






IT Strategic Planning Priority Recommendations

A number of projects were identified based on input received through the end-user interview process, through benchmarking with other peer organizations, through discussions with internal IT staff and through review of departmental and City-wide business goals. Through this process, a number of critical projects have been identified as priority initiatives based on their match to one or more of the following criteria:

1. Provides benefits to a large number of departments, to the City as whole or constituents serviced by the City
2. Provides the foundation for launching of areas that are critical elements of IT service delivery to the City
3. Directly addresses major deficiencies identified during the end-user interview process or end-user survey
4. Consolidates disparate IT activities and/or systems that are being redundantly performed in various departments within the City
5. Were identified by a number of departments as high priority IT projects for their area
6. Allows for expansion of IT services to be provided
7. Provides critical improvements required to maintain the underlying technology infrastructure

For each initiative, the following budgetary estimates have been estimated and are color coded accordingly:

Soft costs only: These projects involve operational changes, documentation development or other activities that involve internal staff and do not require the purchase of any new technology or use of external resources.	
< \$10,000	
>\$10,000 and < \$50,000	
>\$50,000 and < \$100,000	
>\$100,000	

Also, for each initiative, the following sizing estimates have been estimated and are coded accordingly:

Small	< 40 Hrs
Medium	< =120 Hrs
Large	> 120 hrs

Enterprise and Service Area Projects

R A N K	SIZE	STATUS	Priority Initiative	Matching Criteria								
				1	2	3	4	5	6	7		
	Small	Complete	Finalize and Implement IT Governance Structure Including Implementation of a Technology Advisory Committee (ITLB)	✓	✓	✓						
	Large	Started <small>RFP Issued for VOIP System Carrier Services</small>	Develop and Implement Telecommunications Strategy	✓		✓					✓	
	Large	Started <small>IMPLEMENTATION PHASE Selected CRW</small>	Implement a City-Wide Licensing and Permitting Solution	✓			✓	✓				
	Small	Complete	Form a GIS Users Group	✓	✓			✓				
	Med	Complete	Implement Project Management Methodology Across the Enterprise	✓	✓	✓						
	Large	Started <small>IMPLEMENTATION PHASE Selected UltiPro</small>	HR System Replacement	✓		✓	✓					
	Large	Not Started	Consolidate Document Management Resources and Activities	✓	✓	✓	✓	✓				
	Large	Started <small>IMPLEMENTATION PHASE Mug shots Implemented Mobile Implemented CAD Implemented RMS 10-2007</small>	CLEMIS Implementation	✓	✓							
	Med	Not Started	Development of Strategic e-Government Plan	✓	✓	✓						
	Med	Started <small>2008 WIG</small>	Implement Upgrades to the City Intranet Site	✓	✓	✓		✓				
	Med	Not Started	Implement e-Government Governance Process	✓	✓		✓					
	Large	Completed Ongoing <small>CITYWORKS OPTIMIZATION & MAINSAVER OPTIMIZATION</small>	Implement two City-Wide Enterprise Asset Management (EAM) and Service Request Management Solutions, one for Geospatial aware assets and one for non- Geospatial aware assets.	✓			✓	✓				
	Med	Started <small>IMPLEMENTATION PHASE Selected Legistar</small>	Electronic agenda creation		✓	✓						
	Med	Started <small>APPROVAL OF POLICY SSL, NetMotion, OWA Complete</small>	Implement a Consistent Remote Access Solution and Associated Remote Access Policy	✓	✓			✓				
	Med	Completed Ongoing <small>IMPLEMENTATION PHASE OnPoint In test</small>	Continue Application Integration to AA Geographic Information System	✓			✓					
	Large	Started <small>IMPLEMENTATION of GL integration projects for Cogsdale, CLASS, BS& A Complete PLANNING of Inventory Management and CityWorks Integration</small>	Develop Phased Financial Management Information System Implementation Plan	✓		✓						

Internal IT Projects											
R A N K	SIZE	STATUS	Priority Initiative	Matching Criteria							Budget
				1	2	3	4	5	6	7	
	Small	Complete	Ensure Integrity of the Cable Plant							✓	
	Med	Completed Ongoing	Expand Use of Contract Labor						✓		
	Med	Started	Improve Processes to Manage Software Licensing							✓	
	Med	Not Started	Develop and Implement an IT Security Policy		✓					✓	
	Large	Started	Develop and Implement a Disaster Recovery Plan							✓	
	Small	Started	Select and Implement a Network Management Solution							✓	
	Med	Complete	Select and Implement a Server Management Solution							✓	
	Small	Started <small>Awaiting Approval for HR Policies and new IT APR section</small>	Update End-User Computing Policy							✓	
	Med	Started	Develop Infrastructure Procedural Documents							✓	