# Ann Arbor Farmers Market: Becoming a Vendor

# How do I apply to become a vendor at the Ann Arbor Farmers Market?

You must complete a market application, which can be found on our website <u>www.a2gov.org/market</u> Completed applications should be sent to the Ann Arbor Farmers Market at 315 Detroit Street, Ann Arbor, MI 48104. Contact Market Manager Stefanie at <u>sstauffer@a2gov.org</u> with any questions.

### Are there spaces available? Is there a waiting list?

We accept vendor applications on a rolling basis. Newly accepted vendors are added to the end of our Daily Vendor List. Each Market day stalls are assigned first to Annual Vendors and then to Daily Vendors in order of seniority. When a new vendor is accepted to the Market, they will confirm an orientation date and a start date with the Market Manager.

We give priority to vendors who will be with us on a regular basis throughout the season.

# What does the Farmers Market look for in its vendors?

The Ann Arbor Farmers Markets is a producers-only market. Each vendor selling at the market is the grower, producer, maker, or baker of the items they have for sale. We are always looking for unique products to complement our Market mix

All of our vendors produce their products locally and strive to source from other local producers whenever possible.

#### How much does it cost to be a vendor?

For the Wednesday and Saturday market, the fee is \$35/stall, per day, or \$500 for one stall annually. There is an additional optional parking fee of \$6 per day or \$120 for the year. Food Truck/Cart fee is \$30/day.

#### What are the rules of the Market?

Please read the Public Market Operating Rules thoroughly if you are applying to become a vendor.

#### How can I appeal a rejection to the market?

A vendor, vendor applicant or market customer aggrieved by a decision of the Market Manager interpreting or enforcing the Market Rules, may appeal to the Community Services Administrator or their designee using the following procedure:

A. The aggrieved party shall submit by letter or email to the Community Services Administrator or their designee a description of the decision of the Market Manager being appealed and the facts and circumstances resulting in the Market Manager's decision.

B. The appeal must be filed with the Community Services Administrator or their designee within 14 days of the date of the Market Manager's decision.

C. The Community Services Administrator or their designee shall review the information submitted and shall provide a written decision within 45 days.

D. The decision of the Community Services Administrator or their designee shall be final.

E. During appeals, approved vendors may continue to sell at the Market at the discretion of the Market Manager.

# Can I submit an application for the Sunday Artisan Market to the Farmers Market office?

The Sunday Artisan Market is a separate market that rents the space at the Farmers Market on Sundays April-December. To find out more about joining this market, please email their market manager Deb Dursi at <u>tsammanager@gmail.com</u>

# Does my product qualify for sale under Michigan's Cottage Food Law?

Michigan Cottage Food Law is governed by the Michigan Department of Agriculture and Rural Development (MDARD). You can read the law <u>here</u>, including a full list of what can and cannot be sold under the Cottage Food Law, an outline of the labeling guidelines and regulations, and a checklist for how to start your own Cottage Food Business.

Vendors at the Farmers Market are responsible for following Michigan's Cottage Food Law and any ineligible products cannot be sold at market. *Ineligible products include hot sauce, salsa, pickles, and products w/ time/temperature control.* 

# What information do I need to provide to become a vendor?

All Ann Arbor Farmers Market vendors must comply with local, state, and federal requirements regarding the production and sale of their products. Products violating these requirements cannot be sold at the Ann Arbor Farmers Market. The following table lists the most common permits and licenses required.

Product	Requirement	Issuing Agency
Apple Cider	Limited Wholesale Food Processor	Michigan Department of
		Agriculture and Rural
		Development (MDARD)
Cheese/Dairy	Manufacturing Dairy License	MDARD
Eggs	No license needed	N/A
Food Cart/Food Truck	Licensed Food Cart OR Temporary Food	Washtenaw County Health
	Establishment License	Department
Hemp/CBD	A hemp growers license is required for farms	MDARD/FDA- depends on
	growing the raw materials to make topical	product type
	CBD products. A processor-handler license	
	is also needed to create CBD products.	
Honey	Processed and packaged at licensed facility.	MDARD
	Exemptions for gross sales <\$15,000	
Maple Syrup	Processed and packaged at licensed facility.	MDARD
	Exemptions for gross sales <\$15,000	
Mead/Hard Cider/Wine	Michigan Small Wine Makers License. City of	Michigan Liquor Control
	Ann Arbor approval needed also.	Commission/City of Ann Arbor
Meat	USDA/MDARD Inspected Processor (if	USDA/MDARD
	MDARD facility, copy of MDARD license is	
	necessary)	
Non-Food Vendors	Michigan sales tax license	Michigan Department of
		Treasury
Nursery stock	varies- as recommended by your inspector	MDARD
Perennials	Perennial stock inspection. Perennial license	MDARD
	needed for plants that can overwinter	
	outdoors without cover in Michigan.	
Prepared Foods		MDARD
Produce	License Only Needed for Certified Organic	N/A
Organic Produce	Copy of USDA Organic Certification	Organic Certifying Body

For further information, please visit the links below. Any questions on licensing should be directed to the appropriate licensing agencies.

<u>All MDARD Licenses</u> – an alphabetical list of all licenses issued by MDARD and their online applications. <u>Cottage Food FAQs</u> – frequently asked questions about the Michigan Cottage Food Law. <u>List of Organic Certifying Agencies</u>– these agencies can help to obtain organic certification. <u>Dairy Licenses and Permits</u> – find out what MDARD requires of your dairy business. <u>Temporary Food Establishment Licenses</u> - find out if your business requires one <u>here</u> or email the Environmental Health Division of the Washtenaw County Health Department at <u>zeebcss@ewashtenaw.org</u>.