

Rental Housing Services
301 East Huron, P.O. Box 8647,
Ann Arbor, Michigan 48107-8647
www.a2gov.org/rentalhousing



Phone: (734) 794-6264, Option 1
Fax: (734) 994-8460
rentalhousing@a2gov.org

PROPERTY UPDATE & REGISTRATION FORM

(Required by Housing Code, Chapter 105, Section 8:517)

SECTION 1 - PROPERTY INFORMATION

Property Address: _____ Unit Number (if applicable): _____

How many units are you renting at this address? _____

Does the owner occupy a unit at this address? Yes No Unit Number (if yes): _____

SECTION 2 - OWNER INFORMATION

Owner's Legal Name _____ Date _____

Owner's Address _____ City _____ ST _____ Zip _____

Phone # _____ Cell Phone # _____

Email Address _____

Owner's Signature (required) _____ D.O.B. (required) _____

SECTION 3 - AGENT INFORMATION

(If the owner does not reside or have an office within 25 miles, Housing Code 8:517 requires a registered agent who does.)

Agent's Legal Name _____ Date _____

Agent's Address _____ City _____ Zip _____

Phone # _____ Cell Phone # _____

Email Address _____

Note: Agent agrees to all responsibilities for compliance with the City of Ann Arbor's Housing Code.

Agent's Signature (required) _____ D.O.B. (required) _____

SECTION 4 - CORRESPONDENCE

The Invoice pertaining to this property shall be mailed to the (select ONE):

Owner - OR - Agent

SECTION 5 - PROPERTY UPDATES

Was this property purchased within the past (3) three years? Yes No (If yes when?) _____

Have there been recent renovations to the property? Yes No

Describe: _____

Has the furnace/boiler been cleaned and checked by a licensed contractor in the last 5 years? Yes No

IMPORTANT: Incomplete forms will not be accepted.