



City of Ann Arbor City Administrator's Report November 5, 2020

Prepared for City Council. Kindly forward questions, comments, or suggestions for input to tcrawford@a2gov.org, jfournier@a2gov.org, or shiggins@a2gov.org.

Safety Notes

A2 Be Safe! Coronavirus (COVID-19) update. City of Ann Arbor Emergency Management personnel are in active collaboration with the Washtenaw County Health Department, local hospitals, the University of Michigan, and the American Red Cross for the coronavirus outbreak. It's important to note that the Washtenaw County Health Department is the lead agency as they have emergency operations plans to address infectious disease and pandemics.

The city will continue to monitor this situation and coordinate closely with its local partners, including Washtenaw County Health Department, to determine if this closure date should be expanded. This and other information will be shared via the city's website at www.a2gov.org/covid19 as well as its [Facebook](#), [Twitter](#) and [NextDoor](#) pages.

For the latest COVID-19 health information, please visit www.washtenaw.org/COVID19 or the Centers for Disease Control <https://www.cdc.gov/coronavirus/2019-ncov/about/>. Individual safety reminders include:

- Please check the [city's meeting calendar](#) for the most up-to-date information on public meetings.
- To pay parking tickets, water bills, property taxes, apply for permits as well as other customer service options, residents and visitors are encouraged to take advantage of online services by visiting www.a2gov.org/services.

A2 Be Safe! Be safe, be well!

Success Stories

Success. Thank you to staff throughout the organization who have worked and continue to work tirelessly, and those who have gone above and beyond during the COVID-19 pandemic. You are appreciated!

2020 General Election. Thank you to City Clerk Jacqueline Beaudry and staff in the City Clerk's Office, City Administrator's Office, Communications, IT, Public Services, Safety, Sustainability & Innovations, University of Michigan partners, and community volunteers who dedicated time and helped to make a successful election season. Ballot drop boxes and the UMMA satellite office were a big part of our success this year. Complete results can be found at the below link below:

<https://electionresults.ewashtenaw.org/electionreporting/nov2020/index.jsp>

Thank You! Thank you for your service to the City of Ann Arbor to the following departing councilmembers. We wish you the very best.

Anne Bannister (Ward 1)

Jane Lumm (Ward 2)

Zachary Ackerman (Ward 3)

Jack Eaton (Ward 4)

Chip Smith (Ward 5)

Sustainability & Innovations Corner

A²ZERO — Our carbon neutrality work is continuing to move swiftly, so to stay up to date, check out our website: www.a2zero.org. Individuals interested in helping support implementation should send a note to sustainability@a2gov.org. Other current efforts of the Office of Sustainability and Innovations (OSI) include:

- **RE4M** — The City launched a 4-part internal learning series focused on how to pair renewable energy, efficiency, electrification, and equity into a program for all Ann Arborites. This initiative is funded through a small grant from the Urban Sustainability Directors Network and will provide insights the OSI team will use to craft a community-wide program. More details coming soon.
- **Solar on your home** — Interested in getting solar on your home? If yes, check out our new A2Solarize program which helps reduce the upfront cost of solar by 5%–15% through a coordinated bulk buy. The program is available to all Washtenaw County residents. Learn more here: <https://www.youtube.com/watch?v=nGt5xJTxyY&feature=youtu.be>. You can join one of our live events and bulk buys by contacting Julie Roth (juliekayeroth111@gmail.com).
- **Electric and Traditional Bicycles** — Ann Arbor's e-bike discount program is going strong! We've just signed up Sic Transit to join our list of vendors, who is offering discounts on traditional bicycles. Check a2gov.org/evs for updates, and email Simi Barr (sbarr@a2gov.org) with any questions.
- The City of Ann Arbor Office of Sustainability and Innovations is launching the [A²ZERO Climate Ambassador Program](#), inviting the public to actively engage in reducing our collective environmental footprint and enhancing our community's overall resilience. Ambassador training will take place Wednesday evenings Nov. 18, 2020-Feb. 3, 2021.
- **Aging in Place Efficiently Program:** In summer of 2020, the City of Ann Arbor, along with Meals on Wheels, Program for Multi-Cultural Health, Habitat for Humanity, Washtenaw County, Michigan Saves, and the Housing Bureau for Seniors won a grant to support low-income seniors with aging in place for longer through a combination of social services and physical improvements to their residence. The program is currently in the design phase,

which includes hiring two part-time, grant-funded, program coordinators to join the team. If you or someone you know has experience working with, volunteering with, or being a low-income seniors, please consider applying for [this job opportunity](#).

- **Climate, Coffee, and Conversation, November 12, 8am:** Come join us for an open community chat about anything and everything A²ZERO and sustainability in Ann Arbor, Michigan, and abroad. Register at: https://a2gov.zoom.us/meeting/register/tJYsf-igqj0oEtdo_gc_7sYUDACgGBTmR2Qj
- **Transportation Power Hour, November 12th, 6pm:** Come join us for a presentation and discussion of ways to use EVs (purchase, rideshares, etc), EVSE incentives, Micromobility trends and discount program, EV strategy overview. Register for this event here: https://a2gov.zoom.us/meeting/register/tJwsf-mgrTsqHtYmoZAS83WiShJZ_I4laRTz

Council Priorities/Initiatives

Ordinance Chapter 14, 1:316 Sole/Best Source Data. Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for October 2020 for purchases over \$3,000.

Council Resolution Reporting. Staff reported on the following items pursuant to Council direction:

ITEM	TITLE	DUE DATE	STATUS
R-20-285	Resolution to Implement a ‘Rooney Rule’ for Executive and Management Level Hires in the City of Ann Arbor	September 1, 2020	Research ongoing.

Previews

The **November 5 Council Meeting** will feature the following items of interest:

Introductions.

- **Independent Community Police Oversight Committee Monthly Update**

Consent Agenda. There are (4) items on the consent agenda.

Public Hearings. None.

Ordinances – Second Readings – None.

Ordinances– First Readings

- **An Ordinance to Amend Chapter 55 (Unified Development Code), Zoning of 0.14 Acre from AG (Agricultural District) to R1D (Single-Family Dwelling District), 1043 North Main Street (CPC Recommendation: Approval - 9 Yeas and 0 Nays).** Approval of this ordinance will zone this 0.14-acre parcel from AG to R1D to allow the construction of a new single-family home.

Other

Water Quality Matters. The November Quality Water Matters issue is available.

https://www.a2gov.org/departments/water-treatment/PublishingImages/Pages/default/quality_water_matters_newsletter_2020_novfinal.pdf

December Events with NAP. City of Ann Arbor Natural Area Preservation (NAP) works to protect and restore Ann Arbor's natural areas and to foster an environmental ethic among its community. This involves conducting plant and animal inventories, ecological monitoring and stewardship projects in Ann Arbor's parks. NAP is releasing its schedule for December. These tasks are performed by both staff and volunteers. For more information about NAP, visit www.a2gov.org/NAP.

Winter Warming Shelter Opening Early to Prevent Spread of COVID-19. This year Winter Warming Shelter programming is starting early to allow for key transitions and additional shelter options for individuals experiencing homelessness, keeping with safety measures to avoid the spread of COVID-19. Winter homeless sheltering efforts began on November 2 as part of a community response.

Due to the need to maintain social distancing, the normal winter capacity of the Delonis Center during has been reduced from 145 beds to 70 currently. To help fill the gap, six congregations have partnered with the Shelter Association to provide rotating overnight shelter (and in some cases daytime shelter), for an entire month each from November through March. Washtenaw County Parks and Recreation Commission has agreed to allow use of Meri Lou Murray Recreational Center for overnight shelter overflow for up to 60 individuals as needed throughout the winter.

Additionally this week, the Shelter Association confirmed receipt of additional funding which will allow them to provide hotel stays for Shelter Association clients who are the most medically fragile. Those hotel stays will also begin on Monday, Nov. 2 at a different area hotel.

The Washtenaw County Health Department will provide ongoing oversight to ensure a healthy environment that maintains social distancing guidelines and screening for COVID-19 prior to entry to either facility. Those exhibiting symptoms are immediately transported to Michigan

Medical for evaluation. CDC cleaning standards will be practiced at all locations and members of the recreation center will continue to retain full access to the facility during regular business hours.

Anyone who is homeless or experiencing a housing crisis should contact Housing Access of Washtenaw County (734) 961-1999.



MEMORANDUM

TO: Tom Crawford, City Administrator
FROM: Colin Spencer, Purchasing Manager
DATE: 10/29/2020
SUBJECT: Sole/Best Source Data for October 2020

Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for October 2020 for purchases over \$3,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Matthew Horning, Interim Chief Financial Officer
Sara Higgins, Strategic Planning Coordinator

Sole/Best Source for October 2020

Unit	Amount	Vendor	Item	Description	Type	Notes
Public Works	\$ 24,750.00	Fonson Inc.	MAINTENANCE AND REPAIR, UTILITY/UNDERGROUND PROJECTS.91389	FIRST & HURON SANITARY SEWER REPAIR	Best Source	
Water Treatment	\$ 9,099.00	Universal Filtration	*AP Invoice	WILLET PARTS	Sole Source	
Engineering	\$ 3,475.01	Ann Arbor Transportation Authority	BUS AND TAXI SERVICES, LIMOUSINES AND VANS (INCLUDING OPERAT.96217	GO!PASS 2020-2021 RENEWAL	Sole Source	
IT	\$ 25,593.22	Sympro Inc	*AP Invoice	F2021 ANNUAL SOFTWARE MAINTENANCE	Sole Source	Council Approved (20-1006, 9/21/20)
Transportation	\$ 205,000.00	Carrier & Gable	TRAFFIC SIGNALS AND CONTROL EQUIPMENT.99892	SIGNAL INVENTORY	Sole Source	Council Approved (20-1208, 9/21/20)
IT	\$ 7,820.00	3-GIS LLC	*AP Invoice	3-GIS SOFTWARE LICENSING AND MAINTENANCE	Sole Source	
Fire	\$ 9,550.00	Illinois Fire Chiefs Association	*AP Invoice	AAFD CAPTAIN PROMOTIONAL TESTING	Best Source	
IT	\$ 212,861.93	Amerinet of Michigan	NETWORK COMPONENTS: ADAPTER CARDS, BRIDGES, CONNECTORS, EXPA.20464	FABRIC SWITCHES	Best Source	Council Approved (20-1352, 10/5/20)
Water Treatment	\$ 14,880.00	Boilers, Controls & Equipment	*AP Invoice	BOILER TREATMENT	Best Source	
WWTP	\$ 3,485.50	Systems Specialties	INSTRUMENTATION EQUIP., PARTS AND ACCESSORIES (ACTUATORS, AN.89028	VARIOUS ITEMS	Sole Source	
Police	\$ 3,987.75	Vance Outdoors	*AP Invoice	FY21 CROWD CONTROL ITEMS	Best Source	
Police	\$ 7,370.52	Accessdata Group	*AP Invoice	FY21 FORENSIC SOFTWARE AND TRAINING	Best Source	
Public Works	\$ 3,743.00	DTN LLC	WEATHER FORECASTING SERVICES.96188	FORECASTING SERVICES	Sole Source	
IT	\$ 4,923.72	CDW Government	*AP Invoice	MICROSOFT Y2 EXTENDED SUPPORT SERVER 2008	Best Source	
Clerks	\$ 10,257.60	Dollar Bill Printing	*AP Invoice	ABSENT VOTER BALLOT APPLICATIONS	Best Source	