

PLANNING & DEVELOPMENT
100 N. FIFTH AVENUE
Ann Arbor, MI 48104

CITY OF ANN ARBOR, MICHIGAN
GRADING/SOIL EROSION AND SEDIMENTATION
CONTROL PERMIT APPLICATION

PHONE: (734) 994-2674
FAX: (734) 994-8460

Part 91 of Act No. 451 of Public Acts of 1994 as amended, being Section 324.9101 - 324.9123
of Michigan Compiled Laws and Title V, Chapter 63, City of Ann Arbor Ordinance Code

Permission is requested by the Property Owner and designated agent to perform work as
described below and on the reverse side, and as shown on the attached plans.

PROPERTY	Address	Tax ID Number	Lot #
	Between _____	And _____	
PROPERTY OWNER	Name _____		Phone _____
	Address _____		Fax _____
CONTRACTOR/ DESIGNATED AGENT	Last Name/Business _____		Phone _____
	Address _____		Fax _____
ARCHITECT/ ENGINEER	Name _____		Phone _____
	Address _____		Fax _____

PROJECT INFORMATION/NAME

<p>TYPE OF WORK:</p> <table style="width:100%;"> <tr> <td style="width:33%; vertical-align: top;"> <input type="checkbox"/> Build/Finish <input type="checkbox"/> Addition(s) to <input type="checkbox"/> Alteration(s) to <input type="checkbox"/> Demolition/Cleaning <input type="checkbox"/> Move <input type="checkbox"/> Repair(s) to <input type="checkbox"/> Replacement of <input type="checkbox"/> Other _____ </td> <td style="width:33%; vertical-align: top;"> <input type="checkbox"/> New <input type="checkbox"/> Existing <input type="checkbox"/> Portion(s) of existing <input type="checkbox"/> Foundation only <input type="checkbox"/> Other _____ </td> <td style="width:33%; vertical-align: top;"> <input type="checkbox"/> Single Family Residence <input type="checkbox"/> Garage <input type="checkbox"/> Driveway <input type="checkbox"/> Multiple Structure Development <input type="checkbox"/> Commercial <input type="checkbox"/> Utility <input type="checkbox"/> Public Facility <input type="checkbox"/> Other _____ </td> </tr> </table>	<input type="checkbox"/> Build/Finish <input type="checkbox"/> Addition(s) to <input type="checkbox"/> Alteration(s) to <input type="checkbox"/> Demolition/Cleaning <input type="checkbox"/> Move <input type="checkbox"/> Repair(s) to <input type="checkbox"/> Replacement of <input type="checkbox"/> Other _____	<input type="checkbox"/> New <input type="checkbox"/> Existing <input type="checkbox"/> Portion(s) of existing <input type="checkbox"/> Foundation only <input type="checkbox"/> Other _____	<input type="checkbox"/> Single Family Residence <input type="checkbox"/> Garage <input type="checkbox"/> Driveway <input type="checkbox"/> Multiple Structure Development <input type="checkbox"/> Commercial <input type="checkbox"/> Utility <input type="checkbox"/> Public Facility <input type="checkbox"/> Other _____	<p>FLOODPLAIN/WETLAND:</p> <p>Name of and distance to nearest lake, stream or drain _____</p> <p>Does project require MDEQ Permit? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>DEQ Permit # _____</p>
<input type="checkbox"/> Build/Finish <input type="checkbox"/> Addition(s) to <input type="checkbox"/> Alteration(s) to <input type="checkbox"/> Demolition/Cleaning <input type="checkbox"/> Move <input type="checkbox"/> Repair(s) to <input type="checkbox"/> Replacement of <input type="checkbox"/> Other _____	<input type="checkbox"/> New <input type="checkbox"/> Existing <input type="checkbox"/> Portion(s) of existing <input type="checkbox"/> Foundation only <input type="checkbox"/> Other _____	<input type="checkbox"/> Single Family Residence <input type="checkbox"/> Garage <input type="checkbox"/> Driveway <input type="checkbox"/> Multiple Structure Development <input type="checkbox"/> Commercial <input type="checkbox"/> Utility <input type="checkbox"/> Public Facility <input type="checkbox"/> Other _____		

DESCRIPTION OF WORK: _____

ON-SITE CONTACT: NAME: _____ Company Name _____

ADDRESS: _____ PHONE: () _____

TOTAL AREA OF PARCEL (IN ACRES): _____ E-MAIL: _____

TOTAL AREA OF PROPOSED EARTH DISRUPTION (NEAREST 1/10TH OF AN ACRE): _____

ANTICIPATED EARTH DISRUPTION STARTING DATE* MONTH _____ YEAR _____

*Soil erosion and sedimentation controls must be established prior to any earth disruption, then maintained through the duration of the project until all soils are permanently stabilized.

ANTICIPATED FINAL INSPECTION DATE** MONTH _____ YEAR _____

**Vegetation (sod, seed and mulch, landscaping, etc.) of all disturbed areas must be established before requesting final inspection.
**All site improvements must be in place per the approved plan before requesting Certificate of Occupancy.

You **MUST** submit **TWO (2)** copies of plans.

2 COPIES OF THE GRADING PLAN MUST ACCOMPANY THIS APPLICATION. Please verify that all of the following information required is included on the grading plan:

For Projects on One Single Family Parcel or Lot:

- The scale of the grading plan. (Not to exceed 1" = 50'.
- A description of the soil types of the exposed land area contemplated for the earth change.
- All natural features (landmark trees, wetlands, floodplains, woodlands, steep slopes, etc.) within 50 feet of proposed disturbance; and watercourses or lakes within 500 feet of the proposed disturbance.
- All existing and proposed structures are shown on the plan (differentiate between the two).
- The physical limits of each proposed earth change including any areas that will be disturbed.
- Existing and proposed grade changes (differentiate between the two) using contour lines or *accurate* slope descriptions.
- Arrows indicating existing and proposed (differentiate between the two) water runoff patterns.
- A description and the location of all proposed temporary and permanent soil erosion and sediment control measures necessary to prevent offsite sedimentation.
- The timing and construction sequence of each proposed earth change.

For new house construction only, the following relative spot elevations are shown:

- First floor elevation.
- Lowest floor (basement) elevation for a walkout.
- A spot elevation of the street in front of the structure.
- High and low spot elevations on the lot (existing and proposed).

For multiple structure developments or on land zoned other than single family residential:

Is Site Plan Approval from the City Planning Department required for this project?

- Yes; Approval Date _____ Site Plan File # _____
- No

2 COPIES OF THE APPROVED SITE PLAN AND GRADING PLAN IN COMPLIANCE WITH CHAPTER 63 MUST ACCOMPANY THIS APPLICATION.

NOTE:

1. Earth disruption may not commence prior to issuance of Grading/Soil Erosion and Sedimentation Control permit.
2. If project involves work within a floodplain, wetland, or cross section of a lake or stream, you must obtain an MDEQ permit prior to issuance of this permit.
3. Permittee is cautioned that grade changes resulting in the impoundment of water or increased runoff onto adjacent property is subject to civil damage litigation.

The Property Owner's signature is required either as the sole permit holder or to authorize the contractor to be the designated agent.
 Permit holder will be:
 Property Owner
 Contractor / Designated Agent

(NOTE: Contractor is NOT allowed to act as a designated agent if Contractor is in non-compliance status on other permits.)

I (we), the Property Owner, authorize the Contractor identified on this application to be my Designated Agent and to secure a grading permit on my behalf.

Property Owner's Signature

I (we) affirm that the above information is accurate and that I (we) will conduct the above described earth change in accordance with Part 91, Soil Erosion and Sedimentation Control, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, Chapter 63 of the Ann Arbor Ordinance Code, the documents accompanying this application, and with all terms and conditions of the permit as it may be issued, and agree to pay all fees and costs that may come due as a result of any activity under the permit.

Property Owner's Signature

Print Name Date

Print Name Date

I (we) affirm that the above information is accurate and that I (we) will conduct the above described earth change in accordance with Part 91, Soil Erosion and Sedimentation Control, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, Chapter 63 of the Ann Arbor Ordinance Code, the documents accompanying this application, and with all terms and conditions of the permit as it may be issued, and agree to pay all fees and costs that may come due as a result of any activity under the permit.

Designated Agent's Signature

Print Name Date

OFFICE USE ONLY

GRADING NOTES: _____

Approved By: _____ Approval Date: _____

FEES: Grading Permit \$ _____ **Cash Bond:** \$ _____