






IT Strategic Planning Priority Recommendations

During the development of the FY2006 Information Technology Plan a number of projects were identified based on input received through the end-user interview process, through benchmarking with other peer organizations, through discussions with internal IT staff and through review of departmental and City-wide business goals. Through this process, a number of critical projects have been identified as priority initiatives based on their match to one or more of the following criteria:

1. Provides benefits to a large number of departments, to the City as whole or constituents serviced by the City
2. Provides the foundation for launching of areas that are critical elements of IT service delivery to the City
3. Directly addresses major deficiencies identified during the end-user interview process or end-user survey
4. Consolidates disparate IT activities and/or systems that are being redundantly performed in various departments within the City
5. Were identified by a number of departments as high priority IT projects for their area
6. Allows for expansion of IT services to be provided
7. Provides critical improvements required to maintain the underlying technology infrastructure

For each initiative, the following budgetary estimates have been estimated and are color coded accordingly:

Soft costs only: These projects involve operational changes, documentation development or other activities that involve internal staff and do not require the purchase of any new technology or use of external resources.	
< \$10,000	
>\$10,000 and < \$50,000	
>\$50,000 and < \$100,000	
>\$100,000	

Also, for each initiative, the following sizing estimates have been estimated and are coded accordingly:

Small	< 40 Hrs
Medium	< =120 Hrs
Large	> 120 hrs

Enterprise and Service Area Projects											
R A N K	SIZE	STATUS	Priority Initiative	Matching Criteria							
				1	2	3	4	5	6	7	
	Small	Complete	Finalize and Implement IT Governance Structure Including Implementation of a Technology Advisory Committee (ITLB)	✓	✓	✓					
	Large	Complete	Develop and Implement Telecommunications Strategy	✓		✓					✓
	Large	Complete	Implement a City-Wide Licensing and Permitting Solution	✓			✓	✓			
	Small	Complete	Form a GIS Users Group	✓	✓			✓			
	Med	Complete	Implement Project Management Methodology Across the Enterprise	✓	✓	✓					
	Large	Complete	HR & Payroll System Replacement	✓		✓	✓				
	Large	Started <small>PLANNING PHASE Selected Hyland OnBase, Microsoft SharePoint as core platforms</small>	Consolidate Document Management Resources and Activities	✓	✓	✓	✓	✓			
	Large	Complete	CLEMIS Implementation	✓	✓						
	Med	Complete	Development of Strategic e-Government Plan	✓	✓	✓					
	Med	Complete	Implement Upgrades to the City Intranet Site	✓	✓	✓		✓			
	Med	Complete	Implement e-Government Governance Process	✓	✓		✓				
	Large	Complete	Implement two City-Wide Enterprise Asset Management (EAM) and Service Request Management Solutions, one for Geospatial aware assets and one for non- Geospatial aware assets.	✓			✓	✓			
	Med	Complete	Electronic agenda creation		✓	✓					
	Med	Started <small>APPROVAL OF POLICY PENDING</small>	Implement a Consistent Remote Access Solution and Associated Remote Access Policy	✓	✓			✓			
	Med	Complete	Continue Application Integration to AA Geographic Information System	✓			✓				
	Large	Complete <small>IMPLEMENTED GL integration projects for Cogsdale, CLASS, BS& A</small>	Develop Phased Financial Management Information System Implementation Plan	✓		✓					

Internal IT Projects											
R A N K	SIZE	STATUS	Priority Initiative	Matching Criteria							Budget
				1	2	3	4	5	6	7	
	Small	Complete	Ensure Integrity of the Cable Plant							✓	
	Med	Complete	Expand Use of Contract Labor						✓		
	Med	Complete	Improve Processes to Manage Software Licensing							✓	
	Med	Started	Develop and Implement an IT Security Policy		✓					✓	
	Large	Started	Develop and Implement a Disaster Recovery Plan							✓	
	Small	Complete	Select and Implement a Network Management Solution							✓	
	Med	Complete	Select and Implement a Server Management Solution							✓	
	Small	Started <small>APPROVAL POLICY PENDING OF</small>	Update End-User Computing Policy							✓	
	Med	Started	Develop Infrastructure Procedural Documents							✓	

Completed 19
Started 6
Not Started 0

By the end of FY2009, the only projects not completed were documentation/policy projects and Electronic Content Management.