Signing up for Job Alerts

1. Click the link to enter the A2JOBS page.
2. Click the **Sign in** link to create an account in A2JOBS.
3. Click the **Register now** link or **Sign in** if you already have an account.
4. To Register read and click the **Consent** button to acknowledge the City’s COVID 19 conditions of employment.
5. Complete the fields below to create an A2JOBS account and click the **Register** button.
6. Sign into your account using your e-mail and password.
7. In the Opportunities search box, type a key word for the job you are interested in – for example Police, Accounting, Lifeguard, etc.

8. Click the Activate job alerts for this search box.

9. Select the frequency to receive job opening notifications and click the Create button.

Result: