



CITY OF ANN ARBOR, MICHIGAN

Planning & Development Services

INFORMATION SHEET 10

Issued February 26, 2007

NOTICE

EXPIRED / CANCELED PERMITS

Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. This applies to both Building and Trade permits.

Beginning April 2, 2007, a fee of \$100.00 is required to reactivate expired permits. Applicant also has the option to reapply for a new permit. Reactivated permits will have the same expiration date as new permits (180 days after reactivation.)

If the approved site drawings are no longer available, the applicant will be required to resubmit a complete set of construction drawings for "re-inking." There is a fee of \$26.00 for this service.

Note that all drawings for permits over 18 months old are stored in an off-site storage facility. Applicant will be required to pay a retrieval fee to obtain the drawings for re-inking. If the drawings cannot be retrieved, Applicant will be required to submit two sets of drawings and pay a plan review fee.

Expired permits cannot be reinstated if the cancellation occurs after the change in code cycle. In that case, Applicant will be required to reapply for a new permit, resubmit drawings and pay both a permit and a plan review fee.