



## City of Ann Arbor City Administrator's Report April 5, 2021

Prepared for City Council. Kindly forward questions, comments, or suggestions for input to [tcrawford@a2gov.org](mailto:tcrawford@a2gov.org), [ifournier@a2gov.org](mailto:ifournier@a2gov.org), or [shiggins@a2gov.org](mailto:shiggins@a2gov.org).

### Safety Notes

**A2 Be Safe! Coronavirus (COVID-19) update.** The City of Ann Arbor continues to experience the effects of the pandemic both internally and throughout the community. It remains vitally important for everyone to follow the latest public health guidelines, both inside and outside of the workplace, and to get vaccinated when eligible

As the City navigates through these challenging times, it will continue to share the latest information on city operations via the city's website at [www.a2gov.org/covid19](http://www.a2gov.org/covid19) as well as its [Facebook](#), [Twitter](#) and [NextDoor](#) pages.

City of Ann Arbor Larcom City Hall will remain closed due to the pandemic, and nonessential operations will continue to take place remotely, through the end of April 2021. The purpose of the extended closure is to allow more time for vaccine distribution into the community and among city employee groups. In the meantime, city staff is continuing to serve the public, conducting city business during normal business hours via phone, email and online. See the "services" webpage, <https://www.a2gov.org/services/Pages/Home.aspx>, for details and also the "contact" webpage, <https://www.a2gov.org/contact/pages/contactus.aspx>, for how to reach city departments.

For the latest COVID-19 health information, please visit [www.washtenaw.org/COVID19](http://www.washtenaw.org/COVID19) or the Centers for Disease Control <https://www.cdc.gov/coronavirus/2019-ncov/about/>. For city related business, individual safety reminders include:

- Please check the [city's meeting calendar](#) for the most up-to-date information on public meetings.
- To pay parking tickets, water bills, property taxes, apply for permits as well as other customer service options, residents and visitors are encouraged to take advantage of online services by visiting [www.a2gov.org/services](http://www.a2gov.org/services).

### A2 Be Safe!

### Success Stories

**Success.** Thank you to staff throughout the organization who have worked and continue to work tirelessly, and those who have gone above and beyond during the COVID-19 pandemic. You are appreciated! The City extends appreciation to the Ann Arbor community for their patience; cooperation with mask wearing and distancing both indoors and outside; increased

handwashing; support of local businesses; and for getting/planning to get vaccinated all in a united effort to bring the pandemic to an end.

**City of Ann Arbor Receives a U.S. Election Assistance Commission 2020 Clearinghouse Award.**

Congratulations to City Clerk Jacqueline Beaudry and team. A City of Ann Arbor contest to find the best sticker designs to promote voting in the 2020 Presidential Election is now earning national attention. The U.S. Election Assistance Commission (EAC, <http://www.eac.gov/>) has named the City of Ann Arbor a 2020 Clearinghouse Award winner in the category, Most Creative and Original "I Voted" Stickers.

The city clerk's office, with support from the Ann Arbor Public Art Commission, held the "I Voted" Sticker Design Contest in spring 2020, seeking local artists of all ages to design the city's 2020 "I Voted" stickers. This was one of the strategies the city clerk's office launched, at the beginning of 2020, to build excitement for the 2020 Presidential Election and to ultimately give Ann Arbor voters a unique and visible way to show their civic pride. A panel of judges narrowed the choices to a group of exceptional finalists in the three categories; community members then had the chance to vote for their favorites. The winners were announced at the June 15, 2020, City Council meeting: Sylvia DeBord, Bach Elementary, Grades K–6 Division winner | Marcela Passos, Pioneer High School, Grades 7–12 Division winner | Eric Oppitz, Citywide Division winner. Find more information on the city's contest at <https://www.a2gov.org/departments/city-clerk/Elections/Pages/Sticker-Design-Contest.aspx>.

"The city clerk's office is honored to be recognized with this award, and we share it with our community members who so enthusiastically participated in our contest," said Ann Arbor City Clerk Jacqueline Beaudry, who was Michigan Association of Municipal Clerks 2019 City Clerk of the Year. "Our staff had been actively preparing for the 2020 Presidential Election since 2019, in anticipation of high voter turnout and a potential for challenges as a result. This recognition from the EAC also serves as a nod to the tireless work and creativity our team put into the election preparation process." For more information about Ann Arbor's Clearinghouse award, visit <https://www.eac.gov/election-officials/city-ann-arbor-mi-2020-clearinghouse-award-winner>.

Holding the contest during a pandemic was not in the original plans, but the response from the community — with design submittals and with selection of the winners — was still overwhelming, Beaudry added. On Nov. 3, 2020, Election Day, Ann Arbor voters could pick up a sticker while at their polling place, while absentee voters were mailed a sticker with their ballot. Digital versions of the stickers were also available to download for posting to social media. For more information please see the press release <https://www.a2gov.org/news/pages/article.aspx?i=769>.

**Ann Arbor Wastewater Treatment Plant PUMP Award.** recognizes Ann Arbor's ability to hire, train and retain talented professionals, create and maintain outstanding infrastructure and budgeting plans as well as for earning high marks from the public measured by public surveys and engagement.

People continue to be the essential component to this award as well as Ann Arbor's long history of achievement when it comes to water resource recovery and sustainability. Ann Arbor's

wastewater utility staff has a combined 273 years of experience, with the average employee having served for over eight years. Staff is required to undergo rigorous annual operations and safety training. Because of this and the support staff receives from the city, the wastewater utility has managed to retain 99% of its staff over the last 10+ years, losing people only to retirement.

### **Sustainability & Innovations Corner**

- **Call for Nominations for A<sup>2</sup>ZERO Champions.** Do you know an individual or organization that goes out of their way to advance sustainability, equity, and climate action? Nominate them to be an A<sup>2</sup>ZERO Champion. Nominations can be submitted [here](#) and all nominations are due by May 20, 2021.
- **Energy Benchmarking** – Public comment is being sought on the proposed Commercial and Multifamily Benchmarking and Transparency ordinance, an initiative of A<sup>2</sup>ZERO. Developed in partnership with the City’s Office of Sustainability & Innovations (OSI) and a community Task Force, the draft ordinance seeks to provide insight into the energy and water usage of commercial and multifamily buildings in the community. Interested stakeholders can learn more, read the draft ordinance, and submit comments at [www.a2gov.org/benchmarking](http://www.a2gov.org/benchmarking).
- **Climate, Coffee and Conversation** — Join us the second Tuesday of each month at 8 a.m. for an open community chat about anything and everything A<sup>2</sup>ZERO and sustainability in Ann Arbor, in Michigan and abroad. Attendance is online and free, but Zoom registration is required at [https://a2gov.zoom.us/meeting/register/tJYsf-iggj0oEtDo\\_gc\\_7sYUDACgGBTmR2Qi](https://a2gov.zoom.us/meeting/register/tJYsf-iggj0oEtDo_gc_7sYUDACgGBTmR2Qi).
- **Upcoming events**  
Join us at one of the following upcoming events (register and see more events, which are being added weekly, on the city’s public calendar at <https://calendar.a2gov.org/CalendarNOW.aspx?fromdate=10/1/2020&todate=10/31/2020&display=Month&more=1/1/0001>):
- **2021 Sustainability Forum Series.** The OSI is proud to announce the return of the annual Sustainability Forum Series for 2021! This year’s series will be held virtually via Zoom. Attendance is free but [registration is required](#). See the series schedule below for more information
  - April 28, 2021, 6:00 p.m. – **“Energy & Efficiency”**
  - May 26, 2021, 6:00 p.m. – **“The Future of Carbon Neutrality (a Youth-focused Forum)”**
- **Arbor Day FreeTree Giveaway** . The new 10,000 Trees Initiative is excited to announce our first FreeTree event will be in celebration of Arbor Day! We will have giveaways happening all of Arbor Day weekend (4/30-5/2), at locations across the city. Available trees will include White Spruce, Norway Spruce, White Pine, and Arborvitae. To learn more and to reserve your free trees for this Arbor Day event, please visit [www.a2gov.org/10ktrees](http://www.a2gov.org/10ktrees).
- **Earth Day.** The 51<sup>st</sup> annual Ann Arbor Area Earth Day Festival will be an online event this year, taking place Sunday, April 25, at 1 p.m. All are invited to attend and can RSVP at [https://a2gov.zoom.us/webinar/register/WN\\_ImpYrv32Rhi\\_XMhGcWg6Lw](https://a2gov.zoom.us/webinar/register/WN_ImpYrv32Rhi_XMhGcWg6Lw). And learn more

at <https://www.a2gov.org/departments/sustainability/Newsletter-Events/Pages/default.aspx>.

- **Solarize.** Solarize group-buy meeting: Join Ann Arbor resident Jennifer and her neighbors at a zoom meeting on Saturday April 10 at 10:00. There will be education on residential solar, and an chance to get all your questions answered. Jennifer's installer will be there as well, and you'll learn about her group-buy. Sign up form: <https://docs.google.com/forms/d/14oTDMFLQ4dFQ67jGEup97kuE8OGAxn8vpjoPgGuIKWA/>
- **A<sup>2</sup>ZERO Ambassadors:** We are currently accepting applications for cohort two. Interested individuals can apply [here](#) (deadline to apply if May 21, 2021).
- **Range Replacement:** OSI is working to support home electrification by promoting induction ranges through partnerships with local vendors, through educational segments, and through demonstration projects. In addition, OSI has been collaborating with IBEW Local 252 to unite A2ZERO with IBEW training and outreach programs. This has included soon to be launched new website: <https://www.ibewneca252.org/a2zero>.
- **Heat Pumps / Electrification:** Community interest in learning more about heat pump technology has been growing over the last several weeks. As such, OSI is preparing a workshop on ground-source and air-source heat pumps as viable alternatives to gas furnaces. We are also exploring the potential of launching a bulk-buy discount program, similar to what we do in Solarize, to assist residents with making the transition to heat pumps. If you are interested in learning more and potentially attending this virtual workshop, please contact Julie Roth ([jroth@a2gov.org](mailto:jroth@a2gov.org)).
- **A<sup>2</sup>ZERO Week:** June 1<sup>st</sup>, 2021 marks the 1-year anniversary of the adoption of A<sup>2</sup>ZERO. In honor of this, OSI is launching A<sup>2</sup>ZERO week. Running for June 1- June 6<sup>th</sup>, this week-long event will be a series of decentralized and distributed virtual and in-person activities to help people: a) learn about sustainability activities; b) take action; and c) have fun. The full schedule is still being finalized but will be posted at [www.a2gov.org/sustainability](http://www.a2gov.org/sustainability). If you'd like to partner with OSI in hosting an event, please contact Missy Stults ([mstults@a2gov.org](mailto:mstults@a2gov.org)).
- **Onsite Solar:** The City of Ann Arbor just closed a request for proposals to install rooftop solar on 13 city facilities. We are about to release a similar RFP to support onsite solar installation at Ann Arbor Housing Commission sites. Once installed, these systems will increase local solar energy generation by over 2MW.
- **City Partners with Meals on Wheels and DTE to Distribute Home Energy Efficiency Kits to Homebound Residents.** The City of Ann Arbor is partnering with Ann Arbor Meals on Wheels at Michigan Medicine and DTE Energy to distribute home energy efficiency kits to approximately 260 homebound households served by Ann Arbor Meals on Wheels. The partnership, which stems from the city's A2ZERO Carbon Neutrality work, focuses on helping homebound residents lower energy costs, maintain indoor health and comfort and reduce energy and water waste. More information is available at <https://www.a2gov.org/news/pages/article.aspx?i=779>

## Council Priorities/Initiatives

**Ordinance Chapter 14, 1:316 Sole/Best Source Data.** Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for March 2021 for purchases over \$3,000.

**Council Resolution Reporting.** Staff reported on the following items pursuant to Council direction:

ITEM	TITLE	DUE DATE	STATUS
<a href="#">R-20-285</a>	Resolution to Implement a ‘Rooney Rule’ for Executive and Management Level Hires in the City of Ann Arbor	September 1, 2020	Research ongoing.
<a href="#">R-20-138</a>	Resolution Adopting the Living A2Zero Ann Arbor Carbon Neutrality Plan	Quarterly	<a href="#">A2 Zero Quarterly Report</a> included as written communication from City Administrator on April 5 <sup>th</sup> Council Agenda.

## Previews

The **April 5 Council Meeting** will feature the following items of interest:

**Consent Agenda.** There are (24) items on the consent agenda.

**Public Hearings.** There are (6) public hearings which are listed below under second readings.

### Ordinances –Second Readings (6)

- **A public hearing and Ordinance to Amend Chapter 55 (Unified Development Code), Rezoning of 6.58 Acres from R4A (Multiple-Family Dwelling District) to PL (Public Land District), Oakwoods Nature Area Addition, 3382 Green Road (CPC Recommendation: Approval - 9 Yeas and 0 Nays) (ORD-21-02).** This ordinance will rezone a 6.58 acre addition to Oakwoods Nature Area. The land was added to the nature area from the Owl Creek (formerly known as The Annex) multiple-family development. Only an ordinance to amend the UDC and its Zoning Map can change the zoning designation of any land, including land purchases or accepted by the City. The PL zoning designation is intended for publicly owned land used for public purposes.
- **A public hearing and Ordinance to Amend Chapter 55 (Unified Development Code), Rezoning of 8.48 Acres from R1A (Single-Family Dwelling District) to PL (Public Land District), Ruthven Nature Area Addition, 3301 Geddes Road (CPC Recommendation:**

**Approval - 9 Yeas and 0 Nays) (ORD-21-03).** This ordinance will rezone a 8.48-acre addition to Ruthven Nature Area. The land was recently purchased from the property owner with support from the Washtenaw County Parks and Recreation Commission. Only an ordinance to amend the UDC and its Zoning Map can change the zoning designation of any land, including land purchased or accepted by the City. The PL zoning designation is intended for publicly owned land used for public purposes.

- **A public hearing and Ordinance to Amend Chapter 55 (Zoning) of 1.55 Acres from TWP (Township District) to R1A (Single-Family Dwelling District), 2511 Newport Road (CPC Recommendation: Approval - 9 Yeas and 0 Nays) (ORD-21-04).** Approval of this ordinance will zone this 1.55 acre parcel from TWP to R1A to allow access to City utilities.
- **A public hearing and Ordinance to Add Chapter 122 (Fair Chance Access to Housing) to Title IX of the Code of the City of Ann Arbor.** Formerly incarcerated people experience significant barriers in access to rental housing beyond just the high cost of rent. Often, formerly incarcerated people are screened out when applying for rental housing due to their criminal background. Persons with criminal records have not been shown to be a source of criminal activity, property destruction, or rental housing policy violations any more than have persons without a criminal history. Obtaining stable housing enables people to successfully reintegrate into their communities and significantly reduces recidivism rates. Such housing opportunities will also reduce the incidence of homelessness for persons with criminal records.

Fair Chance Housing ordinances and legislation are being enacted across the county to prohibit the use of criminal histories in determining access to housing. Fair Chance Housing legislation helps remove barriers to housing and allows landlords to consider the merits of housing applicant, providing formerly incarcerated people with a fair chance.

The Ann Arbor Human Rights Commission has drafted a Fair Access to Housing ordinance to eliminate the use of criminal history in tenant selection by Ann Arbor Housing Providers in order to give persons with a criminal record a fair opportunity to compete for rental housing and to be able to reside with family members and others, thus putting them in a better position to return to their communities and to obtain gainful employment.

The only exemptions in the ordinance are for Public Housing Agencies, like the Ann Arbor Housing Commission, which are governed by federal law, and Permanent Supportive Housing providers, such as Avalon Housing, who work to provide housing those who need it most, with no pre-conditions, offer a broad array of supports to help individuals stay housed, and practice harm reduction to engage and support people on their path to recovery.

- **A public hearing and Ordinance to Amend Section 9:46 of Chapter 107 (Animals - Dog Licenses) of Title IX of The Code of The City of Ann Arbor (ORD-21-08).** Staff is recommending

several changes to the existing ordinance to better serve dog owners and to improve customer service and efficiency. The proposed changes would allow dog owners to purchase tags at any time of the year, corresponding with their pet's rabies vaccination month. Expiration of the new tags would be on the same month as the rabies expiration. Tags would be sold as either one or three-year options, which corresponds with rabies expiration dates, and complies with State law. The current two-year option would be eliminated. Staff recommends adoption of this ordinance, noting that issuance of licenses year-round will eliminate the annual backlog that occurs with one single expiration date. Existing fees for one and three-year tags would remain as previously approved, which match the rates charged by the County Treasurer.

- **A public hearing and Ordinance to Amend Section 4.60 of Chapter 47 (Streets) of Title IV of the Code of the City of Ann Arbor (ORD-21-09).** The proposed ordinance amendment would reduce the current fine from \$100 to \$60 for a first-time violation of an owner of the property or an occupant who fails to comply with section 4.60 regarding removal of snow and ice from sidewalks, walks, and ramps.
- **Ordinances– First Readings (5)**
- **An Ordinance to Amend Section 8:530 (Housing: Entry to Show Premises and Time for Rental Agreements) of Title VIII (Building Regulations) of the Ann Arbor City Code.** The proposed ordinance amendment increases the period of time that landlords are prohibited from entering leased premises for the purpose of showing the premises to prospective tenants, and entering into a lease to rent the premises to another tenant for a subsequent lease period, from 70 to 240 days.
- **An Ordinance to Amend Chapter 55 (Unified Development Code), Rezoning of 1.1 Acres from TWP (Township District) to R1A (Single Family Dwelling District), 3411 Geddes Road (CPC Recommendation: Approval 6 Yeas and 0 Nays).** This ordinance will zone this property R1A (Single Family Dwelling District), now that the property has been officially annexed into the City.
- **An Ordinance to Amend Chapter 55 (Zoning) of 3.56 Acres from TWP (Township District) to R1B (Single Family Dwelling District), 2260 Traver Road (CPC Recommendation: Approval – 7 Yeas and 0 Nays).** Approval of this ordinance will zone this 4.56 acre parcel from TWP to R1B to allow access to City sanitary utilities.
- **An Ordinance to Amend Sections 7:651 and 7:654 of Chapter 97 (Short-Term Rentals) of Title VII of the Code of the City of Ann Arbor.** In September of 2020, the City enacted Chapter 97 of the City Code which established requirements for the operation, location, and licensing of short-term rentals in the City of Ann Arbor. Included in the adopted Ordinance are provisions that prohibit the operation of short-term rentals by in residential zoning districts when the location is not the principal residence of the property owner. In December of 2020, the City Council instructed the City Administrator and Planning Commission, if applicable, to develop and proposed amendments to Chapter 97 – Short Term Rentals and/or Chapter 55 – Unified Development Code, to create a regulatory structure that would enable the continued

operation of pre-existing short-term rentals that do not meet the current requirements of Chapter 97. These presented amendments are proposed in concert with proposed amendments to Chapter 55 – Unified Development Code presented concurrently. The combination of both Ordinances would achieve a prospective enactment of location restrictions for non-Principal Residence Short Term Rentals.

- **An Ordinance to Amend Table 5.15-1, Table 5.15-2, Sections 5.33, 5.37.2.P and 5.37.2.S, of Chapter 55 (Unified Development Code) of Title V of the Code of the City of Ann Arbor (Short Term Rentals) (CPC Recommendation: Approval – 8 Yeas and 1 Nay).** In September of 2020, the City enacted Chapter 97 of the City Code which established requirements for the operation, location, and licensing of short-term rentals in the City of Ann Arbor. Included in the adopted Ordinance are provisions that prohibit the operation of short-term rentals by in residential zoning districts when the location is not the principal residence of the property owner.

In December of 2020, the City Council instructed the City Administrator and Planning Commission, if applicable, to develop and proposed amendments to Chapter 97 – Short Term Rentals and/or Chapter 55 – Unified Development Code, to create a regulatory structure that would enable the continued operation of pre-existing short-term rentals that do not meet the current requirements of Chapter 97. In response, City staff prepared the attached proposed amendment to Chapter 55 – Unified Development Code, which was recommended by the Planning Commission as responsive to the City Council Direction.

The proposed amendments:

1. Amendments to the Permitted Use Table –Section 5.15, Table 5.15-1  
The proposed amendments to this section add Short-Term Rental – Non-Principal Residence as a permitted use in the Mixed-Use zoning Districts. This would enable any property, regardless of residence status, to be eligible for a Short-Term Rental Use in the identified zones.
2. Amendments to the Accessory Use Table –Section 5.15, Table 5.15-2  
The proposed amendments to this section add Short-Term Rental –Principal Residence – Homestay, and Short-Term Rental – Principal Residence Whole House as a permissible Accessory Use in the Residential and Mixed-Use zoning districts. This would enable any principal residence (regardless of tenancy or ownership status) to be eligible to license the property for these two Short-Term Rental uses.
3. Amendments to Section 5.33 Nonconformities  
The proposed amendments to this section add new text that would have the effect of allowing Non-Principal Residence Short-Term Rentals to operate within Residential Zoning Districts, if the use was established prior to March 1, 2021 (the effective date of Chapter 97). Establishment would be determined by the City, upon the submission of evidence by a property owner seeking to invoke this provision.

A property that met this provision would be subject to the UDC provisions for non-

conforming use continuation and restriction.

4. Amendment to Section 5.37.2 – Specific Terms

These changes would add supporting definitions to the amendments summarized above.

## Other

**Curbside Compost Collection Begins Monday, April 5.** The City of Ann Arbor is providing important information about [compost collection](#) and drop-off requirements as well as purchase options, as the return of curbside pickup begins Monday, April 5, on regular collection days. Compost season runs through Friday, Dec. 10, 2021.

**2020 Annual Water Quality Report.** The 2020 annual Water Quality Report is now available and explains where your drinking water comes from, what is in it and how we keep it safe. [https://www.a2gov.org/departments/water-treatment/PublishingImages/Pages/default/water\\_quality\\_report\\_2020.pdf](https://www.a2gov.org/departments/water-treatment/PublishingImages/Pages/default/water_quality_report_2020.pdf)

**April Water Quality Matters.** The April issue of Quality Water Matters includes an update on the status of the Gelman plume litigation and information that was shared by EGLE and the EPA during a community meeting. Read the issue [online](#).

**AAPD is Accepting Applications for Police Chaplains Program.** Applications are now being accepted for the [Ann Arbor Police Department Police Chaplains Program](#). This program will help the city provide a more comprehensive response to those in need, through support to both civilians and officers alike and during times of crisis and non-crisis incidents.

**Ann Arbor Shares List of Planned 2021 Road, Sidewalk, Utility and Resurfacing Projects.** The City of Ann Arbor released its list of road and sidewalk projects scheduled for construction in 2021. This year's projects include resurfacing/restoration of nearly 9 miles of roads, 6.2 miles of preventative maintenance and 5,700 feet of new sidewalk construction. All projects are listed online at [www.a2gov.org/roadconstruction](http://www.a2gov.org/roadconstruction). Projects and schedules are subject to change. Construction work will cause road and lane closures, so travelers are advised to sign up for email or text alerts, at [www.a2gov.org/roads](http://www.a2gov.org/roads).

**Construction Begins in April on the Gallup Park Loop Trail.** A segment of the Gallup Park Loop Trail, between the boat launch and the canoe livery, is in need of repair as part of ongoing maintenance. Work is scheduled to start the week of April 1 and is expected to be complete in early June, weather permitting. Signs and barricades will be installed to safely direct users away from the construction zone. The city asks that trail users follow the posted detour as they ride,

walk, bicycle and commute along this path. While the temporary closure is an inconvenience to users, the replacement of the pathway is intended to provide longer-term durability.

Any questions can be directed to Landscape Architect/Park Planner Adam Fercho at [affercho@a2gov.org](mailto:affercho@a2gov.org). The city thanks trail users in advance for their patience. Please see the map for details at <http://www.a2gov.org/parkplanning>.

**April Events with NAP.** City of Ann Arbor Natural Area Preservation (NAP) works to protect and restore Ann Arbor's natural areas and to foster an environmental ethic among its community. This involves conducting plant and animal inventories, ecological monitoring and stewardship projects in Ann Arbor's parks. These tasks are performed by both staff and volunteers. Ann Arbor Natural Area Preservation has a full schedule of events and opportunities planned for April, including Earth Day and Global Youth Service Day activities, volunteer workdays in Ann Arbor's parks and nature areas, a breeding bird survey kickoff and a turtle steward kickoff. Please see <https://www.a2gov.org/news/pages/article.aspx?i=771>, for details. For more information about NAP, visit [www.a2gov.org/NAP](http://www.a2gov.org/NAP).

**Golden Paintbrush Awards Now Accepting Nominations.** Nominations are now being accepted for the Ann Arbor Public Art Commission Golden Paintbrush Awards. This award recognizes adults, children and organizations who have encouraged creativity in Ann Arbor's publicly visible spaces. Nomination forms are online and must be submitted by April 30, 2021. Please see the news release, below and at <https://www.a2gov.org/news/pages/article.aspx?i=761>, for details.

**17-year Cicadas.** Ann Arbor, along with large parts of the Midwest and eastern United States, will experience a 17-year cicada emergence in May and June 2021. The cicadas, which do not bite and are harmless to humans, will present challenges to smaller saplings while benefiting larger and established trees. In response, the City of Ann Arbor is suspending its spring tree planting efforts and has established a website, [www.a2gov.org/cicada](http://www.a2gov.org/cicada) (<https://www.a2gov.org/departments/forestry/Pages/17-Year-Cicada-Emergence-.aspx>), to help the community understand and prepare for the event.

**Spring Fire Hydrant Flushing to Begin Monday, April 12.** The city conducts seasonal fire hydrant inspection and system maintenance each year. The 2021 hydrant flushing program is scheduled to resume Monday, April 12, and to continue through the coming months. If any changes to the starting date become necessary, updates will be shared on the city website at <https://www.a2gov.org/departments/public-works/Pages/Hydrant-Flushing.aspx>.

As the program nears, a map will be available online to show the current hydrant-flushing areas as well as where flushing will take place next. Find the map at [https://gisappsecure.ewashtenaw.org/Html5Viewer\\_2\\_11/index.html?viewer=A2HydrantPM.HydrantFlushing](https://gisappsecure.ewashtenaw.org/Html5Viewer_2_11/index.html?viewer=A2HydrantPM.HydrantFlushing).

**Streetlight Outage Reporting.** Did you know you can help the community be and feel safer by reporting streetlight outages? Simply visit [www.a2gov.org/a2fixit](http://www.a2gov.org/a2fixit) (<https://www.a2gov.org/services/pages/report-a-problem.aspx>), or download the A2 Fix It app on your smartphone, to report streetlights that are no longer working. And remember, A2 Fix It isn't just for streetlights. You can use the tool to report potholes and missed cart pickups as well.



## MEMORANDUM

TO: Tom Crawford, City Administrator  
FROM: Colin Spencer, Purchasing Manager  
DATE: 3/31/2021  
SUBJECT: Sole/Best Source Data for March 2021

---

Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for March 2021 for purchases over \$3,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Matthew Horning, Interim Chief Financial Officer  
Sara Higgins, Strategic Planning Coordinator

---

## Sole/Best Source for March 2021

Unit	Amount	Vendor	Item	Description	Type	Notes
Transportation	\$ 23,405.00	Cinemassive Displays	SOFTWARE MAINTENANCE/SUPPORT.92045	6101001 GUARDIANCARE 24/7 PROTECTION PROGRAM	Sole Source	
Parks & Rec	\$ 3,404.00	Detroit Elevator Company	*AP Invoice	COBBLESTONE ELEVATOR REPAIR	Best Source	
Water Treatment	\$ 4,230.30	McNaughton-McKay	*AP Invoice	VFD FANS	Sole Source	
Fire	\$ 7,972.50	National Hose Testing Specialties	*AP Invoice	2021 HOSE TESTING	Best Source	
IT	\$ 8,437.44	Agilebits	*AP Invoice	1PASSWORD SUBSCRIPTION 1 YEAR 110 USERS	Best Source	
Water Treatment	\$ 5,099.35	ChemScan	COMPUTER SYSTEMS, PROCESS CONTROL.20628	WTP PROCESS LAB - EQUIPMENT & INSTRUMENTATION FOR UV DISINFECTIO	Sole Source	
Public Works	\$ 3,741.28	Paradigm Software	RADIO/TELECOMMUNICATIO NS/TELEPHONE EQUIPMENT (INCLUDING FACS.93972	INTERCOM MASTER STATIONS	Best Source	
Police	\$ 3,800.00	Michigan Ammo	*AP Invoice	9MM TRAINING AMMO	Best Source	
Parks & Rec	\$ 8,040.93	Gametime	*AP Invoice	FOXFIRE PARK PLAYGROUND SLIDE REPAIR	Best Source	
Water Treatment	\$ 4,460.29	Enertron, LLC	CABLES: PRINTER, DISK, NETWORK, ETC..20413	ETHERNET AND LOW VOLTAGE CABLING	Best Source	
Fleet & Facilities	\$ 8,722.75	W.W. Williams	AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809	#4644-REPAIR TRANSMISSION CONTAMINATED BY ANTIFREEZE	Best Source	
IT	\$ 23,203.93	Vertiv Corporation	*AP Invoice	BATTERY REPLACEMENT UPS 1 JUSTICE CENTER	Best Source	
Fire	\$ 12,000.00	McGrail, David M	*AP Invoice	HIGH RISE TRAINING	Best Source	