

Steps to register and apply for a Certified Rental License in STREAM

We have a new software program called **STREAM**. STREAM allows you register and apply for a **Certified Rental License** for your rental properties. Please go to <https://stream.a2gov.org/> to register. Enter your email to register, STREAM will send you a confirmation email. You are now ready to create your account. Please complete a **Property Registration** beforehand and save to your computer. You will need to upload that to complete the application.

Once registered and an account has been created, click on **APPLY** at the top in the black bar. At the **Application Assistant**, type **Rent** in the search bar. Rental license options will show.

Each property/building must have its own license. Choose the correct rental license type, click **APPLY**. Complete the required steps with the information asked.

Emails will go to those who choose **Primary Contact**. You can have more than one primary contact. Select all necessary titles: applicant, agent, owner, primary contact. **TIP: If you save your contact as a favorite, you can choose it for each contact in Favorites.**

Please upload a **Property Registration Form**. Signatures and Date of Births are still required. Once completed, we will set up an inspection. **You are NOT able to set up or request a rental inspection through STREAM. You must contact us.**

An auto generated email will be sent letting you know your license has been submitted. You will not be able to pay until we review the application and invoice it. Paying on STREAM is now available with no added fee.

Once we schedule the inspection, another auto generated email will be sent with the inspection date, time and inspector assigned.