



TRADE PERMIT APPLICATION

City of Ann Arbor

Planning & Development Services
100 N. Fifth Avenue, P.O. Box 8647
Ann Arbor, MI 48107
Phone: (734) 994-2674
Fax: (734) 994-8460

DATE SUBMITTED \_\_\_\_\_

PERMIT # \_\_\_\_\_

I. Job Location

Form with fields: Name of Owner/Agent, Has a building permit been obtained for this project?, Street Address & Job Location, Suite/Apt No., City (Ann Arbor), Zip Code.

II. Contractor/Homeowner Information

Form with fields: Contractor/Homeowner checkboxes, Name, State License Number, Expiration Date, Address, Local Registration Jurisdiction, City, State, Zip Code, Local Registration No., Expiration Date, Telephone Number, Federal Employer ID Number, Workers Compensation Insurance Carrier, MESOC Employer Number.

III. Type of Job

Form with checkboxes for job types: MECHANICAL, PLUMBING, ELECTRICAL, Single Family, New, Existing, Tenant Finish, Special Inspection, Addition, Alteration, Rental Property?, # of Units. Includes DESCRIPTION OF WORK section.

IV. Applicant Signature

Form with text: Section 23a of the state construction code act of 1972... Signature of Licensee or Homeowner, Date, Print Name.

V. Homeowner Affidavit

Text: I hereby certify the work described on this permit application shall be installed by myself in my own home... INITIAL HERE (homeowner only)

\*\*\* A MINIMUM OF 24 HOURS IS REQUIRED FOR REVIEW AND PROCESSING \*\*\*
(MULTIPLE APPLICATIONS ON A PROPERTY MAY REQUIRE ADDITIONAL PROCESSING TIME)

## VI. Permit Requirements

GENERAL: Work shall not be started until the application for permit has been filed with Planning & Development Services. All installations shall be in conformance with the applicable State Code. **No work shall be concealed until it has been inspected.** The telephone number for inspections will be provided on the permit form. When ready for inspection, call **734-994-2674** providing as much advance notice as possible. The contractor will need the **job location** and **permit number** to schedule an inspection.

EXPIRATION OF PERMIT: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION.**

## VII. Fees

MECHANICAL		
Qty	Item	Fee
	<b>Heating</b>	
	Inspection	\$30.00
	<b>Heating units:</b>	
	up to 50,000 BTU/hr/ea	\$36.00
	50,001 – 200,000 BTU/hr/ea	\$45.00
	200,001 – 500,000 BTU/hr/ea	\$57.00
	500,001 – 1,000,000 BTU/hr/ea	\$68.00
	1,000,000+ BTU/hr/ea	\$169.00
	<b>Refrigeration</b>	
	<b>Compressors &amp; systems:</b>	
	1HP or less/ea	\$36.00
	1+ HP – 5 HP/ea	\$39.00
	5+ HP – 10 HP/ea	\$46.00
	10+ HP – 25 HP/ea	\$59.00
	25+ HP – 50 HP/ea	\$68.00
	50+ HP – 100 HP/ea	\$118.00
	100+ HP/ea	\$169.00
	<b>Self-contained systems:</b>	
	2 HP or less	\$32.00
	2+ HP	\$39.00
	<b>General</b>	
	Factory Built Fireplace	\$39.00
	Gas line/ea	\$29.00
	Distribution system (new or altered)	\$39.00
	Water Heater	\$39.00
<b>TOTAL (\$40.00 minimum)</b>		

PLUMBING		
Qty	Item	Fee
	Inspection	\$30.00
	Urinal	\$3.50* \$7.25
	Lavatory / Sink	\$3.50* \$7.25
	Water Heater – New Construction	\$3.50* \$7.25
	Water closet	\$3.50* \$7.25
	Tub / Shower	\$3.50* \$7.25
	Grease interceptor	\$7.25
	Indirect drain	\$7.25
	Dental chair	\$7.25
	Clothes washer / Standpipe	\$3.50* \$7.25
	Floor drain / Sump / Safe waste	\$3.50* \$7.25
	<b>Water Service:</b>	
	Up to 1 ½"	\$7.25
	2"	\$11.50
	4" and up	\$24.00
	<b>Sewers:</b>	
	Up to 4"	\$7.25
	6"	\$11.50
	8" and up	\$24.00
	Plumbing Replacement / Repair of water service, sewer, water distribution (includes 1 inspection)	\$39.00
	Water heater replacement	\$39.00
	Other	
<b>TOTAL (\$39.00 minimum)</b>		

ELECTRICAL		
Qty	Item	Fee
	Inspection	\$30.00
	Service feeders	\$0.21/amp
	<b>Circuits/Feeders, ea:</b>	
	20 amp and under	\$2.10
	20+ - 50 amp	\$5.60
	50+ - 100 amp	\$6.70
	100+ - 200 amp	\$8.25
	200+ - 400 amp	\$9.30
	400+ - 800 amp	\$13.00
	800+ amp	\$20.00
	Misc. wiring / Code repairs	\$35.00
	Temporary Service	\$30.00
	<b>Industrial &amp; Commercial Inspections:</b>	
	Existing buildings, per hr or fraction thereof	\$47.00
	Annual inspection fee	\$472.00
	Special or overtime inspection per hr or fraction thereof	\$47.00
	Special or overtime inspection minimum fee	\$95.00
	Other	
<b>TOTAL (\$40.00 minimum)</b>		

\*Indicates cost for 4 or more residential units per building

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Rev 07/01/08 (MULTIPLE APPLICATIONS ON A PROPERTY MAY REQUIRE ADDITIONAL PROCESSING TIME)