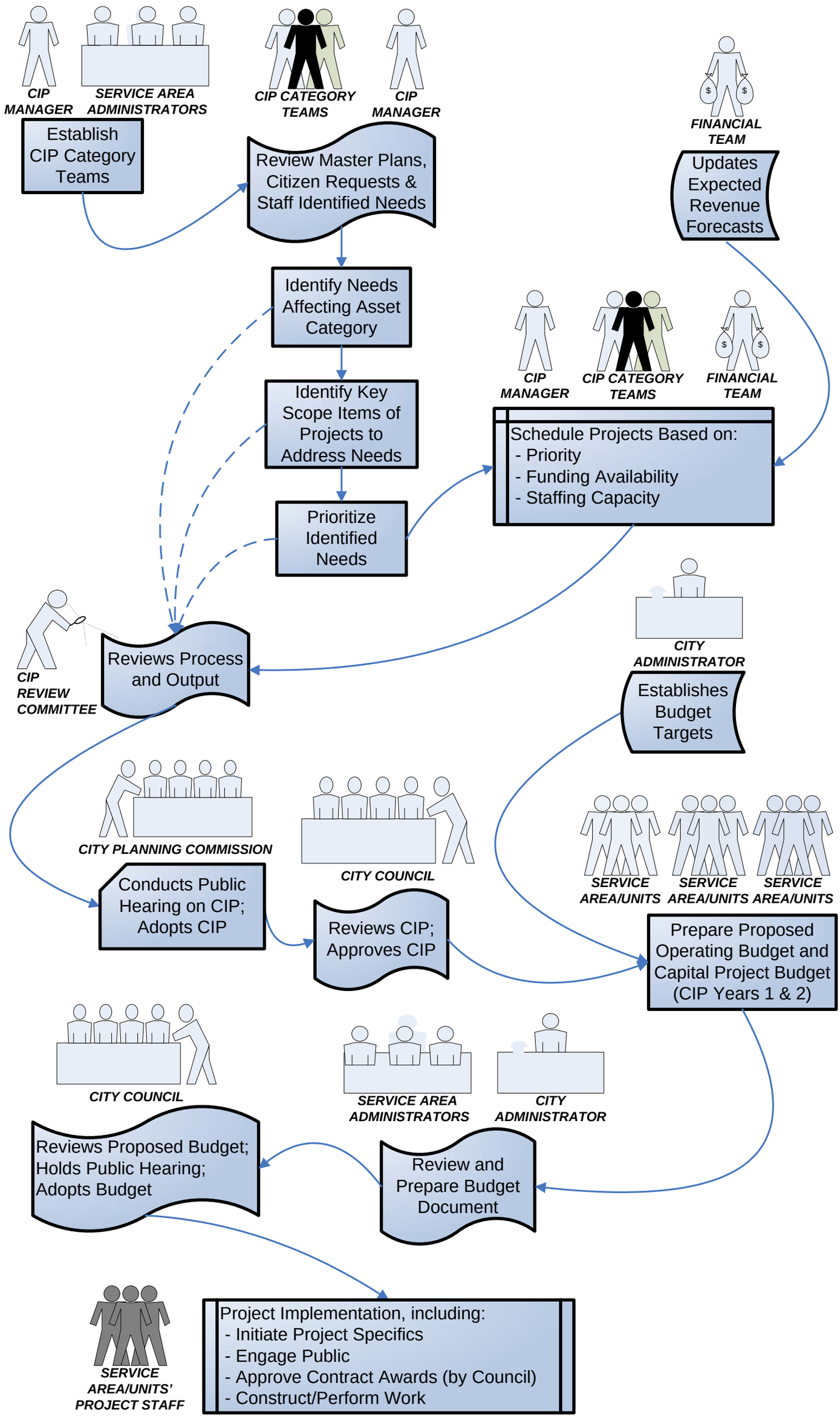
CIP MANAGER
SERVICE AREA ADMINISTRATORS
Establish CIP Category Teams
CIP CATEGORY TEAMS
CIP MANAGER
Review Master Plans, Citizen Requests & Staff Identified Needs
FINANCIAL TEAM
Updates Expected Revenue Forecasts
Identify Needs Affecting Asset Category
Identify Key Scope Items of Projects to Address Needs
Prioritize Identified Needs
CIP MANAGER
CIP CATEGORY TEAMS
FINANCIAL TEAM
Schedule Projects Based on:
- Priority
- Funding Availability
- Staffing Capacity
CIP REVIEW COMMITTEE
Reviews Process and Output
CITY ADMINISTRATOR
Establishes Budget Targets
CITY PLANNING COMMISSION
Conducts Public Hearing on CIP; Adopts CIP
CITY COUNCIL
Reviews CIP; Approves CIP
SERVICE AREA/UNITS
SERVICE AREA/UNITS
SERVICE AREA/UNITS
Prepare Proposed Operating Budget and Capital Project Budget (CIP Years 1 & 2)
CITY COUNCIL
SERVICE AREA ADMINISTRATORS
CITY ADMINISTRATOR
Review and Prepare Budget Document
Reviews Proposed Budget; Holds Public Hearing; Adopts Budget
SERVICE AREA/UNITS' PROJECT STAFF
Project Implementation, including:
- Initiate Project Specifics
- Engage Public
- Approve Contract Awards (by Council)
- Construct/Perform Work