



## RENTAL HOUSING INSPECTION FEES

ACTIVITY	EFFECTIVE JULY 1, 2017
Cycle Registration Fee per building or complex*/Vacant Registration	\$25/building or complex
Late Registration	\$150 (per property)
Record/Permit Checks (beyond 2)	\$10
<b><i>The fees for initial inspections are as follows (now includes one re-inspection):</i></b>	
1 & 2 Family Dwellings, Townhouses, or Condos	\$175 per unit
3 – 30 Unit Buildings	\$90 per unit
31 + Unit Buildings	\$75 per unit
Rooming Houses	\$50 per sleeping room
Complaint – Initial Inspection	\$90 per unit or sleeping room
Cancellations: 1 & 2 Family (1 per cycle at no cost) – must be made within 21 days of the scheduled inspection	\$50 per unit
Cancellations: 3 or more units (1 per cycle at no cost) - must be made within 21 days of the scheduled inspection	\$25 per unit
<b><i>2<sup>nd</sup> re-inspections and beyond, billed by unit:</i></b>	
1 & 2 family Dwellings, Townhouses, or Condos	\$75 per unit
3 – 30 Unit Buildings	\$30 per unit
31 + Unit Buildings	\$25 per unit
Rooming Houses	\$40 per sleeping room
Complaint – Re-inspection	\$60 per unit or sleeping room
Cancellations: 1 & 2 Family (1 per cycle at no cost) – must be made within 21 days of the scheduled inspection	\$50 per unit
Cancellations: 3 or more units (1 per cycle at no cost) - must be made within 21 days of the scheduled inspection	\$25 per unit
**Exterior Only Inspections (re-inspection only)	\$37
Life Safety Inspection – Re-inspection	\$90 per unit or sleeping room
No Show	Equal to inspection fee
Vacant Building Posting	\$100 per building/address
Posting of Property	\$100 per building/address
Reposting of Property due to Removal	\$150 per building/address
*Cycle Registration fee does not apply to 1 & 2 Family Dwellings	
**If the only inspection needed for a complaint is an exterior only inspection, the charges will follow the exterior only inspection rate	

**PLEASE NOTE: THE NEW FEE SCHEDULE NOW INCLUDES A FIRST TIME PASS INCENTIVE.**

**1 & 2 Family Dwellings:** first time pass on an initial inspection will extend the rental certificate by 1 year.  
**Multiple Dwellings (3 + units):** must pass at least 70% of initial inspection with remaining violations completed within 60 days of initial to extend rental certificate by 1 year.

If all violations are not approved by the 2<sup>nd</sup> re-inspection, enforcement action including posting of the property and/or ticketing may occur.

If all violations are not approved by the 3<sup>rd</sup> re-inspection, a ticket will be issued.

After one cancellation or no show during an inspection cycle, a subsequent cancellation or no show will result in the property being posted.