and the public libraries, encourages and promotes voter turnout, participation and voter trust in the process,” Beaudry said.

The city applauds Beaudry and the city clerk’s office team for making early voting easy, convenient and accessible to all Ann Arbor voters! Find [elections information](#) on the city website, [sign up](#) for elections e-updates as they’re available, and follow the city clerk’s office on [Instagram](#).

FY2025 Budget Process. The City of Ann Arbor Fiscal year 2025 begins July 1, 2024, and ends June 30, 2025. City Council members can only adopt one fiscal year at a time, even though the city plans for multi-year budgets.

Recorded budget presentations are available online via the [CTN YouTube channel](#). All [presentations and materials](#) are posted online.

Budget timeline:

- March 11, 2024: City Council Work Session FY25 Budget Planning
- April: In accordance with City Charter, the city administrator's recommended fiscal year 2025 budget is submitted to City Council in April. City Council members can only adopt one fiscal year at a time even though the city plans for multi-year budgets.
- May: City Council, with at least seven affirmative votes, will vote to adopt the budget at its meeting on May 20.

Budget-related feedback or comments are encouraged and may be submitted via email to budget@a2gov.org. Other budget documents will be [posted](#) when available.

Curbside Compost Collection Season Resumes April 1. Beginning Monday, April 1, the City of Ann Arbor will resume seasonal curbside compost collections of compost carts, paper yard bags and bundled branches. Please note the 10-paper yard bag limit through the spring/summer season. In addition, the city now only accepts CMA-W certified manufactured compostable products in city compost carts. BPI certified products as well as items made of bamboo and palm leaf materials are no longer accepted. For all the details on the city compost program, please visit www.a2gov.org/compost.

Public Services Year in Review. The [2023 year in review](#) for the City of Ann Arbor Public Services Area is now available. [This area](#) of the city includes engineering, public works, systems planning, drinking water treatment, water resource recovery and stormwater, and the review provides a year-to-date status of operating and capital budgets, summarizes major grants received, describes several significant initiatives that are underway, and features a timeline of milestone events.



MEMORANDUM

TO: Milton Dohoney Jr., City Administrator
FROM: Colin Spencer, Purchasing Manager
DATE: 2/29/2024
SUBJECT: Sole/Best Source Data for February 2024

Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for February 2024 for purchases over \$5,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Marti Praschan, Chief Financial Officer
Sara Higgins, Director of Operations

Sole/Best Source for February 2024

Unit	Amount	Vendor	Item	Description	Type
Water Treatment	\$ 8,750.00	Alpine Technical Services	*AP Invoice	EYEWASH SHOWER	Best Source
Water Treatment	\$ 19,387.92	Trojan Technologies	*AP Invoice	UVT ANALYZER	Sole Source
Parks & Rec	\$ 75,000.00	Fishbeck, Thompson, Carr & Huber	*AP Invoice	OSPP ENVIRONMENTAL SERVICES (GREENBELT)	Best Source
Clerks	\$ 7,845.00	Micro Technology Services	*AP Invoice	CLERK-ELECTION CENTER PANIC BUTTON	Sole Source
Financial Services	\$ 15,750.00	PFM Group Consulting	(NOT OTHERWISE CLASSIFIED).96258	ECONOMIC & FINANCIAL ANALYSIS - WORK STATEMENT 2	Best Source
Sustainability	\$ 75,000.00	Strategen Consulting	(NOT OTHERWISE CLASSIFIED).96258	SEU MODEL EVALUATION	Best Source
Parks & Rec	\$ 9,200.00	Delta Temp	*AP Invoice	VETS ICE RINK - ADDITIONAL/REPLACE REFRIDGERANT	Best Source
Fleet & Facilities	\$ 12,000.00	Diamondback Automotive	AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809	TRUCK BED PARTS	Sole Source
Financial Services	\$ 6,500.00	Dykema Gossett	*AP Invoice	PROFESSIONAL SERVICES RELATED TO AFFORDABLE HOUSING MILLAGE	Best Source
Fleet & Facilities	\$ 14,392.00	Overhead Door Co of Whitmore Lake	WINDOWS AND DOORS INCLUDING PARTS AND ACCESSORIES.55792	FLEET - GARAGE DOOR WINDOWS	Sole Source
Sustainability	\$ 70,000.00	Center for Strategic Policy Innovation	*AP Invoice	MICROGRID DESIGN & SUPPORT SERVICES	Best Source
City Admin	\$ 20,300.00	Policy Confluence	*AP Invoice	CITIZENS SURVEY 2024	Best Source
Clerks	\$ 7,914.00	Clearview Tinting	*AP Invoice	3M IMPACT PROTECTION FOR ELECTION HQ	Best Source
Water Treatment	\$ 17,504.00	Heco, Inc	*AP Invoice	WEST HIGH MOTOR 1	Best Source
City Admin	\$ 25,000.00	Kindling Creative	*AP Invoice	BICENTENNIAL ELKS LODGE BROCHURE	Best Source
City Admin	\$ 21,937.10	Primovations Catering	*AP Invoice	BICENTENNIAL EMPLOYEE RECOGNITION LUNCHEON	Best Source
WWTP	\$ 7,312.00	JGM Valve Corporation	ACCESSORIES MAINTENANCE AND REPAIR.93662	REPAIR PUMP #2 LAKEWOOD LIFT STATION/VAUGHN PARTS	Sole Source
Police	\$ 5,313.00	Glazer Mark J	*AP Invoice	ARBITRATION HEARING	Best Source