

**15<sup>TH</sup> JUDICIAL DISTRICT COURT  
ALTERNATIVES TO IN-PERSON SERVICES**

**COURT HEARINGS:**

The 15th District Court is, to the extent possible, conducting hearings remotely, using Zoom videoconferencing. Even if your phone, computer, or tablet does not have a camera, you may participate remotely by phone. Zoom invitations, which contain a link to connect you to the hearing on the date and time set for your court event, are sent to participants via email. If you would like to have a Zoom hearing, contact the Court at least 24 (business) hours ahead of your hearing date to make sure we have a good email address for you. Don't have a hearing date? Contact us to set one.

If you know which Judge is handling your case, please email the contact person listed for his/her office. If you are unsure of the Judge's name or if the Magistrate will be hearing your case, please call the Court Clerk's office.

Office	Contact	
Judge Burke	Laura Hill	lahill@a2gov.org
Judge Perry	Karen Zaleski	kzaleski@a2gov.org
Judge Valvo	Shannon Henson	shenson@a2gov.org
Magistrate Garwood	Court Clerk's Office	734.794.6750, opt. 0 for Traffic/Criminal -or- 734.794.6752, opt. 4 for Civil matters

**PAPERWORK:**

New case filings and other pleadings may be submitted via:

- Mail (e.g. US mail, FedEx, UPS or other courier services);
- Fax, if there is no filing fee, to 734.794.6753; or
- Drop box (located in the Justice Center lobby).

All emergency matters must include a cover letter that clearly states the reasons for the emergency request. If you plan to submit an emergency motion and order, please contact the Court prior to submitting your documents.

**PAYMENTS:**

Options for making a payment include:

- Online payment – Visit [www.15thdistrictcourt.org](http://www.15thdistrictcourt.org) (Traffic and Public Criminal Cases Only);
- Send payment via USPS mail, FedEx, UPS or another courier service;
- Use the payment drop box located behind the Justice Center (across Ann St.); it looks like a blue mail box and is marked with the City of Ann Arbor logo. Payments (no cash, please) must be enveloped and marked "15<sup>th</sup> District Court". Additionally, please include your name, phone number and case number on the envelope; and,
- Fax Payment – Submit a completed Fax Payment Form to 734.794.6753. The form can be found online at <https://www.a2gov.org/departments/15D/Pages/Forms.aspx>.