CONTESTING A PARKING CITATION

Please leave this form in the inbox or mail to: Parking Referee, City of Ann Arbor, 100 N. Fifth Ave. P.O. Box 8647, Ann Arbor MI 48107. **Fines do not increase while the Referee is reviewing your appeal.**

1. Complete ***all*** sections of this form.

2. Write your appeal providing concise and complete information. If you are mailing this form to the Parking Referee **please provide a copy of whatever documentation you wish to present (ex: repair receipts, copy of a meter receipt or parking permit, vehicle registration, a diagram showing where you parked etc).** If you are sending your appeal via email and are able to scan an item listed above, please include this information.

3. Please be sure to include the citation number(s) and the license plate number. **The Parking Referee's decision will be sent to you at the U.S. mailing address you include below**. If you are contesting a citation after a Default Judgment has been entered, then you may contest the citation through the 15th District Court at 101 E. Huron, Ann Arbor, MI 48104, (734) 222-3380 for information on the process.

Name_____ Today's Date_____

Address_____ City_____

State _____ Zip Code_____ License Plate # _____State of Plate_____

Citation #_____Permit # (if applies)_____

Daytime phone_____E-mail_____

Please state the reason you are contesting the citation(s). If you are contesting more than one citation, please list each citation.

Signature: